

City of Detroit

Janice M. Winfrey
City Clerk

OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2023-353
Name of Petitioner	Detroit Riverfront Events Inc.
Description of Petition	Please see request to hold "2024 Detroit Hydrofest" Submitted by Detroit Riverfront Events Inc, located at Detroit River by Belle Isle Park on August 23, 2024 beginning at 8:00AM ending August 25 th at 7:00 PM. Set-up to begin August 16 th 8:00AM complete by August 21 st 7:00PM with tear-down to begin August 25 th at 7:00PM complete by 6:00PM August 29th.
Type of Petition	Special Event
Submission Date	10/16/23
Concerned Departments	Media Services, Buildings & Safety Engineering, Police Department, Fire Department, Municipal Parking Department, Transportation Department, Health Department; General Services Department,
Petitioner Contact	Mark Weber Detroit Riverfront Events Inc. 586-206-8894 mark@detroitboataces.com

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature:



Date:

2/7/24

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.


Event Name: *Hydro Fest*

Event Date:

Event Organizer:

Detroit Riverfront Events, Inc

Applicant Signature:



Mark J. Weber, President

Date:

2/7/24

"2024 Detroit Hydrofest"

We are planning on using NAIAS security services once again for our hired Security Service. Contact is:

NAIAS Security Services
Carl Berry 248 283 5116
1900 W Big Beaver rd
Suite 202
Troy MI 48084

Port - o pots--
Parkway Services
Steve @ 734 231 7927

Daily Park/ Grounds clean up is done by our volunteers.
Dumpster/ Sanitation will be put out to bid this spring.

Dewey Santoro , Jr is Preparing a letter stating his coming is on call to repair the grounds if needed at the conclusion of the event.

Community impact is minimal, We will use the parks on the permit, DPD has done a great job, keeping the traffic flowing before and after the event each day.

