



Property Assessment  
**Board of Review**

Coleman A. Young Municipal Center  
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DATE: May 30, 2023

TO: Honorable City Council

RE: Property Assessment Board of Review Per Diem Rate Change

Honorable City Council,

First, I would like to open with thanking City Council for the understanding and consideration it has given the Property Assessment Board of Review.

City Council approved the 2023 – 2024 FY Budget request submitted regarding the Property Assessment Board of Review and therefore in accordance with Section 44-4-5(d) "The City Council shall set, by resolution, the per diem compensation of the members of the Board of Review for each day that the Board meets to conduct business." Simply stated, the change in the per diem rate must be adopted by resolution.

For your review and approval I have attached the following:

1. Approved budget amount (\$926,350)
2. Use of Funds statement for all positions associated with the Property Assessment Board of Review (\$925,547.87)
3. Resolution approving the Use of Funds and increasing the per diem rate from \$225 to \$300 as required in accordance with Section 44-4-5(d)
4. Section 44-4-5

I will be available to address any questions that you may have.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Willie C. Dorwell".

Willie C. Dorwell, MCAO / MCPPE  
Director

Property Assessment Board of Review

Attachment; Resolution Amending Per Diem Rate  
23-24 FY Approved Budget  
23-24 FY Use of Funds  
Section 44-4-5

Cc; Council President Mary Sheffield  
Brian White, Chief of Staff – Council President Mary Sheffield  
David Whitaker, Director – Legislative Policy Division  
Irv Corley, Legislative Policy Division  
Derrick Headd, Legislative Policy Division  
Lakisha Barclift, Legislative Policy Division