

City of Detroit

Janice M. Winfrey
City Clerk

OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2024-041
Name of Petitioner	Marche du Nain Rouge
Description of Petition	Please see request to hold "Marche du Nain Rouge" Submitted by Marche du Nain Rouge, located at Canfield, between Cass and Second; Second between Canfield and Temple 7500 on March 24, from 12:00 PM to 8:00 PM. Set-up to begin March 24 th at 8:00AM complete by 11:00AM with tear-down to begin March 24 th completed by 8:00PM.
Type of Petition	Special Event
Submission Date	2/8/24
Concerned Departments	Media Services, Buildings & Safety Engineering, Police Department, Fire Department, Municipal Parking Department, Transportation Department, Health Department; General Services Department,
Petitioner Contact	Francis Grunow Marche du Nain Rouge 313-717-4298 marchedunainrouge@gmail.com

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature: *Francis Grunow*

Date: 1/18/2024

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: Marche du Nain Rouge

Event Date: 3/24/24

Event Organizer: Francis Grunow

Applicant Signature: *Francis Grunow*

Date: 1/18/24



Nain Rouge <marchedunainrouge@gmail.com>

Transaction receipt for CommunityPass

1 message

Detroit Parks and Recreation <info@communitypass.net>
Reply-To: Detroit Parks and Recreation <cpassinfo@detroitmi.gov>
To: marchedunainrouge@gmail.com

Wed, Jan 31, 2024 at 9:06 AM



Organization: Detroit Parks & Recreation

Below is the receipt for your transaction

Family: Grunow (2050935)

This facility reservation request requires approval before a permit can be issued. You will receive an email from Detroit Parks & Recreation when your request has been approved or declined.

=====
Permits
=====

Once your permit has been issued it will be available to view and print [HERE](#).

=====
Notices
=====

- This permit entitles organizer/organization to host an event during parks hours of 6 am - 10 pm. NO PARKING ON GRASS. Organizer/organization is responsible for clean up and disposal of event garbage. Disposal of hot coals permitted in HOT COAL receptacle(s) ONLY
- Allow 14 days for application review! Payment is due within 3 days of pre-approval. Permit will be issued after final payment has been received. Cancellation after 3 days of payment are subject to a processing fee and/or non-refundable.
- Detroit Parks & Recreation is not responsible for acts of nature in the parks.
- Permit Fees: Resident/Non-Resident Shelter \$75/\$100 Inflatables/Bounce House \$30/\$40 Tent (up to 10'x10') \$30/\$40 Special Event Security Deposit \$750 Special Event Rental \$750 (non-refundable)
- Limited Liability Insurance listing the City of Detroit as additional insure may be require; Must complete City of Detroit Special Event Application for Detroit City Council Approval at <https://cityofdetroit.seamlessdocs.com/f/specialevents>
- Submitting this application you agree to the Refund, Security and Privacy Policies of Detroit Parks & Recreation. Refund request must be in writing within 3 days of paying and 30 days prior to the start of the event.

=====
Registrations: 2024 Reserve a Park or Shelter
=====

Name: Francis Grunow
Program: Event & Programming Application for Large / Public Event (up to 250 person) (EVT2024LG)

Qty: 1

=====
Policies & Agreements
=====

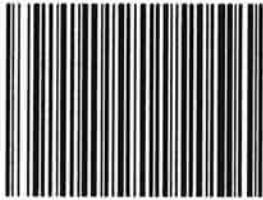
- 1. Affidavit of Applicant and Important Information (view description)
- 2. Detroit Parks & Recreation Privacy/Security Policy (view description)
- 3. Detroit Parks & Recreation Refund Policy (view description)
- 4. Legal Statement (view description)

=====
Requested Reservations
=====

Date: Sunday 03/24/2024
 Time: 10:00 AM to 6:00 PM
 Location: Cass/Green Space

=====
Totals
=====

Current Paid: 0.00



Click the link below to view the privacy policy:
https://register.capturepoint.com/reg/privacy_policy_view.cfm?a=1398

TR33901609 01/31/2024 8:52 AM

This email was sent to marchedunainrouge@gmail.com by info@communitypass.net. Click here to view our privacy policy: Privacy Policy. To unsubscribe or update your email preferences click [HERE](#).