City of Detroit 2024 Special Event Permit

2024 Detroit HydroFest

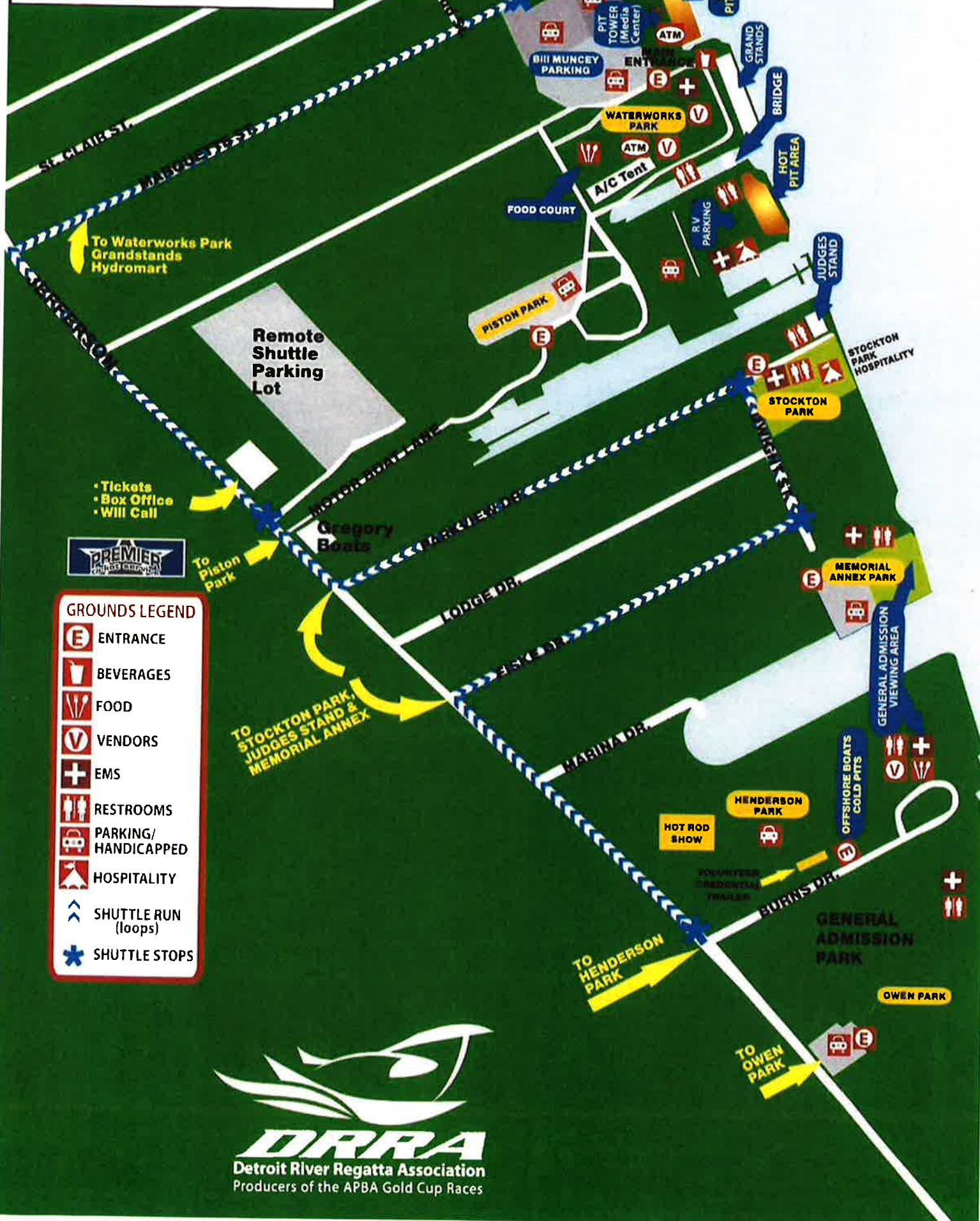
Sanitation, Medical Ambulance, Port A John, Community Communication and Event Certificate of Insurance documents. The DREI does not have these contacts available at this date.

Three bids will be sent and once suppliers have been selected the DREI will forward the documents to the City of Detroit.

The event insurance is applied for in the spring of 2024 with the American Power Boat Assoc., the certificate of insurance will be provided following approval.

Will forward Clean up Plans, Security Plans and emergency response when completed.

