



**LAW DEPARTMENT**

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June 12, 2023

Detroit City Council  
1340 Coleman A. Young Municipal Center  
Detroit, Michigan 48226

***Re: Revised Executive Organization Plan***

Honorable City Council:

During the June 7<sup>th</sup> meeting of the Internal Operations Standing (IOS) Committee, a modification to the Executive Organization Plan (EOP) was proposed. This modification has been accepted by the Mayor and reflected in the attached. Please note the following additional change:

1. Transfer maintenance of Detroit Department of Transportation (DDOT) facilities from Sec. 230, *Transportation*, to Sec. 85, *Demolition Department*. The facilities maintenance services transferred to the Demolition Department include: electrical and lighting; HVAC, elevator (freight/passenger); generator; fence, gate, guardrail; drain system; plumbing; and roof repairs. Services that will remain with DDOT include: fabrication; cranes; janitorial services; moving service; pest control; snow removal; environment oil removal; bus and tire hoist; bus wash rack; and bus bay floor.

Please note the public hearing was held in the Internal Operations Committee June 7<sup>th</sup> and this matter was sent to the June 13<sup>th</sup> formal session for a vote. The proposed resolution is attached.

Respectfully Submitted,

Julianne V. Pastula  
Chief Legal Counsel of Operations/FOIA  
City of Detroit Law Department

Enclosures

cc: Brad Dick, Chief Operating Officer  
Jessica Parker, Deputy Chief Operating Officer  
LaJuan Counts, Director, Demolition Department  
Crystal Perkins, Director, GSD  
Malik Washington, Liaison to City Council, Mayor's Office  
David Whitaker, Director, Legislative Policy Division

## **SEC. 85. CONSTRUCTION AND DEMOLITION DEPARTMENT**

ORIGIN: THIS DEPARTMENT WAS CREATED IN ACCORDANCE WITH  
SECTION 7-102 OF THE CHARTER.

### **Summary of Departmental Purposes:**

The primary purpose of the Construction and Demolition Department is the coordination of the City's capital functions, such as the building, renovation, repair maintenance and services to the City's owned facilities, and the removal of blight through safe, strategic, and efficient demolition activities. This department will consolidate and maximize operational efficiencies for capital projects as well as residential and commercial demolition activities in the City. The department shall identify and prioritize construction and demolition projects, manage contractors, and monitor compliance with federal, state, and City regulations. The Construction and Demolition Department will be responsible for the administration of compliance data management, environmental, and field support activities as well as the coordination of activities with other City departments and agencies when necessary.

### **Administration:**

The Mayor appoints the Director of the Construction and Demolition Department who is the Chief Executive Officer of the department. The Director appoints the Deputy Director with the Mayor's consent.

### **Major Functional Areas:**

1. Administration
2. Planning and Strategy
3. Field Operations
4. Compliance
5. Data Management/GIS
6. Community Outreach
7. Construction
8. Facilities Maintenance

### **Administrative Offices:**

Detroit Public Safety Headquarters  
1301 Third Street  
Detroit, Michigan 48226

## **SEC. 110. GENERAL SERVICES DEPARTMENT**

ORIGIN: THIS DEPARTMENT WAS CREATED IN ACCORDANCE WITH  
SECTION 7-102 OF THE CHARTER.

### **Summary of Departmental Purpose:**

To improve and maintain City services and maximize operational efficiencies by providing consolidated support functions to City departments and agencies.

The General Services Department is comprised of the following Divisions:

- 1) Planning and Operations Division
- 2) Parks and Recreation Division

### **Administration:**

The Mayor appoints the Director of the General Services Department who is the Chief Executive Officer of the Department. The Director appoints a Deputy Director for the management of the Parks and Recreation Division, as well as a Deputy Director of Operations and a Deputy Director of Planning and Projects with the Mayor's consent.

The Mayor shall establish an advisory commission for recreation, comprised of not fewer than eight (8) members, with seven (7) of its members representing each of the non at-large council districts.

### **Major Functional Areas:**

1. Administrative Services
2. Grounds Maintenance and Forestry Services
3. Recreation Centers and Programs
4. Park Site Amenity Planning and Maintenance
5. Cemetery Management
6. Belle Isle Floriculture
7. Nature Interpretive Center
8. Detroit Recreation Camp
9. Nursery After-School Programs
10. Golf Courses
11. Vehicle/Equipment Maintenance and Management
12. ~~Facilities Maintenance~~ Animal Care
13. ~~Building Operations~~ Maintenance
14. Marina Operations
15. Inventory and Stores Management
16. Security and Janitorial Services
17. Graffiti Removal
18. Enforcement of Animal Control

**Administrative Offices:**

~~Northwest Activities Center  
18100 Meyers  
Detroit, Michigan 48235~~

115 Erskine  
Detroit, Michigan 48201

Parks and Recreation Division  
Northwest Activities Center  
18100 Meyers  
Detroit, Michigan 48235

Planning and Operations Division  
Northwest Activities Center  
18100 Meyers  
Detroit, Michigan 48235

## **SEC. 120. HEALTH DEPARTMENT**

ORIGIN: THIS DEPARTMENT IS MANDATED BY THE MICHIGAN PUBLIC HEALTH CODE.

