

Mary Sheffield
President

James Tate
President Pro Tem

City of Detroit

CITY COUNCIL



Scott Benson
Fred Durhal, III
Latisha Johnson
Gabriela Santiago-Romero
Mary Waters
Angela Whitfield Calloway
Coleman A. Young, II
Janice Winfrey
City Clerk

Committee of the Whole Room • 1340 Coleman A. Young Municipal Center • (313) 224-3443 • Detroit, MI 48226

CITY COUNCIL FORMAL SESSION

To attend by phone only, call one of these numbers: +1 929 436 2866, +1 312 626 6799, +1 669 900 6833, +1 253 215 8782, +1 301 715 8592, +1 346 248 7799 - Enter Meeting ID: 85846903626

Tuesday, March 22, 2022, 10:00 A.M.

With advance notice of seven calendar days, the City of Detroit will provide interpreter services at public meetings, including American Sign Language, language translation and reasonable ADA accommodations. Please contact the Civil Rights, Inclusion and Opportunity Department at (313) 224-4950, through the TTY number 711, or email crio@detroitmi.gov to schedule these services.

COUNCIL MEMBER MARY WATERS PRESENTING SPIRIT OF DETROIT AWARD TO ANDREA L. THOMSON AND LADIES ENTREPRENEUR EMPOWERMENT CIRCLE

1. APPROVAL OF JOURNAL OF LAST SESSION
2. RECONSIDERATIONS
3. UNFINISHED BUSINESS
4. PRESIDENT'S REPORT ON STANDING COMMITTEE REFERRALS AND OTHER MATTERS
5. BUDGET, FINANCE AND AUDIT STANDING COMMITTEE
THE FOLLOWING ITEM(S) ARE TO BE REFERRED TO THE BUDGET, FINANCE AND AUDIT STANDING COMMITTEE:

OFFICE OF THE CHIEF FINANCIAL OFFICER

- 5.1. Submitting report relative to
Monthly Financial Report for the Seven Months ended January 31, 2022. (The Office of the Chief Financial Officer (OCFO) respectfully submits its City of Detroit Financial Report for the Seven Months ended January 31, 2022. The OCFO also publishes this report on the City's website.)

LEGISLATIVE POLICY DIVISION

- 5.2. Submitting reso. autho.
Requesting that the Wayne County Treasurer Office Extend the 2021 Moratorium on Property Tax Foreclosures of Owner-Occupied Homes into 2022. (Council President Mary Sheffield requested that the Legislative Policy Division (LPD) draft a resolution requesting that the Wayne County Treasurer's Office extend the 2021 Moratorium on Property Tax Foreclosures of Owner-Occupied homes into 2022.)
- 5.3. Submitting report relative to
American Rescue Plan Act (ARPA) Funds Status as of February 28, 2022. (This report is intended to give your Honorable Body an appropriation level status as of February 28, 2022, of the American Rescue Plan Act (ARPA) funds that the City of Detroit was awarded by the

5.4. Submitting report and Proposed Ordinance

To amend Chapter 44 of the 2019 Detroit City Code, Taxation; by 4 amending Article IV, Personal Property Taxes, Real Property Taxes, and Special Assessments, 5 Section 44-4-2, Notice of availability of assessment roll; Section 44-4-5, Board of Review; and 6 Section 44-4-6, Review of assessment rolls; appeals to Board of Review; to provide for the 7 health, safety and general welfare of the public. **(FOR INTRODUCTION AND SETTING OF A PUBLIC HEARING?)**

MISCELLANEOUS

5.5. Council President Mary Sheffield

Submitting memorandum relative to the Board of Zoning Appeals Budget Hearing Questions for FY22-23.

5.6. Council President Mary Sheffield

Submitting memorandum relative to Eastern Market Corporation Budget Questions FY22-23.

5.7. Council President Mary Sheffield

Submitting memorandum relative to HRD Budget Hearing Questions for FY22-FY23.

5.8. Council President Mary Sheffield

Submitting memorandum relative to DBA Budget Hearing Questions for FY22-23.

5.9. Council President Mary Sheffield

Submitting memorandum relative to DLBA Budget Hearing Questions for FY22-FY23.

5.10. Council President Mary Sheffield

Submitting memorandum relative to DWSD Budget Hearing Questions for FY22-FY23.

5.11. Council President Pro Tem James Tate

Submitting memorandum relative to the Department of Innovation & Technology, Budget Hearing Questions, FY 2022-23.

5.12. Council President Pro Tem James Tate

Submitting memorandum relative to Law Department, Budget Hearing Questions, FY 2022-23.

5.13. Council President Pro Tem James Tate

Submitting memorandum relative to Coleman A. Young International Airport, Budget Hearing Questions, FY 2022-23.

5.14. Council President Pro Tem James Tate

Submitting memorandum relative to Detroit Water and Sewage Department, Budget Hearing Questions, FY 2022-23.

6. INTERNAL OPERATIONS STANDING COMMITTEE

THE FOLLOWING ITEM(S) ARE TO BE REFERRED TO THE INTERNAL OPERATIONS STANDING COMMITTEE:

OFFICE OF CONTRACTING AND PROCUREMENT

6.1. Submitting reso. autho.

Contract No. 3055101 - 100% City Funding – To Provide Data from Aerial Imagery Services (Piggybacking Off of DWSD Contract No. 6002281). – Contractor: Ecopia Tech Corporation – Location: 101 College Street Suite 440, Toronto, ON M5G1L7 – Contract Period: Upon

City Council Approval through March 31, 2023 – Total Contract Amount: \$60,000.00. **DoIT**

6.2. Submitting reso. autho.

Contract No. 6004216 - 100% City Funding – To Provide Employee Engagement whereas the City would Identify the Nature of the Relationship between the City and its Employees. – Contractor: Guidehouse, Inc. – Location: 1001 Woodward Avenue, Detroit, MI 48226 – Contract Period: Upon City Council Approval through December 31, 2022 – Total Contract Amount: \$67,000.00. **HUMAN RESOURCES**

6.3. Submitting reso. autho.

Contract No. 6002862-A1 - 100% City Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Employee Assistance and Substance Abuse Program Allocation. – Contractor: Health Management Systems of America, Inc. – Location: 601 Washington Boulevard, Detroit, MI 48226 – Contract Period: June 2, 2022 through March 31, 2023 – Contract Increase Amount: \$171,000.00 – Total Contract Amount: \$472,875.00. **HUMAN RESOURCES (Original Contract Period: June 1, 2020 through June 1, 2022)**

6.4. Submitting reso. autho.

Contract No. 6004243 - 100% City Funding – To Provide Appraisal Services to the CoD in Connection with Marathon v CoD and MGM v CoD Property Tax Litigation Matters. – Contractor: Federal Appraisal, LLC – Location: 295 US Highway 22 East Suite 204E, Whitehouse Station, NJ 08889 – Contract Period: Upon City Council Approval through December 31, 2023 – Total Contract Amount: \$150,000.00. **LAW**

6.5. Submitting reso. autho.

Contract No. 6004251 - 100% City Funding – To Provide Legal Counsel and Support in Connection with Claims being Pursued by the Office of the Inspector General. – Contractor: Mogill Posner & Cohen – Location: 645 Griswold Suite 3060, Detroit, MI 48226 – Contract Period: Upon City Council Approval through December 31, 2023 – Total Contract Amount: \$80,000.00. **LAW**

6.6. Submitting reso. autho.

Contract No. 6001653-A3 - 100% City Funding – AMEND 3 – To Provide an Extension of Time Only for Litigation Support Services for Ahmed, Mubarez v Ernest Wilson and CoD, USDC 18-13849 and Any Other Litigation Services. – Contractor: Plunkett & Cooney PC – Location: 150 West Jefferson Suite 800, Detroit, MI 48226 – Contract Period: August 1, 2022 through June 30, 2023 – Amended Contract Amount: \$0.00. **LAW (Total Contract Amount: \$550,000.00 Previous Contract Period: August 7, 2018 through July 30, 2022)**

LAW DEPARTMENT

6.7. Submitting reso. autho.

Settlement in lawsuit of New Clear Images (as assignee of Deandre Matthews) v City of Detroit; 21-159152-GC L21-00541(MBC), in the amount of **(\$8,000.00)** in full payment for any and all claims which New Clear Images, LLC may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about April 13, 2020.

6.8. Submitting reso. autho.

Settlement in lawsuit of Case No. 20-162352-GC, File No. L20-00914 (PH) A20000, in the total amount of **\$3,500.00** in full payment for any and all claims which Renali Transport, LLC, C-Spine Orthopedics, PLLC, American Specialty Pharmacy, Inc and Community Chiropractic, LLC may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about 10/08/2019.

6.9. Submitting reso. autho.

Settlement in lawsuit of Essential Spine Interventions, LLC (Latisha Boone) V City of

DetroitCase No. 21-160877, File No. L21-00734 (CBO) A20000, in the amount of **(\$15,775.00)** in full payment for any and all claims which Essential Spine Interventions, PLLC may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained.

6.10. Submitting reso. autho.

Settlement in lawsuit of Northland Radiology Inc. (Harold Hogan Jr.) v City of DetroitCase No. 21-002597, File No. L21-00175 (MBC) A20000, in the amount of **\$18,500.00** in full payment for any and all claims which Northland Radiology, Inc. may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained.

6.11. Submitting reso. autho.

Legal Representation and Indemnification of Building Inspector Carl Craik in lawsuit of Detroit Bulk Storage v City of Detroit et al Case No. 21-016869-CB; L21-01872 (CNR) for Building Inspector Carl Craik.

6.12. Submitting reso. autho.

Legal Representation and Indemnification of Forensic Technician Ashley Helm in lawsuit of Christina Bush v City of Detroit et al Case No. 21-005072-NI; L21-00407 (CAB) for Forensic Technician Ashley Helm.

6.13. Submitting reso. autho.

Legal Representation and Indemnification of Police Officer Philip Tillison in lawsuit of William Fordham III v City of Detroit et al Case No. 20-13319; L20-01017 (GBP) for Police Officer Philip Tillison.

6.14. Submitting reso. autho.

Legal Representation and Indemnification of Police Officer Ramiz Atto in lawsuit of William Fordham III v City of Detroit et al Case No. 20-13319; L20-01017 (GBP) for Police Officer Ramiz Atto.

LEGISLATIVE POLICY DIVISION

6.15. Submitting reso. autho.

Creating the City Council Equitable Development Task Force. (City Council Member Latisha Johnson has requested the Legislative Policy Division (LPD) produce a resolution calling for the creation of the City Council Equitable Development Task Force.)

MISCELLANEOUS

6.16. Council Member Latisha Johnson

Submitting memorandum relative to DBA Land Sales.

6.17. Council President Mary Sheffield

Submitting memorandum relative to Requesting Report on the Reparations Survey Data.

6.18. Council Member Mary Waters

Submitting Resolution Establishing Minority Business Taskforce.

6.19. Council Member Mary Waters

Submitting reso. autho. Establishing Senior Citizens Taskforce.

7. NEIGHBORHOOD AND COMMUNITY SERVICES STANDING COMMITTEE

THE FOLLOWING ITEM(S) ARE TO BE REFERRED TO THE NEIGHBORHOOD AND COMMUNITY SERVICES STANDING COMMITTEE:

OFFICE OF CONTRACTING AND PROCUREMENT

7.1. Submitting reso. autho.

Contract No. 3055997 - 100% City Funding – To Provide Waste Removal Services. – Contractor: Birks Works Environmental, LLC – Location: 19719 Mt Elliot, Detroit, MI 48234 – Contract Period: Upon City Council Approval through May 31, 2022 – Total Contract Amount: \$40,000.00. GENERAL SERVICES

7.2. Submitting reso. autho.

Contract No. 6004020 - 100% Capital Funding – To Provide Charging Stations and Infrastructure for Up to Fifty (50) Electric Vehicles for Municipal Parking. – Contractor: HAGE Automotive, LLC – Location: 2475 W Grand Boulevard, Detroit, MI 48208 – Contract Period: Upon City Council Approval through March 31, 2027 – Total Contract Amount: \$429,500.35. GENERAL SERVICES

7.3. Submitting reso. autho.

Contract No. 6003138-A1 - 100% City Funding – AMEND 1 – To Provide an Increase of Funds Only for Landscape, Architecture, Surveying, Civil Engineering and Environmental Services for the Development of Public Spaces. – Contractor: Wade Trim Associates, Inc. – Location: 500 Griswold Street Suite 2500, Detroit, MI 48226 – Contract Period: December 1, 2020 through November 30, 2023 – Contract Increase Amount: \$200,000.00 – Total Contract Amount: \$725,000.00. RECREATION

8. PLANNING AND ECONOMIC DEVELOPMENT STANDING COMMITTEE

THE FOLLOWING ITEM(S) ARE TO BE REFERRED TO THE PLANNING AND ECONOMIC DEVELOPMENT STANDING COMMITTEE:

OFFICE OF CONTRACTING AND PROCUREMENT

8.1. Submitting reso. autho.

Contract No. 6003096-A2 - 100% Grant Funding – AMEND 2 – To Provide an Extension of Time and an Increase of Funds for the Continuation of Joseph Campau Greenway Development Services. – Contractor: Economic Development Corporation – Location: 500 Griswold Suite 2200, Detroit, MI 48226 – Contract Period: July 1, 2022 through September 30, 2022 – Contract Increase Amount: \$450,000.00 – Total Contract Amount: \$2,335,186.59. HOUSING AND REVITALIZATION (Previous Contract Period: October 1, 2020 through June 30, 2022)

8.2. Submitting reso. autho.

Contract No. 6003194-A1 - 100% Grant Funding – AMEND 1 – To Provide an Extension of Time Only for Covid-19 Emergency Response to Extend Housing and Financial Services to Low/Moderate Income Residents Facing Foreclosure/Eviction. – Contractor: Bridging Communities – Location: 6900 McGraw, Detroit, MI 48210 – Contract Period: May 1, 2022 through April 30, 2023 – Amended Contract Amount: \$0.00. HOUSING AND REVITALIZATION (Total Contract Amount: \$150,000.00 Original Contract Period: February 1, 2021 through April 30, 2022)

8.3. Submitting reso. autho.

Contract No. 6003195-A1 - 100% Grant Funding – AMEND 1 – To Provide an Extension of Time Only for Covid-19 Emergency Response to Extend Housing and Financial Services to Low/Moderate Income Residents Facing Foreclosure/Eviction. – Contractor: Central Detroit Christian – Location: 1550 Taylor Street, Detroit, MI 48206 – Contract Period: May 1, 2022 through April 30, 2023 – Amended Contract Amount: \$0.00. HOUSING AND REVITALIZATION (Total Contract Amount: \$150,000.00 Original Contract Period: February 16, 2021 through April 30, 2022)

8.4. Submitting reso. autho.

Contract No. 6003197-A1 - 100% Grant Funding – AMEND 1 – To Provide an Extension of Time Only for Covid-19 Emergency Response to Extend Housing and Financial Services to Low/Moderate Income Residents Facing Foreclosure/Eviction. – Contractor: Jefferson East,

Inc. – Location: 14628 East Jefferson, Detroit, MI 48215 – Contract Period: May 1, 2022 through April 30, 2023 – Amended Contract Amount: \$0.00. **HOUSING AND REVITALIZATION (Total Contract Amount: \$150,000.00 Original Contract Period: February 1, 2021 through April 30, 2022)**

8.5. Submitting reso. autho.

Contract No. 6003406-A1 - 100% Grant Funding – AMEND 1 – To Provide an Extension of Time Only for Covid-19 Emergency Response to Extend Housing and Financial Services to Low/Moderate Income Residents Facing Foreclosure/Eviction. – Contractor: Matrix Human Services – Location: 16260 Dexter, Detroit, MI 48221 – Contract Period: May 1, 2022 through April 30, 2023 – Amended Contract Amount: \$0.00. **HOUSING AND REVITALIZATION (Total Contract Amount: \$328,040.00 Original Contract Period: March 9, 2021 through April 30, 2022)**

8.6. Submitting reso. autho.

Contract No. 6003196-A1 - 100% Grant Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Two (2) HUD Certified Positions in Providing Direct Support for Housing and Counseling Services. These Services are Required Due to the Increased Demand for Emergency Covid-19 Response to Extend Housing and Financial Services for Low/Moderate Income Residents Facing Foreclosure/Eviction. – Contractor: U Snap Bac, Inc. – Location: 14901 E Warren, Detroit, MI 48224 – Contract Period: May 1, 2022 through April 30, 2023 – Contract Increase Amount: \$92,027.00 – Total Contract Amount: \$150,000.00. **HOUSING AND REVITALIZATION (Original Contract Period: February 1, 2021 through April 30, 2022)**

8.7. Submitting reso. autho.

Contract No. 6003409-A1 - 100% Grant Funding – AMEND 1 – To Provide an Extension of Time Only for Covid-19 Emergency Response to Extend Housing and Financial Services to Low/Moderate Income Residents Facing Foreclosure/Eviction. – Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue Suite 800, Detroit, MI 48202 – Contract Period: May 1, 2022 through April 30, 2023 – Amended Contract Amount: \$0.00. **HOUSING AND REVITALIZATION (Total Contract Amount: \$401,501.00 Original Contract Period: March 1, 2021 through April 30, 2022)**

8.8. Submitting reso. autho.

Contract No. 6003928-A1 - 100% Grant Funding – AMEND 1 – To Provide an Increase of Funds Only for Additional Improvements to the E McNichols Center for ADA Compliance, Upgrading Existing Systems, and Improve Energy Efficiency. – Contractor: Matrix Human Services – Location: 13560 McNichols, Detroit, MI 48205 – Contract Period: February 28, 2021 through June 30, 2022 – Contract Increase Amount: \$200,000.00 – Total Contract Amount: \$386,469.00. **HOUSING AND REVITALIZATION**

8.9. Submitting reso. autho.

Contract No. 6004062 - 100% City Funding – To Provide North End Community Engagement. – Contractor: University of Detroit Mercy – Location: 4001 W McNichols, Detroit, MI 48221 – Contract Period: Upon City Council Approval through October 31, 2022 – Total Contract Amount: \$150,000.00. **PLANNING & DEVELOPMENT**

8.10. Submitting reso. autho.

Contract No. 6004247 - 100% City Funding – To Provide Technical Planning and Design Services for the North End Neighborhood Framework and Implementation Plan. – Contractor: Smithgroup, Inc. – Location: 500 Griswold Street Suite 1700, Detroit, MI 48226 – Contract Period: Upon City Council Approval through March 15, 2024 – Total Contract Amount: \$250,000.00. **PLANNING & DEVELOPMENT**

MISCELLANEOUS

8.11. Council Member Latisha Johnson

9. **PUBLIC HEALTH AND SAFETY STANDING COMMITTEE**

THE FOLLOWING ITEM(S) ARE TO BE REFERRED TO THE PUBLIC HEALTH AND SAFETY STANDING COMMITTEE:

OFFICE OF CONTRACTING AND PROCUREMENT

9.1. **Submitting reso. autho.**

Contract No. 3054759 - 100% City Funding – To Provide Portable Ventilation and Roof Training Units. – Contractor: Fire Vent, LLC – Location: 5998 Morgan Mill, Carson City, NV 89701 – Contract Period: Upon City Council Approval through March 31, 2023 – Total Contract Amount: \$26,896.00. **FIRE**

9.2. **Submitting reso. autho.**

Contract No. 3055901 - 100% 2019 Homeland Security Grant Funding – To Provide Search and Rescue Equipment. – Contractor: Apollo Fire Equipment Co. – Location: 12584 Lakeshore Drive, Romeo, MI 48065 – Contract Period: Upon City Council Approval through March 31, 2023 – Total Contract Amount: \$39,093.69. **FIRE**

9.3. **Submitting reso. autho.**

Contract No. 6004221 - 100% Bond Funding – To Provide Trash Out Services for Proposal N Release C Group C8 (SA). – Contractor: Detroit Grounds Crew, LLC – Location: 4101 Barham, Detroit, MI 48224 – Contract Period: Upon City Council Approval through July 31, 2022 – Total Contract Amount: \$95,319.00. **CITY DEMOLITION**

9.4. **Submitting reso. autho.**

Contract No. 6004220 - 100% Bond Funding – To Provide Trash Out Services for Proposal N Release C Group C7 (SA). – Contractor: Detroit Grounds Crew, LLC – Location: 4101 Barham, Detroit, MI 48224 – Contract Period: Upon City Council Approval through July 31, 2022 – Total Contract Amount: \$95,613.00. **CITY DEMOLITION**

9.5. **Submitting reso. autho.**

Contract No. 6004219 - 100% Bond Funding – To Provide Trash Out Services for Proposal N Release C Group C6 (SA). – Contractor: Detroit Grounds Crew, LLC – Location: 4101 Barham, Detroit, MI 48224 – Contract Period: Upon City Council Approval through July 31, 2022 – Total Contract Amount: \$88,830.00. **CITY DEMOLITION**

9.6. **Submitting reso. autho.**

Contract No. 3055002 - 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 12725 August. – Contractor: Gayanga Co. – Location: 1120 W Baltimore Suite 200, Detroit, MI 48202 – Contract Period: Upon City Council Approval through March 31, 2023 – Total Contract Amount: \$18,873.00. **CITY DEMOLITION**

9.7. **Submitting reso. autho.**

Contract No. 6004218 - 100% Bond Funding – To Provide Trash Out Services for Proposal N Release C Group C5 (SA). – Contractor: Detroit Grounds Crew, LLC – Location: 4101 Barham, Detroit, MI 48224 – Contract Period: Upon City Council Approval through July 31, 2022 – Total Contract Amount: \$68,281.50. **CITY DEMOLITION**

9.8. **Submitting reso. autho.**

Contract No. 3055783 - 100% City Funding – To Provide Three Hundred (300) MP70 Wi-Fi Routers and Three Hundred (300) 3-Year Warranties via the MiDeal Agreement No. 190000001544. – Contractor: Motorola Solutions, Inc. – Location: 500 West Monroe Street, Chicago, IL 60661 – Contract Period: Upon City Council Approval through March 31, 2023 – Total Contract Amount: \$264,330.00. **POLICE**

9.9. **Submitting reso. autho.**

Contract No. 3055401 - 100% City Funding – To Provide Three Hundred (300) Dell Latitude Model 5430 Rugged Notebooks for Police Vehicles via MiDeal Agreement No. 071B6600111. – Contractor: Dell Marketing, LP – Location: One Dell Way, Round Rock, TX 78682 – Contract Period: Upon City Council Approval through March 31, 2023 – Total Contract Amount: \$544,824.00. **POLICE**

9.10. Submitting reso. autho.

Contract No. 6004266 - 100% City Funding – To Provide Two (2) Mobile Command Post Vehicles, One (1) for Purchase and One (1) for Lease. – Contractor: LDV, Inc. – Location: 180 Industrial Drive, Wheatland Township, WI 53105 – Contract Period: Upon City Council Approval through March 28, 2023 – Total Contract Amount: \$962,484.00. **POLICE**

DEPARTMENT OF PUBLIC WORKS

9.11. Submitting reso. autho.

Petition of Scripps District Association, (**#2022-78**) request encroachment for non-standard paving of a public alley, protective bollards to be installed within said public alley, façade elements of an historic building adjacent to the public alley, and for private drainage lines servicing the new development at 3700 Trumbull Avenue.

9.12. Submitting reso. autho.

Petition of Woodward Acquisition Company, LLC, (**#2022-18**) request for the encroachment adjacent to Woodward Avenue. 1225 The request is being made to approve a pre-existing encroachments in the street and alley adjacent to 1225 Woodward Avenue.

MISCELLANEOUS

9.13. Council Member Scott Benson

Submitting memorandum relative to Constituent Concerns Sterritt & St Clair.

9.14. Council Member Gabriela Santiago-Romero

Submitting memorandum relative to PHS 6.1 Motorola Solutions Radio Contract.

10. VOTING ACTION MATTERS

11. OTHER MATTERS

12. COMMUNICATIONS FROM MAYOR AND OTHER GOVERNMENTAL OFFICIALS AND AGENCIES

13. PUBLIC COMMENT

14. STANDING COMMITTEE REPORTS

15. BUDGET, FINANCE AND AUDIT STANDING COMMITTEE

OFFICE OF THE CHIEF FINANCIAL OFFICER/ OFFICE OF THE ACCESSOR

15.1. Durhal, reso. autho.

Morningside Commons II Limited Dividend Housing Association, LLC - Payment in Lieu of Taxes (PILOT). (U-SNAP-BAC, Inc. has formed Morningside Commons II Limited Dividend Housing Association, LLC in order to develop the Project known as Morningside. The Project is an existing sixty-four (64) unit detached family apartment community in an area bounded by Waveney on the north, Maryland on the east, Mack on the south and Alter on the west. The preservation and rehabilitation Project will include eight (8) 2 bedroom/1 bath, thirty-eight (38) 3 bedroom/1 ½ bath and eighteen (18) 4 bedroom/2 bath affordable family townhomes.)

16. INTERNAL OPERATIONS STANDING COMMITTEE

LAW DEPARTMENT

- 16.1. Johnson, reso. autho.
Legal Representation and Indemnification of Civilian Crime Analyst Keith Marshall in lawsuit of Robert Berry v City of Detroit et al Case No. 20-014056-NO; L20-00833 (CBO) for Civilian Crime Analyst Keith Marshall.
- 16.2. Johnson, reso. autho.
Legal Representation and Indemnification of Benjamin Smith in lawsuit of Darius Grimes v City of Detroit et. al; Case No. 21-004912-NI; L21-00525 (CAB) for Benjamin Smith.
- 16.3. Johnson, reso. autho.
Legal Representation and Indemnification for Jason Adams in lawsuit of Marcellus Ball v City of Detroit et al Case No. 21-11653; W21-00146 (ANS) for Jason Adams.
- 16.4. Johnson, reso. autho.
Legal Representation and Indemnification in lawsuit of Marcellus Ball v City of Detroit et al Case No. 21-11653; W21-00146 (ANS) for Ian Severy.
- 16.5. Johnson, reso. autho.
Legal Representation and Indemnification of Lieutenant Joseph Alex in lawsuit of Darrell Siggers v City of Detroit et al Case No. 19-12521; L19-00674 (JLA) for Lieutenant Joseph Alex.
- 16.6. Johnson, reso. autho.
Settlement in lawsuit of Lateef Thompson and Physiosoft Rehabilitation Services v City of Detroit Case No. 20-012346-NI, File No. L21-00147 (YRB) A20000, in the amount of \$59,500.00 to Lateef Thompson and his attorneys, Michigan Advocacy Center, PLLC and \$55,000.00 to Physiosoft Rehabilitation Services and its attorneys, Makki Law, PLLC in full payment for any and all claims which Lateef Thompson and Physiosoft Rehabilitation Services may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about October 31, 2019.
- 16.7. Johnson, reso. autho.
Settlement in lawsuit of Roberts Orthopedic Services, PLLC (Lateef Thompson) v City of Detroit Case No. 21-166092-GC, File No. L21-00870 (YRB) A20000, in the amount of \$5,250.00, in full payment for any and all claims which Roberts Orthopedic Services, PLLC may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about October 31, 2019.
- 16.8. Johnson, reso. autho.
Settlement in lawsuit of Davontae Sanford V. City of Detroit Case. No. 17-13062 L17-00689(JLA), in the amount of (\$7,500,000.00) in full payment for any claims which Devontae Sanford may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about, September 17, 2007.)
- 16.9. Johnson, reso. autho.
Settlement in lawsuit of Biomolecular Integrations ,Inc., et al (Laurence Stromile) v City of Detroit Case No. 21-005737-NF, File No. L21-00444 (YRB) A20000, in favor of (1) Biomolecular Integrations Inc. and its attorneys, Wigod and Falzon, P.C., in the amount of \$12,000.00; (2) Michigan Pain Specialists and its attorneys, Wigod and Falzon, P.C., in the amount of \$13,000.00; (3) Aspcares Pharmacy and its attorneys, Wigod and Falzon, P.C., in the amount of \$5,500.00 and (4) Kevin T. Crawford, D.O., P.C. and its attorneys, Wigod and Falzon, P.C., in the amount of \$1,000.00, in full payment for any and all claims which Biomolecular Integrations Inc., Michigan Pain Specialists, Aspcares Pharmacy and Kevin T.

Crawford, D.O., P.C., may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about October 7, 2019.

- 16.10. **Johnson, reso. autho.**
Settlement in lawsuit of **Advanced Surgery Center, LLC (Lateef Thompson) v City of Detroit** Case No. 21-190362-NF, File No. L21-00885 (YRB) A20000, in the amount of **\$13,500.00** in full payment for any and all claims which Advanced Surgery Center, LLC may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about October 31, 2019.

- 16.11. **Johnson, reso. autho.**
Settlement in lawsuit of **Tox Testing, et al. v City of Detroit** Case No. 20-005547-NF, File No. L20-00195 (PH) A20000, in the amount of **\$15,000.00** in full payment for any and all claims which may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about May 28, 2019.

OFFICE OF THE CHIEF FINANCIAL OFFICER/ OFFICE OF DEVELOPMENT AND GRANTS

- 16.12. **Johnson, reso. autho.**
Request to Accept and Appropriate the FY 2022 Leadership Fellows Program Grant. **(The Harvard Business School has awarded the City of Detroit Mayor’s Office with the FY 2022 Leadership Fellows Program Grant for a total of \$55,000.00. The grantor share is \$55,000.00 of the approved amount, and there is a required cash match \$55,000.00. The total project cost is \$110,000.00.)**

RESOLUTIONS

- 16.13. **Johnson, reso. autho.**
Reestablishing the Detroit City Council Skilled Trade Task Force. **(Chaired jointly by Council President Mary Sheffield, Council Member Mary Waters and Council Member Coleman A. Young, II)**
- 16.14. **Johnson, reso. autho.**
Establishing a Property Tax Taskforce.

17. NEIGHBORHOOD AND COMMUNITY SERVICES STANDING COMMITTEE

OFFICE OF CONTRACTING AND PROCUREMENT

- 17.1. **Young II, reso. autho.**
Contract No. 6004193 - 100% ARPA Funding – To Provide Operational Tools and Supplies for Skills for Life. – Contractor: MSC Industrial Supply Co. – Location: 75 Maxess Road, Melville, NY 11747 – Contract Period: Upon City Council Approval through December 31, 2024 – Total Contract Amount: \$730,000.00. GENERAL SERVICES (PULLED FROM THE FORMAL SESSION OF 3-15-22 AND DIRECTED TO BE POSTPONED UNTIL 3-22-22)
- 17.2. **Young II, reso. autho.**
Contract No. 6004236 - 100% ARPA Funding – To Provide Blight Debris Removal and Hauling for Skills for Life. – Contractor: Detroit Grounds Crew, LLC – Location: 4101 Barham, Detroit, MI 48224 – Contract Period: Upon City Council Approval through December 31, 2024 – Total Contract Amount: \$826,875.00. GENERAL SERVICES
- 17.3. **Young II, reso. autho.**
Contract No. 3055834 - 100% 2018 UTGO Bond Funding – To Provide Thirty (30) Custom Tree Grates for the Joe Louis Greenway Project. – Contractor: WCI Contractors, Inc. – Location: 20210 Conner, Detroit, MI 48234 – Contract Period: Upon City Council Approval through March 31, 2023 – Total Contract Amount: \$186,750.00. GENERAL SERVICES

17.4. Young II, reso. autho.

Contract No. 6003387-A1 - 100% City Funding – AMEND 1 – To Provide an Increase of Funds Only for As-Needed Plumbing Services at Various City Facilities. – Contractor: Ben Washington & Sons – Location: 7116 Tireman, Detroit, MI 48204 – Contract Period: March 31, 2021 through March 30, 2024 – Contract Increase Amount: \$445,740.00 – Total Contract Amount: \$1,495,740.00. GENERAL SERVICES

17.5. Young II, reso. autho.

Contract No. 6004313 - 100% City Funding – To Provide Entertainment Programming Events Support and Technical Assistance/Capacity Building at Spirit Plaza. – Contractor: Total Access Events – Location: 2720 Oakman Court, Detroit, MI 48238 – Contract Period: Upon City Council Approval through March 31, 2024 – Total Contract Amount: \$700,000.00. RECREATION

OFFICE OF THE CHIEF FINANCIAL OFFICER/ OFFICE OF DEVELOPMENT AND GRANTS

17.6. Young II, reso. autho.

Request to accept a donation of up to 70 trees from the Greening of Detroit for Corrigan Park. (The Greening of Detroit has awarded up to 70 trees, valued at \$56,000.00, to the City of Detroit General Services Department, for Corrigan Park. There is no match requirement for this donation.)

17.7. Young II, reso. autho.

Request to accept a donation of up to 40 trees from the Greening of Detroit for Dueweke Park. (The Greening of Detroit has awarded up to 40 trees, valued at \$32,000.00, to the City of Detroit General Services Department, for Dueweke Park. There is no match requirement for this donation.)

17.8. Young II, reso. autho.

Authorization to submit a grant application to the National Recreation and Parks Association for the Fit and Strong Grant. (The General Services Department is hereby requesting authorization from Detroit City Council to submit a grant application to the National Recreation and Parks Association for the Fit and Strong Grant. The amount being sought is valued at \$1,300.00. There is no City match requirement. The total project is valued at \$1,300.00. This is a non-cash grant.)

17.9. Young II, reso. autho.

Request to accept a donation of up to 40 trees from the Greening of Detroit for Littlefield Playfield. (The Greening of Detroit has awarded up to 40 trees, valued at \$32,000.00, to the City of Detroit General Services Department, for Littlefield Playfield. There is no match requirement for this donation. The objective of the donation to the department is to make landscape improvements to Littlefield Playfield. The Greening of Detroit will purchase and install up to 40 shade and ornamental trees (1.5” caliper balled and burlap) for Littlefield Playfield, located at 12416 Indiana St., Detroit, MI 48204.)

17.10. Young II, reso. autho.

Request to Accept and Appropriate the Meade Cut-Through & Knapp Library Connection Grant. (The Invest Detroit Foundation has awarded the City of Detroit General Services Department with the Meade Cut-Through & Knapp Library Connection Grant for a total of \$550,000.00. There is no match requirement. The total project cost is \$550,000.00.)

17.11. Young II, reso. autho.

Authorization to submit a grant application to the Michigan Department of Education for the No Kid Hungry Grant.. (The General Services Department is hereby requesting authorization from Detroit City Council to submit a grant application to the Michigan Department of Education for the No Kid Hungry Grant. The amount being sought is \$12,000.00. There is no

18. PUBLIC HEALTH & SAFETY STANDING COMMITTEE

UNFINISHED BUSINESS

18.1. **Tate, An Ordinance**

To amend Chapter 20 of the 2019 Detroit City Code, *Health*: by repealing Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 3, *Licensing*, Section 20-6-33, *Provisional certificate*, and Section 20-6- 37, *Fees*; by renumbering and amending Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 3, *Licensing*, Section 20-6-38, *Application review process*; by adding Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 3, *Licensing*, Section 20-6-33, *Homegrown program*, and Section 20-6- 38, *Licensing process for limited licenses*; by amending Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 1, *Generally*, Section 20-6-1, *Purpose*, and Section 20-6-2, *Definitions*, Section 20-6-3, *Opt-in provisions*; *severability*, Division 2, *Marijuana License Review Committee*, Section 20-6-22, *Personnel*, Section 20-6- 23, *Management*, and Section 20-6-24, *Duties and functions*, and Division 3, *Licensing*, Section 20-6-31, *License required*, Section 20-6-32, *Detroit legacy status*, Section 20-6-34, *Number of licenses*, Section 20-6-35, *Detroit legacy certification*; *application periods*, Section 20-6-36, *License application*, Section 20-6-39, *Inspections, investigations, review of materials submitted*, Section 20-6-40, *Operating requirements*, Section 20-6-41, *License issuance*, Section 20-6-42, *Renewal of license*; *notification of deficiency or violation*, Section 20-6-43, *License suspension, revocation, or denial of renewal*, Section 20-6-44, *Penalty*, Section 20-6-45, *Appeals*, Section 20-46, *Inspection by authorized local officials*, and Section 20-6-47, *Social equity initiatives and substance use prevention appropriations*; and by restating without amendment Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 2, *Marijuana License Review Committee*, Section 20-6-21, *Creation*. **(TO BE EFFECTIVE ON A DATE DETERMINED AT THE FORMAL SESSION OF 3/22/22) (PULLED FROM THE FORMAL SESSION OF 3-15-22 AND DIRECTED TO BE POSTPONED UNTIL 3-22-22)**

OFFICE OF CONTRACTING AND PROCUREMENT

18.2. **Santiago-Romero, reso. autho.**

Contract No. 6002039 - 93% 2018 UTGO Bond - 7% City Funding – AMEND 1 – To Provide an Increase of Funds Only for the Expansion of the Real Time Crime Center and New Mini RTCC’s in the 8th and 9th Precincts. – Contractor: Detroit Building Authority – Location: 1301 Third Street, Detroit, MI 48226 – Contract Period: July 23, 2019 through July 22, 2022 – Contract Increase Amount: \$276,244.00 – Total Contract Amount: \$4,276,244.00. **POLICE (PULLED FROM THE FORMAL SESSION OF 3-15-22 AND DIRECTED TO BE POSTPONED UNTIL 3-22-22)**

18.3. **Santiago-Romero, reso. autho.**

Contract No. 3054861 - 100% City Funding – To Provide Fifty (50) APX Control Head/Mounting Kits, Three Hundred and Three (303) Motorola Enhanced APX6500 7/800 Portable Mobile and Handheld Replacement Radios via Mi Deal Agreement No. 190000001544. – Contractor: Motorola Solutions, Inc. – Location: 500 W Monroe Street, Chicago, IL 60661 – Contract Period: Upon City Council Approval through February 21, 2023 – Total Contract Amount: \$1,551,085.60. **POLICE**

18.4. **Santiago-Romero, reso. autho.**

Contract No. 6004006 - 100% DWSD Funding – To Provide Bill Printing and Mailing Services. – Contractor: Ancor Information Management, LLC dba Doxim Utilitec, LLC – Location: 1911 Woodslee Drive, Troy, MI 48083 – Contract Period: Upon City Council Approval through February 28, 2027 – Total Contract Amount: \$15,000,000.00. **WATER & SEWERAGE (REPORTED OUT OF THE PUBLIC HEALTH AND SAFETY STANDING**

COMMITTEE ON 3-14-22)

18.5. Santiago-Romero, reso. autho.

Contract No. 6004305 - 100% Major Street Funding – To Provide Stainless Steel Strapping, Wing Seals, Sign Brackets and Aluminum Wing Bracket Banding Tools. – Contractor: AVE Solutions – Location: 1155 Brewery Park Boulevard Suite 350, Detroit, MI 48207 – Contract Period: Upon City Council Approval through March 16, 2024 – Total Contract Amount: \$105,307.90. **PUBLIC WORKS**

18.6. Santiago-Romero, reso. autho.

Contract No. 6001655 - 100% City Funding – AMEND 4 – To Provide an Extension of Time Only for Mobile Ticketing Application for Smart Phones. – Contractor: Passport Labs, Inc. – Location: 1300 South Mint Street Suite 200, Charlotte, NC 28203 – Contract Period: May 11, 2022 through December 31, 2022 – Amended Contract Amount: \$0.00. **TRANSPORTATION Total Contract Amount: \$260,120.78 (Previous Contract Period: September 19, 2018 through May 10, 2022)**

DEPARTMENT OF PUBLIC WORKS

18.7. Santiago-Romero, reso. autho.

To Continue the Issuance of Outdoor Dining on a Street, Alley, or Public Easement, from April 2, 2022 - November 30, 2022. **(Throughout the progression of the novel coronavirus (COVID-19), the outdoor dining program has continued to support businesses by providing additional opportunities to maximize customer capacity while practicing social distancing guidelines. The Department of Public Works (DPW) now seeks to continue supporting this effort by extending the streamlined process for eating and drinking establishments to obtain permits for outdoor dining spaces on streets, alleys, or public easements, to help ensure that these areas remain active and bustling. Previous resolutions allow for the current streamlined process to continue through April 1st, 2022.)**

19. NEW BUSINESS

UNFINISHED BUSINESS

19.1. Tate, An Ordinance

To amend Chapter 50 of the 2019 Detroit City Code, Zoning, by amending Article XVII, Zoning District Maps, Section 50-17-30, District Map No. 28, to revise the existing R2 (Two-Family Residential) zoning classification to the R5 (Medium Density Residential) zoning classification for the parcel commonly known as 3917 McClellan Avenue. **(SIX (6) VOTES REQUIRED AND SHALL BECOME EFFECTIVE ON THE EIGHTH (8TH) DAY UPON PUBLICATION) ROLL CALL. (REPORTED OUT OF THE PLANNING AND ECONOMIC DEVELOPMENT STANDING COMMITTEE ON 3-17-22)**

OFFICE OF CONTRACTING AND PROCUREMENT

19.2. Tate, reso. autho.

Contract No. 6002529-A3 - 100% Grant Funding – AMEND 3 – To Provide an Extension of Time Only for Case Management and Financial Assistance to Households at Risk of Homelessness. – Contractor: United Community Housing Coalition – Location: 2727 Second Avenue, Suite 313, Mailbox #34, Detroit, MI 48201 – Contract Period: April 1, 2022 through September 30, 2022 – Amended Contract Amount: \$0.00. **HOUSING & REVITALIZATION Total Contract Amount: \$5,096,700.28 Previous Contract Period: January 1, 2020 through March 31, 2022 (REPORTED OUT OF THE PLANNING AND ECONOMIC DEVELOPMENT STANDING COMMITTEE ON 3-17-22).**

19.3. Tate, reso. autho.

Contract No. 6002789-A3 - 100% Grant Funding – AMEND 3 – To Provide an Extension of Time Only for Case Management and Financial Assistance to Households at Risk of Homelessness. – Contractor: United Community Housing Coalition – Location: 2727 Second

Avenue, Suite 313, Mailbox #34, Detroit, MI 48201 – Contract Period: April 1, 2022 through September 30, 2022 – Amended Contract Amount: \$0.00. **HOUSING & REVITALIZATION Total Contract Amount: \$5,096,700.28 Previous Contract Period: January 1, 2020 through March 31, 2022 (REPORTED OUT OF THE PLANNING AND ECONOMIC DEVELOPMENT STANDING COMMITTEE ON 3-17-22).**

19.4. Santiago-Romero, reso. autho.

Contract No. 6004090 - 100% City Funding – To Provide Power Rescue Chain Saws, Non-Powered Handheld Chainsaws and Related Parts. – Contractor: Apollo Fire Equipment Co. – Location: 12584 Lakeshore Drive, Romeo, MI 48065 – Contract Period: Upon City Council Approval through June 30, 2024 – Total Contract Amount: \$120,000.00. FIRE (REPORTED OUT OF THE PUBLIC HEALTH AND SAFETY STANDING COMMITTEE ON 3-21-22)

19.5. Santiago-Romero, reso. autho.

Contract No. 6004159 - 100% City Funding – To Provide Police Uniforms. – Contractor: Enterprise Uniform – Location: 2862 E Grand Boulevard, Detroit, MI 48202 – Contract Period: Upon City Council Approval through June 30, 2023 – Total Contract Amount: \$702,000.00. POLICE (REPORTED OUT OF THE PUBLIC HEALTH AND SAFETY STANDING COMMITTEE ON 3-21-22)

OFFICE OF THE CHIEF FINANCIAL OFFICER / OFFICE OF DEVELOPMENT AND GRANTS

19.6. Santiago-Romero, reso. autho.

Request to Accept an increase in appropriation for the First Responders Comprehensive Addiction and Recover Act Grant. (The Substance Abuse and Mental Health Services Administration (SAMSHA) has awarded an increase in appropriation to the City of Detroit Health Department for First Responders: Comprehensive Addiction and Recovery Act Grant, in the amount of \$495,876.00. There is no match requirements for the increase. This funding will increase appropriation 20558, previously approved in the amount of \$1,620,867.00, by council on October 6, 2020, to total of \$2,116,743.00.) (REPORTED OUT OF THE PUBLIC HEALTH AND SAFETY STANDING COMMITTEE ON 3-21-22)

19.7. Santiago-Romero, reso. autho.

Request to Accept and Appropriate the Merck for Mothers Safer Childbirth Cities Grant. (The Michigan Public Health Institute has awarded the City of Detroit Health Department with the Merck for Mothers Safer Childbirth Cities Grant for a total of \$79,996.00. There is no match requirement. The total project cost is \$79,996.00. The grant period is February 1, 2022 through January 31, 2023.) (REPORTED OUT OF THE PUBLIC HEALTH AND SAFETY STANDING COMMITTEE ON 3-21-22)

19.8. Santiago-Romero, reso. autho.

Request to Accept and Appropriate a Sub-award of the Operation Legend Grant. (Wayne County has awarded the City of Detroit Police Department (DPD) with a subaward from the Operation Legend Grant for a total of \$474,991.00. There is no match requirement. This grant is a sub-award from the U.S. Department of Justice. The total project cost is \$474,991.00.) (REPORTED OUT OF THE PUBLIC HEALTH AND SAFETY STANDING COMMITTEE ON 3-21-22)

HOUSING AND REVITALIZATION DEPARTMENT

19.9. Tate, reso. autho.

Request to Accept and Appropriate the Lead Health and Safety 2022 CHIP Healthy Homes Grant 33K (Through the Michigan Department of Health and Human Services, the City of Detroit was awarded \$33,007.00 to enhance lead-based paint hazard control activities by comprehensively identifying and providing recommendations for addressing non-lead housing hazards that affect an occupant's health and safety. The grant will be used in conjunction with the awarded Michigan Medicaid CHIP Lead Hazard Control Community

Development Grant for fiscal year 2022 with no matching requirements.) (REPORTED OUT OF THE PLANNING AND ECONOMIC DEVELOPMENT STANDING COMMITTEE ON 3-17-22).

19.10. Tate, reso. autho.

Request to Accept and Appropriate the Healthy Homes Production Grant. (Through the U.S. Department of Housing and Urban Development's (HUD) Office of Lead Hazard Control and Healthy Homes (OLHCHH), the City of Detroit was awarded \$2 million for the Healthy Homes Production Grant Program. HUD is providing the funding to help grantees identify health and safety hazards in low-income families' homes. The grant will protect children and families with incomes at or below eighty percent of the area median income level.) (REPORTED OUT OF THE PLANNING AND ECONOMIC DEVELOPMENT STANDING COMMITTEE ON 3-17-22).

PLANNING AND DEVELOPMENT DEPARTMENT

19.11. Tate, reso. autho.

Property sale of 17673 Filer to Big Boi Management Group L.L.C. (The City of Detroit, Planning and Development Department ("P&DD") has received an offer from Big Boi Management Group, L.L.C. (the "Purchaser"), a Michigan limited liability company, to purchase certain City-owned real property at 17673 Filer (the "Property") for the purchase price of Twelve Thousand Two Hundred and 00/100 Dollars (\$12,200.00). (REPORTED OUT OF THE PLANNING AND ECONOMIC DEVELOPMENT STANDING COMMITTEE ON 3-17-22).

19.12. Tate, reso. autho.

Property sale of 16831 W. Grand River to 16831 Grand River Improvement LLC (The City of Detroit, Planning and Development Department ("P&DD") has received an offer from 16831 Grand River Improvement LLC (the "Purchaser"), a Michigan limited liability company, to purchase certain City-owned real property at 16831 W. Grand River (the "Property") for the purchase price of Thirty Thousand and 00/100 Dollars (\$30,000.00). (REPORTED OUT OF THE PLANNING AND ECONOMIC DEVELOPMENT STANDING COMMITTEE ON 3-17-22).

19.13. Tate, reso. autho.

Property sale by the Detroit Land Bank Authority of Eight Properties to Michelle Chirco (The Detroit Land Bank Authority ("DLBA") has received an offer from Michelle Chirco (the "Purchaser"), to purchase Eight (8) DLBA-owned properties (the "Properties"), for the purchase price of Six Thousand Six Hundred and 00/100 Dollars (\$6,600.00). Pursuant to the First Amended and Restated Memorandum of Understanding ("MOU") between the City of Detroit and the DLBA, approved by the Detroit City Council on May 5, 2015, the DLBA may not transfer ten (10) or more parcels of property received from the City of Detroit to the same transferee within any rolling twelve (12) month period without the prior approval of the Mayor and City Council. The Planning & Development Department ("P&DD") requests that your Honorable Body authorize the Detroit Land Bank Authority to enter into an Option Agreement with Purchaser). (REPORTED OUT OF THE PLANNING AND ECONOMIC DEVELOPMENT STANDING COMMITTEE ON 3-17-22).

RESOLUTIONS

20. Johnson, reso. autho.

Scheduling a Closed Session for Tuesday, March 22, 2022 at 2:00 p.m. (For the purpose of discussing trial strategy in connection with the currently pending case *Lowe v. City of Detroit* (Civil Action No. 21-CV-10709), and (b) Section 8(h) of the Open Meetings Act, 1976 PA 267, MCL 15.268(h), for the purposes of discussing a privileged and confidential memorandum titled *Status of Lowe v. City of Detroit Litigation Challenging Detroit's Marijuana Ordinance and Responsive Amendments in Amended Marijuana Ordinance*, dated March 21, 2022 (the "Memorandum").

21. **PRESIDENT'S REPORT ON STANDING COMMITTEE REFERRALS AND OTHER MATTERS**
22. **BUDGET, FINANCE AND AUDIT STANDING COMMITTEE**
THE FOLLOWING ITEM(S) ARE TO BE REFERRED TO THE BUDGET, FINANCE AUDIT AND STANDING COMMITTEE:
- MISCELLANEOUS**
- 22.1. **Council Member Scott Benson**
Submitting memorandum relative to Board of Zoning Appeals Budget Questions.
- 22.2. **Council Member Scott Benson**
Submitting memorandum relative to Middle Income Housing and Budget Questions.
- 22.3. **Council Member Scott Benson**
Submitting memorandum relative to Planning Department Budget Questions.
- 22.4. **Council Member Fred Durhal, III**
Submitting memorandum relative to Ordinance Regarding Equal Pay for Equal Work
- 22.5. **Council Member Gabriela Santiago-Romero**
Submitting memorandum relative to FY 2022-2023 Budget: Municipal Parking Department.
- 22.6. **Council Member Gabriela Santiago-Romero**
Submitting memorandum relative to FY 2022-2023 Budget: Law
- 22.7. **Council Member Gabriela Santiago-Romero**
Submitting memorandum relative to FY 2022-2023 Budget: Planning and Development Department.
- 22.8. **Council Member Gabriela Santiago-Romero**
Submitting memorandum relative to FY 2022-2023 Budget: Detroit Land Bank Authority
- 22.9. **Council Member Gabriela Santiago-Romero**
Submitting memorandum relative to FY 2022-2023 Budget: Detroit Building Authority.
- 22.10. **Council Member Gabriela Santiago-Romero**
Submitting memorandum relative to FY 2022-2023 Budget: Airport.
- 22.11. **Council President Mary Sheffield**
Submitting memorandum relative to Civil Rights Inclusion and Opportunity Budget Hearing Questions for FY22-23.
- 22.12. **Council President Mary Sheffield**
Submitting memorandum relative to Human Resources Department, Budget Hearing Questions, Fiscal Year 2022/2023.
- 22.13. **Council President Mary Sheffield**
Submitting memorandum relative to Detroit Institute of Arts, Budget Hearing Questions, Fiscal Year 2022/2023
- 22.14. **Council President Mary Sheffield**
Submitting memorandum relative to Detroit Zoological Society Budget Questions FY22-23
- 22.15. **Council President Mary Sheffield**
Submitting memorandum relative to Employment Solutions Budget Hearing Questions for FY22-23.

- 22.16. **Council President Mary Sheffield**
Submitting memorandum relative to Police Department Budget Hearing Questions for FY22-FY23.

23. **INTERNAL OPERATIONS STANDING COMMITTEE**

THE FOLLOWING ITEM(S) ARE TO BE REFERRED TO THE INTERNAL OPERATIONS STANDING COMMITTEE:

LAW DEPARTMENT

- 23.1. **Submitting reso. autho.**
Settlement in lawsuit of Northland Radiology Inc. (Harold Hogan Jr.) v City of Detroit Case No. 21-002597, File No. L21-00175 (MBC) A20000, in the amount of **\$18,500.00** in full payment for any and all claims which Northland Radiology, Inc. may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained.
- 23.2. **Submitting reso. autho.**
Settlement in lawsuit of Affiliated Diagnostic of Oakland, LLC (K. McIver) v City of Detroit Case No. 21-151066-GC, File No. L21-00478 (PP) A20000, in the amount of **\$7,500.00** in full payment for any and all claims which Affiliated Diagnostic of Oakland, LLC may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about 05/11/2020.
- 23.3. **Submitting reso. autho.**
Settlement in lawsuit of Martin, Michael v City of Detroit and John Doe Case No. 20-009907-NI, File No. L20-00632 (RJB) A20000, in the amount of **\$49,000.00** in full payment for any and all claims which Michael Martin may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about 11/26/2019.
- 23.4. **Submitting reso. autho.**
Settlement in lawsuit of Jesse Walton v City of Detroit Case No. 21-143649-GC. File No. L21-00240 (CLR) A20000, in the amount of **(\$15,000.00)** in full payment for any and all claims which Jesse Walton may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained.
- 23.5. **Submitting reso. autho.**
Legal Representation and Indemnification of Larry Bennett in lawsuit of Frontczak v City of Detroit et al, Case No. 18-13781.
- 23.6. **Submitting reso. autho.**
Legal Representation and Indemnification of Stephen Gellgood in lawsuit of Nick Frontczak v City of Detroit, et al, Case No. 18-13781.
- 23.7. **Submitting reso. autho.**
Legal Representation and Indemnification of Charles Adams in lawsuit of Nadia Roah v City of Detroit et al, No. 20-11697.
- 23.8. **Submitting reso. autho.**
Legal Representation and Indemnification of P.O. Shirlene Cherry in lawsuit of Rosemary White v City of Detroit et al, No. 20-12646.
- 23.9. **Submitting reso. autho.**
Legal Representation and Indemnification of Larry Bennett in lawsuit of Nick Frontczak v City of Detroit, et al, Case No. 18-13781.
- 23.10. **Submitting reso. autho.**

Legal Representation and Indemnification of Charles Adams in lawsuit of Trinity Orr v City of Detroit et al, No. 21-11805.

- 23.11. **Submitting reso. autho.**
Legal Representation and Indemnification of PO Aaron J. Layne in the matter of Darrin Vanpelt v City of Detroit et al, No. 21-10352.

- 23.12. **Submitting reso. autho.**
Legal Representation and Indemnification of Stephen Gellgood in lawsuit of Nick Frontczak v City of Detroit, et al, Case No. 18-13781.

- 23.13. **Submitting reso. autho.**
Legal Representation and Indemnification of P.O. Shirlene Cherry in the matter of Rosemary White v City of Detroit et al, No. 20-12646.

- 23.14. **Submitting reso. autho.**
Rescinding settlement of Nick Frontczak, as the public administrator for the estate of Micheal McShane deceased v City of Detroit Case No. 18-13781, File No. L18-00747 (PMC) A37000.

24. NEIGHBORHOOD AND COMMUNITY SERVICES STANDING COMMITTEE
THE FOLLOWING ITEM(S) ARE TO BE REFERRED TO THE NEIGHBORHOOD AND COMMUNITY SERVICES STANDING COMMITTEE:

MAYOR'S OFFICE

- 24.1. **Submitting reso. autho.**
Petition of PAXAHAU, Inc. (#2022-51), requesting to host "MOVEMENT", their annual electronic music festival located at Hart Plaza beginning May 28, 2022 through May 30, 2022 from 12:00 pm - 12:30 am each day; with music, food trucks, beverages and vendors. (The Mayor's Office and all other involved City Departments RECOMMEND APPROVAL of this petition.)

25. PLANNING AND ECONOMIC DEVELOPMENT STANDING COMMITTEE
THE FOLLOWING ITEM(S) ARE TO BE REFERRED TO PLANNING AND ECONOMIC DEVELOPMENT STANDING COMMITTEE:

LAW DEPARTMENT

- 25.1. **Submitting Proposed Ordinance**
To amend Chapter 22, of the 2018 Detroit City Code, *Housing*, by adding Article VIII, *Right to Counsel*, which consists of Section 22-8-1, *Purpose*, Section 22-8-2, *Legislative findings*, Section 22-8-3, *Definitions*, Section 22-8-4, *Provision of legal representation*, Section 22-8-5, *Reporting*, Section 22-8-6, *Public meeting required*, Section 22-8-7, *Director of Housing Revitalization and Development to promulgate administrative rules*, Section 22-8-8, *Funding*, and Section 22-8-9, *No private right of action*, to provide for the right to counsel for the qualified low-income occupants in residential eviction cases in 36th District Court and in housing-related administrative proceedings which threaten occupancy; to provide for such representation by nonprofit organizations with expertise to provide such legal services with funding from the City, and to provide for penalties and enforcement of the article. **(FOR INTRODUCTION AND SETTING OF A PUBLIC HEARING?)**

HOUSING AND REVITALIZATION DEPARTMENT

- 25.2. **Submitting reso. autho.**
Annual HOME, CDBG and AHD&PF Awards - New Awards / Additions to Previous Awards (The City of Detroit (“City”), through the Housing and Revitalization Department ("HRD"), makes annual funding available for "ready-to-proceed projects" from HOME, CDBG and AHD&PF federal and local funds allocated to the City through the U.S.

Department of Housing and Urban Development ("HUD") and other sources. HRD has continued to work closely with HUD to meet required commitment and disbursement deadlines for new and ongoing projects approved by the City).

25.3. Submitting reso. autho.

Petition of Flux City, LLC/16530 East Warren, LLC Request for a Public Hearing to Establish an Obsolete Property Rehabilitation District in the area of 16510 and 16530 East Warren Avenue, Detroit, Michigan, in accordance with Public Act 146 of 2000. (The Housing and Revitalization Department has reviewed the application of Flux City, LLC/16530 East Warren, LLC and find that it satisfies the criteria set forth by P.A. 146 of 2000 and would be consistent with development and economic goals of the Master Plan).

25.4. Submitting reso. autho.

Reprogramming Amendment to the Community Development Block Grant (CDBG) Annual Action Plans for Multiple Fiscal Years to meet Timeliness. (The Housing & Revitalization Department (HRD) hereby requests to amend the CDBG Annual Action Plans for the fiscal years in the attached report. The funds targeted for reprogramming consist of unused funds, balances from programs that no longer exist or are unlikely to be used in a timely manner).

CITY PLANNING COMMISSION

25.5. Submitting reso. autho.

Extension of review period for proposed Chapter 50 text and map amendments for the MKT Zoning district designation.

MISCELLANEOUS

25.6. Council Member Mary Waters

Submitting memorandum relative to Community Planning Input Resolution.

26. PUBLIC HEALTH AND SAFETY STANDING COMMITTEE

THE FOLLOWING ITEM(S) ARE TO BE REFERRED TO THE PUBLIC HEALTH AND SAFETY STANDING COMMITTEE:

OFFICE OF THE CHIEF FINANCIAL OFFICER / OFFICE OF DEVELOPMENT AND GRANTS

26.1. Submitting reso. autho.

Request to Accept and Appropriate the FY 2022 Retail Flexible Funding Model Development Grant. (The National Environmental Health Association (NEHA), in partnership with the Food and Drug Administration (FDA), has awarded the City of Detroit Health Department with the FY 2022 Retail Flexible Funding Model Development Grant for a total of \$5,000.00. There is no required match. The total project cost is \$5,000.00. The grant period is February 1, 2022, through December 31, 2022).

26.2. Submitting reso. autho.

Request to Accept and Appropriate the FY 2022 Retail Flexible Funding Model Training Grant (The National Environmental Health Association (NEHA), in partnership with the Food and Drug Administration (FDA), has awarded the City of Detroit Health Department with the FY 2022 Retail Flexible Funding Model Training Grant for a total of \$7,500.00. There is no required match. The total project cost is \$7,500.00. The grant period is February 1, 2022, through December 31, 2022).

DEPARTMENT OF PUBLIC WORKS / CITY ENGINEERING DIVISION

26.3. Submitting reso. autho.

Petition of Vanguard Community Development (#1748), request for the encroachment of a community sign proposed in the median of East Grand Blvd lying east and adjacent to Woodward Avenue. (The request is being made to approve a community sign promoting the North End community)

MISCELLANEOUS

26.4. Council Member Coleman A. Young II

Submitting Proposed Ordinance to amend Chapter 20 of the 2019 Detroit City Code, Health: By repealing Article VI, Medical Marijuana Facilities and Adult-Use Marijuana Establishments, Division 3, Licensing, Section 20-6-33, Provisional certificate, and Section 20-6-37, Fees; By renumbering and amending Article VI, Medical Marijuana Facilities and Adult-Use Marijuana Establishments, Division 3, Licensing, Section 20-6-38, Application review process By adding Article VI, Medical Marijuana Facilities and Adult-Use Marijuana Establishments, Division 3, Licensing, Section 20-6-33, Supportive program, Section 20-6-37, Licensing process for unlimited licenses, and Section 20-6-38, Licensing process for limited licenses; By amending Article VI, Medical Marijuana Facilities and Adult-Use Marijuana Establishments, Division 1, Generally, Section 20-6-1, Purpose, and Section 20-6-2, Definitions, Section 20-6-3, Opt-in provisions; severability, Division 2, Marijuana License Review Committee, Section 20-6-22, Personnel, Section 20-6-23, Management, and Section 20-6-24, Duties and functions, and Division 3, Licensing, Section 20-6-31, License required, Section 20-6-32, Detroit legacy status, Section 20-6-34, Number of licenses, Section 20-6-35, Detroit legacy certification; application periods, Section 20-6-36, License Application, Section 20-6-39, Inspections, investigations, review of materials submitted, Section 20-6 40, Operating requirements, Section 20-6-41, License issuance, Section 20-6-42, Renewal of license; notification of deficiency or violation, Section 20-6-43, License suspension, revocation, or denial of renewal, Section 20-6-44, Penalty, Section 20-6-45, Appeals, Section 20-46, Inspection by authorized local officials, and Section 20-6-47, Social equity initiatives and substance use prevention appropriations; and By restating without amendment Article VI, Medical Marijuana Facilities and Adult-Use Marijuana Establishments, Division 2, Marijuana License Review Committee, Section 20-6-21, Creation. **(AMENDMENTS TO THE PROPOSED MEDICAL MARIJUANA FACILITIES AND ADULT USE-MARIJUANA ESTABLISHMENTS ORDINANCE)**

27. CONSENT AGENDA

28. MEMBER REPORTS

29. ADOPTION WITHOUT COMMITTEE REFERENCE

30. COMMUNICATIONS FROM THE CLERK

30.1. Report on approval of proceedings by the Mayor.

31. TESTIMONIAL RESOLUTIONS AND SPECIAL PRIVILEGE

31.1. Council Member Latisha Johnson, Testimonial Resolution in Memoriam for Charles Everett Ware

31.2. Council Member Latisha Johnson, Testimonial Resolution in Memoriam for Stanley Harris

31.3. Council Member Angela Whitfield-Calloway, Testimonial Resolution for Carrie J. Clark, Alpha Kappa Alpha Sorority, Inc., Great Lakes Regional Director.

31.4. Council Member Angela Whitfield-Calloway, Testimonial Resolution for Alpha Kappa Alpha Sorority, Inc., 91st Great Lakes Regional Conference.



DEPARTMENTAL SUBMISSION

DEPARTMENT: Office of the Chief Financial Officer
FILE NUMBER: Office of the Chief Financial Officer-
0032

*** RE:**

Submitting report related to: Monthly Financial Report

*** SUMMARY:**

Monthly Financial Report for the Seven Months ended January 31, 2022

*** RECOMMENDATION:**

Receive and file

*** DEPARTMENTAL CONTACT:**

Name: Colin R. Handzinski
Position: Management Analyst

***=REQUIRED**



**OFFICE OF THE
CHIEF FINANCIAL OFFICER**

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 1100
Detroit, Michigan 48226

Phone 313•628•2535
Fax 313•224•2135
OCFO@detroitmi.gov
www.detroitmi.gov

March 15, 2022

The Honorable Detroit City Council
Coleman A. Young Municipal Center
2 Woodward Avenue
Detroit, MI 48226

Re: Financial Report for the Seven Months ended January 31, 2022

Dear Honorable City Council Members:

The Office of the Chief Financial Officer (OCFO) respectfully submits its City of Detroit Financial Report for the Seven Months ended January 31, 2022. The OCFO also publishes this report on the City's website.

The OCFO is pleased to brief the City Council on the City's finances and respectfully requests to do so at one of the upcoming regularly scheduled Budget, Finance and Audit (BFA) Standing Committee meetings. The OCFO will also meet with the Legislative Policy Division prior to the BFA Committee meeting to further invite discussion on the report.

Best regards,

Jay B. Rising
CFO

Att: City of Detroit Financial Report for the Seven Months ended January 31, 2022

Cc: Mayor Michael E. Duggan, City of Detroit
Hakim Berry, Chief Operating Officer
Tanya Stoudemire, Chief Deputy CFO/Policy & Administration Director
John Naglick, Jr., Chief Deputy CFO/Finance Director
Eric S. Higgs, Deputy CFO/Chief Accounting Officer – Controller
Justin Bahri, Deputy CFO/Interim Treasurer
Steve Watson, Deputy CFO/Budget Director
Gail Fulton, City Council Liaison



FY 2021-22 Financial Report

For the 7 Months ended January 31, 2022

Office of the Chief Financial Officer

Submitted on March 15, 2022

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Executive Summary

- On March 7, 2022, the Mayor presented his [Proposed FY2023 Budget and FY2023-2026 Four-Year Financial Plan](#) to the City Council. The budget adds \$90 million to the Retiree Protection Fund and \$30.7 million to the Rainy-Day Fund. Recurring spending is balanced with recurring revenues over four years, and one-time resources are only used for one-time needs.
- Moody's Investors Service has upgraded the City of Detroit's credit rating to Ba2 with a "positive" outlook in a [report](#) issued on March 9th, a move the ratings agency said reflects the improving and strengthening of the City's financial position. The announcement comes days after Mayor Mike Duggan presented his recommended 8th consecutive balanced budget to City Council.
- S&P Global Ratings raised its [rating](#) on Detroit's unlimited-tax general obligation (GO) debt to 'BB' from 'BB-' on March 14th. The outlook is positive. The upgrade reflects Detroit's growing revenues and improved budget position, sustained reserves, and overall increasing flexibility with substantial federal funds and a bolstered Retiree Protection Fund (RPF).
- City Council budget hearings will occur throughout March and early April. The City must transmit the approved Four-Year Financial Plan to the Financial Review Commission by May 7.



Monthly Budget v. Monthly Actual – General Fund (Unaudited)

MONTHLY ANALYSIS						
(\$ in millions)	BUDGET	ACTUAL + ADJUSTMENTS			VARIANCE (BUDGET VS. ACTUAL)	
MAJOR CLASSIFICATIONS	JANUARY 2021	ACTUAL	ADJUSTMENTS	TOTAL		
A	B	C	D	E = C + D	(\$ F = E-B	% G = (F/B)
REVENUE:						
Municipal Income Tax	\$ 21.4	\$ 34.7	\$ -	\$ 34.7	\$ 13.3	62.1%
Property Taxes	25.3	25.1	-	25.1	(0.2)	(0.8%)
Wagering Taxes	15.7	18.0	-	18.0	2.3	14.6%
Utility Users' Tax	2.4	2.9	-	2.9	0.5	20.8%
State Revenue Sharing	-	30.9	-	30.9	30.9	-
Other Revenues	14.3	20.7	-	20.7	6.4	44.8%
Sub-Total	\$ 79.1	\$ 132.3	\$ -	\$ 132.3	\$ 53.2	67.3%
Use of Fund Balance	16.6	-	16.6	16.6	-	-
Balance Forward Appropriations	2.3	-	2.3	2.3	-	-
Transfers from Other Funds	-	-	-	-	-	-
TOTAL (H)	\$ 98.0	\$ 132.3	\$ 18.9	\$ 151.2	\$ 53.2	54.3%
EXPENDITURES:						
Salary and Wages (Incl. Overtime)	\$ (35.3)	\$ (36.8)	\$ -	\$ (36.8)	\$ (1.5)	(4.2%)
Employee Benefits	(10.8)	(10.7)	-	(10.7)	0.1	0.9%
Legacy Pension Payments	-	-	-	-	-	-
Retiree Protection Fund	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Other Expenses	(29.1)	(18.2)	(4.2)	(22.4)	6.7	23.0%
TOTAL (I)	\$ (75.2)	\$ (65.7)	\$ (4.2)	\$ (69.9)	\$ 5.3	7.0%
VARIANCE (J=H-I)	\$ 22.8	\$ 66.6	\$ 14.7	\$ 81.3	\$ 58.5	(256.9%)

Note: Represents Fund 1000 only. The December State Revenue Sharing payment was received and recorded on January 3, 2022. Other Expenses Adjustments include prorated share of budgeted \$50 million Budget Reserve Fund deposit (funds are reserved not expensed).



YTD Budget v. YTD Actual – General Fund (Unaudited)

YTD ANALYSIS						
(\$ in millions)	BUDGET	ACTUAL + ADJUSTMENTS			VARIANCE (BUDGET VS. ACTUAL)	
MAJOR CLASSIFICATIONS	YEAR TO DATE	ACTUAL	ADJUSTMENTS	TOTAL		
A	B	C	D	E = C + D	(\$ F = E-B	% G = (F/B)
REVENUE:						
Municipal Income Tax	\$ 139.6	\$ 173.4	\$ -	\$ 173.4	\$ 33.8	24.2%
Property Taxes	91.5	93.4	-	93.4	1.9	2.1%
Wagering Taxes	91.7	174.9	-	174.9	83.2	90.7%
Utility Users' Tax	16.6	15.9	-	15.9	(0.7)	(4.2%)
State Revenue Sharing	67.5	74.8	-	74.8	7.3	10.8%
Other Revenues	108.1	107.1	-	107.1	(1.0)	(0.9%)
Sub-Total	\$ 515.0	\$ 639.5	\$ -	\$ 639.5	\$ 124.5	24.2%
Use of Fund Balance	116.0	-	116.0	116.0	-	-
Balance Forward Appropriations	16.2	-	16.2	16.2	-	-
Transfers from Other Funds	-	-	-	-	-	-
TOTAL (H)	\$ 647.1	\$ 639.5	\$ 132.1	\$ 771.6	\$ 124.5	19.2%
EXPENDITURES:						
Salary and Wages (Incl. Overtime)	\$ (262.3)	\$ (277.2)	\$ -	\$ (277.2)	\$ (14.9)	(5.7%)
Employee Benefits	(81.3)	(71.2)	-	(71.2)	10.1	12.4%
Legacy Pension Payments	-	-	-	-	-	-
Retiree Protection Fund	(135.0)	(135.0)	-	(135.0)	-	-
Debt Service	(65.4)	(65.4)	-	(65.4)	-	-
Other Expenses	(239.7)	(138.6)	(52.2)	(190.8)	48.9	20.4%
TOTAL (I)	\$ (783.7)	\$ (687.4)	\$ (52.2)	\$ (739.6)	\$ 44.1	5.6%
VARIANCE (J=H-I)	\$ (136.6)	\$ (47.9)	\$ 79.9	\$ 32.0	\$ 168.6	123.4%

Note: Represents Fund 1000 only. For Other Expenses, the actuals do not include outstanding encumbrances for goods and services yet to be received as of January.

Other Expenses Adjustments include pro-rated share of budgeted \$50 million Budget Reserve Fund deposit (funds are reserved not expensed) and the entire \$23 million PLD Decommissioning reserve balance forward.



Annualized Projection vs. Budget – General Fund

ANNUAL ANALYSIS				
(\$ in millions)	BUDGET	PROJECTION	VARIANCE (BUDGET VS. PROJECTION)	
MAJOR CLASSIFICATIONS	ANNUAL AMENDED	ANNUAL ESTIMATED	ANNUAL ESTIMATED	
A	B	C	(\$ D = C-B	% E = (D/B)
REVENUE:				
Municipal Income Tax	\$ 295.6	\$ 295.1	\$ (0.5)	(0.2%)
Property Taxes	113.4	119.6	6.2	5.5%
Wagering Taxes	169.8	289.4	119.6	70.4%
Utility Users' Tax	28.4	33.3	4.9	17.3%
State Revenue Sharing	202.5	200.9	(1.6)	(0.8%)
Other Revenues	185.4	198.4	13.0	7.0%
Sub-Total	\$ 995.1	\$ 1,136.7	\$ 141.6	14.2%
Use of Fund Balance	198.8	146.0	(52.8)	(26.6%)
Balance Forward Appropriations	27.7	27.7	-	-
Transfers from Other Funds	-	-	-	-
TOTAL (F)	\$ 1,221.6	\$ 1,310.4	\$ 88.8	7.3%
EXPENDITURES:				
Salary and Wages (Incl. Overtime)	\$ (458.7)	\$ (503.2)	\$ (44.5)	(9.7%)
Employee Benefits	(160.4)	(160.4)	-	-
Legacy Pension Payments	(18.7)	(18.7)	-	-
Retiree Protection Fund	(135.0)	(135.0)	-	-
Debt Service	(85.1)	(85.1)	-	-
Other Expenses	(363.7)	(367.0)	(3.3)	(0.9%)
TOTAL (G)	\$ (1,221.6)	\$ (1,269.4)	\$ (47.8)	(3.9%)
VARIANCE (H=F+G)	\$ -	\$ 41.0	\$ 41.0	

Note: Represents Fund 1000 only. Use of Fund Balance in annual amended budget represents appropriations City Council has approved for the FY 2021-2022 Budget, as amended, through January 2022.

Projected annual revenues are based on the February 2022 Revenue Estimating Conference. Projected Use of Fund Balance includes previous appropriations approved by City Council, plus another \$7.2 million in supplemental appropriations submitted to City Council for approval on March 4, 2022, less amounts not anticipated to be needed for operations.

Expense projections include additional personnel expenses assuming vacancies are filled and higher overtime costs, the spend down of balance forward appropriations and all other budgeted expenses, plus the \$7.2 million in proposed supplemental appropriations referenced above.



YTD Budget Amendments – General Fund

FY 2021-2022 GENERAL FUND BUDGET AMENDMENTS (Through January 2022)			
Department	Reason for Amendment	Resources	Expenditures
FY 2021-2022 Adopted Budget		\$ 1,138,413,354	\$1,138,413,354
Use of Prior Year Fund Balance			
Non-Departmental	June 2021 Rain Event Disaster Response	5,000,000	5,000,000
Non-Departmental	Cultural Institutions Support - Detroit Historical Museum	500,000	500,000
Non-Departmental	Retiree Protection Fund	50,000,000	50,000,000
	Total	55,500,000	55,500,000
Balance Forward Appropriations (FY21 to FY22)			
General Services (Recreation)	Pistons Basketball	571,733	571,733
General Services	Wayne County Parks Millage - FY18/19	294,496	294,496
General Services	Wayne County Parks Millage - FY19/20	262,756	262,756
CRIO	Homegrown Detroit	1,807,008	1,807,008
Housing and Revitalization	Neighborhood Improvement Fund	1,000,000	1,000,000
Police	Public Act 302 - Training Fund	793,879	793,879
Non-Departmental	PLD Decommissioning	23,000,000	23,000,000
	Total	27,729,872	27,729,872
Budget Amendments - Additional Resources			
	Total	-	-
Transfers			
	Total	-	-
FY 2021-2022 Amended Budget		\$ 1,221,643,226	\$1,221,643,226

Note: Represents Fund 1000 only.



Employee Count Monitoring

Public Safety

Police	3,102	3,082	(20)
Fire	1,146 *	1,126	(20)
Total Public Safety	4,248	4,208	(40)

Non-Public Safety

Office of the Chief Financial Officer	378	375	(3)
Public Works - Full Time	317	324	7
Health	146	142	(4)
Human Resources	94	94	0
Housing and Revitalization	126	125	(1)
Innovation and Technology	123	126	3
Law	112	114	2
Mayor's Office	81	81	0
Municipal Parking	58	59	1
Planning and Development	32	31	(1)
General Services - Full Time	465	464	(1)
Legislative ⁽³⁾	213	220	7
36th District Court	312	312	0
Other ⁽⁴⁾	210	207	(3)
Total Non-Public Safety	2,667	2,674	7

Total General City-Full Time

Seasonal / Part Time⁽⁵⁾

ARPA / COVID Response

Enterprise

Airport	4	4	0
BSEED	271	268	(3)
Transportation	614	592	(22)
Water and Sewerage	505	495	(10)
Library	203	202	(1)

Total Enterprise

Total City

MONTH-OVER-MONTH ACTUAL ⁽¹⁾		
Actual December 2021	Actual January 2022	Change Dec. 2021 vs. Jan. 2022
3,102	3,082	(20)
1,146 *	1,126	(20)
4,248	4,208	(40)
378	375	(3)
317	324	7
146	142	(4)
94	94	0
126	125	(1)
123	126	3
112	114	2
81	81	0
58	59	1
32	31	(1)
465	464	(1)
213	220	7
312	312	0
210	207	(3)
2,667	2,674	7
6,915	6,882	(33)
87	72	(15)
113	141	28
4	4	0
271	268	(3)
614	592	(22)
505	495	(10)
203	202	(1)
1,597	1,561	(36)
8,712	8,656	(56)

BUDGET VS. ACTUAL

Adjusted Budget FY 2022 ⁽²⁾	Variance (Under)/Over Budget vs. January 2022	
3,437	(355)	(10%)
1,276	(150)	(12%)
4,713	(505)	(11%)
444	(69)	
491	(167)	
179	(37)	
107	(13)	
143	(18)	
148	(22)	
127	(13)	
83	(2)	
99	(40)	
42	(11)	
600	(136)	
253	(33)	
325	(13)	
243	(36)	
3,284	(610)	(19%)
7,997	(1,115)	(14%)
583	(511)	(88%)
181	(40)	(22%)
4	0	
304	(36)	
941	(349)	
659	(164)	
370	(168)	
2,278	(717)	(31%)
11,039	(2,383)	(22%)

Notes:

* The December 2021 headcount for Fire has been corrected from 1,126 in last month's report to 1,146.

(1), (2) Actuals are the headcount of all active employees at month-end. The Budgeted positions have been adjusted to convert full-time equivalents to headcount and to reflect position amendments approved mid-year.

(3) Includes Auditor General, Inspector General, Zoning, City Council, Ombudsperson, City Clerk, and Elections.

(4) Includes Civil Rights Inclusion & Opportunity, Appeals and Hearings, Public Lighting, Demolition, and Non-Departmental

(5) Includes Public Works, General Services, and Elections.



