

City of Detroit

Janice M. Winfrey
City Clerk

OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2024-060
Name of Petitioner	United Irish Societies
Description of Petition	Please see request to hold "66 th Annual Detroit St. Patrick's Parade" Submitted by United Irish Societies, located at Michigan Ave. Corktown on March 10th, from 1:00PM to 4:00 PM. Set-up to begin March 9 th at 4:00PM complete by March 10 th 10:00AM with tear-down to begin March 10 th at 3:00PM complete by 5:00PM.
Type of Petition	Special Event
Submission Date	2/16/2024
Concerned Departments	Media Services, Buildings & Safety Engineering, Police Department, Fire Department, Municipal Parking Department, Transportation Department, Health Department; General Services Department,
Petitioner Contact	Michael Kelly United Irish Societies 313-475-4675 mhenahan56@aol.com

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature:



MICHAEL L. KELLY

Date: 11/28/23

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: Detroit St. Patrick's Parade

Event Date: 3/10/24

Event Organizer: United Irish Societies

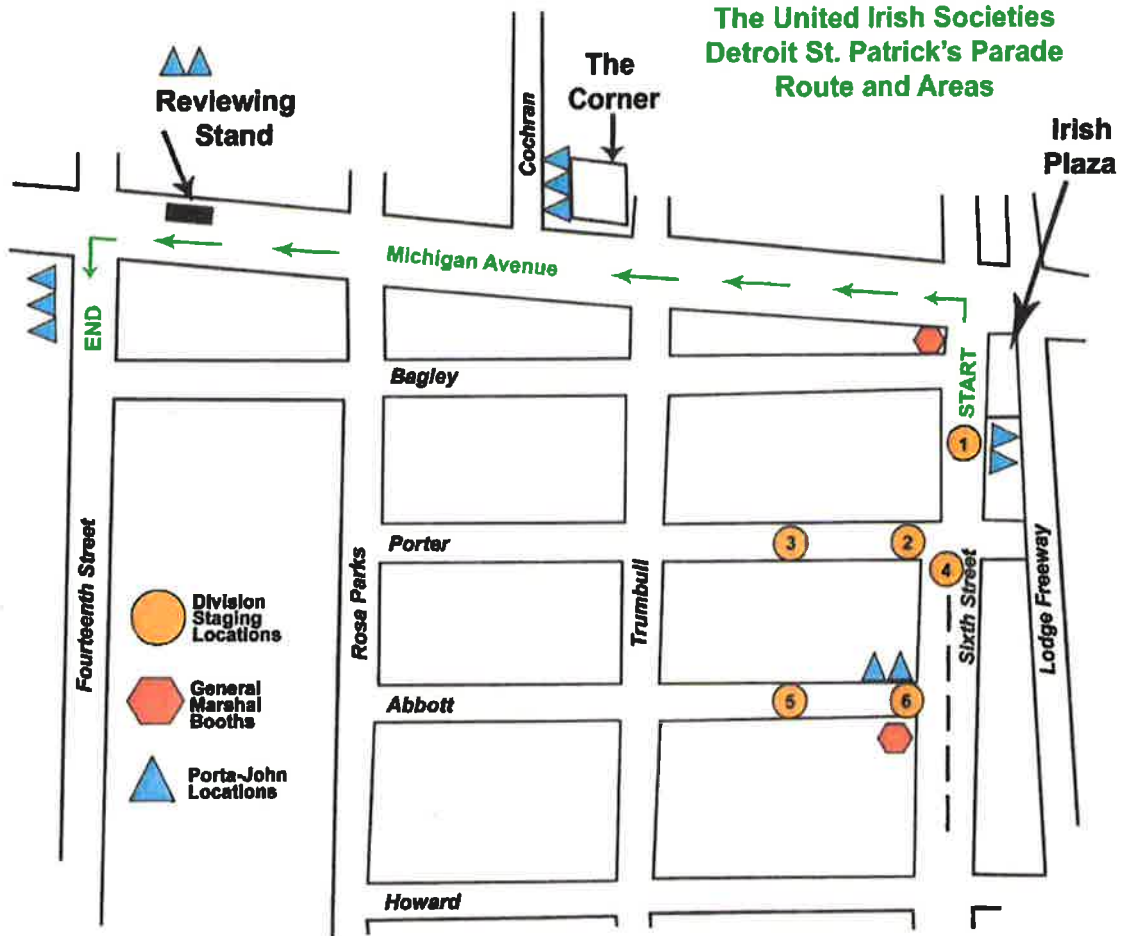
Applicant Signature:



MICHAEL L. KELLY

Date: 11/18/23

The United Irish Societies
Detroit St. Patrick's Parade
Route and Areas



1217 Michigan Ave. - St. Patrick's Parade Fun Zone Site Plan & Generator Placement w/ Barricades



Map d

Live traffic

Fast

Slow



Corktown Business Association, Inc.

PO Box 32310
1401 W. Fort St
Detroit, MI 48232

January 23, 2024

Yakeima Fife
City of Detroit
Office of Special Events

Re: Corktown Parade and Race – Public Engagement

Ms. Fife,

The United Irish Societies (UIS) have done an outstanding job with public engagement surrounding the St. Patrick's Day Parade. The Fraternal Order Of United Irishman (FOUI) have done an equally outstanding job with public engagement for the Corktown Race.

Both organizations have been a pleasure to work with. They have made themselves available and are quick to respond. Both organizations have sent representatives to multiple business association meetings, we have received numerous email updates and they have provided detailed maps of both the parade and race routes.

The UIS has allowed for CBA to provide input on approving vendors and we have all worked together along with other Corktown stakeholders to ensure adequate parking.

In fact, the CBA has also agreed to have a float in the parade!

Respectfully submitted,

Bob Roberts
President

[www.corktowndetroit
.biz](http://www.corktowndetroit.biz)



Service Agreement

Hart EMS Medical Services PLLC (HMEMS)
5201 Rosa Parks Blvd

Detroit MI 48208
Phone 313-366-4278
Fax 313-216-1771
Email: adam@hartems.com

Event: Corktown Races & St. Patrick's Day Parade
Venue: Roosevelt Park - Detroit, Michigan 48216
Start: Sunday, March 13, 2022
End: Sunday, March 13, 2022

Customer
Fraternal Order of United
Irishmen

Detroit Michigan
ATTN: Doug Kurtis

It is understood that all on-site medical facilities and ambulances have a limited capacity and should other emergency resources be called in by mutual agreement of both HMEMS and Fraternal Order of United Irishmen that HMEMS will be held harmless for any **overtaxing** of its resources and will not be held responsible for other costs incurred. It is further understood that the request for services is as outlined above and designed by Fraternal Order of United Irishmen. HMEMS assumes no responsibility for the planning and accuracy of it. Should the request for transport result in **overtaxing** of resources contracted for, HMEMS will at its' discretion, call for transport via city or private provider. HMEMS assumes no responsibility for availability or response capabilities of outside ambulance services. It is understood by the parties that HMEMS is held accountable for medical treatments by the governing county agencies and must adhere to all policies and procedures pertaining to medical provision. HMEMS its staff, and agents shall be held harmless for any incidents arising from this event. Furthermore, any treatment provided by other contracted, volunteer agencies or employees will not be the responsibility of HMEMS and will be held harmless for any liability resulting in treatment by other agencies, either contracted or volunteered. Premature termination of the event shall not result in discount or refund of any kind from Event Medical Services.

By signing below, Client agrees to not release the information enclosed to any entities outside their organization. Once signed, HMEMS will provide Client with a Proof of Service agreement that Client may present to any external entities that require that information.



Authorized Signature

Hart EMS Medical Services PLLC
(HMEMS)

1-28-22

Date

Authorized Signature

Fraternal Order of United
Irishmen

Date

Scotty's Potties
27940 Wick Rd.
Romulus, MI 48174
c/o Scott & Lori
(734) 946-7382 (Fax)

United Irish Societies
2068 Michigan Ave.
Detroit, MI 48216

Event: Detroit St. Patrick's Parade Week
Friday, March 8 - Monday, March 18, 2024
c/o Mike Kelly, Parade Chairman
313.475.4675 (m)

Drop off following units on Friday, March 8th, & Saturday March 9, 2024

Waiting on New Location for Corktown Races from FOUI's and will Forward.

- Place four (4) units at Pine & Vermont (North Corktown)
- Place twenty-six (26) units, two (2) PC units and two (2) wash stations at Pine & Cochran (North Corktown)
- Place two (2) units and one (1) wash station at Pine & Harrison (North Corktown beer station).
- Place one (1) unit at water station at Brooklyn & Bagley
- Place one (1) unit at Bagley and Rosa Parks (Race, water station at 1 mile).

Parade Route

- Place nine (9) units and (1) PC unit on the east side of 6th Street south of Michigan Ave., just south of the Irish Plaza by the dirt parking lot. Do not place on Irish Plaza!
- Place eight (8) units on the north side of Abbott just **west** of 6th Street.
- **Family Fun Zone** (Detroit Car Wash 1217 Michigan Ave.) Place five (5) units, one (1) PC unit and one (1) wash station in the rear of lot.
- Place six (6) units on Brooklyn St. (Southeast corner of Michigan Ave.)
- Place eight (8) units on Brooklyn St. North side of Michigan Ave.
- Place six (6) units on 8th St. South of Michigan Ave, (along sidewalk of Axe)
- Place eight (8) units on Trumbull (northwest corner, by The Corner and Michigan) Move north on Trumbull near parking lot.
- Place eight (8) units, one (1) PC unit and one (1) wash station on Church St (south of Michigan) in the street closest to New Parking structure.
- Place eight (8) units on Cochrane St. (northwest side of Michigan).
- Place eight (8) units on 11th Street (Southwest side of Michigan).
- Place four (4) units on Harrison (northeast side of Michigan)
- Place eight (8) units on Rosa Parks (southeast side of Michigan).
- Please eight (8) units on Rosa Parks (Northwest side of Michigan along fence line).
- Place six (6) units on Vermont (Southeast corner of Michigan).
- Place six (6) units on Vermont (Northeast corner of Michigan)

Gaelic League Place twelve (12) units, two (2) PC units and (2) wash stations in the fenced in lot behind the Gaelic League.

- Place ten (10) units, (1) PC unit and (1) wash station on Wabash (southeast side of Michigan Ave).
- Place four (4) units in on north side of Michigan Ave at bend to W Fisher Service Dr.

Pick-up all units on Monday, March 11, 2024 EXCEPT

Clean units one (1) time prior to St. Patrick's Day, Sunday March 17th.

- Clean twelve (12) units, two (2) handicap units and two (2) wash stations in fenced lot behind the Gaelic League.

Pick-up units Monday March 18, 2024

- Pick-up twelve (12) units, two (2) handicap units and two (2) wash stations in fenced lot behind the Gaelic League on Monday March 18th.

Will forward a site plan for port-a-john locations in the next few weeks.

***PLEASE SEND CONFIRMATION ASAP FOR CITY OF DETROIT PERMIT...
166 units, 7 PC units and 7 wash stations total.***

Please call and confirm receipt of directions. Mike 313.475.4675.

THANK YOU FOR YOUR HELP!

Please see our website at www.detroitstpatricksparade.com.

CITY OF DETROIT, OFFICE OF EXTERNAL AFFAIRS

SPECIAL EVENTS PETITION

Petition No: 2024-060

Event Name: 66th Annual Detroit St. Patrick's Parade

Event Status: In Review- Relevant Departments (Step 3 of 6)

Petitioner Name / Organization: United Irish Societies

Event Location: Michigan Ave., Corktown

Event Date(s) and Time(s): 03/10/24 1:00 PM to 03/10/24 4:00 PM

Type of Event: Parade

Applicant Contact:
Michael Kelly
mikek@teameme.com
+1 (313) 475-4675

Submission Date:	11/28/23 1
Date of Clerk's Office Referral:	02/16/24
Date of City Departments Sign Off:	
Date Referred to Council:	

Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
Pending DPD Review	Pending DFD Review	Pending EMS Review		Pending DDOT Review		Pending DPW Review	DHD Approval Not Required

BSEED
Pending
BSEED
Review

Mayor's Office Special Events Signature: _____

Date: _____

General Event Information

Has this event been hosted before? Yes

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? Yes

Is this an annual event? Yes

Event Website: www.detroitpatricksparade.com

Which spaces will be used? Street, Sidewalk

Will this event include the use or sale of marijuana? No

Event Description

Brief Event Purpose & Description:

United Irish Societies 66th Annual Detroit St. Patrick's Parade including 3,000 participants including UIS Member Groups, Charity/Civic Groups, High School Marching Bands, Pipe Bands, Irish Dance Schools, and Novelty Groups. Approx 40-50k expected to watch from Michigan Ave. This Family Friendly Event celebrates our Irish Heritage and recognizes the Charitable Contributions of the Irish Community. The Parade Company works for the UIS to manage the Parade with their Volunteers. Parade is held on Sunday March 10, 2024

Estimated Peak Attendance: 45000

Estimated Total Attendance: 45000

Is this a public event? Yes

Will there be ticket sales or admission charged? No

Does this event use Hart Plaza? No

Will there be merchandise sold? Yes

Will you be taking donations? Yes

Is this a charity event? Yes

Does this event involve campers, tents and/or RVs? No

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? No

Contact Information

Organization / Petitioner Name: United Irish Societies

Mailing Address: 2068 Michigan Ave.