Detroit APBA Gold Cup EVENT MAP



GROUNDS LEGEND

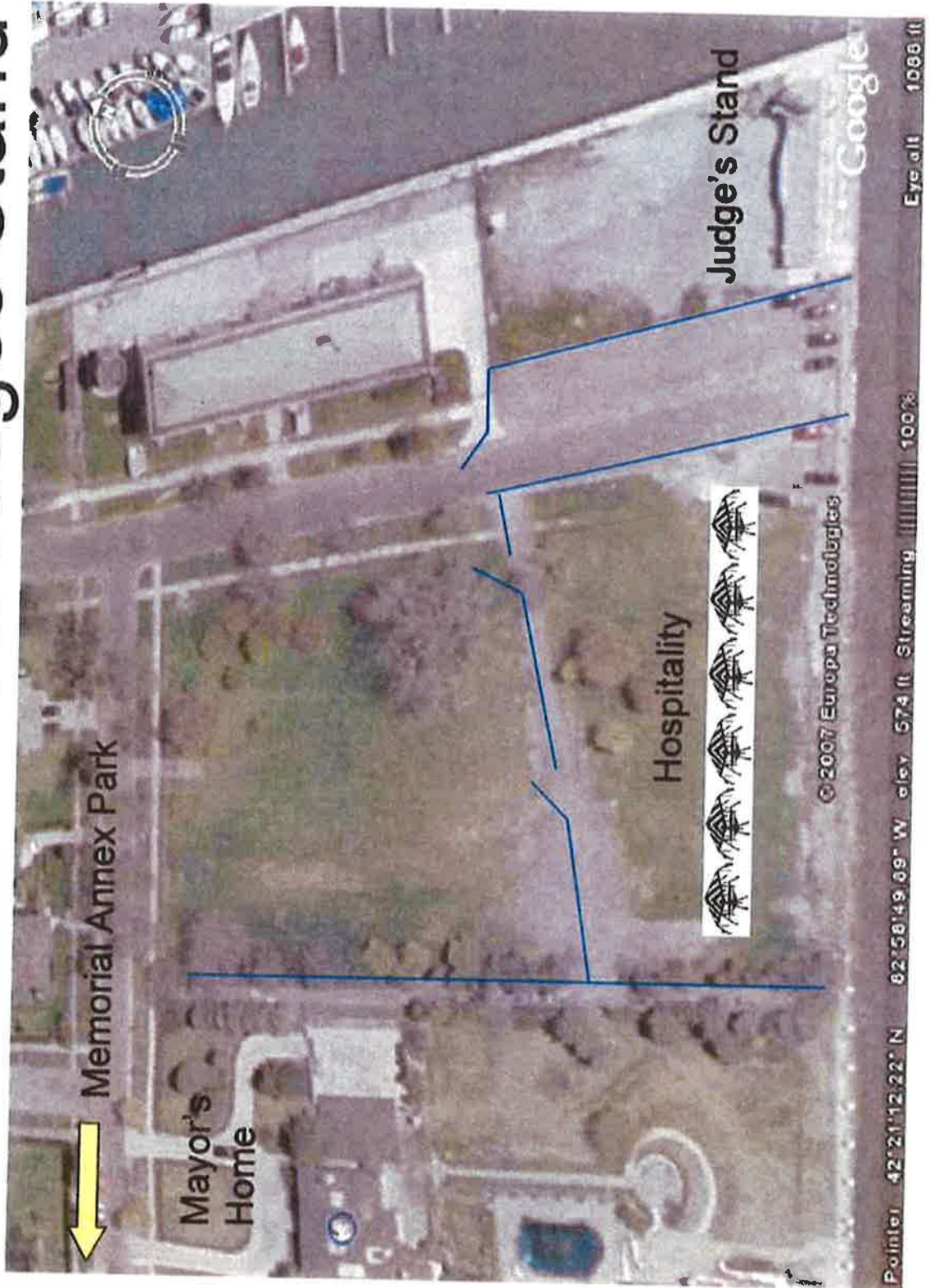
- ENTRANCE
- BEVERAGES
- FOOD
- VENDORS
- EMS
- RESTROOMS
- PARKING/
HANDICAPPED
- HOSPITALITY
- SHUTTLE RUN
(loops)
- SHUTTLE STOPS



