



**OFFICE OF THE
CHIEF FINANCIAL OFFICER**
Office of Development and Grants

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 1026
Detroit, Michigan 48226

Phone 313•628•1258
Fax 313•224•0542
www.detroitmi.gov

February 15, 2024

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

**RE: Authorization to submit a grant application to the Simon Foundation for the
FY 2024 Simon Foundation Grant to support Project Clean Slate**

The Project Clean Slate team is hereby requesting authorization from Detroit City Council to submit a grant application to the Simon Foundation for the FY 2024 Simon Foundation Grant. The amount being sought is \$50,000.00. There is no City match requirement. The total project cost is \$50,000.00.

The FY 2024 Simon Foundation Grant will enable the department to:

- Support Project Clean Slate, which helps returning citizens find employment, housing, and other services
- Fund attorney fees and/or State of Michigan Expungement Application fees

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,

DocuSigned by:
Terri Daniels
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Terri Daniels
Director of Grants, Office of Development and Grants

CC:
Sajjiah Parker, Assistant Director, Grants



Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the Project Clean Slate team has requested authorization from City Council to submit a grant application to the Simon Foundation, for the FY 2024 Simon Foundation Grant, in the amount of \$50,000.00, to support Project Clean Slate; now

THEREFORE, BE IT RESOLVED, the Project Clean Slate team is hereby authorized to submit a grant application to the Simon Foundation for the FY 2024 Simon Foundation Grant.



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

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Grant Application Request Form (GARF)

In order to secure the Office of Development and Grants (ODG) approval required under Section 17-4-2 of the Detroit City Code, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be signed and submitted not later than 20 business days prior to the application deadline.

Please submit this form to the following ODG staff: Sajjiah Parker, Assistant Director, parkersa@detroitmi.gov and Greg Andrews, Program Analyst IV, andrewsgr@detroitmi.gov

City Department	Non-Departmental/Project Clean Slate
Date	February 12, 2024
Department Contact Name	David Cahana, Project Manager
Department Contact Phone	313-237-3024
Department Contact Email	david.cahana@detroitmi.gov
Grant Opportunity Title	
Grant Opportunity Funding Agency	The Simon Foundation
Web Link to Opportunity Information	
Award Amount (that Department will apply for)	\$50,000
Application Due Date	7/1/2024
Anticipated Proposed Budget Amount	\$50,000
City Match Contribution Amount	N/A
Source of City Match (include Appropriation Number, Cost Center, and Object Code)	N/A
List of programs/services/activities to be funded and the Budget for each <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	Option A: - 1,000 of attorney time at \$50/hr Option B: - 1,000 State of Michigan expungement fees at \$50/application
Brief Statement of Priorities/Purpose for the Application <i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>	A: Extends the amount of time that PCS can retain an attorney to support the continued expansion of PCS's capacity to support Detroiters through the expungement process. B: Covers the cost of expungement application fees, helping to meet the increasing demand for expungement.
Key Performance Indicators to be Used to Measure the Programs/Services/Activities <i>Sample:</i> # of kids newly enrolled in ABC and XYZ % of kids from ABC who demonstrate improved educational performance	A: # of expungement hearings B: # of applications filed

Stephani LaBelle

Director's Name (Please Print)

Stephani
LaBelle

Director's Signature

Digitally signed by
Stephani LaBelle
Date: 2024.02.12 17:01:03
-05'00'

2/12/24

Date