



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

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May 16, 2023

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to accept an increase in appropriation for the FY 2023 Public Health Emergency Preparedness - Cities Readiness Initiatives Grant

The Michigan Department of Health and Human Services (MDHHS) has awarded an increase in appropriation to the City of Detroit Health Department for the FY 2023 Public Health Emergency Preparedness - Cities Readiness Initiatives Grant, in the amount of \$72,106.00. This funding will increase appropriation 21032, previously approved in the amount of \$269,556.00, by council on February 28, 2022, to a total of \$341,662.00.

The objective of the grant is to build Detroit public health emergency preparedness and response capacity and capability. The funding allotted to the department will be utilized to pay for staff salary and contractual services.

I respectfully ask your approval to accept the increase in appropriation funding in accordance with the attached resolution.

Sincerely,

DocuSigned by:
Terri Daniels
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Terri Daniels
Director of Grants, Office of Development and Grants

DocuSigned by:
Matthew Spayth
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Office of Budget

CC:
Sajjiah Parker, Assistant Director, Grants



Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the Health Department is requesting authorization to accept an increase in appropriation for the FY 2023 Public Health Emergency Preparedness - Cities Readiness Initiatives Grant, from the Michigan Department of Health and Human Services, in the amount of \$72,106.00, in order to build Detroit public health emergency preparedness and response capacity and capability; and

WHEREAS, this funding will increase appropriation 21032, previously approved in the amount of \$269,556.00, by council on February 28, 2022, to a total of \$341,662.00; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE, BE IT RESOLVED that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to increase the budget accordingly for appropriation number 21032, in the amount of \$72,106.00, for the FY 2023 Public Health Emergency Preparedness - Cities Readiness Initiatives Grant.

Gregory Andrews**Subject:** FW: [EXTERNAL] MDHHS Local Health Department - 2023 Amendments**From:** noreply@egramsmi.net <noreply@egramsmi.net>**Sent:** Wednesday, April 19, 2023 9:47 AM**To:** Andre Blair <andre.Blair@detroitmi.gov>**Cc:** Chhavy Gatbonton <gatbontonc@detroitmi.gov>**Subject:** [EXTERNAL] MDHHS Local Health Department - 2023 Amendments

04/19/2023

Andre Blair, Accountant
 Detroit Health Department
 City Treasurer
 1151 Taylor Ste 333-CDetroit, MI 48202 1732

Dear Andre Blair:

The following lists the FY 2023 amendments for your organization for funding administered by the Michigan Department of Health and Human Services (MDHHS) through the Comprehensive Agreement. All projects must be budgeted and expended consistent with the requirements contained in your Comprehensive Agreement.

Amendment List

i-a. Allocation Changes – Existing Projects

Project Title	Current Amount	Amended Amount	New Project
CLPP Lead Expansion	200,000.00	200,000.00	400,000.00
Emerging Threats - Hepatitis C	109,611.00	30,000.00	139,611.00
Oral Health- Kindergarten Assessment	95,694.00	34,252.00	129,946.00
Southeast Michigan Infant Vitality	25,000.00	25,000.00	50,000.00
TOTAL :	430,305.00	289,252.00	719,557.00

i-b. New Allocation – New Projects

Project Title	Current Amount	Amended Amount	New Project
Public Health Emergency Preparedness (PHEP) 7/1- 9/30	0.00	53,346.00	53,346.00
Public Health Emergency Preparedness (PHEP) CRI 7/1 - 9/30	0.00	72,106.00	72,106.00
TOTAL :	0.00	125,452.00	125,452.00

ii. Budget Category changes

N/A

Next Steps

The next steps in the MI E-Grants system for amending your applications and budgets and submitting your Comprehensive Agreement Amendment for MDHHS approval are as follows:

1. The project manager will assign the agency users to any new Local Health Department - 2023 projects.
2. For your convenience you can access the "Comprehensive Agreement Training for Grantee" material on the home page by clicking "About EGrAMS" and downloading the PDF. Access the system using the URL: <https://egram-mi.com/MDHHS/>.
3. Login into MI E-Grants system.
4. Enter the application using the drop down menu's "Grantee>Grant Application>Enter Grant Application" and click on "Go".
5. Select the CO-2023/Local Health Department - 2023 program and click the "Go" button.
6. Select the hyperlink titled "Local Health Department - 2023".
7. Select hyperlink to various projects and amend the application sections. See page 59 for detailed instructions.
8. When the amended application has been entered, validated, and is error free it is ready for submission by the authorized official.

Additional Documents

To view your original and amended agreement use the drop-down menu's "Grantee> Project Director> Application Status" and click the 'Go' button. Select the Grant Program and click on the 'Find' button. Select the agreement from the dropdown menu located at the bottom of the screen. "Draft" is the pending amendment. Click on the 'View Contract' to access the selected agreement.

Technical Assistance

Technical assistance to complete the requested Grant Amendment is available through the Grants Section Help Desk at MDHHS-EGRAMS-HELP@michigan.gov or 517-335-3359. For Programmatic questions, please contact your MDHHS Program Coordinator. You may also refer to your training materials and the yellow book and help icons within MI E-Grants for assistance.

Please complete the requested updates and have your Authorized Official submit the amended Grant Agreement through MI E-Grants within **three weeks**.

Sincerely,

Laura A. Geist
Grants Administration Section Manager
Bureau of Grants and Purchasing
Michigan Department of Health and Human Services