



DEPARTMENTAL SUBMISSION

DEPARTMENT: Public Works - Administration
FILE NUMBER: Public Works - Administration-0060

*** RE:**

Submitting proposed resolution to establish a flat-rate administrative fee to process City's E-Scooter permit applications.

*** SUMMARY:**

Resolution and accompanying Fee Schedule are submitted to your Honorable Body for your consideration and approval. The proposed Resolution establishes a flat-rate administrative fee to cover the costs to review and approve permit applications, as well as a fee, structured on a per-trip basis, to cover the costs of managing the City's E-Scooter Permit Program.

*** RECOMMENDATION:**

Approval

*** DEPARTMENTAL CONTACT:**

Name: LaDiva Holman
Position: Executive Administrative Asst.

***=REQUIRED**