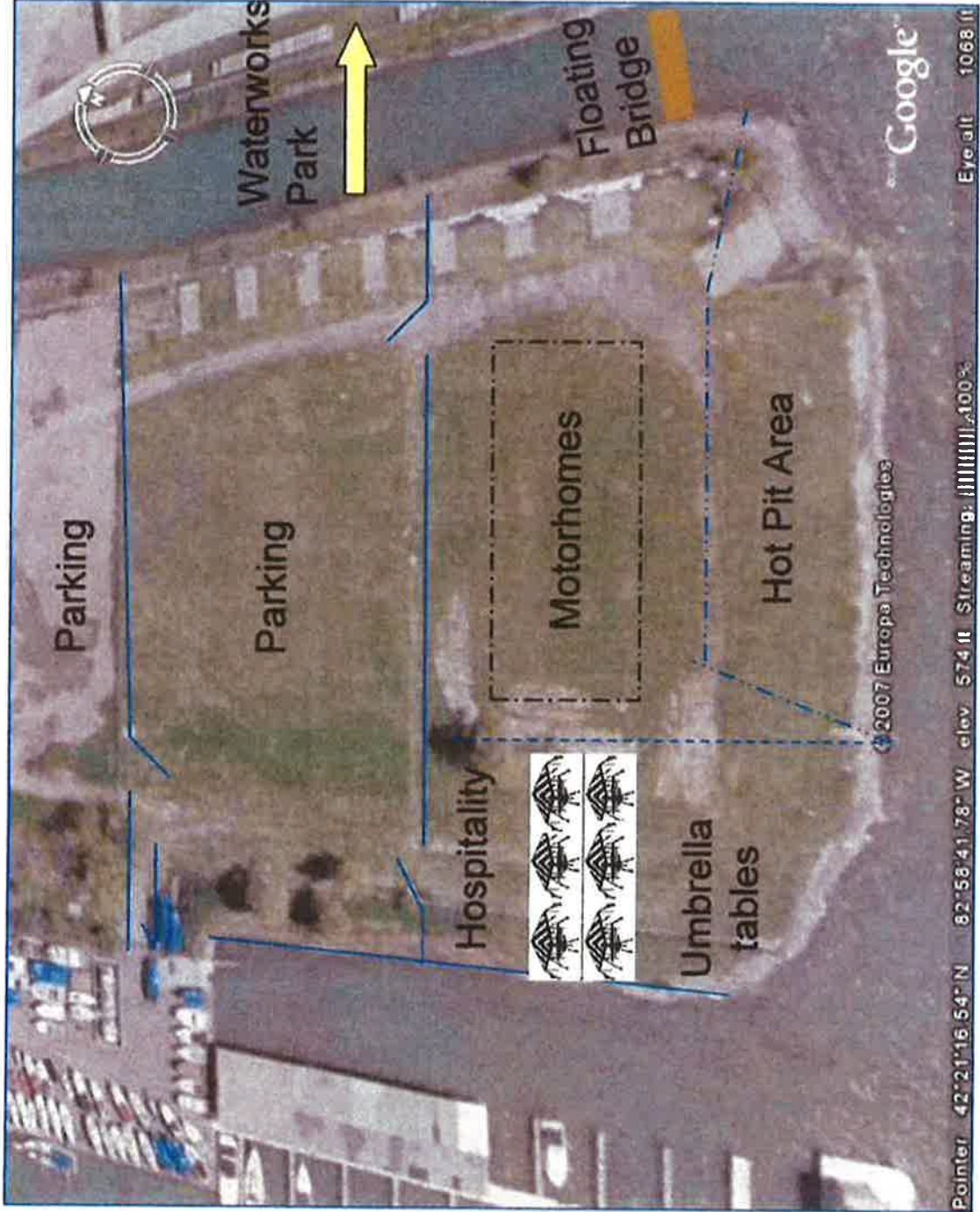
Waterworks Park & Pit Area



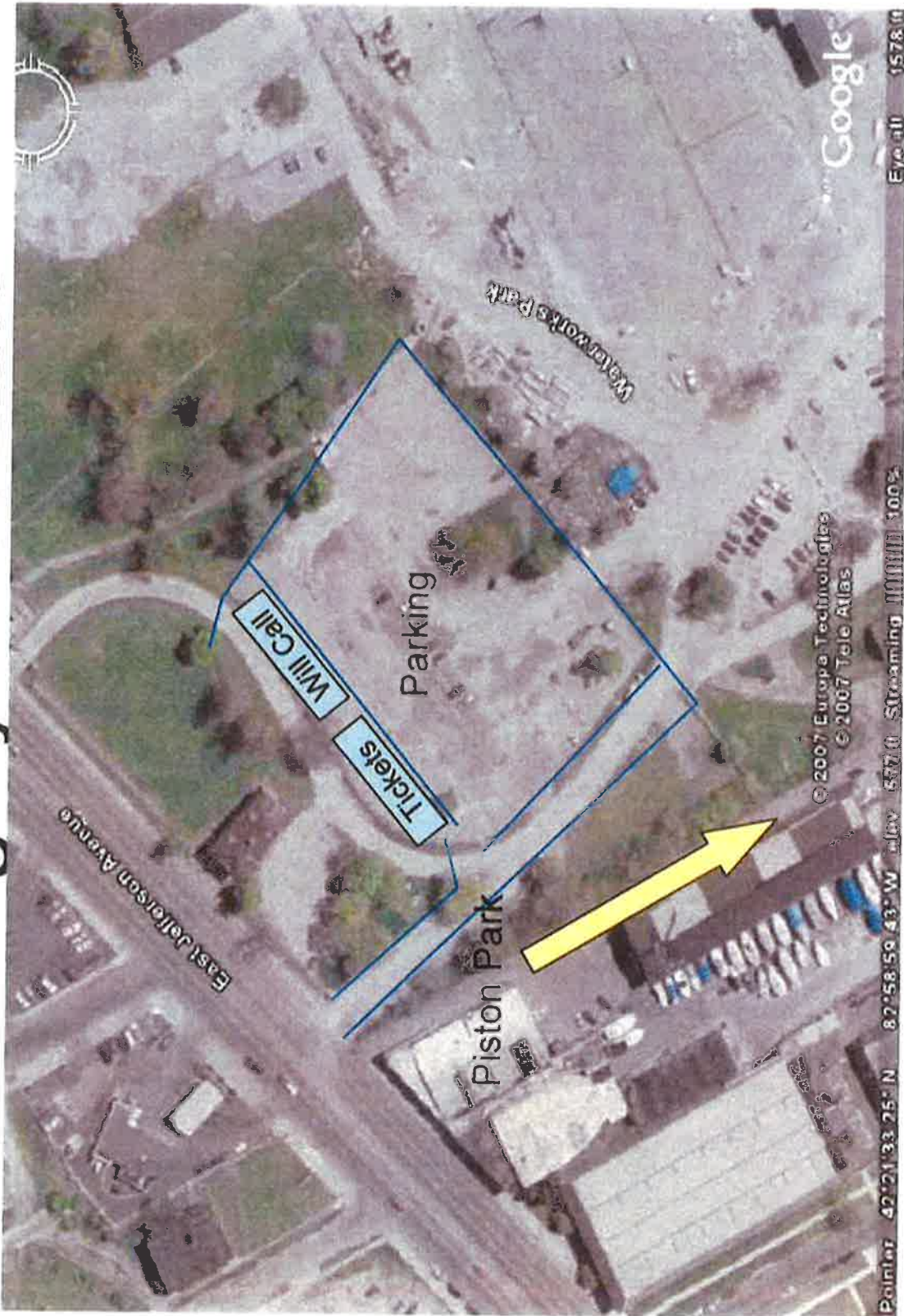
Stockton Park & Judges Stand



Piston Park



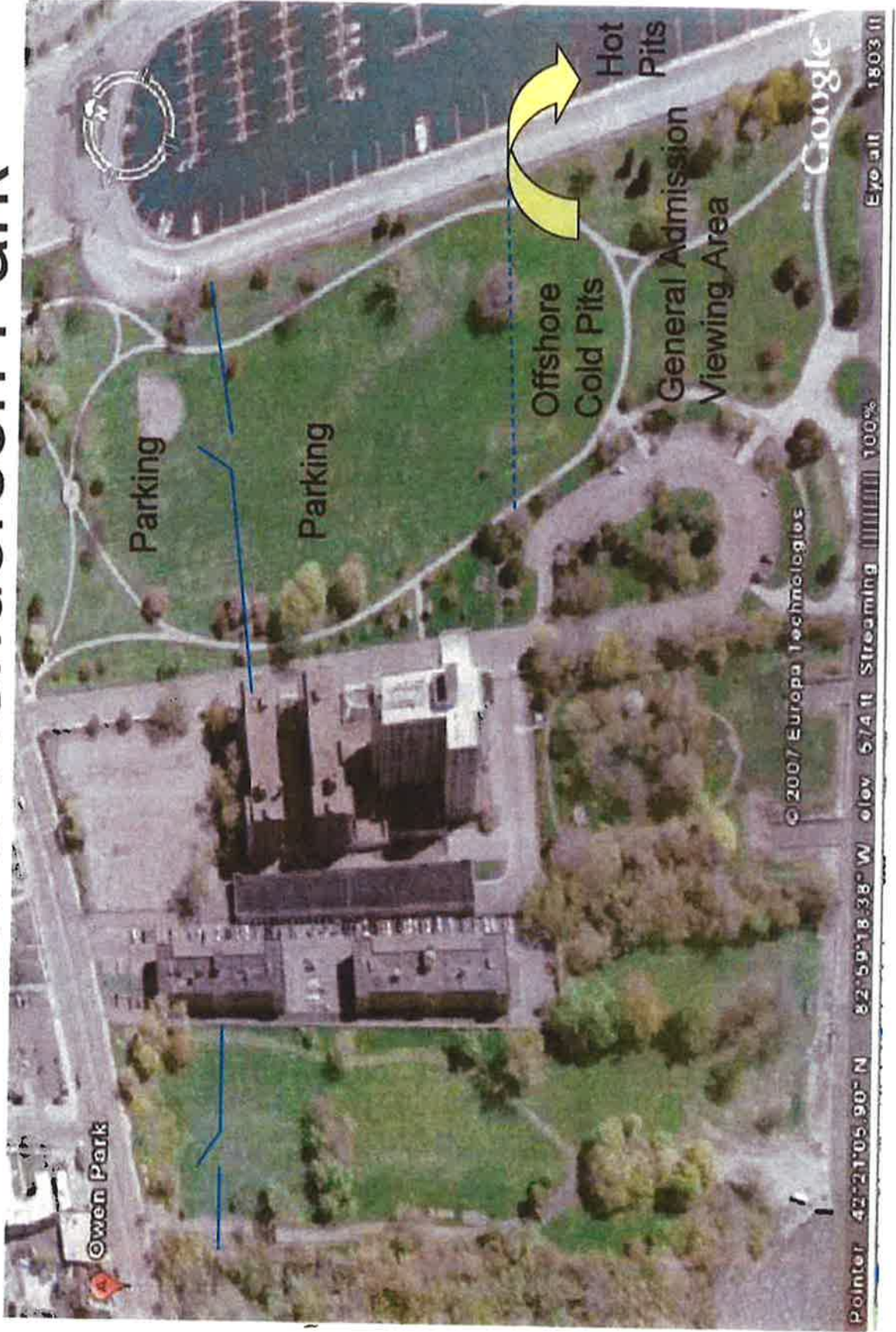
Gregory Boat Lane



Memorial Annex Park



Owen & Henderson Park



SPECIAL EVENTS PETITION

Petition No: _____

Event Name: 2024 Detroit HydroFest

Event Status: In Review- Special Events Management Team (Step 1 of 5)

Petitioner Name / Organization: Detroit Riverfront Events Inc.

Event Location: Detroit River by Belle Isle Park

Event Date(s) and Time(s): 08/23/24 8:00 AM to 08/25/24 7:00 PM

Type of Event: Sports/Recreation

Applicant Contact:
Mark Weber
mark@detroitboatrac.es.com
+1 (586) 206-8894

Submission Date:	09/02/23 11:28 AM
Date of Clerk's Office Referral:	
Date of City Departments Sign Off:	
Date Referred to Council:	

Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD

Mayor's Office Special Events Signature: _____

Date: _____

General Event Information

Has this event been hosted before? Yes

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? Yes

Is this an annual event? Yes

Event Website: detroitboatraces.com

Which of these spaces will be used? Street, Park

Will this event include the use or sale of marijuana? No

Event Description

Brief Event Purpose & Description:

A Detroit Tradition for over 100 years. Three-day boat race with various classes

Estimated Peak Attendance: 10000

Estimated Total Attendance: 25000

Is this a public event? Yes

Will there be ticket sales or admission charged? Yes

Does this event use Hart Plaza? No

Will there be merchandise sold? Yes

Will you be taking donations? No

Is this a charity event? No

Does this event involve campers, tents and/or RVs? Yes

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? No

Contact Information

Organization / Petitioner Name: Detroit Riverfront Events Inc.

