



Office of the Auditor General

Coleman A. Young Municipal Center
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July 17, 2023

Honorable Detroit City Council
Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 1340
Detroit, MI 48226

Re: Office of The Auditor General Office Renovation Resolution

Honorable Detroit City Council Members:

The Office of the Auditor General is requesting approval of a resolution authorizing the Office of the Chief Financial Officer (OCFO) to utilize the Detroit-Wayne Joint Building Authority (DWJBA) for capital improvements to the Office of the Auditor General. These capital improvements will consist of the (already completed) architectural design, engineering, and reconfiguration of approximately 4,000 square feet of office space in Suite 216 of the Coleman A. Young Municipal Center.

The current office space configuration in OAG's office needs to be improved in order to make the office ADA/Wheelchair accessible, and to efficiently utilize the space for the increased staff that occupies these offices on a daily basis.

The total estimated (and outstanding) cost for this capital improvement is \$561,476. The funding for this capital improvement project will be from Citywide Capital Project funding as determined by the Chief Financial Officer.

We respectfully request your approval of the attached resolution, with a waiver of reconsideration, to authorize the OCFO to proceed with OAG's Office Renovation Project.

Respectfully submitted,

Laura Goodspeed

Laura Goodspeed, CPA
Auditor General

C: Jay B. Rising, Chief Financial Officer
Tanya Stoudemire, Chief Deputy CFO/Policy & Administration Director
Malik Washington, City Council Liaison

RESOLUTION

BY COUNCIL MEMBER _____

WHEREAS, Article 7.5. - Independent Departments And Offices, Chapter 1. - Auditor General, Section. 7.5-104. – Employees, states that in accordance with Article 6, Chapter 4, the Auditor General may hire, promote, discipline, and remove employees of the agency, assign duties to the employees, and supervise the performance of those duties; and

WHEREAS, Article 7.5. - Independent Departments And Offices, Chapter 1. - Auditor General, Section. 7.5-105. - Powers and Duties, of the Detroit City Code, states the Auditor General shall (in part):

- Make audits of the financial transactions, performance and operations of City agencies based on an annual risk-based audit plan prepared by the Auditor General, or as otherwise directed by the City Council.
- The Auditor General shall make an annual financial analysis of all agencies not selected for audit in the current year.
- As soon as possible after the close of each fiscal year, make a report of the financial position of the city. the report shall be a public record.
- Investigate the administration and operation of any city agency and report findings and recommendations to the City Council and the Mayor.
- From time to time make reports to city agencies of irregularities of practice and erroneous accounting methods with recommendations for improving the accounting procedures and systems of the agencies.
- Upon request of the Budget Director, make available to the Budget Director all information useful in the preparation of the capital agenda or annual budget.
- Settle all disputed claims in favor of or against the City to the extent and in the manner provided by ordinance. ; and

WHEREAS, Article 8. - Planning And Financial Procedures Chapter 2. - Budgets Section. 8-214. of the Detroit City Code establishes the Office of the Auditor General as one of four oversight agencies to insure the proper oversight of Executive and Legislative Branches of government; and

WHEREAS, the Office of the Auditor General’s fiscal year 2020 Operating Budget Capital Outlay Request and Capital Improvement Project was approved by this Honorable Body; and

WHEREAS, the Office of the Auditor General is a public-facing entity and it is the policy of the City of Detroit that all City-sponsored public meetings and events are accessible to people with disabilities; and

WHEREAS, the current office layout of the Office of the Auditor General is not sufficient to accommodate its approved full time equivalent staff; and

WHEREAS, the Office of the Auditor General is not wheelchair accessible and therefore is not accessible to people with some disabilities; and

WHEREAS, the designated representative from the Office of the Chief Financial Officer publicly stated that the Office of the Auditor General is the first office space to be renovated under Phase One of the Citywide Capital Improvement Plan for Office space at the Coleman A. Young Municipal Center and that the expected timeline is for renovations to begin on or before September 2023; and

WHEREAS, the projected (estimated) cost to complete the Office of the Auditor General’s Office Renovation is \$561,476.00.

1. NOW, THEREFORE, BE IT RESOLVED, that consistent with the OCFO’s prior statements, the Office of the Auditor General will be the first office space to be renovated under Phase One of the Citywide Capital Improvement Plan for Office space at the Coleman A. Young Municipal Center **AND BE IT FURTHER**

2. RESOLVED, that the Chief Financial Officer, or their designee, is authorized to utilize the Detroit-Wayne Joint Building Authority (DWJBA) for capital improvements to the Office of the Auditor General. These capital improvements will consist of the (already completed) architectural design, engineering, and reconfiguration of approximately 4,000 square feet of office space in Suite 216 of the Coleman A. Young Municipal Center; **AND BE IT FURTHER**

3. RESOLVED, that the Chief Financial Officer, or their designee, is hereby authorized to take all appropriate actions necessary to implement the foregoing provisions and actions authorized by this resolution.