



**OFFICE OF THE
CHIEF FINANCIAL OFFICER**
Office of Development and Grants

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 1026
Detroit, Michigan 48226

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November 3, 2023

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to Accept and Appropriate the FY 2023 SisterFriends Detroit Grant

Henry Ford Health has awarded the City of Detroit Health Department with the FY 2023 SisterFriends Detroit Grant for a total of \$50,000.00. There is no match requirement. The total project cost is \$50,000.00.

The objective of the grant is to improve birth outcomes and infant mortality rates in Detroit by increasing the utilization of community-based maternal support services. The funding allotted to the department will be utilized to provide long-term participation incentives and transportation support. This is a reimbursement grant.

If approval is granted to accept and appropriate this funding, the appropriation number is 21356.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

DocuSigned by:
Terri Daniels
4D2BEEE23C8D489...

Terri Daniels
Director of Grants, Office of Development and Grants
CC:
Sajjiah Parker, Assistant Director, Grants

DocuSigned by:
Matthew Spayth
17E14C346651467...
Office of Budget
DocuSigned by:
Cheryl Smith-Williams
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Agreement Approved as to Form
By the Law Department



Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the Health Department is requesting authorization to accept a grant of reimbursement from Henry Ford Health, in the amount of \$50,000.00, to improve birth outcomes and infant mortality rates in Detroit by increasing the utilization of community-based maternal support services; and

WHEREAS, the Law Department has approved the attached agreement as to form; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE, BE IT RESOLVED that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to establish Appropriation number 21356, in the amount of \$50,000.00, for the FY 2023 SisterFriends Detroit Grant.

Collaborative Agreement Between
Henry Ford Health,
Office of Community Health, Equity & Wellness
and
Detroit Health Department – Sister Friends Detroit

Triple Crown: Babies Win. Families Thrive. Communities Transformed!

Purpose: The U.S. Department of Health and Human Services (HHS), through its Office of Minority Health (OMH), sought collaborative partners through their *Notice of Funding Opportunity: Healthy Families Community-Based Perinatal Health Initiative* (Opportunity Number: MP-CPI-23-004). The grant was awarded to Henry Ford Health (HFH) as the fiduciary lead and principal investigator with Black Mother's Breastfeeding Association (BMBFA) serving as the lead implementation partner and co-principal investigator, and the University of Michigan Child Health Evaluation and Research Center (UM-CHEAR) will lead evaluation. A host of other community partner organizations, including Detroit Health Department – Sister Friends Detroit, will also participate as collaborators in improving pregnant and postpartum people's health outcomes and reduce racial and ethnic disparities by increasing the utilization of community-based maternal support services (COMSS) in Detroit through this funding mechanism.

Timeline

- Performance Periods:
 - Year 1: 09/30/23-09/29/24
 - Year 2: 09/30/24-09/29/25
 - Year 3: 09/30/25-09/29/26
 - Year 4: 09/30/26-09/29/27
- The possibility of subsequent continuation awards of up to 12 months at a time up to the projected maximum project period (Years 2-4 noted above) will be communicated and reviewed annually, subject to approval from the Office of the Assistant Secretary of Health (OASH).

Construction

This agreement is not a legal contract and shall not be construed as a legal contract. This agreement expresses both the intentions and plans of HFH & BMBFA to jointly lead the *Triple Crown: Babies Win. Families Thrive. Communities Transformed!* effort and mutual aid through procedures set forth herein. By leveraging the existing working relationship of both organizations through over a decade of partnership in maternal/infant health equity initiatives, collaboration and expertise amongst relevant stakeholders is ideal. Working closely with leadership of Black Mother's Breastfeeding Association, **Henry Ford Health is providing leadership, administrative and fiscal oversight to the project, including:**

- Provide leadership, coordination and execution of infrastructure needed to support the OMH *Healthy Families Community-Based Perinatal Health Initiative*

- Support and oversight for all COMSS Collaborative collective impact activities, including but not limited to clinical integration efforts, convenings, trainings, evaluation and reporting
- Convene and co-Lead regular meetings with coalition partners for coordination and planning
- Strategic direction and guidance for Triple Crown programming and activities
- Establish and execute subcontracts, invoices and payments as needed, ensuring financial controls in compliance with federal regulations
- Compile and submit reporting documents in compliance with OMH regulated financial and narrative reporting requirements
- Maintain confidentiality of any shared data, business or financial records
- Abide by the core principles of community-based participatory research

BMBFA is committed to collaborating directing with HFH leadership on the following elements to Triple Crown leadership and administrative efforts:

- Convene and co-lead regular meetings with coalition partners for coordination and planning
- Collaboration in setting the strategic direction and guidance of Triple Crown programming and activities
- Collaboration in providing support for all partnership needs, reports and evaluation activities

Detroit Health Department – Sister Friends Detroit is also committed to specific programmatic elements of Triple Crown including the following elements:

- Support for approximately 250 women with social support, mentoring, resources, education and enrichments, postpartum health and wellbeing, and depression during and after pregnancy.
- Disseminate and use the “100 Voices” media campaign to empower and lift the voices of Black women to expect, advocate and receive respectful perinatal services.
- Provide enrichment/educational classes and transportation support for pregnant and postpartum people
- Actively participate in the *Triple Crown* coalition/workgroup or similar
- Support the expansion of mechanisms for multi-directional perinatal referrals
- Provide multi-directional perinatal referrals amongst partners
- Being responsive to meeting, participation and information requests

Reporting & Information Dissemination

- Submit requested narrative summaries, invoices, data and other documentation relevant to both evaluation and reporting in a timely manner, according to written schedule and requests
 - All financial and progress reports are due quarterly, 30 days after end of the designate period ends (December, March, June, September) to OMH (i.e. the first quarterly reports are due on January 30, 2024 for our collaborative)

- HFH requests all related documents be submitted at least 10-business days in advance of the OMH due dates (e.g. HFH will request information for the first report be submitted no later than January 16, 2023)
- In the event of any publishing or presentations related to this project, Detroit Health Department
- will be invited to contribute and credited as co-author and/or acknowledged as a key contributor. Detroit Health Department agrees not to use HFH's, BMBFA's or any affiliate's, name in any form for promotional, advertising or public presentation purposes without obtaining prior written consent of HFH. This includes, but is not limited to, submitting related proposals, abstracts or other forms of information dissemination specific to the "Triple Crown" efforts.

Financial Support

- HFH will sub-grant up to \$50,000 in Year 1 of the project period to Detroit Health Department – Sister Friends Detroit in support of the activities detailed above.
- Continued funding for subsequent program years is contingent upon renewal of funding from the Office of the Assistant Secretary of Health (OASH). Amendments will be made annually.

Duration

This Collaborative agreement is at-will and may be modified by mutual consent of authorized officials from Henry Ford Health and Black Mother's Breastfeeding Association. This agreement shall become effective upon signature by the authorized officials from Henry Ford Health and Black Mother's Breastfeeding Association and will remain in effect until modified or terminated by any one of the partners by mutual consent. In the absence of mutual consent by the authorized officials from Henry Ford Health and Black Mother's Breastfeeding Association, this agreement shall end on January 31, 2028.

By signing this collaborative agreement, Detroit Health Department agrees to comply with the applicable federal requirements for grants and cooperative agreements, for which Henry Ford Health will actively monitor and hold accountability to ensure.

Henry Ford Health
Kimberlydawn Wisdom, MD, MS
Senior Vice-President of Community Health & Equity and Chief Wellness & Chief Diversity Officer
1 Ford Place – 5B
(313) 876-8418
kwisdom1@hfhs.org/kkorzet1@hfhs.org

Black Mother's Breastfeeding Association
Kiddada Green, MAT
Founding Executive Director
Office: 800-313-6131

kiddadag@bmbfa.org

City of Detroit
Health Department
100 Mack Avenue
Detroit, Michigan 48201
Attn: Director

_____ Date: _____
(Kimberlydawn Wisdom, Henry Ford Health System, SVP of Community Health & Equity)

_____ Date: _____
(Kiddada Green, Black Mother's Breastfeeding Association)

_____ Date: _____
(Christina Floyd, Deputy Director, Detroit Health Department)