



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
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DETROIT, MICHIGAN 48226
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July 5, 2023

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to accept an increase in appropriation for the FY 2023 Russell Woods/Nardin Park Dexter Pop-Up Grant

The Invest Detroit Foundation has awarded an increase in appropriation to the City of Detroit Planning & Development Department for the FY 2023 Russell Woods/Nardin Park Dexter Pop-Up Grant, in the amount of \$28,717.06. This funding will increase appropriation 21116, previously approved in the amount of \$150,000.00, by council on April 5, 2022, to a total of \$178,717.06.

The objective of the grant is to support the Dexter Pop-Up project. The funding allotted to the department will be utilized to establish a temporary outdoor retail "pop-up" facility at 13200 Dexter Avenue in the Russell Woods Neighborhood, which will house four small businesses, three food trucks, and four cultural events per year.

I respectfully ask your approval to accept the increase in appropriation funding in accordance with the attached resolution.

Sincerely,
DocuSigned by:
Terri Daniels
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Terri Daniels
Director of Grants, Office of Development and Grants

CC:
Sajjiah Parker, Assistant Director, Grants

DocuSigned by:
Donald R Johnson
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Office of Budget



Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the Planning & Development Department is requesting authorization to accept an increase in appropriation for the FY 2023 Russell Woods/Nardin Park Dexter Pop-Up Grant, from the Invest Detroit Foundation, in the amount of \$ 28,717.06, to support the Dexter Pop-Up project, which will house four small businesses, three food trucks, and four cultural events per year; and

WHEREAS, this funding will increase appropriation 21116, previously approved in the amount of \$150,000.00, by council on April 5, 2022, to a total of \$178,717.06; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE, BE IT RESOLVED, that the Director or Head of the Department is authorized to execute the modified grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to increase the budget accordingly for appropriation number 21116, in the amount of \$28,717.06, for the FY 2023 Russell Woods/Nardin Park Dexter Pop-Up Grant.



June 26, 2023

Mr. Antoine Bryant
Director
Planning and Development Department, City of Detroit
Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 808
Detroit, MI 48226

**RE: IDF Grant – Russell Woods/Nardin Park Dexter Pop-Up – Strategic
Neighborhood Fund; OF-2967**

Dear Grantee:

In connection with that certain Grant Agreement dated March 3, 2022 (the “**Grant Agreement**”), by and between Invest Detroit Foundation (“**IDF**”) and the Planning and Development Department of the City of Detroit (“**Grantee**”), the parties wish to amend the Grant Agreement on the terms and conditions set forth in this letter amendment (this “**Amendment**”). All capitalized terms used in this Amendment and not otherwise defined shall have the meanings given to them in the Grant Agreement. The Grant Agreement is hereby amended as follows:

The Grant shall be increased by \$28,717.06 from \$150,000.00 to \$178,717.06. The payment terms for this additional amount will be disbursed within 30 days upon receipt of this fully executed Amendment.

This Amendment may be executed manually or electronically (including by digital means) in several counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. Electronic signatures that are adopted by a person with the intent to sign this Amendment shall be legally effective and enforceable against the party represented by such person.

To show Grantee’s acceptance of the terms and conditions of this Amendment, please sign below and return a copy of this Amended to IDF.

Sincerely,

Invest Detroit Foundation

Carrie Lewand-Monroe

Carrie Lewand-Monroe
Chief Operating Officer

Mr. Antoine Bryant
Director
Planning and Development Department, City of Detroit
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OF-2967

ACKNOWLEDGED AND AGREED:

Planning and Development Department, City of Detroit

By: _____
Name: _____
Title: _____

Dexter Pop Up – Site Improvements		
<u>Additional Funding Requests</u>	<u>Budget</u>	<u>Scope of Work</u>
Water connection: Estimated Cost	\$ 16,000.00	New water service line attachment to the City's water system to allow and provide water to the site. Water will be used for sanitary reasons, promoting hand washing, food preparation for retailers and used as a source of water for plants and landscaping at the site.
Topsoil: Estimated Cost : 123 cubic yards @ \$40 placed	\$ 4,920.00	Topsoil will allow the site to appear rich and provide a plushness for patrons as they walk throughout the site to patron the retailers. Once topsoil is installed new turf or grass seed can be laid.
Stone to regrade Lot : 180 Tons @ \$30 placed	\$ 5,400.00	Grading provides gravel installation with a strong foundation. This is a necessary step for the subsequent process of promoting grass growth to the site.
Rain barrels, kit and winterization package/ 4 years	\$ 1,290.00	The installation of rain barrels on one of the containers on site will allow for an environmentally sound collection and redistribution of water. Rain water will be used solely for the benefit of the site's landscape and upkeep of the brick and concrete perimeter grounds cleanliness.
Handwashing Sinks (4)	\$ 540.00	Handwashing sinks will be available for retailer and patron usage. Handwashing and total cleanliness will be promoted on site.
Aecojoy 8' x 8' Outdoor Metal Storage Door	\$ 438.98	This metal storage door will house the two portable restrooms that will be on site. It is important to provide facilities for usage to promote a constant flow of traffic to the site.
Container Imperfections Camouflaged	\$ 69.00	The living vegetation wall will create a unique landscaping design as well as act as a source of camouflage for the dents and imperfections on the shipping containers.
Brighter Blooms 2 Gal. Lynwood Gold Forsythia Shrub	\$ 37.13	This planting feature will help to provide a boundary for the site. As the site will not be fenced and is ultimately a temporary activation, the gold color of the plant will create a brightness and barrier to enclose the Pop Up space.

		This planting feature will help to provide a boundary for the site. The taller hedge provides a boundary between the pop up and potential exterior threats to the site (wildlife, cars etc.).
Full Speed A Hedge American Pillar Arborvitae	\$ 21.95	
<i>Additional Funding Request Total:</i>	\$ 28,717.06	