

City of Detroit

Janice M. Winfrey
City Clerk

OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2023-378
Name of Petitioner	The Shul
Description of Petition	Please find attached request to host "Menorah in the D" in Cadillac Square between Woodward Ave and Bates St. on 12/07/2023 from 5:00 PM to 7:00 PM. Set-up time is to begin at 6:00 AM and conclude at 4:00 PM, and tear down is scheduled to begin at 7:00 PM and be completed by 9:00 PM.
Type of Petition	Special Events
Submission Date	11/03/2023
Concerned Departments	Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)
Petitioner Contact	Rabbi Yishai Eliefja (248) 390-5711 rabbiyishai@theshul.net

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature: Rabbi Yishai Eliefja

Date: 10/19/2023

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: Menorah in the D

Event Date: 10/19/2023

Event Organizer: The Shul

Applicant Signature: Rabbi Yishai Eliefja

Date: 10/19/2023

SPECIAL EVENTS PETITION

Petition No: 2023-378

Event Name: Menorah in the D

Event Status: In Review

Petitioner Name / Organization: The Shul

Event Location: Cadillac Square Eastbound

Event Date(s) and Time(s): 12/07/23 5:00 PM to 12/07/23 7:00 PM

Type of Event: Concert/Performance, Religious Ceremony, Festival

Applicant Contact:
Rabbi Yishai Eliefja
rabbiyishai@theshul.net
+1 (248) 390-5711

Submission Date:	10/19/23 3:44 PM
Date of Clerk's Office Referral:	11/06/23
Date of City Departments Sign Off:	11/6/23
Date Referred to Council:	11/7/23

Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed	DFD Reviewed	EMS Reviewed	GSD Approval Not Required	DDOT Reviewed	MPD Reviewed	DPW Reviewed	DHD Reviewed

Mayor's Office Special Events Signature: Susan Reinke_____

Date: 11/7/23_____

General Event Information

Has this event been hosted before? Yes

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? Yes

Is this an annual event? Yes

Event Website: www.MenorahintheD.com

Which of these spaces will be used? Street, Sidewalk

Will this event include the use or sale of marijuana? No

Event Description

Brief Event Purpose & Description:

Now in it's 13th year, Menorah in the D is an annual community-wide menorah lighting e

Estimated Peak Attendance: 2000

Estimated Total Attendance: 2000

Is this a public event? Yes

Will there be ticket sales or admission charged? No

Does this event use Hart Plaza? No

Will there be merchandise sold? No

Will you be taking donations? Yes

Is this a charity event? No

Does this event involve campers, tents and/or RVs? No

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? No

Contact Information

Organization / Petitioner Name: The Shul

Mailing Address: 6890 West Maple Rd.

West Bloomfield MI 48322

Primary Contact:	Secondary Contact:
Rabbi Yishai Eliefja	Itty Shemtov
rabbiyishai@theshul.net +1 (248) 390-5711	itty@theshul.net
+1 (248) 788-4000	+1 (248) 255-2451

Organization Type: Nonprofit

Organization Website: www.theshul.net

Event Setup & Breakdown

Begin Setup: 12/07/23 6:00 AM

Complete Setup: 12/07/23 4:00 PM

Setup Location(s): Cadillac Square Eastbound

Event Start: 12/07/23 5:00 PM

Event End: 12/07/23 7:00 PM

Begin Tear Down: 12/07/23 7:00 PM

Complete Tear Down: 12/07/23 9:00 PM

Number of Trash Containers: 10 Number of Recycling Containers: 1

Cleaning Service Vendor: DDP Ambassadors

Other Waste Elements: _____

Street Closures & Parking

How many streets will be closed: 1

Will you be closing any part of Woodward Avenue? No

Street Closures (if there are 1-4 closed streets):

1. Cadillac Sqare Eastbound 12/07/23

between Woodward Ave and Bates St. 6:00 AM 9:00 PM

2. _____

3. _____

4. _____

Will you charge attendees for parking? No

Will you have valet parking, or will you be blocking metered parking spaces? _____

Describe the parking plan to accommodate anticipated attendance:

We are recommending One Campus Martius Garage and we will also provide VIP parki

Food & Beverage

Will food be served? Yes

Will food be prepared on site? Yes

Number of food trucks: 1 Number of non-truck food vendors: 0

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? No

Will there be sales, service and/or consumption of alcohol in public at the event? _____

What type(s) of alcohol will be served? _____

Day(s) and time(s) alcohol will be served: _____

Will ice be used in any served beverages? No

Stages, Tents, & Structures

Is a stage being built? Yes

How many stages will be used? 1

Do any of the stages have a canopy? Yes

Number of tents 10' x 10' and smaller: 5

Number of tents larger than 10' x 10': 0

Tent Contractor: S&R Event Rental

What other structures will your event include? Menorah, fire pits, possible lighting

Will your event use any grills? No

What kind of grills? _____

Utilities & Portable Restrooms

Event Utilities that will be used: Generators

How will generators be fueled? _____

Generator contractor: we will be plugging into the generators that power Cadillac Lodge

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? No

Security & Emergency Plans

Will the event have a security contractor? Yes

Security Contractor: coordination between Rock Security, Jewish Community Security (Jewish Federation), Private security - Liberty or City Shield, DPO _____

Number of private personnel per shift: 16

Which of these apply to the private security personnel? Licensed, Armed Bonded, Neither

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: Hart Medical

Does this event include fireworks? No

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

<input type="checkbox"/>	Applicant Signature Page (required)
<input type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: _____

Resolved, The Mayor's Office is hereby authorized and directed to issue permits to The Shul to host "Menorah in the D" on December 7, 2023 at Cadillac Square between Woodward and Randolph.

PROVIDED, that there will be DPD Assisted Event; and be it further

PROVIDED, that there will be DFD Pending Inspections; Contracted with Private EMS to Provide Services; and be it further

PROVIDED, that there will be BSEED Permits Required for Tents, Generators and be it further

PROVIDED, that there will be DPW Type III Barricades & Road Closure Signage Required; and be it further

PROVIDED, that there will be Municipal Parking No Parking Signs Required; and be it further

PROVIDED, that there will be a Business License Required obtained following City Council approval; and be it further

PROVIDED, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.