Detroit MI 48216

Primary Contact:	Secondary Contact:
Michael Kelly	Mike Henahan
mikek@teameme.com	mhenahan56@aol.com
+1 (313) 791-2600	+1 (248) 561-7589

Organization Type: Nonprofit

Organization Website: www.detroitpatricksparade.com

Event Setup & Breakdown

Begin Setup: 03/09/24 4:00 PM

Complete Setup: 03/10/24 10:00 AM

Setup Location(s): 6th Street Parking Lots, Downtown Car Wash, Michigan Ave from 6th St

Event Start: 03/10/24 1:00 PM

Event End: 03/10/24 4:00 PM

Begin Tear Down: 03/10/24 3:00 PM

Complete Tear Down: 03/10/24 5:00 PM

Number of Trash Containers: 100 Number of Recycling Containers: 0

Cleaning Service Vendor: PGA Associates

Other Waste Elements: 40 yard dumpster staged for all waste pick-up

Street Closures & Parking

How many streets will be closed: 4

Will you be closing any part of Woodward Avenue? No

Street Closures (if there are 1-4 closed streets):

1. Michigan Ave 03/10/24

6th Street - 14th Street 9:00 AM 4:00 PM

2. 6th Street 03/10/24

6th Street - Howard 10:00 AM 3:00 PM

3. Porter St. 03/10/24

6th Street to Trumbull 11:00 AM 3:00 PM

4. Abbott Street 03/10/24

6th Street to Trumbull 11:00 AM 3:00 PM

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Neither

Describe the parking plan to accommodate anticipated attendance:

UIS rents Parking Lots from 1200 6th Street for the lots on Porter Street and Abbott for Parade Staging.

Food & Beverage

Will food be served? No

Will food be prepared on site? _____

Number of food trucks: _____ Number of non-truck food vendors: _____

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? No

Will there be sales, service and/or consumption of alcohol in public at the event? _____

What type(s) of alcohol will be served? _____

Day(s) and time(s) alcohol will be served: _____

Will ice be used in any served beverages? No

Stages, Tents, & Structures

Is a stage being built? Yes

How many stages will be used? 1

Do any of the stages have a canopy? No

Number of tents 10' x 10' and smaller: 0

Number of tents larger than 10' x 10': 1

Tent Contractor: Party Dreams Wedding & Event Rentals

What other structures will your event include? Bleachers in the Family Fun Zone and City of Wyandotte Showmobile sound stage at reviewing stand

Will your event use any grills? No

What kind of grills? _____

Utilities & Portable Restrooms

Event Utilities that will be used: Generators

How will generators be fueled? (3) small Honda EM 5000 portable generators. Gas powered

Generator contractor: Party Dreams Wedding & Event Rentals

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? Yes

Security & Emergency Plans

Will the event have a security contractor? Yes

Security Contractor: NAIAS Security Services

Number of private personnel per shift: 5

Which of these apply to the private security personnel? Licensed

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: Hart Medical

Does this event include fireworks? No

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

<input type="checkbox"/>	Applicant Signature Page (required)
<input type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: _____

Resolved, The Mayor's Office is hereby authorized and directed to issue permits to United Irish Societies to host "66th Annual Detroit St. Patrick's Parade" (2024-060) on March 10, 2024 at Michigan Ave. in Corktown from 1:00 PM to 4:00PM.

PROVIDED, that there will be DPD Assisted Event; and be it further

PROVIDED, that there will be DFD Pending Inspections; Contracted with Private EMS to Provide Services; and be it further

PROVIDED, that there will be BSEED Permits Required for Tents, Generators and be it further

PROVIDED, that there will be DPW Type III Barricades & Road Closure Signage Required; and be it further

PROVIDED, that there will be Municipal Parking No Parking Signs Required; and be it further

PROVIDED, that there will be a Business License Required obtained following City Council approval; and be it further

PROVIDED, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.