Income Tax - Collections

Fiscal Years 2021 - 2022

Income Tax Collections

FY22 YTD

January 2022

FY21 YTD

January 2021

Withholding	\$176,164,820	\$161,667,073
Individual	13,931,693	15,787,551
Corporate	22,049,666	12,234,060
Partnerships	3,298,842	2,217,812

Total Collections	\$215,445,021	\$191,906,496
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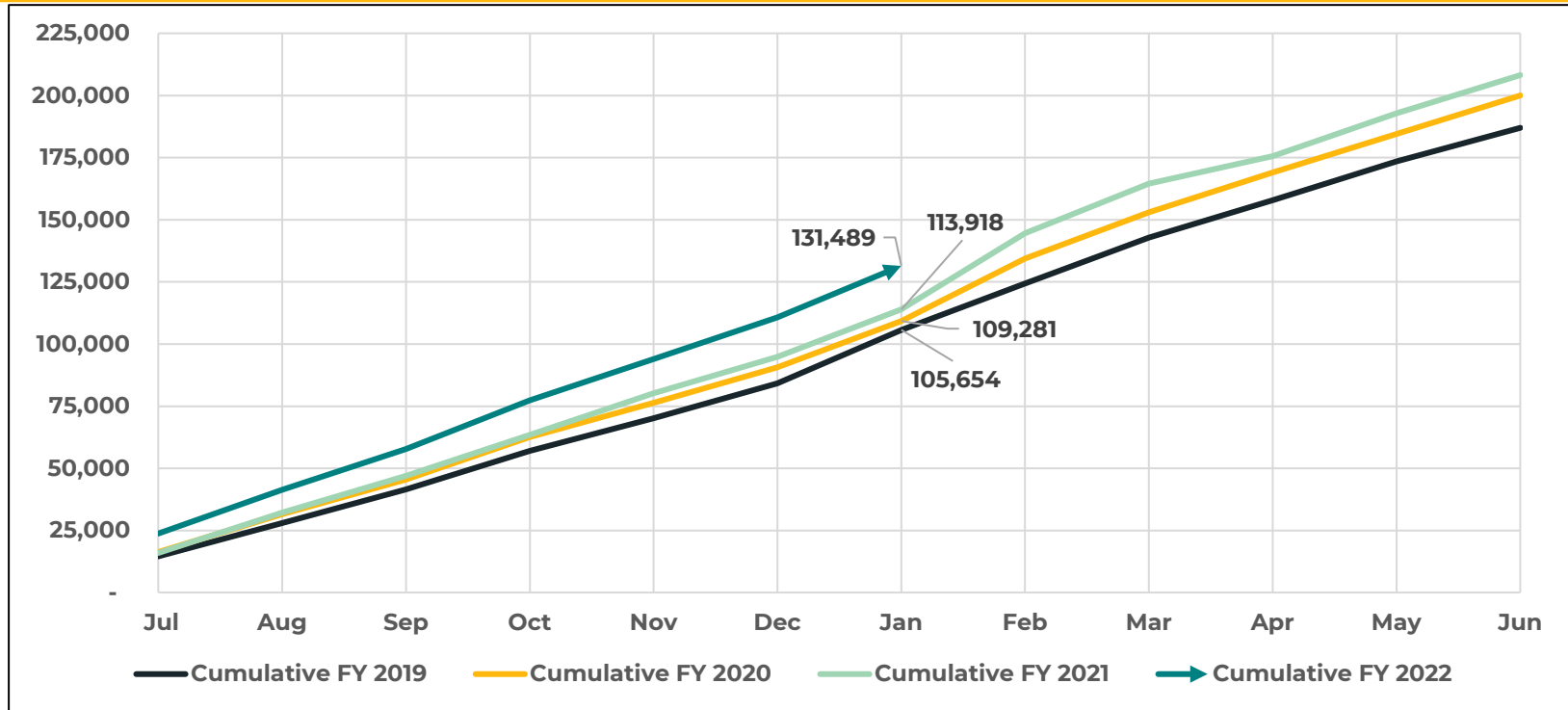
Refunds claimed, disbursed and accrued	<u>(42,093,746)</u>	<u>(50,329,361)</u>
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Collections Net of Refunds/Disbursements	<u>\$ 173,351,275</u>	<u>\$ 141,577,135</u>
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Note: The accrued liability for refunds is \$40.8M at January 31st.



Income Tax – Number of Withholding Returns



*The large variance in the number of returns and refunds at the beginning of the fiscal year is due to the extension of tax year 2019 filing deadline from April 15, 2020 to July 15, 2020. The tax year 2020 filing date was extended to May 17, 2021 which has created a delay in the receipt of tax year 2020 returns and refunds.



Development and Grants

Active Grants and Donations as of January 31, 2022 (\$ in millions)

	Amount Awarded – City ⁽¹⁾	Amount Awarded – Partners ⁽²⁾
Total Active	\$2,280.6	\$343.3
Net Change from last month ⁽³⁾	-\$0.1	-\$0.7

New Funds – January 1 to March 4, 2022 (\$ in millions)

	Amount Awarded
Documented	\$15.0
Committed ⁽⁴⁾	\$4.4
Total New Funding (Overall Funds Raised)	\$19.4
COVID-19 Documented	\$0
COVID-19 Committed	\$0
COVID-19 Overall Funds Raised⁽⁵⁾	\$0

(1) Reflects public and private funds directly to City departments.

(2) Reflects public and private funds for City projects via fiduciaries, and to third-party partners and agencies for projects prioritized by the City for which the OCF0-Office of Development and Grants has provided active support.

(3) The most significant new award in January was the Michigan Indigent Defense Commission Grant, in the amount of \$2,498,652, awarded to the Law Department.

(4) Reflects verbal and informal commitments for which formal agreements have not yet been finalized.

(5) Reflects documented and committed funds raised for COVID-19 response efforts by the City and its partners.

Development and Grants

New Funds (Total) – January 1 to March 4, 2022 – By Priority Category

Priority Category	Documented	Committed	Total
American Rescue Plan Act			
Administration/General Services	\$ 2,553,652	\$ 1,321,999	\$ 3,875,651
Community/Culture	\$ 50,000		\$ 50,000
Economic Development			
Health	\$ 3,680,010		\$ 3,680,010
Housing	\$ 2,000,000		\$ 2,000,000
Infrastructure			
Parks and Recreation	\$ 1,720,000	\$ 300,000	\$ 2,020,000
Planning			
Public Safety	\$ 1,273,777		\$ 1,273,777
Technology/Education			
Transportation	\$ 1,704,683	\$ 2,753,920	\$ 4,458,603
Workforce	\$ 2,000,000		\$ 2,000,000
Grand Total	\$ 14,982,122	\$ 4,375,919	\$ 19,358,041



Development and Grants

New Funds and City Leverage⁽¹⁾ – January 1 to March 4, 2022 – By Priority Category

Priority Category	Total Funds	City Leverage ⁽¹⁾
American Rescue Plan Act		
Administration/General Services	\$ 3,875,651	\$ 1,260,791
Community/Culture	\$ 50,000	
Economic Development		\$ 59,000,000 ⁽²⁾
Health	\$ 3,680,010	
Housing ⁽³⁾	\$ 2,000,000	
Infrastructure		
Parks and Recreation	\$ 2,020,000	\$ 200,000
Planning		
Public Safety	\$ 1,273,777	
Technology/Education		
Transportation	\$ 4,458,603	\$ 1,600,783
Workforce	\$ 2,000,000	\$ 17,040,200 ⁽⁴⁾
Grand Total	\$ 19,358,041	\$ 79,101,774

(1) Leverage includes both match and parallel investment by the City that help make the case to external funders to co-invest.

(2) Included here is \$59M for the Strategic Neighborhood Fund, which has leveraged all SNF funding to date which includes funds raised between 2018-2020.

(3) There is an additional \$50M in HUD funding allocated to the Affordable Housing Leverage Fund that has been critical to securing these commitments.

(4) This Leverage includes \$15,040,200 for the People Plan and \$2M in leverage for GDT.

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Cash Position

Note: This schedule reports total City of Detroit (excludes DSWD) cash in the bank at January 31, 2022 and differences between the General Ledger and bank balance are shown as reconciling items. This report does not represent cash available for spending, and liabilities and fund balance must be considered when determining excess cash.

* HUD 108 Sugar Hill Reserve amount

(in millions)

	Unrestricted	Restricted	January 2022 Total	Prior Year January 2021
Bank Balance	\$ 1,356.2	\$ 793.3	\$ 2,149.5	\$ 1,406.4
Plus/minus: Reconciling items	1.2	-	1.2	4.6
Reconciled Bank Balance	\$ 1,357.4	\$ 793.3	\$ 2,150.7	\$ 1,411.0
General Ledger Cash Balances				
General Fund				
General Accounts	\$ 388.7	\$ 52.5	\$ 441.1	\$ 268.1
Risk Management/Self Insurance	47.1	9.6	56.7	25.0
Quality of Life Fund	3.4	1.8	5.2	12.0
Retiree Protection Trust Fund	-	369.3	369.3	236.0
A/P and Payroll Clearing	7.1	-	7.1	19.7
Other Governmental Funds				
Capital Projects	\$ 5.7	\$ 291.15	\$ 296.8	163.3
Street Fund	97.9	0.0	97.9	109.8
*Grants	67.2	5.8	73.1	58.3
Covid 19	-	-	-	145.9
ARPA	415.0	-	415.0	-
Solid Waste Management Fund	27.2	-	27.2	46.5
Debt Service	-	63.1	63.1	78.1
Gordie Howe Bridge Fund	12.2	-	12.2	2.8
Other	32.0	-	32.0	16.7
Enterprise Funds				
Enterprise Funds	\$ 13.1	-	\$ 13.1	\$ 25.6
Fiduciary Funds				
Undistributed Property Taxes	\$ 151.0	-	\$ 151.0	\$ 134.6
Fire Insurance Escrow	11.4	-	11.4	10.6
Other	56.2	-	56.2	40.6
Component Units				
Component Units	\$ 22.2	-	\$ 22.2	\$ 17.4
Total General Ledger Cash Balance	\$ 1,357.4	\$ 793.3	\$ 2,150.7	\$ 1,411.0



Operating Cash Activity: YTD Actual vs. Forecast and 12 Month Forecast

In millions

	FY21 YTD	FY22 YTD			Jan	Feb	Mar	Apr	May	June	July	Aug 2022 -
	July to Jan Actual	July to Jan Actual	July to Jan Forecast	July to Jan Variance	2022 Actual	2022 Forecast	2022 Forecast	2022 Forecast	2022 Forecast	2022 Forecast	2022 Forecast	Jan 2023 Forecast
Beginning Common Cash Pool	\$ 564.2	\$ 1,009.6	\$ -	\$ -	\$ 965.7	\$ 1,087.7	\$ 1,066.8	\$ 1,056.1	\$ 1,047.5	\$ 1,011.6	\$ 1,455.8	\$ 1,338.3
Sources of Cash												
Income Taxes	169.5	190.5	183.5	7.0	41.5	19.5	23.2	23.5	18.6	22.8	21.5	146.2
Property Taxes	514.1	543.9	539.4	4.6	151.1	12.2	3.2	3.3	5.9	48.0	38.2	493.7
Revenue Sharing	62.5	92.9	90.5	2.4	24.5	34.0	-	34.0	-	34.0	-	92.4
Wagering Taxes	61.0	209.2	199.5	9.7	21.8	13.8	10.6	7.1	13.4	13.4	23.0	203.4
Utility Users Taxes	13.2	16.0	13.1	2.8	2.9	3.2	3.7	2.7	3.3	2.3	2.4	11.8
Other Receipts	340.3	187.9	187.2	0.8	22.4	30.2	33.1	26.2	32.9	440.9	27.6	251.1
Net Interpool transfers	237.1	277.2	277.8	(0.6)	62.2	25.6	42.3	23.6	23.6	63.0	6.2	171.3
Bond Proceeds	27.8	53.0	52.2	0.9	5.0	4.2	35.4	0.7	1.5	8.7	1.7	26.9
Transfers from Budget Reserve Fund	-	-	-	-	-	-	-	-	-	-	-	-
Total Sources of Cash	\$ 1,425.5	\$ 1,570.6	\$ 1,543.2	\$ 27.4	\$ 331.5	\$ 142.8	\$ 151.5	\$ 121.0	\$ 99.3	\$ 633.1	\$ 120.5	\$ 1,396.8
Uses of Cash												
Wages and Benefits	(414.2)	(438.3)	(438.8)	0.5	(61.9)	(52.3)	(55.7)	(55.4)	(44.8)	(58.4)	(54.7)	(322.2)
Pension Contribution	(41.0)	(58.5)	(59.5)	1.0	(11.1)	(2.9)	(2.6)	(10.1)	(2.2)	(6.1)	(9.3)	(23.5)
Debt Service	(9.8)	(15.4)	(14.9)	(0.6)	0.0	0.0	(8.7)	0.0	0.0	0.0	(5.1)	(9.8)
Property Tax Distribution	(268.4)	(190.1)	(190.6)	0.4	(65.8)	(54.9)	(3.2)	(0.0)	(1.4)	(55.5)	(5.6)	(260.1)
TIF Distribution	(30.7)	(26.6)	(29.7)	3.1	0.0	0.0	0.0	0.0	(29.6)	(0.3)	0.0	(29.1)
Other Disbursements	(579.6)	(628.6)	(635.9)	7.3	(70.7)	(53.6)	(92.0)	(64.1)	(57.0)	(68.6)	(73.3)	(501.9)
Transfers to Retiree Protection Fund	(50.0)	(135.0)	(135.0)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	(90.0)	0.0
Total Uses of Cash	\$ (1,393.6)	\$ (1,492.5)	\$ (1,504.3)	\$ 11.8	\$ (209.5)	\$ (163.7)	\$ (162.2)	\$ (129.6)	\$ (135.1)	\$ (188.9)	\$ (238.1)	\$ (1,146.6)
Net Cash Flow	\$ 31.9	\$ 78.1	\$ 38.9	\$ 39.2	\$ 121.9	\$ (20.9)	\$ (10.7)	\$ (8.6)	\$ (35.8)	\$ 444.2	\$ (117.5)	\$ 250.2
Ending Common Cash Pool	\$ 596.1	\$ 1,087.7	\$ -	\$ -	\$ 1,087.7	\$ 1,066.8	\$ 1,056.1	\$ 1,047.5	\$ 1,011.6	\$ 1,455.8	\$ 1,338.3	\$ 1,588.5
Budget Reserve Fund	\$ 107.0	\$ 107.0	\$ 107.0	\$ -	\$ 107.0	\$ 107.0	\$ 107.0	\$ 107.0	\$ 107.0	\$ 107.0	\$ 107.0	\$ 138.0



Accounts Payable and Supplier Payments

Accounts Payable (AP) as of Jan-22	
Total AP (Dec-21)	\$ 34.2
Plus: Jan-22 invoices processed	\$ 124.7
Less: Jan-22 Payments made	\$ (122.0)
Total AP month end (Jan-22)	\$ 36.9
Less: Invoices on hold ⁽¹⁾	\$ (16.7)
Total AP not on Validation hold (Jan-22)	\$ 20.2
Less: Installments/Retainage Invoices ⁽²⁾	\$ (2.8)
Net AP not on hold	\$ 17.4

AP Aging

(excluding invoices on hold)

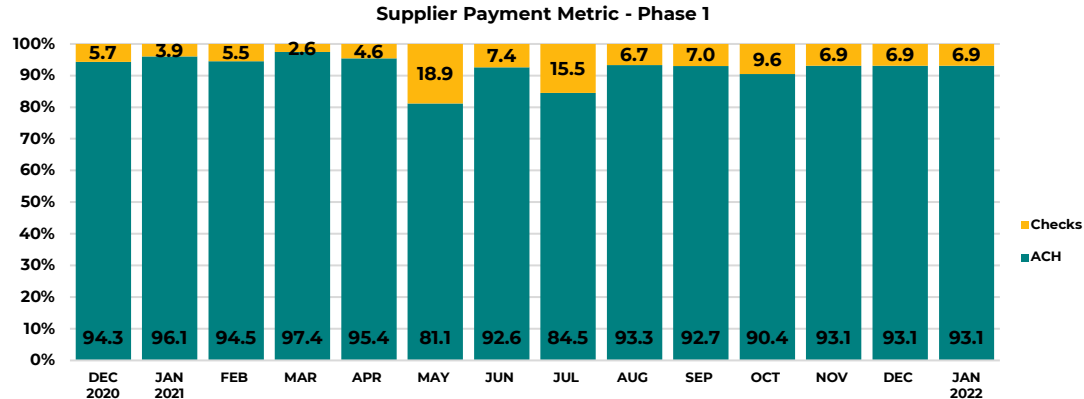
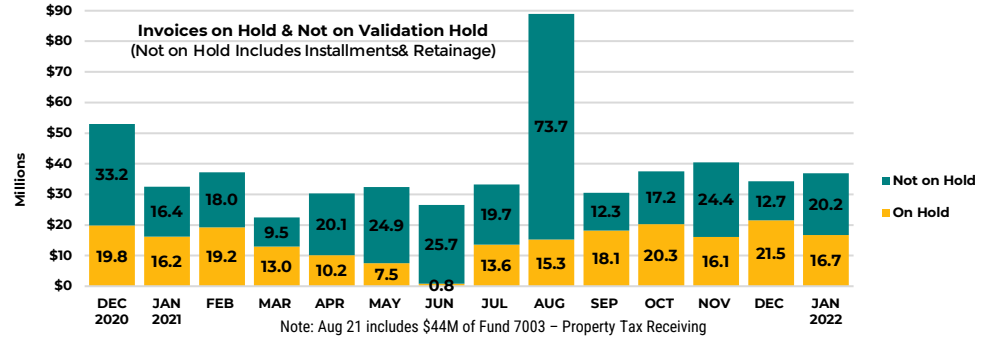
	Net AP	Current	Days Past Due		
			1-30	31-60	61+
Jan-22. Total	\$ 17.4	\$ 10.2	\$ 2.7	\$ 3.9	\$ 0.6
% of total	100%	59%	16%	22%	3%
Change vs. Dec-21	\$ 7.5	\$ 3.5	\$ 1.0	\$ 3.2	\$ (0.2)
Total Count of Invoices	1654	950	278	191	235
% of total	100%	57%	17%	12%	14%
Change vs. Dec-21	404	183	54	78	89
Dec-21. Total	\$ 9.9	\$ 6.7	\$ 1.7	\$ 0.7	\$ 0.8
% of total	100%	68%	17%	7%	8%
Total Count of Invoices	1250	767	224	113	146
% of total	100%	61%	18%	9%	12%

Notes:

(1) Invoices with system holds are pending validation. Some reasons include: pending receipt, does

(2) Invoices on retainage are on hold until the supplier satisfies all contract obligations

All invoices are processed and aged based on the invoice date





DEPARTMENTAL SUBMISSION

DEPARTMENT: Legislative Policy Division
FILE NUMBER: Legislative Policy Division-0234

*** RE:**

Submitting reso. autho. Resolution demanding that the Wayne County Treasurer Office Extend the 2021 Moratorium on Property Tax Foreclosures of Owner-Occupied Homes into 2022

*** SUMMARY:**

Resolution demanding that the Wayne County Treasurer Office Extend the 2021 Moratorium on Property Tax Foreclosures of Owner-Occupied Homes into 2022

*** RECOMMENDATION:**

For Consideration

*** DEPARTMENTAL CONTACT:**

Name: Sabrina Shockley
Position: Administrative Assistant

***=REQUIRED**


David Whitaker, Esq.
Director
Irvin Corley, Jr.
Executive Policy Manager
Marcell R. Todd, Jr.
Director, City Planning Commission
Janese Chapman
Director, Historic Designation
Advisory Board

John Alexander
Megha Bamola
LaKisha Barclift, Esq.
Nur Barre
M. Rory Bolger, Ph.D., AICP
Elizabeth Cabot, Esq.
Christopher Gulock, AICP

City of Detroit
CITY COUNCIL
LEGISLATIVE POLICY DIVISION
208 Coleman A. Young Municipal Center
Detroit, Michigan 48226
Phone: (313) 224-4946 Fax: (313) 224-4336

Derrick Headd
Marcel Hurt, Esq.
Kimani Jeffrey
Anne Marie Langan
Jamie Murphy
Kim Newby
Analine Powers, Ph.D.
Rebecca Savage
Ryan Schumaker
Sabrina Shockley
Thomas Stephens, Esq.
David Teeter
Theresa Thomas
Kathryn Lynch Underwood, MUP
Ashley A. Wilson

TO: COUNCIL MEMBERS

FROM: David Whitaker, Director 
Legislative Policy Division Staff

DATE: March 15, 2022

RE: **RESOLUTION DEMANDING THAT THE WAYNE COUNTY
TREASURER OFFICE EXTEND THE 2021 MORATORIUM ON
PROPERTY TAX FORECLOSURES OF OWNER-OCCUPIED HOMES
INTO 2022**

Council President Mary Sheffield requested that the Legislative Policy Division (LPD) draft a RESOLUTION DEMANDING THAT THE WAYNE COUNTY TREASURER'S OFFICE EXTEND THE 2021 MORATORIUM ON PROPERTY TAX FORECLOSURES OF OWNER-OCCUPIED HOMES INTO 2022.

Attached, please find our draft of the aforementioned resolution.

Attachment

BY PRESIDENT MARY SHEFFIELD

**RESOLUTION DEMANDING THAT THE WAYNE COUNTY TREASURER'S OFFICE
EXTEND THE 2021 MORATORIUM ON PROPERTY TAX FORECLOSURES
OF OWNER-OCCUPIED HOMES INTO 2022**

WHEREAS, International, national, state and local health and governmental authorities continue to respond to an outbreak of respiratory disease caused by a novel coronavirus known as COVID-19; and

WHEREAS, As of March 10, 2022, the Michigan Department of Health and Human Services (“MDHHS”) has updated its [COVID-19 Isolation & Quarantine guidance](#)¹ for Michigan residents, thereby relaxing some of its established protocols to control the epidemic. However, Michiganders are still impacted from its lingering effects; and

WHEREAS, On March 16, 2020, Wayne County Treasurer Eric Sabree announced that Wayne County would not foreclose on any homes in 2020 in light of the pandemic, enabling around 13,800 Wayne County residents to remain in their homes, by extending the redemption period on foreclosures to March 31, 2022. According to the Detroit News, this is a rare reprieve for a county that foreclosed on 145,458 parcels between 2005 and 2017, [an analysis by Detroit data firm Regrid found](#), about a third of all property in the city; and

WHEREAS, Without another extension, Wayne County would continue to foreclose on homes in 2022 despite the ongoing global pandemic. Recognizing the ongoing impact of COVID-19 and an overwhelming demand for payment plans and appointments, the Wayne County Treasurer extended the deadline for payment plan enrollment as well as foreclosure redemption until March 30, 2022. Based on news accounts, this will likely result in 1,200 to 1,500 occupied homes being foreclosed by Wayne County; and

WHEREAS, Since 2009, Wayne County has foreclosed on 1 in 3 Detroit homes for non-payment of property taxes.

WHEREAS, Resuming tax foreclosures auction sales on owner occupied homes in the midst of a global pandemic will displace many vulnerable families.

WHEREAS, While some low-income property owners can pursue a Poverty Tax Exemption (PTE) to extinguish their tax burden through the Pay As You Stay (PAYS) program, many over assessed owners of low valued homes do not qualify for this exemption and will be subject to foreclosure this year. **NOW THEREFORE BE IT**

RESOLVED, While the pandemic continues, the Detroit City Council demands that the Wayne County Treasurer Office to extend the moratorium on property tax foreclosures of owner-occupied homes in the City of Detroit in 2022; **BE IT FINALLY**

¹ Hyperlinks are included for accessibility and verification purposes

RESOLVED, That a copy of this resolution be forwarded to the Wayne County Treasurer's Office, Wayne County Assessment and Equalization Division, Wayne County Commission, Detroit Delegation in the Michigan Legislature, the Michigan State House Committee on Tax Policy, the Michigan State Senate Committee on Finance, the Mayor's Office and the Assessor's Office.



DEPARTMENTAL SUBMISSION

DEPARTMENT: Legislative Policy Division
FILE NUMBER: Legislative Policy Division-0236

*** RE:**

Submitting report related to: American Rescue Plan Act (ARPA) Funds Status as of February 28, 2022

*** SUMMARY:**

American Rescue Plan Act (ARPA) Funds Status as of February 28, 2022

*** RECOMMENDATION:**

For Review

*** DEPARTMENTAL CONTACT:**

Name: Sabrina Shockley
Position: Administrative Assistant

***=REQUIRED**


David Whitaker, Esq.
Director
Irvin Corley, Jr.
Executive Policy Manager
Marcell R. Todd, Jr.
Director, City Planning
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Janese Chapman
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City of Detroit
CITY COUNCIL
LEGISLATIVE POLICY DIVISION
208 Coleman A. Young Municipal Center
Detroit, Michigan 48226
Phone: (313) 224-4946 Fax: (313) 224-4336

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Edward King
Jamie Murphy
Kim Newby
Analine Powers, Ph.D.
Laurie Anne Sabatini
Rebecca Savage
Ryan Schumaker
Sabrina Shockley
Renee Short
Thomas Stephens, Esq.
Dr. Sheryl Theriot
Theresa Thomas
Ashley A. Wilson

TO: The Honorable City Council

FROM: David Whitaker, Director 
Legislative Policy Division Staff

DATE: March 17, 2022

RE: **AMERICAN RESCUE PLAN ACT (ARPA) FUNDS STATUS AS OF FEBRUARY 28, 2022**

This report is intended to give your Honorable Body an appropriation level status as of February 28, 2022, of the American Rescue Plan Act (ARPA) funds that the City of Detroit was awarded by the U. S. Department of Treasury.

As your Honorable Body knows, City of Detroit was awarded \$826.7 million¹ allocation from the U. S. Department of Treasury. This was part of the \$350 billion emergency funding for eligible state, local, territorial, and tribal governments as part of the American Rescue Plan Act (ARPA) of 2021 that congress passed and President Biden signed into law on March 11, 2021.

On June 29, 2021, the Administration presented a budget amendment to the City Council and the Council approved it. This was a collaborative effort between the Administration and City Council and funds were appropriated into 15 different appropriations to ensure citizens of Detroit receive the best possible benefits from these funds in order to alleviate the COVID-19 economic challenges our residents have been experiencing since start of the Pandemic.

As of February 28, 2022, the City has encumbered \$62,012,049 for vendor contracts; and spent \$9,442,874: \$3,210,656 on payroll and another \$6,232,219 on contractual services.

Below is summary of the total allocation by appropriation as well as encumbrances, actual expenditures, and funds available as of February 28, 2022.

¹ ARPA funds allocation for Metropolitan Cities is available at U.S. Department of Treasury website: <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>

Appropriation	Budget	Encumbrances	Actual Expenditures	Funds Available
22002 ARPA - City Services & Infrastructure	250,175,290	7,426,154	7,040,777	235,708,359
22003 ARPA - Blight Remediation	95,000,000	1,350,000	118,489	93,531,511
22004 ARPA - Match Funding	30,000,000	-	-	30,000,000
22005 ARPA - Neighborhood Investments 1	15,500,000	-	-	15,500,000
22006 ARPA - Neighborhood Investments 2	35,000,000	5,000,000	61,116	29,938,884
22007 ARPA - Neighborhood Investments 3	30,000,000	1,270,000	-	28,730,000
22008 ARPA - Parks Recreation & Culture	41,000,000	20,962,489	1,470	20,036,041
22009 ARPA - Employment & Job Creation	105,000,000	17,671,163	1,651,573	85,677,264
22010 ARPA - Intergenerational Poverty 1	30,000,000	187,495	286,855	29,525,650
22011 ARPA - Intergenerational Poverty 2	7,000,000	1,100,000	-	5,900,000
22012 ARPA - Intergenerational Poverty 3	30,000,000	7,044,748	282,595	22,672,658
22013 ARPA - Neighborhood Beautification	23,000,000	-	-	23,000,000
22014 ARPA - Public Safety	50,000,000	-	-	50,000,000
22015 ARPA - Digital Divide	45,000,000	-	-	45,000,000
22016 ARPA - Small Business Support	40,000,000	-	-	40,000,000
Grand Total	826,675,290	62,012,049	9,442,874	755,220,367

Please refer to attachment I for detail encumbrances and actual expenditures as of February 28, 2022; and attachment II for program descriptions of each appropriation.

Please let us know if we can be any more assistance.

Attachments

cc: Auditor General's Office
Jay Rising, Chief Financial Officer
Tanya Stoudemire, Chief Deputy CFO – Policy & Administrator Director
Steven Watson, Deputy CFO/Budget Director
Meagan Elliott, Director of Grants Management
Gail Fulton, Mayor's Office

Attachment I

Appropriation	Cost Center	Project	Encumbrances	Expenditures	Vendor	Contract number
22002 ARPA - City Services & Infrastructure	130320 Property Maintenance Enforcement	000000 Undefined Project	-	717,746	BSEED Payroll	N/A
	230010 OCFO Administration	000000 Undefined Project	-	248,557	OCFO Payroll	N/A
	230080 Procurement	000000 Undefined Project	-	153,649	OCFO Payroll	N/A
	230135 Office of Development and Grants	000000 Undefined Project	-	98,567	OCFO Payroll	N/A
	230208 ODFS - Administration	000000 Undefined Project	-	33,197	OCFO Payroll	N/A
	280010 Employee Services Administration	000000 Undefined Project	-	79,450	HR Payroll	N/A
	280110 Human Resources Administration	000000 Undefined Project	-	34,078	HR Payroll	N/A
	280410 Recruitment & Selection	000000 Undefined Project	-	268,176	HR Payroll	N/A
	280430 Classification & Compensation	000000 Undefined Project	-	45,548	HR Payroll	N/A
	310120 DoIT Program Management	000000 Undefined Project	-	33,909	DoIT Payroll	N/A
	320010 Law Administration	000000 Undefined Project	-	82,817	Law Payroll	N/A
	330095 Neighborhoods	000000 Undefined Project	-	99,600	Mayor's Office Payroll	N/A
	330115 Jobs & Economy	000000 Undefined Project	-	35,808	Mayor's Office Payroll	N/A
	310110 Data Strategy & Analytics	000000 Undefined Project	-	105,669	DoIT Payroll	N/A
	310010 Office of the CIO	000000 Undefined Project	-	35,698	DoIT Payroll	N/A
	450010 DAH Administration	000000 Undefined Project	-	38,754	DAH Payroll	N/A
	230133 Grant Accounting	000000 Undefined Project	-	23,206	OCFO- Grants Payroll	N/A
	230123 GIS/Land Maintenance Division	000000 Undefined Project	-	25,669	OCFO- Assessor's Payroll	N/A
	350030 Other Operations Services	000000 Undefined Project	-	148,460	Non-Departmental Payroll	N/A
		850001 ARPA Central Support Services	360,938	139,063	UHY Advisors, Inc.	6003757
		850001 ARPA Central Support Services	2,630,865	2,369,135	AECOM Great Lakes, Inc.	6003758
		850001 ARPA Central Support Services	945,000	-	iVantage Group	6003718
		850001 ARPA Central Support Services	882,400	-	Berry, Dunn, McNeil & Parker, LLC	6003713
		850001 ARPA Central Support Services	1,050,000	-	Aerotek, Inc.	6003717
		850001 ARPA Central Support Services	832,500	437,500	Procurement Consulting Group, LLC	6003716
		350999 COVID-19 Response	721,076	1,719,168	Abbott Rapid Dx North America, LLC	3052540
		350997 Coronavirus COVID-19 Testing	-	67,353	H & P Protective Services, Inc.	6003017
		350997 Coronavirus COVID-19 Testing	2,500	-	J & B Medical Supply Company Inc.	6003118
		350997 Coronavirus COVID-19 Testing	876	-	J & B Medical Supply Company Inc.	3052893
		ARPA - City Services & Infrastructure Total	7,426,154	7,040,777		
22003 ARPA - Blight Remediation	160060 ARPA Industrial & Commercial Demolition	000000 Undefined Project	-	118,489	Demolition Payroll	N/A
		851101 ARPA Housing Resource Navigation	1,350,000	-	TBD	494232
		ARPA - Blight Remediation Total	1,350,000	118,489		
22006 ARPA - Neighborhood Investments 2	350030 Other Operations Services	850006 ARPA EC6 Revenue Replacement	5,000,000	-	Detroit Employment Solutions Corp.	6004040
	361111 HRD Grants	000000 Undefined Project	-	61,116	HRD Payroll	N/A
		ARPA - Neighborhood Investments 2 Total	5,000,000	61,116		
2007 ARPA - Neighborhood Investments 3	470010 Facilities Management	850701 ARPA Chandler Park Athletic Dome	1,000,000	-	TBD	Req.# 494994
		850703 ARPA Farwell Recreation Center Gym	270,000	-	TBD	Req.# 494999
		ARPA - Neighborhood Investments 3 Total	1,270,000	-		
22008 ARPA - Parks Recreation & Culture	470012 Park Development	000000 Undefined Project	-	1,470	GSD Payroll	N/A
		851301 ARPA ACE Arts Alley Initiative	192,489	-		Req.# 494988
		850802 ARPA Joe Louis Greenway	1,000,000	-		Req.# 495052
		850802 ARPA Joe Louis Greenway	6,770,000	-		Req.# 495278
		850802 ARPA Joe Louis Greenway	9,000,000	-		Req.# 495262
		850801 ARPA Roosevelt Park Construction	4,000,000	-		Req.# 495176
		ARPA - Parks Recreation & Culture Total	20,962,489	1,470		

Attachment I

Appropriation	Cost Center	Project	Encumbrances	Expenditures	Vendor	Contract number
22009 ARPA - Employment & Job Creation	350030 Other Operations Services	850902 ARPA Skills for Life Education	14,500,000	1,500,000	Detroit Employment Solutions Corp.	6003759
	472130 Alley Blight Remediation	000000 Undefined Project	-	100,199	GSD Payroll	N/A
		850901 ARPA Skills for Life Work		51,374	GSD Payroll	N/A
		850901 ARPA Skills for Life Work	800,000	-	TBD	Req.# 492501
		850901 ARPA Skills for Life Work	730,000	-	TBD	Req.# 492500
		850901 ARPA Skills for Life Work	100,000	-	TBD	Req.# 492497
		850901 ARPA Skills for Life Work	1,092,000	-	TBD	Req.# 492455
		850901 ARPA Skills for Life Work	449,163	-	TBD	Req.# 492458
		ARPA - Employment & Job Creation Total	17,671,163	1,651,573		
22010 ARPA - Intergenerational Poverty 1	364136 Senior Home Repair	000000 Undefined Project	-	286,855	HRD Payroll	N/A
	361111 HRD Grants	851001 ARPA Home Repair Program	1,745	-	Staples Contract & Commercial LLC	3054677
		851001 ARPA Home Repair Program	25,000	-	TBD	Req.# 494114
	366003 ARPA Renew Detroit Program	851001 ARPA Home Repair Program	750	-	Staples Contract & Commercial LLC	3055598
		851001 ARPA Home Repair Program	160,000	-	TBD	Req.# 495161
			187,495	286,855		
22011 ARPA - Intergenerational Poverty 2	350030 Other Operations Services	851101 ARPA Housing Resource Navigation	1,100,000	-	Exygy Inc.	6004032
22012 ARPA - Intergenerational Poverty 3	361111 HRD Grants	000000 Undefined Project	-	282,595	HRD Payroll	N/A
	350030 Other Operations Services	851204 ARPA Property Tax Foreclosure Prevention	2,249.8	-	Staples Contract & Commercial LLC	3053974
		851204 ARPA Property Tax Foreclosure Prevention	25,000	-	TBD	Req.# 493480
		851204 ARPA Property Tax Foreclosure Prevention	150,000	-	Detroit Peoples Community	6004055
		851204 ARPA Property Tax Foreclosure Prevention	150,000	-	The Detroit Association of Black Org. - DABO Inc.	6004054
		851204 ARPA Property Tax Foreclosure Prevention	46,000	-	Bridging Communities	6004056
		851204 ARPA Property Tax Foreclosure Prevention	310,025	-	Milo Detroit	6004030
		851204 ARPA Property Tax Foreclosure Prevention	310,025	-	The Allen Lewis Agency LLC	6004031
		851204 ARPA Property Tax Foreclosure Prevention	350	-	Staples Contract & Commercial LLC	3054678
		851204 ARPA Property Tax Foreclosure Prevention	1,098	-	Accuform Printing & Graphics Inc.	3055495
		851205 ARPA Down Payment Assistance	6,050,000	-	TBD	Req.# 494188
		ARPA - Intergenerational Poverty 3 Total	7,044,748	282,595		
Grand Total			62,012,049	9,442,874		
			-	-		
				3,210,656	Payroll	
				6,232,219	Non-payroll	
				9,442,874	Grand Total	

Attachment II

Appropriation	Purpose
22002 ARPA - City Services & Infrastructure	To Maintain city services; Offset revenue shortfalls; and Investments in IT and cybersecurity infrastructure
22003 ARPA - Blight Remediation	For Addressing the elimination of commercial and industrial blight through demolition, remediation, and land reuse
22004 ARPA - Match Funding	For projects for which public or private leverage dollars may be made available (each must be approved by City Council)
22005 ARPA - Neighborhood Investments 1	For Grants to block clubs and neighborhood associations; Neighborhood signs; and Community-driven expenditures divided equally into 9 tranches: 7 for projects located in each Council District and 2 for Citywide projects
22006 ARPA - Neighborhood Investments 2	For Community Health Corps and Targeted employment and wraparound services, including community-based gun violence intervention initiatives
22007 ARPA - Neighborhood Investments 3	For New or expanded improvements for recreation centers
22008 ARPA - Parks Recreation & Culture	For Green initiatives; Parks; Walking paths; Joe Louis Greenway; Streetscapes; and Arts & Cultural investments
22009 ARPA - Employment & Job Creation	For Skills for Life Employment (Work and Education); Intergenerational mentoring and senior employment; and IT jobs and careers access
22010 ARPA - Intergenerational Poverty 1	For Home repairs to seniors, low income, and disabled community
22011 ARPA - Intergenerational Poverty 2	To Create a city locator service to find affordable housing and provide for housing client management and financial and legal counseling services
22012 ARPA - Intergenerational Poverty 3	or Foreclosure and homelessness prevention outreach and housing initiatives; Credit repair and restoration initiatives; Down payment assistance; and Veterans' housing programs, including home repairs
22013 ARPA - Neighborhood Beautification	For Vacant property cleanouts and Alley activation
22014 ARPA - Public Safety	For Traffic enforcement; Gun violence initiatives; DPD Training facility improvements; and EMS bays at firehouses
22015 ARPA - Digital Divide	For Devices; Internet access; and Technology support initiatives
22016 ARPA - Small Business Support	For Landlord support; Small business recovery programs, including interest reduction and credit support programs; Small business capacity building; Development stimulus programs; and Corridor investments



DEPARTMENTAL SUBMISSION

DEPARTMENT: Legislative Policy Division
FILE NUMBER: Legislative Policy Division-0235

*** RE:**

Submitting report related to: Request for Proposed Ordinance Amendment on Real Property Taxes

*** SUMMARY:**

Request for Proposed Ordinance Amendment on Real Property Taxes

*** RECOMMENDATION:**

For Review

*** DEPARTMENTAL CONTACT:**

Name: Sabrina Shockley
Position: Administrative Assistant

***=REQUIRED**

David Whitaker, Esq.
Director
Irvin Corley, Jr.
Executive Policy Manager
Marcell R. Todd, Jr.
Director, City Planning Commission
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Thomas Stephens, Esq.
Theresa Thomas
Ashley A. Wilson

TO: The Detroit City Council
FROM: David Whitaker, Director
Legislative Policy Division

DATE: March 17, 2022

RE: Request for Proposed Ordinance Amendment on Real Property Taxes

The Legislative Policy Division has been requested by Council President Mary Sheffield to draft an ordinance amendment to the Tax ordinance with regard to the Assessor and Board of Review. LPD has reviewed the number of categories provided for implementation to the draft ordinance amendment. The proposed draft amendment include what LPD believes to be provisions that are legally permissible and applicably feasible in practice.

The requested provisions that were not included are the following:

- 1. Eliminate the language limiting who can file an appeal. The Detroit notice is the only notice in Michigan that states “Notice: Only the Taxpayer of Record or an Authorized Agent can File an Appeal as Provided by Sections 44-4-3, 44-4-6, and Detroit City Code.” This instruction is contrary to the Detroit City Ordinance, which allows “[a]ny person considering themselves aggrieved by reason of any assessment” to file an assessment appeal.**

LPD notes that the appropriate party for the appeal or protest of the assessment is the taxpayer or the taxpayer’s selected agent. Although the ordinance language states “any person”, that person is the taxpayer. As indicated in United States Cold Storage Corporation v. Detroit Board of Assessors, 349 Mich. 81, 84 N.W.2d 487 (1957), the non-taxpayer has no remedy at law as it

cannot protest the tax. The person allowed by law to protest the tax is the taxpayer. The notice provides the appropriate information for the proper person who can protest by law which is the taxpayer or his authorized agent. To change it would be to provide disinformation to the taxpayer, that anyone without authority can legally protest his taxes.

2. Improve the Board of Review Hearings

- a. Provide a range of appointment times, including weekend times, more afternoon and evening times, and morning times. Allow homeowners to request hearings during particular times of the day based on their availability.**
- b. Increase the amount of time a homeowner is allotted to present their case.**
- c. The Board of Review must use a hearing room for public observation, meaning it must accommodate at least 50 people.**
 - i. If held via Zoom, the Board should grant all public access to the hearings and eliminate the “waiting room” feature or any other features designed to exclude participants from the meeting.**

LPD notes that MCL 211.30(3) provides that the Board of Review shall not start earlier than 9 a.m. and not later than 3 p.m., and last not less than 6 hours. In addition, the City Charter Section 4.104 provides that the Council President shall have administrative responsibility on behalf of the City Council. The Board of Review is an agency of City Council. The City Code provides in Section 44-4-5(k) provides the Council President shall have administrative responsibility on behalf of, and oversight pertaining to, the operations of the Board of Review. The need for flexibility in the time of operations of the Board of Review is necessary to meet the needs of the residents. LPD believes creating inflexible times by ordinance would be impracticable.

3. Make it Easier for Homeowners to file a PTA and a Principal Residence Exemption (PRE) Affidavit

- a. Detroit should eliminate fees for owner-occupants filing late PTA's. The Board of Review and Board of Assessors should also allow homeowners to file their PTAs with the property tax assessment appeal and Homeowners Property Exemption application.**
- b. The Assessor should be required to process and grant or deny the PRE within 4 weeks of a homeowner's submission and should accept submissions with the homeowner's property tax assessment appeal and Homeowners Property Exemption application.**

The charges for failure to file a Property Transfer Affidavit (PTA) is not a fee. The PTA is governed by state law and is intended to have the taxes be appropriately assessed if previously capped under Proposal A. MCL 211.271(10) provides in pertinent part:

Unless notification is provided under subsection (6), the buyer, grantee, or other transferee of the property shall notify the appropriate assessing office in the local unit of government in which the property is located of the transfer of ownership of the property within 45 days of the transfer of ownership, on a form prescribed by the state tax commission that states the parties to the transfer, the date of the transfer, the actual consideration for the transfer, and the property's parcel identification number or legal description.

The Statute requires the buyer, grantee, or other transferee to notify the Assessor of the transfer of ownership within 45 days of the transfer of ownership utilizing the form established by the State Treasurer. MCL 211.27(b) state what happens when there is a failure to notify the Assessor and provides in pertinent part:

MCL 211.27(b)

(1) If the buyer, grantee, or other transferee in the immediately preceding transfer of ownership of property does not notify the appropriate assessing office as required by section 27a(10), the property's taxable value shall be adjusted under section 27a(3) and all of the following shall be levied:

(d) For real property other than real property classified under section 34c as industrial real property or commercial real property, a penalty of \$5.00 per day for each separate failure beginning after the 45 days have elapsed, up to a maximum of \$200.00.

LPD notes the statute indicates a fine shall be assessed if the PTA is not provided within 45 days of the property transfer. With regard to reducing the time the assessor approves or denies the Principal Residence Exemption (PRE), LPD believes an arbitrary timeline for issuance without knowing what parameters exist that preclude a quick turnaround is impractical. LPD further notes, regardless of when the PRE is approved and submitted to the State Treasurer, the status of property as a principal residence shall be determined as of the date an affidavit claiming an exemption is filed.

4. Make it Easier for Homeowners to be Represented by an Advocate

a. City Council should place clear limits on the Board of Assessors' and Board of Review's filing requirements.

i. The Board cannot require advocates to submit any documentation.

ii. The Board cannot require that those protesting property tax assessments file a Property Transfer Affidavit.

LPD notes it appears that in order for the Board of Review or the Board of Assessor to make the proper determination as to the assessment and/or determination for a poverty exemption certain documentation will be required. To prohibit either Board from seeking the necessary information would be a disservice to those being assisted. LPD further notes, the requirement of submitting a Property Transfer Affidavit as required by law and necessary for the Board to make a proper determination as to whether the property tax rate cap is applicable appears to be an appropriate action.

5. Oversight Proposals

a. The following changes should be implemented:

- i. Require that the city and an independent review board conduct and release a sales ratio study each year. This sales ratio study will measure both whether homes are being constitutionally assessed and whether the City is uniformly assessing property values across sales deciles.**
- ii. Prohibit the assessor from sending owner-occupied homes to the County for tax foreclosure if regressivity metrics fall outside of industry standards.**

LPD notes that an independent board would be acting in an advisory capacity to the Assessor's Office. The City Charter Section 7-103 provides in pertinent part:

The Mayor may establish by executive order, any commission of members of the public to advise the Mayor or any director of an Executive Branch department, in the determination of its policies and budgets and the implementation of its programs, services or activities.

The requirement of having the Assessor meet with an independent review board is the equivalent of creating an advisory commission to advise the Assessor of its policies and implementation of its property assessments. The establishment of such advisory body is under the exclusive jurisdiction of the Executive Branch under Section 7-103. Additionally, there is a request to prohibit sending owner-occupied homes to the county for delinquent taxes if metrics fall outside industry standards. The Assessor is required by state law MCL 211.10e to assess properties in accordance with the methods set forth in the official assessor's manual approved by the State. Those industry standards may run contrary to State law which the Assessor is required to comply. Finally, a blanket prohibition from sending properties to foreclosure would prevent the City from taking lawfully authorized actions when necessary.

S U M M A R Y

AN ORDINANCE to amend Chapter 44 of the 2019 Detroit City Code, Taxation; by amending Article IV, Personal Property Taxes, Real Property Taxes, and Special Assessments, Section 44-4-2, *Notice of availability of assessment roll*; Section 44-4-5, *Board of Review*; and Section 44-4-6, *Review of assessment rolls; appeals to Board of Review*; to provide for the health, safety and general welfare of the public.

1 **BY COUNCIL MEMBER _____:**

2
3 **AN ORDINANCE** to amend Chapter 44 of the 2019 Detroit City Code, Taxation; by
4 amending Article IV, Personal Property Taxes, Real Property Taxes, and Special Assessments,
5 Section 44-4-2, *Notice of availability of assessment roll*; Section 44-4-5, *Board of Review*; and
6 Section 44-4-6, *Review of assessment rolls; appeals to Board of Review*; to provide for the
7 health, safety and general welfare of the public.

8 **IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF DETROIT**
9 **THAT:**

10 **Section 1.** Amend Chapter 44 of the 2019 Detroit City Code, Taxation; by
11 amending Article IV, Personal Property Taxes, Real Property Taxes, and Special Assessments,
12 Section 44-4-2, *Notice of availability of assessment roll*; Section 44-4-5, *Board of Review*; and
13 Section 44-4-6, *Review of assessment rolls; appeals to Board of Review*, to read as follows:

14
15 **CHAPTER 44, TAXATION**

16 **ARTICLE IV. PERSONAL PROPERTY TAXES, REAL PROPERTY TAXES,**
17 **AND SPECIAL ASSESSMENTS**

18 **DIVISION 1, GENERALLY**

19 **Sec. 44-4-1. - Tax day.**

20 December 31st shall be deemed tax day in the City. The taxable status of real property
21 and of persons with respect to personal property shall be determined as of such date. All
22 general City taxes levied upon real property and against persons with respect to personal
23 property shall become a debt against the owner on December 31st of each year.

1 **Sec. 44-4-2. - Notice of availability of assessment roll.**

2 Notice that the assessment rolls are prepared as of December 31st and will be completed
3 and available for inspection beginning on February 1st ensuing after tax day shall be given as
4 provided for in this section. Upon receipt of the tax rolls from the Chief Financial Officer, the
5 City Treasurer shall give six days' notice by publication in the official daily paper of the City and
6 by posting in at least six public places in each assessment district such notice, which shall be a
7 sufficient demand for the payment of all taxes on such rolls. Such notice shall state fully but
8 concisely the provisions relative to the time and manner of payment of such taxes and the
9 penalties prescribed for the nonpayment thereof.

10 **(a) Notices provided to taxpayers shall contain the following information:**

11
12 **(1) The notice shall be printed in 12-point font or larger throughout the**
13 **entire notice.**

14 **(2) Provide the date that the Assessor mailed the notice.**

15 **(3) Define and provide explanation of the formulas used for the State**
16 **Equalized Value, Taxable Value, and Assessed Value in language accessible**
17 **to those with an 8th grade reading level.**

18 **(4) List the type and percentage of obsolescence the Assessor applied to**
19 **the property during the current and preceding year.**

20 **(5) State a reason for any change in the assessment from the prior year.**

21 **(6) Provide clear instructions for Board of Assessor review and**
22 **instructions for direct review and/or appeal to the Board of Review.**

(7) Include the property's legal description, to assist taxpayers in obtaining a copy of the deed at the Wayne County Register of Deeds.

(8) Provide a Frequently Asked Question (FAQ) page, including questions such as "How do I calculate if the City is over assessing my property;" "What is the property tax appeals process;" "What arguments should I include in my property tax appeal;" "What is Detroit's millage rate;" "How can I estimate my tax bill;" and "What are free property tax assistance resources available in Detroit."

(b) The Assessor shall make available all data that was utilized in preparing the assessment roll beginning February 1st ensuing after Tax Day.

(c) The City of Detroit's property search data system either BS&A or similar electronic search system that provides property information shall be available without fee to the general public.

Sec. 44-4-3. - Appeals from assessments; hearing by Board of Assessors; signing and returning to Board of Review of auxiliary book.

(a) Any person considering themselves aggrieved by reason of any assessment may make complaint on or before February 15th, either orally or in writing, in person or by an agent authorized by such person in writing, specifying the grounds of such complaint before the Board of Assessors, and on sufficient cause being shown by the affidavit of such complainant, by oral proof, or by other evidence requested from such person to the satisfaction of such Board, it shall review the assessment complained of and may alter or correct the same to the person charged thereby, the property described therein, and the estimated value thereof.

1 (b) The concurrence of a majority of the Board of Assessors shall be sufficient to
2 decide the question of altering or correcting any assessment complained of. The
3 Board of Assessors shall notify all persons complaining of the action of the Board
4 of Assessors with reference to the assessment complained of. The period for the
5 review by the Board of Assessors shall be February 1st to February 15th,
6 inclusive, each year. The period for revision and correction of the rolls by the
7 Board of Assessors shall begin February 16th and shall conclude on the first
8 Monday in March each year.

9 (c) The Board of Assessors, having completed the review, revision and correction of
10 such assessment rolls, shall sign and on the first Tuesday next following the first
11 Monday in March each year, return the same to the Board of Review. The
12 completion and signing of the auxiliary book of the Board of Assessors' office
13 shall be deemed a completion of the rolls, and the receipt by the Board of Review
14 of a communication from the Board of Assessors announcing the completion of
15 the rolls shall be deemed a delivery of such rolls to the Board of Review.

16 **Sec. 44-4-4. - Sworn statement as to personal property owned.**

17 Any person owning taxable personal property may file a sworn statement as required by
18 law at any time prior to February 20th each year. Such statement shall list all the personal
19 property of such person, whether owned by such person or held for the use of another, on
20 December 31st immediately preceding, provided, that inventories of goods, wares, materials,
21 merchandise and supplies such as are commonly used in trade or commerce or manufacture,
22 upon the filing by the owner thereof a sworn statement with the Board of Assessors showing the
23 total of such inventories for each of the 12 months preceding such December 31st, shall be

1 assessed on the basis of the average monthly period, provided further, that the average monthly
2 inventory shall be computed on the basis of the number of months during which such inventories
3 of goods, wares, merchandise, and supplies had a taxable situs in the assessing district.

4 **Sec. 44-4-5. - Board of Review.**

5 (a) The Board of Review shall be comprised of nine residents of the City, who shall
6 be appointed by a majority of the City Council members serving. The Board of
7 Review members shall not be members of any City agency, department,
8 commission or other board of City government.

9 (b) The nine members of the Board of Review shall serve for terms of two years,
10 beginning January 1st of each odd-numbered year. Board of Review members
11 may be removed from office, without cause, by a majority of City Council
12 members serving. Any vacancy on the Board of Review shall be filled for the
13 remainder of the unexpired term by a majority vote of the City Council members
14 serving. **No person serving as a member of the Board of Review shall serve**
15 **more than two terms.**

16 (c) In order to be considered and appointed, Board of Review members:

- 17 (1) ~~Should~~ **Shall possess, when possible, have training and certification in**
18 ~~a familiarity with~~ fields related to construction, real estate, real estate
19 appraisal, or taxation.
- 20 (2) Shall not have been convicted of any felony involving fraud or theft; and
- 21 (3) Shall complete orientation and training regarding the Board of Review
22 before assuming duties as a member of the Board.

1 **(4) Shall not have been previously employed by the City of Detroit.**

2 (d) The City Council shall set, by resolution, the *per diem* compensation of the
3 members of the Board of Review for each day that the Board meets to conduct
4 business.

5 (e) The Office of Chief Financial Officer, Assessments Division, shall provide a
6 secretary and all necessary staff and equipment for the Board of Review.

7 (f) Meetings of the Board of Review shall convene in a location that is convenient to
8 the public and the Office of Chief Financial Officer, Assessments Division, in
9 accordance with the Michigan Open Meetings Act, being MCL 15.261 *et seq.*

10 (g) During the first meeting of the year, the Board of Review shall select a
11 chairperson and vice-chairperson from among its members. A majority of the
12 Board members serving shall constitute a quorum to conduct business, but a lesser
13 number may adjourn and may cause the secretary of the Board to notify each
14 absent member to return to the meeting. After notification to appear, said member
15 shall return to the meeting without delay. A majority vote of Board members
16 present shall decide all questions.

17 (h) The Board of Review shall appoint special subcommittees to review and submit
18 recommendations to the Body regarding poverty exemptions from taxation.
19 Property valuation appeals, and property classification appeals may be heard by
20 the full Board. The Board may divide into three committees composed of three
21 members to conduct valuation and classification hearings.

22 (i) All decisions made by the Board of Review relative to assessment, valuation, and
23 property classification exemptions under property tax laws are subject to review

by the Michigan Tax Tribunal in accordance with Section 31 of the Michigan Tax Tribunal Act, being MCL 205.731.

(j) In accordance with Sections [2-110](#) and [2-111](#) of the Charter, the Board of Review shall promulgate its rules of procedure and policy, which are consistent with the Michigan General Property Tax Act, being MCL 211.1 *et seq.*

(k) In accordance with [Section 4-104](#) of the Charter, the City Council President, or the President's designee, shall have administrative responsibility on behalf of, and oversight pertaining to, the operations of the Board of Review.

(l) The Board of Review shall comply with provisions of Chapter 2, Article V of this Code, *Ethics*.

(m) The Board of Review shall establish an electronic filing system for applicants seeking to have review or appeal of the property assessment value. The electronic filing system shall include a docket-search function that allows the public to easily search all of the cases submitted to the Board. The Electronic Filing system shall include a hearing calendar available to the public to identify all the cases that the Board will hear each day.

(n) The name, Council District, office email and office phone number of each member of the Board shall be placed on the City's website

Sec. 44-4-6. - Review of assessment rolls; appeals to Board of Review.

(a) The Board of Review shall convene at 9:00 a.m. on the Tuesday immediately following the first Monday in March of each year to examine and review the assessment rolls. The Office of Chief Financial Officer, Assessments Division

1 shall publish notice of the date, time and place of the meeting, at least one week
2 prior to the meeting date, in at least one newspaper of general circulation in the
3 City for three successive issues of such newspaper. The Board of Review shall
4 continue in session for as many days thereafter as may be necessary to complete
5 the examination and review, and make necessary revisions or corrections to the
6 assessment rolls in the manner provided by law applicable to township boards of
7 review except as otherwise herein provided. When the Board of Review makes a
8 change in the assessment of property or adds property to the assessment roll, the
9 person chargeable with the assessment shall be promptly notified so as to ensure
10 that person opportunity to file an appeal for a hearing in a manner as is provided
11 in Subsection (b) of this section.

12 (b) Any person ~~who has previously complained to the Board of Assessors as~~
13 ~~provided for in Section 44-4-3 of this Code,~~ considering themselves aggrieved
14 by the assessment of such person's property or by a review of the assessment
15 and the decision of the Board of Assessors ~~with respect to the grounds~~
16 ~~specified thereon~~, may appeal to the Board of Review in person or by such
17 person's legal representative. In lieu of a Letter of Authorization the Board
18 shall accept as authorization of legal representation:

19 1. a signed retainer agreement,

20 2. an attorney appearance, or

21 3. an email between the homeowner and advocate with a copy

22 submitted to the Board City, granting permission for the advocate to

23 file documents on the homeowner's behalf.

1 (c) Such appeal shall be in writing by the complainant on sufficient cause being
2 shown by the affidavit of such complainant, by oral proof, or by other
3 evidence requested from such person to the satisfaction of the Board of
4 Review, it shall review the assessment complained of and may alter or
5 correct the same to the person charged thereby, the property described
6 therein, and the estimated value thereof. ~~and shall state, specifically, the~~
7 ~~grounds previously presented to the Board of Assessors and the matter~~
8 ~~complained of together with the address of the complainant.~~ No other matter
9 in connection therewith shall be considered by the Board of Review.

10 ~~(c)~~ (d) Such appeal shall be filed on or before the second Monday in March and may not
11 be filed thereafter. The Board of Review shall give notice to any person who has
12 filed an appeal, as provided for in Subsection (b) of this section, of the time and
13 place of the meeting for the hearing thereof, which notice shall be made in
14 writing, by delivering the same to such person or leaving the same at such
15 person's place of residence or place of business with a person of proper age and
16 discretion, or by mail to the address of such complainant. While acting upon such
17 appeals, any member or employee of the Board of Assessors may request to meet
18 with the Board of Review and make such explanations as needed in any case, or,
19 where requested by the Board of Review, a member or employee of the Board of
20 Assessors shall meet with, and provide information to, the Board of Review.

21 (i) Any decision by the Board of Review shall include a finding of fact
22 specific to the subject property and reason for determination as set
23 forth under the L-4035 petition form necessary to file an appeal with
24 the Board of Review. The Board of Review determination letter shall

**include the reason for the decision that is required by the appellant
when filing an appeal with the Michigan Tax Tribunal small claims
division for relief.**

Sec. 44-4-7. - Correction and confirmation of assessment rolls.

- (a) The Board of Review shall hear and determine all appeals in a summary manner and correct any errors which the Body may discover in the assessment rolls, shall place thereon the names of any persons and the descriptions of any property not already assessed and assess the same and may increase or diminish any assessment as the Body sees fit, provided, that the Board of Review shall not increase any assessment without giving a reasonable opportunity to persons owning or having charge of the same, if known, to appear and object thereto. Hearings on appeals shall be held at such time, date and place as the Board of Review shall specify as soon as practicable after the appeal has been filed. The Board of Review may adopt, change, or amend the same assessment rolls in whole or in part.
- (b) After due consideration thereof, such rolls shall, on or before the first Monday in April, or such other date as may be subsequently required by law, be fully and finally confirmed by the Board of Review, and shall remain as the basis, according to property valuation, of all taxes to be levied and collected in the City until another assessment shall have been made and confirmed as provided for in this division. In the event that any date set forth in this division falls on a Sunday or legal holiday, such time shall be extended to the next succeeding business day.

- 1 (c) The secretary shall keep a permanent record of the proceedings of the Board of
2 Review and all resolutions and decisions of the Board. The record shall be filed
3 with the City Clerk following the final meeting of the Board specified in
4 Subsection (b) of this section.

5 **Sec. 44-4-8. - Refund or vacation of taxes—Unjust or erroneous assessments.**

- 6 (a) Whenever it shall appear to the satisfaction of the City Council that any tax
7 assessment is unjust or placed upon any property not owned by the person to
8 whom it is assessed, the Council may repay, by a two-thirds vote of all the
9 members-elect, the same out of the contingent fund, if collected or, if not
10 collected, vacate the assessment, in whole or in part, and fix upon an amount to be
11 received in full of such tax or assessment.

- 12 (b) Where any tax assessment is found to be unjust or placed upon property not
13 owned by the person to whom it is assessed, the City Council shall authorize and
14 direct the Chief Financial Officer to issue a warrant and to provide for a refund of
15 such taxes to the person paying the same if such taxes have been collected.

- 16 (c) No action had under this section shall in any way affect or invalidate any other tax
17 or assessment assessed, levied or collected in the City.

18 **Sec. 44-4-9. - Same—Illegal assessments.**

- 19 (a) Whenever it shall appear to the satisfaction of the City Council that any City tax
20 has been illegally assessed or collected, the City Council may direct, by a vote of
21 two-thirds of all members elected, and cause such tax or assessment, if collected,
22 to be repaid, in whole or in part, to the person from whom collected, out of the
23 contingent fund. If such tax or assessment has not been collected, the City
24 Council may direct, by a like vote of two-thirds, and cause the same to be vacated

1 or stricken from the rolls. When so vacating any tax or assessment, the City
2 Council may require, as a condition precedent, the payment to the City Treasurer
3 of a sum to be fixed by the City Council. Any sum so paid shall be credited to the
4 same fund into which such tax or assessment would have been paid if collected in
5 full.

6 (b) No action under this section shall in any way affect or invalidate any other tax or
7 assessment assessed, levied or collected in the City.

8 **Section 2.** All ordinances or parts of ordinances in conflict with this ordinance are
9 repealed.

10 **Section 3.** This ordinance is declared necessary for the preservation of the public
11 peace, health, safety, and welfare of the people of the City of Detroit.

12 **Section 4.** If this ordinance is passed by a two-thirds (2/3) majority of City Council
13 members serving, it shall be given immediate effect and shall become effective upon
14 publication in accordance with Section 4-118 of the 2012 Detroit City Charter; if passed
15 by less than a two-thirds (2/3) majority of City Council members serving, it shall become
16 effective no later than thirty (30) days after publication in accordance with Section 4-118
17 of the 2012 Detroit City Charter; if this ordinance specifies a certain date to become
18 effective, it shall become effective in accordance with the date

19
20 Approved as to form:

21 _____
22 Corporation Counsel
23
24
25



CITY OF DETROIT

MARY SHEFFIELD

COUNCIL PRESIDENT

MEMORANDUM

To: James Ribbron, Director, Board of Zoning Appeals

Through: Budget Finance & Audit Standing Committee

From: Council President Mary Sheffield submitting memorandum relative to

Date: 3/16/2022

RE: Board of Zoning Appeals Budget Hearing Questions for FY22-23

SUMMARY:

- 1) On page B51-3, the expenditures increase from \$599, 871 in FY2022 to \$618, 449 in FY2023, please explain what accounts for this difference.
- 2) On page B51-2, there is a significant increase in net tax cost from FY 2023 to FY 2024, what accounts for this difference?
- 3) The BZA has been conducting their hearings in the Public Safety Head Quarters, please explain any needed media needs to be able conduct appropriate meetings.
- 4) How many appeals came before the BZA from FY21-FY 22?
 - a. Please list all the types of appeals considered
 - b. Please detail how many appeals were granted and denied
- 5) Since the passage of the original marijuana legislation, how many establishments received a variance for a marijuana request?
- 6) On page B51-3, there is a decrease in expenditures for operating supplies and operating services, please explain that accounts for this.
- 7) Has the board had any quorum issues? Please explain, if so.

[Click or tap here to enter text.](#)

DEPARTMENTAL CONTACT:

Name: Paris Blessman

Position: Legislative Director



CITY OF DETROIT

MARY SHEFFIELD

COUNCIL PRESIDENT

MEMORANDUM

To: Dan Carmody, President, Eastern Market

Through: City Council President Mary Sheffield

From: Council President Mary Sheffield submitting memorandum relative to

Date: 3/16/2022

RE: Eastern Market Corporation Budget Hearing Questions for FY22-23

SUMMARY:

1. Please let us know of any rezoning plans that are upcoming for the Eastern Market. How do these rezoning plans benefit the long-time residents of this community?
2. Many people view the Eastern Market as a great location for the opening of a dispensary. Is this something the corporation is considering?
3. The Eastern Market's mission statement includes a commitment to racial equity. What percentage of your vendors and employees are black or people of color? Are there grants/programs to support minority vendors?
4. One major benefit of the Eastern Market to residents is its walkability. Is there any consideration to make Russell Street pedestrian-only on weekends?

5. There has been some resident concern about the possibility of mass production of food at the Eastern Market. Will the corporation consult with residents before commencing mass food production?
6. The Eastern Market's mission is to increase inclusivity while bringing food access to Detroiters. Are there any initiatives upcoming to make the Eastern Market more accessible for handicapped patrons?
7. The mayor's recommended FY22-23 budget grants the Eastern Market a one-time \$350,000 payment from the previous fiscal year's surplus. How will this funding be used?
8. The Mayor's FY22-23 budget maintains \$225,000 in City Capital Projects funding offered to the Eastern Market Corporation. This is the same amount as last year and all available future projections. Please provide details on how this funding is being used each year.

DEPARTMENTAL CONTACT:

Name: Yvonne Ragland

Position: Junior Policy Analyst

City of Detroit

CITY COUNCIL

MARY SHEFFIELD
CITY COUNCIL PRESIDENT
DISTRICT 5

MEMORANDUM

TO: Dan Carmody, President, Eastern Market Corporation
FROM: City Council President Mary Sheffield
DATE: March 18, 2022
RE: Eastern Market Corporation Budget Questions FY22-23

1. Please let us know of any rezoning plans that are upcoming for the Eastern Market. How do these rezoning plans benefit the long-time residents of this community?
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Coleman A. Young Municipal Center 2 Woodward Ave., Suite 1340 Detroit, Michigan 48226
(313) 224-4505 Fax (313) 224-0367
CouncilMemberSheffield@detroitmi.gov

7. The mayor's recommended FY22-23 budget grants the Eastern Market a one-time \$350,000 payment from the previous fiscal year's surplus. How will this funding be used?
8. The Mayor's FY22-23 budget maintains \$225,000 in City Capital Projects funding offered to the Eastern Market Corporation. This is the same amount as last year and all available future projections. Please provide details on how this funding is being used each year.



CITY OF DETROIT

Choose an item.

Choose an item.

MEMORANDUM

To: Click here to enter text.

Through: Click here to enter text.

From: Choose an item.

Date: 9/17/2020

RE: Click here to enter text.

SUMMARY:

Click or tap here to enter text.

DEPARTMENTAL CONTACT:

Name: Click or tap here to enter text.

Position: Click or tap here to enter text.



City of Detroit

CITY COUNCIL

MARY SHEFFIELD
CITY COUNCIL PRESIDENT
DISTRICT 5

MEMORANDUM

TO: Julie Schneider, Director, Housing and Revitalization Department
FROM: Mary Sheffield, President, Detroit City Council
DATE: March 18, 2022
RE: HRD 2022 Budget Hearing

- What is the current funding level of the Housing Trust Fund? Have any additional funding sources aside from commercial land sales been identified? What would be the estimated revenue of the Trust Fund if funding was increased to 40% of commercial land sales?
- What is the status of the Affordable Housing locator? How are vacancies reported to the website? Has a permanent funding source been located?
- What policies or programs are in place to encourage the development of new infill housing? Could the Housing Trust Fund be used to provide gap funding for new single-family home construction?
- Will HRD oversee the proposed Right to Counsel Program? Will ARPA funds be used to administer the program? Have any permanent funding sources been identified? Has at least \$3 million been earmarked for the creation of the program?
- Has the traditional Home Repair Grant Program been restored to its historical \$6 million funding level? How much funding would be needed to address the entire waiting list for the Home Repair Grant and Renew Detroit programs? How has the department sought to increase the number of licensed contractors available for home repair programs?

- Has \$6 million been identified to address the overassessment of legacy Detroiters?
- Is the department ready to roll-out the RFP and allocation process for the Neighborhood Improvement Fund (NIF)? What is the long-term funding source for the NIF and are there plans to increase the annual allocation?



CITY OF DETROIT

MARY SHEFFIELD

COUNCIL PRESIDENT

MEMORANDUM

To: Tyrone Clifton, Director, DBA

Through: Council President's Office

From: Council President Mary Sheffield submitting memorandum relative to

Date: 3/15/2022

RE: DBA Budget Hearing Questions FY22-23

SUMMARY:

- According to the budget report, the DBA runs at an annual deficit. Have expenses always been higher than revenues? How does the department generate revenue?
- Is the DBA still conducting commercial demolitions or is that entirely through the Demolitions department now? Does the DBA oversee the maintenance of commercial properties? Does the authority do any residential demolition?
- Please list all DBA Capital Projects that are planned for 2022-2023.
- Does the DBA have any programs to assist minority owned and/or small-businesses bid on RFPs? If not, what would it take to institute such a program?
- Does the department monitor Section 3 compliance on DBA funded projects? Are contractors required to pay the prevailing wage?

DEPARTMENTAL CONTACT:

Name: Ari Ruttenberg

Position: Senior Policy Analyst



City of Detroit

CITY COUNCIL

MARY SHEFFIELD
CITY COUNCIL PRESIDENT
DISTRICT 5

MEMORANDUM

TO: Tyrone Clifton, Executive Director, Detroit Building Authority
FROM: Mary Sheffield, President, Detroit City Council
DATE: March 18, 2022
RE: DBA Budget Hearing Questions for FY22-23

- According to the budget report, the DBA runs at an annual deficit. Have expenses always been higher than revenues? How does the department generate revenue?
- Is the DBA still conducting commercial demolitions or is that entirely through the Demolitions department now? Does the DBA oversee the maintenance of commercial properties? Does the authority do any residential demolition?
- Please list all DBA Capital Projects that are planned for 2022-2023.
- Does the DBA have any programs to assist minority owned and/or small-businesses bid on RFPs? If not, what would it take to institute such a program?
- Does the department monitor Section 3 compliance on DBA funded projects? Are contractors required to pay the prevailing wage?



CITY OF DETROIT

MARY SHEFFIELD

COUNCIL PRESIDENT

MEMORANDUM

To: Tammy Daniels, Interim Executive Director, DLBA

Through: City Council President

From: Council President Mary Sheffield submitting memorandum relative to

Date: 3/15/2022

RE: DLBA Budget Hearing Questions for FY22-23

SUMMARY:

- The Budget states that the DLBA receives ad valorem taxes for five years on properties sold to private owners. What is the total amount of tax revenue the DLBA has received from the sale of properties to private owners?
- What is the total number of DLBA properties being held for planning studies or development opportunities? How does the Planning Department communicate to the DLBA which properties are to be held? Is there a searchable database the public can look up DLBA properties? How does the public find out which properties are available for sale?
- When does the current MOU with the Land Bank expire? What is the earliest date the DLBA can be disbanded?
- What is the process for creating and implementing property disposition programs? Are new disposition programs required to receive City Council

approval before implementation? Has Council ever approved new policies or programs?

- What is the number of budgeted positions for FY2023 and current number of vacancies in the DLBA? With the DLBA no longer involved in demolitions, have the number of FTEs decreased?
- The FY2023 Budget continues the same \$11 million for Land Bank Operations from the previous year. What specific services and operations does the \$11 million cover? Does the DLBA still need the City funds?

DEPARTMENTAL CONTACT:

Name: Ari Ruttenberg

Position: Senior Policy Analyst



City of Detroit

CITY COUNCIL

MARY SHEFFIELD
CITY COUNCIL PRESIDENT
DISTRICT 5

MEMORANDUM

TO: Tammy Daniels, Interim Executive Director, Detroit Land Bank Authority
FROM: Mary Sheffield, President, Detroit City Council
DATE: March 18, 2022
RE: DLBA 2022 Budget Hearing

- The Budget states that the DLBA receives ad valorem taxes for five years on properties sold to private owners. What is the total amount of tax revenue the DLBA has received from the sale of properties to private owners?
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CITY OF DETROIT

MARY SHEFFIELD

COUNCIL PRESIDENT

MEMORANDUM

To: Gary Brown, Director, Water & Sewerage Department

Through: Mary Sheffield, President, Detroit City Council

From: Council President Mary Sheffield submitting memorandum relative to

Date: 3/16/2022

RE: Water & Sewerage Department, Budget Hearing Questions for Fiscal Year 2022/2023

SUMMARY:

1. The grand total of positions in the Water & Sewerage Department that was adopted in FY 2022 is 634. In FY 2023, that total decreases to 594. Is there a reason for the decrease considering that Detroit's unemployment rate is 20%?
 - a. Are any employees on furlough?
2. The grand total of expenditures of the Water Department increases by \$17,314,341. What is the main reason for this increase?
3. One of the Sewerage Disposal System's roles includes serving as first responder for necessary repairs occurring within Detroit. How does the department plan to keep record of those repairs and those tended to for the 2022-2023 fiscal year?
4. Another role of the Sewerage Disposal System is maintaining and upgrading the Detroit Local System. Where do you expect to get the funds to do such maintenance for FY 2022-2023?
5. The legal budget for the Sewerage Department is proposed to increase by \$115,375,193 from FY 22-23. How will the department use these funds?
6. What is the status of the service lead line?
7. How does the department plan to assist and end basement flooding after heavy rains?

8. Dozens of metro Detroit communities have drinking water with high levels of nitrate, which EWG considers unsafe. Nitrate is associated with an increased risk of cancer birth defects, stillbirths, type 2 diabetes, and thyroid and kidney disease. How does the department plan to address this issue?
9. What is the process for lead service line clean-up?
10. What is the process to get a lead service line replaced?
11. How does the department advertise basement clean-ups from last year's flood disaster?
12. What is the department's process for sewer maintenance?

Please contact Caryn Shannon from my office at caryn.shannon@detroitmi.gov if you have any questions.

DEPARTMENTAL CONTACT:

Name: Caryn Shannon

Position: Junior Policy Analyst



City of Detroit

CITY COUNCIL

MARY SHEFFIELD
CITY COUNCIL PRESIDENT
DISTRICT 5

MEMORANDUM

TO: Gary Brown, Director, Water & Sewerage Department
FROM: Mary Sheffield, President, Detroit City Council
DATE: March 18, 2022
RE: Water & Sewerage Department, Budget Hearing Questions for Fiscal Year 2022/2023

SUMMARY:

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Please contact Caryn Shannon from my office at caryn.shannon@detroitmi.gov if you have any questions.

Cc: Honorable Colleagues
City Clerk



CITY OF DETROIT

JAMES TATE

COUNCIL PRESIDENT PRO -TEM

MEMORANDUM

To: Art Thompson, Director, Department of Innovation & Technology

Through: Mary Sheffield, President, Detroit City Council

From: Council Pro Tem James Tate submitting memorandum relative to

Date: 9/17/2020

RE: Department of Innovation & Technology, Budget Hearing Questions, FY 2022-23

SUMMARY:

Following the Department of Innovation & Technology's (DoIT) budget presentation on March 14, 2022, my office has the following requests.

1. Please describe the partnership between DoIT, HumanIT, and Connect313.
2. Please provide data that explains the \$600,000.00 in savings in digital imaging as referenced by the use of the Detroit Street View system.
3. Please explain how District 2 was selected as the starting location for the digital inclusion pilot.
 - a. If successful, please explain the plan to extend the program to other council districts.
4. Please explain the costs of the pilot program to equip DDOT buses with wifi connection.

If you have any questions, please contact my office

DEPARTMENTAL CONTACT:

Name: Jai Singletary

Position: Policy Analyst



CITY OF DETROIT

JAMES TATE

COUNCIL PRESIDENT PRO -TEM

MEMORANDUM

To: Art Thompson, Director, Department of Innovation & Technology

Through: Mary Sheffield, President, Detroit City Council

From: Council Pro Tem James Tate submitting memorandum relative to

Date: 9/17/2020

RE: Department of Innovation & Technology, Budget Hearing Questions, FY 2022-23

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If you have any questions, please contact my office.

DEPARTMENTAL CONTACT:

Name: Jai Singletary

Position: Policy Analyst



CITY OF DETROIT

Choose an item.

Choose an item.

MEMORANDUM

To: Click here to enter text.

Through: Click here to enter text.

From: Choose an item.

Date: 9/17/2020

RE: Click here to enter text.

SUMMARY:

Click or tap here to enter text.

DEPARTMENTAL CONTACT:

Name: Click or tap here to enter text.

Position: Click or tap here to enter text.



CITY OF DETROIT

JAMES TATE

COUNCIL PRESIDENT PRO -TEM

MEMORANDUM

To: Charles Raimi, Esq., Interim Corporation Council, Law Department
Through: Mary Sheffield, President, Detroit City Council
From: Council Pro Tem James Tate submitting memorandum relative to
Date: 9/16/2020
RE: Law Department, Budget Hearing Questions, FY 2022-23

SUMMARY:

Following the Law Department's budget presentation on March 14, 2022, my office has the following questions.

1. How many cases are in the settlement pipeline for the following types of cases?
 - a. Excessive use of force
 - b. Unlawful stops & seizures
 - c. Police negligence or error
 - d. Abuse of power or misconduct
2. Does the Law Department have a list of the following types of cases coming before City Council?
 - a. Excessive use of force
 - b. Unlawful stops & seizures
 - c. Police negligence or error
 - d. Abuse of power or misconduct

3. How soon can City Council have a closed session on reverse convicting, representation and indemnification, and the Adult Use Marijuana Ordinance?

Please contact my office if you have any questions.

DEPARTMENTAL CONTACT:

Name: Jai Singletary

Position: Policy Analyst



CITY OF DETROIT

JAMES TATE

COUNCIL PRESIDENT PRO -TEM

MEMORANDUM

To: Charles Raimi, Esq., Interim Corporation Council, Law Department
Through: Mary Sheffield, President, Detroit City Council
From: Council Pro Tem James Tate submitting memorandum relative to
Date: 9/16/2020
RE: Law Department, Budget Hearing Questions, FY 2022-23

SUMMARY:

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Please contact my office if you have any questions.

DEPARTMENTAL CONTACT:

Name: Jai Singletary

Position: Policy Analyst



CITY OF DETROIT

Choose an item.

Choose an item.

MEMORANDUM

To: Click here to enter text.

Through: Click here to enter text.

From: Choose an item.

Date: 9/17/2020

RE: Click here to enter text.

SUMMARY:

Click or tap here to enter text.

DEPARTMENTAL CONTACT:

Name: Click or tap here to enter text.

Position: Click or tap here to enter text.



CITY OF DETROIT

JAMES TATE

COUNCIL PRESIDENT PRO -TEM

MEMORANDUM

To: Jason Watt, Director, Coleman A. Young International Airport

Through: Mary Sheffield, President, Detroit City Council

From: Council Pro Tem James Tate submitting memorandum relative to

Date: 9/17/2020

RE: Coleman A. Young International Airport, Budget Hearing Questions, FY 2022-23

SUMMARY:

Following the budget presentation presented by Director Watt on March 14, 2022, my office has the following questions.