### **Summary of Departmental Purposes:**

The mission of the Detroit Health Department is to build, support, and administer programs, policies, and partnerships to prevent disease, disability, and death and to promote wellbeing in the City of Detroit.

### **Administration:**

The Mayor appoints the Executive Director of Public Health/Health Officer who is the Chief Executive Officer of the department. The Executive Director/Health officer appoints the Deputy and Associate Director with the Mayor's consent.

### **Administrative Offices:**

100 Mack Avenue, 3<sup>rd</sup> Floor  
Detroit, Michigan 48201

### **Major Functional Areas:**

1. Administrative Services
  - a. Personnel
  - b. Health and Medical Officers
  - c. Finance, Accounting and Billing
  - d. Health communications
  - e. Health community outreach
2. Environmental Health Services
3. Community and Industrial Hygiene
4. Food Sanitation
5. Disease Prevention and Control
  - a. Tuberculosis Control
  - b. Sexually-Transmitted Disease Control
  - c. Foodborne illness outbreak control
  - d. HIV/AIDS
  - e. Immunization
  - f. Public health preparedness
6. Public Health Programs
  - a. Maternal and Child Health
  - b. Women, Infants, and Children Program
  - c. Lead poisoning prevention and abatement
  - d. Nutrition
  - e. Childhood vision and hearing screening and support

- f. Chronic disease prevention
- g. Community support services and violence prevention
- h. Family planning and contraception
- i. Healthcare facilitation and support services
- j. Substance abuse prevention
- 7. Health Policy and Planning
  - a. Special public health projects
  - b. Epidemiology
  - c. Health policy analysis
- ~~8. Animal care~~

## **SEC. 230. TRANSPORTATION DEPARTMENT**

ORIGIN: THIS DEPARTMENT IS MANDATED BY ARTICLE 7, CHAPTER 11,  
OF THE CHARTER.

### **Summary of Departmental Purposes:**

To provide safe, clean, reliable, efficient, multi-modal transportation services for the People of Detroit.

### **Administration:**

The Mayor appoints the Director of the Transportation Department who is the Chief Executive Officer of the department. The Director appoints the Deputy Director of the Transportation Department with the Mayor's consent.

The Mayor shall establish an advisory commission for transportation, comprised of at least seven (7) members, one selected from each of the non at-large council districts.

### **Administrative Offices:**

100 Mack Avenue  
Detroit, Michigan 48201

### **Major Functional Areas:**

1. Administrative Services
2. Plant Maintenance ~~and Construction~~ which includes janitorial services, moving service, pest control, snow removal, environment oil removal, bus wash rack, and bus bay floor
3. Vehicle Maintenance which includes fabrication, cranes, as well as bus and tire hoist
4. Motor Carrier Services
5. Security
6. Planning, Scheduling, and Marketing

**RESOLUTION IN SUPPORT OF THE AMENDMENTS TO  
THE EXECUTIVE ORGANIZATION PLAN**

**BY COUNCIL MEMBER \_\_\_\_\_:**

**WHEREAS**, pursuant to Section 7-102 of the 2012 Detroit City Charter, *Assignment of Authorized Function*, on April 10, 2023, Mayor Duggan submitted amendments to the Executive Organization Plan (EOP) as follows:

- (1) Transfers the General Services Department roles and responsibilities for Construction and Facilities Maintenance to the Demolition Department; and
- (2) Renames the Demolition Department to the Construction and Demolition Department to reflect the consolidation of Construction and Facilities Maintenance with the residential and commercial demolition activities of the City of Detroit; and
- (3) Transfers the animal care functions of Chapter 6, *Animal Care, Control and Regulation*, from the Detroit Health Department to the General Services Department, Planning and Operations Division to consolidate all animal care and control functions under the General Services Department; and

**WHEREAS**, after review of the proposed EOP dated April 10, 2023, and receiving public comment at a public hearing held on June 7, 2023, the City Council in accordance with Section 7-102 of the 2012 Detroit City Charter, proposed the following additional modification to the EOP, which has been accepted by the Mayor, as follows:

- (4) Transfer maintenance of Detroit Department of Transportation (DDOT) facilities from Sec. 230, *Transportation*, to Sec. 85, *Demolition Department*; and

**WHEREAS**, after review of the proposed EOP by City Council and receiving public comment at a public hearing held on June 7, 2023, the EOP, as amended, will be effective by



operation of law on July 6, 2023, City Council wishes to acknowledge its support of the revised EOP, inclusive of the amendments dated April 10, 2023 and June 9, 2023, via this resolution;

**NOW, THEREFORE BE IT RESOLVED**, that after review and public hearing pursuant to Section 7-102 of the 2012 Detroit City Charter, City Council supports the revised Executive Organization Plan inclusive of the amendments dated April 10, 2023 and June 9, 2023 listed above; and

**FINALLY, BE IT RESOLVED**, that the City Clerk is directed to forward a copy of this resolution and the amendments to the Executive Organization Plan, inclusive of the amendments dated April 10, 2023 and June 9, 2023, to the Municipal Code Corporation for codification purposes.