Mailing Address: PO Box 71

Washington MI 48094

Primary Contact:	Secondary Contact:
Mark Weber	
mark@detroitboatracess.com +1 (586) 206-8894	
+1 (313) 329-8047	

Organization Type: Nonprofit

Organization Website: detroitboatracess.com

Event Setup & Breakdown

Begin Setup: 08/16/24 8:00 AM

Complete Setup: 08/21/24 7:00 PM

Setup Location(s): Waterworks Park, Muncey Pt Area, Memorial Annex Park, Garwood Judges Stand, Henderson Park

Event Start: 08/23/24 8:00 AM

Event End: 08/25/24 7:00 PM

Begin Tear Down: 08/25/24 7:00 PM

Complete Tear Down: 08/29/24 6:00 PM

Number of Trash Containers: 100 Number of Recycling Containers: 0

Cleaning Service Vendor: DREI Volunteers

Other Waste Elements: NA

Street Closures & Parking

How many streets will be closed: 1

Will you be closing any part of Woodward Avenue? No

Street Closures (if there are 1-4 closed streets):

1. Burns 08/23/24

Jefferson to Riverfront (we only need half of Burns Closed) 8:00 AM 7:00 PM

2. _____

3. _____

4. _____

Will you charge attendees for parking? Yes

Will you have valet parking, or will you be blocking metered parking spaces? Neither

Describe the parking plan to accommodate anticipated attendance:

Muncey, Waterworks Park and Memorial Annex Park

Food & Beverage

Will food be served? Yes

Will food be prepared on site? Yes

Number of food trucks: 0 Number of non-truck food vendors: 6

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? Yes

Will there be sales, service and/or consumption of alcohol in public at the event? Yes

What type(s) of alcohol will be served? Wine, Liquor, Beer

Day(s) and time(s) alcohol will be served: 8/23-8/25 11 am till close of event

Will ice be used in any served beverages? Yes

Stages, Tents, & Structures

Is a stage being built? No

How many stages will be used? _____

Do any of the stages have a canopy? _____

Number of tents 10' x 10' and smaller: 12

Number of tents larger than 10' x 10': 6

Tent Contractor: TBD

What other structures will your event include? Water Board Bleachers

Will your event use any grills? No

What kind of grills? _____

Utilities & Portable Restrooms

Event Utilities that will be used: Generators, Utility Power

How will generators be fueled? 4

Generator contractor: TBD

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? Yes

Security & Emergency Plans

Will the event have a security contractor? Yes

Security Contractor: NAIAS Security Service

Number of private personnel per shift: 20

Which of these apply to the private security personnel? Licensed, Armed Bonded

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: Universal Macomb Ambulance

Does this event include fireworks? No

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

<input type="checkbox"/>	Applicant Signature Page (required)
<input type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: _____

Resolved, The Mayor's Office is hereby authorized and directed to issue permits to Detroit Riverfront Events Inc. to host "2024 Detroit Hydrofest" (2023-353) on August 23, 2024 through August 25, 2024 at The Detroit River by Belle Isle Park.

PROVIDED, that there will be DPD Assisted Event; and be it further

PROVIDED, that there will be DFD Pending Inspections; Contracted with Private EMS to Provide Services; and be it further

PROVIDED, that there will be BSEED Permits Required for Tents, Generators and be it further

PROVIDED, that there will be DPW Type III Barricades & Road Closure Signage Required; and be it further

PROVIDED, that there will be Municipal Parking No Parking Signs Required; and be it further

PROVIDED, that there will be a Business License Required obtained following City Council approval; and be it further

PROVIDED, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.