



## DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement  
FILE NUMBER: OCFO-Office of Contracting &  
Procurement-2851

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**RE:**

Submitting reso. autho. Contract No. 6003990-A1

**SUMMARY:**

100% City Funding – AMEND 1 – To Provide an Extension of Time and Increase of Funds for HR Background Checks. – Contractor: Quick Acquisition, LLC dba Quick Search – Location: 10228 E Northwest Highway, Suite 69, Dallas TX 75238 – Previous Contract Period: June 1, 2022 through January 31, 2024 – Amended Contract Period: Upon City Council Approval through June 30, 2024 – Contract Increase Amount: \$22,890.00 – Total Contract Amount: \$53,690.00. **Human Resources Waiver of Reconsideration Requested**

**RECOMMENDATION:**

100% City Funding – AMEND 1 – To Provide an Extension of Time and Increase of Funds for HR Background Checks. – Contractor: Quick Acquisition, LLC dba Quick Search – Location: 10228 E Northwest Highway, Suite 69, Dallas TX 75238 – Previous Contract Period: June 1, 2022 through January 31, 2024 – Amended Contract Period: Upon City Council Approval through June 30, 2024 – Contract Increase Amount: \$22,890.00 – Total Contract Amount: \$53,690.00. **Human Resources Waiver of Reconsideration Requested**

**BY** Choose an item.

Sandra Stahl, Chief Procurement Officer  
Office of Contracting and Procurement Office

**RESOLVED:** that **Contract No. 6003990-A1** referred to in the foregoing communication dated January 24, 2024 be hereby and is approved.

**DEPARTMENTAL CONTACT:**

Name: Marcy Wilson  
Position: Procurement Assistant