**Annual
Marche du Nain Rouge
Sunday, March 24, 2024
PARADE ROUTE**



Starting Point/Opening Presentation
Canfield Street at Second Avenue



Marche Route

The Marche will step off shortly after 1:30 p.m. It will head west on Canfield, south on Second Avenue eight blocks, and then circle Cass Park, before heading back towards Masonic Temple.



Marche End/Gathering Area

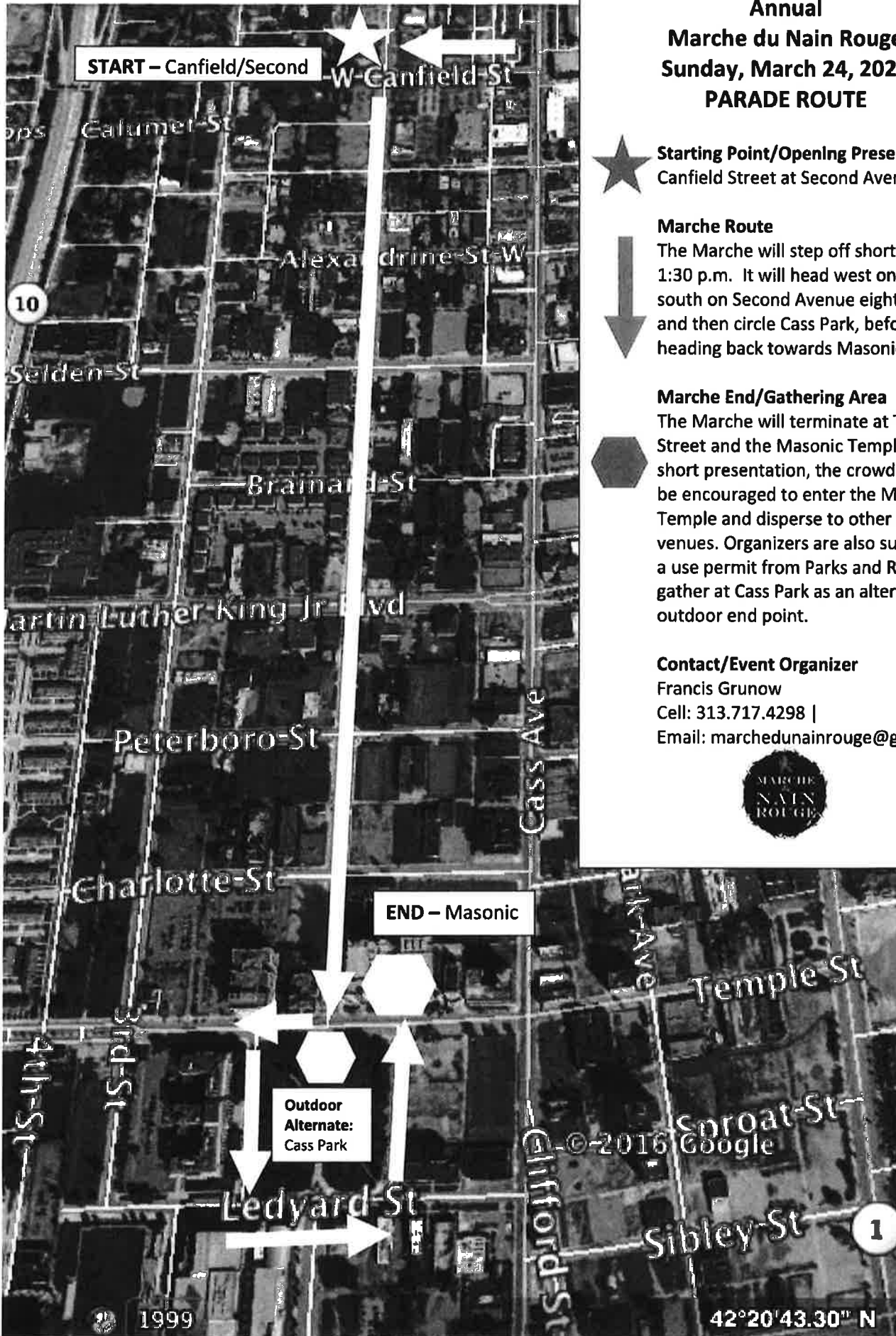
The Marche will terminate at Temple Street and the Masonic Temple. After a short presentation, the crowd will then be encouraged to enter the Masonic Temple and disperse to other nearby venues. Organizers are also submitting a use permit from Parks and Rec to also gather at Cass Park as an alternate outdoor end point.

