



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-2193

RE:

Submitting Reso. Autho. Contract No. 3063907

SUMMARY:

Notification to Council – 100% City Funding – To Provide Emergency Licensing for Smartsheet Access Used by All Departments for Critical Operational Processes and to Avoid Interruption of Services. Memorandum Submitted to City Council on March 3, 2023. – Contractor: Smartsheet.com, Inc. – Location: 10500 NE 8th Street, Suite 1300, Bellevue, WA 98004 – Contract Period: Notification of Emergency through June 30, 2023 – Total Contract Amount: \$274,000.00. **DoIT**

RECOMMENDATION:

Notification to Council – 100% City Funding – To Provide Emergency Licensing for Smartsheet Access Used by All Departments for Critical Operational Processes and to Avoid Interruption of Services. Memorandum Submitted to City Council on March 3, 2023. – Contractor: Smartsheet.com, Inc. – Location: 10500 NE 8th Street, Suite 1300, Bellevue, WA 98004 – Contract Period: Notification of Emergency through June 30, 2023 – Total Contract Amount: \$274,000.00. **DoIT**

BY Choose an item.

Sandra Stahl, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 3063907 referred to in the foregoing communication dated May 19, 2023 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant