



**OFFICE OF THE
CHIEF FINANCIAL OFFICER**
Office of Development and Grants

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 1026
Detroit, Michigan 48226

Phone 313•628•1258
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November 6, 2023

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to Accept and Appropriate the FY 2024 COVID-19 Public Health Workforce Supplemental Grant

The Michigan Department of Health and Human Services (MDHHS) has awarded the City of Detroit Health Department with the FY 2024 COVID-19 Public Health Workforce Supplemental Grant for a total of \$110,000.00. There is no City match requirement. The total project cost is \$110,000.00.

The objective of the grant is to establish, expand, and sustain the public health workforce. The funding allotted to the department will be utilized to pay for staff salaries and associated project administration costs.

If approval is granted to accept and appropriate this funding, the appropriation number is 21361.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

DocuSigned by:
Terri Daniels
4D2BEEE23C8D489...

Terri Daniels
Director of Grants, Office of Development and Grants

DocuSigned by:
Matthew Spayth
17E14C346551467...
Office of Budget

CC:
Sajjiah Parker, Assistant Director, Grants



Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the Health Department is requesting authorization to accept a grant of reimbursement from the Michigan Department of Health and Human Services, in the amount of \$110,000.00, to pay for staff salaries and associated project administration costs; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE, BE IT RESOLVED that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to establish Appropriation number 21361, in the amount of \$110,000.00, for the FY 2024 COVID-19 Public Health Workforce Supplemental Grant.



STATE OF MICHIGAN

DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

GRETCHEN WHITMER
GOVERNOR

ELIZABETH HERTEL
DIRECTOR

November 2, 2023

Ms. Denise Fair Razo
Health Officer
City of Detroit Health Department
100 Mack Avenue -3rd Floor
Detroit, MI 48201

Dear Ms. Fair Razo:

This correspondence will serve as the official Notice of Award for the project titled COVID-19 Public Health Workforce Supplemental. City of Detroit Health Department is funded in the amount of \$110,000. The project begins October 1, 2023, and will end June 30, 2024.

Funding is intended to establish, expand, and sustain a public health workforce, including school nurses. A few examples of acceptable expenses for this funding can include hiring personnel, purchase of equipment and supplies necessary to support the expanded workforce, and administrative support services necessary to implement activities, including travel and training.

If you have any questions or concerns, please do not hesitate to contact Molly Cotant at cotantm@michigan.gov.

Sincerely,

A handwritten signature in blue ink that reads "Laura de la Rambelje".

Laura de la Rambelje
Director
Division of Local Health Services
Public Health Administration
delarambeljel@michigan.gov
(517) 388-7302