1. Please explain how the new seven (7) FTE hires are going to increase safety based on the department's feasibility study.
2. Does the City Airport have any plans to renovate or extend the existing runways?
3. Additionally, does renovation tie into any plan to re-open McNichols?

DEPARTMENTAL CONTACT:

Name: Jai Singletary

Position: Policy Analyst



CITY OF DETROIT

JAMES TATE

COUNCIL PRESIDENT PRO -TEM

MEMORANDUM

To: Gary Brown, Director, Detroit Water and Sewage Department

Through: Mary Sheffield, President, Detroit City Council

From: Council Pro Tem James Tate submitting memorandum relative to

Date: 9/17/2020

RE: Detroit Water and Sewage Department, Budget Hearing Questions, FY 2022-23

SUMMARY:

Following the Detroit Water and Sewage Department's (DWSD) budget presentation on March 16, 2022, my office respectfully requests the following information

1. Please explain all of the future infrastructure investments that are planned to prepare for, or combat, future rainstorms.
2. Please provide data on the number of residents who enrolled in the Low Income Household Water Assistance Program from 2011-2021.
3. Please share if DWSD has funds to expand the Basement Backup Protection Program.
4. Please explain how DWSD has supported green stormwater infrastructure and if there are any plans in the future to invest in this infrastructure.

If there are any questions, please contact my office.

DEPARTMENTAL CONTACT:

Name: Jai Singletary

Position: Policy Analyst



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1061

RE:

Submitting Reso. Autho. Contract No. 3055101

SUMMARY:

3055101 100% City Funding – To Provide Data from Aerial Imagery Services (Piggybacking Off of DWSD Contract No. 6002281). – Contractor: Ecopia Tech Corporation – Location: 101 College Street Suite 440, Toronto, ON M5G1L7 – Contract Period: Upon City Council Approval through March 31, 2023 – Total Contract Amount: \$60,000.00. **DoIT**

Waiver of Reconsideration Requested

RECOMMENDATION:

3055101 100% City Funding – To Provide Data from Aerial Imagery Services (Piggybacking Off of DWSD Contract No. 6002281). – Contractor: Ecopia Tech Corporation – Location: 101 College Street Suite 440, Toronto, ON M5G1L7 – Contract Period: Upon City Council Approval through March 31, 2023 – Total Contract Amount: \$60,000.00. **DoIT**

Waiver of Reconsideration Requested

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 3055101 referred to in the foregoing communication dated March 17, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1074

RE:

Submitting Reso. Autho. Contract No. 6004216

SUMMARY:

6004216 100% City Funding – To Provide Employee Engagement whereas the City would Identify the Nature of the Relationship between the City and its Employees. – Contractor: Guidehouse, Inc. – Location: 1001 Woodward Avenue, Detroit, MI 48226 – Contract Period: Upon City Council Approval through December 31, 2022 – Total Contract Amount: \$67,000.00. **HUMAN RESOURCES**

RECOMMENDATION:

6004216 100% City Funding – To Provide Employee Engagement whereas the City would Identify the Nature of the Relationship between the City and its Employees. – Contractor: Guidehouse, Inc. – Location: 1001 Woodward Avenue, Detroit, MI 48226 – Contract Period: Upon City Council Approval through December 31, 2022 – Total Contract Amount: \$67,000.00. **HUMAN RESOURCES**

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6004216 referred to in the foregoing communication dated March 17, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1073

RE:

Submitting Reso. Autho. Contract No. 6002862-A1

SUMMARY:

6002862 100% City Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Employee Assistance and Substance Abuse Program Allocation. – Contractor: Health Management Systems of America, Inc. – Location: 601 Washington Boulevard, Detroit, MI 48226 – Contract Period: June 2, 2022 through March 31, 2023 – Contract Increase Amount: \$171,000.00 – Total Contract Amount: \$472,875.00.

HUMAN RESOURCES

Original Contract Period: June 1, 2020 through June 1, 2022

RECOMMENDATION:

6002862 100% City Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Employee Assistance and Substance Abuse Program Allocation. – Contractor: Health Management Systems of America, Inc. – Location: 601 Washington Boulevard, Detroit, MI 48226 – Contract Period: June 2, 2022 through March 31, 2023 – Contract Increase Amount: \$171,000.00 – Total Contract Amount: \$472,875.00.

HUMAN RESOURCES

Original Contract Period: June 1, 2020 through June 1, 2022

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6002862-A1 referred to in the foregoing communication dated March 17, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1076

RE:

Submitting Reso. Autho. Contract No. 6004243

SUMMARY:

6004243 100% City Funding – To Provide Appraisal Services to the CoD in Connection with Marathon v CoD and MGM v CoD Property Tax Litigation Matters. – Contractor: Federal Appraisal, LLC – Location: 295 US Highway 22 East Suite 204E, Whitehouse Station, NJ 08889 – Contract Period: Upon City Council Approval through December 31, 2023 – Total Contract Amount: \$150,000.00. **LAW**

RECOMMENDATION:

6004243 100% City Funding – To Provide Appraisal Services to the CoD in Connection with Marathon v CoD and MGM v CoD Property Tax Litigation Matters. – Contractor: Federal Appraisal, LLC – Location: 295 US Highway 22 East Suite 204E, Whitehouse Station, NJ 08889 – Contract Period: Upon City Council Approval through December 31, 2023 – Total Contract Amount: \$150,000.00. **LAW**

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6004243 referred to in the foregoing communication dated March 17, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1077

RE:

Submitting Reso. Autho. Contract No. 6004251

SUMMARY:

6004251 100% City Funding – To Provide Legal Counsel and Support in Connection with Claims being Pursued by the Office of the Inspector General. – Contractor: Mogill Posner & Cohen – Location: 645 Griswold Suite 3060, Detroit, MI 48226 – Contract Period: Upon City Council Approval through December 31, 2023 – Total Contract Amount: \$80,000.00. **LAW**

RECOMMENDATION:

6004251 100% City Funding – To Provide Legal Counsel and Support in Connection with Claims being Pursued by the Office of the Inspector General. – Contractor: Mogill Posner & Cohen – Location: 645 Griswold Suite 3060, Detroit, MI 48226 – Contract Period: Upon City Council Approval through December 31, 2023 – Total Contract Amount: \$80,000.00. **LAW**

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6004251 referred to in the foregoing communication dated March 17, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1075

RE:

Submitting Reso. Autho. Contract No. 6001653-A3

SUMMARY:

6001653 100% City Funding – AMEND 3 – To Provide an Extension of Time Only for Litigation Support Services for Ahmed, Mubarez v Ernest Wilson and CoD, USDC 18-13849 and Any Other Litigation Services. – Contractor: Plunkett & Cooney PC – Location: 150 West Jefferson Suite 800, Detroit, MI 48226 – Contract Period: August 1, 2022 through June 30, 2023 – Amended Contract Amount: \$0.00. **LAW**

Total Contract Amount: \$550,000.00

Previous Contract Period: August 7, 2018 through July 30, 2022

RECOMMENDATION:

6001653 100% City Funding – AMEND 3 – To Provide an Extension of Time Only for Litigation Support Services for Ahmed, Mubarez v Ernest Wilson and CoD, USDC 18-13849 and Any Other Litigation Services. – Contractor: Plunkett & Cooney PC – Location: 150 West Jefferson Suite 800, Detroit, MI 48226 – Contract Period: August 1, 2022 through June 30, 2023 – Amended Contract Amount: \$0.00. **LAW**

Total Contract Amount: \$550,000.00

Previous Contract Period: August 7, 2018 through July 30, 2022

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6001653-A3 referred to in the foregoing communication dated March 17, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: Law
FILE NUMBER: Law-1205

* RE:

Submitting reso. autho. Submitting reso. autho. Settlement lawsuit of New Clear Images (Deandre Matthews) v City of Detroit

* SUMMARY:

Case No. 21-159152, File No. L21-00541 (MBC) A20000 in the amount of **Eight Thousand Dollars and ^{NO}/Cents (\$8,000.00)** in full payment for any and all claims which New Clear Images, LLC may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained

* RECOMMENDATION:

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of New Clear Images, LLC and their attorney, At Law Group, PLLC, in the amount of **Eight Thousand Dollars and ^{NO}/Cents (\$8,000.00)** in full payment for any and all claims which New Clear Images, LLC may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about April 13, 2020, and otherwise set forth in Case No.21-159152-GC, that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No.21-159152-GC.

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* DEPARTMENTAL CONTACT:

Name: Lisa Szwast
Position: Legal Assistant

***=REQUIRED**



LAW DEPARTMENT

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 500
Detroit, Michigan 48226-3437

Phone 313•224•4550
Fax 313•224•5505
www.detroitmi.gov

March 15, 2022

HONORABLE CITY COUNCIL

RE: New Clear Images (as assignee of Deandre Matthews) v City of Detroit
Case No: 21-159152-GC
File No: L21-00541(MBC)

We have reviewed the above-captioned lawsuit, the facts and particulars of which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body. From this review, it is our considered opinion that a settlement in the amount of **Eight Thousand Dollars and ^{NO}/Cents (\$8,000.00)** is in the best interest of the City of Detroit.

We, therefore, request authorization to settle this matter in the amount of **Eight Thousand Dollars and ^{NO}/Cents (\$8,000.00)** and that Your Honorable Body direct the Finance Director to issue a draft in that amount payable to New Clear Images, LLC and their attorney, At Law Group, PLLC, to be delivered upon receipt of properly executed Releases and Stipulation and Order of Dismissal entered in Lawsuit No. 21-159152-GC, approved by the Law Department.

Respectfully submitted,
/s/ Mary Beth Cobbs

Mary Beth Cobbs
Assistant Corporation Counsel

APPROVED:

/s/ Charles N. Raimi
Corporation Counsel

BY: */s/James D. Nosed*
James D. Nosed
Supervising Assistant Corporation Counsel

Attachments

R E S O L U T I O N

BY COUNCIL MEMBER _____:

RESOLVED, that settlement of the above matter be and is hereby authorized in the amount of **Eight Thousand Dollars and ^{NO}/Cents (\$8,000.00)**; and be it further

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of New Clear Images, LLC and their attorney, At Law Group, PLLC, in the amount of **Eight Thousand Dollars and ^{NO}/Cents (\$8,000.00)** in full payment for any and all claims which New Clear Images, LLC may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about April 13, 2020 , and otherwise set forth in Case No.21-159152-GC, that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No.21-159152-GC.

APPROVED:
/s/Charles N. Raimi
Corporation Counsel

BY: /s/James D. Noseda
 James D. Noseda
 Supervising Assistant Corporation Counsel

Approved by City Council: _____

Approved by the Mayor: _____



DEPARTMENTAL SUBMISSION

DEPARTMENT: Law
FILE NUMBER: Law-1208

*** RE:**

Submitting reso. autho. Settlement in lawsuit of American Specialty Pharmacy, et al. (D. Camacho) v City of Detroit

*** SUMMARY:**

Case No. 20-162352-GC, File No. L20-00914 (PH) A20000, in the total amount of **\$3,500.00** in full payment for any and all claims which Renali Transport, LLC, C-Spine Orthopedics, PLLC, American Specialty Pharmacy, Inc and Community Chiropractic, LLC may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about 10/08/2019.

*** RECOMMENDATION:**

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of the following

- **RENALI TRANSPORT, LLC**, and **ITS** attorney, **SIGAL LAW FIRM, PLLC**, in the amount of **ONE THOUSAND DOLLARS AND NO/CENTS (\$1,000.00)**;
- **C-SPINE ORTHOPEDICS, PLLC**, and **ITS** attorney, **SIGAL LAW FIRM, PLLC**, in the amount of **SIX HUNDRED FIFTY DOLLARS AND NO/CENTS (\$650.00)**;
- **AMERICAN SPECIALTY PHARMACY, INC.**, and **ITS** attorney, **SIGAL LAW FIRM, PLLC**, in the amount of **THREE HUNDRED FIFTY DOLLARS AND NO/CENTS (\$350.00)**;
- **COMMUNITY CHIROPRACTIC, LLC**, and **ITS** attorney, **SIGAL LAW FIRM, PLLC**, in the amount of **ONE THOUSAND FIVE HUNDRED DOLLARS AND NO/CENTS (\$1,500.00)**;

in full payment for any and all claims which they may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about 10/08/2019, and otherwise set forth in Case No.20-162352-GC, that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No.20-162352-GC and, where deemed necessary by the Law Department a properly executed Medicare/CMS Final Demand Letter.

*** DEPARTMENTAL CONTACT:**

Name: Andrea D'Agostino Keenan
Position: Paralegal

***=REQUIRED**



LAW DEPARTMENT

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 500
Detroit, Michigan 48226-3437

Phone 313•224•4550
Fax 313•224•5505
www.detroitmi.gov

March 14, 2022

HONORABLE CITY COUNCIL

RE: American Specialty Pharmacy, et al. (D. Camacho) v City of Detroit
Case No: 20-162352-GC
File No: L20-00914(PH)

We have reviewed the above-captioned lawsuit, the facts and particulars of which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body. From this review, it is our considered opinion that it is in the best interest of the City of Detroit to settle as follows:

- **ONE THOUSAND DOLLARS AND NO/CENTS (\$1,000.00) to RENALI TRANSPORT, LLC;**
- **SIX HUNDRED FIFTY DOLLARS AND NO/CENTS (\$650.00) to C-SPINE ORTHOPEDICS, PLLC;**
- **THREE HUNDRED FIFTY DOLLARS AND NO/CENTS (\$350.00) to AMERICAN SPECIALTY PHARMACY, INC.;**
- **ONE THOUSAND FIVE HUNDRED DOLLARS AND NO/CENTS (\$1,500.00) to COMMUNITY CHIROPRACTICE, LLC.**

We, therefore, request authorization to settle this matter in above amounts and that Your Honorable Body direct the Finance Director to issue drafts in the above amounts payable to

- **RENALI TRANSPORT, LLC, and ITS attorney, SIGAL LAW FIRM, PLLC;**
- **C-SPINE ORTHOPEDICS, PLLC, and ITS attorney, SIGAL LAW FIRM, PLLC;**
- **AMERICAN SPECIALTY PHARMACY, INC., and ITS attorney, SIGAL LAW FIRM, PLLC;**
- **COMMUNITY CHIROPRACTIC, LLC, and ITS attorney, SIGAL LAW FIRM, PLLC;**

to be delivered upon receipt of properly executed Releases and Stipulation and Order of Dismissal entered in Lawsuit No. 20-162352-GC, approved by the Law Department.

Respectfully submitted,

/s/ Philip J. Hiltner
Philip Hiltner
Assistant Corporation Counsel

[continued on next page]

APPROVED: March 14, 2022

CHARLES RAIMI
Corporation Counsel

BY: /s/Krystal A. Crittendon
Krystal A. Crittendon
Supervising Assistant Corporation Counsel

Attachments

R E S O L U T I O N

BY COUNCIL MEMBER _____:

RESOLVED, that settlement of the above matter be and is hereby authorized in the amounts of **ONE THOUSAND DOLLARS AND ^{NO}/CENTS (\$1,000.00)** to **Renali Transport, LLC**; **SIX HUNDRED FIFTY DOLLARS AND ^{NO}/CENTS (\$650.00)** to **C-SPINE ORTHOPEDICS, PLLC**; **THREE HUNDRED FIFTY DOLLARS AND ^{NO}/CENTS (\$350.00)** to **AMERICAN SPECIALTY PHARMACY, INC.**; **ONE THOUSAND FIVE HUNDRED DOLLARS AND ^{NO}/CENTS (\$1,500.00)** to **COMMUNITY CHIROPRACTIC, LLC.** ; and be it further

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of the following

- **RENALI TRANSPORT, LLC**, and **ITS** attorney, **SIGAL LAW FIRM, PLLC**, in the amount of **ONE THOUSAND DOLLARS AND ^{NO}/CENTS (\$1,000.00)**;
- **C-SPINE ORTHOPEDICS, PLLC**, and **ITS** attorney, **SIGAL LAW FIRM, PLLC**, in the amount of **SIX HUNDRED FIFTY DOLLARS AND ^{NO}/CENTS (\$650.00)**;
- **AMERICAN SPECIALTY PHARMACY, INC.**, and **ITS** attorney, **SIGAL LAW FIRM, PLLC**, in the amount of **THREE HUNDRED FIFTY DOLLARS AND ^{NO}/CENTS (\$350.00)**;
- **COMMUNITY CHIROPRACTIC, LLC**, and **ITS** attorney, **SIGAL LAW FIRM, PLLC**, in the amount of **ONE THOUSAND FIVE HUNDRED DOLLARS AND ^{NO}/CENTS (\$1,500.00)**;

in full payment for any and all claims which they may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about 10/08/2019, and otherwise set forth in Case No.20-162352-GC, that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No.20-162352-GC and, where deemed necessary by the Law Department a properly executed Medicare/CMS Final Demand Letter.

APPROVED: March 14, 2022
CHARLES RAIMI
Corporation Counsel

BY: /s/Krystal A. Crittendon
Krystal A. Crittendon
Supervising Assistant Corporation Counsel

Approved by City Council: _____

Approved by the Mayor: _____



DEPARTMENTAL SUBMISSION

DEPARTMENT: Law
FILE NUMBER: Law-1201

*** RE:**

Submitting reso. autho. Settlement lawsuit of Essential Spine Interventions, LLC (Latisha Boone) V City of Detroit

*** SUMMARY:**

Case No. 21-160877, File No. L21-00734 (CBO) A20000, in the amount of **Fifteen Thousand Seven Hundred Seventy-Five Dollars and NO/Cents (\$15,775.00)** in full payment for any and all claims which Essential Spine Interventions, PLLC may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained

*** RECOMMENDATION:**

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of Essential Spine Interventions, PLLC and **HIS/HER/THEIR** attorney, The Law Offices of Dani A. Jajou, PLLC, in the amount of **Fifteen Thousand Seven Hundred Seventy-Five Dollars and NO/Cents (\$15,775.00)** in full payment for any and all claims which Essential Spine Interventions, PLLC may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about 02/26/2020, and otherwise set forth in Case No. 21-160877-GC, that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No. 21-160877-GC and, where deemed necessary by the Law Department a properly executed Medicare/CMS Final Demand Letter.

*** DEPARTMENTAL CONTACT:**

Name: Lisa Szwast
Position: Legal Assistant

***=REQUIRED**



LAW DEPARTMENT

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 500
Detroit, Michigan 48226-3437

Phone 313•224•4550
Fax 313•224•5505
www.detroitmi.gov

March 11, 2022

HONORABLE CITY COUNCIL

RE: Essential Spine Interventions, LLC (Latisha Boone) v City of Detroit
Case No: 21-160877-GC
File No: L21-00734(CBO)

We have reviewed the above-captioned lawsuit, the facts and particulars of which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body. From this review, it is our considered opinion that a settlement in the amount of **Fifteen Thousand Seven Hundred Seventy-Five Dollars and ^{NO}/Cents (\$15,775.00)** is in the best interest of the City of Detroit.

We, therefore, request authorization to settle this matter in the amount of **Fifteen Thousand Seven Hundred Seventy-Five Dollars and NO/Cents (\$15,775.00)** and that Your Honorable Body direct the Finance Director to issue a draft in that amount payable to Essential Spine Interventions, PLLC and its attorney, The Law Offices of Dani A. Jajou, PLLC, to be delivered upon receipt of properly executed Releases and Stipulation and Order of Dismissal entered in Lawsuit No. 21-160877-GC, approved by the Law Department.

Respectfully submitted,
/s/ Crystal Olmstead
Senior Assistant Corporation Counsel

APPROVED: March 16, 2022

Charles Raimi
Acting Corporation Counsel

BY: /s/James D. Nosed
James D. Nosed
Supervising Assistant Corporation Counsel

Attachments

R E S O L U T I O N

BY COUNCIL MEMBER _____:

RESOLVED, that settlement of the above matter be and is hereby authorized in the amount of **Fifteen Thousand Seven Hundred Seventy-Five Dollars and NO/Cents (\$15,775.00)**; and be it further

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of Essential Spine Interventions, PLLC and **HIS/HER/THEIR** attorney, The Law Offices of Dani A. Jajou, PLLC, in the amount of **Fifteen Thousand Seven Hundred Seventy-Five Dollars and NO/Cents (\$15,775.00)** in full payment for any and all claims which Essential Spine Interventions, PLLC may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about 02/26/2020, and otherwise set forth in Case No.21-160877-GC, that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No.21-160877-GC and, where deemed necessary by the Law Department a properly executed Medicare/CMS Final Demand Letter.

APPROVED: March 16, 2022
CHARLES RAIMI
Acting Corporation Counsel

BY: /s/James D. Noseda
James D. Noseda
Supervising Assistant Corporation Counsel

Approved by City Council: _____

Approved by the Mayor: _____



DEPARTMENTAL SUBMISSION

DEPARTMENT: Law
FILE NUMBER: Law-1200

*** RE:**

Submitting reso. autho. Settlement lawsuit of Northland Radiology Inc. (Harold Hogan Jr.) v City of Detroit

*** SUMMARY:**

Case No. 21-002597, File No. L21-00175 (MBC) A20000, in the amount of **\$18,500.00** in full payment for any and all claims which Northland Radiology, Inc. may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained

*** RECOMMENDATION:**

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of Northland Radiology, Inc. and their attorney, Kaji Law, PLLC, in the amount of **Eighteen Thousand Five Hundred Dollars and ^{NO}/Cents (\$18,500.00)** in full payment for any and all claims which Northland Radiology, Inc. may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about April 7, 2020, and otherwise set forth in Case No. 21-002597-NF, that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No. 21-002597- NF.

*** DEPARTMENTAL CONTACT:**

Name: Lisa Szwast
Position: Legal Assistant

***=REQUIRED**



LAW DEPARTMENT

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 500
Detroit, Michigan 48226-3437

Phone 313•224•4550
Fax 313•224•5505
www.detroitmi.gov

March 11, 2022

HONORABLE CITY COUNCIL

RE: Northland Radiology, Inc. (Harold Hogan, Jr.) v City of Detroit

Case No: 21-002597-NF

File No: L21-00175(MBC)

We have reviewed the above-captioned lawsuit, the facts and particulars of which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body. From this review, it is our considered opinion that a settlement in the amount of **Eighteen Thousand Five Hundred Dollars and ^{NO}/Cents (\$18,500.00)** is in the best interest of the City of Detroit.

We, therefore, request authorization to settle this matter in the amount of **Eighteen Thousand Five Hundred Dollars and no/cents (\$18,500.00)** and that Your Honorable Body direct the Finance Director to issue a draft in that amount payable to Northland Radiology, Inc. and their attorney, Kajy Law, PLLC, to be delivered upon receipt of properly executed Releases and Stipulation and Order of Dismissal entered in Lawsuit No. 21-002597-NF, approved by the Law Department.

Respectfully submitted,

/s/Mary Beth Cobbs

Mary Beth Cobbs

Assistant Corporation Counsel

APPROVED:

CHARLES N. RAIMI

Corporation Counsel

BY: /s/James D. Nosedo

James D. Nosedo

Supervising Assistant Corporation Counsel

Attachments

R E S O L U T I O N

BY COUNCIL MEMBER _____:

RESOLVED, that settlement of the above matter be and is hereby authorized in the amount of **Eighteen Thousand Five Hundred Dollars and ^{NO}/Cents (\$18,500.00)**; and be it further

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of Northland Radiology, Inc. and their attorney, Kajy Law, PLLC, in the amount of **Eighteen Thousand Five Hundred Dollars and ^{NO}/Cents (\$18,500.00)** in full payment for any and all claims which Northland Radiology, Inc. may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about April 7,2020, and otherwise set forth in Case No.21-002597-NF, that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No.21-002597- NF.

APPROVED:

/s/ Charles N. Raimi
Corporation Counsel

BY: /s/James D. Noseda

James D. Noseda
Supervising Assistant Corporation Counsel

Approved by City Council: _____

Approved by the Mayor: _____



DEPARTMENTAL SUBMISSION

DEPARTMENT: Law

FILE NUMBER: Law-1203

*** RE:**

Submitting reso. autho. Legal Representation and Indemnification of Building Inspector Carl Craik in lawsuit of Detroit Bulk Storage v City of Detroit et al

*** SUMMARY:**

Case No. 21-016869-CB; L21-01872 (CNR) for Building Inspector Carl Craik

*** RECOMMENDATION:**

Representation by the Law Department of the City employees or officers listed below is hereby recommended, as we concur with the recommendation of the Head of the Department and believe that the City Council should find and determine that the suit against the Defendants arises out of or involves the performance in good faith of the official duties of such Defendants. We, further, recommend that the City undertake to indemnify the Defendants if there is an adverse judgment. We, therefore, recommend a "YES" vote on the attached resolution. RESOLVED, that the Law Department is hereby authorized under Section 13-11-1 et. seq. of the Municipal Code of the City of Detroit and in accordance with the foregoing communication to provide legal representation and indemnification to the following Employees or Officers in the lawsuit of Detroit Bulk Storage v City of Detroit et al; Civil Action Case No. 21-016869-CB: Building Inspector Carl Craik, Badge 9016

*** DEPARTMENTAL CONTACT:**

Name: Myria Ross

Position: Senior Legal Secretary

***=REQUIRED**



LAW DEPARTMENT

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 500
Detroit, Michigan 48226-3437

Phone 313•224•4550
Fax 313•224•5505
www.detroitmi.gov

February 17, 2022

HONORABLE CITY COUNCIL

**RE: Detroit Bulk Storage Inc et al v City of Detroit et al
Civil Action Case No. 21-016869-CB**

Representation by the Law Department of the City employees or officers listed below is hereby recommended, as we concur with the recommendation of the Head of the Department and believe that the City Council should find and determine that the suit against the Defendants arises out of or involves the performance in good faith of the official duties of such Defendants. We, further, recommend that the City undertake to indemnify the Defendants if there is an adverse judgment. We, therefore, recommend a "YES" vote on the attached resolution.

Copies of the relevant documents are submitted under separate cover.

Employees or Officers requesting representation:

Carl Craik, Building Inspector, Badge 9016

Respectfully submitted,

Douglas Baker, Chief of Criminal
Enforcement and Quality of Life

APPROVED:

BY: 
CHARLES N. RAIMI
DEPUTY CORPORATION COUNSEL

DB/mr

Attachments

RESOLUTION

By Council Member _____:

RESOLVED, that the Law Department is hereby authorized under Section 13-11-1 et. seq. of the Municipal Code of the City of Detroit and in accordance with the foregoing communication to provide legal representation and indemnification to the following Employees or Officers in the lawsuit of **Detroit Bulk Storage Inc et al v City of Detroit et al; Civil Action Case No. 21-016869-CB:**

Carl Craik, Building Inspector, Badge 9016

APPROVED:

BY: 

CHARLES N. RAIMI
DEPUTY CORPORATION COUNSEL



DEPARTMENTAL SUBMISSION

DEPARTMENT: Law

FILE NUMBER: Law-1202

*** RE:**

Submitting reso. autho. Legal Representation and Indemnification of Forensic Technician Ashley Helm in lawsuit of Christina Bush v City of Detroit et al

*** SUMMARY:**

Case No. 21-005072-NI; L21-00407 (CAB) for Forensic Technician Ashley Helm

*** RECOMMENDATION:**

Representation by the Law Department of the City employees or officers listed below is hereby recommended, as we concur with the recommendation of the Head of the Department and believe that the City Council should find and determine that the suit against the Defendants arises out of or involves the performance in good faith of the official duties of such Defendants. We, further, recommend that the City undertake to indemnify the Defendants if there is an adverse judgment. We, therefore, recommend a "YES" vote on the attached resolution. RESOLVED, that the Law Department is hereby authorized under Section 13-11-1 et. seq. of the Municipal Code of the City of Detroit and in accordance with the foregoing communication to provide legal representation and indemnification to the following Employees or Officers in the lawsuit of Christina Bush v City of Detroit et al; Civil Action Case No. 21-005072-NI: Ashley Helm, Forensic Technician (Resigned)

*** DEPARTMENTAL CONTACT:**

Name: Myria Ross

Position: Senior Legal Secretary

***=REQUIRED**



LAW DEPARTMENT

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 500
Detroit, Michigan 48226-3437

Phone 313•224•4550
Fax 313•224•5505
www.detroitmi.gov

February 17, 2022

HONORABLE CITY COUNCIL

**RE: Christina Bush v City of Detroit et al
Civil Action Case No. 21-005072-NI**

Representation by the Law Department of the City employees or officers listed below is hereby recommended, as we concur with the recommendation of the Head of the Department and believe that the City Council should find and determine that the suit against the Defendants arises out of or involves the performance in good faith of the official duties of such Defendants. We, further, recommend that the City undertake to indemnify the Defendants if there is an adverse judgment. We, therefore, recommend a "YES" vote on the attached resolution.

Copies of the relevant documents are submitted under separate cover.

Employees or Officers requesting representation:

Ashley Helm, Forensic Technician (Resigned)

Respectfully submitted,

Douglas Baker, Chief of Criminal
Enforcement and Quality of Life

APPROVED:

BY:

CHARLES N. RAIMI
DEPUTY CORPORATION COUNSEL

DB/mr

Attachments

RESOLUTION

By Council Member _____:

RESOLVED, that the Law Department is hereby authorized under Section 13-11-1 et. seq. of the Municipal Code of the City of Detroit and in accordance with the foregoing communication to provide legal representation and indemnification to the following Employees or Officers in the lawsuit of **Christina Bush v City of Detroit et al; Civil Action Case No. 21-005072-NI:**

Ashley Helm, Forensic Technician (Resigned)

APPROVED:

BY: 

CHARLES N. RAIMI
DEPUTY CORPORATION COUNSEL



DEPARTMENTAL SUBMISSION

DEPARTMENT: Law

FILE NUMBER: Law-1190

*** RE:**

Submitting reso. autho. Legal Representation and Indemnification of Police Officer Philip Tillison in lawsuit of William Fordham III v City of Detroit et al

*** SUMMARY:**

Case No. 20-13319; L20-01017 (GBP) for Police Officer Philip Tillison

*** RECOMMENDATION:**

Representation by the Law Department of the City employees or officers listed below is hereby recommended, as we concur with the recommendation of the Head of the Department and believe that the City Council should find and determine that the suit against the Defendants arises out of or involves the performance in good faith of the official duties of such Defendants. We, further, recommend that the City undertake to indemnify the Defendants if there is an adverse judgment. We, therefore, recommend a "YES" vote on the attached resolution. RESOLVED, that the Law Department is hereby authorized under Section 13-11-1 et. seq. of the Municipal Code of the City of Detroit and in accordance with the foregoing communication to provide legal representation and indemnification to the following Employees or Officers in the lawsuit of William Fordham III v City of Detroit et al; Civil Action Case No. 20-13319: Police Officer Philip Tillison, Badge 4615

*** DEPARTMENTAL CONTACT:**

Name: Myria Ross

Position: Senior Legal Secretary

***=REQUIRED**



LAW DEPARTMENT

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 500
Detroit, Michigan 48226-3437

Phone 313•224•4550
Fax 313•224•5505
www.detroitmi.gov

February 17, 2022

HONORABLE CITY COUNCIL

**RE: William Fordham III v City of Detroit et al
Civil Action Case No. 20-13319**

Representation by the Law Department of the City employees or officers listed below is hereby recommended, as we concur with the recommendation of the Head of the Department and believe that the City Council should find and determine that the suit against the Defendants arises out of or involves the performance in good faith of the official duties of such Defendants. We, further, recommend that the City undertake to indemnify the Defendants if there is an adverse judgment. We, therefore, recommend a "YES" vote on the attached resolution.

Copies of the relevant documents are submitted under separate cover.

Employees or Officers requesting representation:

Police Officer Philip Tillison, Badge 4615

Respectfully submitted,

Douglas Baker, Chief of Criminal
Enforcement and Quality of Life

APPROVED:

BY:

CHARLES N. RAIMI
DEPUTY CORPORATION COUNSEL

DB/mr

Attachments

RESOLUTION

By Council Member _____:

RESOLVED, that the Law Department is hereby authorized under Section 13-11-1 et. seq. of the Municipal Code of the City of Detroit and in accordance with the foregoing communication to provide legal representation and indemnification to the following Employees or Officers in the lawsuit of **William Fordham III v City of Detroit et al; Civil Action Case No. 20-13319:**

Police Officer Philip Tillison, Badge 4615

APPROVED:

BY:



CHARLES N. RAIMI
DEPUTY CORPORATION COUNSEL



DEPARTMENTAL SUBMISSION

DEPARTMENT: Law

FILE NUMBER: Law-1189

*** RE:**

Submitting reso. autho. Legal Representation and Indemnification of Police Officer Ramiz Atto in lawsuit of William Fordham III v City of Detroit et al

*** SUMMARY:**

Case No. 20-13319; L20-01017 (GBP) for Police Officer Ramiz Atto

*** RECOMMENDATION:**

Representation by the Law Department of the City employees or officers listed below is hereby recommended, as we concur with the recommendation of the Head of the Department and believe that the City Council should find and determine that the suit against the Defendants arises out of or involves the performance in good faith of the official duties of such Defendants. We, further, recommend that the City undertake to indemnify the Defendants if there is an adverse judgment. We, therefore, recommend a "YES" vote on the attached resolution. RESOLVED, that the Law Department is hereby authorized under Section 13-11-1 et. seq. of the Municipal Code of the City of Detroit and in accordance with the foregoing communication to provide legal representation and indemnification to the following Employees or Officers in the lawsuit of William Fordham III v City of Detroit et al; Civil Action Case No. 20-13319: Police Officer Ramiz Atto, Badge 3507

*** DEPARTMENTAL CONTACT:**

Name: Myria Ross

Position: Senior Legal Secretary

***=REQUIRED**



LAW DEPARTMENT

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 500
Detroit, Michigan 48226-3437

Phone 313•224•4550
Fax 313•224•5505
www.detroitmi.gov

February 17, 2022

HONORABLE CITY COUNCIL

**RE: William Fordham III v City of Detroit et al
Civil Action Case No. 20-13319**

Representation by the Law Department of the City employees or officers listed below is hereby recommended, as we concur with the recommendation of the Head of the Department and believe that the City Council should find and determine that the suit against the Defendants arises out of or involves the performance in good faith of the official duties of such Defendants. We, further, recommend that the City undertake to indemnify the Defendants if there is an adverse judgment. We, therefore, recommend a "YES" vote on the attached resolution.

Copies of the relevant documents are submitted under separate cover.

Employees or Officers requesting representation:

Police Officer Ramiz Atto, Badge 3507

Respectfully submitted,

Douglas Baker, Chief of Criminal
Enforcement and Quality of Life

APPROVED:

BY:

CHARLES N. RAIMI
DEPUTY CORPORATION COUNSEL

DB/mr

Attachments

RESOLUTION

By Council Member _____:

RESOLVED, that the Law Department is hereby authorized under Section 13-11-1 et. seq. of the Municipal Code of the City of Detroit and in accordance with the foregoing communication to provide legal representation and indemnification to the following Employees or Officers in the lawsuit of **William Fordham III v City of Detroit et al; Civil Action Case No. 20-13319:**

Police Officer Ramiz Atto, Badge 3507

APPROVED:

BY:



CHARLES N. RAIMI
DEPUTY CORPORATION COUNSEL



DEPARTMENTAL SUBMISSION

DEPARTMENT: Legislative Policy Division
FILE NUMBER: Legislative Policy Division-0233

*** RE:**

Submitting reso. autho. Resolution creating the City Council Equitable Development Task Force

*** SUMMARY:**

Resolution creating the City Council Equitable Development Task Force Resolution creating the City Council Equitable Development Task Force

*** RECOMMENDATION:**

For Consideration

*** DEPARTMENTAL CONTACT:**

Name: Sabrina Shockley
Position: Administrative Assistant

***=REQUIRED**


David Whitaker, Esq.
Director
Irvin Corley, Jr.
Executive Policy Manager
Marcell R. Todd, Jr.
Director, City Planning Commission
Janese Chapman
Director, Historic Designation
Advisory Board

John Alexander
Megha Bamola
LaKisha Barclift, Esq.
Nur Barre
Paige Blessman
M. Rory Bolger, Ph.D., FAICP
Christopher Gulock, AICP

City of Detroit
CITY COUNCIL
LEGISLATIVE POLICY DIVISION
208 Coleman A. Young Municipal Center
Detroit, Michigan 48226
Phone: (313) 224-4946 Fax: (313) 224-4336

Derrick Headd
Marcel Hurt, Esq.
Kimani Jeffrey
Edward King
Jamie Murphy
Kim Newby
Analine Powers, Ph.D.
Laurie Anne Sabatini
Rebecca Savage
Ryan Schumaker
Sabrina Shockley
Renee Short
Dr. Sheryl Theriot
Thomas Stephens, Esq.
Theresa Thomas
Ashley A. Wilson

TO: Detroit City Council

FROM: David Whitaker, Director
Legislative Policy Division 

DATE: March 14, 2022

RE: Resolution creating the City Council Equitable Development Task Force

City Council Member Latisha Johnson has requested the Legislative Policy Division (LPD) produce a resolution calling for the creation of the City Council Equitable Development Task Force.

Attached is the requested resolution. Please let us know if we can be of further assistance.

**A RESOLUTION CREATING THE CITY COUNCIL EQUITABLE DEVELOPMENT
TASK FORCE**

By Council Member Latisha Johnson

- WHEREAS** The city of Detroit continues to emerge from the pandemic, while at the same time, carrying on with its resurgence through new large and small scale projects and initiatives designed to spur redevelopment within the neighborhoods across the city; and
- WHEREAS** Urban living continues to become more desirable. Equitable development initiatives hold great promise as a form of planning and community development that can make minorities, and low and moderate income communities into places that provide economic opportunities, affordable living, and cultural expression for all residents; and
- WHEREAS** Low-income persons and minorities should have an opportunity to help shape projects, programs and policies that enable them to benefit from economic growth, social activities, and cultural life in their communities. By having a seat at the table and adopting these strategies and programs, it helps communities reduce local disparities in income and wealth, channel investments to generate both economic returns and community benefits, and perhaps most importantly, it enables community residents and leaders to participate meaningfully in decisions; and
- WHEREAS** There has been an ongoing need in urban areas for community development and urban planning aimed at revitalizing disinvested communities and ensuring that all residents can shape urban development and benefit from economic growth in an equitable fashion; and
- WHEREAS** The Detroit City Council recognizes the importance of pursuing inclusive and equitable development as the city broadens the landscape of development and social equity. And despite all the challenges faced by city leaders across the country, equitable development projects reveal an exciting potential for shaping living environments that benefit people of all backgrounds and conditions; **NOW, THEREFORE BE IT**
- RESOLVED** That the Detroit City Council hereby establishes the Equitable Development Task Force to be chaired by Council Member Latisha Johnson, effective immediately and continuing through December 31, 2022. **BE IT FURTHER,**
- RESOLVED** The Equitable Development Task Force will focus on addressing the needs of the underserved communities through policies and programs that reduce disparities while fostering places that are healthy and vibrant and may include residents, representatives from the community, labor, the business sector, as well as any other individuals interested in participating.



CITY OF DETROIT

Choose an item.

Choose an item.

MEMORANDUM

To: David Whittaker, Director, Legislative Policy Division

Through: Pro Tem James Tate, Chair, Planning and Economic Development

From: Council Member Latisha Johnson submitting memorandum relative to

Date: 3/16/2022

RE: DBA Land Sales

SUMMARY:

Mr. Whittaker, I would like to request that a 1-pager is provided by the Planning and Development Department/Detroit Building Authority (DBA) when submitting their property sales to Council. The Detroit Land Bank Authority (DLBA) submits 1-page summaries regarding their property sales, which provide more context regarding these transactions. In full transparency, this information is important not only for City Council Staff but also for community members. I understand that CPC provides a review regarding land sales, however, these 1-pagers should be viewed as a supplement to the CPC review that is provided. There have been countless situations where DBA sales have been flagged by community members. There should be additional information provided about these transactions publicly than the Council Letter and Resolution of Sale documentation.

In addition, I would like to request that LPD provide answers to the following questions regarding DBA:

1. How many properties does the DLBA currently manage, and how many are lots, residential parcels, or commercial parcels?
2. Why are there two separate entities (DBA and DLBA) that hold publicly owned land?
3. How is the public notified regarding these DBA Land Sales that are ultimately approved by council?
4. Can the DBA to provide a quarterly report to Council, similar to the report that is submitted by the Land Bank?

If you have any questions, please contact Gary Gray at 313-224-4841.

CC: Marcell Todd, LPD, CPC
Donald Rencher, Group Executive
Elizabeth Kmetz-Armitage, Deputy Group Executive
Gail Fulton, City Council Liaison

DEPARTMENTAL CONTACT:

Name: Gary Gary
Position: Chief of Staff, Council Member Johnson



City of Detroit
Detroit City Council - District 4

MEMORANDUM

DATE: March 16th, 2022

TO: David Whittaker, Director, Legislative Policy Division

FROM: Latisha Johnson 
District 4 Councilmember

THROUGH: Pro Tem James Tate, Chair, Planning and Economic Development

SUBJECT: **DBA Land Sales**

Mr. Whittaker, I would like to request that a 1-pager is provided by the Planning and Development Department/Detroit Building Authority (DBA) when submitting their property sales to Council. The Detroit Land Bank Authority (DLBA) submits 1-page summaries regarding their property sales, which provide more context regarding these transactions. In full transparency, this information is important not only for City Council Staff but also for community members. I understand that CPC provides a review regarding land sales, however, these 1-pagers should be viewed as a supplement to the CPC review that is provided. There have been countless situations where DBA sales have been flagged by community members. There should be additional information provided about these transactions publicly than the Council Letter and Resolution of Sale documentation.

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3. How is the public notified regarding these DBA Land Sales that are ultimately approved by council?
4. Can the DBA to provide a quarterly report to Council, similar to the report that is submitted by the Land Bank?

If you have any questions, please contact Gary Gray at 313-224-4841.

CC: Marcell Todd, LPD, CPC
Donald Rencher, Group Executive
Elizabeth Kmetz-Armitage, Deputy Group Executive
Gail Fulton, City Council Liaison



CITY OF DETROIT

MARY SHEFFIELD

COUNCIL PRESIDENT

MEMORANDUM

To: David Whitaker, Director , Legislative Policy Division

Through: Internal Operations

From: Council President Mary Sheffield submitting memorandum relative to

Date: 9/17/2020

RE: Request for LPD to Draft a Report on the Reparations Survey Data

SUMMARY:

The City of Detroit voters approved for City Council to create a reparations taskforce in November in 2021.

In order to gather additional input from the community, Council President created a survey to inquire about how the reparations taskforce should be comprised. There were questions related to size, eligibility, criteria and composition and it was available on the City's website for two weeks.

Please use the attached excel spread sheet, which holds the data from the survey, to generate a report on the findings.

DEPARTMENTAL CONTACT:

Name: Paris Blessman

Position: Legislative Director



City of Detroit

CITY COUNCIL

MARY SHEFFIELD
CITY COUNCIL PRESIDENT
DISTRICT 5

MEMORANDUM

TO: David Whitaker, Director , Legislative Policy Division
FROM: Mary Sheffield, President, Detroit City Council
DATE: March 18, 2022
RE: Requesting Report on the Reparations Survey Data

The City of Detroit voters approved for City Council to create a reparations taskforce in November in 2021.

In order to gather additional input from the community, Council President created a survey to inquire about how the reparations taskforce should be comprised. There were questions related to size, eligibility, criteria and composition and it was available on the City's website for two weeks.

Please use the attached excel spread sheet, which holds the data from the survey, to generate a report on the findings.

Date	How many people shot	1. Should taskforce me
02/24/22	6 - 11	Yes
02/24/22	6 - 11	Yes
02/24/22	6 - 11	Yes
02/24/22	12 - 15	Yes
02/24/22	5 - 7	Yes
02/24/22	12 - 15	Yes
02/24/22	6 - 11	Yes
02/24/22	12 - 15	Yes
02/25/22	16 - 25	Yes
02/24/22	6 - 11	Yes
02/24/22	12 - 15	Yes
02/24/22	16 - 25	No
02/24/22	5 - 7	Yes
02/24/22	12 - 15	Yes
02/24/22	6 - 11	Yes
02/24/22	12 - 15	Yes
02/24/22	6 - 11	Yes
02/24/22	12 - 15	Yes
02/24/22	12 - 15	Yes
02/24/22	16 - 25	Yes
02/24/22	12 - 15	Yes
2/24.2022	12 - 15	Yes
02/24/22	12 - 15	Yes
02/24/22	12 - 15	Yes
02/24/22	12 - 15	Yes
02/26/22	5 - 7	Yes
02/24/22	6 - 11	Yes
02/24/22	12 - 15	Yes
02/25/22	16 - 25	No
02/25/22	12 - 15	Yes
02/25/22	5 - 7	Yes
02/25/22	6 - 11	Yes
02/25/22	More than 25	No
02/25/22	6 - 11	No
02/25/22	6 - 11	Yes
02/25/22	12 - 15	No
02/25/22	6 - 11	Yes
02/25/22	6 - 11	Yes
02/26/22	6 - 11	Yes
02/25/22	More than 25	No
02/25/22	6 - 11	Yes
02/25/22	5 - 7	Yes
02/25/22	5 - 7	Yes
02/25/22	6 - 11	Yes
02252022	More than 25	Yes

02/25/22 12 - 15	Yes
02/25/22 5 - 7	Yes
02/25/22 More than 25	Yes
02/25/22 12 - 15	Yes
02/25/22 16 - 25	Yes
02/25/22 12 - 15	Yes
02/25/22 12 - 15	No
02/25/22 12 - 15	Yes
02/25/22 12 - 15	No
02/25/22 12 - 15	Yes
02/25/22 12 - 15	Yes
02/25/22 12 - 15	Yes
02/25/22 12 - 15	No
02/25/22 6 - 11	Yes
02/25/22 16 - 25	Yes
02/25/22 6 - 11	Yes
02/25/22 12 - 15	Yes
02/25/22 More than 25	Yes
02/25/22 16 - 25	Yes
02/25/22 6 - 11	Yes
02/25/22 12 - 15	Yes
02/25/22 6 - 11	Yes
02/25/22 More than 25	Yes
02/25/22 12 - 15	Yes
02/25/22 5 - 7	Yes
02/25/22 6 - 11	Yes
02/25/22 6 - 11	No
02/25/22 5 - 7	Yes
02/25/22 6 - 11	Yes
02/25/22 5 - 7	Yes
02/25/22 12 - 15	Yes
02/25/22 6 - 11	Yes
02/25/22 16 - 25	No
02/25/22 5 - 7	No
02/25/22 6 - 11	Yes
02/25/22 5 - 7	Yes
02/25/22 6 - 11	Yes
02/25/22 16 - 25	No
02/25/22 6 - 11	Yes
02/25/22 16 - 25	No
02/26/22 5 - 7	Yes
02/25/22 12 - 15	No
02/25/22 12 - 15	Yes
02/25/22 16 - 25	Yes
02/25/22 6 - 11	Yes
02/25/22 16 - 25	No
02/25/22 6 - 11	Yes

	02/25/22 5 - 7	Yes
	02/25/22 More than 25	Yes
	02/25/22 5 - 7	Yes
	02/25/22 6 - 11	Yes
	02/25/22 6 - 11	Yes
	02/25/22 16 - 25	Yes
	02/25/22 6 - 11	Yes
	02/25/22 12 - 15	Yes
	02/25/22 6 - 11	No
	02/25/22 6 - 11	No
	02/25/22 6 - 11	Yes
	02/25/22 16 - 25	Yes
	02/25/22 More than 25	No
	02/25/22 16 - 25	Yes
	02/25/22 6 - 11	No
	02/25/22 5 - 7	Yes
	02/25/22 6 - 11	Yes
	02/25/22 12 - 15	Yes
	02/25/22 16 - 25	Yes
	02/25/22 12 - 15	Yes
	02/25/23 More than 25	Yes
	02/25/22 12 - 15	Yes
	02/25/22 More than 25	Yes
	02/25/22 6 - 11	No
	02/25/22 6 - 11	No
02152022	12 - 15	Yes
	02/25/22 12 - 15	No
	02/25/22 12 - 15	Yes
	02/25/22 12 - 15	Yes
	02/25/22 6 - 11	Yes
	02/25/22 More than 25	No
	02/25/22 5 - 7	Yes
	02/25/22 More than 25	Yes
	02/25/22 6 - 11	Yes
	02/25/22 5 - 7	No
	02/25/22 6 - 11	No
	02/25/22 5 - 7	Yes
	02/25/22 6 - 11	Yes
	02/25/22 16 - 25	Yes
	02/25/22 More than 25	Yes
	02/25/22 6 - 11	Yes
	02/25/22 5 - 7	Yes
	02/25/22 12 - 15	Yes
02352022	12 - 15	Yes
O2-26-2022	6 - 11	Yes
	02/25/22 6 - 11	Yes
	02/25/22 6 - 11	No

	02/25/22 12 - 15	Yes
	02/25/22 12 - 15	Yes
	02/25/22 More than 25	Yes
	02/25/22 12 - 15	Yes
	02/25/22 More than 25	Yes
	02/25/22 6 - 11	Yes
	02/25/22 16 - 25	Yes
	02/25/22 12 - 15	Yes
	02/25/22 5 - 7	Yes
	02/25/22 12 - 15	Yes
	02/28/22 12 - 15	Yes
	02/25/22 5 - 7	Yes
	02/25/22 12 - 15	Yes
	02/28/22 16 - 25	Yes
	02/25/22 12 - 15	Yes
	02/25/22 6 - 11	Yes
02252022	12 - 15	Yes
	02/25/22 5 - 7	Yes
	02/25/22 12 - 15	Yes
	02/25/22 6 - 11	Yes
	02/25/22 12 - 15	Yes
	02/25/22 5 - 7	Yes
	02/25/22 16 - 25	Yes
	02/25/22 12 - 15	Yes
	02/25/22 6 - 11	Yes
	02/25/22 More than 25	Yes
	02/25/22 More than 25	Yes
	02/25/22 12 - 15	No
	02/25/22 5 - 7	No
	02/25/22 6 - 11	Yes
	02/25/22 16 - 25	Yes
	02/25/22 6 - 11	Yes
	02/25/22 12 - 15	Yes
	02/25/22 6 - 11	No
	02/25/22 16 - 25	Yes
	02/25/22 6 - 11	Yes
Feb. 25, 2022	12 - 15	Yes
	02/25/22 12 - 15	Yes
022522	More than 25	Yes
	02/25/22 12 - 15	Yes
	02/25/22 6 - 11	Yes
	02/25/22 6 - 11	Yes
	02/25/22 6 - 11	Yes
	02/25/22 12 - 15	No
	02/25/22 12 - 15	Yes
	02/25/22 6 - 11	Yes
	02/25/22 6 - 11	Yes

02/25/22 12 - 15	Yes
02/25/22 12 - 15	Yes
02/26/22 6 - 11	Yes
02/25/22 16 - 25	No
02/25/22 12 - 15	No
02/25/22 6 - 11	Yes
02/25/22 6 - 11	Yes
02/25/22 5 - 7	Yes
02/25/22 6 - 11	Yes
02/25/22 More than 25	Yes
02/25/22 5 - 7	Yes
02/25/22 6 - 11	No
02/25/22 12 - 15	Yes
02/25/22 12 - 15	Yes
02/25/22 12 - 15	Yes
02/25/22 5 - 7	Yes
02/25/22 6 - 11	Yes
02/25/22 6 - 11	Yes
02/25/22 More than 25	Yes
02/25/22 6 - 11	Yes
02/25/22 More than 25	Yes
02/25/22 6 - 11	No
02/25/22 6 - 11	Yes
02/25/22 12 - 15	Yes
02/25/22 12 - 15	Yes
02/25/22 12 - 15	Yes
02/25/22 6 - 11	Yes
02/25/22 6 - 11	Yes
02/25/22 5 - 7	Yes
07/06/21 12 - 15	Yes
02/25/22 12 - 15	Yes
02/25/22 12 - 15	Yes
02/25/22 6 - 11	Yes
02/25/23 More than 25	Yes
02/25/22 6 - 11	Yes
02/25/22 6 - 11	Yes
02/25/22 More than 25	Yes
02/26/22 6 - 11	Yes
02/26/22 5 - 7	Yes
02/26/22 More than 25	Yes
02/26/22 6 - 11	Yes
02/26/22 16 - 25	No
02/26/22 12 - 15	Yes
02/26/22 6 - 11	Yes
02/26/22 12 - 15	Yes
02/26/22 12 - 15	Yes
02/26/22 More than 25	No

	02/26/22 12 - 15	Yes
	02/26/22 6 - 11	Yes
	02/26/22 6 - 11	Yes
	02/26/22 12 - 15	Yes
	02/26/22 More than 25	Yes
	02/26/22 16 - 25	Yes
	02/26/22 12 - 15	Yes
	02/26/22 5 - 7	Yes
	02/26/22 5 - 7	Yes
	02/26/22 6 - 11	Yes
	02/26/22 5 - 7	Yes
	02/26/22 5 - 7	Yes
	02/26/22 6 - 11	Yes
	02/26/22 12 - 15	Yes
	02/26/22 5 - 7	Yes
	02/26/22 6 - 11	Yes
02262022	5 - 7	Yes
	02/27/22 12 - 15	Yes
	02/27/22 6 - 11	Yes
	02/27/22 6 - 11	Yes
	02/27/22 6 - 11	Yes
	02/27/22 6 - 11	Yes
	02/27/22 6 - 11	Yes
	02/27/22 More than 25	Yes
	02/27/22 12 - 15	Yes
	02/27/22 6 - 11	Yes
	02/27/22 5 - 7	Yes
	02/27/22 16 - 25	Yes
	02/27/22 6 - 11	Yes
	02/27/22 16 - 25	Yes
	02/27/22 6 - 11	Yes
	02/27/22 12 - 15	Yes
	02/27/22 16 - 25	Yes
	02/27/22 16 - 25	Yes
	02/27/22 5 - 7	Yes
	02/27/22 16 - 25	Yes
	02/27/22 12 - 15	Yes
	02/27/22 12 - 15	Yes
	02/27/22 5 - 7	No
	02/27/22 More than 25	Yes
	02/27/22 6 - 11	Yes
	02/27/22 5 - 7	Yes
	02/27/22 5 - 7	Yes
	02/27/22 More than 25	Yes
	02/27/22 16 - 25	Yes
	02/27/22 16 - 25	Yes
	02/27/22 6 - 11	Yes

02/27/22 12 - 15	Yes
02/27/22 6 - 11	Yes
02/28/22 6 - 11	Yes
02/28/22 6 - 11	Yes
02/28/22 12 - 15	Yes
02/28/22 6 - 11	Yes
02/28/22 5 - 7	No
02/28/22 6 - 11	Yes
02/28/22 12 - 15	Yes
02/28/22 5 - 7	No
02/28/22 More than 25	Yes
02/28/22 6 - 11	No
02/28/22 12 - 15	Yes
02/28/22 12 - 15	Yes
02/28/22 5 - 7	Yes
02/28/22 12 - 15	Yes
02/28/22 5 - 7	Yes
02/28/22 12 - 15	Yes
02/28/22 6 - 11	Yes
02/28/22 12 - 15	Yes
02/28/22 6 - 11	Yes
02/28/22 16 - 25	Yes
02/28/22 16 - 25	No
02/28/22 6 - 11	Yes
02/28/22 16 - 25	Yes
02/28/22 6 - 11	Yes
02/28/22 6 - 11	Yes
02/28/22 6 - 11	Yes
02/28/22 16 - 25	Yes
02/28/22 12 - 15	Yes
02/28/22 6 - 11	Yes
02/28/22 12 - 15	No
02/28/22 12 - 15	No
02/28/22 5 - 7	Yes
02/28/22 5 - 7	Yes
02/28/22 6 - 11	Yes
02/28/22 6 - 11	Yes
02/28/22 6 - 11	Yes
02/28/22 5 - 7	Yes
03/01/22 12 - 15	Yes
03/01/22 12 - 15	No
03/01/22 6 - 11	Yes
03/01/22 6 - 11	Yes
03/01/22 16 - 25	Yes
03/01/22 12 - 15	Yes
03/01/22 12 - 15	Yes
03/01/22 12 - 15	Yes

	03/01/22 16 - 25	Yes
	03/01/22 5 - 7	Yes
	03/01/22 6 - 11	Yes
	03/01/22 5 - 7	Yes
	03/02/22 12 - 15	No
	03/02/22 More than 25	Yes
	03/02/22 6 - 11	Yes
03022022	16 - 25	Yes
	03/02/22 More than 25	Yes
	03/03/22 12 - 15	Yes
	03/03/22 6 - 11	Yes
	03/03/22 16 - 25	Yes
	03/03/22 12 - 15	Yes
	03/03/22 12 - 15	Yes
	03/03/22 5 - 7	Yes
	03/03/22 16 - 25	Yes
	03/03/22 6 - 11	Yes
	03/03/22 5 - 7	Yes
	03/03/22 12 - 15	Yes
	03/03/22 6 - 11	Yes
	03/03/22 12 - 15	Yes
	03/03/22 6 - 11	Yes
	03/03/22 16 - 25	Yes
	03/03/22 12 - 15	Yes
	03/03/22 12 - 15	Yes
	03/03/22 6 - 11	Yes
	03/03/22 6 - 11	Yes
	03/03/22 6 - 11	Yes
	03/03/22 6 - 11	Yes
	03/03/22 6 - 11	Yes
	03/03/22 16 - 25	Yes
	03/03/22 6 - 11	Yes
	03/04/22 More than 25	Yes
	03/04/22 12 - 15	Yes
	03/04/22 5 - 7	No
	03/04/22 6 - 11	Yes
	03/04/22 6 - 11	Yes
	03/04/22 12 - 15	Yes
	03/04/22 12 - 15	Yes
	03/04/22 12 - 15	No
	03/04/22 6 - 11	Yes
	03/05/22 12 - 15	Yes
	03/05/22 12 - 15	Yes
	03/05/22 6 - 11	Yes
	03/06/22 More than 25	Yes
	03/06/22 5 - 7	Yes
	03/06/22 6 - 11	No

03/07/22 12 - 15	No
03/07/22 16 - 25	Yes
03/07/22 12 - 15	Yes
03/07/22 6 - 11	Yes
03/07/22 6 - 11	Yes
03/07/22 6 - 11	Yes
03/07/22 16 - 25	Yes
03/07/22 5 - 7	Yes
03/07/22 12 - 15	Yes
03/07/22 6 - 11	Yes
03/07/22 12 - 15	Yes
03/07/22 6 - 11	Yes
03/11/02 More than 25	Yes
03/08/22 6 - 11	No
03/08/22 12 - 15	No
03/08/22 5 - 7	No
03/07/22 6 - 11	Yes
03/08/22 12 - 15	Yes
03/09/22 12 - 15	Yes
03/08/22 6 - 11	Yes
03/08/22 12 - 15	Yes
03/08/22 More than 25	Yes
03/09/22 More than 25	Yes
03/09/22 6 - 11	Yes
03/09/22 5 - 7	Yes
03/09/22 16 - 25	Yes
03/08/22 5 - 7	No
03/09/22 12 - 15	Yes
March 9 2032 6 - 11	Yes
03/09/22 6 - 11	Yes
03/09/22 5 - 7	Yes
03/10/22 5 - 7	No
03/10/22 5 - 7	Yes
03/10/22 12 - 15	Yes
03/10/22 12 - 15	Yes
03/10/22 6 - 11	Yes
03/10/22 12 - 15	Yes
03/13/22 6 - 11	Yes

If yes, how long should 3. Should members or 4. If no, what other race

11 to 16 years	No	AsianLatinxNative American
16 to 20 years	Yes	
6 to 10 years	Yes	
6 to 10 years	Yes	
6 to 10 years	Yes	
6 to 10 years	No	ArabAsianLatinxNative American
16 to 20 years	Yes	
16 to 20 years	No	Latinx
More than 25 years	Yes	
11 to 16 years	Yes	
More than 25 years	Yes	
0 to 5 years	Yes	Native American
16 to 20 years	Yes	
More than 25 years	Yes	
6 to 10 years	No	ArabAsianLatinxNative American
6 to 10 years	Yes	
6 to 10 years	Yes	
16 to 20 years	Yes	
6 to 10 years	Yes	
16 to 20 years	Yes	
16 to 20 years	Yes	
16 to 20 years	No	LatinxNative AmericanOther
16 to 20 years	Yes	
6 to 10 years	No	Other
6 to 10 years	No	LatinxNative American
More than 25 years	Yes	
16 to 20 years	Yes	
15 years	No	Native American
More than 25 years	No	Native American
11 to 16 years	No	Native American
More than 25 years	Yes	
6 to 10 years	No	LatinxNative AmericanWhite
0 to 5 years	Yes	Latinx
0 to 5 years	No	ArabAsianLatinxNative American
More than 25 years	Yes	
0 to 5 years	No	LatinxNative American
6 to 10 years	No	ArabAsianLatinxNative American
6 to 10 years	No	ArabAsianLatinxNative American
More than 25 years	Yes	
16 to 20 years	No	Other
More than 25 years	Yes	
0 to 5 years	No	Other
More than 25 years	Yes	
More than 25 years	Yes	
More than 25 years	Yes	

16 to 20 years	Yes	
0 to 5 years	No	Other
6 to 10 years	Yes	
16 to 20 years	No	Other
More than 25 years	No	Native American
6 to 10 years	No	ArabAsianLatinxNative Americ
6 to 10 years	No	ArabAsianLatinxNative Americ
6 to 10 years	No	LatinxWhite
6 to 10 years	Yes	
16 to 20 years	Yes	
6 to 10 years	No	ArabLatinxWhite
11 to 16 years	No	Native AmericanWhite
0 to 5 years	Yes	
6 to 10 years	Yes	
6 to 10 years	No	ArabAsianLatinxNative Americ
0 to 5 years	No	Other
More than 25 years	Yes	
6 to 10 years	No	Native American
11 to 16 years	No	ArabAsianLatinxNative Americ
0 to 5 years	Yes	
16 to 20 years	Yes	
16 to 20 years	Yes	
6 to 10 years	Yes	
11 to 16 years	Yes	
More than 25 years	Yes	
11 to 16 years	No	ArabAsianLatinxNative Americ
6 to 10 years	Yes	Native American
0 to 5 years	No	ArabAsianLatinxNative Americ
16 to 20 years	No	ArabAsianLatinxNative Americ
0 to 5 years	No	Other
16 to 20 years	No	ArabAsianLatinxNative Americ
6 to 10 years	No	ArabAsianLatinxNative Americ
6 to 10 years	No	Native American
More than 25 years	No	White
More than 25 years	Yes	
6 to 10 years	No	ArabLatinxNative AmericanWl
11 to 16 years	No	ArabAsianLatinxNative Americ
0 to 5 years	No	LatinxWhite
0 to 5 years	No	Native American
0 to 5 years	No	ArabAsianLatinxNative Americ
6 to 10 years	Yes	
0 to 5 years	No	ArabAsianLatinxNative Americ
6 to 10 years	No	Native American
6 to 10 years	Yes	
6 to 10 years	No	combine
0 to 5 years	Yes	
6 to 10 years	Yes	

6 to 10 years	No	ArabAsianLatinxNative Americ
More than 25 years	Yes	
0 to 5 years	No	ArabAsianLatinxNative Americ
11 to 16 years	No	LatinxWhite
6 to 10 years	No	ArabNative American
More than 25 years	Yes	
6 to 10 years	Yes	
16 to 20 years	No	Other
16 to 20 years	Yes	
11 to 16 years	No	LatinxNative American
11 to 16 years	No	White
16 to 20 years	No	ArabAsianLatinxNative Americ
0 to 5 years	No	
16 to 20 years	No	AsianLatinxNative American
6 to 10 years	No	ArabLatinxNative American
11 to 16 years	Yes	
11 to 16 years	Yes	
16 to 20 years	No	LatinxNative American
16 to 20 years	No	LatinxNative American
16 to 20 years	Yes	Latinx
6 to 10 years	Yes	
6 to 10 years	Yes	
0 to 5 years	No	Other
0 to 5 years	No	ArabAsianLatinxWhite
6 to 10 years	No	AsianLatinxNative American
More than 25 years	Yes	
6 to 10 years	No	AsianLatinxNative American
0 to 5 years	Yes	
6 to 10 years	No	ArabAsianLatinxNative Americ
6 to 10 years	No	ArabAsianLatinxNative Americ
0 to 5 years	Yes	
11 to 16 years	Yes	
More than 25 years	No	Other
16 to 20 years	Yes	
0 to 5 years	No	Native American
6 to 10 years	Yes	
More than 25 years	Yes	
6 to 10 years	Yes	
16 to 20 years	Yes	
16 to 20 years	Yes	ArabAsianLatinxNative Americ
16 to 20 years	Yes	
More than 25 years	Yes	
16 to 20 years	No	ArabAsianLatinxNative Americ
11 to 16 years	Yes	
0 to 5 years	Yes	
6 to 10 years	Yes	
More than 25 years	Yes	

More than 25 years	Yes	
More than 25 years	Yes	
0 to 5 years	No	Native American
16 to 20 years	Yes	
More than 25 years	No	ArabAsianLatinxNative Americ
11 to 16 years	No	ArabAsianLatinxNative Americ
6 to 10 years	No	ArabAsianLatinxNative Americ
6 to 10 years	No	LatinxNative AmericanOtherV
11 to 16 years	Yes	
More than 25 years	Yes	
16 to 20 years	No	Native AmericanOther
6 to 10 years	Yes	
11 to 16 years	No	White
11 to 16 years	No	Native AmericanOther
More than 25 years	Yes	
11 to 16 years	Yes	
16 to 20 years	Yes	
More than 25 years	Yes	
11 to 16 years	No	ArabAsianLatinxNative Americ
More than 25 years	Yes	
6 to 10 years	No	ArabAsianLatinxNative Americ
6 to 10 years	Yes	
16 to 20 years	Yes	LatinxNative American
6 to 10 years	No	ArabAsianLatinxNative Americ
6 to 10 years	No	ArabAsianLatinxNative Americ
0 to 5 years	Yes	
11 to 16 years	Yes	
16 to 20 years	No	Latinx
More than 25 years	No	Other
11 to 16 years	No	ArabAsianLatinxNative Americ
More than 25 years	No	AsianLatinxWhiteall Detroit R
0 to 5 years	Yes	LatinxNative American
6 to 10 years	No	Other
0 to 5 years	Yes	
16 to 20 years	Yes	
6 to 10 years	No	ArabAsianLatinxNative Americ
16 to 20 years	Yes	
More than 25 years	Yes	
11 to 16 years	No	Other
11 to 16 years	Yes	
More than 25 years	Yes	
6 to 10 years	No	LatinxWhite
16 to 20 years	Yes	
More than 25 years	No	Native American
11 to 16 years	No	ArabAsianNative American
0 to 5 years	No	LatinxNative American
6 to 10 years	No	AsianOther

11 to 16 years	Yes	
More than 25 years	No	Native AmericanWhite
6 to 10 years	Yes	
6 to 10 years	No	
6 to 10 years	No	LatinxWhite
11 to 16 years	Yes	
11 to 16 years	No	Native American
11 to 16 years	No	LatinxNative American
11 to 16 years	Yes	
6 to 10 years	Yes	
6 to 10 years	No	Other
16 to 20 years	No	Native American
0 to 5 years	Yes	
0 to 5 years	Yes	
More than 25 years	Yes	
More than 25 years	Yes	
6 to 10 years	Yes	
16 to 20 years	Yes	
More than 25 years	No	ArabAsianLatinxNative Americ
More than 25 years	Yes	
More than 25 years	Yes	
11 to 16 years	No	AsianLatinxNative AmericanW
6 to 10 years	No	ArabAsianLatinxWhite
6 to 10 years	No	ArabLatinxNative AmericanWl
0 to 5 years	No	Native AmericanOther
11 to 16 years	Yes	
11 to 16 years	Yes	
More than 25 years	Yes	
11 to 16 years	Yes	
0 to 5 years	No	ArabAsianLatinxNative Americ
More than 25 years	Yes	
11 to 16 years	No	LatinxNative AmericanWhite
6 to 10 years	No	Other
More than 25 years	Yes	
6 to 10 years	No	ArabAsianLatinxNative Americ
0 to 5 years	Yes	
More than 25 years	Yes	
16 to 20 years	No	Native American
6 to 10 years	No	ArabAsianLatinxNative Americ
16 to 20 years	Yes	
6 to 10 years	No	ArabLatinxWhite
0 to 5 years	No	ArabAsianLatinxNative Americ
More than 25 years	No	Other
11 to 16 years	Yes	
6 to 10 years	Yes	
6 to 10 years	Yes	
0 to 5 years	No	ArabAsianLatinxNative Americ

6 to 10 years	Yes	
6 to 10 years	No	ArabAsianLatinxWhite
0 to 5 years	No	Other
0 to 5 years	No	Latinx
More than 25 years	No	Other
6 to 10 years	No	ArabLatinxNative American
6 to 10 years	Yes	
6 to 10 years	Yes	
6 to 10 years	No	ArabAsianLatinxNative Americ
0 to 5 years	No	ArabAsianLatinxNative Americ
16 to 20 years	Yes	Other
More than 25 years	No	White
16 to 20 years	No	ArabAsianLatinxNative Americ
6 to 10 years	No	Other
16 to 20 years	Yes	
6 to 10 years	No	Other
0 to 5 years	Yes	
16 to 20 years	Yes	
11 to 16 years	Yes	
11 to 16 years	Yes	
11 to 16 years	No	LatinxNative American
16 to 20 years	Yes	
11 to 16 years	No	LatinxNative AmericanWhite
6 to 10 years	No	
11 to 16 years	Yes	
6 to 10 years	Yes	
6 to 10 years	No	Other
16 to 20 years	Yes	
6 to 10 years	Yes	
16 to 20 years	Yes	
6 to 10 years	Yes	
6 to 10 years	Yes	
16 to 20 years	Yes	
More than 25 years	Yes	
16 to 20 years	Yes	
11 to 16 years	Yes	
6 to 10 years	Yes	
6 to 10 years	Yes	
16 to 20 years	No	ArabAsianLatinxNative Americ
More than 25 years	Yes	
More than 25 years	Yes	
6 to 10 years	No	Other
6 to 10 years	No	ArabAsianLatinxNative Americ
More than 25 years	Yes	
11 to 16 years	No	AsianLatinxNative American
16 to 20 years	No	Freedmen Bureau lineageOth
16 to 20 years	No	ArabAsianLatinxNative Americ

11 to 16 years	No	ArabAsianLatinxNative Americ
More than 25 years	Yes	
11 to 16 years	No	AsianLatinxWhite
More than 25 years	No	Other
16 to 20 years	Yes	
16 to 20 years	Yes	
0 to 5 years	Yes	
11 to 16 years	Yes	Latinx
16 to 20 years	Yes	Native American
0 to 5 years	No	White
0 to 5 years	No	
0 to 5 years	No	ArabAsianLatinxOtherWhite
6 to 10 years	Yes	
16 to 20 years	Yes	
11 to 16 years	No	ArabAsianLatinxNative Americ
11 to 16 years	No	Other
16 to 20 years	Yes	
More than 25 years	Yes	
11 to 16 years	Yes	
11 to 16 years	No	ArabAsianLatinxNative Americ
11 to 16 years	Yes	
More than 25 years	Yes	
0 to 5 years	No	Other
6 to 10 years	No	ArabAsianLatinxNative Americ
11 to 16 years	Yes	
11 to 16 years	No	Other
More than 25 years	No	White
6 to 10 years	No	ArabAsianLatinxNative Americ
16 to 20 years	Yes	
11 to 16 years	No	ArabAsianLatinxNative Americ
16 to 20 years	No	Native American
0 to 5 years	No	Native AmericanOtherWhite
0 to 5 years	Yes	Other
More than 25 years	No	Other
More than 25 years	No	mix culture
6 to 10 years	No	White
6 to 10 years	Yes	
0 to 5 years	No	ArabAsianLatinxNative Americ
11 to 16 years	Yes	
11 to 16 years	No	LatinxNative American
0 to 5 years	No	Other
0 to 5 years	No	Native American
6 to 10 years	No	LatinxNative American
0 to 5 years	No	ArabLatinxNative AmericanOt
6 to 10 years	No	ArabAsianLatinxNative Americ
0 to 5 years	Yes	
6 to 10 years	Yes	

0 to 5 years	Yes	Native American
6 to 10 years	Yes	
6 to 10 years	Yes	
6 to 10 years	No	AsianNative AmericanWhite
6 to 10 years	No	ArabLatinxNative American
More than 25 years	Yes	
0 to 5 years	No	Other
More than 25 years	No	Native American
0 to 5 years	No	White
16 to 20 years	Yes	
11 to 16 years	Yes	
0 to 5 years	No	
6 to 10 years	No	LatinxNative American
11 to 16 years	No	Native American
11 to 16 years	Yes	
More than 25 years	No	White
6 to 10 years	Yes	
6 to 10 years	No	White
11 to 16 years	No	AsianLatinxNative American
6 to 10 years	No	AsianLatinxNative American
11 to 16 years	No	LatinxNative American
11 to 16 years	No	ArabAsianLatinxNative American
0 to 5 years	No	all
More than 25 years	Yes	
11 to 16 years	No	ArabAsianLatinxNative American
11 to 16 years	Yes	
6 to 10 years	No	ArabAsianLatinxNative American
6 to 10 years	Yes	
16 to 20 years	No	ArabAsianLatinxNative American
11 to 16 years	No	
11 to 16 years	Yes	
16 to 20 years	Yes	
More than 25 years	Yes	
6 to 10 years	No	ArabLatinxNative American
0 to 5 years	No	Other
6 to 10 years	No	ArabAsianLatinxNative American
0 to 5 years	No	ArabAsianLatinxNative American
More than 25 years	Yes	
6 to 10 years	Yes	
0 to 5 years	No	Native AmericanOther
6 to 10 years	Yes	
11 to 16 years	No	ArabAsianLatinxNative American
11 to 16 years	No	Other
16 to 20 years	Yes	
0 to 5 years	Yes	LatinxNative AmericanOther
11 to 16 years	No	ArabAsianLatinxNative American
0 to 5 years	No	ArabAsianLatinxNative American

0 to 5 years	No	ArabAsianLatinxNative American
More than 25 years	Yes	
6 to 10 years	No	ArabAsianLatinxNative American
6 to 10 years	No	Native American
16 to 20 years	No	Native American
16 to 20 years	No	Native American
6 to 10 years	Yes	
More than 25 years	Yes	
11 to 16 years	No	LatinxNative American
16 to 20 years	No	LatinxNative AmericanWhite
6 to 10 years	Yes	
11 to 16 years	Yes	
6 to 10 years	No	White
6 to 10 years	Yes	
0 to 5 years	No	ArabAsianLatinxNative American
0 to 5 years	No	ArabAsianLatinxNative American
11 to 16 years	Yes	
More than 25 years	Yes	
0 to 5 years	No	
0 to 5 years	No	ArabAsianLatinxNative American
More than 25 years	Yes	
6 to 10 years	Yes	
6 to 10 years	Yes	
11 to 16 years	Yes	
0 to 5 years	No	ArabAsianLatinxNative American
11 to 16 years	Yes	
0 to 5 years	Yes	
6 to 10 years	Yes	
6 to 10 years	No	ArabAsianNative American
11 to 16 years	No	ArabAsianLatinxNative American
16 to 20 years	Yes	AMERICAN DECENDANTS (
More than 25 years	No	White
6 to 10 years	No	ArabAsianLatinxNative American
6 to 10 years	No	Native American
0 to 5 years	No	ArabAsianLatinxNative American
More than 25 years	Yes	
More than 25 years	Yes	
16 to 20 years	No	LatinxWhite

Other races? Please specify Disciplines that should be included Other disciplines? Please specify

canWhite
Community OrganizerEnvironment Justice AdvocateGrass Roots Organizer
Grass Roots Organizer Knowledge of our Great Story
Clergy/ReligiousCommunity OrganizerEconomistEnvironment
Clergy/ReligiousCommunity OrganizerEconomistGrass Roots
Academia RepresentativeCommunity OrganizerGrass Roots
Clergy/ReligiousCommunity C City Staff
EconomistEnvironment Justice AdvocateHealth Disparity Advocate
Impacted Resident (i.e. Black None
Academia RepresentativeClergy/ReligiousCommunity Organizer
Foundation RepresentativeHealth Disparity AdvocateHistorian
Clergy/ReligiousCommunity C Young Adult

canWhite
Community OrganizerEconomistHistorianHousing expertImpacted
Academia RepresentativeClergy/ReligiousCommunity Organizer
Academia RepresentativeClergy/ReligiousCommunity Organizer
EconomistGrass Roots Organizer Separate sub committees should be
Academia RepresentativeClergy/ReligiousCommunity Organizer
HistorianHousing expertImpacted Resident (i.e. Black Bottom
Community OrganizerCorporate RepresentativeEconomistEnvironment
Community OrganizerEnvironment Justice AdvocateGrass Roots
Grass Roots OrganizerHealth Mediator/conflict resolution expert
Community OrganizerEnvironment MENTAL PROFESSIONALS
Clergy/ReligiousEconomistGr Educator not just for research
Academia RepresentativeClergy/ReligiousCommunity Organizer

MIXES
Predominately African American Academia RepresentativeCorporate Climate scientist, political economist
Academia RepresentativeCommunity OrganizerEconomistGrass
Legal This list of disciplines need not be exhaustive
Academia RepresentativeClergy/ReligiousEconomistHealth
Academia RepresentativeCorporate [Researcher of Post Traumatic Stress](#)
Community OrganizerGrass Roots OrganizerHistorianHousing expert
Academia RepresentativeCorporate RepresentativeEconomistEnvironment
Clergy/ReligiousCommunity OrganizerCorporate Representative
Community OrganizerCorporate RepresentativeEconomistEnvironment
Clergy/ReligiousCommunity OrganizerFoundation Representative
Community OrganizerEconomistHistorianHousing expertImpacted
EconomistGrass Roots Organizer NO CLERGY OR INDOCTRINATION
Clergy/ReligiousCommunity OrganizerGrass Roots Organizer
Clergy/ReligiousCommunity OrganizerGrass Roots Organizer
Community OrganizerEconomistGrass Roots OrganizerHistorian
Clergy/ReligiousCorporate RepresentativeFoundation Representative
EconomistHistorianHousing expertImpacted Resident (i.e. Black
All the above should be considered Impacted Resident (i.e. Black Lawyer, religious leader
Community OrganizerHistorianHousing expertSocial Justice
Community OrganizerEconomic Human Rights Facilitator
Clergy/ReligiousCommunity OrganizerEconomistGrass Roots