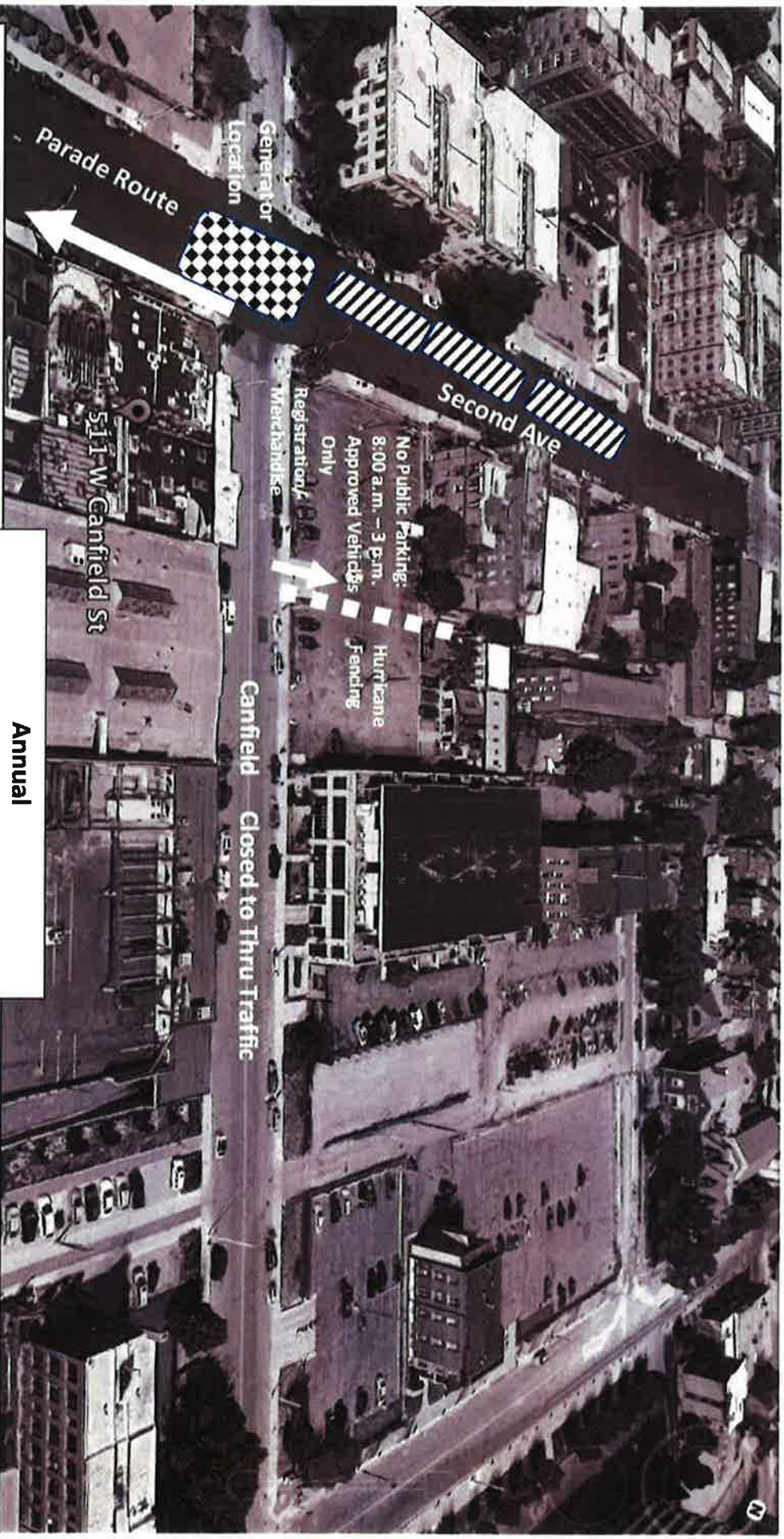
Contact/Event Organizer

Francis Grunow

Cell: 313.717.4298 |



Email: marchedunainrouge@gmail.com





Annual
Marche du Nain Rouge
Sunday, March 24, 2024
PARADE START



- 
Approved Art Car Staging
 Along Second North of Canfield
- 
Main Staging Area/Lead Car
 Intersection of Second/Canfield

Street Closures

Canfield: Second to Cass; Second: Canfield to Prentiss

