



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
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WWW.DETROITMI.GOV

May 3, 2023

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Authorization to submit a grant application to the Homeless Action Network of Detroit for the Coordinated Assessment Model Grant

The Housing and Revitalization Department is hereby requesting authorization from Detroit City Council to submit a grant application to the Homeless Action Network of Detroit for the Coordinated Assessment Model Grant. The amount being sought is \$995,341.00. The grantor share is \$995,341.00 of the requested amount and there is a cash match of \$1,100,000.00 included in this application. If awarded this grant will be made possible by U.S. Department of Housing and Urban Development grant funds and by Michigan State Housing Development Authority grant funds. The total project cost is \$2,095,341.00.

The Coordinated Assessment Model Grant will enable the department to:

- Provide coordinated entry services to households entering the homelessness system by assessing, prioritizing, and referring them to available resources.

If the application is approved, a cash match will be provided from appropriation 26364, in the amount of \$900,000.00, and from appropriation 13340, in the amount of \$200,000.00.

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,

DocuSigned by:
Terri Daniels
4D2BEEE23C8D489...

Terri Daniels
Director of Grants, Office of Development and Grants

DocuSigned by:
Donald R Johnson
34F9074343554A4...
Office of Budget

CC:
Sajjiah Parker, Assistant Director, Grants



Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the Housing and Revitalization Department has requested authorization from City Council to submit a grant application to the Homeless Action Network of Detroit, for the Coordinated Assessment Model Grant, in the amount of \$995,341.00, to provide coordinated entry services to households entering the homelessness system by assessing, prioritizing, and referring them to available resources; and

WHEREAS, the Housing and Revitalization Department has \$900,000.00 available in appropriation 26364, and \$200,000.00 in appropriation 13340, for the City match amount for the Coordinated Assessment Model Grant; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE BE IT RESOLVED, the Housing and Revitalization Department is hereby authorized to submit a grant application to the Homeless Action Network of Detroit for the Coordinated Assessment Model Grant.



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Grant Application Request Form (GARF)

In order to secure the Office of Development and Grants (ODG) approval required under Section 17-4-2 of the Detroit City Code, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be signed and submitted not later than 20 business days prior to the application deadline.

Please submit this form to the following ODG staff: Sajjiah Parker, Assistant Director, parkersa@detroitmi.gov and Greg Andrews, Program Analyst IV, andrewsgr@detroitmi.gov

City Department	Housing and Revitalization Department
Date	4/18/2023
Department Contact Name	Terra Linzner
Department Contact Phone	248-871-7595
Department Contact Email	linznert@detroitmi.gov
Grant Opportunity Title	Coordinated Assessment Model (CAM) Request for Qualification (RFQ)
Grant Opportunity Funding Agency	Homelessness Action Network of Detroit
Web Link to Opportunity Information	https://www.handetroit.org/cam-transition
Award Amount (that Department will apply for)	\$959,341 of HUD CoC Funds, \$36,000 of MSHDA funds
Application Due Date	4/17/2023
Anticipated Proposed Budget Amount	\$2,095,341
City Match Contribution Amount	\$900,000- Housing Trust Fund per City budget; \$200,000 of HUD ESG funds
Source of City Match (include Appropriation Number, Cost Center, and Object Code)	ESG- Appropriation #13340; Cost Center 361508; Other Affordable Housing / Housing Trust Fund : 26364-360072
List of programs/services/activities to be funded and the Budget for each <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	1. CAM Lead Agency and Administration- Budget \$238,712.06 2. Call Center- through sub-recipient agreement w/ WMCAA- Budget \$569,990.64 3. In Person Access Sites- \$1,426,275.36 4. CAM Back Office- \$484,662.94 Budget includes additional leveraged funding
Brief Statement of Priorities/Purpose for the Application <i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>	Provide coordinated entry services to households entering the homelessness system by assessing, prioritizing, and referral them to available resources.
Key Performance Indicators to be Used to Measure the Programs/Services/Activities <i>Sample:</i> # of kids newly enrolled in ABC and XYZ % of kids from ABC who demonstrate improved educational performance	25% of households diverted from shelter 90% successful referrals for homelessness services to PSH (permanent supportive housing) were submitted correctly without needing corrections 95% of MSHDA Housing Choice Voucher packets were submitted correctly on the first attempt 90% of Rapid Rehousing, Transitional Housing, and PSH referral requests are filled within 2 business days % of users of the system that report satisfaction of services

Julie Schneider

Director's Name (Please Print)

Director's Signature

Date