	Clergy/ReligiousEconomistHealth Disparity AdvocateHistoria
Races should be represented Others? Please specify	Professions or disciplines sho
Why is this a question did the Academia RepresentativeCle	All should apply due to The de
Citizens of African American I	Community OrganizerEconomistHistorianImpacted Residen
	Clergy/ReligiousEconomistFoundation RepresentativeGrass
canOtherWhite	
canWhite	EconomistEnvironment Justice AdvocateHealth Disparity Ad
	Academia RepresentativeEconomistRestorative Justice Adv
	Clergy/ReligiousHistorianHousing expertImpacted Resident
	Clergy/ReligiousCommunity C Grassroots organizer (the forr
	Community OrganizerGrass Roots OrganizerHousing exper
	EconomistHealth Disparity AdvocateHistorianHousing exper
	Clergy/ReligiousCommunity OrganizerEconomistEnvironme
	Housing expertLegalSocial Justice Advocacy OrganizationS
canWhite	Academia RepresentativeCor Financial analyst
All	Corporate RepresentativeEconomistHistorianLegal
	Academia RepresentativeHistorianImpacted Resident (i.e. E
canWhite	Academia RepresentativeCor Financial analyst
	Corporate RepresentativeEco Legislative or Policy individual
	Academia RepresentativeCommunity OrganizerEconomistH
	LegalSocial Justice Advocacy Organization
	Health Disparity AdvocateHistorianHousing expertLegalRest
	Clergy/ReligiousCommunity OrganizerEconomistGrass Roo
	Academia RepresentativeEnvironment Justice AdvocateGra
canWhite	EconomistHousing expertUrban Planner
not necessarily all Detroit resi	Community OrganizerEconon artist
canWhite	Academia RepresentativeCor Disabled
can	Community OrganizerGrass Roots OrganizerHealth Disparit
Any race	Academia RepresentativeCommunity OrganizerHistorianHo
canWhite	EconomistHealth Disparity AdvocateHistorianHousing exper
canWhite	Clergy/ReligiousCorporate Re Human-centered design (to be
The only reason I say no rega	Community OrganizerEnvironment Justice AdvocateHealth I
	Corporate RepresentativeEconomistLegal
	EconomistEnvironment Justice AdvocateHistorianSenior Cit
hite	Academia RepresentativeClergy/ReligiousCommunity Orgar
Include all races	Corporate RepresentativeEco Educator
	Academia RepresentativeClergy/ReligiousHealth Disparity A
	EconomistEnvironment Justice AdvocateHealth Disparity Ad
canOtherWhite	Clergy/ReligiousEconomistHealth Disparity AdvocateHistoria
can	Academia RepresentativeClergy/ReligiousCommunity Orgar
	Clergy/ReligiousEconomistHe Academia/Educator
	Academia RepresentativeClergy/ReligiousCommunity Orgar
	Clergy/ReligiousCommunity OrganizerFoundation Represen
	EconomistLegalSocial Justice Advocacy OrganizationYouth
	Health Disparity AdvocateHistorianHousing expertRestorativ

can	Clergy/ReligiousCommunity C Black Bottom resident
canWhite	Clergy/ReligiousCommunity OrganizerEnvironment Justice / Corporate RepresentativeEconomistHistorianHousing exper Corporate RepresentativeFoundation RepresentativeImpact Community OrganizerCorporate Lifelong residents of DETROIT Corporate RepresentativeEconomistHistorianHousing exper Clergy/ReligiousCommunity OrganizerHealth Disparity Advo
90% AFRICIAN AMERICAN (Community OrganizerEnviron PROJECT MANAGERS, ACC Academia RepresentativeCommunity OrganizerCorporate R
As a former resident of Detroi	Clergy/ReligiousCorporate RepresentativeFoundation Repr Community OrganizerGrass Roots OrganizerHistorianHousi
canOtherWhite	Community OrganizerEnvironment Justice AdvocateGrass F
Task force members do not h	EconomistLegalUrban Planne Dr Claude Anderson, Dr Boyc Community OrganizerEnvironment Justice AdvocateGrass F Academia RepresentativeHistorianImpacted Resident (i.e. B Community OrganizerEnvironment Justice AdvocateGrass F Clergy/ReligiousCommunity OrganizerEconomistFoundatio Community OrganizerEconomistEnvironment Justice Advoc Academia RepresentativeClergy/ReligiousCommunity Orgar EconomistHealth Disparity AdvocateHistorianHousing exper Restorative Justice Advocate Civil harrassment justice Academia RepresentativeEconomistEnvironment Justice Ac
Anyone	Impacted Resident (i.e. Black Please focus on people who h Clergy/ReligiousEconomistHistorianImpacted Resident (i.e. Clergy/ReligiousCommunity OrganizerCorporate Represent Environment Justice Advocats Black Resident who represen Community OrganizerEconomistGrass Roots OrganizerHea Community OrganizerEconomistEnvironment Justice Advoc Clergy/ReligiousEconomistGrass Roots OrganizerHousing e Community OrganizerEnvironment Justice AdvocateHealth I Community OrganizerGrass Roots OrganizerHistorianHousi EconomistGrass Roots OrganizerImpacted Resident (i.e. Bl Academia RepresentativeClergy/ReligiousCorporate Repres Community Organizer Read and invite Prof/Author C Impacted Resident (i.e. Black Bottom, returning citizen, sub Clergy/ReligiousCommunity OrganizerGrass Roots Organiz Clergy/ReligiousHistorianUrban Planner Foundation RepresentativeGr NAACP Community OrganizerGrass Roots OrganizerHealth Disparit
canWhite	Community OrganizerEconon I think that we should have a f Community OrganizerGrass Roots OrganizerHealth Disparit
All races and ethnicity	Community OrganizerEnvironment Justice AdvocateImpacte
All who support the cause	Clergy/ReligiousCommunity C Displaced Academia RepresentativeCommunity OrganizerHistorianLeg Environment Justice AdvocateGrass Roots OrganizerHealth Academia RepresentativeClergy/ReligiousEconomistImpact Academia RepresentativeClergy/ReligiousGrass Roots Orga
canOther	
can	

	Community Organizer	Environ	An academia professional tha
	Academia Representative	Community Organizer	Foundation
	Clergy/Religious	Community Organizer	Environment Justice /
	Academia Representative	Cle	Government Officials
can	Other	White	Economist
	Historian	Impacted Resident (i.e. Black Bottom, re	
can	White	Clergy/Religious	Community Organizer
	Economist	Housing ex	
can	Community Organizer	Economist	Historian
	Impacted Resident		
african,	Academia Representative	Historian	Impacted Resident (i.e. E
	Community Organizer		
	Citizen of Detroit	Clergy/Religious	Environment Justice Advoc
	Clergy/Religious	Community Organizer	Corporate Represent
	Clergy/Religious	Community Organizer	Corporate Represent
	Academia Representative	Clergy/Religious	Community Orgar
	Clergy/Religious	Community Organizer	Corporate Represent
	Academia Representative	Clergy/Religious	Economist
	Grass		
	Community Organizer	Senior Citizen	Social Service Agency
	U		
	Clergy/Religious	Community Organizer	Corporate Represent
	Academia Representative	Clergy/Religious	Economist
	Grass		
can	Economist	Historian	Impacted Resident (i.e. Black Bottom, re
	Community Organizer	Housing expert	Impacted Resident (i.e
can	White	Academia Representative	Clergy/Religious
	Community Orgar		
	Clergy/Religious	Community Organizer	Economist
	Historian	He	
	Clergy/Religious	Economist	He Residents & Business owners
can	Academia Representative	Clergy/Religious	Historian
	Housing		
can	White	Clergy/Religious	Community Organizer
	Economist	Historian	He
	Clergy/Religious	Corporate Representative	Historian
	Social Ju		
	Academia Representative	Clergy/Religious	Community Orgar
There are Black Latinos/Latin	Community Organizer	Grass	F
All	Historian	Legal	
can	Community Organizer	Environment Justice Advocate	Grass
esidents	Clergy/Religious	Community Organizer	Economist
	Historian	Le	
	Academia Representative	Community Organizer	Corporate R
all	Others?	Please specify	all
	Academia Representative	Community Organizer	Economist
	H		
	Academia Representative	Cle	education
can	Academia Representative	Clergy/Religious	Community Orgar
It might be beneficial to have	Academia Representative	Clergy/Religious	Corporate Repres
	Community Organizer	Environment Justice Advocate	Grass
diversity of male-female and r	Economist	Foundation Representative	Senior Citizen
	Social S		
	Academia Representative	Community Organizer	Grass Roots
	Community Organizer	Economist	Environment Justice Advoc
	Clergy/Religious	Historian	Impacted Resident (i.e. Black Bott
	Academia Representative	Community Organizer	Economist
	F		
	Academia Representative	Environment Justice Advocate	Hea
	Clergy/Religious	Grass Roots	CITIZENS WHO LIVE IN CIT
	Corporate Representative	Historian	Impacted Resident (i.e. E
Any non white	Clergy/Religious	Corporate Representative	Economist
	Enviror		

Anyone that meets the residence	All that meet the residency requirements
	Community Organizer
	Clergy/ReligiousEconomistGrass Roots OrganizerHistorian
	Corporate RepresentativeHistorianHousing expert
	Academia RepresentativeCor Financial Analysis/ Accounting
	Academia RepresentativeClergy Education and business owner
	Community OrganizerGrass Roots OrganizerImpacted Resident
	Academia RepresentativeClergy/ReligiousCorporate Representative
	Academia RepresentativeCor Mental Health
	Clergy/ReligiousCommunity C Regular Detroit citizens
All as long as they are resident	Impacted Resident (i.e. Black Bottom, returning citizen, sub
white	HistorianImpacted Resident (i.e. historian
	Academia RepresentativeCommunity OrganizerEnvironment
	Academia RepresentativeClergy/ReligiousCommunity Organizer
	Health Disparity AdvocateImpacted Resident (i.e. Black Bottom
	Clergy/ReligiousGrass Roots Anthropologist
	Community OrganizerEconomistGrass Roots OrganizerHistorian
	Community OrganizerEnvironment Justice AdvocateGrass Roots
canOther	Community OrganizerEconomistGrass Roots OrganizerHistorian
	Grass Roots Organizer At least a 6th grade education
	LIVING
/hite	Academia RepresentativeCorporate RepresentativeEconomist
	Community OrganizerHistorianImpacted Resident (i.e. Black Bottom
hite	EconomistHistorianHousing expertImpacted Resident (i.e. Black Bottom
Indigenous/ Aboriginal/ American	Community OrganizerEnvironment Indigenous Populace Representative
	Academia RepresentativeClergy/ReligiousHealth Disparity Advocate
	Academia RepresentativeClergy Educators
	Academia RepresentativeCommunity OrganizerEconomistEnvironment
canWhite	EconomistEnvironment Justice AdvocateHealth Disparity Advocate
	Academia RepresentativeEconomistEnvironment Justice Advocate
	Academia RepresentativeClergy/ReligiousEconomistEnvironment
	Academia RepresentativeClergy/ReligiousHistorianImpacted Resident
Bi racial	Community OrganizerEnvironment Genologist
	Clergy/ReligiousCommunity OrganizerCorporate Representative
can	Clergy/ReligiousCommunity OrganizerEconomistGrass Roots Organizer
	Community OrganizerEconomistGrass Roots OrganizerLegal
Reparations	Community OrganizerEnvironment Me....impacted native Detroit
	EconomistGrass Roots OrganizerHistorianImpacted Resident
canWhite	Academia RepresentativeHousing expertLegalSenior Citizen
	EconomistHistorianImpacted Resident (i.e. Black Bottom, returning
	EconomistFoundation RepresentativeHistorianHousing expert
canWhite	Academia RepresentativeClergy/ReligiousCommunity Organizer
Range of ethnicities included	Clergy/ReligiousEnvironment Emergent Strategist, Wise resident
	Clergy/ReligiousCommunity OrganizerEconomistHistorianHousing
	Clergy/ReligiousCommunity OrganizerEconomistHistorianHousing
	Academia RepresentativeCommunity OrganizerGrass Roots Organizer
canOtherWhite	EconomistImpacted Resident Finance

	Community OrganizerEnvironment Justice AdvocateGrass F
	Corporate RepresentativeEconomistFoundation Representa
I am quite opposed to the idea of a reparations task force in general, and don't have any s	Academia RepresentativeCommunity OrganizerImpacted R
Should not be limited to any r	Others? Please specify Taskforce needs to be compri
	Clergy/ReligiousCommunity OrganizerEconomistGrass Roo
	Academia RepresentativeClergy/ReligiousCommunity Orgar
	Environment Justice AdvocateImpacted Resident (i.e. Black
canWhite	EconomistFoundation RepresentativeHealth Disparity Advoc
All races should be considere	Environment Justice AdvocateHealth Disparity AdvocateHist
Other black americans of the	Community OrganizerContemporary ReparationistEconomis
	HistorianImpacted Resident (i Educator (college level)
can	Community OrganizerEconomistEnvironment Justice Advoc
Caucasians & Mongolians	HistorianHousing expertLegal Black American descendants
	EconomistHistorianLegalSenior Citizen
Any body who can empathize	EconomistFoundation RepresentativeHistorianImpacted Re:
	Others? Please specify They should be randomly cho:
	Clergy/ReligiousEconomistEnvironment Justice AdvocateHe
	EconomistHousing expertRestorative Justice Advocate
	Community OrganizerEconomistGrass Roots OrganizerHea
	Academia RepresentativeClergy/ReligiousCommunity Orgar
	Community OrganizerEnviron Artists have helped pave the v
	Community OrganizerEconomistHistorianSocial Justice Adv
	Community OrganizerEconomistFoundation Representative
	Community OrganizerEconomistGrass Roots OrganizerHist
	Community OrganizerImpacted Resident (i.e. Black Bottom,
	EconomistGrass Roots OrganizerHousing expertLegalRestc
	Academia RepresentativeCommunity OrganizerEconomistE
	Community OrganizerGrass Roots OrganizerHealth Disparit
	Community OrganizerHistorianImpacted Resident (i.e. Black
	Community OrganizerHistoria EDUCATION teacher (not adr
	Academia RepresentativeClel Parents of Detroit Children
	Academia RepresentativeClergy/ReligiousEconomistEnviror
	Clergy/ReligiousCommunity OrganizerCorporate Represent
	Community OrganizerEconomistGrass Roots OrganizerHist
	Academia RepresentativeClergy/ReligiousCommunity Orgar
	Community OrganizerEconomistImpacted Resident (i.e. Bla
	Academia RepresentativeCommunity OrganizerEconomistG
canWhite	Academia RepresentativeEconomistEnvironment Justice Ac
	Academia RepresentativeClel Committed to improving econ
	Community OrganizerEnvironment Justice AdvocateFounda
Any	Academia RepresentativeEconomistEnvironment Justice Ac
can	Community OrganizerCorporate RepresentativeEnvironmen
	Community OrganizerHistorianHousing expertImpacted Res
	Community OrganizerGrass F Clergy
Freedmen	Community OrganizerEcononr ADOS
Any other race/ethnic group	Community OrganizerFoundation RepresentativeHousing e)

canOtherWhite Academia RepresentativeEconomistEnvironment Justice Ac
Academia RepresentativeClergy/ReligiousCommunity Orgar
Academia RepresentativeEconomistLegal

Detroiter Clergy/ReligiousCorporate RepresentativeHistorianHousing
Academia RepresentativeCommunity OrganizerCorporate R
Community OrganizerHistorianHousing expertImpacted Res
EconomistHistorianLegalUrban PlannerYouth Representativ
Academia RepresentativeCommunity OrganizerCorporate R
Community OrganizerEnvironment Justice AdvocateHealth I
Historian

ALL Community OrganizerHistorianHousing expertImpacted Res
Corporate RepresentativeEconomistFoundation Representa
Community OrganizerEnvironment Justice AdvocateGrass F
Academia RepresentativeCommunity OrganizerEnvironmen

canWhite Community OrganizerFoundation RepresentativeImpacted F

Anyone of African descent (in Academia RepresentativeCommunity OrganizerCorporate R
Clergy/ReligiousCommunity OrganizerEconomistGrass Roo
Academia RepresentativeCommunity OrganizerEnvironmer
EconomistHistorianLegalOthe Generational Wealth Expert

of mixed Clergy/ReligiousCommunity C business owner
EconomistHousing expertImpacted Resident (i.e. Black Bott
Housing expert
Others? Please specify

I think the task force should b Clergy/ReligiousCommunity OrganizerCorporate Represent
Group that was most harmed Academia RepresentativeEnv Also, religious, corporate, four
African Americans of mixed r Academia RepresentativeCommunity OrganizerCorporate F
Corporate RepresentativeEconomistHistorianImpacted Res

canWhite Clergy/ReligiousEconomistFoundation RepresentativeHealth
Clergy/ReligiousCommunity OrganizerEnvironment Justice ,

There should be a required w Community OrganizerCorpor& possibly a researcher to work
Academia RepresentativeCommunity OrganizerCorporate F

Jewish Community OrganizerEconomistGrass Roots OrganizerHist

Whomever would be eligible f Academia RepresentativeClergy/ReligiousCommunity Orgar

Africans; African Descendant Academia RepresentativeHistorianLegal

I think the right thing will prev Academia RepresentativeGrass Roots OrganizerHistorianL
Academia RepresentativeClergy/ReligiousCommunity Orgar
Corporate RepresentativeEconomistGrass Roots Organizer

canWhite Clergy/ReligiousEnvironment Justice AdvocateHealth Dispa
Community OrganizerCorporate RepresentativeEconomistH
Academia RepresentativeCle Agriculture(think Black Farme

Multicultural on Blackhandsid EconomistFoundation Repres Artists, Gallerists, Curators
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Any race Academia RepresentativeCommunity OrganizerCorporate F

Any that have been impacted Clergy/ReligiousCommunity OrganizerGrass Roots Organiz

Majority of members ancestry Academia RepresentativeEconomistHealth Disparity Advoc
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Other Black people who don't	Community OrganizerHistoria Community elders not related
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Anything additional to If yes, please provide d Zip Code

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resident and small black business owner in gentrified area. Mmlewis2009@gmail.com

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Yes I believe that everyone born 1 48227

No 48228

No 48208

No 48214

No 48235

No 48066

No 48201

No 48226

Yes It is important that there be a 48221

No 48207

No 48215

No 48201

No 48204

with the taskforce and identify examples where this has been done, and what can be learn

No 48219

No 40875

No Re: Detroit residents, any rep: 48214

No 48206

Yes reparations can not listed in a I am an former resident of 48:

Yes Question #2 is not the best ql 48235

No 48208

Yes While I believe that a majority 48206

No 48223

Yes •The gathering of data, stakef 48206

Yes I believe the majority, at least 48033

No 48238

No 48202

No 48221

Yes I think people should be consi 48209

Yes 48206

Yes Task force membership shoul 48221

No		48221
No	None I can think of now.	48224
No		48221
No		48224
Yes	Please reconsider the yes/no	48216
No		48238
No		48219
No		48213
No		48223
No		48205
No		48212
Yes	In addition to my disciplines c	48207
No		48223
No		48216
Yes	The task force should not be c	48208
No		48208
No		48209
No		48206
No		48221
No		48226
No		48221
No		48209
Yes	The length of residency choic	48207
No		48205
No		48206
No		48203
No		48211
No		48224
No		48221
No		48227
Yes	This is a major undertaking ar	48207
No		48213
No		48203
No		48221
Yes	It is legally and morally ridicul	48195
No		48201
No		48208
No		48219
No		48235
Yes	No fake reparations PLZ	48227
No		48235
Yes	I think the task force should p	48210
No		48223
No		48214
No		48223
No		48219
Yes	Task Force should focus on E	48216

Yes	All ideas matter and expertise	48072
No		48214
Yes	The composition should reflect	48202
Yes	I think there should be more than	48221
Yes	Each council member should	48207
Yes	Each council member should	48207
No		48207
No		48207
No		48216
No		48228
Yes	It should definitely have people	48221
No		48202
No		48223
No		48235
No		48154
Yes	If a slave owner freed a slave	48202
No		48221
No	48207-3899	
Yes	The Task Force Committee should	48235
Yes	Size: A group size of 6-11 will be	48216
No		48216
No		48227
Yes	Add someone who is a close friend	48206
No		48235
Yes	Should be impartial and be able to	48206
No		48238
Yes	Does not have to be a Detroit resident	48207
No		48239
No		48238
Yes	must be able to commit 5-10 hours	48214
Yes	www.ADOS101.com https://www.youtube.com/watch?v=...	48215
Yes	This is a waste of time and resources	48080
No		48211
Yes	No one should serve within the	48238
No		48202
No		48205
Yes	I served as the Senior Legislator	48228
No		48203

Email Address

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gtwaller7@netscape.net
lovehallmosley@gmail.com
opera2two@gmail.com
revmsg1@aol.com

natashalane28@gmail.com
candacecnote@gmail.com

parrfam@aol.com
msshort@hotmail.com
jwingo5553@aol.com

dyamino5558@gmail.com
ied from those processes
Juliusdubose@hotmail.com
rhyen.robinson@gmail.com
David.m.bowser1914@gmail.
LetsDoSomething313@gmail.
Kimber2july@yahoo.com
Parrishb@detroitmi.gov
kwakuosei@gmail.com
spencer.lucker@gmail.com

Hatingan@gmail.com
dp@urban-organic.net
jubek.yb@gmail.com
Ced@Wayne.edu
pasionekj@gmail.com
Amanda@cocswdetroit.com

qtkenan2005@gmail.com
Geminitwix@yahoo.com
sanjuanbc16@gmail.com
mrwchb@gmail.com
kdhuntermedia@gmail.com
lbowens1999@netscape.net
ama21187@gmail.com
rhentz33@gmail.com

doobie1one@aol.com

Lori.wild@gmail.com
diekmanmatthew@gmail.com

dameongabe@gmail.com

angela fbosetti@gmail.com
blalond@umich.edu

jlameyer313@gmail.com
jhartrick@gmail.com
ctmorton@gmail.com
anthonymwashington@icloud.
trahgna@gmail.com

therbsm01@yahoo.com
Alexandria_mccurtis@yahoo.()

amck1673@gmail.com
Gloriacoles@yahoo.com
ginamedwards3@gmail.com
lingting2000@yahoo.com

gofuckyourself@hotmail.com
laurencareypatterson@gmail.
andy.gaijin@gmail.com
leekaren52@gmail.com
sachi.lewis@yahoo.com
wjji2@earthlink.net
Mpcox3@sbcglobal.net
erin@27thletterbooks.com

rogerjfrank@gmail.com
almqb7@gmail.com
gtubbs5@gmail.com

melmarkowicz@gmail.com

sclcdetroit@gmail.com

sclcdetroit@gmail.com

Kaylanicolerice@gmail.com

Smile4metomclark@gmail.com

Kmt9917@gmail.com

Rosmogburn@gmail.com

roon59@hotmail.com

mrrepair6@gmail.com

cacalloway@gmail.com

smodig618@gmail.com

waldropsteve@yahoo.com

jcalloway12@gmail.com

pudding46@yahoo.com

markdjacksonel@gmail.com

giroux.jennifer@gmail.com

jwalter22375@gmail.com

a1peopleschoice@gmail.com

Ernieern@aol.com

eli@gmail.com

stacey.deeringmpa@gmail.com

Treetop15881@gmail.com

maria.m.galarza@gmail.com

kgeedog7@gmail.com

lorris3230@gmail.com

alec.higgins@gmail.com

tenayhankins@gmail.com

aaronmg815@gmail.com

Redtailsala@gmail.com

thejanishazel@gmail.com



DEPARTMENTAL SUBMISSION

DEPARTMENT: Council Member Mary Waters
FILE NUMBER:

*** RE:**

Submitting reso. autho.

*** SUMMARY:**

Creation of Minority Business Taskforce

*** RECOMMENDATION:**

Approve

*** DEPARTMENTAL CONTACT:**

Name: Thomas Choske, Thomas.Choske@detroitmi.gov
Position: Policy and Communications Analyst

***=REQUIRED**



City of Detroit Detroit City Council

FROM THE DESK OF
Mary Waters, Member At-Large
2 Woodward Avenue, Suite 1340 Detroit, MI 48226

RESOLUTION ESTABLISHING MINORITY BUSINESS TASKFORCE

WHEREAS, the City of Detroit is dedicated to growing jobs and talent in the City; and

WHEREAS, developing and growing businesses in the City of Detroit is the best way to help the City rebound; and

WHEREAS, Detroit has the largest percentage of African American residents of any big city in the country; and

WHEREAS, African American and other racial minority-owned businesses face significant challenges; therefore

BE IT RESOLVED, that the Detroit City Council establish a task force to focus on understanding the needs of, and supporting, minority-owned businesses in the City of Detroit; and

BE IT FURTHER RESOLVED, that Councilmember Waters serve as Chair of the task force; and

BE IT FURTHER RESOLVED, that membership in this taskforce be open to other members of the Detroit City Council; and be it

FINALLY RESOLVED, That copies of this resolution be forwarded to Mayor Mike Duggan, Governor Gretchen Whitmer, and all interested public media, civil society, educational and civil groups and individuals..



DEPARTMENTAL SUBMISSION

DEPARTMENT: Council Member Mary Waters
FILE NUMBER:

*** RE:**

Submitting reso. autho.

*** SUMMARY:**

Creation of Taskforce on Senior Citizens

*** RECOMMENDATION:**

Approve

*** DEPARTMENTAL CONTACT:**

Name: Thomas Choske, Thomas.Choske@detroitmi.gov

Position: Policy and Communications Analyst

***=REQUIRED**



City of Detroit Detroit City Council

FROM THE DESK OF
Mary Waters, Member At-Large
2 Woodward Avenue, Suite 1340 Detroit, MI 48226

RESOLUTION ESTABLISHING SENIOR CITIZEN TASKFORCE

WHEREAS, the Senior population of Detroit represents some of the greatest Detroiters, who have helped build and shape this City over the years; and

WHEREAS, the City has the moral obligation to take care of those who have taken care of us; and

WHEREAS, the Detroit City Council has the authority and imperative to make life better for Senior Citizens in Detroit; and

WHEREAS, Senior Citizens deserve to have focus on relevant issues beyond the scope of established City Council committees; therefore

BE IT RESOLVED, that the Detroit City Council establish a task force to focus on listening to and supporting Senior Citizens in the City of Detroit; and

BE IT FURTHER RESOLVED, that Councilmember Waters serve as Chair of the task force; and

BE IT FURTHER RESOLVED, that membership in this taskforce be open to other members of the Detroit City Council; and be it

FINALLY RESOLVED, That copies of this resolution be forwarded to Mayor Mike Duggan, Governor Gretchen Whitmer, and all interested public media, civil society, educational and civil groups and individuals.



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1064

RE:

Submitting Reso. Autho. Contract No. 3055997

SUMMARY:

3055997 100% City Funding – To Provide Waste Removal Services. – Contractor: Birks Works Environmental, LLC – Location: 19719 Mt Elliot, Detroit, MI 48234 – Contract Period: Upon City Council Approval through May 31, 2022 – Total Contract Amount: \$40,000.00. **GENERAL SERVICES**

RECOMMENDATION:

3055997 100% City Funding – To Provide Waste Removal Services. – Contractor: Birks Works Environmental, LLC – Location: 19719 Mt Elliot, Detroit, MI 48234 – Contract Period: Upon City Council Approval through May 31, 2022 – Total Contract Amount: \$40,000.00. **GENERAL SERVICES**

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 3055997 referred to in the foregoing communication dated March 17, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1066

RE:

Submitting Reso. Autho. Contract No. 6004020

SUMMARY:

6004020 100% Capital Funding – To Provide Charging Stations and Infrastructure for Up to Fifty (50) Electric Vehicles for Municipal Parking. – Contractor: HAGE Automotive, LLC – Location: 2475 W Grand Boulevard, Detroit, MI 48208 – Contract Period: Upon City Council Approval through March 31, 2027 – Total Contract Amount: \$429,500.35.
GENERAL SERVICES

RECOMMENDATION:

6004020 100% Capital Funding – To Provide Charging Stations and Infrastructure for Up to Fifty (50) Electric Vehicles for Municipal Parking. – Contractor: HAGE Automotive, LLC – Location: 2475 W Grand Boulevard, Detroit, MI 48208 – Contract Period: Upon City Council Approval through March 31, 2027 – Total Contract Amount: \$429,500.35.
GENERAL SERVICES

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6004020 referred to in the foregoing communication dated March 17, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1078

RE:

Submitting Reso. Autho. Contract No. 6003138-A1

SUMMARY:

6003138 100% City Funding – AMEND 1 – To Provide an Increase of Funds Only for Landscape, Architecture, Surveying, Civil Engineering and Environmental Services for the Development of Public Spaces. – Contractor: Wade Trim Associates, Inc. – Location: 500 Griswold Street Suite 2500, Detroit, MI 48226 – Contract Period: December 1, 2020 through November 30, 2023 – Contract Increase Amount: \$200,000.00 – Total Contract Amount: \$725,000.00. **RECREATION**

RECOMMENDATION:

6003138 100% City Funding – AMEND 1 – To Provide an Increase of Funds Only for Landscape, Architecture, Surveying, Civil Engineering and Environmental Services for the Development of Public Spaces. – Contractor: Wade Trim Associates, Inc. – Location: 500 Griswold Street Suite 2500, Detroit, MI 48226 – Contract Period: December 1, 2020 through November 30, 2023 – Contract Increase Amount: \$200,000.00 – Total Contract Amount: \$725,000.00. **RECREATION**

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6003138-A1 referred to in the foregoing communication dated March 17, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1065

RE:

Submitting Reso. Autho. Contract No. 6003096-A2

SUMMARY:

6003096 100% Grant Funding – AMEND 2 – To Provide an Extension of Time and an Increase of Funds for the Continuation of Joseph Campau Greenway Development Services. – Contractor: Economic Development Corporation – Location: 500 Griswold Suite 2200, Detroit, MI 48226 – Contract Period: July 1, 2022 through September 30, 2022 – Contract Increase Amount: \$450,000.00 – Total Contract Amount: \$2,335,186.59.

HOUSING AND REVITALIZATION

Previous Contract Period: October 1, 2020 through June 30, 2022

RECOMMENDATION:

6003096 100% Grant Funding – AMEND 2 – To Provide an Extension of Time and an Increase of Funds for the Continuation of Joseph Campau Greenway Development Services. – Contractor: Economic Development Corporation – Location: 500 Griswold Suite 2200, Detroit, MI 48226 – Contract Period: July 1, 2022 through September 30, 2022 – Contract Increase Amount: \$450,000.00 – Total Contract Amount: \$2,335,186.59.

HOUSING AND REVITALIZATION

Previous Contract Period: October 1, 2020 through June 30, 2022

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6003096-A2 referred to in the foregoing communication dated March 17, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1067

RE:

Submitting Reso. Autho. Contract No. 6003194-A1

SUMMARY:

6003194 100% Grant Funding – AMEND 1 – To Provide an Extension of Time Only for Covid-19 Emergency Response to Extend Housing and Financial Services to Low/Moderate Income Residents Facing Foreclosure/Eviction. – Contractor: Bridging Communities – Location: 6900 McGraw, Detroit, MI 48210 – Contract Period: May 1, 2022 through April 30, 2023 – Amended Contract Amount: \$0.00.

HOUSING AND REVITALIZATION

Total Contract Amount: \$150,000.00

Original Contract Period: February 1, 2021 through April 30, 2022

RECOMMENDATION:

6003194 100% Grant Funding – AMEND 1 – To Provide an Extension of Time Only for Covid-19 Emergency Response to Extend Housing and Financial Services to Low/Moderate Income Residents Facing Foreclosure/Eviction. – Contractor: Bridging Communities – Location: 6900 McGraw, Detroit, MI 48210 – Contract Period: May 1, 2022 through April 30, 2023 – Amended Contract Amount: \$0.00.

HOUSING AND REVITALIZATION

Total Contract Amount: \$150,000.00

Original Contract Period: February 1, 2021 through April 30, 2022

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6003194-A1 referred to in the foregoing communication dated March 17, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1068

RE:

Submitting Reso. Autho. Contract No. 6003195-A1

SUMMARY:

6003195 100% Grant Funding – AMEND 1 – To Provide an Extension of Time Only for Covid-19 Emergency Response to Extend Housing and Financial Services to Low/Moderate Income Residents Facing Foreclosure/Eviction. – Contractor: Central Detroit Christian – Location: 1550 Taylor Street, Detroit, MI 48206 – Contract Period: May 1, 2022 through April 30, 2023 – Amended Contract Amount: \$0.00.

HOUSING AND REVITALIZATION

Total Contract Amount: \$150,000.00

Original Contract Period: February 16, 2021 through April 30, 2022

RECOMMENDATION:

6003195 100% Grant Funding – AMEND 1 – To Provide an Extension of Time Only for Covid-19 Emergency Response to Extend Housing and Financial Services to Low/Moderate Income Residents Facing Foreclosure/Eviction. – Contractor: Central Detroit Christian – Location: 1550 Taylor Street, Detroit, MI 48206 – Contract Period: May 1, 2022 through April 30, 2023 – Amended Contract Amount: \$0.00.

HOUSING AND REVITALIZATION

Total Contract Amount: \$150,000.00

Original Contract Period: February 16, 2021 through April 30, 2022

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6003195-A1 referred to in the foregoing communication dated March 17, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1069

RE:

Submitting Reso. Autho. Contract No. 6003197-A1

SUMMARY:

6003197 100% Grant Funding – AMEND 1 – To Provide an Extension of Time Only for Covid-19 Emergency Response to Extend Housing and Financial Services to Low/Moderate Income Residents Facing Foreclosure/Eviction. – Contractor: Jefferson East, Inc. – Location: 14628 East Jefferson, Detroit, MI 48215 – Contract Period: May 1, 2022 through April 30, 2023 – Amended Contract Amount: \$0.00.

HOUSING AND REVITALIZATION

Total Contract Amount: \$150,000.00

Original Contract Period: February 1, 2021 through April 30, 2022

RECOMMENDATION:

6003197 100% Grant Funding – AMEND 1 – To Provide an Extension of Time Only for Covid-19 Emergency Response to Extend Housing and Financial Services to Low/Moderate Income Residents Facing Foreclosure/Eviction. – Contractor: Jefferson East, Inc. – Location: 14628 East Jefferson, Detroit, MI 48215 – Contract Period: May 1, 2022 through April 30, 2023 – Amended Contract Amount: \$0.00.

HOUSING AND REVITALIZATION

Total Contract Amount: \$150,000.00

Original Contract Period: February 1, 2021 through April 30, 2022

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6003197-A1 referred to in the foregoing communication dated March 17, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1070

RE:

Submitting Reso. Autho. Contract No. 6003406-A1

SUMMARY:

6003406 100% Grant Funding – AMEND 1 – To Provide an Extension of Time Only for Covid-19 Emergency Response to Extend Housing and Financial Services to Low/Moderate Income Residents Facing Foreclosure/Eviction. – Contractor: Matrix Human Services – Location: 16260 Dexter, Detroit, MI 48221 – Contract Period: May 1, 2022 through April 30, 2023 – Amended Contract Amount: \$0.00. **HOUSING AND REVITALIZATION**

Total Contract Amount: \$328,040.00

Original Contract Period: March 9, 2021 through April 30, 2022

RECOMMENDATION:

6003406 100% Grant Funding – AMEND 1 – To Provide an Extension of Time Only for Covid-19 Emergency Response to Extend Housing and Financial Services to Low/Moderate Income Residents Facing Foreclosure/Eviction. – Contractor: Matrix Human Services – Location: 16260 Dexter, Detroit, MI 48221 – Contract Period: May 1, 2022 through April 30, 2023 – Amended Contract Amount: \$0.00. **HOUSING AND REVITALIZATION**

Total Contract Amount: \$328,040.00

Original Contract Period: March 9, 2021 through April 30, 2022

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6003406-A1 referred to in the foregoing communication dated March 17, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1085

RE:

Submitting Reso. Autho. Contract No. 6003196-A1

SUMMARY:

6003196 100% Grant Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Two (2) HUD Certified Positions in Providing Direct Support for Housing and Counseling Services. These Services are Required Due to the Increased Demand for Emergency Covid-19 Response to Extend Housing and Financial Services for Low/Moderate Income Residents Facing Foreclosure/Eviction. – Contractor: U Snap Bac, Inc. – Location: 14901 E Warren, Detroit, MI 48224 – Contract Period: May 1, 2022 through April 30, 2023 – Contract Increase Amount: \$92,027.00 – Total Contract Amount: \$150,000.00. **HOUSING AND REVITALIZATION**

Original Contract Period: February 1, 2021 through April 30, 2022

RECOMMENDATION:

6003196 100% Grant Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Two (2) HUD Certified Positions in Providing Direct Support for Housing and Counseling Services. These Services are Required Due to the Increased Demand for Emergency Covid-19 Response to Extend Housing and Financial Services for Low/Moderate Income Residents Facing Foreclosure/Eviction. – Contractor: U Snap Bac, Inc. – Location: 14901 E Warren, Detroit, MI 48224 – Contract Period: May 1, 2022 through April 30, 2023 – Contract Increase Amount: \$92,027.00 – Total Contract Amount: \$150,000.00. **HOUSING AND REVITALIZATION**

Original Contract Period: February 1, 2021 through April 30, 2022

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6003196-A1 referred to in the foregoing communication dated March 17, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1071

RE:

Submitting Reso. Autho. Contract No. 6003409-A1

SUMMARY:

6003409 100% Grant Funding – AMEND 1 – To Provide an Extension of Time Only for Covid-19 Emergency Response to Extend Housing and Financial Services to Low/Moderate Income Residents Facing Foreclosure/Eviction. – Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue Suite 800, Detroit, MI 48202 – Contract Period: May 1, 2022 through April 30, 2023 – Amended Contract Amount: \$0.00. **HOUSING AND REVITALIZATION**

Total Contract Amount: \$401,501.00

Original Contract Period: March 1, 2021 through April 30, 2022

RECOMMENDATION:

6003409 100% Grant Funding – AMEND 1 – To Provide an Extension of Time Only for Covid-19 Emergency Response to Extend Housing and Financial Services to Low/Moderate Income Residents Facing Foreclosure/Eviction. – Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue Suite 800, Detroit, MI 48202 – Contract Period: May 1, 2022 through April 30, 2023 – Amended Contract Amount: \$0.00. **HOUSING AND REVITALIZATION**

Total Contract Amount: \$401,501.00

Original Contract Period: March 1, 2021 through April 30, 2022

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6003409-A1 referred to in the foregoing communication dated March 17, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1072

RE:

Submitting Reso. Autho. Contract No. 6003928-A1

SUMMARY:

6003928 100% Grant Funding – AMEND 1 – To Provide an Increase of Funds Only for Additional Improvements to the E McNichols Center for ADA Compliance, Upgrading Existing Systems, and Improve Energy Efficiency. – Contractor: Matrix Human Services – Location: 13560 McNichols, Detroit, MI 48205 – Contract Period: February 28, 2021 through June 30, 2022 – Contract Increase Amount: \$200,000.00 – Total Contract Amount: \$386,469.00. **HOUSING AND REVITALIZATION**

RECOMMENDATION:

6003928 100% Grant Funding – AMEND 1 – To Provide an Increase of Funds Only for Additional Improvements to the E McNichols Center for ADA Compliance, Upgrading Existing Systems, and Improve Energy Efficiency. – Contractor: Matrix Human Services – Location: 13560 McNichols, Detroit, MI 48205 – Contract Period: February 28, 2021 through June 30, 2022 – Contract Increase Amount: \$200,000.00 – Total Contract Amount: \$386,469.00. **HOUSING AND REVITALIZATION**

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6003928-A1 referred to in the foregoing communication dated March 17, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1079

RE:

Submitting Reso. Autho. Contract No. 6004062

SUMMARY:

6004062 100% City Funding – To Provide North End Community Engagement. – Contractor: University of Detroit Mercy – Location: 4001 W McNichols, Detroit, MI 48221 – Contract Period: Upon City Council Approval through October 31, 2022 – Total Contract Amount: \$150,000.00. **PLANNING & DEVELOPMENT**

RECOMMENDATION:

6004062 100% City Funding – To Provide North End Community Engagement. – Contractor: University of Detroit Mercy – Location: 4001 W McNichols, Detroit, MI 48221 – Contract Period: Upon City Council Approval through October 31, 2022 – Total Contract Amount: \$150,000.00. **PLANNING & DEVELOPMENT**

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6004062 referred to in the foregoing communication dated March 17, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1080

RE:

Submitting Reso. Autho. Contract No. 6004247

SUMMARY:

6004247 100% City Funding – To Provide Technical Planning and Design Services for the North End Neighborhood Framework and Implementation Plan. – Contractor: Smithgroup, Inc. – Location: 500 Griswold Street Suite 1700, Detroit, MI 48226 – Contract Period: Upon City Council Approval through March 15, 2024 – Total Contract Amount: \$250,000.00.
PLANNING & DEVELOPMENT

RECOMMENDATION:

6004247 100% City Funding – To Provide Technical Planning and Design Services for the North End Neighborhood Framework and Implementation Plan. – Contractor: Smithgroup, Inc. – Location: 500 Griswold Street Suite 1700, Detroit, MI 48226 – Contract Period: Upon City Council Approval through March 15, 2024 – Total Contract Amount: \$250,000.00.
PLANNING & DEVELOPMENT

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6004247 referred to in the foregoing communication dated March 17, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



CITY OF DETROIT

LATISHA JOHNSON

COUNCIL MEMBER

MEMORANDUM

To: Gary Brown, Director, DWSD

Through: President Pro Tempore James Tate, Chair, Planning and Economic Development

From: Council Member Latisha Johnson submitting memorandum relative to

Date: 3/16/2022

RE: Sale of Property at 19015 Van Dyke

SUMMARY:

This memo is to request answers to the following questions regarding the sale of the property at 19015 Van Dyke.

1. Why is Oakland-Macomb Interceptor Drain (OMID) being given authority permanently over a City-owned asset that controls sewerage flow and thus affects sewerage collection within our boundaries?
2. How much did it cost the City of Detroit to build this regulatory gate?
3. When was this gate built?
4. If approval of this proposal allows OMID to control sewerage flow to the east side via the interceptor under Van Dyke or to direct it to the west side via the interceptor

under Seven Mile, how do they make that decision when they have no information on conditions in the larger collection system or responsibility for the consequences of their decisions?

5. Why is it advantageous to the City to effectively give away this asset?

6. Is there any way that this asset could be operated by OMID, in its current condition or a modified condition, that would be disadvantageous to the City or its residents?

7. Isn't it reasonable to assume that when extreme storm conditions occur, whether in a year, a decade, or a lifetime from now, that OMID will operate this regulatory valve to the advantage of their residents and businesses even if it overwhelms our neighborhoods with their sewerage?

8. Why is this matter being handled solely by P&DD and not DWSD?

9. What effect does this decision have on DWSD and GLWA operations?

10. What is the relationship between OMID and the Oakland-Macomb Interceptor Authority (OMIA)?

11. The OMIA currently has a large project inside Detroit on East Outer Drive at Van Dyke. Their above-ground structure covers the Outer Drive median and three traffic lanes and is a block long. It has been there for over a year, but the public has not been given any explanation as to what OMIA is doing to our City-owned interceptor. It also appears that OMIA has been given control of the sewerage lift station behind the Northeast Water Treatment Plant and uses locks to keep DWSD employees out. Has the City agreed to give OMIA control of that station and other sewerage lines that emanate from the Northeast site? If so, when did City Council approve that?

12. How does this connect to the gate at 19015 Van Dyke?

13. Does the approval of the easement give control over this regulatory valve and rights to operate, maintain, modify or reconstruct it, or has that been previously done?

14. Why is this eternal, when we cannot predict the character and potential abuse that could occur by future OMID leaders?

15. What other OMID or OMIA activities exist within Detroit?

DEPARTMENTAL CONTACT:

Name: Gary Gray

Position: Chief of Staff, Council Member Johnson

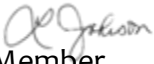


City of Detroit
Detroit City Council - District 4

MEMORANDUM

DATE: March 16, 2022

TO: Gary Brown, Director, DWSD

FROM: Latisha Johnson 
District 4 Council Member

THROUGH: President Pro Tempore James Tate, Chair, Planning & Economic Development

SUBJECT: **Sale of Property at 19015 Van Dyke**

This memo is to request answers to the following questions regarding the sale of the property at 19015 Van Dyke.

1. Why is Oakland-Macomb Interceptor Drain (OMID) being given authority permanently over a City-owned asset that controls sewerage flow and thus affects sewerage collection within our boundaries?
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4. If approval of this proposal allows OMID to control sewerage flow to the east side via the interceptor under Van Dyke or to direct it to the west side via the interceptor under Seven Mile, how do they make that decision when they have no information on conditions in the larger collection system or responsibility for the consequences of their decisions?
5. Why is it advantageous to the City to effectively give away this asset?
6. Is there any way that this asset could be operated by OMID, in its current condition or a modified condition, that would be disadvantageous to the City or its residents?

7. Isn't it reasonable to assume that when extreme storm conditions occur, whether in a year, a decade, or a lifetime from now, that OMID will operate this regulatory valve to the advantage of their residents and businesses even if it overwhelms our neighborhoods with their sewerage?
8. Why is this matter being handled solely by P&DD and not DWSD?
9. What effect does this decision have on DWSD and GLWA operations?
10. What is the relationship between OMID and the Oakland-Macomb Interceptor Authority (OMIA)?
11. The OMIA currently has a large project inside Detroit on East Outer Drive at Van Dyke. Their above-ground structure covers the Outer Drive median and three traffic lanes and is a block long. It has been there for over a year, but the public has not been given any explanation as to what OMIA is doing to our City-owned interceptor. It also appears that OMIA has been given control of the sewerage lift station behind the Northeast Water Treatment Plant and uses locks to keep DWSD employees out. Has the City agreed to give OMIA control of that station and other sewerage lines that emanate from the Northeast site? If so, when did City Council approve that?
12. How does this connect to the gate at 19015 Van Dyke?
13. Does the approval of the easement give control over this regulatory valve and rights to operate, maintain, modify or reconstruct it, or has that been previously done?
14. Why is this eternal, when we cannot predict the character and potential abuse that could occur by future OMID leaders?
15. What other OMID or OMIA activities exist within Detroit?



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1062

RE:

Submitting Reso. Autho. Contract No. 3054759

SUMMARY:

3054759 100% City Funding – To Provide Portable Ventilation and Roof Training Units. –
Contractor: Fire Vent, LLC – Location: 5998 Morgan Mill, Carson City, NV 89701 –
Contract Period: Upon City Council Approval through March 31, 2023 – Total Contract
Amount: \$26,896.00. **FIRE**

RECOMMENDATION:

3054759 100% City Funding – To Provide Portable Ventilation and Roof Training Units. –
Contractor: Fire Vent, LLC – Location: 5998 Morgan Mill, Carson City, NV 89701 –
Contract Period: Upon City Council Approval through March 31, 2023 – Total Contract
Amount: \$26,896.00. **FIRE**

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 3054759 referred to in the foregoing communication dated March 17, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1063

RE:

Submitting Reso. Autho. Contract No. 3055901

SUMMARY:

3055901 100% 2019 Homeland Security Grant Funding – To Provide Search and Rescue Equipment. – Contractor: Apollo Fire Equipment Co. – Location: 12584 Lakeshore Drive, Romeo, MI 48065 – Contract Period: Upon City Council Approval through March 31, 2023 – Total Contract Amount: \$39,093.69. **FIRE**

RECOMMENDATION:

3055901 100% 2019 Homeland Security Grant Funding – To Provide Search and Rescue Equipment. – Contractor: Apollo Fire Equipment Co. – Location: 12584 Lakeshore Drive, Romeo, MI 48065 – Contract Period: Upon City Council Approval through March 31, 2023 – Total Contract Amount: \$39,093.69. **FIRE**

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 3055901 referred to in the foregoing communication dated March 17, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1060

RE:

Submitting Reso. Autho. Contract No. 6004221

SUMMARY:

6004221 100% Bond Funding – To Provide Trash Out Services for Proposal N Release C Group C8 (SA). – Contractor: Detroit Grounds Crew, LLC – Location: 4101 Barham, Detroit, MI 48224 – Contract Period: Upon City Council Approval through July 31, 2022 – Total Contract Amount: \$95,319.00. **CITY DEMOLITION**

RECOMMENDATION:

6004221 100% Bond Funding – To Provide Trash Out Services for Proposal N Release C Group C8 (SA). – Contractor: Detroit Grounds Crew, LLC – Location: 4101 Barham, Detroit, MI 48224 – Contract Period: Upon City Council Approval through July 31, 2022 – Total Contract Amount: \$95,319.00. **CITY DEMOLITION**

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6004221 referred to in the foregoing communication dated March 17, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1059

RE:

Submitting Reso. Autho. Contract No. 6004220

SUMMARY:

6004220 100% Bond Funding – To Provide Trash Out Services for Proposal N Release C Group C7 (SA). – Contractor: Detroit Grounds Crew, LLC – Location: 4101 Barham, Detroit, MI 48224 – Contract Period: Upon City Council Approval through July 31, 2022 – Total Contract Amount: \$95,613.00. **CITY DEMOLITION**

RECOMMENDATION:

6004220 100% Bond Funding – To Provide Trash Out Services for Proposal N Release C Group C7 (SA). – Contractor: Detroit Grounds Crew, LLC – Location: 4101 Barham, Detroit, MI 48224 – Contract Period: Upon City Council Approval through July 31, 2022 – Total Contract Amount: \$95,613.00. **CITY DEMOLITION**

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6004220 referred to in the foregoing communication dated March 17, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1058

RE:

Submitting Reso. Autho. Contract No. 6004219

SUMMARY:

6004219 100% Bond Funding – To Provide Trash Out Services for Proposal N Release C Group C6 (SA). – Contractor: Detroit Grounds Crew, LLC – Location: 4101 Barham, Detroit, MI 48224 – Contract Period: Upon City Council Approval through July 31, 2022 – Total Contract Amount: \$88,830.00. **CITY DEMOLITION**

RECOMMENDATION:

6004219 100% Bond Funding – To Provide Trash Out Services for Proposal N Release C Group C6 (SA). – Contractor: Detroit Grounds Crew, LLC – Location: 4101 Barham, Detroit, MI 48224 – Contract Period: Upon City Council Approval through July 31, 2022 – Total Contract Amount: \$88,830.00. **CITY DEMOLITION**

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6004219 referred to in the foregoing communication dated March 17, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1084

RE:

Submitting Reso. Autho. Contract No. 3055002

SUMMARY:

3055002 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 12725 August. – Contractor: Gayanga Co. – Location: 1120 W Baltimore Suite 200, Detroit, MI 48202 – Contract Period: Upon City Council Approval through March 31, 2023 – Total Contract Amount: \$18,873.00. **CITY DEMOLITION**

RECOMMENDATION:

3055002 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 12725 August. – Contractor: Gayanga Co. – Location: 1120 W Baltimore Suite 200, Detroit, MI 48202 – Contract Period: Upon City Council Approval through March 31, 2023 – Total Contract Amount: \$18,873.00. **CITY DEMOLITION**

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 3055002 referred to in the foregoing communication dated March 17, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1057

RE:

Submitting Reso. Autho. Contract No. 6004218

SUMMARY:

6004218 100% Bond Funding – To Provide Trash Out Services for Proposal N Release C Group C5 (SA). – Contractor: Detroit Grounds Crew, LLC – Location: 4101 Barham, Detroit, MI 48224 – Contract Period: Upon City Council Approval through July 31, 2022 – Total Contract Amount: \$68,281.50. **CITY DEMOLITION**

RECOMMENDATION:

6004218 100% Bond Funding – To Provide Trash Out Services for Proposal N Release C Group C5 (SA). – Contractor: Detroit Grounds Crew, LLC – Location: 4101 Barham, Detroit, MI 48224 – Contract Period: Upon City Council Approval through July 31, 2022 – Total Contract Amount: \$68,281.50. **CITY DEMOLITION**

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6004218 referred to in the foregoing communication dated March 17, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1082

RE:

Submitting Reso. Autho. Contract No. 3055783

SUMMARY:

3055783 100% City Funding – To Provide Three Hundred (300) MP70 Wi-Fi Routers and Three Hundred (300) 3-Year Warranties via the MiDeal Agreement No. 190000001544. – Contractor: Motorola Solutions, Inc. – Location: 500 West Monroe Street, Chicago, IL 60661 – Contract Period: Upon City Council Approval through March 31, 2023 – Total Contract Amount: \$264,330.00. **POLICE**

RECOMMENDATION:

3055783 100% City Funding – To Provide Three Hundred (300) MP70 Wi-Fi Routers and Three Hundred (300) 3-Year Warranties via the MiDeal Agreement No. 190000001544. – Contractor: Motorola Solutions, Inc. – Location: 500 West Monroe Street, Chicago, IL 60661 – Contract Period: Upon City Council Approval through March 31, 2023 – Total Contract Amount: \$264,330.00. **POLICE**

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 3055783 referred to in the foregoing communication dated March 17, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant

City of Detroit

CITY COUNCIL


GABRIELA SANTIAGO-ROMERO

COUNCIL MEMBER, DISTRICT 6

MEMORANDUM

TO: James White, Police Department, Chief

THRU: Council Member Mary Sheffield, Council President

FROM: Council Member Gabriela Santiago-Romero 

DATE: March 14, 2022

RE: PHS 6.1 Motorola Solutions Radio Contract

The Motorola Solutions contract with the Police Department was originally for 213 Motorola Enhanced APX 6500 7/800 portable mobile and handheld replacement radios, then it was revised to:

- 50 APX Control Head/Mounting Kits
- 303 Motorola Enhanced APX 6500 7/800 Portable Mobile and Handheld Replacement radios

What was the event or reason that prompted this revision, which added to the same total amount of \$1,551,085.60?

- What needs of the Police Department have changed that requires the number of radios units to change?

What kind of deliverables, services, hardware, accessories, and staff are included in this two-way radio and wireless communication equipment contract?

What kind of professional services does this include (extended warranties, engineering, installation, maintenance, repair and training)?

What is the purchase history of Police radios and related equipment within the past 5 years?

How many portable mobile and handheld radios are being added versus replaced? What is the rationale for an additional inventory of radios?

Has there been an internal review of your radio fleet map to evaluate your deployment of equipment?

City of Detroit

CITY COUNCIL

- Is every radio assigned to a designated person or vehicle? How many are not assigned?
- How many radios are actively used daily, and how many radios are inactive or standing idle (not working, not active, not transmitting signals, radio silence) for a period of time?
- How many are needed for the purpose of maintaining continuity of operations?

What is the condition and quality of the current radio system we are currently operating with?

- Do these radios operate under the OpenSky system?
- As technology continues to advance, how does this system compare to other radio systems in the market?
- What future technologies are necessary to refresh these radio systems?
- Are you researching and performing feasibility studies to upgrade or replace the radio system infrastructure in the near future?
- If so, what would funding for an overhaul like this take, and what would happen to the system and radios that we currently have?

Please do not hesitate to contact my office if you have any questions by e-mailing Kristin Dayag (Kristin.dayag@detroitmi.gov) and copying Hank Kelley (hank.kelley@detroitmi.gov).

Thank you.

Cc: Honorable Detroit City Council
Louise Jones, City Clerk's Office
Gail Fulton, City Council Liaison



POLICE DEPARTMENT

Detroit Public Safety Headquarters
1301 Third St., Suite 75-751
Detroit, Michigan 48226

Phone 313-596-1800
TTY: 711
www.detroitmi.gov

March 21, 2022

The Honorable Gabriela Santiago-Romero
Detroit City Council
Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 1340
Detroit, Michigan 48226

SUBJECT: PHS 6.1 MOTOROLA SOLUTIONS RADIO CONTRACT

Dear Council Member Santiago-Romero:

In response to your memorandum dated March 14, 2022, the following information is submitted: (It should be noted numbers have been added to assist with responses)

- 1. The Motorola Solutions contract with the Police Department was originally for 213 Motorola Enhanced APX 6500 7/800 portable mobile and handheld replacement radios, then it was revised to:**

50 APX Control Head/Mounting Kits

303 Motorola Enhanced APX 6500 7/800 Portable Mobile and Handheld Replacement radios

What was the event or reason that prompted this revision, which added to the same total amount of \$1,551,085.60?

This is the original number of radios requested; the header was a typographical error.

- What needs of the Police Department have changed that requires the number of radios units to change?**

The number of units in the original request did not change; it was originally prepared in error.

- 2. What kind of deliverables, services, hardware, accessories, and staff are included in this two-way radio and wireless communication equipment contract?**

This purchase includes a radio, control head, microphone, antenna and related harness to install in public safety vehicles. No staff is included.



**CITY OF DETROIT
POLICE DEPARTMENT**

March 21, 2022

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3. What kind of professional services does this include (extended warranties, engineering, installation, maintenance, repair and training)?

Purchase includes 5 year warranty, maintenance, repair and training are done by the department.

4. What is the purchase history of Police radios and related equipment within the past 5 years?

Police has replaced the legacy radio equipment for vehicles in conjunction with the city's vehicle replacement plan. We are purchasing newer model radios as vehicles are ordered to eliminate equipment that is over 10 years old. Portable radios are purchased each year in small batches to get rid of the legacy radios that were purchased in 2004. Parts for the legacy radios are no longer produced.

5. How many portable mobile and handheld radios are being added versus replaced? What is the rationale for an additional inventory of radios?

The purchase of these units are all for replacement of older radios that are 10 years or more old. This is done each year with the purchase of new vehicles.

6. Has there been an internal review of your radio fleet map to evaluate your deployment of equipment?

A fleet map determines how the trunked radio system for each user group of an organization is controlled. We deploy talk groups specific to departments within the radio system. We are always making adjustments as needs arise.

- **Is every radio assigned to a designated person or vehicle? How many are not assigned?**

Radios are permanently mounted in public safety vehicles and are tracked by the car code of which the radio is installed. Every member is assigned a portable radio and is responsible for the care of the radio. Inventory varies based on retirements, repairs and new hires.



**CITY OF DETROIT
POLICE DEPARTMENT**

March 21, 2022

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- **How many radios are actively used daily, and how many radios are inactive or standing idle (not working, not active, not transmitting signals, radio silence) for a period of time?**

Each officer is assigned a radio that is mandatory to carry. Utilization changes based on the needs of the departments that utilize the system. Multiple agencies outside of Public Safety utilize the radio system in addition to Police, Fire, EMS, and Homeland Security.

- **How many are needed for the purpose of maintaining continuity of operations?**

For Police alone, currently approx. 3400 members and around 1200 police vehicles. This does not include base station radios or specialty units for Police, Fire, Homeland Security, or EMS.

7. What is the condition and quality of the current radio system we are currently operating with?

Radio system had microwave update in 2018 and transmitters updated in 2019.

- **Do these radios operate under the OpenSky system?**

No, we utilize a different system. The Detroit Public Safety Radio system is a 800Mhz P25 trunking radio system which is inter connected to the State of Michigan's statewide radio system.

- **As technology continues to advance, how does this system compare to other radio systems in the market?**

We are partnered with the Michigan Public Safety Communication systems, which is one of the largest in the country. This allows for interoperability throughout the state.



**CITY OF DETROIT
POLICE DEPARTMENT**

March 21, 2022

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- **What future technologies are necessary to refresh these radio systems?**

Currently the radio system is up to date. We will continue to work with the State to keep our system up to date.

- **Are you researching and performing feasibility studies to upgrade or replace the radio system infrastructure in the near future?**

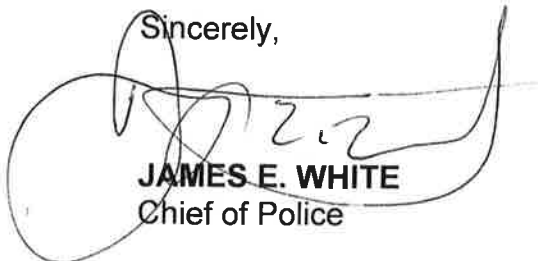
No, we currently work in conjunction with the state and have undergone upgrades over the past several years.

- **If so, what would funding for an overhaul like this take, and what would happen to the system and radios that we currently have?**

We will need to continue to replace legacy Mobile and Portable radios. As departments grow, the need for technology will balance in accordance.

Should you have any additional questions or concerns regarding this matter, please feel free to contact Commander Michael Parish, Chief of Staff in the Office of the Chief of Police at (313) 596-1803, Monday through Friday, 9:00 a.m. until 5:00 p.m.

Sincerely,



JAMES E. WHITE
Chief of Police

JEW/at



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1081

RE:

Submitting Reso. Autho. Contract No. 3055401

SUMMARY:

3055401 100% City Funding – To Provide Three Hundred (300) Dell Latitude Model 5430 Rugged Notebooks for Police Vehicles via MiDeal Agreement No. 071B6600111. – Contractor: Dell Marketing, LP – Location: One Dell Way, Round Rock, TX 78682 – Contract Period: Upon City Council Approval through March 31, 2023 – Total Contract Amount: \$544,824.00. **POLICE**

RECOMMENDATION:

3055401 100% City Funding – To Provide Three Hundred (300) Dell Latitude Model 5430 Rugged Notebooks for Police Vehicles via MiDeal Agreement No. 071B6600111. – Contractor: Dell Marketing, LP – Location: One Dell Way, Round Rock, TX 78682 – Contract Period: Upon City Council Approval through March 31, 2023 – Total Contract Amount: \$544,824.00. **POLICE**

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 3055401 referred to in the foregoing communication dated March 17, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1083

RE:

Submitting Reso. Autho. Contract No. 6004266

SUMMARY:

6004266 100% City Funding – To Provide Two (2) Mobile Command Post Vehicles, One (1) for Purchase and One (1) for Lease. – Contractor: LDV, Inc. – Location: 180 Industrial Drive, Wheatland Township, WI 53105 – Contract Period: Upon City Council Approval through March 28, 2023 – Total Contract Amount: \$962,484.00. **POLICE**

Waiver of Reconsideration Requested

RECOMMENDATION:

6004266 100% City Funding – To Provide Two (2) Mobile Command Post Vehicles, One (1) for Purchase and One (1) for Lease. – Contractor: LDV, Inc. – Location: 180 Industrial Drive, Wheatland Township, WI 53105 – Contract Period: Upon City Council Approval through March 28, 2023 – Total Contract Amount: \$962,484.00. **POLICE**

Waiver of Reconsideration Requested

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6004266 referred to in the foregoing communication dated March 17, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: Public Works - City Engineering
FILE NUMBER: Public Works - City Engineering-0216

*** RE:**

Submitting reso. autho. Petition No. x2022-78 – Scripps District Association, request encroachment for non-standard paving of a public alley, protective bollards to be installed within said public alley, façade elements of an historic building adjacent to

*** SUMMARY:**

The request is being made in relation to the site development at 3700 Trumbull Avenue.

*** RECOMMENDATION:**

Approve

*** DEPARTMENTAL CONTACT:**

Name: Jered Dean
Position: Manager II

***=REQUIRED**



CITY OF DETROIT
DEPARTMENT OF PUBLIC WORKS
CITY ENGINEERING DIVISION

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVE. SUITE 601
DETROIT, MICHIGAN 48226
PHONE: (313) 224-3949 • TTY: 711
FAX: (313) 224-3471
WWW.DETROITMI.GOV

March 11th, 2022

Honorable City Council:

RE: Petition No. x2022-78 – Scripps District Association, request encroachment for non-standard paving of a public alley, protective bollards to be installed within said public alley, façade elements of an historic building adjacent to the public alley, and for private drainage lines servicing the new development at 3700 Trumbull Avenue.

Petition No. x2022-78 – Scripps District Association, request encroachment for non-standard paving of a public alley, 18 ft. wide, protective bollards to be installed within said public alley, façade elements of an historic building adjacent to the public alley, and for private drainage lines servicing the new development at 3700 Trumbull Avenue.

The petition was referred to the City Engineering Division – DPW for investigation and report. This is our report.

The request is being made in relation to the site development at 3700 Trumbull Avenue.

The request was approved by the Solid Waste Division – DPW, and City Engineering Division – DPW. Traffic Engineering Division – DPW approves provided pedestrian traffic is accommodated, and a provision for a clear pedestrian walk, 6 feet wide, is a part of the resolution.

Detroit Water and Sewerage Department (DWSD) reports being involved, but they have no objection provided the DWSD encroachment provisions are followed. The DWSD provisions have been made a part of the resolution.

All other involved City Departments, including the Public Lighting Authority and Public Lighting Department; also privately owned utility companies have reported no objections to the encroachment. Provisions protecting all utility installations are part of the attached resolution.

I am recommending adoption of the attached resolution.

Respectfully submitted,

Richard Doherty, P.E., City Engineer
City Engineering Division – DPW

/JK

Cc: Ron Brundidge, Director, DPW
Mayor's Office – City Council Liaison

COUNCIL MEMBER _____

RESOLVED, that the Department of Public Works, City Engineering Division is hereby authorized and directed to issue permits to Scripps District Association or their assigns to install and maintain encroachments within the right of way, further described as: Land in the City of Detroit, Wayne County, Michigan;

1. Non-Standard alley paving, within the north-south public alley lying easterly of and adjacent to lots 33 through 44 and the northerly 8 ft. of Brainard Street, 44 ft. wide, vacated per City Council resolution of Dec 23rd, 1913 (JCC page 1842); and lying westerly of and adjacent to lots 45 through 56 and the northerly 8 ft. of Brainard Street, 44 ft. wide, vacated per City Council resolution of Dec 23rd, 1913 (JCC page 1842) all within "Hodges Brother's Subdivision" as recorded in Liber 1, Page 308 of Plats, Wayne County Records. Said encroachment will be designed to include 8" stamped concrete paving within the easterly 15 ft. of said public alley and an at-grade sidewalk constructed along the westerly 3 ft. of said alley.
2. Bollards (x3), to be installed within the public alley east of and adjacent to lots 37 and 38 of "Hodges Brother's Subdivision", as recorded in Liber 1, Page 308 of Plats, Wayne County Records. The 3 proposed bollards will be installed 1.25' east of the easterly line of said lots 37 and 38 and range no further apart than 10 ft. north and south of the common line between said lots 37 and 38. Said bollards are to be installed below grade no more than 3' and extend above grade at no more than 3'.
3. Façade of Historic Building constructed .042' within the westerly part of the public alley east of and adjacent to lots 37 and 38 of "Hodges Brother's Subdivision", as recorded in Liber 1, Page 308 of Plats, Wayne County Records.
4. Alley 21" Drainage Pipe, to be installed within the public alley, 18 ft. wide, between lots 40 and 49 of "Hodges Brother's Subdivision" as recorded in Liber 1, Page 308 of Plats, Wayne County Records. Said 21" drainage pipe will cross said public alley at a location along the westerly line of the public alley measured at 237.8' south of the southerly line of Selden Avenue, 50 ft. wide, to a location along the easterly line of the public alley measured at 233.1' south of the southerly line of Selden Avenue, 50 ft. wide. Said 21" drainage pipe will be installed approx. 10 to 12 ft. below grade.
5. Selden Avenue 21" Drainage Pipe, to be installed within Selden Avenue, 50 ft. wide, between lots 45 and 86 of "Hodges Brother's Subdivision" as recorded in Liber 1, Page 308 of Plats, Wayne County Records. Said 21" drainage pipe will cross Selden Avenue at a location along the northerly line of Selden Avenue measured at 51.7' east of the northwest corner of said lot 45 to a location along the southerly line of Selden Avenue measured at 57.3' east of the southwest corner of said lot 86. Said 21" drainage pipe will be installed approx. 6 to 8 ft. below grade.

PROVIDED, that if there is any cost for the removing and/or rerouting of any utility facilities, it shall be done at the expense of the petitioner and/or property owner; and be it further

PROVIDED, that access is maintained to all fire department connections, and be it further

PROVIDED, that by approval of this petition the Detroit Water and Sewerage Department (DWSD) does not waive any of its rights to its facilities located in the right-of-way, and at all times, DWSD, its agents or employees, shall have the right to enter upon the right-of-way to maintain, repair, alter,

service, inspect, or install its facilities. All costs incident to the damaging, dismantling, demolishing, removal and replacement of structures or other improvements herein permitted and incurred in gaining access to DWSD's facilities for maintenance, repairing, alteration, servicing or inspection caused by the encroachment shall be borne by the petitioner. All costs associated with gaining access to DWSD's facilities, which could normally be expected had the petitioner not encroached into the right-of-way, shall be borne by DWSD; and be it further

PROVIDED, that the petitioner maintain the DWSD required clearance of 18 feet above grade for maintenance excess and repair, and be it further

PROVIDED, that all construction performed under this petition shall not be commenced until after (5) days written notice to DWSD. Seventy-two (72) hours' notice shall also be provided in accordance with P.A. 53 1974, as amended, utilizing the MISS DIG one call system; and be it further

PROVIDED, that construction under this petition is subject to inspection and approval by DWSD forces. The cost of such inspection shall, at the discretion of DWSD, be borne by the petitioner; and be it further

PROVIDED, that if DWSD facilities located within the right-of-way shall break or be damaged as the result of any action on the part of the petitioner, then in such event the petitioner agrees to be liable for all costs incident to the repair, replacement or relocation of such broken or damaged DWSD facilities; and be it further

PROVIDED, that the petitioner shall hold DWSD harmless for any damages to the encroaching device constructed or installed under this petition which may be caused by the failure of DWSD's facilities; and be it further

PROVIDED, Scripps District Association or their assigns shall apply to the Buildings and Safety Engineering Department for a building permit prior to any construction. Also, if it becomes necessary to open cut public streets, bore, jack, occupy or barricade city rights-of-way for maintenance of encroachments such work shall be according to detail permit application drawings submitted to the City Engineering Division – DPW prior to any public right-of-way construction; and further

PROVIDED, that the necessary permits shall be obtained from the City Engineering Division – DPW and the Buildings and Safety Engineering Department. The encroachments shall be constructed and maintained under their rules and regulations; and further

PROVIDED, that all cost for the construction, maintenance, permits and use of the encroachments shall be borne by Scripps District Association or their assigns, and further

PROVIDED, that all costs incurred by privately owned utility companies and/or city departments to alter, adjust, and/or relocate their existing utility facilities located in close proximity to the encroachments shall be borne by Scripps District Association or their assigns. Should damages to utilities occur Scripps District Association or their assigns shall be liable for all incidental repair costs and waives all claims for damages to the encroaching installations; and further

PROVIDED, that no other rights in the public streets, alleys or other public place shall be considered waived by this permission which is granted expressly on the condition that said encroachments shall

be removed at any time when so directed by the City Council, and the public property affected shall be restored to a condition satisfactory to the City Engineering Division – DPW; and further

PROVIDED, that Scripps District Association or their assigns shall file with the Department of Public Works – City Engineering Division an indemnity agreement in form approved by the Law Department. The agreement shall save and protect the City of Detroit from any and all claims, damages or expenses that may arise by reason of the issuance of the permits and the faithful or unfaithful performance of Scripps District Association or their assigns of the terms thereof. Further, Scripps District Association or their assigns shall agree to pay all claims, damages or expenses that may arise out of the use, repair and maintenance of the proposed encroachments; and further

PROVIDED, that construction of the encroachments shall constitute acceptance of the terms and conditions as set forth in this resolution; and be it further

PROVIDED, this resolution is revocable at the will, whim or caprice of the City Council, and Scripps District Association acquires no implied or other privileges hereunder not expressly stated herein; and further

PROVIDED, that the encroachment permits shall not be assigned or transferred without the written approval of the City Council; and be it further

PROVIDED, that the City Clerk shall within 30 days record a certified copy of this resolution with the Wayne County Register of Deeds.

MAINTENANCE AGREEMENT

This agreement (this "Agreement") is made and entered into this ____ day of _____ 20²¹, by and between the City of Detroit, a Michigan municipal corporation, acting by and through its Department of Public Works (the "City"), and Scripps District Association, a Michigan non-profit corporation ("Owner") whose address is 6905 Telegraph Road, Suite 200, Bloomfield Hills, Michigan 48301.

NOW THEREFORE, for valuable consideration, including the covenants and undertaking herein contained, it is mutually agreed as follows:

1. **Purpose of Agreement:** Owner is the administrator of the Scripps District condominium located on a certain parcel described in Exhibit A attached hereto (the "Parcel"). City owns certain property adjacent to the Parcel. Inasmuch as persons entering or exiting from the Parcel may use the City-owned property, and/or to the extent that certain services benefiting the Parcel (for example, water and sewer) are located in the City-owned property, Owner has agreed to improve and maintain a portion of City-owned property in the location (the "Maintenance Area") and manner detailed in the plan attached as Exhibit B for the Term, as defined herein.
2. **Financial Responsibility:** It is understood that during the Term, all physical improvements and repairs to the Maintenance Area, as set forth herein, shall be at the sole cost and expense of Owner, subject to any express limitations set forth in this Agreement.
3. **Indemnification and Hold Harmless:** Owner hereby agrees to indemnify, defend and hold the City harmless from all loss, costs, expense, actions, claims of action, damages and liability (including attorneys' fees and costs) for injury to or death of any person or persons and for the damage to or destruction of property caused by Owner's actions or omissions in the course of or resulting from the maintenance activities contemplated by this Agreement.
4. **Insurance:** Owner covenants and agrees, at its sole cost and expense, to maintain or cause to be maintained for the mutual benefit of it and the City comprehensive general liability insurance on an occurrence form against claims for bodily injuries (including, but not limited to, death) or property damage (including, but not limited to, destruction) at any time occurring in the course of or resulting from work carried out by Owner upon, in or about the Maintenance Area, at combined single limits of not less than One Million Dollars (\$1,000,000.00) per occurrence and Two Million Dollars (\$2,000,000.00) in the aggregate. Such insurance coverage shall name the City of Detroit as an additional insured and shall provide that the same may not be cancelled or materially modified without prior written notice by certified mail to the City to the attention of City of Detroit, Finance Department, Coleman A. Young Municipal Center, Detroit, MI 48226; Attention: Risk Management Division. Said coverage may

be evidenced by a certificate of insurance issued upon so-called "blanket" coverage, or by either a certificate or the original of an insurance policy effecting such coverage. The insurance shall be primary and any such insurance or self-insurance maintained by the City shall be secondary and non-contributory and excess. Owner shall be responsible for payment of all deductibles relating to such insurance. The provisions requiring Owner to carry or cause to be carried such insurance shall not be constructed as waiving or restricting the liability of Owner under this Agreement.

5. **Term:** The term of this Agreement (the "Term") shall commence on the date of this Agreement and continue for five (5) years thereafter unless terminated or extended pursuant to the following:
 - a. The City may terminate this Agreement prior to the end of the Term in the event the City has designed and has committed to implement a uniform scheme for the improvement of an area of City-owned property that encompasses the Maintenance Area and other adjacent City-owned property. The aforesaid may include widening of streets or sidewalks and relocation of water or sewer facilities.
 - b. Owner may terminate this Agreement prior to the end of the Term if it sells or ground leases the Parcel or grants a mortgage lien or security interest in the Parcel or portion thereof.
 - c. In the event a party elects to terminate this Agreement pursuant to Sections 5(a) or 5(b) above, such party shall deliver to the other party written notice of such election at least thirty (30) days prior to the date on which termination shall be effective.
 - d. Following the five-year expiration (but not the early termination) of this Agreement, this Agreement shall automatically continue on month to month basis subject to final termination by either party upon delivery of at least thirty (30) days' written notice to the other party.
6. **Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan.
7. **Entire Agreement:** This Agreement constitutes the entire agreement between the parties. Any prior agreements, negotiations or representations not expressly set forth in this Agreement are of no force or effect. Any amendment to or modification of this Agreement shall be of no force or effect unless it is in writing and signed by an authorized signatory for each of the parties.
8. **Successors and Assigns:** This Agreement is for the exclusive benefit of the parties stated herein and shall not be deemed to give any legal or equitable right, remedy or claim whatsoever to any other person. Notwithstanding the aforesaid, Owner shall have the right, without requiring the City's consent to assign this Agreement to any purchaser of the Parcel or any affiliate of Owner; provided that if Owner assigns this Agreement to any unaffiliated third party purchaser of the Parcel, Owner shall notify the City in

writing no later than thirty (30) days after such assignment, and the City may, by written notice to Owner within forty-five (45) days after receiving such notice from Owner (subject to reasonable extension due to City Council recess), terminate this Agreement. Unless terminated as provided above, this Agreement shall be binding upon the parties' successors and assigns.

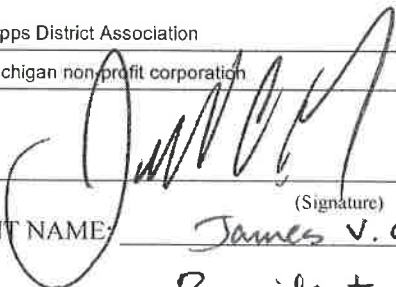
9. **Improvement Changes:** Any changes to the Maintenance Area, except as contemplated by this Agreement, are subject to the prior approval of the City. Owner shall not install or construct in the Maintenance Area any structure, fixture, furniture, or equipment (including but not limited to signs, lighting, fixtures, shades, canopies, or awnings) as may obstruct or in any way encroach upon the Maintenance Area except as set forth in Exhibit B or otherwise properly permitted by the City.

10. **Rights of City:** The parties understand that this Agreement in no way limits the property rights of the City with regard to the Maintenance Area.

11. **Certain Maintenance Obligations of Owner:** During the Term, Owner shall be responsible for the improvement and maintenance activities set forth on Exhibit B.

IN WITNESS WHEREOF, the City and the Owner, by and through their authorized officers and representatives, have executed this Agreement as follows:

Scripps District Association
a Michigan non-profit corporation

BY: 
(Signature)
PRINT NAME: James V. Clarke
ITS: President
(Duly Authorized Representative)

CITY OF DETROIT, through its Department of Public Works - City Engineering Division

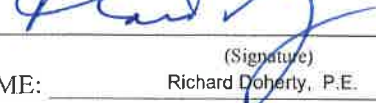
BY: 
(Signature)
PRINT NAME: Richard Doherty, P.E.
ITS: City Engineer

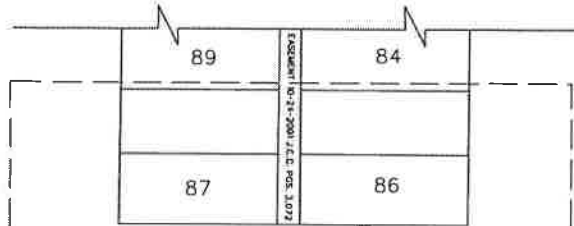
Exhibit A

PARCEL DESCRIPTION

Lots 33 through 56 of Hodges Brother's Subdivision, as recorded in Liber 1,
Page 308 of Plats, Wayne County Records

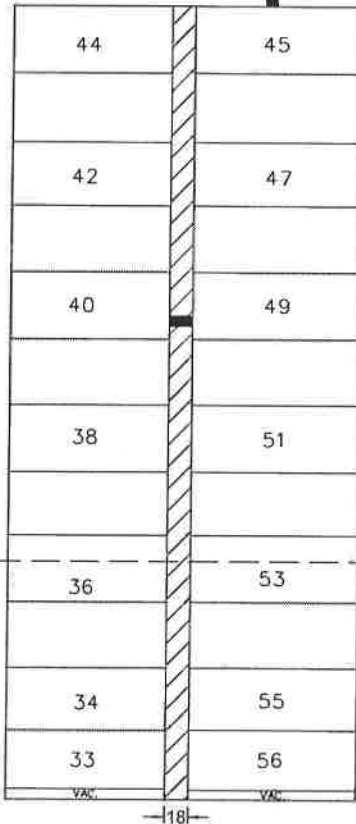
MAP_21_40

Petition No. x2022-78



SELDEN AVE 50 FT. WD.

TRUMBULL AVE 80 FT. WD.

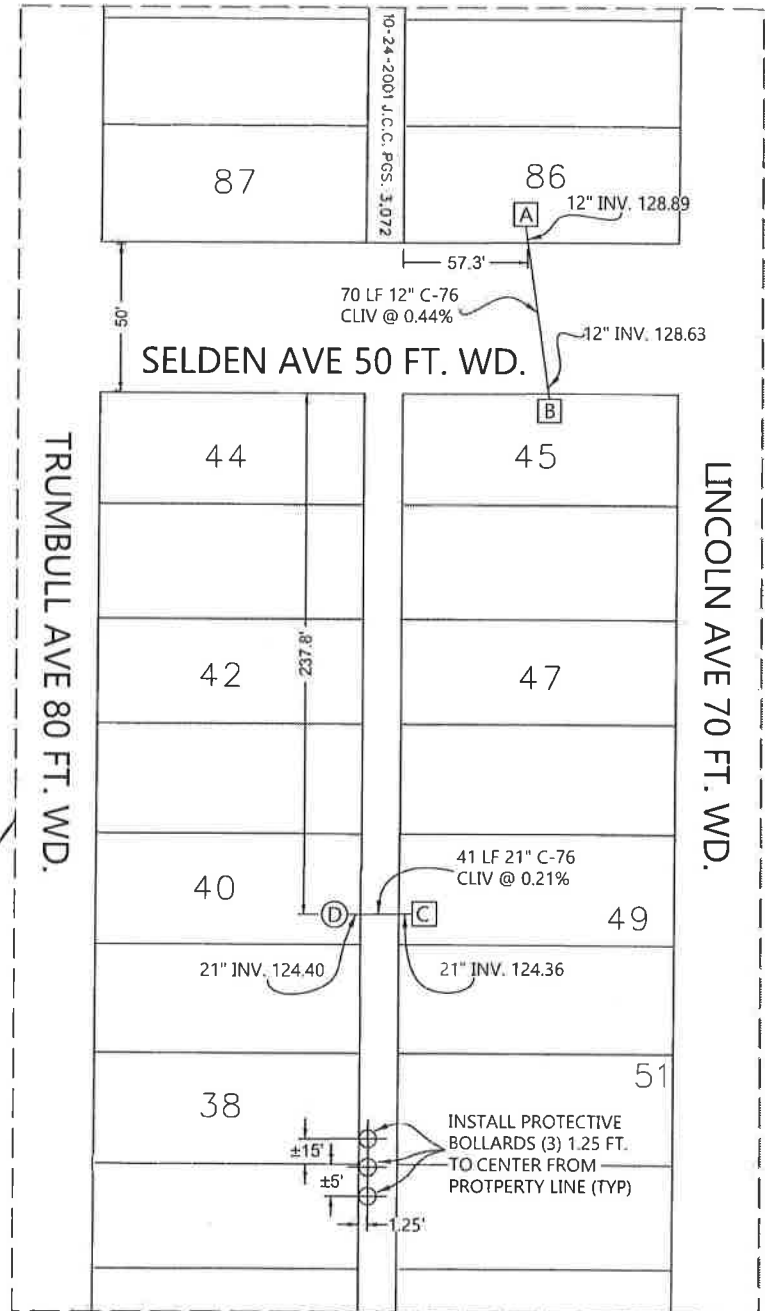


LINCOLN AVE 70 FT. WD.

BRAINARD ST 60 FT. WD.

LEGEND

- BELOW GRADE ENCROACHMENT
- ENCROACHMENT OF NON-STANDARD PAVING
- BOLLARDS (3) ENCROACHMENT



(FOR OFFICE USE ONLY)

CARTO 29 C

B					
A	DESCRIPTION	DRWN	CHKD	APPD	DATE
	REVISIONS				
	DRAWN BY	CHECKED		SA	
	DATE	APPROVED		JD	
	01-27-22				

REQUEST FOR ENCROACHMENT -
ALLEY CONVERSION TO EASEMENT,
CONSTRUCTION OF NON-STANDARD
ALLEY FOR CONDO DEVELOPMENT,
WITH BELOW GRADE STORM WATER
DRAINAGE

CITY OF DETROIT	
CITY ENGINEERING DIVISION	
SURVEY BUREAU	
JOB NO.	
DRWG. NO.	01-01

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2022-78
Name of Petitioner	Scripps District Association
Description of Petition	Request to encroach into Selden Street and the public alley bounded Selden Street, Lincoln Street, Brainard Street, and Trumbull Street for the purpose of installing bollards and constructing non-standard grading for said public alley, installing a private drainage line crossing said public alley and Selden Street
Type of Petition	Alley Vacation/Encroachment/Utility Vacation
Submission Date	03/07/2022
Concerned Departments	Department of Public Works, Planning and Development Department, City Engineering Division
Petitioner Contact	Scripps District Association 6905 Telegraph Road Suite 200 Bloomfield Hills, MI 48301 deanj@detroitmi.gov



DEPARTMENTAL SUBMISSION

DEPARTMENT: Public Works - City Engineering
FILE NUMBER: Public Works - City Engineering-0215

*** RE:**

Submitting reso. autho. Petition No. x2022-18 – Woodward Acquisition Company, LLC, request for the encroachment adjacent to 1225 Woodward Avenue.

*** SUMMARY:**

The request is being made to approve a pre-existing encroachments in the street and alley adjacent to 1225 Woodward Avenue.

*** RECOMMENDATION:**

Approve

*** DEPARTMENTAL CONTACT:**

Name: Jered Dean
Position: Manager II

***=REQUIRED**



CITY OF DETROIT
DEPARTMENT OF PUBLIC WORKS
CITY ENGINEERING DIVISION

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVE. SUITE 601
DETROIT, MICHIGAN 48226
PHONE: (313) 224-3949 • TTY: 711
FAX: (313) 224-3471
WWW.DETROITMI.GOV

March 11th, 2022

Honorable City Council:

RE: Petition No. x2022-18 – Woodward Acquisition Company, LLC, request for the encroachment adjacent to 1225 Woodward Avenue.

Petition No. x2022-18 – Woodward Acquisition Company, LLC, request for the encroachment adjacent to 1225 Woodward Avenue, 120 ft. wide.

The petition was referred to the City Engineering Division – DPW for investigation and report. This is our report.

The request is being made to approve a pre-existing encroachments in the street and alley adjacent to 1225 Woodward Avenue.

The request was approved by the Solid Waste Division – DPW, and City Engineering Division – DPW. Traffic Engineering Division – DPW approves provided pedestrian traffic is accommodated, and a provision for a clear pedestrian walk, 6 feet wide, is a part of the resolution.

Detroit Water and Sewerage Department (DWSD) reports being involved, but they have no objection provided the DWSD encroachment provisions are followed. The DWSD provisions have been made a part of the resolution.

All other involved City Departments, including the Public Lighting Authority and Public Lighting Department; also privately owned utility companies have reported no objections to the encroachment. Provisions protecting all utility installations are part of the attached resolution.

I am recommending adoption of the attached resolution.

Respectfully submitted,

Richard Doherty, P.E., City Engineer
City Engineering Division – DPW

/JK

Cc: Ron Brundidge, Director, DPW
Mayor's Office – City Council Liaison

COUNCIL MEMBER _____

RESOLVED, that the Department of Public Works, City Engineering Division is hereby authorized and directed to issue permits to Woodward Acquisition Company, LLC or their assigns to install and maintain encroachments within the right of way, located within Woodward Avenue, 120 ft. wide, further described as: Land in the City of Detroit, Wayne County, Michigan;

1. Below-Grade Vault, along the sidewalk of the easterly part of Woodward Avenue, 120 ft. wide, adjacent to lot 37 of "Section 8 of the Governor and Judges Plan" as recorded in Liber 34, Page 543 of Plats, Wayne County Records. Said encroachment will extend 18.6' east from the westerly line of Woodward Avenue for a length of 58' and extend to a depth of 20' below grade.
2. Below-Grade Vault, along the alley adjacent to lot 37 of "Section 8 of the Governor and Judges Plan" as recorded in Liber 34, Page 543 of Plats, Wayne County Records. Said encroachment will extend 4.4' west from the westerly line of said lot 37 for a length of 57.6'.
3. Awning, on the easterly part of Woodward Avenue, 120 ft. wide, adjacent to lot 37 of "Section 8 of the Governor and Judges Plan" as recorded in Liber 34, Page 543 of Plats, Wayne County Records. Said encroachment will extend 8' east from the westerly line of Woodward Avenue for a length of 60' and range at a height from 9' to 20'-2" above grade.
4. Cornice, on the easterly part of Woodward Avenue, 120 ft. wide, adjacent to lot 37 of "Section 8 of the Governor and Judges Plan" as recorded in Liber 34, Page 543 of Plats, Wayne County Records. Said encroachment will extend 2.3' east from the westerly line of Woodward Avenue for a length of 60' and range at a height from 114' to 120'-4" above grade.
5. Fire Escape, along the alley adjacent to lot 37 of "Section 8 of the Governor and Judges Plan" as recorded in Liber 34, Page 543 of Plats, Wayne County Records. Said encroachment will extend 4' west from the westerly line of said lot 37 for a length of 36', ranging in height from 12' to 118' above grade.

PROVIDED, that if there is any cost for the removing and/or rerouting of any utility facilities, it shall be done at the expense of the petitioner and/or property owner; and be it further

PROVIDED, that access is maintained to all fire department connections, and be it further

PROVIDED, that a minimum 6 feet wide clear unobstructed sidewalk shall be maintained for pedestrian traffic at all times, and be it further

PROVIDED, that by approval of this petition the Detroit Water and Sewerage Department (DWSD) does not waive any of its rights to its facilities located in the right-of-way, and at all times, DWSD, its agents or employees, shall have the right to enter upon the right-of-way to maintain, repair, alter, service, inspect, or install its facilities. All costs incident to the damaging, dismantling, demolishing, removal and replacement of structures or other improvements herein permitted and incurred in gaining access to DWSD's facilities for maintenance, repairing, alteration, servicing or inspection caused by the encroachment shall be borne by the petitioner. All costs associated with gaining access to DWSD's facilities, which could normally be expected had the petitioner not encroached into the right-of-way, shall be borne by DWSD; and be it further

PROVIDED, that the petitioner maintain the DWSD required clearance of 18 feet above grade for maintenance excess and repair, and be it further

PROVIDED, that all construction performed under this petition shall not be commenced until after (5) days written notice to DWSD. Seventy-two (72) hours' notice shall also be provided in accordance with P.A. 53 1974, as amended, utilizing the MISS DIG one call system; and be it further

PROVIDED, that construction under this petition is subject to inspection and approval by DWSD forces. The cost of such inspection shall, at the discretion of DWSD, be borne by the petitioner; and be it further

PROVIDED, that if DWSD facilities located within the right-of-way shall break or be damaged as the result of any action on the part of the petitioner, then in such event the petitioner agrees to be liable for all costs incident to the repair, replacement or relocation of such broken or damaged DWSD facilities; and be it further

PROVIDED, that the petitioner shall hold DWSD harmless for any damages to the encroaching device constructed or installed under this petition which may be caused by the failure of DWSD's facilities; and be it further

PROVIDED, Woodward Acquisition Company, LLC or their assigns shall apply to the Buildings and Safety Engineering Department for a building permit prior to any construction. Also, if it becomes necessary to open cut public streets, bore, jack, occupy or barricade city rights-of-way for maintenance of encroachments such work shall be according to detail permit application drawings submitted to the City Engineering Division – DPW prior to any public right-of-way construction; and further

PROVIDED, that the necessary permits shall be obtained from the City Engineering Division – DPW and the Buildings and Safety Engineering Department. The encroachments shall be constructed and maintained under their rules and regulations; and further

PROVIDED, that all cost for the construction, maintenance, permits and use of the encroachments shall be borne by Woodward Acquisition Company, LLC or their assigns, and further

PROVIDED, that all costs incurred by privately owned utility companies and/or city departments to alter, adjust, and/or relocate their existing utility facilities located in close proximity to the encroachments shall be borne by Woodward Acquisition Company, LLC or their assigns. Should damages to utilities occur Woodward Acquisition Company, LLC or their assigns shall be liable for all incidental repair costs and waives all claims for damages to the encroaching installations; and further

PROVIDED, that no other rights in the public streets, alleys or other public place shall be considered waived by this permission which is granted expressly on the condition that said encroachments shall be removed at any time when so directed by the City Council, and the public property affected shall be restored to a condition satisfactory to the City Engineering Division – DPW; and further

PROVIDED, that Woodward Acquisition Company, LLC or their assigns shall file with the Department of Public Works – City Engineering Division an indemnity agreement in form approved by the Law Department. The agreement shall save and protect the City of Detroit from any and all claims, damages or expenses that may arise by reason of the issuance of the permits and the faithful or unfaithful performance of Woodward Acquisition Company, LLC or their assigns of the terms thereof. Further, Woodward Acquisition Company, LLC or their assigns shall agree to pay all claims,

damages or expenses that may arise out of the use, repair and maintenance of the proposed encroachments; and further

PROVIDED, that construction of the encroachments shall constitute acceptance of the terms and conditions as set forth in this resolution; and be it further

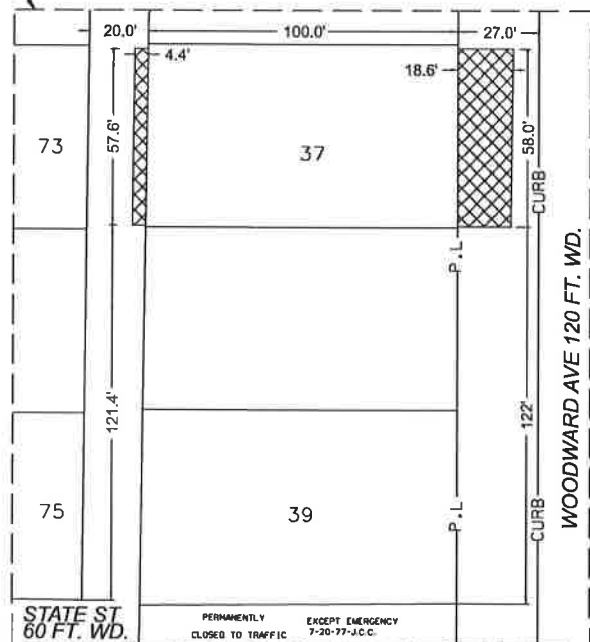
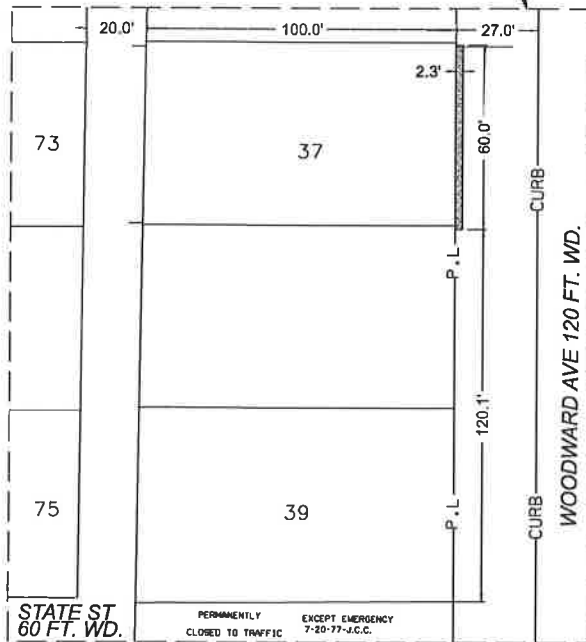
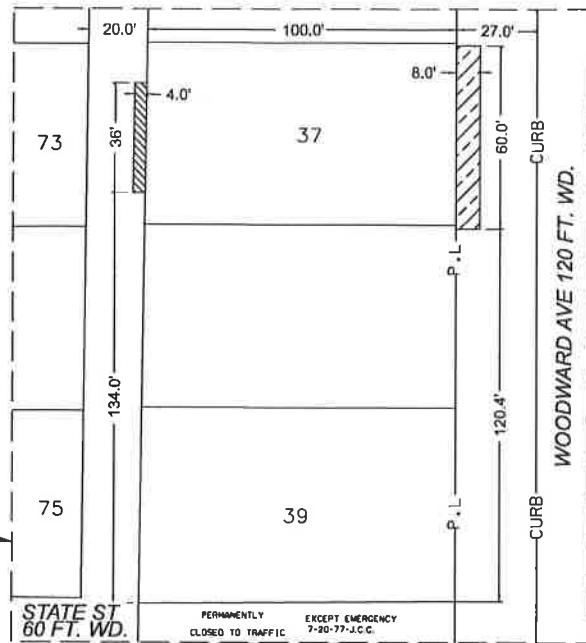
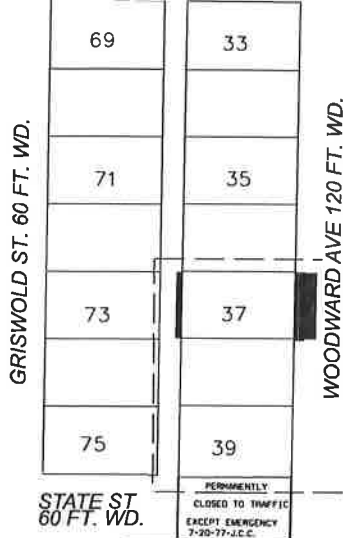
PROVIDED, this resolution is revocable at the will, whim or caprice of the City Council, and Woodward Acquisition Company, LLC acquires no implied or other privileges hereunder not expressly stated herein; and further

PROVIDED, that the encroachment permits shall not be assigned or transferred without the written approval of the City Council; and be it further

PROVIDED, that the City Clerk shall within 30 days record a certified copy of this resolution with the Wayne County Register of Deeds.

MAP-21-78 Petition No. x2022-18

GRAND RIVER AVE. 60 FT. WD.



LEGEND

- REQUEST ENCROACHMENT
- FIRE ESCAPE BEGINNING AT GRADE AND EXTENDING TO 118'-0" ABOVE GRADE - (SEE DETAIL-A)
- FRONT AWNING BEGINNING AT 9'-0" FEET ABOVE GRADE AND EXTENDS TO 20'-2" ABOVE GRADE - (SEE DETAIL-A)
- VAULT ENCROACHMENTS BEGINNING AT GRADE AND EXTENDING 20'-0" BELOW GRADE - (SEE DETAIL-B)
- FRONT UPPER CORNICE STARTING AT 114'-0" ABOVE GRADE AND EXTENDS TO 120'-4" ABOVE GRADE - (SEE DETAIL-C)

(FOR OFFICE USE ONLY)

CARTO 28 B

B					
A					
DESCRIPTION					
REVISIONS					
DRAWN BY	SA	CHECKED			
DATE	02-18-2022	APPROVED	JD		

REQUEST ENCROACHMENT
INTO THE ROW
WITHIN THE BLOCK BOUNDED BY
STATE ST. , WOODWARD AVE.,
GRAND RIVER AVE. , AND GRISWOLD ST. .

CITY OF DETROIT
CITY ENGINEERING DIVISION
SURVEY BUREAU

JOB NO. 01-01

DRWG.NO.

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2022-18
Name of Petitioner	Woodward Acquisition Company LLC Represented by Giffels Webster
Description of Petition	Request for the encroachment below-grade vaults lying adjacent to 1225 Woodward Avenue.
Type of Petition	Vacation/Easement
Submission Date	01/19/2022
Concerned Departments	Department of Public Works - City Engineering Division, Planning and Development Department
Petitioner Contact	Michael Marks 28 West Adams Avenue, Suite 1200 Detroit, MI 48226 313.962.4442 313.980.1469 mmarks@giffelswebster.com



CITY OF DETROIT

SCOTT BENSON

COUNCIL MEMBER

MEMORANDUM

To: David Bell, Director, BSEED Brad Dick, Group Executive

Through: President Brenda Jones, Detroit City Council

From: Council Member Scott Benson submitting memorandum relative to

Date: 12/1/2021

RE: CONSTITUENT CONCERNS STERRITT & ST CLAIR

SUMMARY:

My office has received calls regarding illegal dumping in the area surrounding the intersection of Sterritt and St Clair streets. This area is in need of code enforcement as the illegal dumping is out of control and becoming a health hazard due to the vermin being attracted to the dumped piles of debris. Please conduct code a enforcement blitz and have City crews remove the debris from the neighborhood and right of way.

Please provide a report to the PH&S Standing Committee at the conclusion of these efforts. Do not hesitate to call my office if you have any questions or concerns regarding this request, 313-224-1198.

DEPARTMENTAL CONTACT:

Name: Kerwin Wimberley

Position: Senior Policy Analyst



City of Detroit

COUNCILMAN SCOTT R. BENSON

MEMORANDUM

TO: David Bell, Director, BSEED
Brad Dick, Group Executive

FROM: Hon. Scott Benson, City Council District 3

CC: Hon. Janice Winfrey, City Clerk
Gail Fulton, Mayor's Office

VIA: President Brenda Jones, Detroit City Council

DATE: 1 Dec 2021

RE: CONSTITUENT CONCERNS STERRITT & ST CLAIR

My office has received calls regarding illegal dumping in the area surrounding the intersection of Sterritt and St Clair streets. This area is in need of code enforcement as the illegal dumping is out of control and becoming a health hazard due to the vermin being attracted to the dumped piles of debris. Please conduct code a enforcement blitz and have City crews remove the debris from the neighborhood and right of way.

Please provide a report to the PH&S Standing Committee at the conclusion of these efforts. Do not hesitate to call my office if you have any questions or concerns regarding this request, 313-224-1198.





CITY OF DETROIT

GABRIELA SANTIAGO-ROMERO

COUNCIL MEMBER

MEMORANDUM

To: Chief James White, Police Department

Through: Council President Mary Sheffield

From: Council Member Gabriela Santiago-Romero submitting memorandum relative to

Date: 3/14/2022

RE: Motorola Solutions Radio Contract

SUMMARY:

The Motorola Solutions contract with the Police Department was originally for 213 Motorola Enhanced APX 6500 7/800 portable mobile and handheld replacement radios, then it was revised to:

- 50 APX Control Head/Mounting Kits
- 303 Motorola Enhanced APX 6500 7/800 Portable Mobile and Handheld Replacement radios

What was the event or reason that prompted this revision, which added to the same total amount of \$1,551,085.60?

- What needs of the Police Department have changed that requires the number of radios units to change?

What kind of deliverables, services, hardware, accessories, and staff are included in this two-way radio and wireless communication equipment contract?

What kind of professional services does this include (extended warranties, engineering, installation, maintenance, repair and training)?

What is the purchase history of Police radios and related equipment within the past 5 years?

How many portable mobile and handheld radios are being added versus replaced? What is the rationale for an additional inventory of radios?

Has there been an internal review of your radio fleet map to evaluate your deployment of equipment?

- Is every radio assigned to a designated person or vehicle? How many are not assigned?
- How many radios are actively used daily, and how many radios are inactive or standing idle (not working, not active, not transmitting signals, radio silence) for a period of time?
- How many are needed for the purpose of maintaining continuity of operations?

What is the condition and quality of the current radio system we are currently operating with?

- Do these radios operate under the OpenSky system?
- As technology continues to advance, how does this system compare to other radio systems in the market?
- What future technologies are necessary to refresh these radio systems?
- Are you researching and performing feasibility studies to upgrade or replace the radio system infrastructure in the near future?
- If so, what would funding for an overhaul like this take, and what would happen to the system and radios that we currently have?

Please do not hesitate to contact my office if you have any questions by e-mailing Kristin Dayag (Kristin.dayag@detroitmi.gov) and copying Hank Kelley (hank.kelley@detroitmi.gov).
Thank you.

DEPARTMENTAL CONTACT:

Name: Kristin Dayag

Position: Interim Chief of Staff

City of Detroit

CITY COUNCIL


GABRIELA SANTIAGO-ROMERO

COUNCIL MEMBER, DISTRICT 6

MEMORANDUM

TO: James White, Police Department, Chief

THRU: Council Member Mary Sheffield, Council President

FROM: Council Member Gabriela Santiago-Romero 

DATE: March 14, 2022

RE: PHS 6.1 Motorola Solutions Radio Contract

The Motorola Solutions contract with the Police Department was originally for 213 Motorola Enhanced APX 6500 7/800 portable mobile and handheld replacement radios, then it was revised to:

- 50 APX Control Head/Mounting Kits
- 303 Motorola Enhanced APX 6500 7/800 Portable Mobile and Handheld Replacement radios

What was the event or reason that prompted this revision, which added to the same total amount of \$1,551,085.60?

- What needs of the Police Department have changed that requires the number of radios units to change?

What kind of deliverables, services, hardware, accessories, and staff are included in this two-way radio and wireless communication equipment contract?

What kind of professional services does this include (extended warranties, engineering, installation, maintenance, repair and training)?

What is the purchase history of Police radios and related equipment within the past 5 years?

How many portable mobile and handheld radios are being added versus replaced? What is the rationale for an additional inventory of radios?

Has there been an internal review of your radio fleet map to evaluate your deployment of equipment?

City of Detroit

CITY COUNCIL

- Is every radio assigned to a designated person or vehicle? How many are not assigned?
- How many radios are actively used daily, and how many radios are inactive or standing idle (not working, not active, not transmitting signals, radio silence) for a period of time?
- How many are needed for the purpose of maintaining continuity of operations?

What is the condition and quality of the current radio system we are currently operating with?

- Do these radios operate under the OpenSky system?
- As technology continues to advance, how does this system compare to other radio systems in the market?
- What future technologies are necessary to refresh these radio systems?
- Are you researching and performing feasibility studies to upgrade or replace the radio system infrastructure in the near future?
- If so, what would funding for an overhaul like this take, and what would happen to the system and radios that we currently have?

Please do not hesitate to contact my office if you have any questions by e-mailing Kristin Dayag (Kristin.dayag@detroitmi.gov) and copying Hank Kelley (hank.kelley@detroitmi.gov).
Thank you.

Cc: Honorable Detroit City Council
Louise Jones, City Clerk's Office
Gail Fulton, City Council Liaison



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of the Assessor
FILE NUMBER: OCFO-Office of the Assessor-0017

*** RE:**

Submitting reso. autho. Morningside Commons II LDHA, LLC – Payment in Lieu of Taxes (PILOT)

*** SUMMARY:**

U-SNAP-BAC, Inc. has formed Morningside Commons II Limited Dividend Housing Association, LLC in order to develop the Project known as Morningside.

*** RECOMMENDATION:**

Recommend approval.

*** DEPARTMENTAL CONTACT:**

Name: Janet Burke
Position: Financial Analyst II, OCFO-Office of the Assessor

***=REQUIRED**



OFFICE OF THE CHIEF FINANCIAL OFFICER
Office of the Assessor

Coleman A. Young Municipal Center Phone 313•224•3011
2 Woodward Avenue, Suite 824 Fax 313•224•9400
Detroit, [Michigan 48226](http://Michigan.48226) www.detroitmi.gov

March 8, 2022

Honorable City Council

RE: Morningside Commons II Limited Dividend Housing Association, LLC – Payment in Lieu of Taxes (PILOT)

U-SNAP-BAC, Inc. has formed Morningside Commons II Limited Dividend Housing Association, LLC in order to develop the Project known as Morningside. The Project is an existing sixty-four (64) unit detached family apartment community in an area bounded by Waveney on the north, Maryland on the east, Mack on the south and Alter on the west. The preservation and rehabilitation Project will include eight (8) 2 bedroom/1 bath, thirty-eight (38) 3 bedroom/1 ½ bath and eighteen (18) 4 bedroom/2 bath affordable family townhomes.

A tax-exempt bond construction loan in the amount of \$6,159,742 and a permanent mortgage loan in the amount of \$3,075,878 will be provided by the Michigan State Housing Development Authority ("MSHDA"). Cinnaire will make capital contributions of \$4,240,411 which includes the purchase of Low Income Housing Tax Credits. A Seller's Note is being provided in the amount of \$2,750,00. The City of Detroit will allow the assumption of an existing HOME loan in the amount of \$500,000. Additionally, the Sponsor has agreed to defer \$394,000 of the developer fee.

Rents for twenty-five (25) units are presently set at or below sixty percent (60%), thirty-two (32) units are at or below fifty percent (50%) and seven (7) units at or below forty-five percent (45%) of the area median income ("AMI"). The preservation and rehabilitation of the properties will result in a rent increase for many existing tenants. With new MSHDA financing, the Sponsor has elected to move fifty-one (51) of the affordable units to be restricted to sixty percent (60%) AMI. A rent subsidy reserve is being established to protect these tenants against an increase in rent for an estimate four-year period following the date of closing; thereafter, the tenants will be responsible for their full rent payment. All sixty-four (64) units will be subject to the PILOT based on Section 15a of the State Housing Development Authority Act of 1966, as amended.

In order to make this development economically feasible, it is necessary for it to receive the benefits of tax exemption under Section 15a of the State Housing Development Authority Act of 1966 (P.A. 346 as amended, MCL 125.1415A). Adoption of the resolution by your Honorable Body will therefore satisfy the requirements of Public Act 346 and City Ordinance 9-90, as amended, by establishing a service charge of four percent (4%) of the annual net shelter rent obtained from this housing project.

Respectfully submitted,

Alvin Horhn,
Deputy CFO/Assessor

Attachment

JB/jb



BY COUNCIL MEMBER _____

WHEREAS, pursuant to the provisions of the Michigan State Housing Development Act, Act 346 of the Public Acts of 1966, as amended, being MCL 125.1401 se seq. (the “Act”), a request for exemption from property taxes has been received on behalf of U-SNAP-BAC, Inc. (the “Sponsor”); and

WHEREAS, a housing project as defined in the Act is eligible for exemption from property taxes under Section 15a of the Act (MCL 125.1415a) if the Michigan State Housing Development Authority (“MSHDA”) provides funding for the housing project, or if the housing project is funded with a federally-aided mortgage as determined by MSHDA; and

WHEREAS, Section 15a of the Act (MCL 125.1415a) provides that the local legislative body may establish by ordinance the service charge to be paid in lieu of taxes, commonly known as a PILOT; and

WHEREAS, the City of Detroit has adopted Ordinance 9-90, as amended, being Sections 18-9-10 through 18-9-16 of the Detroit City Code to provide for the exemption from property taxes of eligible housing projects and to provide for the amount of the PILOT for said housing projects to be established by resolutions of the Detroit City Council after review and report by the Board of Assessors; and

WHEREAS, the Sponsor is proposing to undertake the rehabilitation of an existing detached apartment community known as Morningside consisting of sixty-four (64) townhome units located on thirty-two (32) parcels of property owned or to be acquired by the Sponsor as described by street address and tax parcel in Exhibit A to this resolution, with all sixty-four (64) units for low and moderate income housing (the “Project”); and

WHEREAS, the purpose of the Project is to serve low to moderate income persons as defined by Section 15a(7) of the Act, being MCL 125.1415a(7); and

WHEREAS, MSHDA has provided notice to the Sponsor that it intends to approve federal-aided financing for the Project, provided that the Detroit City Council adopts a resolution establishing the PILOT for the Project; and

WHEREAS, pursuant to Section 15a of the Act, being MCL 125.1415a(1), the tax exemption is not effective until the Sponsor first obtain MSHDA certification that the housing project is eligible for exemption, and files an affidavit, as so certified by MSHDA, with the Board of Assessors; and



WHEREAS, pursuant to Section 18-9-13(G) of the Detroit City Code, the tax exemption shall be effective on adoption, with the tax exemption and PILOT payment to occur only upon bona fide use and physical occupancy by persons and families eligible to move into the project, in accordance with the Act, which must occur as of December 31 of the year preceding the tax year in which the exemption is to begin;

NOW, THEREFORE, BE IT

RESOLVED, that in accordance with City Code Section 18-9-13, the Project known as Morningside as described above is entitled to be exempt from taxation but subject to the provisions of a service charge of four percent (4%) for payment in lieu of taxes as set forth in Act No. 346 of the Public Acts of 1966, as amended, being MCL 125.1401, et seq.; and be it further

RESOLVED, that arrangements to have collections of a payment in lieu of taxes from the Sponsor be established upon occupancy for future years with respect to the same be prepared by the Office of the Chief Financial Officer; and be it further

RESOLVED, that specific legal description for the Project shall be as set forth in the certification from MSHDA; and be it further

RESOLVED, that in accordance with Section 15a(3) of the Act, MCL 125.1415a(3), the exemption from taxation shall remain in effect for as long as the MSHDA-aided or Federally-aided financing is in effect, but not longer than fifty (50) years, and shall terminate upon the determination by the Board of Assessors that the Project is no longer eligible for the exemptions; and be it further

RESOLVED, that the City Clerk furnish the Office of the Chief Financial Officer – Office of the Assessor two certified copies of this resolution; and be it further

RESOLVED, that this resolution is adopted with a waiver of reconsideration.



EXHIBIT A

Morningside Commons II Limited Dividend Housing Association, LLC

The following real property situated in Detroit, Wayne County, Michigan:

PARCEL 1:

Lots 85 and 86, Rosemary Park Subdivision, according to the recorded plat thereof as recorded in Liber 36, Page 31 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 062819-20

Property Address: 3676 Alter

PARCEL 2:

Lots 87 and 88, Rosemary Park Subdivision, according to the recorded plat thereof as recorded in Liber 36, Page 31 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 062821-2

Property Address: 3680 Alter

PARCEL 3:

Lots 92 and 93, Rosemary Park Subdivision, according to the recorded plat thereof as recorded in Liber 36, Page 31 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 062826-7

Property Address: 3720 Alter

PARCEL 4:

Lots 94 and 95, Rosemary Park Subdivision, according to the recorded plat thereof as recorded in Liber 36, Page 31 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 062828-9

Property Address: 3726 Alter

PARCEL 5:

Lots 97 and 98, Rosemary Park Subdivision, according to the recorded plat thereof as recorded in Liber 36, Page 31 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 062831-2

Property Address: 3748 Alter

PARCEL 6:

Lots 100 and 101, Rosemary Park Subdivision, according to the recorded plat thereof as recorded in Liber 36, Page 31 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 062834-5

Property Address: 3766 Alter



EXHIBIT A

Morningside Commons II Limited Dividend Housing Association, LLC (cont)

PARCEL 7:

Lots 102 and 103, Rosemary Park Subdivision, according to the recorded plat thereof as recorded in Liber 36, Page 31 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 062836-7

Property Address: 3772 Alter

PARCEL 8:

Lots 12 and 13 and South 10 feet of Lot 11, Abbott & Beymers Cloverdale Subdivision, according to the recorded plat thereof as recorded in Liber 29, Page 97 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 062840-2

Property Address: 4118 Alter

PARCEL 9:

North 20 feet of Lot 11, Lot 10 and South 20 feet of Lot 9, Abbott & Beymers Cloverdale Subdivision, according to the recorded plat thereof as recorded in Liber 29, Page 97 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 062843-4

Property Address: 4124 Alter

PARCEL 10:

North 10 feet of Lot 9 and Lots 8 and 7, Abbott & Beymers Cloverdale Subdivision, according to the recorded plat thereof as recorded in Liber 29, Page 97 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 062845-6

Property Address: 4130 Alter

PARCEL 11:

Lots 3 and 2 and South 5 feet of Lot 1, Abbott & Beymers Cloverdale Subdivision, according to the recorded plat thereof as recorded in Liber 29, Page 97 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 062850-1

Property Address: 4180 Alter

PARCEL 12:

Lots 112 and 113, Rosemary Park Subdivision No. 1, according to the recorded plat thereof as recorded in Liber 38, Page 2 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 062861-2

Property Address: 4242 Alter



EXHIBIT A

Morningside Commons II Limited Dividend Housing Association, LLC (cont)

PARCEL 13:

Lots 114 and 115, Rosemary Park Subdivision No. 1, according to the recorded plat thereof as recorded in Liber 38, Page 2 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 062863-4

Property Address: 4248 Alter

PARCEL 14:

Lots 6 and 7, Rosemary Park Subdivision, according to the recorded plat thereof as recorded in Liber 36, Page 31 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 063332-3

Property Address: 3530 Wayburn

PARCEL 15:

Lots 8 and 9, Rosemary Park Subdivision, according to the recorded plat thereof as recorded in Liber 36, Page 31 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 063334-5

Property Address: 3536 Wayburn

PARCEL 16:

Lots 12 and 13 and South 10 feet of Lot 14, Rosemary Park Subdivision, according to the recorded plat thereof as recorded in Liber 36, Page 31 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 063338-40

Property Address: 3560 Wayburn

PARCEL 17:

North 20 feet of Lot 14, Lot 15 and South 20 feet of Lot 16, Rosemary Park Subdivision, according to the recorded plat thereof as recorded in Liber 36, Page 31 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 063341-3

Property Address: 3566 Wayburn

PARCEL 18:

North 10 feet of Lot 16, Lots 17 and 18, Rosemary Park Subdivision, according to the recorded plat thereof as recorded in Liber 36, Page 31 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 063344

Property Address: 3572 Wayburn



EXHIBIT A

Morningside Commons II Limited Dividend Housing Association, LLC (cont)

PARCEL 19:

Lots 21 and 22, Rosemary Park Subdivision, according to the recorded plat thereof as recorded in Liber 36, Page 31 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 063347-8

Property Address: 3618 Wayburn

PARCEL 20:

Lots 23 and 24, Rosemary Park Subdivision, according to the recorded plat thereof as recorded in Liber 36, Page 31 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 063349-50

Property Address: 3624 Wayburn

PARCEL 21:

Lots 25 and 26, Rosemary Park Subdivision, according to the recorded plat thereof as recorded in Liber 36, Page 31 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 063351-2

Property Address: 3630 Wayburn

PARCEL 22:

Lots 36 and 37, Rosemary Park Subdivision, according to the recorded plat thereof as recorded in Liber 36, Page 31 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 063996-7

Property Address: 3683 Wayburn

PARCEL 23:

Lots 38 and 39, Rosemary Park Subdivision, according to the recorded plat thereof as recorded in Liber 36, Page 31 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 063998-9

Property Address: 3677 Wayburn

PARCEL 24:

Lots 43 and 44, Rosemary Park Subdivision, according to the recorded plat thereof as recorded in Liber 36, Page 31 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 064003-4

Property Address: 3635 Wayburn

PARCEL 25:

Lots 45 and 46, Rosemary Park Subdivision, according to the recorded plat thereof as recorded in Liber 36, Page 31 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 064005-6

Property Address: 3629 Wayburn



EXHIBIT A

Morningside Commons II Limited Dividend Housing Association, LLC (cont)

PARCEL 26:

Lots 47 and 48, Rosemary Park Subdivision, according to the recorded plat thereof as recorded in Liber 36, Page 31 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 064007-8

Property Address: 3623 Wayburn

PARCEL 27:

Lots 51 and 52 and North 10 feet of Lot 53, Rosemary Park Subdivision, according to the recorded plat thereof as recorded in Liber 36, Page 31 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 064011-3

Property Address: 3573 Wayburn

PARCEL 28:

South 20 feet of Lot 53, Lot 54 and North 10 feet of Lot 55, Rosemary Park Subdivision, according to the recorded plat thereof as recorded in Liber 36, Page 31 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 064014-5

Property Address: 3567 Wayburn

PARCEL 29:

South 20 feet of Lot 55, Lot 56 and North 20 feet of Lot 57, Rosemary Park Subdivision, according to the recorded plat thereof as recorded in Liber 36, Page 31 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 064016-7

Property Address: 3561 Wayburn

PARCEL 30:

South 10 feet of Lot 57, Lot 58 and North 20 feet of Lot 59, Rosemary Park Subdivision, according to the recorded plat thereof as recorded in Liber 36, Page 31 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 064018-9

Property Address: 3555 Wayburn

PARCEL 31:

South 10 feet of Lot 59, Lots 60 and 61, Rosemary Park Subdivision, according to the recorded plat thereof as recorded in Liber 36, Page 31 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 064020-1

Property Address: 3549 Wayburn



EXHIBIT A

Morningside Commons II Limited Dividend Housing Association, LLC (cont)

PARCEL 32:

Lots 63 and 64, Rosemary Park Subdivision, according to the recorded plat thereof as recorded in Liber 36, Page 31 of Plats, Wayne County Records.

Tax Parcel No. Ward 21, item 064024

Property Address: 3531 Wayburn



DEPARTMENTAL SUBMISSION

DEPARTMENT: Law

FILE NUMBER: Law-1151

*** RE:**

Submitting reso. autho. Legal Representation and Indemnification of Civilian Crime Analyst Keith Marshall in lawsuit of Robert Berry v City of Detroit et al

*** SUMMARY:**

Case No. 20-014056-NO; L20-00833 (CBO) for Civilian Crime Analyst Keith Marshall

*** RECOMMENDATION:**

Representation by the Law Department of the City employees or officers listed below is hereby recommended, as we concur with the recommendation of the Head of the Department and believe that the City Council should find and determine that the suit against the Defendants arises out of or involves the performance in good faith of the official duties of such Defendants. We, further, recommend that the City undertake to indemnify the Defendants if there is an adverse judgment. We, therefore, recommend a "YES" vote on the attached resolution. RESOLVED, that the Law Department is hereby authorized under Section 13-11-1 et. seq. of the Municipal Code of the City of Detroit and in accordance with the foregoing communication to provide legal representation and indemnification to the following Employees or Officers in the lawsuit of Robert Berry v City of Detroit et al; Civil Action Case No. 20-014056-NO: Civilian Crime Analyst Keith Marshall

*** DEPARTMENTAL CONTACT:**

Name: Myria Ross

Position: Senior Legal Secretary

***=REQUIRED**



LAW DEPARTMENT

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 500
Detroit, Michigan 48226-3437

Phone 313•224•4550
Fax 313•224•5505
www.detroitmi.gov

December 2, 2021

HONORABLE CITY COUNCIL

**RE: Robert Berry v City of Detroit et al
Civil Action Case No. 20-014056-NO**

Representation by the Law Department of the City employees or officers listed below is hereby recommended, as we concur with the recommendation of the Head of the Department and believe that the City Council should find and determine that the suit against the Defendants arises out of or involves the performance in good faith of the official duties of such Defendants. We, further, recommend that the City undertake to indemnify the Defendants if there is an adverse judgment. We, therefore, recommend a "YES" vote on the attached resolution.

Copies of the relevant documents are submitted under separate cover.

Employees or Officers requesting representation:

Keith Marshall, Civilian Crime Analyst

Respectfully submitted,

Douglas Baker, Chief of Criminal
Enforcement and Quality of Life

APPROVED:

BY:

LAWRENCE T. GARCIA
CORPORATION COUNSEL

DB/mr

Attachments

RESOLUTION

By Council Member _____:

RESOLVED, that the Law Department is hereby authorized under Section 13-11-1 et. seq. of the Municipal Code of the City of Detroit and in accordance with the foregoing communication to provide legal representation and indemnification to the following Employees or Officers in the lawsuit of **Robert Berry v City of Detroit et al; Civil Action Case No. 20-014056-NO:**

Keith Marshall, Civilian Crime Analyst

APPROVED:

BY: 
LAWRENCE T. GARCIA
CORPORATION COUNSEL



DEPARTMENTAL SUBMISSION

DEPARTMENT: Law

FILE NUMBER: Law-1106

*** RE:**

Submitting reso. autho. Legal Representation and Indemnification of Benjamin Smith in lawsuit of Darius Grimes v City of Detroit et al

*** SUMMARY:**

Case No. 21-004912-NI; L21-00525 (CAB) for Benjamin Smith

*** RECOMMENDATION:**

Representation by the Law Department of the officer listed below is hereby recommended and we believe that the City Council should find and determine that the suit against the Defendant arises out of or involves the performance in good faith of the official duties of the Defendant. We, further, recommend that the City undertake to indemnify the Defendant if there is an adverse judgment. We, therefore, recommend a "**YES**" vote on the attached resolution. **RESOLVED**, that the Law Department is hereby authorized under Section 13-11-1 et. seq. of the Municipal Code of the City of Detroit and in accordance with the foregoing communication to provide legal representation and indemnification to the following Employees or Officers in the lawsuit of Darius Grimes v City of Detroit et al; Case No. 21-004912-NI: Police Officer Benjamin Smith, Badge 4917

*** DEPARTMENTAL CONTACT:**

Name: Myria Ross

Position: Senior Legal Secretary

***=REQUIRED**



LAW DEPARTMENT

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 500
Detroit, Michigan 48226-3437

Phone 313•224•4550
Fax 313•224•5505
www.detroitmi.gov

February 2, 2022

HONORABLE CITY COUNCIL

**RE: Darius Grimes v City of Detroit et al
Civil Action Case No. 21-004912-NI**


Representation by the Law Department of the officer listed below is hereby recommended and we believe that the City Council should find and determine that the suit against the Defendant arises out of or involves the performance in good faith of the official duties of the Defendant. We, further, recommend that the City undertake to indemnify the Defendant if there is an adverse judgment. We, therefore, recommend a "YES" vote on the attached resolution.

Copies of the relevant documents are submitted under separate cover.

Employees or Officers requesting representation:

Police Officer Benjamin Smith, Badge 4917

Respectfully submitted,


Douglas Baker, Chief of Criminal
Enforcement and Quality of Life

APPROVED:

BY: 
CHARLES N. RAIMI
DEPUTY CORPORATION COUNSEL

DB/mr

Attachments

RESOLUTION

By Council Member _____:

RESOLVED, that the Law Department is hereby authorized under Section 13-11-1 et. seq. of the Municipal Code of the City of Detroit and in accordance with the foregoing communication to provide legal representation and indemnification to the following Employees or Officers in the lawsuit of **Darius Grimes v City of Detroit et al; Case No. 21-004912-NI:**

Police Officer Benjamin Smith, Badge 4917

APPROVED:

BY: 

CHARLES N. RAIMI
DEPUTY CORPORATION COUNSEL



DEPARTMENTAL SUBMISSION

DEPARTMENT: Law

FILE NUMBER: Law-1132

*** RE:**

Submitting reso. autho. Legal Representation and Indemnification for Jason Adams in lawsuit of Marcellus Ball v City of Detroit et al

*** SUMMARY:**

Case No. 21-11653; W21-00146 (ANS) for Jason Adams

*** RECOMMENDATION:**

Representation by the Law Department of the City employees or officers listed below is hereby recommended, as we concur with the recommendation of the Head of the Department and believe that the City Council should find and determine that the suit against the Defendants arises out of or involves the performance in good faith of the official duties of such Defendants. We, further, recommend that the City undertake to indemnify the Defendants if there is an adverse judgment. We, therefore, recommend a "YES" vote on the attached resolution. RESOLVED, that the Law Department is hereby authorized under Section 13-11-1 et. seq. of the Municipal Code of the City of Detroit and in accordance with the foregoing communication to provide legal representation and indemnification to the following Employees or Officers in the lawsuit of Marcellus Ball v City of Detroit et al; Civil Action Case No. 21-11653: Lt. Jason Adams, Badge L-188

*** DEPARTMENTAL CONTACT:**

Name: Myria Ross

Position: Senior Legal Secretary

***=REQUIRED**



LAW DEPARTMENT

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 500
Detroit, Michigan 48226-3437

Phone 313•224•4550
Fax 313•224•5505
www.detroitmi.gov

December 2, 2021

HONORABLE CITY COUNCIL

**RE: Marcellus Ball v City of Detroit et al
Civil Action Case No. 21-11653**

Representation by the Law Department of the City employees or officers listed below is hereby recommended, as we concur with the recommendation of the Head of the Department and believe that the City Council should find and determine that the suit against the Defendants arises out of or involves the performance in good faith of the official duties of such Defendants. We, further, recommend that the City undertake to indemnify the Defendants if there is an adverse judgment. We, therefore, recommend a "YES" vote on the attached resolution.

Copies of the relevant documents are submitted under separate cover.

Employees or Officers requesting representation:

Lieutenant Jason Adams, Badge L-188

Respectfully submitted,

Douglas Baker, Chief of Criminal
Enforcement and Quality of Life

APPROVED:

BY:

LAWRENCE T. GARCIA
CORPORATION COUNSEL

DB/mr

Attachments

RESOLUTION

By Council Member _____:

RESOLVED, that the Law Department is hereby authorized under Section 13-11-1 et. seq. of the Municipal Code of the City of Detroit and in accordance with the foregoing communication to provide legal representation and indemnification to the following Employees or Officers in the lawsuit of **Marcellus Ball v City of Detroit et al; Civil Action Case No. 21-11653:**

Lieutenant Jason Adams, Badge L-188

APPROVED:

BY: *Lawrence T. Garcia*
LAWRENCE T. GARCIA
CORPORATION COUNSEL



DEPARTMENTAL SUBMISSION

DEPARTMENT: Law
FILE NUMBER: Law-1081

*** RE:**

Submitting reso. autho. Legal Representation and Indemnification of Ian Severy in lawsuit of Marcellus Ball v City of Detroit et al

*** SUMMARY:**

Case No. 21-11653; W21-00146 (ANS) for Ian Severy

*** RECOMMENDATION:**

Representation by the Law Department of the City employees or officers listed below is hereby recommended, as we concur with the recommendation of the Head of the Department and believe that the City Council should find and determine that the suit against the Defendants arises out of or involves the performance in good faith of the official duties of such Defendants. We, further, recommend that the City undertake to indemnify the Defendants if there is an adverse judgment. We, therefore, recommend a "YES" vote on the attached resolution. RESOLVED, that the Law Department is hereby authorized under Section 13-11-1 et. seq. of the Municipal Code of the City of Detroit and in accordance with the foregoing communication to provide legal representation and indemnification to the following Employees or Officers in the lawsuit of Marcellus Ball v City of Detroit et al; Civil Action Case No. 21-11653: Captain Ian Severy

*** DEPARTMENTAL CONTACT:**

Name: Myria Ross
Position: Senior Legal Secretary

***=REQUIRED**



LAW DEPARTMENT

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 500
Detroit, Michigan 48226-3437

Phone 313•224•4550
Fax 313•224•5505
www.detroitmi.gov

December 2, 2021

HONORABLE CITY COUNCIL

**RE: Marcellus Ball v City of Detroit et al
Civil Action Case No. 21-11653**

Representation by the Law Department of the City employees or officers listed below is hereby recommended, as we concur with the recommendation of the Head of the Department and believe that the City Council should find and determine that the suit against the Defendants arises out of or involves the performance in good faith of the official duties of such Defendants. We, further, recommend that the City undertake to indemnify the Defendants if there is an adverse judgment. We, therefore, recommend a "YES" vote on the attached resolution.

Copies of the relevant documents are submitted under separate cover.

Employees or Officers requesting representation:

Captain Ian Severy

Respectfully submitted,

Douglas Baker, Chief of Criminal
Enforcement and Quality of Life

APPROVED:

BY:

LAWRENCE T. GARCIA
CORPORATION COUNSEL

DB/mr

Attachments

RESOLUTION

By Council Member _____:

RESOLVED, that the Law Department is hereby authorized under Section 13-11-1 et. seq. of the Municipal Code of the City of Detroit and in accordance with the foregoing communication to provide legal representation and indemnification to the following Employees or Officers in the lawsuit of **Marcellus Ball v City of Detroit et al; Civil Action Case No. 21-11653:**

Captain Ian Severy

APPROVED:

BY:



LAWRENCE T. GARCIA
CORPORATION COUNSEL



DEPARTMENTAL SUBMISSION

DEPARTMENT: Law

FILE NUMBER: Law-1147

*** RE:**

Submitting reso. autho. Legal Representation and Indemnification of Lieutenant Joseph Alex in lawsuit of Darrell Siggers v City of Detroit et al

*** SUMMARY:**

Case No. 19-12521; L19-00674 (JLA) for Lieutenant Joseph Alex

*** RECOMMENDATION:**

Representation by the Law Department of the City employees or officers listed below is hereby recommended, as we concur with the recommendation of the Head of the Department and believe that the City Council should find and determine that the suit against the Defendants arises out of or involves the performance in good faith of the official duties of such Defendants. We, further, recommend that the City undertake to indemnify the Defendants if there is an adverse judgment. We, therefore, recommend a "YES" vote on the attached resolution. RESOLVED, that the Law Department is hereby authorized under Section 13-11-1 et. seq. of the Municipal Code of the City of Detroit and in accordance with the foregoing communication to provide legal representation and indemnification to the following Employees or Officers in the lawsuit of Darrell Siggers v City of Detroit et al; Civil Action Case No. 19-12521: Lieutenant Joseph Alex, Retired

*** DEPARTMENTAL CONTACT:**

Name: Myria Ross

Position: Senior Legal Secretary

***=REQUIRED**



LAW DEPARTMENT

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 500
Detroit, Michigan 48226-3437

Phone 313•224•4550
Fax 313•224•5505
www.detroitmi.gov

December 2, 2021

HONORABLE CITY COUNCIL

**RE: Darrell Siggers v City of Detroit et al
Civil Action Case No. 19-12521**

Representation by the Law Department of the City employees or officers listed below is hereby recommended, as we concur with the recommendation of the Head of the Department and believe that the City Council should find and determine that the suit against the Defendants arises out of or involves the performance in good faith of the official duties of such Defendants. We, further, recommend that the City undertake to indemnify the Defendants if there is an adverse judgment. We, therefore, recommend a "YES" vote on the attached resolution.

Copies of the relevant documents are submitted under separate cover.

Employees or Officers requesting representation:

Lieutenant Joseph Alex, Retired

Respectfully submitted,

Douglas Baker, Chief of Criminal
Enforcement and Quality of Life

APPROVED:

BY:

LAWRENCE T. GARCIA
CORPORATION COUNSEL

DB/mr

Attachments

RESOLUTION

By Council Member _____:

RESOLVED, that the Law Department is hereby authorized under Section 13-11-1 et. seq. of the Municipal Code of the City of Detroit and in accordance with the foregoing communication to provide legal representation and indemnification to the following Employees or Officers in the lawsuit of **Darrell Siggers v City of Detroit et al; Civil Action Case No. 19-12521:**

Lieutenant Joseph Alex, Retired

APPROVED:

BY:



LAWRENCE T. GARCIA
CORPORATION COUNSEL



DEPARTMENTAL SUBMISSION

DEPARTMENT: Law
FILE NUMBER: Law-1185

*** RE:**

Submitting reso. autho. Settlement in lawsuit of Lateef Thompson and Physiosoft Rehabilitation Services v City of Detroit

*** SUMMARY:**

Case No. 20-012346-NI, File No. L21-00147 (YRB) A20000, in the amount of **\$59,500.00** to Lateef Thompson and his attorneys, Michigan Advocacy Center, PLLC and **\$55,000.00** to Physiosoft Rehabilitation Services and its attorneys, Makki Law, PLLC in full payment for any and all claims which Lateef Thompson and Physiosoft Rehabilitation Services may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about October 31, 2019

*** RECOMMENDATION:**

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw warrants upon the proper account in favor of (1) **LATEEF THOMPSON** and **HIS** attorneys, **MICHIGAN ADVOCACY CENTER, PLLC**, in the amount **OF FIFTY NINE THOUSAND FIVE HUNDRED DOLLARS AND NO/CENTS (\$59,500.00)**, and (2) **PHYSIOSOFT REHABILITATION SERVICES** and **ITS** attorneys, **MAKKI LAW, PLLC**, in the amount of **FIFTY FIVE THOUSAND DOLLARS (\$55,000.00)**, in full payment for any and all claims which **LATEEF THOMPSON** and **PHYSIOSOFT REHABILITATION SERVICES** may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about October 31, 2019, and otherwise set forth in Case No. 20-012346-NI, that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No. L21-00147 and, where deemed necessary by the Law Department a properly executed Medicare/CMS Final Demand Letter.

*** DEPARTMENTAL CONTACT:**

Name: Andrea D'Agostino Keenan
Position: Paralegal

***=REQUIRED**



LAW DEPARTMENT

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 500
Detroit, Michigan 48226-3437

Phone 313•224•4550
Fax 313•224•5505
www.detroitmi.gov

March 9, 2022

HONORABLE CITY COUNCIL

RE: Lateef Thompson and Physiosoft Rehabilitation Services v City of Detroit
Case No: 20-012346-NI
File No: L21-00147 (YRB)

We have reviewed the above-captioned lawsuit, the facts and particulars of which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body. From this review, it is our considered opinion that a settlement in the amount of **One Hundred Fourteen Thousand Five Hundred Dollars and ^{NO}/Cents (\$114,500.00)** is in the best interest of the City of Detroit.

We, therefore, request authorization to settle this matter in the amount of **ONE HUNDRED FOURTEEN THOUSAND FIVE HUNDRED DOLLARS AND ^{NO}/CENTS (\$114,500.00)** and that Your Honorable Body direct the Finance Director to issue two drafts to (1) **LATEEF THOMPSON** and **HIS** attorneys, **MICHIGAN ADVOCACY CENTER, PLLC**, in the amount of **FIFTY NINE THOUSAND FIVE HUNDRED DOLLARS AND NO/CENTS (\$59,500.00)**, and (2) **PHYSIOSOFT REHABILITATION SERVICES** and **ITS** attorneys, **MAKKI LAW, PLLC**, in the amount of **FIFTY FIVE THOUSAND DOLLARS AND NO/CENTS (\$55,000.00)**, to be delivered upon receipt of properly executed Releases and Stipulation and Order of Dismissal entered in Lawsuit No. 20-012346-NI, approved by the Law Department.

Respectfully submitted,
/s/ Yvonne R. Bradley
Supervising Assistant Corporation Counsel

APPROVED:
CHARLES RAIMI
Corporation Counsel

BY: /s/Jerry L. Ashford
Jerry L. Ashford
Chief of Litigation

Attachments

R E S O L U T I O N

BY COUNCIL MEMBER _____:

RESOLVED, that settlement of the above matter be and is hereby authorized in the amount of **ONE HUNDRED FOURTEEN THOUSAND FIVE HUNDRED DOLLARS AND NO/CENTS (\$114,500.00)**; and be it further

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw warrants upon the proper account in favor of (1) **LATEEF THOMPSON** and **HIS** attorneys, **MICHIGAN ADVOCACY CENTER, PLLC**, in the amount **OF FIFTY NINE THOUSAND FIVE HUNDRED DOLLARS AND NO/CENTS (\$59,500.00)**, and (2) **PHYSIOSOFT REHABILITATION SERVICES** and **ITS** attorneys, **MAKKI LAW, PLLC**, in the amount of **FIFTY FIVE THOUSAND DOLLARS (\$55,000.00)**, in full payment for any and all claims which **LATEEF THOMPSON** and **PHYSIOSOFT REHABILITATION SERVICES** may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about October 31, 2019, and otherwise set forth in Case No. 20-012346-NI, that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No. L21-00147 and, where deemed necessary by the Law Department a properly executed Medicare/CMS Final Demand Letter.

APPROVED:
CHARLES RAIMI
Corporation Counsel

BY: /s/Jerry L. Ashford
Jerry L. Ashford
Chief of Litigation

Approved by City Council: _____

Approved by the Mayor: _____



DEPARTMENTAL SUBMISSION

DEPARTMENT: Law

FILE NUMBER: Law-1187

*** RE:**

Submitting reso. autho. Roberts Orthopedic Services, PLLC (Lateef Thompson) v City of Detroit

*** SUMMARY:**

Case No. 21-166092-GC, File No. L21-00870 (YRB) A20000, in the amount of **\$5,250.00**, in full payment for any and all claims which Roberts Orthopedic Services, PLLC may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about October 31, 2019

*** RECOMMENDATION:**

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw warrants upon the proper account in favor of **ROBERTS ORTHOPEDIC SERVICES, PLLC** and **ITS** attorneys, **PADILLA LAW GROUP**, in the amount of **FIVE THOUSAND TWO HUNDRED FIFTY DOLLARS AND NO/CENTS (\$5,250.00)**, in full payment for any and all claims which **ROBERTS ORTHOPEDIC SERVICES, PLLC** may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about October 31, 2019, and otherwise set forth in Case No. 21-166092-GC, that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No. L21-00870 and, where deemed necessary by the Law Department a properly executed Medicare/CMS Final Demand Letter.

*** DEPARTMENTAL CONTACT:**

Name: Andrea D'Agostino Keenan
Position: Paralegal

***=REQUIRED**



LAW DEPARTMENT

February 3, 2022

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 500
Detroit, Michigan 48226-3437

Phone 313•224•4550
Fax 313•224•5505
www.detroitmi.gov

HONORABLE CITY COUNCIL

RE: Roberts Orthopedic Services, PLLC (Lateef Thompson) v City of Detroit
Case No: 21-166092-GC
File No: L21-00870 (YRB)

We have reviewed the above-captioned lawsuit, the facts and particulars of which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body. From this review, it is our considered opinion that a settlement in the amount of **FIVE THOUSAND TWO HUNDRED FIFTY DOLLARS AND NO/CENTS (\$5,250.00)** is in the best interest of the City of Detroit.

We, therefore, request authorization to settle this matter in the amount of Five Thousand Two **HUNDRED FIFTY DOLLARS AND NO/CENTS (\$5,250.00)** and that Your Honorable Body direct the Finance Director to issue a draft to **ROBERTS ORTHOPEDIC SERVICES, PLLC** and **ITS** attorneys, **PADILLA LAW GROUP**, in the amount **OF FIVE THOUSAND TWO HUNDRED FIFTY DOLLARS AND NO/CENTS (\$5,250.00)**, to be delivered upon receipt of properly executed Releases and Stipulation and Order of Dismissal entered in Lawsuit No. 21-166092-GC, approved by the Law Department.

Respectfully submitted,
/s/ Yuvonne R. Bradley
Supervising Assistant Corporation Counsel

APPROVED:
CHARLES RAIMI
Corporation Counsel

BY: /s/Jerry L. Ashford
Jerry L. Ashford
Chief of Litigation

Attachments

R E S O L U T I O N

BY COUNCIL MEMBER _____:

RESOLVED, that settlement of the above matter be and is hereby authorized in the amount of **FIVE THOUSAND TWO HUNDRED FIFTY DOLLARS AND NO/CENTS (\$5,250.00)**; and be it further

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw warrants upon the proper account in favor of **ROBERTS ORTHOPEDIC SERVICES, PLLC** and **ITS** attorneys, **PADILLA LAW GROUP**, in the amount of **FIVE THOUSAND TWO HUNDRED FIFTY DOLLARS AND NO/CENTS (\$5,250.00)**, in full payment for any and all claims which **ROBERTS ORTHOPEDIC SERVICES, PLLC** may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about October 31, 2019, and otherwise set forth in Case No. 21-166092-GC, that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No. L21-00870 and, where deemed necessary by the Law Department a properly executed Medicare/CMS Final Demand Letter.

APPROVED:
CHARLES RAIMI
Corporation Counsel

BY: /s/Jerry L. Ashford
Jerry L. Ashford
Chief of Litigation

Approved by City Council: _____

Approved by the Mayor: _____



DEPARTMENTAL SUBMISSION

DEPARTMENT: Law

FILE NUMBER: Law-1199

*** RE:**

Submitting reso. autho. DAVONTAE SANFORD v. MICHAEL RUSSELL, et al

*** SUMMARY:**

RESOLVED, that settlement of the above matter be and is hereby authorized in the amount of **Seven Million Five Hundred Thousand Dollars and NO/Cents (\$7,500,000.00)**; and be it further

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of Davontae Sanford and his attorneys, Neufeld Scheck & Brusin, LLP and Goodman and Hurwitz, P.C., in the amount of **Seven Million Five Hundred Thousand Dollars and NO/Cents (\$7,500,000.00)** in full payment for any and all claims which Davontae Sanford may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about, September 17, 2007, and otherwise set forth in Case No. 17-13062, that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No. 17-13062 and, where deemed necessary by the Law Department a properly executed Medicare/CMS Final Demand Letter.

*** RECOMMENDATION:**

The Law Department recommends that this item be received in file.

*** DEPARTMENTAL CONTACT:**

Name: Chuck Raimi

Position: Acting Corporation Counsel

***=REQUIRED**



LAW DEPARTMENT

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 500
Detroit, Michigan 48226-3437

Phone 313•224•4550
Fax 313•224•5505
www.detroitmi.gov

March 11, 2022

HONORABLE CITY COUNCIL

RE: **DAVONTAE SANFORD v. MICHAEL RUSSELL, et al**
17-13062
L17-00689(JLA)

We have reviewed the above-captioned lawsuit, the facts and particulars of which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body. From this review, it is our considered opinion that a settlement in the amount of **Seven Million Five Hundred Thousand Dollars and NO/Cents (\$7,500,000.00)** is in the best interest of the City of Detroit.

We, therefore, request authorization to settle this matter in the amount of **Seven Million Five Hundred Thousand Dollars and NO/Cents (\$7,500,000.00)** and that Your Honorable Body direct the Finance Director to issue a draft in that amount payable to Davontae Sanford and his attorneys, Neufeld Scheck & Brusin, LLP and Goodman and Hurwitz, P.C., to be delivered upon receipt of properly executed Releases and Stipulation and Order of Dismissal entered in Lawsuit No. 17-13940, approved by the Law Department.

Respectfully submitted,

/s/ Patrick M. Cunningham
Senior Assistant Corporation Counsel

APPROVED:
CHARLES N. RAIMI
Corporation Counsel

BY: /s/Jerry L. Ashford
Jerry L. Ashford
Chief of Litigation

Attachments

R E S O L U T I O N

BY COUNCIL MEMBER _____ :

RESOLVED, that settlement of the above matter be and is hereby authorized in the amount of **Seven Million Five Hundred Thousand Dollars and NO/Cents (\$7,500,000.00)**; and be it further

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of Davontae Sanford and his attorneys, Neufeld Scheck & Brusin, LLP and Goodman and Hurwitz, P.C., in the amount of **Seven Million Five Hundred Thousand Dollars and NO/Cents (\$7,500,000.00)** in full payment for any and all claims which Davontae Sanford may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about, September 17, 2007, and otherwise set forth in Case No. 17-13062, that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No. 17-13062 and, where deemed necessary by the Law Department a properly executed Medicare/CMS Final Demand Letter.

APPROVED: March 11, 2022
CHARLES N. RAIMI
Corporation Counsel

BY: */s/ Jerry L. Ashford*
Jerry L. Ashford
Chief of Litigation

Approved by City Council: _____

Approved by the Mayor: _____



DEPARTMENTAL SUBMISSION

DEPARTMENT: Law

FILE NUMBER: Law-1182

*** RE:**

Submitting reso. autho. Settlement in lawsuit of Biomolecular Integrations ,Inc., et al (Laurence Stromile) v City of Detroit

*** SUMMARY:**

Case No. 21-005737-NF, File No. L21-00444 (YRB) A20000, in favor of (1) Biomolecular Integrations Inc. and its attorneys, Wigod and Falzon, P.C., in the amount of **\$12,000.00**; (2) Michigan Pain Specialists and its attorneys, Wigod and Falzon, P.C., in the amount of **\$13,000.00**; (3) Aspcares Pharmacy and its attorneys, Wigod and Falzon, P.C., in the amount of **\$5,500.00** and (4) Kevin T. Crawford, D.O., P.C. and its attorneys, Wigod and Falzon, P.C., in the amount of **\$1,000.00**, in full payment for any and all claims which Biomolecular Integrations Inc., Michigan Pain Specialists, Aspcares Pharmacy and Kevin T. Crawford, D.O., P.C., may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about October 7, 2019.

*** RECOMMENDATION:**

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw warrants upon the proper account in favor of (1) **BIOMOLECULAR INTEGRATIONS INC.** and **ITS** attorneys, **WIGOD AND FALZON, P.C.**, in the amount of **TWELVE THOUSAND DOLLARS AND NO/CENTS (\$12,000.00)**; (2) **MICHIGAN PAIN SPECIALISTS** and **ITS** attorneys, **WIGOD AND FALZON, P.C.**, in the amount of **THIRTEEN THOUSAND DOLLARS AND NO/CENTS (\$13,000.00)**; (3) **ASPCARES PHARMACY** and **ITS** attorneys, **WIGOD AND FALZON, P.C.**, in the amount of **FIVE THOUSAND FIVE HUNDRED DOLLARS AND NO/CENTS (\$5,500.00)**; and (4) **KEVIN T. CRAWFORD, D.O., P.C.** and **its** attorneys, **WIGOD AND FALZON, P.C.**, in the amount of **ONE THOUSAND DOLLARS AND NO/CENTS (\$1,000.00)**, in full payment for any and all claims which **BIOMOLECULAR INTEGRATIONS INC., MICHIGAN PAIN SPECIALISTS, ASPCARES PHARMACY** and **KEVIN T. CRAWFORD, D.O., P.C.**, may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about October 7, 2019, and otherwise set forth in Case No. 21-005737-NF, that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No. L21-00444 and, where deemed necessary by the Law Department a properly executed Medicare/CMS Final Demand Letter.

*** DEPARTMENTAL CONTACT:**

Name: Andrea D'Agostino Keenan
Position: Paralegal

***=REQUIRED**



LAW DEPARTMENT

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 500
Detroit, Michigan 48226-3437

Phone 313•224•4550
Fax 313•224•5505
www.detroitmi.gov

March 9, 2022

HONORABLE CITY COUNCIL

RE: Biomolecular Integrations, Inc., et al (Laurence Stromile) v City of Detroit
Case No: 21-005737-NF
File No: L21-00444 (YRB)

We have reviewed the above-captioned lawsuit, the facts and particulars of which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body. From this review, it is our considered opinion that a settlement in the amount of **THIRTY-ONE THOUSAND FIVE HUNDRED DOLLARS AND NO/CENTS (\$31,500.00)** is in the best interest of the City of Detroit.

We, therefore, request authorization to settle this matter in the amount of **THIRTY-ONE THOUSAND FIVE HUNDRED DOLLARS AND NO/CENTS (\$31,500.00)** and that Your Honorable Body direct the Finance Director to issue drafts to (1) **BIOMOLECULAR INTEGRATIONS INC.** and **ITS** attorneys, **WIGOD AND FALZON, P.C.**, in the amount of **TWELVE THOUSAND DOLLARS AND NO/CENTS (\$12,000.00)**; (2) **MICHIGAN PAIN SPECIALISTS** and **ITS** attorneys, **WIGOD AND FALZON, P.C.**, in the amount of **THIRTEEN THOUSAND DOLLARS AND NO/CENTS (\$13,000.00)**; (3) **ASPCARES PHARMACY** and **ITS** attorneys, **WIGOD AND FALZON, P.C.**, in the amount of **FIVE THOUSAND FIVE HUNDRED DOLLARS AND NO/CENTS (\$5,500.00)**; and (4) **KEVIN T. CRAWFORD, D.O., P.C.** and **ITS** attorneys, **WIGOD AND FALZON, P.C.**, in the amount of **ONE THOUSAND DOLLARS AND NO/CENTS (\$1,000.00)**, to be delivered upon receipt of properly executed Releases and Stipulation and Order of Dismissal entered in Lawsuit No. 21-005737-NF, approved by the Law Department.

Respectfully submitted,
/s/ Yuvonne R. Bradley
Supervising Assistant Corporation Counsel

APPROVED:
CHARLES RAIMI
Corporation Counsel

BY: /s/Jerry L. Ashford
Jerry L. Ashford
Chief of Litigation
Attachments

R E S O L U T I O N

BY COUNCIL MEMBER _____:

RESOLVED, that settlement of the above matter be and is hereby authorized in the amount of **THIRTY-ONE THOUSAND FIVE HUNDRED DOLLARS AND NO/CENTS (\$31,500.00)**; and be it further

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw warrants upon the proper account in favor of (1) **BIOMOLECULAR INTEGRATIONS INC.** and **ITS** attorneys, **WIGOD AND FALZON, P.C.**, in the amount of **TWELVE THOUSAND DOLLARS AND NO/CENTS (\$12,000.00)**; (2) **MICHIGAN PAIN SPECIALISTS** and **ITS** attorneys, **WIGOD AND FALZON, P.C.**, in the amount of **THIRTEEN THOUSAND DOLLARS AND NO/CENTS (\$13,000.00)**; (3) **ASPCARES PHARMACY** and **ITS** attorneys, **WIGOD AND FALZON, P.C.**, in the amount of **FIVE THOUSAND FIVE HUNDRED DOLLARS AND NO/CENTS (\$5,500.00)**; and (4) **KEVIN T. CRAWFORD, D.O., P.C.** and **its** attorneys, **WIGOD AND FALZON, P.C.**, in the amount of **ONE THOUSAND DOLLARS AND NO/CENTS (\$1,000.00)**, in full payment for any and all claims which **BIOMOLECULAR INTEGRATIONS INC., MICHIGAN PAIN SPECIALISTS, ASPCARES PHARMACY** and **KEVIN T. CRAWFORD, D.O., P.C.**, may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about October 7, 2019, and otherwise set forth in Case No. 21-005737-NF, that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No. L21-00444 and, where deemed necessary by the Law Department a properly executed Medicare/CMS Final Demand Letter.

APPROVED:
CHARLES RAIMI
Corporation Counsel

BY: /s/Jerry L. Ashford
Jerry L. Ashford
Chief of Litigation

Approved by City Council: _____

Approved by the Mayor: _____



DEPARTMENTAL SUBMISSION

DEPARTMENT: Law

FILE NUMBER: Law-1186

*** RE:**

Submitting reso. autho. Settlement in lawsuit of Advanced Surgery Center, LLC (Lateef Thompson) v City of Detroit

*** SUMMARY:**

Case No. 21-190362-NF, File No. L21-00885 (YRB) A20000, in the amount of **\$13,500.00** in full payment for any and all claims which Advanced Surgery Center, LLC may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about October 31, 2019

*** RECOMMENDATION:**

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw warrants upon the proper account in favor of **ADVANCED SURGERY CENTER, LLC** and **ITS** attorneys, **KOUSSAN HAMOUD, PLC**, in the amount of **THIRTEEN THOUSAND FIVE HUNDRED DOLLARS AND NO/CENTS (\$13,500.00)**, in full payment for any and all claims which **ADVANCED SURGERY CENTER, LLC** may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about October 31, 2019, and otherwise set forth in Case No. 21-190362-NF, that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No. L21-00885 and, where deemed necessary by the Law Department a properly executed Medicare/CMS Final Demand Letter.

*** DEPARTMENTAL CONTACT:**

Name: Andrea D'Agostino Keenan

Position: Paralegal

***=REQUIRED**



LAW DEPARTMENT

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 500
Detroit, Michigan 48226-3437

Phone 313•224•4550
Fax 313•224•5505
www.detroitmi.gov

March 9, 2022

HONORABLE CITY COUNCIL

RE: Advanced Surgery Center, LLC (Lateef Thompson) v City of Detroit
Case No: 21-190362-NF
File No: L21-00885 (YRB)

We have reviewed the above-captioned lawsuit, the facts, and particulars of which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body. From this review, it is our considered opinion that a settlement in the amount of **THIRTEEN THOUSAND FIVE HUNDRED DOLLARS AND NO/CENTS (\$13,500.00)** is in the best interest of the City of Detroit.

We, therefore, request authorization to settle this matter in the amount of **THIRTEEN THOUSAND FIVE HUNDRED DOLLARS AND NO/CENTS (\$13,500.00)** and that Your Honorable Body direct the Finance Director to issue a draft to **ADVANCED SURGERY CENTER, LLC** and ITS attorneys, **KOUSSAN HAMOUD, PLC**, in the amount of **THIRTEEN THOUSAND FIVE HUNDRED DOLLARS AND NO/CENTS (\$13,500.00)**, to be delivered upon receipt of properly executed Releases and Stipulation and Order of Dismissal entered in Lawsuit No. 21-190362-NF, approved by the Law Department.

Respectfully submitted,
/s/ Yuvonne R. Bradley
Supervising Assistant Corporation Counsel

APPROVED:
CHARLES RAIMI
Corporation Counsel

BY: /s/Jerry L. Ashford
Jerry L. Ashford
Chief of Litigation

Attachments

R E S O L U T I O N

BY COUNCIL MEMBER _____:

RESOLVED, that settlement of the above matter be and is hereby authorized in the amount of **THIRTEEN THOUSAND FIVE HUNDRED DOLLARS AND NO/CENTS (\$13,500.00)**; and be it further

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw warrants upon the proper account in favor of **ADVANCED SURGERY CENTER, LLC** and **ITS** attorneys, **KOUSSAN HAMOUD, PLC**, in the amount of **THIRTEEN THOUSAND FIVE HUNDRED DOLLARS AND NO/CENTS (\$13,500.00)**, in full payment for any and all claims which **ADVANCED SURGERY CENTER, LLC** may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about October 31, 2019, and otherwise set forth in Case No. 21-190362-NF, that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No. L21-00885 and, where deemed necessary by the Law Department a properly executed Medicare/CMS Final Demand Letter.

APPROVED:
CHARLES RAIMI
Corporation Counsel

BY: /s/Jerry L. Ashford
Jerry L. Ashford
Chief of Litigation

Approved by City Council: _____
Approved by the Mayor: _____



DEPARTMENTAL SUBMISSION

DEPARTMENT: Law

FILE NUMBER: Law-1180

*** RE:**

Submitting reso. autho. Settlement in lawsuit of Tox Testing, et al. v City of Detroit

*** SUMMARY:**

Case No. 20-005547-NF, File No. L20-00195 (PH) A20000, in the amount of **\$15,000.00** in full payment for any and all claims which may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about **05/28/2019**,

*** RECOMMENDATION:**

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of **TOX TESTING, ET AL** and **THEIR** attorney, **PUZIO LAW, PC**, in the amount of **FIFTEEN THOUSAND DOLLARS AND NO/CENTS (\$15,000.00)** in full payment for any and all claims which may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about **05/28/2019**, and otherwise set forth in **Case No.20-005547-NF**, that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in **Lawsuit No.20-005547-NF** and, where deemed necessary by the Law Department a properly executed Medicare/CMS Final Demand Letter.

*** DEPARTMENTAL CONTACT:**

Name: Andrea D'Agostino Keenan
Position: Paralegal

***=REQUIRED**



LAW DEPARTMENT

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 500
Detroit, Michigan 48226-3437

Phone 313•224•4550
Fax 313•224•5505
www.detroitmi.gov

March 4, 2022

HONORABLE CITY COUNCIL

RE: Tox Testing, et al. v City of Detroit
Case No: 20-005547-NF
File No: L20-00195(PH)

We have reviewed the above-captioned lawsuit, the facts and particulars of which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body. From this review, it is our considered opinion that a settlement in the amount of **FIFTEEN THOUSAND DOLLARS AND NO/CENTS (\$15,000.00)** is in the best interest of the City of Detroit.

We, therefore, request authorization to settle this matter in the amount of **FIFTEEN THOUSAND DOLLARS AND NO/CENTS (\$15,000.00)** that Your Honorable Body direct the Finance Director to issue a draft in that amount payable to **TOX TESTING, ET AL** and **THEIR** attorney, **PUZIO LAW, PC**, to be delivered upon receipt of properly executed Releases and Stipulation and Order of Dismissal entered in Lawsuit No. 20-005547-NF, approved by the Law Department.