Performance Start by noon on Community Stage. Nain Appearance at about 1:00 p.m. Parade will step off shortly after 1:30 p.m. It will head west on Canfield, south on Second Avenue to Cass Park, circle Cass Park, and terminate at Masonic Temple.

**Annual
Marche du Nain Rouge
Sunday, March 24, 2024
PARADE END**

Marche End/Gathering Area

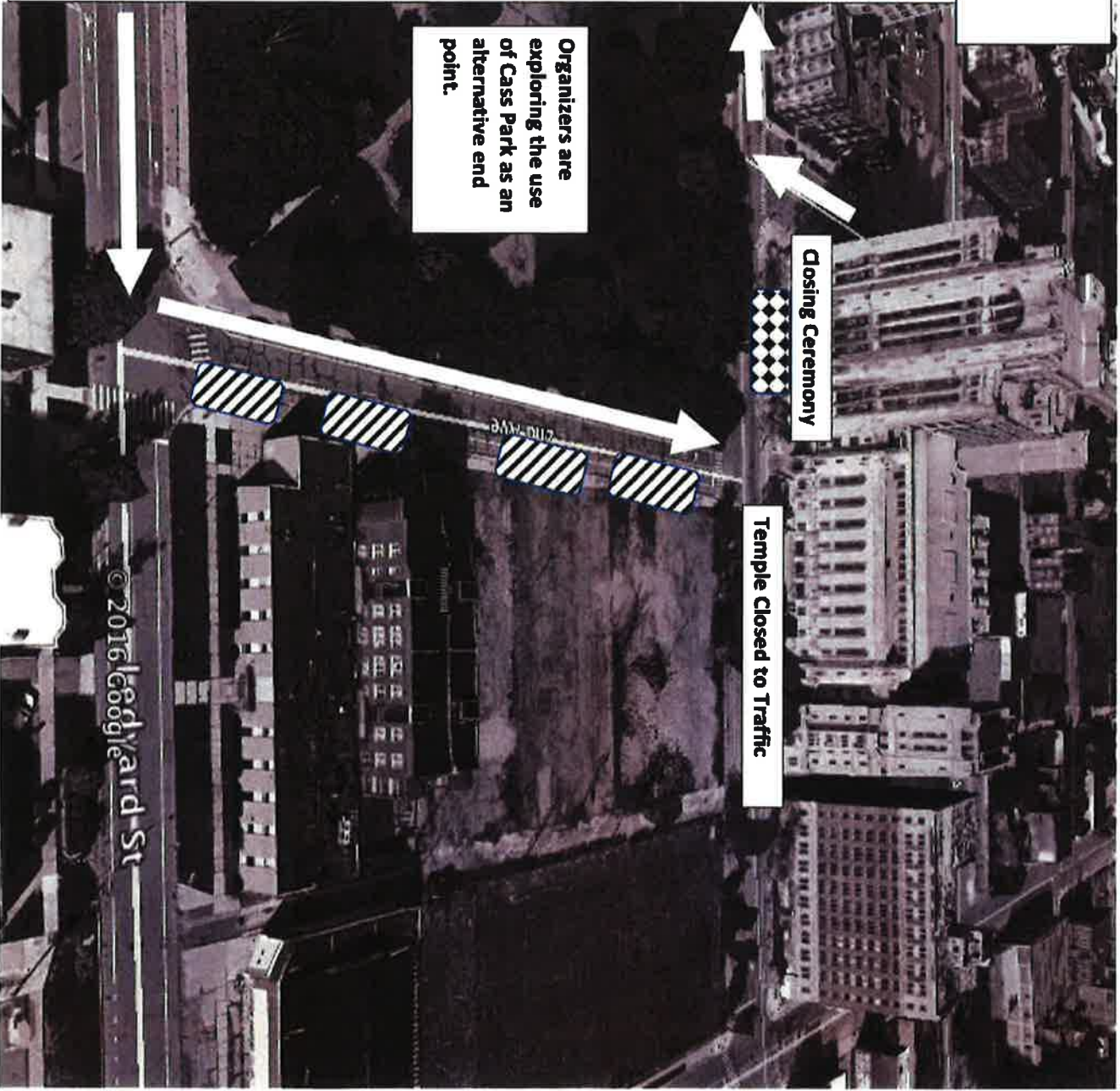
The Marche will proceed to Temple, circle Cass Park, and draw people to the *main porch on the corner of Second and Temple.*

Approved Art Cars will be allowed to stage on Second while lead car and crowd continue to Closing Ceremony on Masonic steps.

After 10-15 minutes to allow for the crowd to gather, there will be a 10-15 minute ceremony at the Masonic Temple steps, then the crowd will be encouraged to disperse from the streets to the Fountain Ballroom, other nearby venues, or Cass Park, *as an alternative outdoor end point.*

 **Approved Art Car Staging**
Along Second North of Ledyard

 **Main Staging Area/Lead Car**
In front of Temple



Closing Ceremony

Temple Closed to Traffic

Organizers are exploring the use of Cass Park as an alternative end point.

© 2016 Ledyard St

SPECIAL EVENTS PETITION

Petition No: 2024-041

Event Name: Marche du Nain Rouge

Event Status: In Review- Relevant Departments (Step 3 of 6)

Petitioner Name / Organization: Marche du Nain Rouge

Event Location: Canfield, between Cass and Second; Second between Canfield and Temple;
Temple/Cass Park

Event Date(s) and Time(s): 03/24/24 12:00 PM to 03/24/24 8:00 PM

Type of Event: Concert/Performance, Festival, Parade, Other

Applicant Contact:
Francis Grunow
marchedunainrouge@gmail.com
+1 (313) 717-4298

Submission Date:	01/19/24 1
Date of Clerk's Office Referral:	02/08/24
Date of City Departments Sign Off:	
Date Referred to Council:	

Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
Pending DPD Review	Pending DFD Review	Additional Info Requested			Pending MPD Review	Pending DPW Review	

BSEED
Pending
BSEED
Review

Mayor's Office Special Events Signature: _____

Date: _____

General Event Information

Has this event been hosted before? Yes

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? Yes

Is this an annual event? Yes

Event Website: www.marchedunainrouge.com

Which spaces will be used? Street, Sidewalk, Park

Will this event include the use or sale of marijuana? No

Event Description

Brief Event Purpose & Description:

The Annual Marche du Nain Rouge is a community art parade and presentation in Detroit's Historic Cass Corridor. Thousands of participants come dressed in costume to march in the parade, celebrate Spring, and to witness the return of the Nain Rouge, Detroit's oldest legend. The event is free and open to the public.

Estimated Peak Attendance: 10001

Estimated Total Attendance: 7500

Is this a public event? Yes

Will there be ticket sales or admission charged? No

Does this event use Hart Plaza? No

Will there be merchandise sold? Yes

Will you be taking donations? No

Is this a charity event? No

Does this event involve campers, tents and/or RVs? No

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? No

Contact Information

Organization / Petitioner Name: Marche du Nain Rouge

Mailing Address: 34 W BETHUNE ST

DETROIT MI 48202-2707

Primary Contact:	Secondary Contact:
Francis Grunow	
marchedunainrouge@gmail.com	

Organization Type: Nonprofit

Organization Website: www.marchedunainrouge.com

Event Setup & Breakdown

Begin Setup: 03/24/24 8:00 AM

Complete Setup: 03/24/24 11:00 AM

Setup Location(s): Canfield, Second, Temple, Cass Park, Masonic Temple

Event Start: 03/24/24 12:00 PM

Event End: 03/24/24 8:00 PM

Begin Tear Down: 03/24/24 3:00 PM

Complete Tear Down: 03/24/24 8:00 PM

Number of Trash Containers: 6 Number of Recycling Containers: 0

Cleaning Service Vendor: _____

Other Waste Elements: _____

Street Closures & Parking

How many streets will be closed: 3

Will you be closing any part of Woodward Avenue? No

Street Closures (if there are 1-4 closed streets):

1. Canfield 03/24/24

Between Second and Cass 10:00 AM 5:00 PM

2. Second Ave 03/24/24

Between Prentis and Ledyard 12:00 PM 5:00 PM

3. Temple 03/24/24

Cass to Second 1:00 PM 5:00 PM

4. _____

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Neither

Describe the parking plan to accommodate anticipated attendance:

We work with Wayne State Parking Department to host participants at the beginning of the event. Information is disseminated via social media, email, and press releases.

Food & Beverage

Will food be served? No

Will food be prepared on site? _____

Number of food trucks: _____ Number of non-truck food vendors: _____

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? No

Will there be sales, service and/or consumption of alcohol in public at the event? _____

What type(s) of alcohol will be served? _____

Day(s) and time(s) alcohol will be served: _____

Will ice be used in any served beverages? No

Stages, Tents, & Structures

Is a stage being built? Yes

How many stages will be used? 1

Do any of the stages have a canopy? No

Number of tents 10' x 10' and smaller: 2

Number of tents larger than 10' x 10': 0

Tent Contractor: _____

What other structures will your event include? There may be a stage element built on the steps of the Masonic Temple similar to what was approved in 2022. _____

Will your event use any grills? No

What kind of grills? _____

Utilities & Portable Restrooms

Event Utilities that will be used: Generators

How will generators be fueled? Diesel or Gas

Generator contractor: Lyve Entertainment

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? Yes

Security & Emergency Plans

Will the event have a security contractor? No

Security Contractor: _____

Number of private personnel per shift: _____

Which of these apply to the private security personnel? _____

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: Universal

Does this event include fireworks? No

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

<input type="checkbox"/>	Applicant Signature Page (required)
<input type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: _____

Resolved, The Mayor's Office is hereby authorized and directed to issue permits to Marche du Nain Rouge Inc. to host "Marche du Nain Rouge" "2024-041" on March 24, 2024, at the Canfield between Cass and Second; Second between Canfield and Temple.

PROVIDED, that there will be DPD Assisted Event; and be it further

PROVIDED, that there will be DFD Pending Inspections; Contracted with Private EMS to Provide Services; and be it further

PROVIDED, that there will be BSEED Permits Required for Tents, Generators and be it further

PROVIDED, that there will be DPW Type III Barricades & Road Closure Signage Required; and be it further

PROVIDED, that there will be Municipal Parking No Parking Signs Required; and be it further

PROVIDED, that there will be a Business License Required obtained following City Council approval; and be it further

PROVIDED, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.