Respectfully submitted,

Philip Hiltner
Philip Hiltner
Assistant Corporation Counsel

APPROVED: March 4
LAWRENCE GARCIA
Corporation Counsel

BY: /s/Signature
Krystal A. Crittendon
Supervising Assistant Corporation Counsel

Attachments

R E S O L U T I O N

BY COUNCIL MEMBER _____:

RESOLVED, that settlement of the above matter be and is hereby authorized in the amount of **FIFTEEN THOUSAND DOLLARS AND ^{NO}/CENTS (\$15,000.00)**; and be it further

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of **TOX TESTING, ET AL** and **THEIR** attorney, **PUZIO LAW, PC**, in the amount of **FIFTEEN THOUSAND DOLLARS AND ^{NO}/CENTS (\$15,000.00)** in full payment for any and all claims which may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about **05/28/2019**, and otherwise set forth in **Case No.20-005547-NF**, that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in **Lawsuit No.20-005547-NF** and, where deemed necessary by the Law Department a properly executed Medicare/CMS Final Demand Letter.

APPROVED: March 4
LAWRENCE GARCIA
Corporation Counsel

BY: /s/Krystal A. Crittendon
Krystal A. Crittendon
Supervising Assistant Corporation Counsel

Approved by City Council: _____

Approved by the Mayor: _____



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO - Development & Grants
FILE NUMBER: OCFO - Development & Grants-0162

*** RE:**

Submitting reso. auth. Request to Accept and Appropriate the FY 2022 Leadership Fellows Program Grant.

*** SUMMARY:**

The Harvard Business School has awarded the City of Detroit Mayor's Office with the FY 2022 Leadership Fellows Program Grant for a total of \$55,000.00. The grantor share is \$55,000.00 of the approved amount, and there is a required cash match \$55,000.00. The total project cost is \$110,000.00

*** RECOMMENDATION:**

Request to Accept and Appropriate the FY 2022 Leadership Fellows Program Grant. The Harvard Business School has awarded the City of Detroit Mayor's Office with the FY 2022 Leadership Fellows Program Grant for a total of \$55,000.00. The grantor share is \$55,000.00 of the approved amount, and there is a required cash match \$55,000.00. The total project cost is \$110,000.00

*** DEPARTMENTAL CONTACT:**

Name: Jalesa Beck
Position: Administrative Assistant II

***=REQUIRED**



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

February 28, 2022

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to Accept and Appropriate the FY 2022 Leadership Fellows Program Grant

The Harvard Business School has awarded the City of Detroit Mayor's Office with the FY 2022 Leadership Fellows Program Grant for a total of \$55,000.00. The grantor share is \$55,000.00 of the approved amount, and there is a required cash match \$55,000.00. The total project cost is \$110,000.00.

The objective of the grant is to attract and retain talent in the City of Detroit. The funding allotted to the department will be utilized to leverage the experience, energy and analytical skills of a Harvard Business School Master in Business Administration student to serve Detroit communities.

If approval is granted to accept and appropriate this funding, the appropriation number is 21109, with the match amount coming from appropriation number 29350.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

DocuSigned by:
Terri Daniels
4D2BEEE23C8D489...

Terri Daniels
Director of Grants, Office of Development and Grants
CC:
Sajjiah Parker, Assistant Director, Grants

DocuSigned by:
Steven Watson
42C91AA10FE84AD...
Office of Budget

DocuSigned by:
[Signature]
3925B7659A3D409...
Agreement to Form
By the Law Department

Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the Mayor's Office is requesting authorization to accept a grant from the Harvard Business School, in the amount of \$55,000.00, to attract and retain talent in the City of Detroit; and

WHEREAS, the Law Department has approved the attached agreement as to form; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE, BE IT RESOLVED that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to establish Appropriation number 21109, in the amount of \$110,000, which includes a cash match coming from Appropriation 29350, for the FY 2022 Leadership Fellows Program Grant.

GRANT AGREEMENT

This Grant Agreement ("Agreement") is made and entered into this _____ day of _____, 2022 ("Effective Date"), by and between President and Fellows of Harvard College ("Harvard"), acting through the Harvard Business School, a private educational institution ("HBS") and the City of Detroit, a Michigan municipal corporation, acting by and through its Mayor's Office ("ORGANIZATION").

1. GRANT AWARD

1A. HBS agrees to pay to ORGANIZATION a grant award in the amount of \$ 55,000 ("Grant Award").

1B. ORGANIZATION shall spend the Grant Award only for the purposes specified below:

Subject to the Organization recruiting and selecting a fellow from HBS, Organization agrees to hire a fellow as a full-time employee of the Organization for a one (1) year term with an annualized salary of \$110,000. The salary expense shall be shared by the parties in equal amounts during each pay period over the term, with \$55,000 of said salary to come from the Grant Award and \$55,000 to be provided from the Organization.

Subject to the Organization recruiting and selecting a fellow from HBS, should the Organization agree to hire two (2) fellows as full-time employees of the Organization for a one (1) year term with an annualized salary of \$110,000 each, then the salary expense shall be shared by the parties on a pro-rated basis during each pay period over the term, with \$55,000 of said salary to come from the Grant Award and \$165,000 to be provided from the Organization.

Organization will provide the fellow with all employee benefits the Organization provides to full-time employees of the Organization, and will provide office space or resources to support virtual work, administrative support, and work-related travel expenses commensurate with the resources, benefits, support and expense coverage the Organization provides to other full-time employees of the Organization. In no event will Harvard be considered or deemed a co-employer or joint employer of the fellow.

2. TERM OF AGREEMENT

2A. The term of this Agreement shall commence on the Effective Date and shall expire on the first anniversary of the date on which the fellow commences employment with the Organization, unless sooner terminated in accordance with the terms of this Agreement.

2B. If the Organization fails to use the Grant Award as specified herein, the Organization shall refund the unused grant amount to HBS within 60 days of such nonuse. This obligation will apply whether or not failure to use the grant funds results from termination of this Agreement pursuant to Section 2A, the fellow ceasing to be an employee of Organization, an act or omission of Organization, or for any other reason.

3. ACCOUNTING/ AUDIT

3A. Organization shall maintain proper accounting records in accordance with generally accepted accounting principles. All financial documents and transactions associated with this grant shall be available to HBS for inspection, copying, and audit purposes during regular business hours.

3B. Organization further agrees that such right of HBS to examine or audit shall continue for three (3) years after the expiration or termination of this Agreement, or for such longer period, if any, as is required by applicable law. Organization shall preserve and make available its records (1) until the expiration of three years from the date of expiration or sooner termination of this Agreement, or (2) for such longer period, if any, as is required by applicable law.

4. TERMS & CONDITIONS OF LEADERSHIP FELLOW'S ENGAGEMENT

4A. Duration – the fellowship will be one full year, from the agreed upon start date.

4B. The Organization will provide the fellow with clear information regarding the Organization's policies and standards during the onboarding process of the fellowship.

4C. Scope of work/ Expectations - Organization shall have sole responsibility for supervising, directing, and controlling the work of the fellow. Assigned work and supervisors will be in direct alignment with the position description as defined in the HBS Leadership Fellows Proposal Form. If changes to the position, including a change in supervisor assignment, occur prior to or during the fellowship year, the Organization is expected to inform HBS of any changes immediately.

5. COMPLIANCE WITH ALL LAWS & NON-DISCRIMINATION

5A. Organization shall comply with all applicable laws, ordinances, codes and regulations of the federal, state and local governments in connection with or related to the performance of this Agreement and Organization's employment of the fellow. Without limiting the foregoing, Organization shall be responsible to comply with all applicable laws pertaining to employee/independent contractor classification, and shall be responsible for any damages, fines or other payments that may arise from or relate to any misclassification by Organization. In no event shall HBS be liable for any act or omission of Organization or the fellow.

5B. Organization shall not discriminate, in any way, against any person on the basis of race, sex, color, age, religion, sexual orientation, actual or perceived gender identity, disability, ethnicity, or national origin, in connection with or related to the performance of this Agreement.

6. USE OF HARVARD NAME

Grantee shall not use or register the name "Harvard" (alone or as part of another name) or any logos, seals, insignia or other words, names, symbols or devices that identify Harvard or any Harvard school, unit, division or affiliate ("Harvard Names") for any purpose, including in any press release, public announcement, website or other advertising or publicity materials, except with the prior written approval of, and in accordance with restrictions required by, Harvard. Without limiting the foregoing, Grantee shall cease all use of Harvard Names permitted under this Agreement on the termination or expiration of this Agreement.

7. NOTICES

Any communication or notice which either party is required to send to the other or which either party desires to send to the other, shall be in writing and shall be either personally delivered or mailed in the United States mail, postage prepaid, to the parties as addressed below.

City of Detroit Mayor's Office:

Hakim Berry

City of Detroit

2 Woodward Avenue

Detroit, MI 48226

HBS: Betsy Strickland Edwards

Wilder House

Harvard Business School

Boston, MA 02163

WITNESS THE EXECUTION HEREOF on the day and year first written above.

City of Detroit

By: _____

Name: Hakim Berry

Title: Chief Operating Officer

PRESIDENT AND FELLOWS OF
HARVARD COLLEGE, ACTING
THROUGH THE HARVARD BUSINESS
SCHOOL

By: _____

Name: Ronald Peracchio

Title: Senior Director, MBA Program

Payment Details: Award payments from Harvard are issued via EFT or check through the Buy-2-Pay system. You must be registered in the system in order to receive payment. Please indicate below the information of the individual from your organization who will manage the B2P payment process and be sent the B2P system invitation email:

Name of individual handling B2P Process : _____

Email Address to send invitation: _____

Contact Phone Number: _____

Check Mailing Address: _____

A RESOLUTION REESTABLISHING THE DETROIT CITY COUNCIL SKILLED TRADES TASK FORCE

Jointly by Council President Mary Sheffield, Council Member Mary Waters and Council Member Coleman A. Young, II

- WHEREAS** The need for skilled trades has remained strong even during the economic fallout of the pandemic with many trades deemed essential to society and experiencing surges in demand; and
- WHEREAS** In 2019, there were more than half a million jobs available across the skilled trades industry. Within a decade, that number is expected to rise upwards of two million. And according to the National Electrical Contractors Association, 7000 electricians join annually while 10,000 electricians retire each year creating growing demand and workforce shortages; and
- WHEREAS** Detroit residents continue to suffer under record unemployment which can lead to foreclosure of their homes and even bankruptcy; and
- WHEREAS** Many individuals in our community possess certification in the skilled trades and are in need of job opportunities in high paying construction and related fields; and
- WHEREAS** Other individuals, including our youth, are interested in the skilled trades as a future profession and are in need of mentoring and access to apprenticeship programs and quality employment opportunities; and
- WHEREAS** City Council has recognized the need for a Skilled Trades Task Force in the past due to a general lack of information provided to the public about the skilled trades, and the continuing need to provide a forum for the many facets of the skilled trades community to meet and share information and ideas; **NOW THEREFORE BE IT**
- RESOLVED** That the Detroit City Council hereby reestablishes a Skilled Trades Task Force to be chaired jointly by Council President Mary Sheffield, Council Member Mary Waters and Council Member Coleman A. Young, II effective immediately and continuing through December 31, 2022, and **BE IT FURTHER**
- RESOLVED** That the Task Force include residents, representatives from the community and business sector, union representatives, Michigan works and Civil Rights and Inclusion and Opportunity Department, as well as any other individuals interested in participating; and **BE IT FINALLY**
- RESOLVED** That a copy of this resolution be forwarded to each of the named departments, agencies, and organizations indicated and that all activities necessary to bring about the first meeting of the Task Force occur.



DEPARTMENTAL SUBMISSION

DEPARTMENT: Council Member Mary Waters
FILE NUMBER:

*** RE:**

Submitting reso. autho.

*** SUMMARY:**

Resolution establishing a Property Tax Taskforce

*** RECOMMENDATION:**

Approve

*** DEPARTMENTAL CONTACT:**

Name: Thomas Choske, Thomas.Choske@DetroitMI.gov

Position: Policy and Communications Analyst

***=REQUIRED**



City of Detroit Detroit City Council

FROM THE DESK OF

Mary Waters, Member At-Large

2 Woodward Avenue, Suite 1340 Detroit, MI 48226

RESOLUTION ESTABLISHING PROPERTY TAX TASKFORCE

WHEREAS, the Citizens of Detroit have suffered from over-assessment and over-taxation for years; and

WHEREAS, the Citizens of Detroit have demonstrated the need for City Council to take immediate action on property taxes; and

WHEREAS, City Council has the authority and imperative to provide improvements to the City's property tax system; and

WHEREAS, the scope and complexity of property tax issues in Detroit demands a dedicated attention beyond the purview of the City Council's standing committees; therefore

BE IT RESOLVED, that the Detroit City Council establish a task force to focus on property tax issues; and

BE IT FURTHER RESOLVED, that Councilmember Waters serve as Chair of the task force; and

BE IT FURTHER RESOLVED, that membership in this taskforce be open to other members of the Detroit City Council; and be it

FINALLY RESOLVED, That copies of this resolution be forwarded to Mayor Mike Duggan, Governor Gretchen Whitmer, and all interested public media, civil society, educational and civil groups and individuals.



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1010

RE:

Submitting Reso. Autho. Contract No. 6004193

SUMMARY:

6004193 100% ARPA Funding – To Provide Operational Tools and Supplies for Skills for Life. – Contractor: MSC Industrial Supply Co. – Location: 75 Maxess Road, Melville, NY 11747 – Contract Period: Upon City Council Approval through December 31, 2024 – Total Contract Amount: \$730,000.00. **GENERAL SERVICES**

RECOMMENDATION:

6004193 100% ARPA Funding – To Provide Operational Tools and Supplies for Skills for Life. – Contractor: MSC Industrial Supply Co. – Location: 75 Maxess Road, Melville, NY 11747 – Contract Period: Upon City Council Approval through December 31, 2024 – Total Contract Amount: \$730,000.00. **GENERAL SERVICES**

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6004193 referred to in the foregoing communication dated February 23, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:


Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



CITY OF DETROIT
GENERAL SERVICES DEPARTMENT

115 ERSKINE ST.
DETROIT, MICHIGAN 48201
PHONE 313 • 224.1100
FAX 313 • 628-1915

TO: Council President Sheffield
Honorable City Council

FROM: Sandra Stahl
Director 

DATE: March 21, 2022

RE: Questions Related to ARPA Contracts 6004236 – 6004239 & 6004193

Below, please find the department's response to the following questions raised regarding ARPA related contracts:

Contract 6004236 - 6004239:

1. Provide a justification for use of \$3,307,500 for 4 debris removal and hauling contracts.

Contract 6004193:

1. How many people per team?
2. What and how many tools comprise the \$730,000

Response:

- Regarding Contracts 6004236 – 6004239 Debris Removal & Hauling, once debris has been extracted and piled up by the Skills for Life Work Teams, the named 4 contractors will be responsible for removing and hauling the debris from the various work locations.

And according to the terms of the three (3) year contracts for each vendor, the combined amount of debris to be removed and hauled is estimated to in excess of 30,000 tons, for which the contractors will receive an average of \$110 per ton. (30,000 X \$110 = \$3,300,000). 4 contracts totaling \$3,307,500 was awarded equally to 4 vendors: \$826,895.

- Regarding Contract 6004193 - Tools for Skills for Life Participants:
 1. How many people per team? There will be 15 teams of 6-7 people per team
 2. What and how many tools will be utilized (see chart below).



CITY OF DETROIT
GENERAL SERVICES DEPARTMENT

115 ERSKINE ST.
DETROIT, MICHIGAN 48201
PHONE 313 • 224.1100
FAX 313 • 628-1915

Outfitting		Upkeep	
Item Name	Units Required Per Team	Expected Lifespan	Replacements per year
Tree Pruner (powered)	2	Non-perishable	
Tree Pruner 14ft	2	Non-perishable	
Lopper 1-1/2in	3	1 year	1
Sawzall	2	Non-perishable	
Chainsaw	2	Non-perishable	
Hedge Trimmers	2	Non-perishable	
Weed Trimmers	2	Non-perishable	
Square Point shovel	2	Non-perishable	
Push Broom	2	Non-perishable	
Barricade tape	1	4 months	3
Clip Boards	1	Non-perishable	
Trimmer Line .095in	1	2 months	6
Garden Rake	3	Non-perishable	
Leaf Rake	3	Non-perishable	
Chainsaw Chain 1/4 .043 64	4	2 months	6
Chainsaw bar 12in	2	6 months	2
Chain & Bar Oil - 1gal	1	1 week	52
First Aid Kit	1	1 year	1
Gas can - 5gal	1	Non-perishable	
Gas can 2gal	1	Non-perishable	
2 cycle oil - 16 oz	1	1 week	52
Gloves - 12pk (M)	1	1 year	1
Gloves- 12pk (L)	1	1 year	1
Gloves -12pk (XL)	1	1 year	1
Safety glasses 12pk	1	6 months	2
Safety Vests (L)	8	1 year	1
Rain Suit L	8	1 year	1
Rain Suit XL	8	1 year	1
Battery 6aH (Sawzall)	4	Non-perishable	
EGO 5aH Battery (pole saw)	4	1 year	1
EGO Battery Charger	2	Non-perishable	
Brush knife	3	2 months	6
Brush knife washer	3	2 months	6
Brush knife rider plate	3	2 months	6
Brush knife nut	3	2 months	6
Brush Knife barrier bar	3	2 months	6
Sawzall blades wood 5pk.	1	1 month	12
Sawzall blades w/nails 5pk.	1	1 month	12
files 1/8in	2	4 months	3
files 5/32in 2pk.	1	4 months	3
General Purpose file	1	4 months	3
Pole saw chain .043 3/8 40 (R40)	2	3 months	4
Fuel funnel	1	Non-perishable	
General tool set	1	Non-perishable	
Orange scaffold netting fence	1	1 year	1
Tool Bag	1	Non-perishable	
10' Grade 80 straight chain	2	Non-perishable	
Grade 80 straight chain w/ hooks	2	Non-perishable	
Tarps	1	Non-perishable	
Tarps	1	Non-perishable	
Grease Gun	1	Non-perishable	
Alloy Steel Grab Hooks	4	Non-perishable	
Steel Dual Head cable lock	1	Non-perishable	
Nylon standard cable ties	1	Non-perishable	
Ratchet Load Binder fixed 6600lbs	2	Non-perishable	
Est. Total Cost Per Year	\$9,496.50		\$6,920.42
6-7 people Per Team		1 Team Cost per Year	
		\$16,416.92	
		15 Teams per Year	
		\$246,253.80	
		2.5 Year Total Cost No Back Up	
		\$615,634.50	
		Contingency of 20%	
		\$123,126.90	
		Total Estimated Program Cost	
		\$738,761.40	Not to exceed \$730,000



CITY OF DETROIT
GENERAL SERVICES DEPARTMENT

115 ERSKINE ST.
DETROIT, MICHIGAN 48201
PHONE 313 • 224.1100
FAX 313 • 628-1915

Should you have any additional questions, comments and/or concerns, please feel free to contact me directly.

cc: Honorable City Council
S. Washington – Legislative Liaison



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1037

RE:

Submitting Reso. Autho. Contract No. 6004236

SUMMARY:

6004236 100% ARPA Funding – To Provide Blight Debris Removal and Hauling for Skills for Life. – Contractor: Detroit Grounds Crew, LLC – Location: 4101 Barham, Detroit, MI 48224 – Contract Period: Upon City Council Approval through December 31, 2024 – Total Contract Amount: \$826,875.00. **GENERAL SERVICES**

RECOMMENDATION:

6004236 100% ARPA Funding – To Provide Blight Debris Removal and Hauling for Skills for Life. – Contractor: Detroit Grounds Crew, LLC – Location: 4101 Barham, Detroit, MI 48224 – Contract Period: Upon City Council Approval through December 31, 2024 – Total Contract Amount: \$826,875.00. **GENERAL SERVICES**

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6004236 referred to in the foregoing communication dated March 3, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:


Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



CITY OF DETROIT
GENERAL SERVICES DEPARTMENT

115 ERSKINE ST.
DETROIT, MICHIGAN 48201
PHONE 313 • 224.1100
FAX 313 • 628-1915

TO: Council President Sheffield
Honorable City Council

FROM: Sandra Stahl
Director 

DATE: March 21, 2022

RE: Questions Related to ARPA Contracts 6004236 – 6004239 & 6004193

Below, please find the department's response to the following questions raised regarding ARPA related contracts:

Contract 6004236 - 6004239:

1. Provide a justification for use of \$3,307,500 for 4 debris removal and hauling contracts.

Contract 6004193:

1. How many people per team?
2. What and how many tools comprise the \$730,000

Response:

- Regarding Contracts 6004236 – 6004239 Debris Removal & Hauling, once debris has been extracted and piled up by the Skills for Life Work Teams, the named 4 contractors will be responsible for removing and hauling the debris from the various work locations.

And according to the terms of the three (3) year contracts for each vendor, the combined amount of debris to be removed and hauled is estimated to in excess of 30,000 tons, for which the contractors will receive an average of \$110 per ton. (30,000 X \$110 = \$3,300,000). 4 contracts totaling \$3,307,500 was awarded equally to 4 vendors: \$826,895.

- Regarding Contract 6004193 - Tools for Skills for Life Participants:
 1. How many people per team? There will be 15 teams of 6-7 people per team
 2. What and how many tools will be utilized (see chart below).



CITY OF DETROIT
GENERAL SERVICES DEPARTMENT

115 ERSKINE ST.
DETROIT, MICHIGAN 48201
PHONE 313 • 224.1100
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Outfitting		Upkeep	
Item Name	Units Required Per Team	Expected Lifespan	Replacements per year
Tree Pruner (powered)	2	Non-perishable	
Tree Pruner 14ft	2	Non-perishable	
Lopper 1-1/2in	3	1 year	1
Sawzall	2	Non-perishable	
Chainsaw	2	Non-perishable	
Hedge Trimmers	2	Non-perishable	
Weed Trimmers	2	Non-perishable	
Square Point shovel	2	Non-perishable	
Push Broom	2	Non-perishable	
Barricade tape	1	4 months	3
Clip Boards	1	Non-perishable	
Trimmer Line .095in	1	2 months	6
Garden Rake	3	Non-perishable	
Leaf Rake	3	Non-perishable	
Chainsaw Chain 1/4 .043 64	4	2 months	6
Chainsaw bar 12in	2	6 months	2
Chain & Bar Oil - 1gal	1	1 week	52
First Aid Kit	1	1 year	1
Gas can - 5gal	1	Non-perishable	
Gas can 2gal	1	Non-perishable	
2 cycle oil - 16 oz	1	1 week	52
Gloves - 12pk (M)	1	1 year	1
Gloves- 12pk (L)	1	1 year	1
Gloves -12pk (XL)	1	1 year	1
Safety glasses 12pk	1	6 months	2
Safety Vests (L)	8	1 year	1
Rain Suit L	8	1 year	1
Rain Suit XL	8	1 year	1
Battery 6aH (Sawzall)	4	Non-perishable	
EGO 5aH Battery (pole saw)	4	1 year	1
EGO Battery Charger	2	Non-perishable	
Brush knife	3	2 months	6
Brush knife washer	3	2 months	6
Brush knife rider plate	3	2 months	6
Brush knife nut	3	2 months	6
Brush Knife barrier bar	3	2 months	6
Sawzall blades wood 5pk.	1	1 month	12
Sawzall blades w/nails 5pk.	1	1 month	12
files 1/8in	2	4 months	3
files 5/32in 2pk.	1	4 months	3
General Purpose file	1	4 months	3
Pole saw chain .043 3/8 40 (R40)	2	3 months	4
Fuel funnel	1	Non-perishable	
General tool set	1	Non-perishable	
Orange scaffold netting fence	1	1 year	1
Tool Bag	1	Non-perishable	
10' Grade 80 straight chain	2	Non-perishable	
Grade 80 straight chain w/ hooks	2	Non-perishable	
Tarps	1	Non-perishable	
Tarps	1	Non-perishable	
Grease Gun	1	Non-perishable	
Alloy Steel Grab Hooks	4	Non-perishable	
Steel Dual Head cable lock	1	Non-perishable	
Nylon standard cable ties	1	Non-perishable	
Ratchet Load Binder fixed 6600lbs	2	Non-perishable	
Est. Total Cost Per Year	\$9,496.50		\$6,920.42
6-7 people Per Team		1 Team Cost per Year	
		\$16,416.92	
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		\$123,126.90	
		Total Estimated Program Cost	
		\$738,761.40	Not to exceed \$730,000



CITY OF DETROIT
GENERAL SERVICES DEPARTMENT

115 ERSKINE ST.
DETROIT, MICHIGAN 48201
PHONE 313 • 224.1100
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Should you have any additional questions, comments and/or concerns, please feel free to contact me directly.

cc: Honorable City Council
S. Washington – Legislative Liaison



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1049

RE:

Submitting Reso. Autho. Contract No. 3055834

SUMMARY:

3055834 100% 2018 UTGO Bond Funding – To Provide Thirty (30) Custom Tree Grates for the Joe Louis Greenway Project. – Contractor: WCI Contractors, Inc. – Location: 20210 Conner, Detroit, MI 48234 – Contract Period: Upon City Council Approval through March 31, 2023 – Total Contract Amount: \$186,750.00.
GENERAL SERVICES

RECOMMENDATION:

3055834 100% 2018 UTGO Bond Funding – To Provide Thirty (30) Custom Tree Grates for the Joe Louis Greenway Project. – Contractor: WCI Contractors, Inc. – Location: 20210 Conner, Detroit, MI 48234 – Contract Period: Upon City Council Approval through March 31, 2023 – Total Contract Amount: \$186,750.00.
GENERAL SERVICES

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 3055834 referred to in the foregoing communication dated March 10, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1050

RE:

Submitting Reso. Autho. Contract No. 6003387-A1

SUMMARY:

6003387 100% City Funding – AMEND 1 – To Provide an Increase of Funds Only for As-Needed Plumbing Services at Various City Facilities. – Contractor: Ben Washington & Sons – Location: 7116 Tireman, Detroit, MI 48204 – Contract Period: March 31, 2021 through March 30, 2024 – Contract Increase Amount: \$445,740.00 – Total Contract Amount: \$1,495,740.00. **GENERAL SERVICES**

RECOMMENDATION:

6003387 100% City Funding – AMEND 1 – To Provide an Increase of Funds Only for As-Needed Plumbing Services at Various City Facilities. – Contractor: Ben Washington & Sons – Location: 7116 Tireman, Detroit, MI 48204 – Contract Period: March 31, 2021 through March 30, 2024 – Contract Increase Amount: \$445,740.00 – Total Contract Amount: \$1,495,740.00. **GENERAL SERVICES**

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6003387-A1 referred to in the foregoing communication dated March 10, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1053

RE:

Submitting Reso. Autho. Contract No. 6004313

SUMMARY:

6004313 100% City Funding – To Provide Entertainment Programming Events Support and Technical Assistance/Capacity Building at Spirit Plaza. – Contractor: Total Access Events – Location: 2720 Oakman Court, Detroit, MI 48238 – Contract Period: Upon City Council Approval through March 31, 2024 – Total Contract Amount: \$700,000.00.
RECREATION

RECOMMENDATION:

6004313 100% City Funding – To Provide Entertainment Programming Events Support and Technical Assistance/Capacity Building at Spirit Plaza. – Contractor: Total Access Events – Location: 2720 Oakman Court, Detroit, MI 48238 – Contract Period: Upon City Council Approval through March 31, 2024 – Total Contract Amount: \$700,000.00.
RECREATION

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6004313 referred to in the foregoing communication dated March 10, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO - Development & Grants
FILE NUMBER: OCFO - Development & Grants-0170

*** RE:**

Submitting reso. autho. Request to accept a donation of up to 70 trees from the Greening of Detroit for Corrigan Park.

*** SUMMARY:**

The Greening of Detroit has awarded up to 70 trees, valued at \$56,000.00, to the City of Detroit General Services Department, for Corrigan Park. There is no match requirement for this donation

*** RECOMMENDATION:**

Request to accept a donation of up to 70 trees from the Greening of Detroit for Corrigan Park. The Greening of Detroit has awarded up to 70 trees, valued at \$56,000.00, to the City of Detroit General Services Department, for Corrigan Park. There is no match requirement for this donation

*** DEPARTMENTAL CONTACT:**

Name: Jalesa Beck
Position: Administrative Assistant II

***=REQUIRED**



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

February 21, 2022

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to accept a donation of up to 70 trees from the Greening of Detroit for Corrigan Park

The Greening of Detroit has awarded up to 70 trees, valued at \$56,000.00, to the City of Detroit General Services Department, for Corrigan Park. There is no match requirement for this donation.

The objective of the donation to the department is to make landscape improvements to Corrigan Park. The Greening of Detroit will purchase and install up to 70 shade and ornamental trees (1.5" caliper balled and burlap) for the park, located 5151 Alter Rd., Detroit, MI 48224.

I respectfully ask your approval to accept this donation in accordance with the attached resolution.

Sincerely,

DocuSigned by:
Terri Daniels
4D2BEE23C8D489...

Terri Daniels
Director of Grants, Office of Development and Grants

CC:
Sajjiah Parker, Assistant Director, Grants

DocuSigned by:
Steven Watson
42C91AA10FE84AD...

Office of Budget

Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the General Services Department has been awarded a donation of up to 70 trees for Corrigan Park, from the Greening of Detroit, valued at \$56,000.00; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE, BE IT RESOLVED, that the General Services Department is hereby authorized to accept a donation of up to 70 trees for Corrigan Park.



GENERAL SERVICES DEPARTMENT
**Parks & Recreation
Division**

Donation Authorization Form Applicant Section

AIM Code CORRIGAN	DPRD Prop # 381	Request tracking # DAF0222-0001
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FORM PURPOSE

This form is for individuals or organizations who wish to donate labor, artwork, or funding to physically improve or enhance a City park or recreation center. The information provided on this form will be used to evaluate the proposed donation to determine if the donation can be accepted by the City. All fields not in *italics* are required.

REQUESTOR INFORMATION

Organization Name: The Greening of Detroit	Contact Name: Fai Foen
Address: 13000 W. McNichols, Detroit, MI 48235	Phone: 3137570788
Email: fai@greeningofdetroit.com	Website: greeningofdetroit.com
Preferred contact method: Email	Organization type: Environmental non-profit

DONATION INFORMATION

Park/Rec Facility Name: Corrigan Park	Address: 14273 E Warren Ave, Detroit, MI 48215
<i>Specific location at the property (if needed for clarity):</i>	
Estimated value (including all costs incurred): \$ 56000	
How is this project funded? We receive government, foundation and corporate support.	
Improvement Type: Please note all Improvements require supporting documentation, see below list with links to the materials. <input checked="" type="checkbox"/> Physical Improvement (Select all that apply.) <input type="checkbox"/> Structure/Facility (may require BSEED permits) BSEED Permits Link <input type="checkbox"/> Signage (may require BSEED permit) BSEED Permits Link <input type="checkbox"/> Artwork <input checked="" type="checkbox"/> Other <input type="checkbox"/> Maintenance Improvement	
Will this project host an event of more than 25 or more people in the proposed park? <input checked="" type="checkbox"/> Yes (requires Events Permit) Events Permit Link <input type="checkbox"/> No	

PROJECT SUMMARY

Please include a brief narrative of the donation.

The Greening of Detroit is offering its full assistance in purchasing and installing up to 70 shade and ornamental trees (1.5" caliper balled and burlap) at Corrigan Park, located 5151 Alter Rd, Detroit, MI 48224. The costs, approximately \$56,000 are being borne by our group. These improvements would take place on Thursday, April 21, and Saturday, April 23, 2022.

[Asset Donation Gift Letter Template Link](#)

[Artwork Gift Letter Template Link](#)

PROJECT DOCUMENTS/SITE PLAN(S)

Please attach the following required documents here: gift letter, site plan, pictures, scope, and specifications, plus maintenance agreement if applicable:



RESPONSIBILITIES

Please specify what the proposed responsibilities would be of the applicant, the City or others that are associated with this project. Your application will be reviewed by City staff from each area, starting with a Landscape Architect to review or help you with design and ensure it meets City safety standards.

Who is responsible for the Planning and Design? ☒ CITY ☐ APPLICANT ☐ OTHER ☐ N/A

Explanation:

The Greening of Detroit worked closely with the Landscape Design Unit to confirm the location and appropriateness of trees for this site.

Who is responsible for Construction (labor/material/permits/insurance)? ☐ CITY ☒ APPLICANT ☐ OTHER ☐ N/A

Explanation:

The Greening of Detroit has 32 years of experience of specifying, procuring and planting trees through its community planting model.

What is the timeline of construction/completion for this donation project? (Project must commence within 90 days of application approval, unless extension requested.)

Explanation:

Procurement and volunteer logistics are underway. Site preparation begins two days prior to the event, and completes the day of the planting date listed. Maintenance begins during the first growing season,

Who is responsible for Cleanup, and Restoration if required? ☐ CITY ☒ APPLICANT ☐ OTHER ☐ N/A

Explanation:

The Greening of Detroit is responsible for cleanup related to tree planting event.

What are the scheduled Maintenance Requirements for the improvement, and who would be responsible for doing them?

☐ CITY ☒ APPLICANT ☐ OTHER ☐ N/A

Explanation:

The Greening of Detroit provides a 3-year maintenance plan that includes irrigation, and the first structural pruning of these trees. No warranty is provided, but any trees that have died within the first two years can be removed (flush cut) at the request of the Landscape Design Unit. The Parks Development Unit, per David Sumner, has also agreed to provide full removal as needed.

***AFTER CITY REVIEW, THE FORM WILL ROUTE BACK FOR APPLICANT APPROVAL. PLEASE CLICK THE FINISH BUTTON TO SUBMIT.**



GENERAL SERVICES DEPARTMENT
**Parks & Recreation
Division**

Donation Authorization Form City Section

This section of the form is for internal City use only.

It is used to review and analyze proposals pending a recommendation to proceed.

Administrative Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Any previous experience with this applicant?

Describe: Yes, Greening of Detroit has a long-standing relationship with the City completing many successful projects.

Park Partnership / Community Group Affiliation? ☐ YES ☒ NO

Describe: N/A

Does this project require a maintenance agreement or MOU? ☐ YES ☒ NO

Conditional input: ☐ Facilities ☐ Recreation

Has the appropriate gift letter, site plan and supplemental materials been provided? ☒ YES ☐ NO ☐ N/A

Other comments:

Greening of Detroit will be doing several tree planting projects this year and has completed several successful tree planting projects since the institution of the new DAF process began.

Administrator Name: Tiffany L. McKinnon

Signature:

DocuSigned by:
Tiffany L. McKinnon
DB2A9A7841F8478...

Date: 2/3/2022

Landscape Architect Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Donation Decision: Approved

Asset Value: 56000

Asset Life Cycle: 30+ years

Conditions of Approval:

N/A

Landscape Architect Name: Arianna Zannetti

Signature:

DocuSigned by:
Arianna Zannetti
AF71FF22575848E...


Date: 2/7/2022

PDU Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)**Donation Decision:** Approved

Conditions of Approval:

Please use tree guards. Contact Parrk Development if tree guards are needed.

PDU Name: David Sumners**Signature:**

DocuSigned by:

 379CE3CBB8DE4E8

Date: 2/9/2022**Grounds Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)****Donation Decision:** Approved

Conditions of Approval:

Please locate trees where riding mowers can completely maneuver around the tree without interfering with existing fence lines.

Confirm tree locations with Landscape Architect prior to planting.

Grounds Name: Rosemary Edwards**Signature:**

DocuSigned by:

 632D351DF88D441

Date: 2/11/2022

DS


Facilities Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)**Donation Decision:**

Conditions of Approval:

Facilities Name:**Signature:****Date:**

Recreation Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)**Donation Decision:**

Conditions of Approval:

Recreation Name:

Signature:

Date:

APPLICANT CERTIFICATION

By submitting this request, the undersigned certify(ies) as follows:

1. I/we have the authority to execute this Authorization Form on behalf of myself and the organization named herein;
2. I/we will abide by all rules and policies of the City of Detroit and the General Services Department's Parks and Recreation Division.
3. I/we commit to completing the proposed donation/project within a year of Authorization Form approval. If the project is not complete within a year from approval I/we will reach out to the General Services Department for an approval extension. If an extension is not requested within 30 days of the one year lapse of Authorization Form approval, a new Donation Authorization Form must be submitted, and the process for approval will start over.
4. All of the information submitted in this Authorization Form is true and accurate to the best of my/our knowledge;
5. The purpose of this Authorization Form is to provide the Parks and Recreation Division with enough information about the donation(s) described herein needed for prior approval of the donation(s);
6. I/We will defend, indemnify, save and hold harmless the City of Detroit, its officers, employees, and agents against and from any and all liabilities, obligations, damages, penalties, claims, costs, charges, and expenses (including without limitation, fees and expenses of attorneys, expert witnesses and other consultants) which may be imposed upon, incurred by, or asserted against myself/us and/or the City of Detroit by reason of or resulting from my/our use of the property, project, or improvements described in this Authorization Form.
7. We acknowledge that all donations are subject to the prior approval by resolution of the Detroit City Council.
8. I/We acknowledge the approved or denied terms of the review donation project as listed below:

Project Conditions required for approval:

PDU - Tree guards are required. Please contact Park Development if tree guards are needed for this tree planting. (Dave Summers sumnersd@detroitmi.gov)

Grounds - Trees must be located where riding mowers are able to completely maneuver around them. Confirm tree planting locations with Landscape Architect prior to the date(s) of the tree planting. (Arianna Zanetti - zanettia@detroitmi.gov)

☒ Project Requires City Council approval prior to implementation (submission will be done by GSD/the City).

☐ Project Condition Terms Denied by Applicant

☒ Project Approved Conditions Accepted by Applicant

DocuSigned by:
Fai Foen
E32069E9D7BA4B0...

Signature: _____ Print Name: Fai Foen

On behalf of Organization: The Greening of Detroit

Date: 2/15/2022

DIRECTOR AUTHORIZATION (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

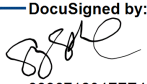
Completed by the City of Detroit.

Donation Decision: Approved

Conditions of Approval:

Director Name: Sandra Stahl

Signature:

DocuSigned by:

333671204FFF45A...

Date: 2/17/2022



GIFT LETTER OF REQUEST
(Attachment to the Asset Improvement Request)

January 14, 2022

Sandra Yu Stahl
Detroit Parks and Recreation Division
115 Erskine St.
Detroit, MI 48201

Dear Sandra:

On behalf of The Greening of Detroit, I am writing to offer our full assistance in purchasing and installing up to 70 shade and ornamental trees (1.5" caliper balled and burlap) at **Corrigan Park**, located 14273 E Warren Ave, Detroit, MI 48215. The costs, approximately \$56,000 are being borne by our group.

These improvements would take place on Thursday, April 21 and Saturday, April 23, 2022. We have worked with community and city representatives to ensure these improvements are desired.

The Greening of Detroit provides a 3 year maintenance plan that includes irrigation, and the first structural pruning of these trees. No warranty is provided, but any trees that have died within the first two years can be removed (flush cut) at the request of the Landscape Design Unit. The Parks Development Unit, per David Sumner, has also agreed to provide full removal as needed.

Thank you for your time and consideration!

Sincerely,

A handwritten signature in blue ink that reads "Fai Foen". The signature is written in a cursive, flowing style.

Fai Foen
Director of Green Infrastructure
The Greening of Detroit
fai@greeningofdetroit.com

COMMENT HISTORY



Please DocuSign: 47_T_PDON-Donation Authorization Form (DAF) CY22
(ORG3446-70 trees Corrigan Park)

Sender:	Bashar Dimitry
Envelope Id:	cff526a3-8386-4164-b057-522f111cc0bf
Time Zone:	(UTC-05:00) Eastern Time (US & Canada)
Date Sent:	2/21/2022 3:03:09 PM
Date Completed:	3/7/2022 11:47:50 AM

Private: macklinm@detroitmi.gov, tollivert@detroitmi.gov

Melva Macklin -2/21/2022 | 4:02:03 PM
macklinm@detroitmi.gov

Greening of Detroit has awarded a donation of 70 Trees to the General Services Department. The trees are valued at \$56,000. The objective of the donation to the department is to make landscape improvements to Corrigan Park. There is no match requirement. There is a Donation Authorization Form on file with the amount and details of the donation.



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO - Development & Grants
FILE NUMBER: OCFO - Development & Grants-0172

*** RE:**

Submitting reso. auth. Request to accept a donation of up to 40 trees from the Greening of Detroit for Dueweke Park.

*** SUMMARY:**

The Greening of Detroit has awarded up to 40 trees, valued at \$32,000.00, to the City of Detroit General Services Department, for Dueweke Park. There is no match requirement for this donation.

*** RECOMMENDATION:**

Request to accept a donation of up to 40 trees from the Greening of Detroit for Dueweke Park. The Greening of Detroit has awarded up to 40 trees, valued at \$32,000.00, to the City of Detroit General Services Department, for Dueweke Park. There is no match requirement for this donation.

*** DEPARTMENTAL CONTACT:**

Name: Jalesa Beck
Position: Administrative Assistant II

***=REQUIRED**



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

February 28, 2022

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to accept a donation of up to 40 trees from the Greening of Detroit for Dueweke Park

The Greening of Detroit has awarded up to 40 trees, valued at \$32,000.00, to the City of Detroit General Services Department, for Dueweke Park. There is no match requirement for this donation.

The objective of the donation to the department is to make landscape improvements to Dueweke Park. The Greening of Detroit will purchase and install up to 40 shade and ornamental trees (1.5" caliper balled and burlap) at Dueweke Park, located 4975 Sheridan St, Detroit, MI 48214.

I respectfully ask your approval to accept this donation in accordance with the attached resolution.

Sincerely,
DocuSigned by:
Terri Daniels
4D2BEEE23C8D489...

Terri Daniels
Director of Grants, Office of Development and Grants

CC:
Sajjiah Parker, Assistant Director, Grants

DocuSigned by:
Steven Watson
42C91AA10FE84AD...

Office of Budget

Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the General Services Department has been awarded a donation of up to 40 trees for Dueweke Park, from the Greening of Detroit, valued at \$32,000.00; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE, BE IT RESOLVED, that the General Services Department is hereby authorized to accept a donation of up to 40 trees for Dueweke Park.



GENERAL SERVICES DEPARTMENT
**Parks & Recreation
Division**

Donation Authorization Form Applicant Section

AIM Code DUEWEKE	DPRD Prop # 409	Request tracking # DAF0222-0006
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FORM PURPOSE

This form is for individuals or organizations who wish to donate labor, artwork, or funding to physically improve or enhance a City park or recreation center. The information provided on this form will be used to evaluate the proposed donation to determine if the donation can be accepted by the City. All fields not in *italics* are required.

REQUESTOR INFORMATION

Organization Name: The Greening of Detroit	Contact Name: Fai Foen
Address: 13000 W. McNichols, Detroit, MI 48235	Phone: 3137570788
Email: fai@greeningofdetroit.com	Website: www.greeningofdetroit.com
Preferred contact method: Email	Organization type: Environmental non-profi

DONATION INFORMATION

Park/Rec Facility Name: Dueweke Park	Address: 4975 Sheridan St, Detroit, MI 48214
<i>Specific location at the property (if needed for clarity):</i>	
Estimated value (including all costs incurred): \$ 32000	
How is this project funded? We receive government, foundation and corporate support.	
Improvement Type: Please note all Improvements require supporting documentation, see below list with links to the materials. <input checked="" type="checkbox"/> Physical Improvement (Select all that apply.) <input type="checkbox"/> Structure/Facility (may require BSEED permits) BSEED Permits Link <input type="checkbox"/> Signage (may require BSEED permit) BSEED Permits Link <input type="checkbox"/> Artwork <input checked="" type="checkbox"/> Other <input type="checkbox"/> Maintenance Improvement	
Will this project host an event of more than 25 or more people in the proposed park? <input checked="" type="checkbox"/> Yes (requires Events Permit) Events Permit Link <input type="checkbox"/> No	

PROJECT SUMMARY

Please include a brief narrative of the donation.

The Greening of Detroit is offering its full assistance in purchasing and installing up to 40 shade and ornamental trees (1.5" caliper balled and burlap) at Dueweke Park, located 4975 Sheridan St, Detroit, MI 48214. The costs, approximately \$32,000 are being borne by our group. These improvements would take place on Thursday, May 12, 2022,

[Asset Donation Gift Letter Template Link](#)

[Artwork Gift Letter Template Link](#)

PROJECT DOCUMENTS/SITE PLAN(S)

Please attach the following required documents here: gift letter, site plan, pictures, scope, and specifications, plus maintenance agreement if applicable:



RESPONSIBILITIES

Please specify what the proposed responsibilities would be of the applicant, the City or others that are associated with this project. Your application will be reviewed by City staff from each area, starting with a Landscape Architect to review or help you with design and ensure it meets City safety standards.

Who is responsible for the Planning and Design? ☒ CITY ☐ APPLICANT ☐ OTHER ☐ N/A

Explanation:

The Greening of Detroit works closely with the Landscape Design Unit to confirm the location and appropriateness of trees for this site.

Who is responsible for Construction (labor/material/permits/insurance)? ☐ CITY ☒ APPLICANT ☐ OTHER ☐ N/A

Explanation:

The Greening of Detroit has 32 years of experience of specifying, procuring and planting trees through its community planting model.

What is the timeline of construction/completion for this donation project? (Project must commence within 90 days of application approval, unless extension requested.)

Explanation:

Procurement and volunteer logistics are underway. Site preparation begins two days prior to the event, and completes the day of the planting date listed. Maintenance begins during the first growing season.

Who is responsible for Cleanup, and Restoration if required? ☐ CITY ☒ APPLICANT ☐ OTHER ☐ N/A

Explanation:

The Greening of Detroit is responsible for cleanup related to tree planting event.

What are the scheduled Maintenance Requirements for the improvement, and who would be responsible for doing them?

☐ CITY ☒ APPLICANT ☐ OTHER ☐ N/A

Explanation:

The Greening of Detroit provides a 3-year maintenance that includes irrigation, and the first structural pruning of these trees. No warranty is provided, but any trees that die within the first two years can be removed (flush cut) at the request of the Landscape Design Unit. The Parks Development Unit has agreed to provide full removal as needed, as well as tree guards (grey) for installation at planting.

***AFTER CITY REVIEW, THE FORM WILL ROUTE BACK FOR APPLICANT APPROVAL. PLEASE CLICK THE FINISH BUTTON TO SUBMIT.**



GENERAL SERVICES DEPARTMENT
**Parks & Recreation
Division**

Donation Authorization Form City Section

This section of the form is for internal City use only.

It is used to review and analyze proposals pending a recommendation to proceed.

Administrative Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Any previous experience with this applicant?

Describe: Yes, Greening of Detroit has a long-standing relationship with the City completing many successful projects.

Park Partnership / Community Group Affiliation? ☐ YES ☒ NO

Describe: N/A

Does this project require a maintenance agreement or MOU? ☐ YES ☒ NO

Conditional input: ☐ Facilities ☐ Recreation

Has the appropriate gift letter, site plan and supplemental materials been provided? ☒ YES ☐ NO ☐ N/A

Other comments:

Greening of Detroit will be doing several tree planting projects this year and has completed several successful tree planting projects since the institution of the new DAF process began.

Administrator Name: Tiffany L. McKinnon

Signature:

DocuSigned by:
Tiffany L. McKinnon
DB2A9A7841F847B...

Date: 2/16/2022

Landscape Architect Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Donation Decision: Approved

Asset Value: 32000

Asset Life Cycle: 50+ years

Conditions of Approval:

N/A

Landscape Architect Name: Arianna Zannetti

Signature:

DocuSigned by:
Arianna Zannetti
AF71FF22575848E...

Date: 2/16/2022

PDU Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Donation Decision: Approved

Conditions of Approval:

Please use tree guards

PDU Name: David Sumners

Signature:

DocuSigned by:

370CE3CB86DE4E8

Date: 2/16/2022

Grounds Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Donation Decision: Approved

Conditions of Approval:

Please locate trees where riding mowers can completely maneuver around the tree without interfering with any other obstacle. Confirm tree locations with Landscape Architect prior to planting.

Grounds Name: Rosemary Edwards

Signature:

DocuSigned by:

632D351DE88D441

Date: 2/18/2022

Facilities Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Donation Decision:

Conditions of Approval:

Facilities Name:

Signature:

Date:

Recreation Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)**Donation Decision:**

Conditions of Approval:

Recreation Name:

Signature:

Date:

APPLICANT CERTIFICATION

By submitting this request, the undersigned certify(ies) as follows:

1. I/we have the authority to execute this Authorization Form on behalf of myself and the organization named herein;
2. I/we will abide by all rules and policies of the City of Detroit and the General Services Department's Parks and Recreation Division.
3. I/we commit to completing the proposed donation/project within a year of Authorization Form approval. If the project is not complete within a year from approval I/we will reach out to the General Services Department for an approval extension. If an extension is not requested within 30 days of the one year lapse of Authorization Form approval, a new Donation Authorization Form must be submitted, and the process for approval will start over.
4. All of the information submitted in this Authorization Form is true and accurate to the best of my/our knowledge;
5. The purpose of this Authorization Form is to provide the Parks and Recreation Division with enough information about the donation(s) described herein needed for prior approval of the donation(s);
6. I/We will defend, indemnify, save and hold harmless the City of Detroit, its officers, employees, and agents against and from any and all liabilities, obligations, damages, penalties, claims, costs, charges, and expenses (including without limitation, fees and expenses of attorneys, expert witnesses and other consultants) which may be imposed upon, incurred by, or asserted against myself/us and/or the City of Detroit by reason of or resulting from my/our use of the property, project, or improvements described in this Authorization Form.
7. We acknowledge that all donations are subject to the prior approval by resolution of the Detroit City Council.
8. I/We acknowledge the approved or denied terms of the review donation project as listed below:

Project Conditions required for approval:

PDU - Tree guards required for planting.

(PDU Contact - Dave Sumners - sumnersd@detroitmi.gov)

Grounds - Please locate trees where riding mowers can completely maneuver around the tree without interfering with any other obstacle. Confirm tree locations with Landscape Architect prior to planting.

(Landscape Architect - Arianna Zanetti zanettia@detroitmi.gov)

☒ Project Requires City Council approval prior to implementation (submission will be done by GSD/the City).☐ Project Condition Terms Denied by Applicant☒ Project Approved Conditions Accepted by Applicant

Signature:

DocuSigned by:
Fai Foen
E32069E9D7BA4B0...

Print Name: Fai Foen

On behalf of Organization: The Greening of Detroit

Date: 2/18/2022

DIRECTOR AUTHORIZATION (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

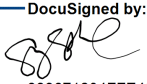
Completed by the City of Detroit.

Donation Decision: Approved

Conditions of Approval:

Director Name: Sandra Stahl

Signature:

DocuSigned by:

333671204FFF45A...

Date: 2/22/2022



DUEWEKE : 65 TREES

GIFT LETTER OF REQUEST
(Attachment to the Asset Improvement Request)

February 14, 2022

Sandra Yu Stahl
Detroit Parks and Recreation Division
115 Erskine St.
Detroit, MI 48201

Dear Sandra:

On behalf of The Greening of Detroit, I am writing to offer our full assistance in purchasing and installing 40 shade and ornamental trees (1.5" caliper balled and burlap) at **Dueweke Park**, located at 4975 Sheridan St, Detroit, MI 48214. The costs, approximately \$32,000 are being borne by our group.

These improvements would take place on Thursday, May 12, 2022. We have worked with city representatives to ensure these improvements are desired.

The Greening of Detroit provides a 3 year maintenance plan that includes irrigation, and the first structural pruning of these trees. No warranty is provided, but any trees that have died within the first two years can be removed (flush cut) at the request of the Landscape Design Unit. The Parks Development Unit, per David Sumner, has also agreed to provide full removal as needed.

Thank you for your time and consideration!

Sincerely,

A handwritten signature in blue ink that reads "Fai Foen". The signature is written in a cursive, flowing style.

Fai Foen
Director of Green Infrastructure
The Greening of Detroit
fai@greeningofdetroit.com

COMMENT HISTORY



Please DocuSign: 47_T_PDON-Donation Authorization Form (DAF) CY 2022
(ORG3453-40 trees Dueweke Park)

Sender: Bashar Dimitry

Envelope Id: 920a7148-7e88-4eed-9f93-8dd4315426f3

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Date Sent: 2/27/2022 | 12:38:44 PM

Date Completed: 3/10/2022 | 2:01:58 PM

Private: macklinm@detroitmi.gov, tollivert@detroitmi.gov

Melva Macklin -2/28/2022 | 4:13:39 PM
macklinm@detroitmi.gov

Greening of Detroit has awarded a donation of 40 Trees to the General Services Department. The trees are valued at \$32,000. The objective of the donation to the department is to make landscape improvements to Dueweke Park. There is no match requirement. There is a Donation Authorization Form on file with the amount and details of the donation.



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO - Development & Grants
FILE NUMBER: OCFO - Development & Grants-0161

*** RE:**

Submitting reso. autho. Authorization to submit a grant application to the National Recreation and Parks Association for the Fit and Strong Grant

*** SUMMARY:**

The General Services Department is hereby requesting authorization from Detroit City Council to submit a grant application to the National Recreation and Parks Association for the Fit and Strong Grant. The amount being sought is valued at \$1,300.00. There is no City match requirement. The total project is valued at \$1,300.00. This is a non-cash grant.

*** RECOMMENDATION:**

Authorization to submit a grant application to the National Recreation and Parks Association for the Fit and Strong Grant. The General Services Department is hereby requesting authorization from Detroit City Council to submit a grant application to the National Recreation and Parks Association for the Fit and Strong Grant. The amount being sought is valued at \$1,300.00. There is no City match requirement. The total project is valued at \$1,300.00. This is a non-cash grant.

*** DEPARTMENTAL CONTACT:**

Name: Jalesa Beck
Position: Administrative Assistant II

***=REQUIRED**



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

March 9, 2022

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Authorization to submit a grant application to the National Recreation and Parks Association for the Fit and Strong Grant

The General Services Department is hereby requesting authorization from Detroit City Council to submit a grant application to the National Recreation and Parks Association for the Fit and Strong Grant. The amount being sought is valued at \$1,300.00. There is no City match requirement. The total project is valued at \$1,300.00. This is a non-cash grant.

The Fit and Strong Grant will enable the department to:

- Support healthy aging for residents
- Provide technical assistance to create evidence-based programs for healthy living for seniors

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,
DocuSigned by:

4D2BEEE23C8D489...

Terri Daniels
Director of Grants, Office of Development and Grants

CC:
Sajjiah Parker, Assistant Director, Grants

Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the General Services Department has requested authorization from City Council to submit a grant application to the National Recreation and Parks Association, for the Fit and Strong Grant, valued at \$1,300.00, to support healthy aging for residents; and

WHEREAS, this is a non-cash grant that will provide technical assistance to create evidence-based programs for healthy living for seniors; now

THEREFORE BE IT RESOLVED, the General Services Department is hereby authorized to submit a grant application to the National Recreation and Parks Association for the Fit and Strong Grant.



Office of Grants Management
Grant Application Request Form

In order to secure the Office of Grants Management approval required under Section 18-4-2 of the Detroit City Charter, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be submitted not later than 20 business days prior to the application deadline.

Agency	General Services Department-Parks and Recreation Division
Date	02/25/2022
Department Contact Name	Nancy Capers
Department Contact Phone	(313)224-1109
Department Contact Email	Capersn@detroitmi.gov
Grant Opportunity Title	Supporting Healthy Aging Through Parks-Strong and Fit
Grant Opportunity Funding Agency	National Recreation and Parks Association (NRPA)
Web Link to Opportunity Information	nrpa.org
Maximum Award Amount	\$1,300 (in-kind)
Application Due Date	02/25/2022
Duration of Grant Award	18 months
Anticipated Proposed Budget Amount	NA
Match Requirement	NA
Anticipated Source of Match (if known)	NA
List of programs/services/activities to be funded and the Amount of Funding Requested for Each <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	Strong and Fit
Brief Statement of Priorities/Purpose for the Application <i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>	Training and technical assistance program focused on evidence-based programs for seniors.
Key Performance Indicators to be Used to Measure the Programs/Services/Activities <i>Sample:</i> # of kids newly enrolled in ABC and XYZ # of kids who complete ABC and XYZ % of kids from ABC who demonstrate improved educational performance % of kids from XYZ who demonstrate improved leadership skills	No. of seniors enrolled No. of seniors who demonstrate improved overall health.

[Signature]
 Director's Signature

03/08/2022

Date



DEPARTMENTAL SUBMISSION

DEPARTMENT: [eSCRIBE Department]

FILE NUMBER: OCFO - Development & Grants-0173

*** RE:**

Submitting reso. autho.

*** SUMMARY:**

Click or tap here to enter text.

*** RECOMMENDATION:**

Click or tap here to enter text.

*** DEPARTMENTAL CONTACT:**

Name: Click or tap here to enter text.

Position: Click or tap here to enter text.

***=REQUIRED**



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

March 7, 2022

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to accept a donation of up to 40 trees from the Greening of Detroit for Littlefield Playfield

The Greening of Detroit has awarded up to 40 trees, valued at \$32,000.00, to the City of Detroit General Services Department, for Littlefield Playfield. There is no match requirement for this donation.

The objective of the donation to the department is to make landscape improvements to Littlefield Playfield. The Greening of Detroit will purchase and install up to 40 shade and ornamental trees (1.5" caliper balled and burlap) for Littlefield Playfield, located at 12416 Indiana St., Detroit, MI 48204.

I respectfully ask your approval to accept this donation in accordance with the attached resolution.

Sincerely,
DocuSigned by:

4D2BEEE23C8D489...

Terri Daniels
Director of Grants, Office of Development and Grants

CC:
Sajjiah Parker, Assistant Director, Grants

DocuSigned by:

42C91AA10FE84AD...

Office of Budget

Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the General Services Department has been awarded a donation of up to 40 trees for Littlefield Playfield, from the Greening of Detroit, valued at \$32,000.00; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE, BE IT RESOLVED, that the General Services Department is hereby authorized to accept a donation of up to 40 trees for Littlefield Playfield, located at 12416 Indiana St., Detroit, MI 48204.



GENERAL SERVICES DEPARTMENT
**Parks & Recreation
Division**

Donation Authorization Form Applicant Section

AIM Code LITTLEFIELDPLAY	DPRD Prop # 103	Request tracking # DAF0222-0007
--------------------------	-----------------	---------------------------------

FORM PURPOSE

This form is for individuals or organizations who wish to donate labor, artwork, or funding to physically improve or enhance a City park or recreation center. The information provided on this form will be used to evaluate the proposed donation to determine if the donation can be accepted by the City. All fields not in *italics* are required.

REQUESTOR INFORMATION

Organization Name: The Greening of Detroit	Contact Name: Fai Foen
Address: 13000 W. McNichols, Detroit, MI 48235	Phone: 3137570788
Email: fai@greeningofdetroit.com	Website: www.greeningofdetroit.com
Preferred contact method: Email	Organization type: Environmental non-profit

DONATION INFORMATION

Park/Rec Facility Name: Littlefield Playfield	Address: 12416 Indiana St, Detroit, MI 48204.
<i>Specific location at the property (if needed for clarity):</i>	
Estimated value (including all costs incurred): \$ 32000	
How is this project funded? We receive government, foundation and corporate support.	
Improvement Type: Please note all Improvements require supporting documentation, see below list with links to the materials. <input checked="" type="checkbox"/> Physical Improvement (Select all that apply.) <input type="checkbox"/> Structure/Facility (may require BSEED permits) BSEED Permits Link <input type="checkbox"/> Signage (may require BSEED permit) BSEED Permits Link <input type="checkbox"/> Artwork <input checked="" type="checkbox"/> Other <input type="checkbox"/> Maintenance Improvement	
Will this project host an event of more than 25 or more people in the proposed park? <input checked="" type="checkbox"/> Yes (requires Events Permit) Events Permit Link <input type="checkbox"/> No	

PROJECT SUMMARY

Please include a brief narrative of the donation.

The Greening of Detroit is offering its full assistance in purchasing and installing up to 40 shade and ornamental trees (1.5" caliper balled and burlap) at Littlefield Playfield, located 12416 Indiana St, Detroit, MI 48204. The costs, approximately \$32,000 are being borne by our group.

[Asset Donation Gift Letter Template Link](#)

[Artwork Gift Letter Template Link](#)

PROJECT DOCUMENTS/SITE PLAN(S)

Please attach the following required documents here: gift letter, site plan, pictures, scope, and specifications, plus maintenance agreement if applicable:



RESPONSIBILITIES

Please specify what the proposed responsibilities would be of the applicant, the City or others that are associated with this project. Your application will be reviewed by City staff from each area, starting with a Landscape Architect to review or help you with design and ensure it meets City safety standards.

Who is responsible for the Planning and Design? ☒ CITY ☐ APPLICANT ☐ OTHER ☐ N/A

Explanation:

The Greening of Detroit works closely with the Landscape Design Unit to confirm the location and appropriateness

Who is responsible for Construction (labor/material/permits/insurance)? ☐ CITY ☒ APPLICANT ☐ OTHER ☐ N/A

Explanation:

The Greening of Detroit has 32 years of experience of specifying, procuring and planting trees through its community planting model.

What is the timeline of construction/completion for this donation project? (Project must commence within 90 days of application approval, unless extension requested.)

Explanation:

Procurement and volunteer logistics are underway. Site preparation begins two days prior to the event, and completes the day of the planting date listed. Maintenance begins during the first growing season.

Who is responsible for Cleanup, and Restoration if required? ☐ CITY ☒ APPLICANT ☐ OTHER ☐ N/A

Explanation:

The Greening of Detroit is responsible for cleanup related to tree planting event.

What are the scheduled Maintenance Requirements for the improvement, and who would be responsible for doing them?

☐ CITY ☒ APPLICANT ☐ OTHER ☐ N/A

Explanation:

The Greening of Detroit provides a 3-year maintenance that includes irrigation, and the first structural pruning of these trees. No warranty is provided, but any trees that die within the first two years can be removed (flush cut) at the request of the Landscape Design Unit. The Parks Development Unit has agreed to provide full removal as needed, as well as tree guards (grey) for installation at planting.

***AFTER CITY REVIEW, THE FORM WILL ROUTE BACK FOR APPLICANT APPROVAL. PLEASE CLICK THE FINISH BUTTON TO SUBMIT.**



GENERAL SERVICES DEPARTMENT
**Parks & Recreation
Division**

Donation Authorization Form City Section

This section of the form is for internal City use only.

It is used to review and analyze proposals pending a recommendation to proceed.

Administrative Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Any previous experience with this applicant?

Describe: Yes, Greening of Detroit has a long-standing relationship with the City completing many successful projects.

Park Partnership / Community Group Affiliation? ☐ YES ☒ NO

Describe: N/A

Does this project require a maintenance agreement or MOU? ☐ YES ☒ NO

Conditional input: ☐ Facilities ☐ Recreation

Has the appropriate gift letter, site plan and supplemental materials been provided? ☒ YES ☐ NO ☐ N/A

Other comments:

Greening of Detroit will be doing several tree planting projects this year and has completed several successful tree planting projects since the institution of the new DAF process began.

Administrator Name: Tiffany L. McKinnon

Signature:

DocuSigned by:
Tiffany L. McKinnon
DB2A9A7841F847B...

Date: 2/18/2022

Landscape Architect Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Donation Decision: Approved

Asset Value: 32,000

Asset Life Cycle: 30+ years

Conditions of Approval:
n/a

Landscape Architect Name: Rayshaun Landrum

Signature:

DocuSigned by:
Rayshaun Landrum
04AA44168EB44F7...

Date: 2/21/2022

PDU Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Donation Decision: Approved

Conditions of Approval:

Please use tree guards

PDU Name: David Sumners

Signature:

DocuSigned by:

370CE3CB80DE4E8

Date: 2/22/2022

Grounds Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)


Donation Decision: Approved

Conditions of Approval:

Please locate trees where riding mowers can completely maneuver around the tree without interfering with existing fence or other items. Confirm tree locations with Landscape Architecture prior to planting.

Grounds Name: Rosemary Edwards

Signature:

DocuSigned by:

632D351DF88D441

Date: 2/25/2022

Facilities Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Donation Decision:

Conditions of Approval:

Facilities Name:

Signature:

Date:

Recreation Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)**Donation Decision:**

Conditions of Approval:

Recreation Name:

Signature:

Date:

APPLICANT CERTIFICATION

By submitting this request, the undersigned certify(ies) as follows:

1. I/we have the authority to execute this Authorization Form on behalf of myself and the organization named herein;
2. I/we will abide by all rules and policies of the City of Detroit and the General Services Department's Parks and Recreation Division.
3. I/we commit to completing the proposed donation/project within a year of Authorization Form approval. If the project is not complete within a year from approval I/we will reach out to the General Services Department for an approval extension. If an extension is not requested within 30 days of the one year lapse of Authorization Form approval, a new Donation Authorization Form must be submitted, and the process for approval will start over.
4. All of the information submitted in this Authorization Form is true and accurate to the best of my/our knowledge;
5. The purpose of this Authorization Form is to provide the Parks and Recreation Division with enough information about the donation(s) described herein needed for prior approval of the donation(s);
6. I/We will defend, indemnify, save and hold harmless the City of Detroit, its officers, employees, and agents against and from any and all liabilities, obligations, damages, penalties, claims, costs, charges, and expenses (including without limitation, fees and expenses of attorneys, expert witnesses and other consultants) which may be imposed upon, incurred by, or asserted against myself/us and/or the City of Detroit by reason of or resulting from my/our use of the property, project, or improvements described in this Authorization Form.
7. We acknowledge that all donations are subject to the prior approval by resolution of the Detroit City Council.
8. I/We acknowledge the approved or denied terms of the review donation project as listed below:

Project Conditions required for approval:

PDU - Tree guards required for planting.

Grounds - Please locate trees where riding mowers can completely maneuver around the trees without interfering with existing fences or other items. Confirm tree locations with Landscape Architecture prior to planting.

Landscape Architect - Rayshaun Landrum landrumr@detroitmi.gov

☒ Project Requires City Council approval prior to implementation (submission will be done by GSD/the City).

☐ Project Condition Terms Denied by Applicant

☒ Project Approved Conditions Accepted by Applicant

 DocuSigned by:
 Fai Foen
 E32069E9D7BA4B0...

Signature: _____ Print Name: Fai Foen

On behalf of Organization: The Greening of Detroit

Date: 2/25/2022

DIRECTOR AUTHORIZATION (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

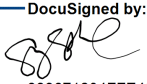
Completed by the City of Detroit.

Donation Decision: Approved

Conditions of Approval:

Director Name: Sandra Stahl

Signature:

DocuSigned by:

333671204FFF45A...

Date: 2/28/2022



40 TREES

GIFT LETTER OF REQUEST
(Attachment to the Asset Improvement Request)

February 14, 2022

Sandra Yu Stahl
Detroit Parks and Recreation Division
115 Erskine St.
Detroit, MI 48201

Dear Sandra:

On behalf of The Greening of Detroit, I am writing to offer our full assistance in purchasing and installing 40 shade and ornamental trees (1.5" caliper balled and burlap) at **Littlefield Playfield**, located at 12416 Indiana St, Detroit, MI 48204. The costs, approximately \$32,000 are being borne by our group.

These improvements will take place on either Saturday, Oct 15, 2022 or Saturday Oct 22, 2022. We are working in partnership with city and community representatives to ensure these improvements are desired.

The Greening of Detroit provides a 3 year maintenance plan that includes irrigation, and the first structural pruning of these trees. No warranty is provided, but any trees that have died within the first two years can be removed (flush cut) at the request of the Landscape Design Unit. The Parks Development Unit, per David Sumner, has also agreed to provide full removal as needed.

Thank you for your time and consideration!

Sincerely,

A handwritten signature in blue ink that reads "Fai Foen". The signature is written in a cursive, flowing style.

Fai Foen
Director of Green Infrastructure
The Greening of Detroit
fai@greeningofdetroit.com

Rev 20200316

COMMENT HISTORY



Please DocuSign: 47_T_PDON-Donation Authorization Form CY22 (ORG3458 - 40 trees Little Playfield)

Sender:	Bashar Dimitry
Envelope Id:	f38dd0e7-a0f2-4219-81b5-58942cef713f
Time Zone:	(UTC-05:00) Eastern Time (US & Canada)
Date Sent:	3/6/2022 12:29:32 PM
Date Completed:	3/10/2022 3:45:01 PM

Private: macklinm@detroitmi.gov, tollivert@detroitmi.gov

Melva Macklin -3/8/2022 | 8:06:09 AM
macklinm@detroitmi.gov

Greening of Detroit has awarded a donation of 40 Trees to the General Services Department. The trees are valued at \$32,000. The objective of the donation to the department is to make landscape improvements to Littlefield Park. There is no match requirement. There is a Donation Authorization Form on file with the amount and details of the donation.



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO - Development & Grants
FILE NUMBER: OCFO - Development & Grants-0163

*** RE:**

Submitting reso. autho. Request to Accept and Appropriate the Meade Cut-Through & Knapp Library Connection Grant.

*** SUMMARY:**

The Invest Detroit Foundation has awarded the City of Detroit General Services Department with the Meade Cut-Through & Knapp Library Connection Grant for a total of \$550,000.00. There is no match requirement. The total project cost is \$550,000.00.

*** RECOMMENDATION:**

Request to Accept and Appropriate the Meade Cut-Through & Knapp Library Connection Grant. The Invest Detroit Foundation has awarded the City of Detroit General Services Department with the Meade Cut-Through & Knapp Library Connection Grant for a total of \$550,000.00. There is no match requirement. The total project cost is \$550,000.00.

*** DEPARTMENTAL CONTACT:**

Name: Jalesa Beck
Position: Administrative Assistant II

***=REQUIRED**



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

February 25, 2022

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to Accept and Appropriate the Meade Cut-Through & Knapp Library Connection Grant

The Invest Detroit Foundation has awarded the City of Detroit General Services Department with the Meade Cut-Through & Knapp Library Connection Grant for a total of \$550,000.00. There is no match requirement. The total project cost is \$550,000.00.

The objective of the grant is to make improvements to the Meade Cut-Through & Knapp Library Connection. The funding allotted to the department will be utilized to convert a string of vacant Land Bank parcels into a trail that allows for a pedestrian cut-through, giving residents in the middle of East Davison Village a more direct route to walk to Campau and Jayne Park. It will also create recreational space and allow Meade Street to serve as a direct pedestrian and bike route to various civic assets.

If approval is granted to accept and appropriate this funding, the appropriation number is 21108.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

DocuSigned by:

Terri Daniels

4D2BEEE23C8D489...

Terri Daniels
Director of Grants, Office of Development and Grants

CC:
Sajjiah Parker, Assistant Director, Grants

DocuSigned by:

Steven Watson

42C91AA10FE84AD...

Office of Budget

DocuSigned by:

[Signature]

3925B7659A3D409...

Agreement Approved as to Form
By the Law Department

Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the General Services Department is requesting authorization to accept a grant of reimbursement from the Invest Detroit Foundation, in the amount of \$550,000.00, to make improvements to the Meade Cut-Through & Knapp Library Connection; and

WHEREAS, the Law Department has approved the attached agreement as to form; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE, BE IT RESOLVED that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to establish Appropriation number 21108, in the amount of \$550,000.00, for the Meade Cut-Through & Knapp Library Connection Grant.



February 23, 2022

Sandra Yu Stahl
Director, General Services Department
City of Detroit
115 Erskine, Detroit 48201

**RE: IDF Conditional Grant – Meade Cut-Through & Knapp Library
Connection, Grant #3099**

Dear Ms. Yu Stahl:

Invest Detroit Foundation (“**IDF**”), is pleased to award the City of Detroit, acting by and through its General Services Department (“**Grantee**”), a grant in the amount of \$550,000.00 (the “**Grant**”) on the terms and conditions set forth in this letter agreement (this “**Grant Agreement**”). IDF recognizes the important work of the Grantee and is pleased to support its efforts with this Grant.

Grant Representations, Warranties and Covenants

In accepting this Grant, Grantee makes the following representations, warranties and covenants to IDF:

- a. Grantee shall use all Grant funds solely for the purpose stated (the “**Purpose**”) in Grantee’s Scope of Work (the “**Scope**”) which describes the Meade Cut-Through & Knapp Library Connection (the “**Project**”) and is attached hereto as **Exhibit A**.
- b. Grantee shall repay any portion of the Grant that is not used for the Purpose, unless IDF expressly agrees, in writing, to a different use. Grantee must request in writing and receive advance approval from IDF for any substantive changes to the Purpose or line-item changes to the budget approved by IDF (the “**Budget**”) which amount to more than ten percent (10%) of the Grant, which Budget is listed within **Exhibit A**.
- c. Grantee shall notify IDF as soon as practical regarding any changes in key personnel of Grantee or of the Project, any change in address, phone number, or name of Grantee and any development that significantly affects the operation of the Project.
- d. Grantee shall maintain books and records adequate to verify Grantee’s use of Grant funds for a period of not less than three (3) years following the last expenditure by Grantee of the Grant funds. Grantee shall make such books and records available to IDF, at reasonable times and at its cost, for review and audit.
- e. Grantee is a tax-exempt organization as described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the “**Code**”) or a governmental entity or political subdivision of a State within the United States of America; (ii) has received an IRS determination letter that qualifies it as a public charity under Section 509(a)(1) or (2) of the Code, or Section 509(a)(3) of the Code as a supporting organization (supporting organizations are required to complete and

Sandra Yu Stahl
February 23, 2022
Page 2

Grant #3099

submit a Supporting Organization Attachment); (iii) has not had notice of a change of its non-private foundation status published by the IRS nor received notice from the IRS that it will be deleted from such status; (iv) has not, since the date of its determination letter, to the best of its knowledge and belief, changed its basic purposes or the manner of conducting its affairs in any way that might affect the continuation of its tax-exempt or non-private foundation status; and (v) knows of no basis on which the organization could be considered to be controlled directly or indirectly by IDF. Grantee is a United States legal entity, duly formed, validly existing and in good standing in the jurisdiction in which it was formed. Grantee has the legal power and authority to conduct its business and operations as currently conducted and as proposed to be conducted, to execute and deliver this Grant Agreement, and to perform this Grant Agreement in accordance with these terms and conditions.

Grantee Certification

Grantee certifies that Grantee will not use the Grant funds for any of the following: (a) carrying on propaganda, or otherwise attempting, to influence legislation (within the meaning of Section 4945(d)(1) of the Code), (b) influencing the outcome of any specific public election, (c) carrying on, directly or indirectly, any voter registration drive (within the meaning of Section 4945(d)(2) of the Code), (d) inducing or encouraging violations of law or public policy, or (e) causing any private inurement or improper private benefit to occur. Grantee will not utilize Grant funds in a manner that would jeopardize IDF's status as tax-exempt organization described in Section 501(c)(3) of the Code and Grantee will utilize the Grant solely for the charitable purposes described in this Grant Agreement, consistent with IDF's charitable mission.

Reporting

A final report shall be due to IDF thirty (30) days after the term of this Grant ends. If it appears to Grantee that it will be unable to meet any report deadline, it must contact IDF in advance to request an extension. Failure to do so may constitute breach of a material term of this Grant Agreement.

Final reports should:

- List the goals and objectives as stated in the original Scope/request to IDF. For each goal and objective, please provide a description of accomplishments using pertinent data to support your conclusions.
- What effects did the Grant have on the underlying need or specific project?
- What was the community impact of the Project?
- What is your overall rating of success of the Project?
- Did Grantee encounter any unanticipated issues in terms of Project implementation or outcomes? If so, please describe.
- An expenditure report of Grant funds, including a detailed comparison of actual expenses to the approved line-item budget, including an explanation for any overages and/or unspent Grant funds and a revised budget, if appropriate.

Sandra Yu Stahl
February 23, 2022
Page 3

Grant #3099

Grantor reserves the right to request an interim progress report at any time. If requested, then Grantee will have thirty (30) days to respond to the request with written reports showing the use of the Grant for the Purpose and/or progress toward meeting the terms of this Grant Agreement.

Payment and Term

The term of this Grant is until December 31, 2023 (the “**Grant Period**”). Any Grant funds not expended during the Grant Period must be promptly returned to IDF, unless an extension of the Grant Period has been approved by IDF in writing. Any Grant funds not expended for the Purpose as shown in the Budget, must be promptly returned to IDF within thirty (30) days of the end of the Grant Period or earlier termination of the Grant Agreement.

Grant funds will be disbursed to Grantee to reimburse Grantee for costs and expenses incurred by Grantee in connection with the Project as set forth in the Budget, including payments to contractors, consultants, and other third-party vendors (each a “**Vendor**”). Immediately upon Grantee’s incurrence of a monetary obligation to compensate a Vendor for such Vendor’s work in furtherance of the Project, the Grantee may invoice IDF for the full amount of such monetary obligation. Within thirty (30) days following the date of such invoice, IDF shall provide reimbursement by way of payment to the Grantee, not to exceed the remaining balance of this Grant. Grantee’s receipt of Grant funds is conditioned upon Grantee incurring costs and expenses in connection with the Project. If Grantee does not incur costs and expenses in connection with the Project or does not incur costs and expenses in the full amount of the Grant, it shall not be entitled to such Grant funds or such excess Grant funds, as applicable.

IDF shall create and maintain a written register (the “**Register**”), which must make express reference to this Grant Agreement and must identify this Grant as eligible for reimbursement under this Grant Agreement. Upon IDF approval and reimbursement of invoices from the Grantee, IDF shall update the Register accordingly.

Termination or Withholding of Payment

IDF reserves the right, in its sole discretion, to discontinue funding of the Grant, terminate this Grant Agreement, or both if: (a) IDF is not reasonably satisfied with Grantee’s progress on the Project; (b) there are significant changes to Grantee’s leadership or other factors IDF reasonably believes may threaten the Project’s success; or (c) Grantee fails to comply with this Grant Agreement. In the event of discontinuation or at the close of this Grant Agreement, any unexpended Grant funds shall immediately be returned to IDF, except where IDF has agreed to an alternative use of the unused Grant funds.

Additional Terms and Conditions

Sandra Yu Stahl
February 23, 2022
Page 4

Grant #3099

Grantee will request in writing and receive advance written approval from IDF for any substantive changes to the Purpose or the Project, any line-item changes to the Budget, which amount to more than ten percent (10%) of the Grant, or any extension of the Grant Period.

Grantee's Budget and any other correspondence with respect to the Grant are an expression of Grantee's expenditure intentions and do not constitute earmarking of Grant funds for any other purpose or project or for transmittal to any other entity or person.

Grantee shall be solely responsible for the supervision, direction and control of the activities undertaken with the support of the Grant funds.

Each party to this Grant Agreement shall be responsible for any liability, claim, loss, damage or expenses, including without limitation, reasonable attorneys' fees, arising from its negligent acts or omissions in connection with its performance of this Grant Agreement, or its failure to comply with the terms of this Grant Agreement, as determined by a court of competent jurisdiction.

Grantee agrees that it will use the Grant funds in compliance with all applicable anti-terrorists financing and asset control laws, regulations, rules, and executive orders, including, but not limited to the USA Patriot Act of 2001 and Executive Order 13224. Grantee represents and warrants that it is in compliance, and will comply, with all Federal, state and local laws, rules and regulations applicable to its business and operations. Neither Grantee, nor any individual or entity holding a material ownership interest in Grantee, nor any agent, employee, officer, director, or member thereof, is listed in any sanctions-related list of designated persons maintained by the Office of Foreign Assets Control of the U.S. Department of Treasury, the U.S. Department of State, or other applicable authority. Grantee will not directly or indirectly use the Grant for the benefit of any sanctioned person.

Nothing contained in this Grant Agreement shall be deemed to constitute either party a legal partner, joint venturer, employee or agent of the other party for any purpose.

The failure of IDF to exercise any of its rights under this Grant Agreement shall not be deemed to be a waiver of such rights.

The Grant is made with the understanding that IDF has no obligation to provide other or additional support or grants to Grantee. Please consult with your personal legal, financial, investment, tax and accounting advisors at your own expense for professional advice that is tailored to your particular needs.

This Grant Agreement constitutes the entire agreement of the parties with respect to its subject matter and supersedes any and all prior written or oral agreements or understandings with respect to the subject matter hereof. This Grant Agreement may not be amended or modified, except in a writing signed by both parties. Any provisions of this Grant Agreement that contemplate their continuing effectiveness shall survive the expiration or termination of this Grant Agreement.

This Grant Agreement shall be governed by, and construed and interpreted in accordance with, the laws of the State of Michigan, applicable to contracts to be performed wholly within said state. Grantee hereby waives the right to any jury trial in any action, proceeding, or counterclaim brought by either party against the other.

This Grant Agreement may be executed manually or electronically (including by digital means) in several counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. Electronic signatures that are adopted by a person with the intent to sign this Grant Agreement shall be legally effective and enforceable against the party represented by such person.

To show Grantee's acceptance of the terms and conditions of this Grant Agreement, please sign below and return a copy of this Grant Agreement to IDF.

We extend our best wishes for continued success in your endeavors.

Sincerely,

Invest Detroit Foundation

Carrie Lewand-Monroe

Carrie Lewand-Monroe
Executive Vice President, Strategy & Programs

ACKNOWLEDGED AND AGREED:

City of Detroit, General Services Department

By: _____

Name: Sandra Yu Stahl

Title: Director, General Services Department

Date: _____

EXHIBIT A

SCOPE OF WORK INCLUDING BUDGET

(see attached)

2/4/2022

Invest Detroit
 600 Renaissance Center, Suite 1710
 Detroit, MI 48243
 Attn: Carrie Lewand-Monroe

Re: American Axle funding request number **01** pursuant to "IDF Grant – Meade Cut-Through & Knapp Library Connection" ("Meade & Knapp Grant Agreement") between the City of Detroit and Invest Detroit Foundation, dated 2/22/2022.

Dear Ms. Lewand-Monroe:

The City of Detroit desires to proceed with design and construction of improvements to **The Meade Cut-Through & Knapp Library Connection** ("Individual Project") and are submitting this request for Invest Detroit to guarantee the availability of funding for this Individual Project. Pursuant to the Meade & Knapp Grant Agreement, we have attached the following documentation to this request for funding of the Individual Project:

- Scope of work
- Budget
- Projected timeline including any relevant benchmarks/milestones

Cost of this Individual Project will be split as follows:

- | | |
|--|-------------------------|
| • City of Detroit (Amount, Percent of Total) | \$0 / 0% |
| • Grant Funds/Invest Detroit Foundation (Amount, Percent of Total) | \$550,000 / 100% |

The City of Detroit respectfully requests that Invest Detroit review and approve this Individual Project and add it to the written Register as referenced in the Meade & Knapp Grant Agreement. Once added to the Register please notify us to proceed with the project.

Funding disbursements may be submitted to:

Payee Name	_____
Bank Name	_____
Account Name	_____
Account Number	_____
Routing Number	_____

If you have any questions or concerns regarding this request, please contact **JEFF KLEIN** at **313.400.5014**
kleinj@detroitmi.gov

Sincerely,

The City of Detroit General Services Department,

By:  02/11/2022

Name: **JEFF KLEIN**

Its: **DEPUTY CHIEF OF LANDSCAPE ARCHITECTURE**

BUDGET				
MEADE CUT THROUGH				
	BUDGET SUMMARY	BUDGET \$	PERCENT BUDGET	SOURCE
	OVERALL BUDGET	\$ 550,000.00	100%	PHILANTHROPIC
	AMOUNT BUDGETED PHILANTHROPIC	\$550,000.00	100%	PHILANTHROPIC
	AMOUNT BUDGETED CITY	\$0.00	0%	CITY

DATE	BUDGET REQUEST	REQUEST AMOUNT	SOURCE	BALANCE AFTER REQUEST
2/11/2022	MEADE CUT THROUGH	\$ 500,000.00	PHILANTHROPIC	\$50,000.00
2/11/2022	Knapp Library Connection	\$ 50,000.00	PHILANTHROPIC	\$0.00



AB FORD LENOX - BUILDING –Schedule

FEBRUARY 2022	APRIL 2022	MAY 2022	JUNE 2022	JULY 2022	AUGUST – SPRING 2023	SPRING 2023
• INVEST REQUEST	BID CYCLE	BID CYCLE	BID CYCLE	CONSTRUCTION	CONSTRUCTION	ANTICIPATED GROUND- BREAKING

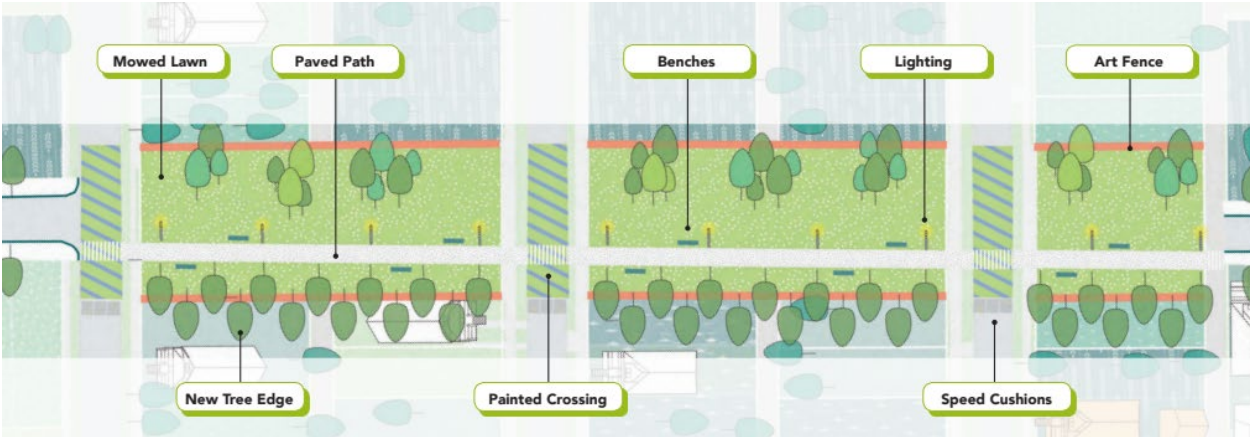
Jeff Klein	City of Detroit	kleinj@detroitmi.gov	313.400.5014
Ozell Gothard	City of Detroit	gothardo@detroitmi.gov	



EXECUTIVE SCOPE OF WORK FOR INVEST DETROIT
PROJECT NAME: MEADE CUT THROUGH

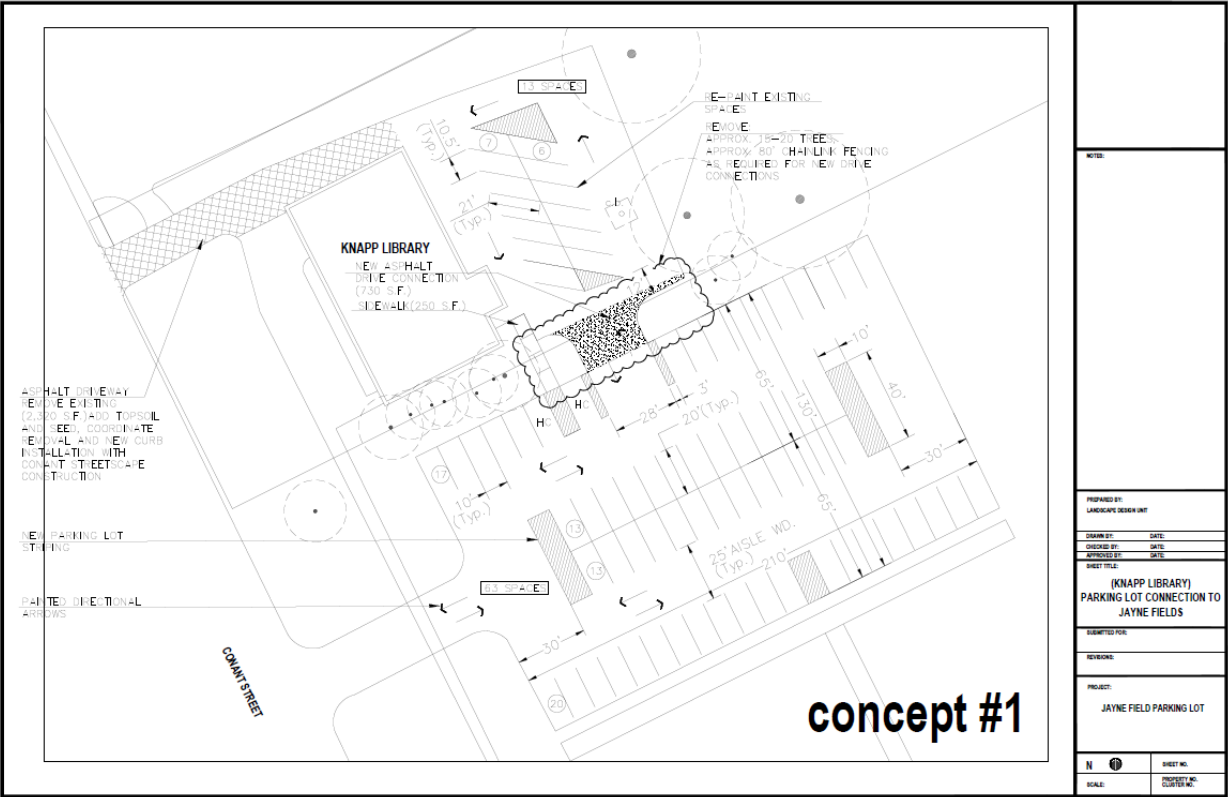
1. SCOPE OF WORK

Where Meade Street ends at Arlington, a string of vacant Land Bank parcels provides an opportunity to extend Meade as a pedestrian cut-through, giving residents in the middle of East Davison Village a more direct route to walk to Campau and Jayne Park. This also provides an opportunity to create passive recreational space in an area that lacks park space. Finally, it will allow Meade Street to serve as a direct pedestrian and bike route to 13000 Dequindre, once the building is transitioned to a new use. Additionally, an improvement will be made to the Knapp Library Parking Lot. The lot will be resurfaced and connected to an adjacent Jayne Field Parking Lot providing my connection between these important civic assets.



PROJECT NAME: KNAPP LIBRARY PARKING IMPROVEMENT

2. The current library parking lot will be connected to the adjacent Jayne Field parking lot. Spaces will be striped to provide expanded, improved and more connection to both civic assets.



COMMENT HISTORY



Please DocuSign: 47_PGRT-Meade Cut-Through & Knapp Library Connection FY 2022

Sender: Bashar Dimitry

Envelope Id: dd967546-90d8-45ea-aec6-b0ed766d93b1

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Date Sent: 2/25/2022 | 9:08:46 AM

Date Completed: 3/7/2022 | 11:50:16 AM

Private: macklinm@detroitmi.gov, tollivert@detroitmi.gov

Melva Macklin -2/25/2022 | 2:37:45 PM
macklinm@detroitmi.gov

This is a new grant (Meade Cut-Through & Knapp Library Connection Grant) for \$550,000 awarded to GSD by The Invest Detroit Foundation. There is no match requirement. There is a Grant Agreement on file that gives details of the grant. If approval to accept is granted, appropriation #21108 will be used to set up the grant.



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO - Development & Grants
FILE NUMBER: OCFO - Development & Grants-0167

*** RE:**

Submitting reso. autho Authorization to submit a grant application to the Michigan Department of Education for the No Kid Hungry Grant..

*** SUMMARY:**

The General Services Department is hereby requesting authorization from Detroit City Council to submit a grant application to the Michigan Department of Education for the No Kid Hungry Grant. The amount being sought is \$12,000.00. There is no City match requirement. The total project cost is \$12,000.00.

*** RECOMMENDATION:**

Authorization to submit a grant application to the Michigan Department of Education for the No Kid Hungry Grant. The General Services Department is hereby requesting authorization from Detroit City Council to submit a grant application to the Michigan Department of Education for the No Kid Hungry Grant. The amount being sought is \$12,000.00. There is no City match requirement. The total project cost is \$12,000.00.

*** DEPARTMENTAL CONTACT:**

Name: Jalesa Beck
Position: Administrative Assistant II

***=REQUIRED**



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

March 9, 2022

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226


RE: Authorization to submit a grant application to the Michigan Department of Education for the No Kid Hungry Grant

The General Services Department is hereby requesting authorization from Detroit City Council to submit a grant application to the Michigan Department of Education for the No Kid Hungry Grant. The amount being sought is \$12,000.00. There is no City match requirement. The total project cost is \$12,000.00.

The No Kid Hungry Grant will enable the department to:

- Support the Summer Camp Program
- Provide Nutritional Education and No-cook meal prep lessons for children

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,
DocuSigned by:

4D2BEEE23C8D489...

Terri Daniels
Director of Grants, Office of Development and Grants
CC:
Sajjiah Parker, Assistant Director, Grants

Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the General Services Department has requested authorization from City Council to submit a grant application to the Michigan Department of Education, for the No Kid Hungry Grant, in the amount of \$12,000.00, to support the Summer Camp Program; now

THEREFORE BE IT RESOLVED, the General Services Department is hereby authorized to submit a grant application to the Michigan Department of Education for the No Kid Hungry Grant.



Office of Grants Management
Grant Application Request Form

In order to secure the Office of Grants Management approval required under Section 18-4-2 of the Detroit City Charter, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be submitted not later than 20 business days prior to the application deadline.

Agency	General Services Department-Parks and Recreation Division
Date	02/25/2022
Department Contact Name	Nancy Capers
Department Contact Phone	(313)224-1109
Department Contact Email	Capersn@detroitmi.gov
Grant Opportunity Title	No Kid Hungry
Grant Opportunity Funding Agency	No Kid Hungry and Michigan Department of Education
Web Link to Opportunity Information	nokidhungry.force.com
Maximum Award Amount	NA
Application Due Date	03/04/2022
Duration of Grant Award	Summer 2022
Anticipated Proposed Budget Amount	\$12,000
Match Requirement	NA
Anticipated Source of Match (if known)	NA
List of programs/services/activities to be funded and the Amount of Funding Requested for Each <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	Summer camp program-12,000
Brief Statement of Priorities/Purpose for the Application <i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>	Nutrition education and no-cook meal preparation lessons for children.
Key Performance Indicators to be Used to Measure the Programs/Services/Activities <i>Sample:</i> # of kids newly enrolled in ABC and XYZ # of kids who complete ABC and XYZ % of kids from ABC who demonstrate improved educational performance % of kids from XYZ who demonstrate improved leadership skills	No. of children enrolled No. of children who complete the class.


Director's Signature

03/08/2022

Date

PUBLIC HEALTH AND SAFETY STANDING COMMITTEE

MONDAY, MARCH 7, 2022

10:05 A.M. - PUBLIC HEARING

(JT/mgw)

LAW DEPARTMENT

An Proposed Ordinance to amend Chapter 20 of the 2019 Detroit City Code, *Health*: by repealing Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 3, *Licensing*, Section 20-6-33, *Provisional certificate*, and Section 20-6- 37, *Fees*; by renumbering and amending Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 3, *Licensing*, Section 20-6-38, *Application review process*; by adding Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 3, *Licensing*, Section 20-6-33, *Homegrown program*, and Section 20-6- 38, *Licensing process for limited licenses*; by amending Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 1, *Generally*, Section 20-6-1, *Purpose*, and Section 20-6-2, *Definitions*, Section 20-6-3, *Opt-in provisions; severability*, Division 2, *Marijuana License Review Committee*, Section 20-6-22, *Personnel*, Section 20-6- 23, *Management*, and Section 20-6-24, *Duties and functions*, and Division 3, *Licensing*, Section 20-6-31, *License required*, Section 20-6-32, *Detroit legacy status*, Section 20-6-34, *Number of licenses*, Section 20-6-35, *Detroit legacy certification; application periods*, Section 20-6-36, *License application*, Section 20-6-39, *Inspections, investigations, review of materials submitted*, Section 20-6-40, *Operating requirements*, Section 20-6-41, *License issuance*, Section 20-6-42, *Renewal of license; notification of deficiency or violation*, Section 20-6-43, *License suspension, revocation, or denial of renewal*, Section 20-6-44, *Penalty*, Section 20-6-45, *Appeals*, Section 20-46, *Inspection by authorized local officials*, and Section 20-6-47, *Social equity initiatives and substance use prevention appropriations*; and by restating without amendment Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 2, *Marijuana License Review Committee*, Section 20-6- 21, *Creation*

Attending:

(Law Department; CRIO, BSEED, DPD, and LPD)

City of Detroit

CITY COUNCIL

Mary Sheffield
President

James Tate
President Pro Tem



Scott Benson
Fred Durhal, III
Latisha Johnson
Gabriela Santiago-Romero
Mary Waters
Angela Whitfield Calloway
Coleman A. Young, II
Janice Winfrey
City Clerk

Committee of the Whole Room • 1340 Coleman A. Young Municipal Center • (313) 224-3443 • Detroit, MI 48226

March 3, 2022

Mr. Charles Raimi, Deputy Corporation Counsel, Law Department
Ms. Kim James, Esq., Law Department
Ms. Kimberly Rustem, Director, Civil Rights, Inclusion & Opportunity
Mr. David Bell, Director, Buildings, Safety Engineering and Environmental Department
Mr. James White, Chief of Police, Detroit Police Department
Mr. David Whitaker, Director, Legislative Policy Division

RE: *An Proposed Ordinance to amend Chapter 20 of the 2019 Detroit City Code, Health: by repealing Article VI, Medical Marijuana Facilities and Adult-Use Marijuana Establishments, Division 3, Licensing, Section 20-6-33, Provisional certificate, and Section 20-6- 37, Fees; by renumbering and amending Article VI, Medical Marijuana Facilities and Adult-Use Marijuana Establishments, Division 3, Licensing, Section 20-6-38, Application review process; by adding Article VI, Medical Marijuana Facilities and Adult-Use Marijuana Establishments, Division 3, Licensing, Section 20-6-33, Homegrown program, and Section 20-6- 38, Licensing process for limited licenses; by amending Article VI, Medical Marijuana Facilities and Adult-Use Marijuana Establishments, Division 1, Generally, Section 20-6-1, Purpose, and Section 20-6-2, Definitions, Section 20-6-3, Opt-in provisions; severability, Division 2, Marijuana License Review Committee, Section 20-6-22, Personnel, Section 20-6- 23, Management, and Section 20-6-24, Duties and functions, and Division 3, Licensing, Section 20-6-31, License required, Section 20-6-32, Detroit legacy status, Section 20-6-34, Number of licenses, Section 20-6-35, Detroit legacy certification; application periods, Section 20-6-36, License application, Section 20-6-39, Inspections, investigations, review of materials submitted, Section 20-6-40, Operating requirements, Section 20-6-41, License issuance, Section 20-6-42, Renewal of license; notification of deficiency or violation, Section 20-6-43, License suspension, revocation, or denial of renewal, Section 20-6-44, Penalty, Section 20-6-45, Appeals, Section 20-46, Inspection by authorized local officials, and Section 20-6-47, Social equity initiatives and substance use prevention appropriations; and by restating without amendment Article VI, Medical Marijuana Facilities and Adult-Use Marijuana Establishments, Division 2, Marijuana License Review Committee, Section 20-6- 21, Creation.*

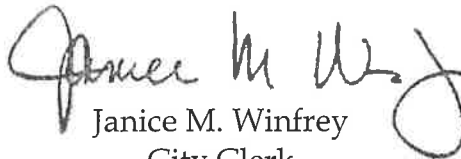
The Detroit City Council has scheduled a **PUBLIC HEARING** in their Public Health and Safety Standing Committee relative to the above-captioned proposed ordinance amendment for **MONDAY, MARCH 7, 2022 AT 10:05 A.M.** Please plan to be present.

Pursuant to the *City of Detroit Health Department Emergency Epidemic Order in Response to the COVID-19 Pandemic Per MCL 333.2453 Declaration of Continued Emergency Due to COVID-19, to Extend Remote Public Access to Open Meetings and Prohibit Gatherings at Meetings that Risk the Personal Health and Safety of Members of the Public and Public Bodies*, effective from January 1, 2022 to March 31, 2022, the Detroit City Council will be meeting **in person** in the **City Council Committee of the Whole Room, 13th Floor, Coleman A. Young Municipal Center** for its Public Health and Safety

Standing Committee meeting. **Virtual public attendance is strongly encouraged**, as, pursuant to public health guidelines, the meeting room will be subject to space limitations, and there are limited additional opportunities for public viewing within the building. For the safety of the attendees and participants, it is recommended that the public participate by means of one of the methods listed below:

- To attend online: <https://Detroitmi.gov/Online-CC-Meeting> - Meeting ID: 85846903626
- To attend by phone only, call one of these numbers: +1-929-436-2866, +1-312-626-6799, +1-669-900-6833, +1-253-215-8782, +1-301-715-8592, or +1-346-248-7799 Enter Meeting ID: 85846903626

Very truly yours,


Janice M. Winfrey
City Clerk

JMW/mgw

Enclosures

cc: Ms. Gail Fulton, Legislative Liaison, Mayor's Office
Ms. Sharon Blackmon, Attorney, Law Department
Ms. Tonja Long, Attorney, Law Department

TUESDAY, MARCH 1, 2022

THE DETROIT LEGAL NEWS – PAGE 14

NOTICE OF PUBLIC HEARING

ON PROPOSED ORDINANCE TO AMEND CHAPTER 20 OF THE 2019 DETROIT CITY CODE, *HEALTH: BY REPEALING ARTICLE VI, MEDICAL MARIJUANA FACILITIES AND ADULT-USE MARIJUANA ESTABLISHMENTS*

SUMMARY

An Proposed Ordinance to amend Chapter 20 of the 2019 Detroit City Code, *Health*: by repealing Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 3, *Licensing*, Section 20-6-33, *Provisional certificate*, and Section 20-6-37, *Fees*; by renumbering and amending Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 3, *Licensing*, Section 20-6-38, *Application review process*; by adding Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 3, *Licensing*, Section 20-6-33, *Homegrown program*, and Section 20-6-38, *Licensing process for limited licenses*; by amending Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 1, *Generally*, Section 20-6-1, *Purpose*, and Section 20-6-2, *Definitions*, Section 20-6-3, *Opt-in provisions*; *severability*, Division 2, *Marijuana License Review Committee*, Section 20-6-22, *Personnel*, Section 20-6-23, *Management*, and Section 20-6-24, *Duties and functions*, and Division 3, *Licensing*, Section 20-6-31, *License required*, Section 20-6-32, *Detroit legacy status*, Section 20-6-34, *Number of licenses*, Section 20-6-35, *Detroit legacy certification*; *application periods*, Section 20-6-36, *License application*, Section 20-6-39, *Inspections, investigations, review of materials submitted*, Section 20-6-40, *Operating requirements*, Section 20-6-41, *License issuance*, Section 20-6-42, *Renewal of license*; *notification of deficiency or violation*, Section 20-6-43, *License suspension, revocation, or denial of renewal*, Section 20-6-44, *Penalty*, Section 20-6-45, *Appeals*, Section 20-46, *Inspection by authorized local officials*, and Section 20-6-47, *Social equity initiatives and substance use prevention appropriations*; and by restating without amendment Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 2, *Marijuana License Review Committee*, Section 20-6-21, *Creation*.

Pursuant to the *City of Detroit Health Department Emergency Epidemic Order in Response to the COVID-19 Pandemic Per MCL 333.2453, Declaration of Continued Emergency Due to COVID-19, to Extend Remote Public Access to Open Meetings and Prohibit Gatherings at Meetings that Risk the Personal Health and Safety of Members of the Public and Public Bodies*, effective from January 1, 2022 to March 31, 2022, the Detroit City Council will be meeting in person in the City Council Committee of the Whole Room, 13th Floor, Coleman A. Young Municipal Center on Monday, March 7, 2022 at 10:05 a.m. in the Public Health and Safety Standing Committee. **Virtual public attendance is strongly encouraged** as, pursuant to public health guidelines, the meeting room will be subject to space limitations,

and there are limited additional opportunities for public viewing within the building. For the safety of attendees and participants, it is recommended that the public participate by means of one of the methods listed below:

The Public Hearing may be viewed in the following manner.

1. Watch via television
 - Comcast: Channel 10
 - ATT: From Channel 99, click Detroit, then Channel 10
2. Watch online by using <https://detroitmi.gov/government/city-council> and clicking on Channel 10.
3. To attend by phone only, call one of these numbers:
+1-929-436-2866, +1-312-626-6799, +1-869-900-6833, +1-253-215-8782, +1-301-715-8592, or +1-346-248-7799 Enter Meeting ID: 85846903626
4. To attend online: <https://Detroitmi.gov/Online-CC-Meeting>

Public Comment:

To participate at the time of Public Comment, please raise your hand within the zoom application.

1. Telephone participants: Raise your hand by pressing *9
2. Web participants: Raise your hand by clicking **raise hand** in the application or pressing
 - a. Windows computer = [ALT] + [Y]
 - b. Apple computers = [OPTION] + [Y]

To be consistent with how Public Comment has been handled for in-person meetings:

- You will be called on in the order in which your hand is raised
- All time limits set by the meeting Chair will still be enforced
- Any hands raised after the Chair ends submission of public comments, will not be able to speak at the meeting

All interested persons are invited to be present and be heard as to their views. Persons making oral presentations are encouraged to submit written copies to the City Clerk's Office CityClerkHelpDesk@detroitmi.gov via e-mail, for the record.

JANICE M. WINFREY
City Clerk

NOTICE TO THE HEARING IMPAIRED:

With advance notice of seven calendar days, the City of Detroit will provide interpreter services at public meetings, including American Sign Language, language translation and reasonable ADA accommodations. Please contact the **Civil Rights, Inclusion and Opportunity Department** at (313) 224-4950, through the TTY number 711, or email crio@detroitmi.gov to schedule these services.

City Clerk - 17

Introduced
2/22/2022
(mgw)

1 BY COUNCIL MEMBER _____:

2 AN ORDINANCE to amend Chapter 20 of the 2019 Detroit City Code, Health, Chapter
3 20 of the 2019 Detroit City Code, Health: by repealing Article VI, *Medical Marijuana Facilities*
4 *and Adult-Use Marijuana Establishments*, Division 3, *Licensing*, Section 20-6-33, *Provisional*
5 *certificate*, and Section 20-6-37, *Fees*; by renumbering and amending Article VI, *Medical*
6 *Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 3, *Licensing*, Section 20-
7 6-38, *Application review process*; by adding Article VI, *Medical Marijuana Facilities and Adult-*
8 *Use Marijuana Establishments*, Division 3, *Licensing*, Section 20-6-33, *Homegrown program*, and
9 Section 20-6-38, *Licensing process for limited licenses*; by amending Article VI, *Medical*
10 *Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 1, *Generally*, Section 20-
11 6-1, *Purpose*, and Section 20-6-2, *Definitions*, Section 20-6-3, *Opt-in provision*; *severability*,
12 Division 2, *Marijuana License Review Committee*, Section 20-6-22, *Personnel*, Section 20-6-23,
13 *Management*, and Section 20-6-24, *Duties and functions*, and Division 3, *Licensing*, Section 20-
14 6-31, *License required*, Section 20-6-32, *Detroit legacy status*, Section 20-6-34, *Number of*
15 *licenses*, Section 20-6-35, *Detroit legacy certification*; *application periods*, Section 20-6-36,
16 *License application*, Section 20-6-39, *Inspections, investigations, review of materials submitted*,
17 Section 20-6-40, *Operating requirements*, Section 20-6-41, *License issuance*, Section 20-6-42,
18 *Renewal of license*; *notification of deficiency or violation*, Section 20-6-43, *License suspension*,
19 *revocation, or denial of renewal*, Section 20-6-44, *Penalty*, Section 20-6-45, *Appeals*, Section 20-
20 46, *Inspection by authorized local officials*, and Section 20-6-47, *Social equity initiatives and*
21 *substance use prevention appropriations*; and by restating without amendment Article VI, *Medical*
22 *Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 2, *Marijuana License*
23 *Review Committee*, Section 20-6-21, *Creation*.

1 IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF DETROIT THAT:

2 Section 1. Chapter 20 of the 2019 Detroit City Code, *Health*, Article VI, *Medical*
3 *Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 1 containing Sections 20-
4 *6-1 through 20-6-3*, and Division 2 containing Sections 20-6-21 through 20-6-24, and Division 3
5 containing Sections 20-6-31 through 20-6-48, be amended to read as follows:

6 CHAPTER 20. HEALTH

7 ARTICLE VI. MEDICAL MARIJUANA FACILITIES AND ADULT-USE MARIJUANA
8 ESTABLISHMENTS

9 DIVISION 1. GENERALLY

10 Sec. 20-6-1. Purpose.

11 The purpose of this article is to establish standards and procedures for the issuance,
12 renewal, suspension, and revocation of business licenses for medical marijuana facilities and
13 adult-use marijuana establishments consistent with the Michigan Medical Marihuana Facilities
14 Licensing Act, being MCL 333.27101, *et seq.*, and the Michigan Regulation and Taxation of
15 Marihuana Act, being MCL 333.27951, *et seq.*, respectively, to:

- 16 (1) Serve and protect the health, safety, and welfare of the general public through
17 reasonable regulation of marijuana business operations including noise, odor, air
18 and water quality, food safety and public safety;
- 19 (2) Establish an application fee and a licensing fee for medical marijuana facilities and
20 adult-use marijuana establishments to cover the City's costs in administering this
21 ordinance;

- 1 (3) Establish procedures for application, renewal, suspension, and revocation of a
2 business license for medical marijuana facilities, and for adult-use marijuana
3 establishments;
- 4 (4) Minimize adverse effects, if any, from the cultivation, processing, dispensing and
5 storage of marijuana;
- 6 (5) Adopt reasonable regulations as needed pursuant to the city's general police
7 power granted to cities by the Michigan Constitution of 1963 and the Home Rule
8 City Act, being MCL 117.1 *et seq.*;
- 9 (6) Recognize that social equity in the marijuana industry is required to address the
10 historical disproportionate impact of marijuana prohibition and enforcement on
11 Detroiters and to positively impact the Detroit community, and that the City of
12 Detroit has been expressly named by the State of Michigan's Social Equity Program
13 as a community that has been disproportionately impacted by marijuana prohibition
14 and enforcement;
- 15 (7) Recognize that ~~long-term~~ residents of disproportionately impacted communities the
16 ~~City of Detroit~~ have historically been excluded from ownership opportunities in the
17 legal marijuana industry due to the disproportionate impact of marijuana
18 prohibition, enforcement, and the lack of access to capital, land, and resources; ~~that~~
19 ~~more than 30% of Detroiters live below the federal poverty level; that Detroit has~~
20 ~~a marijuana-related criminal conviction rate that exceeds the average marijuana-~~
21 ~~related criminal conviction rate in the State of Michigan; and that long-term Detroit~~
22 ~~residents have substantially contributed to the economy in the form of taxes and~~
23 ~~fees to the extent that a reduction in fees, and reservation of adult-use retailer, adult-~~

1 use grower, adult-use processor, designated consumption, marijuana event
2 organizer, and microbusiness licenses for long-term Detroit residents under this
3 article is appropriate as a form of social equity;

- 4 (8) Recognize that long-term residents of the City of Detroit are uniquely invested,
5 personally and financially, in the success of the City's marijuana programs; that at
6 least 20% of Detroiters live below the federal poverty level; and that Detroit has a
7 marijuana-related criminal conviction rate that exceeds the average marijuana-
8 related criminal conviction rate in the State of Michigan; and that long-term
9 residence is a key predictor of the likelihood that an applicant will operate in
10 compliance with the MRTMA, as applicable.

- 11 (9) Recognize that employment opportunities in the legal marijuana industry are
12 essential for Detroiters, and to strongly encourage and incentivize licensees under
13 this article to ensure that at least 50% of its employees are Detroit residents,
14 specifically those Detroit residents who are ~~veterans~~, low income, or have a prior
15 controlled substance record, as such terms are defined in Section 20-6-2 of this
16 Code, and that the jobs provided pay at least \$15 an hour;

- 17 (10) Facilitate real property ownership opportunities for Detroit residents, for the
18 purpose of operating adult-use marijuana establishments licensed under this article
19 and MRTMA; the City of Detroit shall use good faith efforts to transfer eligible
20 City-owned real property to one of the City's economic development agencies or
21 authorities, for the specific purpose of transferring the property to individuals who
22 have obtained Detroit Legacy status ~~legacy applicants or licensees~~ as defined in
23 Section 20-6-2 of this Code, at ~~25%~~ of the property's lowest justifiable fair market

1 value. Such a transfer would be subject to applicable approvals by the City of
2 Detroit and the economic development agency or authority board, as well as certain
3 program rules that may be developed. The development and use of the transferred
4 property would be subject to all requirements of this Code and MRTMA;

5 (11) Recommend that, subject to appropriation, amounts equal to \$500,000 of the fees
6 generated from the licenses issued pursuant to this article, and \$500,000 from an
7 allocation to the City of Detroit pursuant to M.C.L. 333.27964 be used annually to
8 further social equity goals, including, but not limited to, addressing the challenges
9 set forth in Subsections (6), (7), (8), and (9) of this section; and to

10 (12) Clarify that licensure of either a medical marijuana facility or an adult-use
11 marijuana establishment is a revocable privilege and not a right in the City. There is
12 no property right for an individual or business to have a medical marijuana facility
13 business license or an adult-use marijuana establishment business license in the
14 City of Detroit.

15 **Sec. 20-6-2. Definitions.**

16 The following words, terms and phrases, when used in this article, shall have the meanings
17 provided in this section:

18 *Adult-use marijuana establishment* means a business licensed under the MRTMA and this
19 article to operate as a grower, processor, retailer, secure transporter, safety compliance facility,
20 microbusiness, excess marijuana grower, marijuana event organizer, temporary marijuana event,
21 or designated consumption establishment, or any other type of marijuana-related business licensed
22 to operate in accordance with the MRTMA.

1 *Applicant* means the entity or individual making application for a license under this
2 article, and includes all members, partners, directors, shareholders, officers, and owners of the
3 entity applying for licensure.

4 *Authorized local official* means a Detroit police officer, or other City of Detroit employee
5 or agent designated by the director of the Department, who is authorized to issue violations and
6 perform inspections in accordance with this Code.

7 *Cap, or numerical cap* means a limit on the number, within a category of license type, of
8 adult-use marijuana establishments and medical marijuana facilities.

9 *Co-location* means a property that has been zoned to allow more than one type of medical
10 marijuana facility or adult-use marijuana establishment to operate on the same premises, subject
11 to the applicable rules promulgated in accordance with the MMFLA, the MRTMA, and this Code.

12 *Co-location license* means a license required under this Article when a property has been
13 zoned to allow more than one medical marijuana facility or adult-use marijuana establishment to
14 operate on the same premises, and the property owner is not the licensee of all the businesses
15 operating on the premises.

16 ~~*Common ownership* means two or more state operating licenses or two or more equivalent~~
17 ~~licenses held by one individual or one entity.~~

18 *Community outreach* means any outreach meeting, technology aided outreach, or outreach
19 alert intended to ensure community awareness of licensing activities under this article.

20 *Community outreach plan* means a plan for ongoing efforts by a licensee under this article
21 to continually engage and inform the community that surrounds the licensee's business location of
22 employment and social equity opportunities at the licensee's place of business.

1 *Community outreach report* means a report of the efforts taken by a license applicant to
2 inform and engage the community that surrounds the applicant's proposed business location of the
3 applicant's proposed business operation, and any employment or social equity opportunities that
4 the applicant intends to offer.

5 *Cultivation or cultivate* means:

- 6 (1) all phases of growth of marijuana from seed to harvest; or
7 (2) preparing, packaging or repackaging, labeling, or relabeling of any form of
8 marijuana.

9 *Department* means the City of Detroit Buildings, Safety Engineering, and Environmental
10 Department.

11 *Designated consumption establishment* means a business that is licensed under the
12 MRTMA and this Article to permit adults 21 years of age and older to consume marijuana products
13 at a commercial location designated by the state operating license.

14 *Detroit Legacy status applicant or licensee* means a status obtained by an individual who
15 has, or an entity that is at least 51% owned and controlled by one or more individuals who have,
16 as certified by the Civil Rights, Inclusion, and Opportunity Department ("CRIO"), been a City of
17 Detroit resident at the time of application for at least one year, ~~and upon renewal~~, and additionally
18 has been:

- 19 (1) a City of Detroit resident for 15 of the past 30 years preceding the date of
20 application, and continues to so reside throughout the period of licensure; or
21 (2) a City of Detroit resident for 13 of the past 30 years preceding the date of
22 application, and continues to so reside throughout the period of licensure, and is a
23 low-income applicant at the time of application, as defined in this section; or

(3) a City of Detroit resident for the 10 of the past 30 years preceding the date of application, and continues to so reside throughout the period of licensure, and has a prior controlled substance record, as defined in this section, or a parent with a prior controlled substance record as defined in this section under the following circumstances:

- a. the parent is named on the applicant's birth certificate, and the parent's conviction took place before the applicant's 18th birthday; or
- b. the parent has claimed the applicant as a dependent regularly on federal income tax filings, and the parent's conviction took place before the applicant's 18th birthday.

Digital notification means any form of electronic communication.

Disproportionately impacted community means any community where marijuana-related convictions are greater than the state of Michigan median, and where 20% or more of the population is living below the federal poverty level according to 2019 American Community Survey 5-year estimates published by the United States Census Bureau.

Equity applicant means an individual who currently resides in a disproportionately impacted community and has resided in such disproportionately impacted community for at least 5 cumulative years within the past 10 years, is a certified participant in Michigan's Social Equity Program, is a Detroit Legacy applicant, or an entity where one or more of the aforementioned individuals owns and controls at least 51% of the applicant entity.

Equivalent licenses means any of the following held by a single licensee:

- (1) A marijuana grower license, of any class, issued under MRTMA and a grower license, of any class, issued under the MMFLA;

- (2) A marijuana processor license issued under the MRTMA and a processor license under the MMFLA;
- (3) A marijuana retailer license issued under the MRTMA and a provisioning center license issued under the MMFLA;
- (4) A secure transporter license issued under the MRTMA and a secure transporter license issued under the MMFLA; or
- (5) A safety compliance facility license issued under the MRTMA and a safety compliance facility license issued under the MMFLA.

Excess marijuana grower means a state operating license holder holding five class C marijuana grower licenses under the MRTMA.

Grower means a business licensed under the MMFLA or MRTMA and this article, located in this state, which cultivates, dries, trims, or cures and packages marijuana for sale or transfer to a medical marijuana facility or an adult-use marijuana establishment, and is licensed as follows:

- (1) *class A adult-use marijuana grower* means a state operating license holder who is authorized to grow 100 marijuana plants;
- (2) *class B adult-use marijuana grower* means a state operating license holder who is authorized to grow 500 marijuana plants;
- (3) *class C adult-use marijuana grower* means a state operating license holder who is authorized to grow 2000 marijuana plants;
- (4) *class A medical marijuana grower* means a state operating license holder who is licensed to grow 500 medical marijuana plants;
- (5) *class B medical marijuana grower* means a state operating license holder who is licensed to grow 1000 medical marijuana plants; or

(6) *class C medical marijuana grower* means a state operating license holder who is licensed to grow 1500 medical marijuana plants.

License competition means a competitive process to select ~~licensees~~ applicants that are best suited to operate in compliance with the MRTMA.

Licensee means an individual or entity that holds a state operating license and a business license under this article.

Limited license means a license authorized by this article that is subject to a numerical cap limiting the number of licenses to be issued. Licenses for medical marijuana provisioning centers, adult-use retailers, designated consumption lounges, and microbusinesses are all subject to a numerical cap under this article, and are considered limited licenses.

Low-income applicant means an individual who, at the time of licensing, lives in a household with household income that is less than 80% of the ~~existing~~ Detroit median household income at the time of application.

Marijuana event organizer means a state license holder authorized to apply for a temporary marijuana event license in accordance with the MRTMA.

Medical marijuana facility means any facility, entity, establishment, or center that is required to be licensed under the MMFLA, and this article, including a grower, processor, provisioning center, safety compliance facility, or a secure transporter.

Marijuana-infused product means a topical formulation, tincture, beverage, edible substance, or similar product containing any usable marijuana that is intended for human consumption in a manner other than smoke inhalation.

Microbusiness means a business licensed under MRTMA and this article that cultivates up to 150 marijuana plants or more as allowed by the State of Michigan, processes, and packages

1 marijuana, and sells or otherwise transfers marijuana to individuals who are 21 years of age or
2 older or to a safety compliance facility, but not to other adult-use marijuana establishments or
3 medical marijuana facilities.

4 *MMFLA* means the Michigan Medical Marihuana Facilities Licensing Act, Public Act 281
5 of 2016, being MCL 333.27101, *et seq.*

6 *MMMA* means the Michigan Medical Marihuana Act, means Initiated Law 1 of 2008,
7 being MCL 333.26421, *et seq.*

8 *MRTMA* means the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1
9 of 2018, being MCL 333.27951 *et seq.*

10 *Outreach alert* means any form of one-way communication that informs a community or
11 neighborhood of an issue, problem, opportunity, or decision.

12 *Outreach meeting* means any in person or virtual meeting that provides for public
13 discussion of a topic.

14 *Person* means an individual, partnership, firm, company, corporation, association, sole
15 proprietorship, limited liability company, joint venture, estate, trust, or any other legal entity.

16 *Primary caregiver* means the term as defined by the MMMA.

17 *Prior controlled substance record* means to have been convicted, or adjudged to be a ward
18 of the juvenile court, for any crime relating to the sale, possession, use, cultivation, processing, or
19 transport of marijuana prior to November 7, 2018.

20 *Process or Processing* means to separate or otherwise prepare parts of the marijuana plant
21 and to compound, blend, extract, infuse or otherwise make or prepare marijuana concentrate or
22 marijuana-infused products.

1 *Processor* means a business licensed under the MRTMA or the MMFLA and this article,
2 located in this state, that obtains marijuana from a medical marijuana facility or an adult-use
3 marijuana establishment and that processes marijuana for sale and transfer in packaged form to
4 a medical marijuana facility or an adult-use marijuana establishment.

5 ~~*Provisional certificate* means a placeholder pre-licensure document granted under this~~
6 ~~article to a Detroit legacy applicant who does not yet have an approved location to operate the~~
7 ~~business for which the applicant seeks a license, which will be converted to a full license if the~~
8 ~~applicant secures an approved location and meets all the requirements of this article within twelve~~
9 ~~months of being granted the provisional certificate. A provisional certificate will not be counted~~
10 ~~as a full license for purposes of the numerical caps established under Section 20-6-34 of this Code,~~
11 ~~nor in determining whether the requirements of Section 20-6-31(d) and (e) are met, until it has~~
12 ~~been converted to a full license.~~

13 *Provisioning center* means a business licensed under the MMFLA that is a commercial
14 entity located in this state that purchases marijuana from a grower or processor and sells, supplies,
15 or provides marijuana to qualifying patients, directly or through the registered primary caregivers
16 of patients. Provisioning center includes any commercial property where marijuana is sold at retail
17 to qualifying patients or primary caregivers. A non-commercial location used by a primary
18 caregiver to assist a qualifying patient connected to the caregiver through the state's marijuana
19 registration process in accordance with the MMMA is not a provisioning center for purposes of
20 this article.

21 *Qualifying patient* means the term as defined by the MMMA.

22 *Registered user* means any person or entity that has submitted their email address or
23 telephone number for the purpose of receiving digital notifications.

1 *Retailer* means a business licensed under the MRTMA and this article that may obtain
2 marijuana from adult-use marijuana establishments and sell or transfer marijuana to individuals
3 who are 21 years of age or older and to other adult-use marijuana establishments.

4 *Safety compliance facility* means a business licensed under the MRTMA or the MMFLA
5 and this article that tests marijuana for contaminants and potency, or as required by the MRTMA
6 or the MMFLA, for a primary caregiver, medical marijuana facility, or adult-use marijuana
7 establishment.

8 *Secure transporter* means a business licensed under the MRTMA or the MMFLA and this
9 article that stores marijuana and transports marijuana between medical marijuana facilities or adult-
10 use marijuana establishments for a fee.

11 *Social Equity Program or SEP* means a the State of Michigan certification program
12 ~~authorized by the MRTMA, which is~~ designed to promote and encourage participation in the
13 marijuana industry by people who live in disproportionately impacted communities in Michigan
14 ~~certain Michigan communities designated by the State of Michigan, who have been~~
15 ~~disproportionately impacted by marijuana prohibition and enforcement, and to positively impact~~
16 those communities, in accordance with MCL 333.27958(1)(j).

17 *State operating license* means a license that is issued under the MMFLA or the MRTMA
18 that allows the licensee to operate as a medical marijuana facility or an adult-use marijuana
19 establishment, respectively.

20 *Technology aided outreach* means any form of electronic communication transmitted by
21 digital surveys or an online comment process that allows residents to provide comments.

22 *Temporary marijuana event ~~permit~~ license* means a ~~permit~~ license held by a marijuana
23 event organizer under this article and the MRTMA, which the state has approved, authorizing

1 an event where the onsite sale or consumption of marijuana products, or both, are authorized at
2 the location and on the dates indicated on the state operating license.

3 *Tiebreaking lottery* means a process, conducted under the observation of affected
4 applicants, by which licensees are randomly selected from a pool of similarly situated applicants
5 with identical scores.

6 **Sec. 20-6-3. Opt-in provision; severability.**

7 (a) Pursuant to Section 205(1) of the MMFLA, the City shall authorize licenses in
8 accordance with the provisions of this article for the following types of medical marijuana
9 facilities:

- 10 (1) Grower;
- 11 (2) Processor;
- 12 (3) Provisioning center;
- 13 (4) Safety compliance facility; and
- 14 (5) Secure transporter.

15 (b) Pursuant to Section 6(3) of the MRTMA, the City may authorize licenses in
16 accordance with the provisions of this article for the following types of marijuana establishments:

- 17 (1) Grower;
- 18 (2) Retailer;
- 19 (3) Processor;
- 20 (4) Safety compliance facility;
- 21 (5) Secure transporter;
- 22 (6) Temporary marijuana event;
- 23 (7) Marijuana event organizer;

1 (8) Designated consumption establishment; and

2 (9) Microbusiness.

3 (c) The City may sign attestations or other documents to evidence municipal approval
4 for a state operating license as required by the State of Michigan Marijuana Regulatory Agency
5 only upon issuance of a license under this article.

6 (d) Detroit City Council is exercising its discretion to permit adult-use marijuana
7 establishments in Detroit as supported by the legal opinion of the Corporation Counsel that the
8 ordinance is lawful, ~~and on the condition that licenses for Detroit legacy applicants shall be~~
9 ~~prioritized in accordance with the legislative purpose of this ordinance.~~ Should any provision of
10 this ordinance governing the limited license adult-use marijuana establishments be enjoined, ruled
11 invalid or unconstitutional, or struck down by a court of law, Subsections (b)(2), (b)(8), and (b)(9)
12 of this section will be thereto repealed as to the limited licenses authorized by this article, and
13 future limited license adult-use marijuana establishments will be prohibited in accordance with
14 Section 6(1) of the MRTMA, excluding those adult-use marijuana establishments previously
15 licensed under this article, which licenses shall continue in effect until their expiration date, after
16 which time they will not be renewed.

17 **Secs. 20-6-4—20-6-20. Reserved.**

18 **DIVISION 2. MARIJUANA LICENSE REVIEW COMMITTEE**

19 **Sec. 20-6-21. Creation.**

20 There is hereby established a Marijuana License Review Committee (“MLRC”), which
21 shall perform its duties and exercise its powers in accordance with this article.

22 **Sec. 20-6-22. Personnel.**

1 The MLRC shall consist of a staff member of each of the departments and agencies that
2 are identified in this section. The directors of the respective departments and the heads of the
3 respective agencies identified in this section shall each appoint a qualified representative or
4 representatives from among their respective staffs to serve on the MLRC. The respective
5 departments and agencies that must appoint representatives to the MLRC are as follows:

6 (1) Office of the Chief Financial Officer, ~~Assessor~~;

7 (2) Buildings, Safety Engineering, and Environmental Department (the
8 “Department”);

9 ~~(3) Office of the Chief Financial Officer, Treasury;~~

10 (3) Health Department;

11 (4) Law Department;

12 (5) Police Department;

13 (6) Civil Rights, Inclusion, and Opportunity Department (“CRIO”);

14 ~~(8) Office of Sustainability;~~

15 (7) Department of Neighborhoods; and

16 (8) Such other departments, agencies, or individuals as deemed appropriate by the
17 chairperson, on a case-by-case basis.

18 **Sec. 20-6-23. Management.**

19 (a) The representative from the Civil Rights, Inclusion, and Opportunity Department
20 (“CRIO”) serves as chairperson of the MLRC and shall maintain a record of applications, licenses
21 granted under this Article, and other relevant files as needed.

22 (b) The MLRC may meet in person or virtually at the call of the chairperson and shall
23 receive all materials for review electronically.

1 (c) ~~The MLRC shall develop a standard of review for making recommendations on~~
2 ~~adult use license applications under this article that shall be approved by the Detroit City Council~~
3 ~~prior to reviewing any adult use license applications.~~

4 **Sec. 20-6-24. Duties and functions.**

5 (a) New or renewal applications for a medical marijuana facility license or an adult-
6 use marijuana establishment license shall be reviewed by the MLRC and a recommendation
7 provided to the Department director before a license may be issued or renewed by the Department,
8 in accordance with the applicable review criteria and processes set forth in this article. For
9 temporary marijuana events, the MLRC shall make its recommendation to the Detroit City
10 Council, which must approve the temporary marijuana event before a temporary marijuana event
11 license permit is issued by the Department.

12 (b) Each department representative shall be responsible for investigating the
13 application within ~~its~~ their department's respective area of oversight, providing relevant
14 information, reports or data to the MLRC for review, including, but not limited to, the information
15 set forth in Section 20-6-39 of this Code.

16 (c) Through the chairperson, the MLRC may communicate and meet with the
17 applicant, visit the proposed site to be licensed, and request certain conditions be met prior to
18 recommending approval of the issuance of a license.

19 (d) ~~After December 31, 2021, and~~ Excluding temporary marijuana events, applications
20 shall be reviewed and a recommendation provided by the MLRC to the Department within ninety
21 (90) days of receipt of a complete application as determined by the MLRC, or the application shall
22 be forwarded to the Department without recommendation.

(e) Every six months after the effective date of this ordinance, the MLRC will provide a report to the Detroit City Council including the following information:

(1) name of all applicants, date of application and application status;

(2) name of all licensees, locations, and license date;

(3) number of licenses issued by license category; and

(4) details of each applicant's "Good Neighbor Plan".

(f) Members of the MLRC shall take ethics training two times per calendar year, as provided by the City of Detroit.

Secs. 20-6-25—20-6-30. Reserved.

DIVISION 3. LICENSING

Sec. 20-6-31. License required.

(a) No person may operate a medical marijuana facility or an adult-use marijuana establishment in the City without first obtaining a license from the City pursuant to this article, and a state operating license ~~in accordance with the provisions of this article~~. Licensees must obtain a separate license under this article from the City is required for each business with a state operating license they hold, including multiple grower licenses in one building operating in one building. A co-location license is required for a property owner that maintains more than one medical marijuana facility or adult-use marijuana establishment in one building, and who is not the licensee for all of the establishments or facilities located in the building.

(b) No more than one medical marijuana provisioning center and one marijuana retailer establishment may be licensed in any single building, unless approved by the Detroit City Council through a planned development ("PD") zoning designation in accordance with Sec. 50-3-97 of this Code.

(c) License applications shall be time and date stamped in order of submission in each category of licensure.

~~(d) 50% of licenses for adult use retailers, adult use processors, adult use growers, designated consumption establishments, microbusinesses, and marijuana event organizers shall be granted to Detroit legacy applicants as defined in Section 20-6-2.~~

~~(e) The City shall not issue a license for an adult use retailer, adult use processor, designated consumption establishment, microbusiness, or a marijuana event organizer if such issuance would cause the number of licenses held by Detroit legacy licensees to be less than 50% of the total licenses held in each respective category.~~

(d) Excluding those applicants for marijuana event organizer licenses, all applicants must conduct community outreach, as defined in Section 20-6-2 of this Code, and provide a community outreach report and a community outreach plan with the application. The applicant must forward notice of the community outreach to the Department of Neighborhoods. The Department of Neighborhoods shall send digital notification of the pending application to all registered users in the Council district where the business is proposed to be located.

Sec. 20-6-32. Detroit Legacy status; programming.

~~Applicants Individuals may seek to obtain Detroit Legacy status by applying to the Civil Rights, Inclusion, and Opportunity Department (CRIO) electronically on a form provided by CRIO, with documentation required to establish Detroit Legacy status. Once certified by CRIO, applicants may submit a license application under this article as a Detroit legacy applicant. A Detroit legacy licensee must complete such certification annually prior to license renewal.~~

~~Sec. 20-6-33. Provisional certificate.~~

1 (a) ~~— Detroit legacy applicants may apply for a provisional certificate for adult use~~
2 ~~marijuana establishments, excluding temporary marijuana event permits and marijuana event~~
3 ~~organizer licenses, under the following circumstances:~~

4 (1) ~~— The applicant has been certified as a Detroit legacy applicant;~~

5 (2) ~~— The applicant does not yet have a location that is properly zoned to operate the~~
6 ~~adult-use marijuana establishment for which the applicant seeks licensing; and~~

7 (3) ~~— The applicant meets all of the requirements of this article other than those related~~
8 ~~to the location where the adult-use marijuana establishment will be licensed.~~

9 (b) ~~— A provisional certificate will be converted to a full license if the applicant~~
10 ~~establishes a location that is properly zoned and meets the other requirements of this article within~~
11 ~~12 months from the date of the provisional certificate, subject to the numerical caps set forth in~~
12 ~~Section 20-6-34.~~

13 (c) ~~— A licensee may not commence operations until it has received a full license under~~
14 ~~this article and a state operating license.~~

15 (d) ~~— A provisional certificate will not be counted as a full license for purposes of the~~
16 ~~numerical caps established under Section 20-6-34 of this Code, nor in determining whether the~~
17 ~~requirements of Section 20-6-31(d) and (e) are met until it has been converted to a full license.~~

18 ~~REPEALED.~~

19 **Sec. 20-6-33. Homegrown program.**

20 CRIO shall establish a program to be known as “Homegrown Detroit,” and through such
21 program shall provide mentoring, business education, and networking opportunities for individuals
22 who have obtained Detroit Legacy status.

23 **Sec. 20-6-34. Number of Licenses.**

The City hereby establishes the following numerical caps and may grant licenses for medical marijuana facilities and adult-use marijuana establishments, subject to the requirements of this article, in accordance with the charts below:

<u>Unlimited Licenses</u>	
<u>Grower</u>	<u>Unlimited</u>
<u>Processor</u>	<u>Unlimited</u>
<u>Secured Transporter</u>	<u>Unlimited</u>
<u>Safety Compliance</u>	<u>Unlimited</u>
<u>Temporary Marijuana Event Organizer</u>	<u>Unlimited</u>
<u>Temporary Marijuana Event</u>	<u>Unlimited</u>

<u>Limited Licenses</u>	
<u>Medical Marijuana Provisioning Center License</u>	<u>75</u>
<u>Adult-Use Retailer Establishment License</u>	<u>38</u>
<u>Adult-Use Retailer Establishment-Equity License</u>	<u>38</u>
<u>Designated Consumption Lounge License</u>	<u>15</u>
<u>Designated Consumption Lounge-Equity License</u>	<u>15</u>
<u>Microbusiness License</u>	<u>15</u>
<u>Microbusiness-Equity License</u>	<u>15</u>

The foregoing cap on Adult-Use Retailer Establishments shall not apply to licenses issued in accordance with Section 20-6-38(e) of this article.

Medical Marijuana Provisioning Center	75
Adult Use Retailer Establishment	75
Grower	unlimited
Processor	unlimited
Secured Transporter	unlimited
Safety Compliance Facility	unlimited
Designated Consumption Lounge	35
Microbusiness	35
Marijuana Event Organizer	unlimited
Temporary Marijuana Event	unlimited

Sec. 20-6-35. ~~Detroit legacy certification; application periods~~ License application acceptance date by license type; fees.

(a) Upon the effective date of this ordinance, the City may immediately accept license applications and may issue licenses for medical marijuana ~~facility licenses~~ provisioning centers; medical and adult use growers, processors, secured transporters, and safety compliance facilities; adult- use marijuana event organizers; and adult-use temporary marijuana events ~~under this article~~ in accordance with Section 20-6-37 of this Code. ~~Applications for medical marijuana facility licenses that are under consideration by the City upon the effective date of this article shall not be subject to the requirements of this article, except that the number of medical marijuana provisioning-center licenses is subject to the numerical cap set forth in Section 20-6-34.~~

~~(b) Upon the effective date of this ordinance, the Civil Rights, Inclusion, and Opportunity Department will begin certifying Detroit legacy applicants.~~

(b) The City will begin accepting license applications for adult-use marijuana retailers, microbusinesses, and designated consumption establishments during one or more 30-day periods established in accordance with Section 20-6-38 of this Code. License applications under Subsection (b) of this section shall be evaluated and issued in accordance with Section 20-6-38 of

1 this Code. licenses on April 1, 2021, and shall review eligible license applications submitted by
2 April 30, 2021 within the time periods set forth in Subsections (d) and (e), below.

3 (c) A nonrefundable application fee shall be paid by each applicant upon filing any license
4 application. The application fee shall be in an amount established from time to time by the Director
5 of the Department and shall be approved by resolution of the City Council. The fee shall be
6 intended to defray direct and indirect costs incurred by the City in processing the license
7 application and may be different for each license type. The fee shall be posted on a schedule in the
8 Department.

9 (d) A nonrefundable license fee shall be paid by each awardee of a license prior to
10 issuance of a license and upon applying for renewal of a license. The license fee shall be in an
11 amount established from time-to-time by the Director of the Department and shall be approved
12 by resolution of the City Council. The fee shall be intended to defray direct and indirect costs
13 incurred by the City to process and monitor licensed facilities and establishments and may be
14 different for each license type. The fee shall be posted on a schedule in the Department.

15 (e) A nonrefundable application fee shall be charged for the processing and
16 certification of Detroit Legacy status in accordance with Section 20-6-32 of this Code. The fee
17 shall defray direct and indirect costs incurred by the City in processing the certification application.
18 The certification fee shall be in an amount established from time-to-time by the Director of CRIO,
19 and shall be approved by resolution of the City Council. The fee shall be posted on a schedule in
20 CRIO.

21 (f) The Detroit City Council may approve a fee schedule that incorporates a sliding
22 scale fee structure to accommodate low-income applicants, as defined by Sec. 20-6-2 of this article.

1 (d) — From May 1, 2021 through June 15, 2021 there will be a reserved review period
2 wherein the City will review and may approve applications for adult use marijuana establishment
3 licenses from Detroit legacy applicants, as well as applications for adult use growers from current
4 holders of a state operating license for a medical marijuana facility in the City of Detroit. An
5 eligible applicant that wishes to be considered during this time period must submit a complete
6 application by April 30, 2021. If the City receives more qualified applications in a category than
7 there are licenses available, the City shall award the licenses to the highest scoring applicants,
8 using a tie-breaking lottery if necessary. The City will also issue an undetermined number of
9 provisional certificates to Detroit legacy applicants who qualify. The chronological order of
10 reviewing license applications under this subsection shall be determined by an independent,
11 transparent, and random selection process.

12 (e) — From June 16, 2021 through July 31, 2021 there will be a reserved review period
13 wherein the City will review and may approve applications for adult use marijuana establishment
14 licenses, from holders of a state operating license for a medical marijuana facility in the City of
15 Detroit. An eligible applicant that wishes to be considered during this time period must submit a
16 complete application by April 30, 2021. If the City receives more qualified applications in a
17 category than there are licenses available, the City shall award the licenses to the highest scoring
18 applicants, using a tie-breaking lottery if necessary. The chronological order of reviewing license
19 applications under this subsection shall be determined by an independent, transparent, and random
20 selection process.

21 (f) — After both review periods forth in Subsections (d) and (e) are completed, the City
22 will determine whether no less than 50% of adult use grower licenses have been issued to Detroit
23 legacy applicants in accordance with Section 20-6-31(d), and if not, shall not issue any more adult-

1 use grower licenses to applicants other than Detroit legacy applicants until this requirement has
2 been met.

3 (g) ~~Beginning April 1, 2021, and continuing thereafter, the City will accept~~
4 ~~applications for temporary marijuana events. Applications must be submitted at least 90 days in~~
5 ~~advance of the event.~~

6 (h) ~~Beginning August 1, 2021, and continuing thereafter, the City will review~~
7 ~~applications in order of submission and may approve applications for adult use marijuana~~
8 ~~establishment licenses from any applicant.~~

9 (i) ~~The City may postpone or modify the timelines set forth in this section for~~
10 ~~reviewing applications to alternate dates out of administrative necessity, and shall inform the~~
11 ~~public forthwith.~~

12 **Sec. 20-6-36. License application.**

13 (a) Any person seeking to operate a medical marijuana facility or an adult-use
14 marijuana establishment, excluding marijuana event organizers, temporary marijuana events, and
15 co-location licenses, shall file an application electronically upon a form provided by the
16 Department. The application shall include, or include as an attachment, the following information:

17 (1) The name, age, home address, principal telephone number and email address of the
18 applicant, and a copy of the applicant's government issued identification.

19 (2) Documentation to establish an applicant's status as an equity applicant and the
20 satisfaction of Social Equity Scoring Criteria under Section 20-6-38 of this code, if
21 applicable, Detroit legacy certification;

22 (3) If the applicant is an organized legal entity: the name, mailing home address,
23 telephone number and email of all direct and indirect owners, directors, members,

1 managers, officers, partners, ~~or~~ shareholders, as well as and the registered agent,
2 and the entity's bylaws, operating agreement, or other organizational documents
3 indicating the ownership structure;

4 (4) A signed release authorizing the Police Department to perform criminal
5 background checks on the applicant, or, in the case of an entity applicant, all
6 individuals identified as ~~part of the ownership~~ direct or indirect owners of the entity;

7 (5) The address of the property/building proposed to be used as a medical marijuana
8 facility or adult-use marijuana establishment;

9 (6) The type and class of medical marijuana facility or adult-use marijuana
10 establishment license requested;

11 ~~(7) For renewals, a copy of the required state operating license;~~

12 ~~(8) A copy of City of Detroit income tax returns for the previous three years for each~~
13 ~~individual who has whole or partial ownership of the entity, and corporate tax~~
14 ~~returns if applicable;~~

15 (7) A comprehensive business plan detailing:

16 a. business operations

17 b. security/customer and employee safety

18 ~~e. testing~~

19 c. nuisance mitigation

20 d. waste management ~~handling and disposal~~

21 ~~f. environmentally sustainable practices~~

22 ~~g. community relations~~

23 e. recruitment and training of employees

i. ~~protocols for employee and customer safety~~

j. ~~number of Detroit residents employed~~

(8) ~~Financial documentation demonstrating resources sufficient to meet the capitalization required for the facility or establishment by the State of Michigan pursuant to the MMFLA. A certified statement from a CPA is sufficient~~ Income tax clearances for the applicant and for all individuals described in subsection (a)(3) herein, or a sworn statement from each of such individual attesting that no income was made in the City of Detroit, from any source, which would require the individual to file a city income tax return;

(9) Property tax clearance for the proposed location;

(10) Blight clearance for the proposed location;

(11) A copy of the unexpired conditional land use approval for the intended use or the intended use of an equivalent license;

(12) A copy of an unexpired building permit or the temporary or final certificate of occupancy for the intended use permitted by Subsection (13) of this section. A final certificate of occupancy is required before receiving a license.

(13) A signed release acknowledging that the City will investigate the income and property tax status of the applicant, its direct or indirect owners, directors, officers, members, managers, partners, shareholders, employees, and any medical marijuana facilities or adult-use marijuana establishments related to any of the aforementioned individuals, and that any outstanding taxes, fines, or fees will be paid prior to a license being issued under this article.

1 ~~(16) Whether the applicant is seeking provisional certificate status in accordance with~~
2 ~~Section 20-6-33 of this Code, in such case, submission of the information required~~
3 ~~under Subsections (5), (11), (12), (13), (14), and (17) of this section shall be~~
4 ~~suspended until such time within 12 months of the provisional certificate that the~~
5 ~~applicant can provide such information;~~

6 (14) For adult-use license applicants only, a “Good Neighbor Plan,” indicating the
7 applicant’s annual commitment to the community in which the adult-use marijuana
8 establishment will be located, including a community outreach report and a
9 community outreach plan as defined in Section 20-6-2 of this Code to ensure
10 awareness of the application and potential employment opportunities in the
11 neighborhoods surrounding the proposed business, as well as completing one or
12 more of the following during the term of the license:

- 13 a. Hiring at least 50% of full-time employees who are Detroit residents for
14 jobs paying at least \$15 an hour; or
- 15 b. Hiring at least 30% of full-time employees who have a prior controlled
16 substance record, as defined in Section 20-6-2 of this Code, for jobs paying
17 at least \$15 an hour; or
- 18 c. Purchasing at least 50% of necessary goods and services from ~~licensed~~
19 ~~medical marijuana facilities, adult-use marijuana establishments, Detroit~~
20 ~~legacy licensees, or other businesses located in the City of Detroit; or~~
- 21 d. If a grower or processor, selling at least 25% of available harvest or products
22 to ~~Detroit legacy equity~~ licensees at ~~a price that is at least 25% lower than~~
23 the current market rate in Detroit, or less; or

e. ~~a minimum of 750 annual hours serving a duly organized Detroit-based tax-exempt charitable organization, community organization, religious institution, preK-12 public or charter school, or block club that operates within the community where the applicant's facility or establishment is located; or~~

f. ~~Annually donate~~ Donating annually a minimum of ~~1~~ .25% of the applicant's gross revenue to a duly organized Detroit-based tax-exempt charitable organization that operates within the community where the applicant's facility or establishment is located, or to the a fund ~~that may be established~~ by the City of Detroit for the purpose of funding social equity initiatives, and substance use prevention programs.

(15) ~~Whether the applicant is a current or former medical marijuana facility or adult-use establishment state operating license holder, licensing history, and any violation history pertaining to operation of the medical marijuana facility or adult-use establishment~~ For license applications pursuant to Section 20-6-38 of this Code, a statement detailing the applicant's current and past community leadership roles, volunteer activities, and business operation history in the City in the past five years;

(16) A copy of the applicant's prequalification received from the State of Michigan Marijuana Regulatory Agency.

(b) An applicant for a marijuana event organizer license or a temporary marijuana event license shall file an application with the Department electronically upon a form provided by the Department. An application for a temporary marijuana event must be submitted at least 90 days prior to the event. The application shall include the following information, as applicable:

- (1) The name, age, home address, business address, principal telephone number and email address of the applicant;
- (2) A signed release authorizing the Detroit Police Department to perform criminal background checks on the applicant, and, in the case of an entity applicant, all individuals identified as ~~part of the ownership~~ direct or indirect owners of the entity;
- (3) A copy of the applicant's government issued identification;
- (4) If the applicant is an organized legal entity: the name, home address, telephone number and email of all owners, directors, members, managers, officers, partners, shareholders, and the registered agent, and the entity's bylaws, operating agreement, or other organizational documents indicating the ownership structure;
- (5) The address of the privately owned property and/or building proposed to be used for the temporary marijuana event;
- (6) A certificate of occupancy and certificate of compliance for the building, or drawing of the outdoor site proposed to be used for the temporary marijuana event;
- (7) A description of the temporary marijuana event including dates and proposed hours of operation;
- (8) Income tax clearances for the applicant and for each individual individuals described in Subsection (b)(4) of this section, or a sworn statement from ~~the named~~ each of such individuals attesting that no income was made in the City of Detroit, from any source, which would require the individual to file a city income tax return;
- (9) Property tax clearance for the proposed location;
- (10) Blight clearance for the proposed location;
- (11) A deed, lease, or other document evidencing site control of the proposed location;

1 (12) A signed release acknowledging that the City will investigate the income and
2 property tax status of the applicant, its owners, directors, officers, members,
3 managers, partners, shareholders, employees and any medical marijuana facilities
4 or adult-use marijuana establishments related to any of the individuals, and that any
5 outstanding taxes, fines, or fees will be paid prior to a license being issued under
6 this article;

7 (13) A statement attesting that the applicant will cooperate with law enforcement during
8 the temporary marijuana event, and in any enforcement action taken as a result of
9 the temporary marijuana event; and

10 (14) For a marijuana event organizer, a copy of the applicant's prequalification from the
11 State of Michigan Marijuana Regulatory Agency.

12 (c) The MLRC shall provide a recommendation of approval or denial of a temporary
13 marijuana event, and all submitted materials to the Detroit City Council. The Detroit City Council
14 must approve a temporary marijuana event before a ~~permit~~ temporary marijuana event license is
15 issued by the Department.

16 (d) Property owners seeking a co-location license for a building where more than one
17 medical marijuana facility or adult-use marijuana establishment is located, and at least one is
18 operated by a licensee other than the property owner, shall file an application with the Department
19 electronically upon a form provided by the Department. The application shall include the following
20 information:

21 (1) A copy of the conditional land use grant or grants approving the co-located uses;

22 (2) A copy of each state operating license associated with the site;

23 (3) Property tax clearance for the proposed location;

(4) Income tax clearance for each individual person who has whole or partial ownership of the proposed location;

(5) Blight clearance for the proposed location;

(6) Certificate of occupancy or certificate of compliance for all permitted uses;

(7) A sworn statement attesting that the property owner will ensure all permitted uses at the site hold a state operating license and a license under this article before commencing operation; and

(8) A sworn statement attesting that the property owner will cooperate with law enforcement in addressing alleged criminal activity at the site.

Sec. 20-6-37. Fees.[REPEALED]

~~(a) — A nonrefundable application fee shall be paid upon filing the application. The application fee shall be in an amount established from time to time by the Director of the Department and shall be approved by resolution of the City Council. The fee shall be intended to defray direct and indirect costs incurred by the City in processing the license application and may be different for each license type. The fee shall be posted on a schedule in the Department.~~

~~(b) — The application fee for a Detroit legacy applicant shall be 1% of the fee established in accordance with Subsection (a) of this section.~~

~~(b) — A nonrefundable license fee shall be paid prior to issuance of a license and upon applying for renewal. The license fee shall be in an amount established from time to time by the Director of the Department and shall be approved by resolution of the City Council. The fee shall be intended to defray direct and indirect costs incurred by the City to process and monitor licensed facilities and establishments and may be different for each license type. The fee shall be posted on a schedule in the Department.~~

1 (d) ~~For the first year of licensure, the license fee for a Detroit legacy applicant shall~~
2 ~~be 1% of the fee established in accordance with Subsection (c) of this section. For the second~~
3 ~~year of licensure, the license fee for a Detroit Legacy licensee shall be 25% of the fee established~~
4 ~~in accordance with Subsection (c) of this section, and for all subsequent years of licensure, the full~~
5 ~~fee shall apply.~~

6 (e) ~~A nonrefundable fee shall be paid prior to issuance of a provisional certificate. The~~
7 ~~fee shall be in an amount established from time to time by the Director of the Department, shall~~
8 ~~be no more than the fee for the first year of licensure of a Detroit Legacy applicant, and shall be~~
9 ~~approved by resolution of the City Council. The fee shall be intended to defray direct and indirect~~
10 ~~costs incurred by the City to process and monitor provisional certificates. The fee shall be posted~~
11 ~~on a schedule in the Department.~~

12 ~~(c) A nonrefundable application fee shall be charged for the processing and~~
13 ~~certification, or renewal of a Detroit legacy applicant or licensee in accordance with Section 20-6-~~
14 ~~32 of this Code. The fee shall be intended to defray direct and indirect costs incurred by the City~~
15 ~~in processing the certification application. The certification fee shall be in an amount established~~
16 ~~from time to time by the Director of the Civil Rights, Inclusion, and Opportunity Department and~~
17 ~~shall be approved by resolution of the City Council. The fee shall be posted on a schedule in the~~
18 ~~Civil Rights, Inclusion, and Opportunity Department.~~

19 **Sec. 20-6-38. 20-6-37. Application review Licensing process for unlimited licenses and**
20 **medical marijuana provisioning centers.**

21 (a) ~~For each~~ Upon receipt of a new license application or renewal of for a medical
22 marijuana provisioning center, medical or adult use grower, medical or adult use processor,
23 medical or adult use secured transporter, and medical or adult use safety compliance facility; adult-

1 ~~use marijuana event organizer; or adult-use temporary marijuana event facility or adult-use~~
2 ~~marijuana establishment license~~ submitted under this article, the Department will confirm whether
3 the application is complete, and that the application fee has been paid. The Department may
4 reject any application that contains insufficient information and may deny an application for failure
5 to pay the application fee.

6 (b) Upon receipt of a complete application of the materials required under Section 20-
7 6-36 of this Code, the Department will forward the application materials to the MLRC for review
8 and a recommendation.

9 (c) The MLRC shall consider the information submitted by the applicant, and the
10 requisite departments before providing a recommendation to the Department, or to the Detroit City
11 Council in the case of a temporary marijuana event license.

12 (d) Upon receipt of a favorable recommendation from the MLRC, or the Detroit City
13 Council in the case of a temporary marijuana event license, the Department may issue the license
14 in the manner required by this article.

15 (e) The applicant shall pay the license fee prior to receiving a license.

16 **Sec. 20-6-38. Licensing process for limited licenses.**

17 (a) The City may award up to 38 adult-use retailer licenses, 38 adult-use retailer Equity
18 licenses, 15 microbusiness licenses, 15 microbusiness equity licenses, 15 designated consumption
19 establishment licenses, and 15 designated consumption establishment equity licenses in the
20 following manner:

21 (1) The City shall establish three 30-day periods of for taking applications for Limited
22 Licenses other than medical marijuana provisioning center licenses under this
23 section. Each of such three 30-day periods shall be separated by a period of at least

1 120 days. CRIO shall make its recommendation for the timing of each of such three
2 30-day application periods to the Detroit City Council, whose approval shall be
3 required prior to the commencement of such application periods. Following each
4 of such three application periods the City may issue up to the following number of
5 licenses to qualified applicants who applied for the corresponding licenses during
6 such period:

7 (A) 12 adult-use retailer licenses following the first application period and the
8 second application period, and 14 adult-use retailer licenses following the
9 third application period;

10 (B) 12 adult-use retailer equity licenses following the first application period
11 and the second application period, and 14 adult-use retailer equity licenses
12 following the third application period;

13 (C) 5 microbusiness licenses;

14 (D) 5 microbusiness equity licenses;

15 (E) 5 designated consumption establishment licenses; and

16 (F) 5 designated consumption establishment equity licenses.

17 After the conclusion of the foregoing initial three 30-day application periods, as
18 one of more Limited Licenses may be or become available, the City may thereafter
19 establish one or more 30-day periods for taking applications for Limited Licenses
20 other than medical marijuana provisioning center licenses under this section. CRIO
21 shall make its recommendation for the timing of each of such 30-day application
22 period and the number and type of limited licenses to be issued following such

1 application period to the Detroit City Council, whose approval shall be required
2 prior to the commencement of such application period.

3 (2) Applicants shall submit a license application with the required materials as set forth
4 in Section 20-6-36 of this article;

5 (3) A license may not be awarded to an applicant if such applicant or any direct or
6 indirect owner of such applicant is also a direct or indirect owner of (A) any other
7 applicant applying for a license of the same type (retailer, microbusiness,
8 designated consumption establishment) under this article, or (B) any licensee that
9 is the holder of a license of the same type (retailer, microbusiness, designated
10 consumption establishment) under this article.

11 (4) A non-equity license may not be awarded to an applicant if such applicant or any
12 direct or indirect owner of such applicant is also a direct or indirect owner of any
13 other applicant applying for an equity license or any licensee that is the holder of
14 an equity license.

15 (5) After the application period, the MLRC shall evaluate submitted applications in
16 accordance with the following criteria and shall award the applicant the number of
17 points listed below for each category or sub-category satisfactorily completed by
18 the applicant, as applicable:

<u>Non-Equity License Application</u>	<u>Equity License Application</u>
<u>Eligibility</u>	
<u>Anyone</u>	<u>Equity Applicants</u>
<u>General Scoring Criteria (100 points)</u>	
<u>Business Plan</u>	

<u>Operations</u>	<u>5</u>	<u>Operations</u>
<u>Waste Management</u>	<u>5</u>	<u>Waste Management</u>
<u>Safety and Nuisance Mitigation</u>	<u>5</u>	<u>Safety and Nuisance Mitigation</u>
<u>Training</u>	<u>5</u>	<u>Training</u>
<u>Security Plan</u>	<u>5</u>	<u>Security Plan</u>
<u>Site Control</u>		
<u>Unexpired conditional land use approval</u>	<u>5</u>	<u>Unexpired conditional land use approval</u>
<u>Obtained all building permits</u>	<u>5</u>	<u>Obtained all building permits</u>
<u>Obtained Certificate of Occupancy or Certificate of Compliance for permitted use</u>	<u>15</u>	<u>Obtained Certificate of Occupancy or Certificate of Compliance for permitted use</u>
<u>Due Diligence</u>		
<u>MRTMA Entity Prequalification</u>	<u>5</u>	<u>MRTMA Entity Prequalification</u>
<u>Income Tax Clearance</u>	<u>5</u>	<u>Income Tax Clearance</u>
<u>Property tax Clearance</u>	<u>5</u>	<u>Property tax Clearance</u>
<u>Blight Clearance</u>	<u>5</u>	<u>Blight Clearance</u>
<u>No history of illegal operation or existing violations</u>	<u>5</u>	<u>No history of illegal operation or existing violations</u>
<u>Community Investment</u>		
<u>Complete a "Good Neighbor Plan"</u>	<u>10</u>	<u>Complete a "Good Neighbor Plan"</u>
<u>Leadership roles in duly established and licensed (if applicable) Detroit-based businesses, nonprofits, religious organizations, educational institutions, philanthropic organizations, community block clubs or neighborhood associations during the previous five 5 years</u>	<u>15</u>	<u>Leadership roles in duly established and licensed (if applicable) Detroit-based businesses, nonprofits, religious organizations, educational institutions, philanthropic organizations, community block clubs or neighborhood associations during the previous five 5 years</u>
<u>Social Equity Scoring Criteria (27 points Maximum)</u>		
<u>Provide licensable, habitable space to a licensed Equity applicant at a properly</u>	<u>OR, form a joint venture with an Equity applicant where the Equity</u>	<u>According to the 2019 American Community Survey 5-year estimates published by the United States Census</u>

<u>zoned property (does not have to be the same property for which the Non-Equity applicant is seeking licensure) for:</u>	<u>applicant owns and controls:</u>		<u>Bureau, Equity applicant's primary residence is in (only 1 may be selected):</u>
<u>At least 20 years and at a rate not exceeding 50% of the average market rent for similar commercial or industrial properties in Detroit</u>	<u>41-50% of applicant equity</u>	<u>25</u>	<u>A disproportionately impacted community where at least 35% of the population lives below the federal poverty level</u>
<u>At least 10 years and at a rate not exceeding 60% of the average market rent for similar commercial or industrial properties in Detroit</u>	<u>31 – 40% of applicant equity</u>	<u>15</u>	<u>A disproportionately impacted community where at least 30% of the population lives below the federal poverty level</u>
<u>At least 10 years and at a rate not exceeding 75% of the average market rent for similar commercial or industrial properties in Detroit</u>	<u>20 – 30% of applicant equity</u>	<u>5</u>	<u>A disproportionately impacted community where at least 20% of the population lives below the federal poverty level</u>
<u>Joined the Michigan Joint Ventures Pathway Program</u>		<u>1</u>	<u>Joined the Michigan Joint Ventures Pathway Program</u>
<u>Commit to publishing applicant's Social Equity Plan on State's website</u>		<u>1</u>	<u>Commit to publishing applicant's Social Equity Plan on State's website</u>
<u>Qualified Applicant Lottery: Licenses shall be granted in order of applicant scores, with tiebreaker lotteries used for applicants who (1) have received the same score and (2) have earned a minimum of</u>			

100 points of the General Scoring Criteria and a minimum of 5 points of the Social Equity Scoring Criteria.

1
2 **(b)** After the license applications have been reviewed and scored, the MLRC will
3 recommended the highest scoring applications, subject to the numerical caps set forth in this
4 article, to the Department, and the Department may issue the license in the manner required by
5 this article.

6 **(c)** The applicant shall pay the license fee prior to receiving a license.

7 **(d)** From and after the effective date of this ordinance, the City shall not issue any new
8 medical marijuana provisioning center licenses. The foregoing shall not prohibit renewal of any
9 existing medical marijuana provisioning center licenses outstanding as of the effective date of this
10 ordinance.

11 **(e)** Commencing on January 1, 2027, any licensees which are holders of one or more
12 licenses to operate a medical marijuana provisioning center in accordance with this article and
13 which have been the holder of such licenses since prior to the effective date of this ordinance, may
14 apply for an adult use retailer license by submitting a license application with the required
15 materials as set forth in Section 20-6-36 of this article.

16 **(1)** Upon receipt of a complete application of the materials required under Section 20-
17 6-36 of this Code, the Department will forward the application materials to the
18 MLRC for review and a recommendation.

19 **(2)** The MLRC shall consider the information submitted by the applicant, and the
20 requisite departments before providing a recommendation to the Department.

1 (3) Upon receipt of a favorable recommendation from the MLRC, the Department may
2 issue the license in the manner required by this article.

3 (4) A license may not be issued to an applicant under this subsection (d) if such
4 applicant or any direct or indirect owner of such applicant is also a direct or indirect
5 owner of any licensee that is the holder of an adult-use retailer license under this
6 article.

7 (5) The applicant shall pay the license fee prior to receiving an adult-use retailer
8 license.

9 **Sec. 20-6-39. Inspections, investigations, review of materials submitted.**

10 (a) Upon application and before a license under this article is issued for a medical
11 marijuana facility or an adult-use marijuana establishment, the application shall be referred to
12 appropriate departments of the City, for respective reports to be provided to the MLRC on
13 compliance with this Code and state law, rules and regulations, including the following:

14 (1) *Zoning.* The medical marijuana facility or adult-use marijuana establishment shall
15 meet applicable requirements of the Detroit Zoning Ordinance, being Chapter 50
16 of this Code. For purposes of this article, license applicants for adult-use marijuana
17 establishments, excluding temporary marijuana events, shall be deemed to have
18 appropriate met the applicable zoning requirements if the property ~~is zoned~~
19 ~~properly~~ has a conditional land use approval grant for an equivalent license under
20 the MMFLA ~~or as set forth in Subsections (13), (14) and (15) of Section 20-6-36;~~

21 (2) *Building and Property Maintenance Codes.* The medical marijuana facility or
22 adult-use marijuana establishment shall meet applicable requirements of the Stille-

DeRossett-Hale Single State Construction Code Act, being MCL 125.1501 *et seq.*,
and the Property Maintenance Code, being Chapter 8, Article XV of this Code;

(3) A property that is the designated location and subject of an application for a
business license for a temporary marijuana event shall have a certificate of
occupancy, a certificate of compliance, and no outstanding blight violations,
inspection fees, or property taxes;

(4) *Fire protection and safety.* The medical marijuana facility or adult-use marijuana
establishment shall meet applicable requirements of the Detroit Fire Prevention and
Protection Code, being Chapter 18, Article I of this Code;

(5) *Plumbing.* The medical marijuana facility or adult-use marijuana establishment
shall meet applicable requirements of the Stille-DeRossett-Hale Single State
Construction Code Act, being MCL 125.1501 *et seq.*, and the Michigan Plumbing
Code, being Chapter 8, Article V of this Code;

(6) *Ventilation.* Proper ventilation, either natural or mechanical, shall be provided so
that each person within a medical marijuana facility or adult-use marijuana
establishment will be supplied with 1,200 cubic feet of air per hour, or as required
by applicable state code, whichever is greater;

(7) *Lighting.* The medical marijuana facility or adult-use marijuana establishment shall
have adequate lighting in every part of the premises in compliance with applicable
requirements of the Michigan Electrical Code, being Chapter 8, Article III, of this
Code;

(8) *Health and sanitation.* All rooms within a medical marijuana facility or adult-use
marijuana establishment housing toilet facilities shall be equipped with sanitary
towels of a type acceptable to the Health Department. All rooms within the

premises shall meet the requirements of the Michigan Public Health Code, being
MCL 333.1101 *et seq.*, including those concerning food preparation and sanitation.

(b) A license shall not be issued or renewed until satisfactory inspections and reviews are completed by the departments delineated in Subsection (a) of this section, and written reports are issued indicating that the applicant complies with the requirements of this section.

(c) Any licensee that is the holder of a Limited License shall notify CRIO within 30 days if such licensee fails to continue to satisfy any criteria for which it received points under the Social Equity Scoring Criteria from the MLRC in its license application.

~~(e) In addition to the inspections required above, upon application and before any license under this article is issued for a medical marijuana facility or adult use marijuana establishment, including provisional certificates and marijuana event organizer license applications, the application shall be referred to the City's Police Department and Finance Department for respective reports on compliance with the following:~~

~~(1) The Police Department shall complete criminal background checks on all individuals who are part of the ownership entity;~~

~~(2) The Finance Department shall cause an investigation to be completed to determine whether any property or income taxes, special assessments, fines, fees or other financial obligations to the City are unpaid, outstanding and/or delinquent at the licensed location or from the applicant, its owners, directors, officers, members, managers, partners, and shareholders.~~

~~(d) A license shall not be issued or renewed under this article until satisfactory inspections and reviews are completed by the departments delineated in Subsection (c) of this section. A license shall not be issued or renewed by the Department until both of the following have occurred: (1) the Police Department provides written confirmation that all individuals who~~

1 are part of the ownership entity do not have any felony convictions related to violent crimes, fraud,
2 embezzlement or dishonesty; and (2) the Finance Department provides written confirmation that
3 all individuals making up the ownership entity are not in arrears for any property or income taxes,
4 special assessments, fines, fees or other financial obligations to the City.

5 (e) — If the applicant is a current or former licensee, the MLRC shall consider the
6 applicant's operational history, experience, and taxpaying history

7 (f) — The MLRC shall also take social equity considerations into account when
8 recommending approval or denial of an adult use license, including, but not limited to:

9 (1) — Whether the applicant intends to ensure that at least 50% of its employees are
10 Detroit residents, especially those Detroit residents who are veterans, low income
11 as defined in Section 20-6-2 of this Code, and/or have a prior controlled substance
12 record as defined in Section 20-6-2, and that the jobs provided pay at least \$15 an
13 hour;

14 (2) — Whether an applicant for a grower or processor license intends to supply businesses
15 owned by Detroit legacy licensees; and

16 (3) — The applicant's Good Neighbor Plan submitted in accordance with Section 20-6-
17 36(a)(19).

18 **Sec. 20-6-40. Operating requirements.**

19 A medical marijuana facility or adult-use marijuana establishment licensed under this article
20 shall be subject to the following conditions:

21 (1) Compliance with the requirements of this Code, and all applicable state and federal
22 laws;

23 (2) Compliance with the provisions of the MMFLA or the MRTMA;

1 (3) Medical marijuana facilities and adult-use marijuana establishments must obtain
2 all necessary state and local licenses before commencing operations and shall
3 always maintain a valid state operating license and business license under this
4 article at all times during operation. If a state operating license lapses, is revoked,
5 or is otherwise terminated by the State of Michigan, the related business license
6 granted under this article shall be automatically suspended, and licensee may not
7 operate until it has an active state operating license;

8 (4) No persons under the age of 18 may be allowed within any medical marijuana
9 facility or adult-use marijuana establishment, unless the individual is a qualifying
10 patient or accompanied by his/her primary caregiver- parent or documented legal
11 guardian;

12 (5) No medical marijuana facility or adult-use marijuana establishment shall permit
13 the sale or dispensing of alcoholic liquor or tobacco for consumption on or off the
14 premises;

15 (6) Operating hours for provisioning centers, retailer establishments, and
16 microbusinesses shall not exceed the hours between 9:00 AM and 10:00 PM daily.
17 Designated consumption establishments may operate between 9:00 AM and 2:00
18 AM daily;

19 ~~(7) An adult-use marijuana establishment may post signage identifying the location as~~
20 ~~being a certified Detroit Legacy establishment only if the owner is certified as a~~
21 ~~Detroit legacy licensee. Signs displayed on the exterior and interior of the property,~~
22 ~~shall conform to this Code and applicable state law requirements.~~

(7) Public and common areas must be separated from restricted and non-public areas by a permanent opaque barrier that cannot be accessed by individuals not approved as personnel.

Sec. 20-6-41. License issuance.

(a) When the application and proposed medical marijuana facility or adult-use marijuana establishment has been reviewed by the MLRC and a recommendation regarding the license, or an approval for a temporary marijuana event license by City Council, is provided to the Department, the Department may issue a license in writing after the license fee is paid. A license that is issued under this article shall be continually posted inside the licensed medical marijuana facility or adult-use marijuana establishment in a conspicuous location near the entrance.

(b) Except for a temporary marijuana event ~~permit license~~, which shall expire ~~when the event concludes~~ at the time stated on the state operating license, the term of a license issued pursuant to this article shall be not more than one year and shall expire each year on September 30. Any application to renew a license shall be made as specified in Sec. 20-6-42 of this article.

(c) A license issued under this article is nontransferable. A new owner or operator of a licensed business under this article must obtain a new business license in accordance with this article before the City will provide the attestation or other municipal approval required for a transfer by the State of Michigan Marijuana Regulatory Agency.

~~(d) A business owned by a Detroit legacy applicant and licensed under this article shall not be transferred, sold, or conveyed to anyone other than another Detroit legacy applicant for a period of five years from the date of the initial license granted, or the licensee will lose its Detroit legacy status and must re-apply and be approved for a license as a general applicant before operating.~~

Sec. 20-6-42. Renewal of license; notification of deficiency or violation.

(a) At least 120 days prior to the expiration of a license issued under this article, licensees must submit a renewal application electronically on a form to be provided by the Department. The renewal application shall include, but is not limited to:

(1) ~~Changes to the~~ A written statement depicting the ownership structure of the licensee, and the names and addresses of all individuals having a direct or indirect ownership interest in the licensee~~or an affidavit attesting that no changes have occurred;~~

(2) A copy of the state operating license for the medical marijuana facility, adult-use marijuana establishment, or licensed activity;

~~(3)~~ For any limited license, documentation of the licensee's continued satisfaction of any Social Equity Scoring Criteria for which the licensee received points in its license application.

~~(3)~~ Confirmation that the licensee is still certified as Detroit legacy applicant, if applicable.

~~(4)~~ A copy of the licensee's annual financial statement submitted to the Michigan Marijuana Regulatory Agency for the licensing year immediately preceding the year for which licensee is seeking renewal. If licensee has not been operating long enough to have filed an annual financial statement, licensee must submit an accounting of its gross revenue for the period of time licensee has operated a state licensed marijuana business as attested by a certified public accounting firm acceptable to the City.

(b) The MLRC shall review and provide a recommendation for all applications for renewal. A license under this article may be renewed by the Department after the MLRC has confirmed the following:

- (1) The licensee has paid all applicable City of Detroit income taxes and property taxes;
- (2) All natural persons who make up the ownership entity have filed City of Detroit income tax returns for the preceding tax year;
- (3) The licensee has paid all fees, fines, or any other financial obligations owing the City of Detroit;
- (4) The licensee holds a valid state operating license, and a current City of Detroit business license for each use permitted at the site;
- (5) There are no outstanding ~~licensing~~ violations from the City of Detroit or State of Michigan pertaining to the operation of the licensed business;
- (6) The licensed premises has a current certificate of compliance from the Department for the permitted use;
- (7) The police department has indicated that no criminal activity that would require a nonrenewal has occurred pertaining to the operation of the licensed business during the license period immediately preceding that for which the renewal license is sought;
- (8) That the licensee has operated as a good corporate citizen with respect for its surrounding environment, has kept its commitments in its Good Neighbor Plan (as confirmed by financial statements audited by a certified public accounting firm acceptable to the City) and community outreach plan, and has complied with the requirements of this article, and the MMFLA or the MRTMA.

(c) Where there is an existing deficiency of a requirement under this Code or a violation of this article concerning the premises or licensee that can be cured, the licensee shall be notified by the Department or the MLRC and must cure the deficiency before a renewal license is issued. If the deficiency is not cured within 30 days of the licensee being notified, and the license

expiration date has passed, the ~~license and~~ renewal application will expire, and a new license application will have to be filed with a new associated fee.

Sec. 20-6-43. License suspension, revocation, or denial of renewal.

(a) A license that is issued under this division may be suspended, revoked, or denied renewal in accordance with this article and Chapter 28 of this Code.

(b) In addition to Subsection (a) of this section, the Department may also suspend, revoke or deny renewal of a license in accordance with the procedures in Chapter 28 of this Code based on any of the following:

(1) A failure to meet the conditions or maintain compliance with the standards established by this article, including, but not limited to failure to submit a timely renewal application in accordance with this article;

(2) One or more uncorrected violations of any City ordinance on the premises;

(3) Maintenance of a nuisance or criminal activity on the premises;

(4) A demonstrated history of excessive complaints for public safety intervention, which may include dispatches of police, fire, or emergency medical services, relative to the licensed premises, being three or more runs in any 30-day period;

(5) Non-payment of any property or income taxes, special assessments, fines, fees or other financial obligations to the City;

(6) Any fraud, misrepresentation or false statement in an application, any materials filed with an application or related to a license, any materials provided in conjunction with an application or license, or any statement related to an application or license made to any City officials or agents;

(7) Any instance of operating a medical marijuana facility or adult-use marijuana establishment without a license under this article and a state operating license; or

(8) Any other grounds for suspension, revocation or non-renewal set forth in this Code.

Sec. 20-6-44. Penalty.

(a) A licensee who commits a violation of this article:

(1) May be subject to a misdemeanor ordinance violation and a fine of not more than \$500.00, in the discretion of the court, for each such offense;

(2) May be subject to nonrenewal, revocation, or suspension of its business license under this article and Section 28-1-7 of this Code; and

(3) May be subject to any other sanctions or penalties under applicable laws, rules or regulations, including closure.

(b) Each day of continued violation shall constitute a separate offense.

Sec. 20-6-45. Appeals

Applicants and licensees under this article may file appeals of adverse determinations under this article with the City of Detroit Administrative Appeals Bureau as set forth in Chapter 3, Article IV of this Code, in accordance with its published rules.

Sec. 20-~~6~~-46 Inspection by authorized local officials.

For purposes of ensuring compliance with this article, applicants and licensees shall permit authorized local officials to inspect, during regular business hours, any portion of a proposed or operating medical marijuana facility or adult-use marijuana establishment, subject to constitutional restrictions on unreasonable searches and seizures. Where entry is refused or not obtained, the City is authorized to pursue recourse as provided by law, including the penalties set forth in Section 20-6-45 of this Code.

Sec. 20-6-47. Social equity initiatives and substance use prevention appropriations.

(a) The Office of Budget is hereby authorized to appropriate \$2,000,000 from prior year fund balance to CRIO ~~the Civil Rights, Inclusion, and Opportunity Department~~ to support the

1 initial social equity initiatives and activities performed by the City in accordance with the
2 legislative purposes of this article. Subject to the annual budget process, it is expected that the
3 City's annual budget will contain a \$1,000,000 appropriation to CRIO ~~the Civil Rights, Inclusion,~~
4 ~~and Opportunity Department~~ to support the ongoing social equity initiatives and activities
5 performed by the City in accordance with the legislative purposes of this article.

6 (b) Subject to the annual budget approval process, the City's annual budget will contain
7 an appropriation, equal to two percent (2%) of the gross allocation received by the City of Detroit
8 in the previous fiscal year pursuant to M.C.L. 333.27964, to the Detroit Health Department for
9 substance use prevention programming for youth.


10 **Secs. 20-6-48—20-6-80. Reserved.**

11 **Section 2.** This ordinance is hereby declared necessary to preserve the public peace, health,
12 safety and welfare of the People of the City of Detroit.

13 **Section 3.** All ordinances, or parts of ordinances, that conflict with this ordinance are
14 repealed.

15 **Section 4.** This ordinance shall become effective on [REDACTED], after publication
16 by the City Clerk in accordance with Sec. 4-118 of the 2012 Charter of the City of Detroit.

Approved as to form:



Charles Raimi,
Deputy Corporation Counsel

**READ TWICE BY TITLE, ORDERED PRINTED
AND LAID ON TABLE**



City of Detroit Detroit City Council

FROM THE DESK OF

Mary Waters, Member At-Large
2 Woodward Avenue, Suite 1340 Detroit, MI 48226

Member Waters' Objection to Marijuana Ordinance Statement

We are a legislative body that represents Detroiters. The previous legislative body produced 9% Detroit ownership on the medical side. We must not cave to the pressures of non-equity applicants, nor Judge Friedman's "its likely unconstitutional" opinion. This can be a historic moment to level the playing field for Detroiters by creating real opportunities of ownership. Detroiters have paid the price through structural and systematic racism, hence, why we're here today.

Remember: the Little Caesars Arena (LCA) would have rather paid a fine than find Detroit contractors. Remember: the 10% low-income requirement on housing developments, Detroiters receiving Detroit legacy denial letters on Friday, MMFLA requirements to apply, Detroit's spatial requirements, and many other barriers to the industry. Let's take these structural & systematic inequities to court. If a pathway is not made, how many people will continue to frequent the black market? How much money did it cost the residents of Detroit to shut down Green Life Lounge? Let's move historically underserved black businesses from the back of the bus.

How will our outcomes be different on the Adult-use? How will we measure success?

A second public hearing is necessary to ensure that every Detroiters' voice was heard. During the public comment section of the hearing on the ordinance, I heard far too many people say, "I didn't know about this," or "Five days notice is not enough time".

It's our duty to create opportunities through policy, not create barriers to entry that end up choosing winners & losers. Where is the equity?

Coleman A. Young Municipal Center 2 Woodward Ave., Suite 1340 Detroit, Michigan 48226

(313) 628-0247 Fax (313) 224-2035

S U M M A R Y

This ordinance amends Chapter 20 of the 2019 Detroit City Code, *Health*:

By repealing Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 3, *Licensing*, Section 20-6-33, *Provisional certificate*, and Section 20-6-37, *Fees*;

By renumbering and amending Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 3, *Licensing*, Section 20-6-38, *Application review process*

By adding Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 3, *Licensing*, Section 20-6-33, *Supportive program*, Section 20-6-37, *Licensing process for unlimited licenses*, and Section 20-6-38, *Licensing process for limited licenses*;

By amending Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 1, *Generally*, Section 20-6-1, *Purpose*, and Section 20-6-2, *Definitions*, Section 20-6-3, *Opt-in provisions; severability*, Division 2, *Marijuana License Review Committee*, Section 20-6-22, *Personnel*, Section 20-6-23, *Management*, and Section 20-6-24, *Duties and functions*, and Division 3, *Licensing*, Section 20-6-31, *License required*, Section 20-6-32, *Detroit legacy status*, Section 20-6-34, *Number of licenses*, Section 20-6-35, *Detroit legacy certification; application periods*, Section 20-6-36, *License Application*, Section 20-6-39, *Inspections, investigations, review of materials submitted*, Section 20-6-40, *Operating requirements*, Section 20-6-41, *License issuance*, Section 20-6-42, *Renewal of license; notification of deficiency or violation*, Section 20-6-43, *License suspension, revocation, or denial of renewal*, Section 20-6-44, *Penalty*, Section 20-6-45, *Appeals*, Section 20-46, *Inspection by authorized local officials*, and Section 20-6-47, *Social equity initiatives and substance use prevention appropriations*; and

By restating without amendment Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 2, *Marijuana License Review Committee*, Section 20-6-21, *Creation*.

1 **BY COUNCIL MEMBER _____ :**

2 **AN ORDINANCE** to amend Chapter 20 of the 2019 Detroit City Code, *Health*: by
3 repealing Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*,
4 Division 3, *Licensing*, Section 20-6-33, *Provisional certificate*, and Section 20-6-37, *Fees*; by
5 renumbering and amending Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana*
6 *Establishments*, Division 3, *Licensing*, Section 20-6-38, *Application review process*; by adding
7 Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 3,
8 *Licensing*, Section 20-6-33, *Supportive program*, Section 20-6-37, *Licensing process for unlimited*
9 *licenses* and Section 20-6-38, *Licensing process for limited licenses*; by amending Article VI,
10 *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 1, *Generally*,
11 Section 20-6-1, *Purpose*, and Section 20-6-2, *Definitions*, Section 20-6-3, *Opt-in provision*;
12 *severability*, Division 2, *Marijuana License Review Committee*, Section 20-6-22, *Personnel*,
13 Section 20-6-23, *Management*, and Section 20-6-24, *Duties and functions*, and Division 3,
14 *Licensing*, Section 20-6-31, *License required*, Section 20-6-32, *Detroit legacy status*, Section 20-
15 6-34, *Number of licenses*, Section 20-6-35, *Detroit legacy certification*; *application periods*,
16 Section 20-6-36, *License application*, Section 20-6-39, *Inspections, investigations, review of*
17 *materials submitted*, Section 20-6-40, *Operating requirements*, Section 20-6-41, *License issuance*,
18 Section 20-6-42, *Renewal of license; notification of deficiency or violation*, Section 20-6-43,
19 *License suspension, revocation, or denial of renewal*, Section 20-6-44, *Penalty*, Section 20-6-45,
20 *Appeals*, Section 20-46, *Inspection by authorized local officials*, and Section 20-6-47, *Social equity*
21 *initiatives and substance use prevention appropriations*; and by restating without amendment
22 Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 2,
23 *Marijuana License Review Committee*, Section 20-6-21, *Creation*.

1 **IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF DETROIT THAT:**

2 **Section 1.** Chapter 20 of the 2019 Detroit City Code, *Health*, Article VI, *Medical*
3 *Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 1 containing Sections 20-
4 *6-1 through 20-6-3*, and Division 2 containing Sections 20-6-21 through 20-6-24, and Division 3
5 containing Sections 20-6-31 through 20-6-48, be amended to read as follows:

6 **CHAPTER 20. HEALTH**

7 **ARTICLE VI. MEDICAL MARIJUANA FACILITIES AND ADULT-USE MARIJUANA**
8 **ESTABLISHMENTS**

9 **DIVISION 1. GENERALLY**

10 **Sec. 20-6-1. Purpose.**

11 The purpose of this article is to establish standards and procedures for the issuance,
12 renewal, suspension, and revocation of business licenses for medical marijuana facilities and
13 adult-use marijuana establishments consistent with the Michigan Medical Marijuana Facilities
14 Licensing Act, being MCL 333.27101, *et seq.*, and the Michigan Regulation and Taxation of
15 Marijuana Act, being MCL 333.27951, *et seq.*, respectively, to:

- 16 (1) Serve and protect the health, safety, and welfare of the general public through
17 reasonable regulation of marijuana business operations including noise, odor, air
18 and water quality, food safety and public safety;
- 19 (2) Establish an application fee and a licensing fee for medical marijuana facilities and
20 adult-use marijuana establishments to cover the City's costs in administering this
21 ordinance;

- 1 (3) Establish procedures for application, renewal, suspension, and revocation of a
2 business license for medical marijuana facilities, and for adult-use marijuana
3 establishments;
- 4 (4) Minimize adverse effects, if any, from the cultivation, processing, dispensing and
5 storage of marijuana;
- 6 (5) Adopt reasonable regulations as needed pursuant to the city's general police
7 power granted to cities by the Michigan Constitution of 1963 and the Home Rule
8 City Act, being MCL 117.1 *et seq.*;
- 9 (6) Recognize that social equity in the marijuana industry is required to address the
10 historical disproportionate impact of marijuana prohibition and enforcement on
11 Detroiters and to positively impact the Detroit community, and that the City of
12 Detroit has been expressly named by the State of Michigan's Social Equity Program
13 as a community that has been disproportionately impacted by marijuana prohibition
14 and enforcement;
- 15 (7) Recognize that ~~long term~~ residents of disproportionately impacted communities ~~the~~
16 ~~City of Detroit~~ have historically been excluded from ownership opportunities in the
17 legal marijuana industry due to the disproportionate impact of marijuana
18 prohibition, enforcement, and the lack of access to capital, land, and resources; ~~that~~
19 ~~more than 30% of Detroiters live below the federal poverty level; that Detroit has~~
20 ~~a marijuana-related criminal conviction rate that exceeds the average marijuana-~~
21 ~~related criminal conviction rate in the State of Michigan; and that long term Detroit~~
22 ~~residents have substantially contributed to the economy in the form of taxes and~~
23 ~~fees to the extent that a reduction in fees, and reservation of adult-use retailer, adult-~~

1 ~~use grower, adult-use processor, designated consumption, marijuana event~~
2 ~~organizer, and microbusiness licenses for long-term Detroit residents under this~~
3 ~~article is appropriate as a form of social equity;~~

- 4 (8) Recognize that ~~long-term~~ residents of the City of Detroit are uniquely invested,
5 personally and financially, in the success of the City's marijuana programs; that at
6 least 20% of Detroiters live below the federal poverty level; and that Detroit has a
7 marijuana-related criminal conviction rate that exceeds the average marijuana-
8 related criminal conviction rate in the State of Michigan; and that long-term
9 ~~residence is a key predictor of the likelihood that an applicant will operate in~~
10 ~~compliance with the MRTMA, as applicable.~~

- 11 (9) Recognize that employment opportunities in the legal marijuana industry are
12 essential for Detroiters, and to strongly encourage and incentivize licensees under
13 this article to ensure that at least 50% of its employees are Detroit residents,
14 specifically those Detroit residents who are ~~veterans~~, low income, or have a prior
15 controlled substance record, as such terms are defined in Section 20-6-2 of this
16 Code, and that the jobs provided pay at least \$15 an hour;

- 17 (10) Facilitate real property ownership opportunities for Detroit residents, for the
18 purpose of operating adult-use marijuana establishments licensed under this article
19 and MRTMA; the City of Detroit shall use good faith efforts to transfer eligible
20 City-owned real property to ~~one of the City's economic development agencies or~~
21 ~~authorities, for the specific purpose of transferring the property to~~ individuals who
22 have obtained Detroit Legacy status ~~legacy applicants or licensees~~ as defined in
23 Section 20-6-2 of this Code, at ~~25% of~~ the property's lowest justifiable fair ~~market~~

1 value. Such a transfer would be subject to applicable approvals by the City of
2 Detroit ~~and the economic development agency or authority board~~, as well as certain
3 program rules that may be developed. The development and use of the transferred
4 property would be subject to all requirements of this Code and MRTMA;

5 (11) Recommend that, subject to appropriation, amounts equal to \$500,000 of the fees
6 generated from the licenses issued pursuant to this article, and \$500,000 from an
7 allocation to the City of Detroit pursuant to M.C.L. 333.27964 be used annually to
8 further social equity goals, including, but not limited to, addressing the challenges
9 set forth in Subsections (6), (7), (8), (9), and (10) of this section; and to

10 (12) Clarify that licensure of either a medical marijuana facility or an adult-use
11 marijuana establishment is a revocable privilege and not a right in the City. There is
12 no property right for an individual or business to have a medical marijuana facility
13 business license or an adult-use marijuana establishment business license in the
14 City of Detroit.

15 **Sec. 20-6-2. Definitions.**

16 The following words, terms and phrases, when used in this article, shall have the meanings
17 provided in this section:

18 *Adult-use marijuana establishment* means a business licensed under the MRTMA and this
19 article to operate as a grower, processor, retailer, secure transporter, safety compliance facility,
20 microbusiness, excess marijuana grower, marijuana event organizer, temporary marijuana event,
21 or designated consumption establishment, or any other type of marijuana-related business licensed
22 to operate in accordance with the MRTMA.

1 *Applicant* means the entity or individual making application for a license under this
2 article, and includes all members, partners, directors, shareholders, officers, and owners of the
3 entity applying for licensure.

4 *Authorized local official* means a Detroit police officer, or other City of Detroit employee
5 or agent designated by the director of the Department, who is authorized to issue violations and
6 perform inspections in accordance with this Code.

7 *Cap, or numerical cap* means a limit on the number, within a category of license type, of
8 adult-use marijuana establishments and medical marijuana facilities.

9 *Co-location* means a property that has been zoned to allow more than one type of medical
10 marijuana facility or adult-use marijuana establishment to operate on the same premises, subject
11 to the applicable rules promulgated in accordance with the MMFLA, the MRTMA, and this Code.

12 *Co-location license* means a license required under this Article when a property has been
13 zoned to allow more than one medical marijuana facility or adult-use marijuana establishment to
14 operate on the same premises, and the property owner is not the licensee of all the businesses
15 operating on the premises.

16 ~~*Common ownership* means two or more state operating licenses or two or more equivalent~~
17 ~~licenses held by one individual or one entity.~~

18 *Community outreach* means any outreach meeting, technology aided outreach, or outreach
19 alert intended to ensure community awareness of licensing activities under this article.

20 *Community outreach plan* means a plan for ongoing efforts by a licensee under this article
21 to continually engage and inform the community that surrounds the licensee's business location of
22 employment and social equity opportunities at the licensee's place of business.

1 *Community outreach report* means a report of the efforts taken by a license applicant to
2 inform and engage the community that surrounds the applicant’s proposed business location of the
3 applicant’s proposed business operation, and any employment or social equity opportunities that
4 the applicant intends to offer.

5 *Cultivation or cultivate* means:

- 6 (1) all phases of growth of marijuana from seed to harvest; or
7 (2) preparing, packaging or repackaging, labeling, or relabeling of any form of
8 marijuana.

9 *Department* means the City of Detroit Buildings, Safety Engineering, and Environmental
10 Department.

11 *Designated consumption establishment* means a business that is licensed under the
12 MRTMA and this Article to permit adults 21 years of age and older to consume marijuana products
13 at a commercial location designated by the state operating license.

14 *Detroit Legacy status applicant or licensee* means a status obtained by an individual who
15 has, or an entity that is at least 51% owned and controlled by one or more individuals who have,
16 as certified by the Civil Rights, Inclusion, and Opportunity Department (“CRIO”), been a City of
17 Detroit resident at the time of application for at least one year, ~~and upon renewal~~, and additionally
18 has been:

- 19 (1) a City of Detroit resident for 15 of the past 30 years preceding the date of
20 application, and continues to so reside throughout the period of licensure; or
21 (2) a City of Detroit resident for 13 of the past 30 years preceding the date of
22 application, and continues to so reside throughout the period of licensure, and is a
23 low-income applicant at the time of application, as defined in this section; or

(3) a City of Detroit resident for the 10 of the past 30 years preceding the date of application, and continues to so reside throughout the period of licensure, and has a prior controlled substance record, as defined in this section, or a parent with a prior controlled substance record as defined in this section under the following circumstances:

- a. the parent is named on the applicant's birth certificate, and the parent's conviction took place before the applicant's 18th birthday; or
- b. the parent has claimed the applicant as a dependent regularly on federal income tax filings, and the parent's conviction took place before the applicant's 18th birthday.

Digital notification means any form of electronic communication.

Disproportionately impacted community means any community where marijuana-related convictions are greater than the state of Michigan median, and where 20% or more of the population is living below the federal poverty level according to 2019 American Community Survey 5-year estimates published by the United States Census Bureau.

Equity applicant means an individual whose primary residence is located within a disproportionately impacted community as defined in this section, including individuals with certified Detroit Legacy status as defined in this section; or an entity where one or more of the aforementioned individuals owns and controls at least 51% of the applicant entity.

Equivalent licenses means any of the following held by a single licensee:

- (1) A marijuana grower license, of any class, issued under MRTMA and a grower license, of any class, issued under the MMFLA;

- (2) A marijuana processor license issued under the MRTMA and a processor license under the MMFLA;
- (3) A marijuana retailer license issued under the MRTMA and a provisioning center license issued under the MMFLA;
- (4) A secure transporter license issued under the MRTMA and a secure transporter license issued under the MMFLA; or
- (5) A safety compliance facility license issued under the MRTMA and a safety compliance facility license issued under the MMFLA.

Excess marijuana grower means a state operating license holder holding five class C marijuana grower licenses under the MRTMA.

Grower means a business licensed under the MMFLA or MRTMA and this article, located in this state, which cultivates, dries, trims, or cures and packages marijuana for sale or transfer to a medical marijuana facility or an adult-use marijuana establishment, and is licensed as follows:

- (1) *class A adult-use marijuana grower* means a state operating license holder who is authorized to grow 100 marijuana plants;
- (2) *class B adult-use marijuana grower* means a state operating license holder who is authorized to grow 500 marijuana plants;
- (3) *class C adult-use marijuana grower* means a state operating license holder who is authorized to grow 2000 marijuana plants;
- (4) *class A medical marijuana grower* means a state operating license holder who is licensed to grow 500 medical marijuana plants;
- (5) *class B medical marijuana grower* means a state operating license holder who is licensed to grow 1000 medical marijuana plants; or

1 (6) *class C medical marijuana grower* means a state operating license holder who is
2 licensed to grow 1500 medical marijuana plants.

3 *License competition* means a competitive process to select ~~licensees~~ applicants that are best
4 suited to operate in compliance with the MRTMA.

5 *Licensee* means an individual or entity that holds a state operating license and a business
6 license under this article.

7 *Limited license* means a license authorized by this article that is subject to a numerical cap
8 limiting the number of licenses to be issued. Licenses for medical marijuana provisioning centers,
9 adult-use retailers, designated consumption lounges, and microbusinesses are all subject to a
10 numerical cap under this article, and are considered limited licenses.

11 *Low-income applicant* means an individual who, at the time of licensing, lives in a
12 household with household income that is less than 80% of the ~~existing~~ Detroit median household
13 income at the time of application.

14 *Marijuana event organizer* means a state license holder authorized to apply for a temporary
15 marijuana event license in accordance with the MRTMA.

16 *Medical marijuana facility* means any facility, entity, establishment, or center that is
17 required to be licensed under the MMFLA, and this article, including a grower, processor,
18 provisioning center, safety compliance facility, or a secure transporter.

19 *Marijuana-infused product* means a topical formulation, tincture, beverage, edible
20 substance, or similar product containing any usable marijuana that is intended for human
21 consumption in a manner other than smoke inhalation.

22 *Microbusiness* means a business licensed under MRTMA and this article that cultivates up
23 to 150 marijuana plants or more as allowed by the State of Michigan, processes, and packages

1 marijuana, purchases marijuana plants from other licensed growers as allowed by the State of
2 Michigan, purchases marijuana concentrate or other marijuana products from other licensed
3 processors as allowed by the State of Michigan, and sells or otherwise transfers marijuana to
4 individuals who are 21 years of age or older or to a safety compliance facility, but not to other
5 adult-use marijuana establishments or medical marijuana facilities.

6 *MMFLA* means the Michigan Medical Marihuana Facilities Licensing Act, Public Act 281
7 of 2016, being MCL 333.27101, *et seq.*

8 *MMMA* means the Michigan Medical Marihuana Act, means Initiated Law 1 of 2008,
9 being MCL 333.26421, *et seq.*

10 *MRTMA* means the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1
11 of 2018, being MCL 333.27951 *et seq.*

12 *Outreach alert* means any form of one-way communication that informs a community or
13 neighborhood of an issue, problem, opportunity, or decision.

14 *Outreach meeting* means any in person or virtual meeting that provides for public
15 discussion of a topic.

16 *Person* means an individual, partnership, firm, company, corporation, association, sole
17 proprietorship, limited liability company, joint venture, estate, trust, or any other legal entity.

18 *Primary caregiver* means the term as defined by the MMMA.

19 *Prior controlled substance record* means to have been convicted as an adult or adjudged
20 to be a ward of the juvenile court, for any crime relating to the sale, possession, use, cultivation,
21 processing, or transport of marijuana prior to November 7, 2018.

1 *Process or Processing* means to separate or otherwise prepare parts of the marijuana plant
2 and to compound, blend, extract, infuse or otherwise make or prepare marijuana concentrate or
3 marijuana-infused products.

4 *Processor* means a business licensed under the MRTMA or the MMFLA and this article,
5 located in this state, that obtains marijuana from a medical marijuana facility or an adult-use
6 marijuana establishment and that processes marijuana for sale and transfer in packaged form to
7 a medical marijuana facility or an adult-use marijuana establishment.

8 ~~*Provisional certificate* means a placeholder pre-licensure document granted under this~~
9 ~~article to a Detroit legacy applicant who does not yet have an approved location to operate the~~
10 ~~business for which the applicant seeks a license, which will be converted to a full license if the~~
11 ~~applicant secures an approved location and meets all the requirements of this article within twelve~~
12 ~~months of being granted the provisional certificate. A provisional certificate will not be counted~~
13 ~~as a full license for purposes of the numerical caps established under Section 20-6-34 of this Code,~~
14 ~~nor in determining whether the requirements of Section 20-6-31(d) and (e) are met, until it has~~
15 ~~been converted to a full license.~~

16 *Provisioning center* means a business licensed under the MMFLA that is a commercial
17 entity located in this state that purchases marijuana from a grower or processor and sells, supplies,
18 or provides marijuana to qualifying patients, directly or through the registered primary caregivers
19 of patients. Provisioning center includes any commercial property where marijuana is sold at retail
20 to qualifying patients or primary caregivers. A non-commercial location used by a primary
21 caregiver to assist a qualifying patient connected to the caregiver through the state's marijuana
22 registration process in accordance with the MMMA is not a provisioning center for purposes of
23 this article.

1 *Qualifying patient* means the term as defined by the MMMA.

2 *Registered user* means any person or entity that has submitted their email address or
3 telephone number for the purpose of receiving digital notifications.

4 *Retailer* means a business licensed under the MRTMA and this article that may obtain
5 marijuana from adult-use marijuana establishments and sell or transfer marijuana to individuals
6 who are 21 years of age or older and to other adult-use marijuana establishments.

7 *Safety compliance facility* means a business licensed under the MRTMA or the MMFLA
8 and this article that tests marijuana for contaminants and potency, or as required by the MRTMA
9 or the MMFLA, for a primary caregiver, medical marijuana facility, or adult-use marijuana
10 establishment.

11 *Secure transporter* means a business licensed under the MRTMA or the MMFLA and this
12 article that stores marijuana and transports marijuana between medical marijuana facilities or adult-
13 use marijuana establishments for a fee.

14 *Social equity program or SEP* means ~~a~~ the State of Michigan certification program
15 ~~authorized by the MRTMA, which is~~ designed to promote and encourage participation in the
16 marijuana industry by people who live in disproportionately impacted communities in Michigan
17 ~~certain Michigan communities designated by the State of Michigan, who have been~~
18 ~~disproportionately impacted by marijuana prohibition and enforcement, and to positively impact~~
19 those communities, in accordance with MCL 333.27958(1)(j).

20 *State operating license* means a license that is issued under the MMFLA or the MRTMA
21 that allows the licensee to operate as a medical marijuana facility or an adult-use marijuana
22 establishment, respectively.

1 *Technology aided outreach* means any form of electronic communication transmitted by
2 digital surveys or an online comment process that allows residents to provide comments.

3 *Temporary marijuana event ~~permit~~ license* means a ~~permit~~ license held by a marijuana
4 event organizer under this article and the MRTMA, which the state has approved, authorizing
5 an event where the onsite sale or consumption of marijuana products, or both, are authorized at
6 the location and on the dates indicated on the state operating license.

7 *Tiebreaking lottery* means a process, conducted under the observation of affected
8 applicants, by which licensees are randomly selected from a pool of similarly situated applicants
9 with identical scores.

10 **Sec. 20-6-3. Opt-in provision; severability.**

11 (a) Pursuant to Section 205(1) of the MMFLA, the City shall authorize licenses in
12 accordance with the provisions of this article for the following types of medical marijuana
13 facilities:

- 14 (1) Grower;
- 15 (2) Processor;
- 16 (3) Provisioning center;
- 17 (4) Safety compliance facility; and
- 18 (5) Secure transporter.

19 (b) Pursuant to Section 6(3) of the MRTMA, the City may authorize licenses in
20 accordance with the provisions of this article for the following types of marijuana establishments:

- 21 (1) Grower;
- 22 (2) Retailer;
- 23 (3) Processor;

- (4) Safety compliance facility;
- (5) Secure transporter;
- (6) Temporary marijuana event;
- (7) Marijuana event organizer;
- (8) Designated consumption establishment; and
- (9) Microbusiness.

(c) The City may sign attestations or other documents to evidence municipal approval for a state operating license as required by the State of Michigan ~~Marijuana~~ Cannabis Regulatory Agency only upon issuance of a license under this article. The City may notify the Michigan Cannabis Regulatory Agency if any applicant for a state operating license is not in compliance with this article or any other section the 2019 Detroit City Code.

(d) Detroit City Council is exercising its discretion to permit adult-use marijuana establishments in Detroit as supported by the legal opinion of the Corporation Counsel that the ordinance is lawful, ~~and on the condition that licenses for Detroit legacy applicants shall be prioritized in accordance with the legislative purpose of this ordinance.~~ Should any provision of this ordinance governing the limited license adult-use marijuana establishments be enjoined, ruled invalid or unconstitutional, or struck down by a court of law, Subsections (b)(2), (b)(8), and (b)(9) of this section will be thereto repealed as to the adult-use establishment limited licenses authorized by this article, and future limited license adult-use marijuana establishments will be prohibited in accordance with Section 6(1) of the MRTMA, excluding those adult-use marijuana establishments previously licensed under this article, which licenses shall continue in effect until their expiration date, after which time they will not be renewed.

Secs. 20-6-4—20-6-20. Reserved.

1 **DIVISION 2. MARIJUANA LICENSE REVIEW COMMITTEE**

2 **Sec. 20-6-21. Creation.**

3 There is hereby established a Marijuana License Review Committee (“MLRC”), which
4 shall perform its duties and exercise its powers in accordance with this article.

5 **Sec. 20-6-22. Personnel.**

6 The MLRC shall consist of a staff member of each of the departments and agencies that
7 are identified in this section. The directors of the respective departments and the heads of the
8 respective agencies identified in this section shall each appoint a qualified representative or
9 representatives from among their respective staffs to serve on the MLRC. The respective
10 departments and agencies that must appoint representatives to the MLRC are as follows:

- 11 (1) Office of the Chief Financial Officer, ~~Assessor~~;
- 12 (2) Buildings, Safety Engineering, and Environmental Department (the
13 “Department”);
- 14 ~~(3) — Office of the Chief Financial Officer, Treasury;~~
- 15 (3) Health Department;
- 16 (4) Law Department;
- 17 (5) Police Department;
- 18 (6) Civil Rights, Inclusion, and Opportunity Department (“CRIO”);
- 19 ~~(8) — Office of Sustainability;~~
- 20 (7) Department of Neighborhoods; and
- 21 (8) Such other departments, agencies, or individuals as deemed appropriate by the
22 chairperson, on a case-by-case basis.

23 **Sec. 20-6-23. Management.**

1 (a) The representative from the Civil Rights, Inclusion, and Opportunity Department
2 (“CRIO”) serves as chairperson of the MLRC and shall maintain a record of applications, licenses
3 granted under this Article, and other relevant files as needed.

4 (b) The MLRC may meet in person or virtually at the call of the chairperson and shall
5 receive all materials for review electronically.

6 ~~(c) The MLRC shall develop a standard of review for making recommendations on~~
7 ~~adult use license applications under this article that shall be approved by the Detroit City Council~~
8 ~~prior to reviewing any adult use license applications.~~

9 **Sec. 20-6-24. Duties and functions.**

10 (a) New or renewal applications for a medical marijuana facility license or an adult-
11 use marijuana establishment license shall be reviewed by the MLRC and a recommendation
12 provided to the Department director before a license may be issued or renewed by the Department,
13 in accordance with the applicable review criteria and processes set forth in this article. For
14 temporary marijuana events, the MLRC shall make its recommendation to the Detroit City
15 Council, which must approve the temporary marijuana event before a temporary marijuana event
16 license permit is issued by the Department.

17 (b) Each department representative shall be responsible for investigating the
18 application within ~~its~~ their department’s respective area of oversight, providing relevant
19 information, reports or data to the MLRC for review, including, but not limited to, the information
20 set forth in Section 20-6-39 of this Code.

21 (c) Through the chairperson, the MLRC may communicate and meet with the
22 applicant, visit the proposed site to be licensed, and request certain conditions be met prior to
23 recommending approval of the issuance of a license.

(d) ~~After December 31, 2021, and~~ Excluding temporary marijuana events, applications shall be reviewed and a recommendation provided by the MLRC to the Department within ninety (90) days of receipt of a complete application as determined by the MLRC, or the application shall be forwarded to the Department without recommendation.

(e) Every six months after the effective date of this ordinance, the MLRC will provide a report to the Detroit City Council including the following information:

(1) name of all applicants, date of application and application status;

(2) name of all licensees, locations, and license date;

(3) number of licenses issued by license category; and

(4) details of each applicant's "Good Neighbor Plan".

(f) Members of the MLRC shall take ethics training two times per calendar year, as provided by the City of Detroit.

Secs. 20-6-25—20-6-30. Reserved.

DIVISION 3. LICENSING

Sec. 20-6-31. License required.

(a) No person may operate a medical marijuana facility or an adult-use marijuana establishment in the City without first obtaining a license from the City pursuant to this article, and a state operating license ~~in accordance with the provisions of this article~~. Licensees must obtain a separate license under this article from the City is required for each business with a state operating license they hold, including multiple grower licenses in one building operating in one building. A co-location license is required for a property owner that maintains more than one medical marijuana facility or adult-use marijuana establishment in one building, and who is not the licensee for all of the establishments or facilities located in the building.

(b) No more than one medical marijuana provisioning center and one marijuana retailer establishment may be licensed in any single building, unless approved by the Detroit City Council through a planned development (“PD”) zoning designation in accordance with Sec. 50-3-97 of this Code.

(c) License applications shall be time and date stamped in order of submission in each category of licensure.

~~(d) — 50% of licenses for adult use retailers, adult use processors, adult use growers, designated consumption establishments, microbusinesses, and marijuana event organizers shall be granted to Detroit legacy applicants as defined in Section 20-6-2.~~

~~(e) — The City shall not issue a license for an adult use retailer, adult use processor, designated consumption establishment, microbusiness, or a marijuana event organizer if such issuance would cause the number of licenses held by Detroit legacy licensees to be less than 50% of the total licenses held in each respective category.~~

(d) Excluding those applicants for marijuana event organizer licenses, all applicants must conduct community outreach, as defined in Section 20-6-2 of this Code, and provide a community outreach report and a community outreach plan with the application. The applicant must forward notice of the community outreach to the Department of Neighborhoods. The Department of Neighborhoods shall send digital notification of the pending application to all registered users in the Council district where the business is proposed to be located.

Sec. 20-6-32. Detroit Legacy status; programming.

~~Applicants—Individuals~~ may seek to obtain Detroit Legacy status by applying to ~~the Civil Rights, Inclusion, and Opportunity Department (CRIO)~~ electronically on a form provided by CRIO, with documentation required to establish Detroit Legacy status. ~~Once certified by CRIO,~~

~~applicants may submit a license application under this article as a Detroit legacy applicant. A Detroit legacy licensee must complete such certification annually prior to license renewal.~~

Sec. 20-6-33. Provisional certificate.

~~(a) — Detroit legacy applicants may apply for a provisional certificate for adult use marijuana establishments, excluding temporary marijuana event permits and marijuana event organizer licenses, under the following circumstances:~~

~~(1) — The applicant has been certified as a Detroit legacy applicant;~~

~~(2) — The applicant does not yet have a location that is properly zoned to operate the adult use marijuana establishment for which the applicant seeks licensing; and~~

~~(3) — The applicant meets all of the requirements of this article other than those related to the location where the adult use marijuana establishment will be licensed.~~

~~(b) — A provisional certificate will be converted to a full license if the applicant establishes a location that is properly zoned and meets the other requirements of this article within 12 months from the date of the provisional certificate, subject to the numerical caps set forth in Section 20-6-34.~~

~~(c) — A licensee may not commence operations until it has received a full license under this article and a state operating license.~~

~~(d) — A provisional certificate will not be counted as a full license for purposes of the numerical caps established under Section 20-6-34 of this Code, nor in determining whether the requirements of Section 20-6-31(d) and (e) are met until it has been converted to a full license.~~

REPEALED.

Sec. 20-6-33. Supportive program.

CRIO shall establish a program and shall provide mentoring, business education, and networking opportunities for individuals who have obtained Detroit Legacy status.

Sec. 20-6-34. Number of Licenses.

(a) The City ~~hereby~~ establishes the following numerical caps and may grant licenses for medical marijuana facilities and adult-use marijuana establishments, subject to the requirements of this article, in accordance with the charts below:

<u>Unlimited Licenses</u>	
<u>Grower</u>	<u>Unlimited</u>
<u>Processor</u>	<u>Unlimited</u>
<u>Secured Transporter</u>	<u>Unlimited</u>
<u>Safety Compliance</u>	<u>Unlimited</u>
<u>Temporary Marijuana Event Organizer</u>	<u>Unlimited</u>
<u>Temporary Marijuana Event</u>	<u>Unlimited</u>

<u>Limited Licenses</u>	
<u>Medical Marijuana Provisioning Center License</u>	<u>75</u>
<u>Adult-Use Retailer Establishment License</u>	<u>38</u>
<u>Adult-Use Retailer Establishment-Equity License</u>	<u>38</u>
<u>Designated Consumption Lounge License</u>	<u>15</u>
<u>Designated Consumption Lounge-Equity License</u>	<u>15</u>
<u>Microbusiness License</u>	<u>15</u>
<u>Microbusiness-Equity License</u>	<u>15</u>

(b) The foregoing cap on Adult-Use Retailer Establishments shall not apply to licenses issued in accordance with Section 20-6-38(e) of this article.

Medical Marijuana Provisioning Center	75
Adult Use Retailer Establishment	75
Grower	unlimited
Processor	unlimited
Secured Transporter	unlimited
Safety Compliance Facility	unlimited
Designated Consumption Lounge	35
Microbusiness	35
Marijuana Event Organizer	unlimited
Temporary Marijuana Event	unlimited

Sec. 20-6-35. ~~Detroit legacy certification; application periods~~ License application acceptance date by license type; fees.

(a) Upon the effective date of this ordinance, the City may immediately accept license applications and may issue licenses for medical marijuana ~~facilitiesy licenses~~; adult-use growers, processors, secured transporters, safety compliance facilities, marijuana event organizers, and temporary marijuana events under this article in accordance with Section 20-6-37 of this Code. ~~Applications for medical marijuana facility licenses that are under consideration by the City upon the effective date of this article shall not be subject to the requirements of this article, except that the number of medical marijuana provisioning center licenses is subject to the numerical cap set forth in Section 20-6-34.~~

~~(b) Upon the effective date of this ordinance, the Civil Rights, Inclusion, and Opportunity Department will begin certifying Detroit legacy applicants.~~

(b) The City will begin accepting license applications for adult-use marijuana retailers, microbusinesses, and designated consumption establishments during one or more 30-day periods established in accordance with Section 20-6-38 of this Code. License applications under

1 Subsection (b) of this section shall be evaluated and issued in accordance with Section 20-6-38 of
2 this Code. licenses on April 1, 2021, and shall review eligible license applications submitted by
3 April 30, 2021 within the time periods set forth in Subsections (d) and (e), below.

4 (c) A nonrefundable application fee shall be paid by each applicant upon filing any license
5 application. The application fee shall be in an amount established from time to time by the Director
6 of the Department and shall be approved by resolution of the City Council. The fee shall be
7 intended to defray direct and indirect costs incurred by the City in processing the license
8 application and may be different for each license type. The fee shall be posted on a schedule in the
9 Department.

10 (d) A nonrefundable license fee shall be paid by each awardee of a license prior to
11 issuance of a license and upon applying for renewal of a license. The license fee shall be in an
12 amount established from time-to-time by the Director of the Department and shall be approved
13 by resolution of the City Council. The fee shall be intended to defray direct and indirect costs
14 incurred by the City to process and monitor licensed facilities and establishments and may be
15 different for each license type. The fee shall be posted on a schedule in the Department.

16 (e) A nonrefundable application fee shall be charged for the processing and
17 certification of Detroit Legacy status in accordance with Section 20-6-32 of this Code. The fee
18 shall defray direct and indirect costs incurred by the City in processing the certification application.
19 The certification fee shall be in an amount established from time-to-time by the Director of CRIO,
20 and shall be approved by resolution of the City Council. The fee shall be posted on a schedule in
21 CRIO.

22 (f) The Detroit City Council may approve a fee schedule that incorporates a sliding
23 scale fee structure to accommodate low-income applicants, as defined by Sec. 20-6-2 of this article.

1 ~~(d) — From May 1, 2021 through June 15, 2021 there will be a reserved review period~~
2 ~~wherein the City will review and may approve applications for adult use marijuana establishment~~
3 ~~licenses from Detroit legacy applicants, as well as applications for adult use growers from current~~
4 ~~holders of a state operating license for a medical marijuana facility in the City of Detroit. An~~
5 ~~eligible applicant that wishes to be considered during this time period must submit a complete~~
6 ~~application by April 30, 2021. If the City receives more qualified applications in a category than~~
7 ~~there are licenses available, the City shall award the licenses to the highest scoring applicants,~~
8 ~~using a tie-breaking lottery if necessary. The City will also issue an undetermined number of~~
9 ~~provisional certificates to Detroit legacy applicants who qualify. The chronological order of~~
10 ~~reviewing license applications under this subsection shall be determined by an independent,~~
11 ~~transparent, and random selection process.~~

12 ~~(e) — From June 16, 2021 through July 31, 2021 there will be a reserved review period~~
13 ~~wherein the City will review and may approve applications for adult use marijuana establishment~~
14 ~~licenses, from holders of a state operating license for a medical marijuana facility in the City of~~
15 ~~Detroit. An eligible applicant that wishes to be considered during this time period must submit a~~
16 ~~complete application by April 30, 2021. If the City receives more qualified applications in a~~
17 ~~category than there are licenses available, the City shall award the licenses to the highest scoring~~
18 ~~applicants, using a tie-breaking lottery if necessary. The chronological order of reviewing license~~
19 ~~applications under this subsection shall be determined by an independent, transparent, and random~~
20 ~~selection process.~~

21 ~~(f) — After both review periods forth in Subsections (d) and (e) are completed, the City~~
22 ~~will determine whether no less than 50% of adult use grower licenses have been issued to Detroit~~
23 ~~legacy applicants in accordance with Section 20-6-31(d), and if not, shall not issue any more adult-~~

1 use grower licenses to applicants other than Detroit legacy applicants until this requirement has
2 been met.

3 ~~(g) Beginning April 1, 2021, and continuing thereafter, the City will accept~~
4 ~~applications for temporary marijuana events. Applications must be submitted at least 90 days in~~
5 ~~advance of the event.~~

6 ~~(h) Beginning August 1, 2021, and continuing thereafter, the City will review~~
7 ~~applications in order of submission and may approve applications for adult use marijuana~~
8 ~~establishment licenses from any applicant.~~

9 ~~(i) The City may postpone or modify the timelines set forth in this section for~~
10 ~~reviewing applications to alternate dates out of administrative necessity, and shall inform the~~
11 ~~public forthwith.~~

12 **Sec. 20-6-36. License application.**

13 (a) Any person seeking to operate a medical marijuana facility or an adult-use
14 marijuana establishment, excluding marijuana event organizers, temporary marijuana events, and
15 co-location licenses, shall file an application electronically upon a form provided by the
16 Department. The application shall include, or include as an attachment, the following information:

17 (1) The name, age, home address, principal telephone number and email address of the
18 applicant, and a copy of the applicant's government issued identification.

19 (2) For license applications submitted pursuant to Section 20-6-38, documentation to
20 establish an applicant's status as an equity applicant if applicable, or the satisfaction
21 of the social equity scoring criteria as a non-equity applicant. Detroit legacy
22 certification;

- 1 (3) If the applicant is an organized legal entity: the name, ~~mailing~~ home address,
2 telephone number and email of all direct and indirect owners, directors, members,
3 managers, officers, partners, ~~or~~ shareholders, ~~as well as~~ and the registered agent,
4 and the entity's bylaws, operating agreement, or other organizational documents
5 depicting the ownership structure;
- 6 (4) A signed release authorizing the Police Department to perform criminal
7 background checks on the applicant, or, in the case of an entity applicant, all
8 individuals identified as ~~part of the ownership~~ direct or indirect owners of the entity;
- 9 (5) The address of the property/building proposed to be used as a medical marijuana
10 facility or adult-use marijuana establishment, as well as a deed, lease, or other
11 document evidencing site control of the proposed location;
- 12 (6) The type and class of medical marijuana facility or adult-use marijuana
13 establishment license requested;
- 14 ~~(7) For renewals, a copy of the required state operating license;~~
- 15 ~~(8) A copy of City of Detroit income tax returns for the previous three years for each~~
16 ~~individual who has whole or partial ownership of the entity, and corporate tax~~
17 ~~returns if applicable;~~
- 18 (7) A comprehensive business plan detailing:
19 a. business operations
20 b. security/customer and employee safety
21 e. ~~testing~~
22 c. nuisance mitigation
23 d. waste management ~~handling and disposal~~

1 f. ~~environmentally sustainable practices~~

2 g. ~~community relations~~

3 e. recruitment and training of employees

4 i. ~~protocols for employee and customer safety~~

5 j. ~~number of Detroit residents employed~~

6 (8) ~~Financial documentation demonstrating resources sufficient to meet the~~
7 ~~capitalization required for the facility or establishment by the State of Michigan~~
8 ~~pursuant to the MMFLA. A certified statement from a CPA is sufficient~~ Income tax
9 clearances for the applicant and for all individuals described in subsection (a)(3)
10 herein, or a sworn statement from each of such individual attesting that no income
11 was made in the City of Detroit, from any source, which would require the
12 individual to file a city income tax return;

13 (9) Property tax clearance for the proposed location;

14 (10) Blight clearance for the proposed location;

15 (11) A copy of the unexpired conditional land use approval for the intended use or the
16 intended use of an equivalent license;

17 (12) A copy of an unexpired building permit or the temporary or final certificate of
18 occupancy for the intended use permitted by Subsection (13) of this section. A
19 certificate of occupancy is required before receiving a license.

20 (13) A signed release acknowledging that the City will investigate the income and
21 property tax status of the applicant, its direct or indirect owners, directors, officers,
22 members, managers, partners, shareholders, employees, and any medical marijuana
23 facilities or adult-use marijuana establishments related to any of the aforementioned

1 individuals, and that any outstanding taxes, fines, or fees will be paid prior to a
2 license being issued under this article.

3 ~~(16) Whether the applicant is seeking provisional certificate status in accordance with~~
4 ~~Section 20-6-33 of this Code, in such case, submission of the information required~~
5 ~~under Subsections (5), (11), (12), (13), (14), and (17) of this section shall be~~
6 ~~suspended until such time within 12 months of the provisional certificate that the~~
7 ~~applicant can provide such information;~~

8 (14) For adult-use license applicants only, a “Good Neighbor Plan,” indicating the
9 applicant’s annual commitment to the community in which the adult-use marijuana
10 establishment will be located, including a community outreach report and a
11 community outreach plan as defined in Section 20-6-2 of this Code to ensure
12 awareness of the application and potential employment opportunities in the
13 neighborhoods surrounding the proposed business, as well as completing one or
14 more of the following during the term of the license:

- 15 a. Hiring at least 50% of full-time employees who are Detroit residents for
16 jobs paying at least \$15 an hour; or
- 17 b. Hiring at least 30% of full-time employees who have a prior controlled
18 substance record, as defined in Section 20-6-2 of this Code, for jobs paying
19 at least \$15 an hour; or
- 20 c. Purchasing at least 50% of necessary goods and services from ~~licensed~~
21 ~~medical marijuana facilities, adult-use marijuana establishments, Detroit~~
22 ~~legacy licensees, or other businesses located in the City of Detroit; or~~

- d. If a grower or processor, selling at least 25% of available harvest or products to ~~Detroit legacy equity~~ licensees at a price that is at least 25% lower than the current market rate in Detroit, or less; or
- e. ~~a minimum of 750 annual hours serving a duly organized Detroit-based tax-exempt charitable organization, community organization, religious institution, preK-12 public or charter school, or block club that operates within the community where the applicant's facility or establishment is located; or~~
- f. ~~Annually donate~~ Donating annually a minimum of ~~+~~ .25% of the applicant's gross revenue to a duly organized Detroit-based tax-exempt charitable organization that operates within the community where the applicant's facility or establishment is located, or to the a fund that may be established by the City of Detroit for the purpose of funding social equity initiatives, and substance use prevention programs.

(15) ~~Whether the applicant is a current or former medical marijuana facility or adult use establishment state operating license holder, licensing history, and any violation history pertaining to operation of the medical marijuana facility or adult use establishment~~ For limited license applications pursuant to Section 20-6-38, a statement detailing the applicant's current and past community leadership roles, volunteer activities, and business operation history in the City in the past five years;

(16) A copy of the applicant's prequalification received from the State of Michigan ~~Marijuana~~ Cannabis Regulatory Agency.

(b) An applicant for a marijuana event organizer license or a temporary marijuana event license shall file an application with the Department electronically upon a form provided by the Department. An application for a temporary marijuana event must be submitted at least 90 days prior to the event. The application shall include the following information, as applicable:

(1) The name, age, home address, business address, principal telephone number and email address of the applicant;

(2) A signed release authorizing the Detroit Police Department to perform criminal background checks on the applicant, and, in the case of an entity applicant, all individuals identified as ~~part of the ownership~~ direct or indirect owners of the entity;

(3) A copy of the applicant's government issued identification;

(4) If the applicant is an organized legal entity: the name, home address, telephone number and email of all direct and indirect owners, directors, members, managers, officers, partners, shareholders, and the registered agent, and the entity's bylaws, operating agreement, or other organizational documents indicating the ownership structure;

(5) The address of the privately owned property and/or building proposed to be used for the temporary marijuana event;

(6) A certificate of occupancy and certificate of compliance for the building, or drawing of the outdoor site proposed to be used for the temporary marijuana event;

(7) A description of the temporary marijuana event including dates and proposed hours of operation;

(8) Income tax clearances for the applicant and for each individual individuals described in Subsection (b)(4) of this section, or a sworn statement from ~~the named~~

1 each of such individuals attesting that no income was made in the City of Detroit,
2 from any source, which would require the individual to file a city income tax return;

3 (9) Property tax clearance for the proposed location;

4 (10) Blight clearance for the proposed location;

5 (11) A deed, lease, or other document evidencing site control of the proposed location;

6 (12) A signed release acknowledging that the City will investigate the income and
7 property tax status of the applicant, its owners, directors, officers, members,
8 managers, partners, shareholders, employees and any medical marijuana facilities
9 or adult-use marijuana establishments related to any of the individuals, and that any
10 outstanding taxes, fines, or fees will be paid prior to a license being issued under
11 this article;

12 (13) A statement attesting that the applicant will cooperate with law enforcement during
13 the temporary marijuana event, and in any enforcement action taken as a result of
14 the temporary marijuana event; and

15 (14) For a marijuana event organizer, a copy of the applicant's prequalification from the
16 State of Michigan ~~Marijuana~~ Cannabis Regulatory Agency.

17 (c) The MLRC shall provide a recommendation of approval or denial of a temporary
18 marijuana event, and all submitted materials to the Detroit City Council. The Detroit City Council
19 must approve a temporary marijuana event before a ~~permit~~ temporary marijuana event license is
20 issued by the Department.

21 (d) Property owners seeking a co-location license for a building where more than one
22 medical marijuana facility or adult-use marijuana establishment is located, and at least one is
23 operated by a licensee other than the property owner, shall file an application with the Department

electronically upon a form provided by the Department. The application shall include the following information:

(1) A deed, lease, or other document evidencing site control of the proposed location

(42) A copy of the conditional land use grant or grants approving the co-located uses;

(23) A copy of each state operating license associated with the site;

(34) Property tax clearance for the proposed location;

(45) Income tax clearance for each person who has whole or partial ownership of the

proposed location; A copy of City of Detroit income tax returns for the previous

three years for each individual who has whole or partial ownership of the entity; or,

a sworn statement attesting that no income was made in the City of Detroit requiring

the individual to file a city income tax return.

(56) Blight clearance for the proposed location;

(67) Certificate of occupancy or certificate of compliance for all permitted uses;

(78) A sworn statement attesting that the property owner will ensure all permitted uses

at the site hold a state operating license and a license under this article before

commencing operation; and

(79) A sworn statement attesting that the property owner will cooperate with law

enforcement in addressing alleged criminal activity at the site.

Sec. 20-6-37. Fees.[REPEALED]

~~(a) A nonrefundable application fee shall be paid upon filing the application. The application fee shall be in an amount established from time to time by the Director of the Department and shall be approved by resolution of the City Council. The fee shall be intended to~~

1 ~~defray direct and indirect costs incurred by the City in processing the license application and may~~
2 ~~be different for each license type. The fee shall be posted on a schedule in the Department.~~

3 ~~(b) — The application fee for a Detroit legacy applicant shall be 1% of the fee~~
4 ~~established in accordance with Subsection (a) of this section.~~

5 ~~(b) — A nonrefundable license fee shall be paid prior to issuance of a license and upon~~
6 ~~applying for renewal. The license fee shall be in an amount established from time to time by the~~
7 ~~Director of the Department and shall be approved by resolution of the City Council. The fee shall~~
8 ~~be intended to defray direct and indirect costs incurred by the City to process and monitor licensed~~
9 ~~facilities and establishments and may be different for each license type. The fee shall be posted on~~
10 ~~a schedule in the Department.~~

11 ~~(d) — For the first year of licensure, the license fee for a Detroit legacy applicant shall~~
12 ~~be 1% of the fee established in accordance with Subsection (c) of this section. For the second~~
13 ~~year of licensure, the license fee for a Detroit Legacy licensee shall be 25% of the fee established~~
14 ~~in accordance with Subsection (c) of this section, and for all subsequent years of licensure, the full~~
15 ~~fee shall apply.~~

16 ~~(e) — A nonrefundable fee shall be paid prior to issuance of a provisional certificate. The~~
17 ~~fee shall be in an amount established from time to time by the Director of the Department, shall~~
18 ~~be no more than the fee for the first year of licensure of a Detroit Legacy applicant, and shall be~~
19 ~~approved by resolution of the City Council. The fee shall be intended to defray direct and indirect~~
20 ~~costs incurred by the City to process and monitor provisional certificates. The fee shall be posted~~
21 ~~on a schedule in the Department.~~

22 ~~(e) — A nonrefundable application fee shall be charged for the processing and~~
23 ~~certification, or renewal of a Detroit legacy applicant or licensee in accordance with Section 20-6-~~

32 of this Code. The fee shall be intended to defray direct and indirect costs incurred by the City in processing the certification application. The certification fee shall be in an amount established from time to time by the Director of the Civil Rights, Inclusion, and Opportunity Department and shall be approved by resolution of the City Council. The fee shall be posted on a schedule in the Civil Rights, Inclusion, and Opportunity Department.

Sec. ~~20-6-38~~. 20-6-37. Application review Licensing process for unlimited licenses.

(a) ~~For each~~ Upon receipt of a new license application or renewal of for a medical or adult use grower, medical or adult use processor, medical or adult use secured transporter, and medical or adult use safety compliance facility; adult- use marijuana event organizer; or adult-use temporary marijuana event ~~medical marijuana facility or adult-use marijuana establishment license~~ submitted under this article, the Department will confirm whether the application is complete, and that the application fee has been paid. The Department may reject any application that contains insufficient information and may deny an application for failure to pay the application fee.

(b) Upon receipt of a complete application of the materials required under Section 20-6-36 of this Code, the Department will forward the application materials to the MLRC for review and a recommendation.

(c) The MLRC shall consider the information submitted by the applicant, and the requisite departments before providing a recommendation to the Department, or to the Detroit City Council in the case of a temporary marijuana event license.

(d) Upon receipt of a ~~favorable~~ recommendation from the MLRC, or the approval of Detroit City Council in the case of a temporary marijuana event license, the Department may issue the license in the manner required by this article.

(e) The applicant shall pay the license fee prior to receiving a license.

1 **Sec. 20-6-38. Licensing process for limited licenses.**

2 (a) The City may award up to 38 adult-use retailer licenses, 38 adult-use retailer Equity
3 licenses, 15 microbusiness licenses, 15 microbusiness equity licenses, 15 designated consumption
4 establishment licenses, and 15 designated consumption establishment equity licenses in the
5 following manner:

6 (1) The City shall establish three 30-day periods of for taking applications for limited
7 licenses other than medical marijuana provisioning center licenses under this
8 section. Each of such three 30-day periods shall be separated by a period of at least
9 120 days. CRIO shall make its recommendation for the timing of each of such three
10 30-day application periods to the City Council, whose approval shall be required
11 prior to the commencement of such application periods. Following each of such
12 three application periods the City may issue up to the following number of licenses
13 to qualified applicants who applied for the corresponding licenses during such
14 period:

15 (i) 14 adult-use retailer licenses following the first application period, and 12
16 adult-use retailer licenses following the section application period and the
17 third application period;

18 (ii) 14 adult-use retailer equity licenses following the first application period,
19 and 12 adult-use retailer equity licenses following the second application
20 period and the third application period;

21 (iii) 5 microbusiness licenses;

22 (iv) 5 microbusiness equity licenses;

23 (v) 5 designated consumption establishment licenses; and

1 (vi) 5 designated consumption establishment equity licenses.

2 After the conclusion of the foregoing initial three 30-day application periods, as
3 one of more limited licenses may be or become available, the City may thereafter
4 establish one or more 30-day periods for taking applications for limited licenses
5 other than medical marijuana provisioning center licenses under this section. CRIO
6 shall make its recommendation for the timing of each of such 30-day application
7 period and the number and type of limited licenses to be issued following such
8 application period to the Detroit City Council, whose approval shall be required
9 prior to the commencement of such application period.

10 (2) Applicants shall submit a license application with the required materials as set forth
11 in Section 20-6-36 of this article;

12 (3) A license may not be awarded to an applicant if such applicant or any direct or
13 indirect owner of such applicant is also a direct or indirect owner of (i) any other
14 applicant applying for a license of the same type under this section, or (ii) any
15 licensee that is the holder of a license of the same type under this section.

16 (4) A non-equity license may not be awarded to an applicant if such applicant or any
17 direct or indirect owner of such applicant is also a direct or indirect owner of any
18 other applicant applying for an equity license or any licensee that is the holder of
19 an equity license.

20 (5) After the application period, the MLRC shall evaluate submitted applications in
21 accordance with the following criteria and shall award the applicant the number of
22 points listed below for each category or sub-category satisfactorily completed by
23 the applicant, as applicable:

<u>Non-Equity License Application</u>		<u>Equity License Application</u>	
<u>Eligibility</u>			
<u>Anyone</u>		<u>Equity Applicants</u>	
<u>General Scoring Criteria (100 points)</u>			
<u>Business Plan</u>			
<u>Operations</u>	<u>5</u>	<u>Operations</u>	
<u>Waste Management</u>	<u>5</u>	<u>Waste Management</u>	
<u>Safety and Nuisance Mitigation</u>	<u>5</u>	<u>Safety and Nuisance Mitigation</u>	
<u>Training</u>	<u>5</u>	<u>Training</u>	
<u>Security Plan</u>	<u>5</u>	<u>Security Plan</u>	
<u>Site Control</u>			
<u>Unexpired conditional land use approval</u>	<u>5</u>	<u>Unexpired conditional land use approval</u>	
<u>Obtained all building permits</u>	<u>5</u>	<u>Obtained all building permits</u>	
<u>Obtained Certificate of Occupancy or Certificate of Compliance for permitted use</u>	<u>15</u>	<u>Obtained Certificate of Occupancy or Certificate of Compliance for permitted use</u>	
<u>Due Diligence</u>			
<u>MRTMA Entity Prequalification</u>	<u>5</u>	<u>MRTMA Entity Prequalification</u>	
<u>Income Tax Clearance</u>	<u>5</u>	<u>Income Tax Clearance</u>	
<u>Property tax Clearance</u>	<u>5</u>	<u>Property tax Clearance</u>	
<u>Blight Clearance</u>	<u>5</u>	<u>Blight Clearance</u>	
<u>No history of illegal operation or existing violations</u>	<u>5</u>	<u>No history of illegal operation or existing violations</u>	
<u>Community Investment</u>			
<u>Complete a “Good Neighbor Plan”</u>	<u>10</u>	<u>Complete a “Good Neighbor Plan”</u>	
<u>Leadership roles in duly established and licensed (if applicable) Detroit-based businesses, nonprofits, religious organizations, educational institutions, philanthropic organizations, community block clubs or</u>	<u>15</u>	<u>Leadership roles in duly established and licensed (if applicable) Detroit-based businesses, nonprofits, religious organizations, educational institutions, philanthropic organizations, community block clubs or</u>	

<u>neighborhood associations during the previous five 5 years</u>		<u>neighborhood associations during the previous five 5 years</u>	
<u>Social Equity Scoring Criteria (27 points Maximum)</u>			
<u>Sell real property that is properly zoned and licensable for an adult-use marijuana establishment to an equity applicant within 2 years prior to applying for licensure for less than 50% of the real property's appraised fair market value;</u>	<u>OR</u> , form a joint venture with an equity applicant where the equity applicant owns and controls 41-50% of applicant equity	<u>25</u>	<u>According to the 2019 American Community Survey 5-year estimates published by the United States Census Bureau, Equity applicant's primary residence is in a disproportionately impacted community where at least 35% of the population lives below the federal poverty level</u>
<u>Lease licensable, habitable space to an equity applicant at a properly zoned property (does not have to be the same property for which the non-equity applicant is seeking licensure) for at least 20 years and at a rate not exceeding 50% of the average market rent for similar commercial or industrial properties in Detroit;</u>	<u>OR</u> , form a joint venture with an equity applicant where the equity applicant owns and controls 31 – 40% of applicant equity	<u>15</u>	<u>According to the 2019 American Community Survey 5-year estimates published by the United States Census Bureau, Equity applicant's primary residence is in a disproportionately impacted community where at least 30% of the population lives below the federal poverty level</u>
<u>Lease licensable, habitable space to an equity applicant at a properly zoned property (does not have to be the same property for which the non-equity applicant is seeking licensure) for at least 10 years and</u>	<u>OR</u> , form a joint venture with an equity applicant where the equity applicant owns and controls 20 – 30% of applicant equity	<u>5</u>	<u>According to the 2019 American Community Survey 5-year estimates published by the United States Census Bureau, Equity applicant's primary residence is in a disproportionately impacted community where at least 20% of the population lives below the federal poverty level</u>

<u>at a rate not exceeding 60% of the average market rent for similar commercial or industrial properties in Detroit;</u>			
<u>Joined the Michigan Joint Ventures Pathway Program</u>	<u>1</u>	<u>Joined the Michigan Joint Ventures Pathway Program</u>	
<u>Commit to publishing applicant's Social Equity Plan on State's website</u>	<u>1</u>	<u>Commit to publishing applicant's Social Equity Plan on State's website</u>	
<p><u>Qualified Applicant Lottery:</u> Licenses shall be granted in order of applicant scores, with tiebreaker lotteries used for applicants who (1) have received the same score and (2) have earned a minimum of 100 points of the General Scoring Criteria and a minimum of 5 points of the Social Equity Scoring Criteria.</p>			

(b) After the license applications have been reviewed and scored by an independent third party to be determined, the MLRC will recommended the highest scoring applications, subject to the numerical caps and the potential lottery set forth in this article, to the Department, and the Department may issue licenses in the manner required by this article.

(c) The applicant shall pay the license fee prior to receiving a license.

(d) Notwithstanding the numerical cap set forth in Section 20-6-34, from and after the effective date of this ordinance, the City shall not issue any new medical marijuana provisioning center licenses under this article. The foregoing shall not prohibit renewal of any unexpired medical marijuana provisioning center licenses, or the approval of license applications for medical marijuana provisioning centers submitted to the Department as of the effective date of this ordinance, subject to the numerical cap set forth in Section 20-6-34.

(e) Commencing on January 1, 2027, any licensees that are holders of one or more licenses to operate a medical marijuana provisioning center in accordance with this article and

1 which have been the holder of such licenses since prior to the effective date of this ordinance, may
2 apply for an adult use retailer license by submitting a license application with the required
3 materials as set forth in Section 20-6-36 of this article.

4 (1) Upon receipt of a complete application of the materials required under Section 20-
5 6-36 of this Code, the Department will forward the application materials to the
6 MLRC for review and a recommendation.

7 (2) The MLRC shall consider the information submitted by the applicant, and the
8 requisite departments before providing a recommendation to the Department.

9 (3) Upon receipt of a recommendation from the MLRC, the Department may issue the
10 license in the manner required by this article.

11 (4) A license may not be issued to an applicant under this subsection if such applicant
12 or any direct or indirect owner of such applicant is also a direct or indirect owner
13 of any licensee that is the holder of an adult-use retailer license under this article.

14 (5) The applicant shall pay the license fee prior to receiving an adult-use retailer
15 license.

16 **Sec. 20-6-39. Inspections, investigations, review of materials submitted.**

17 (a) Upon application and before a license under this article is issued for a medical
18 marijuana facility or an adult-use marijuana establishment, the application shall be referred to
19 appropriate departments of the City, for respective reports to be provided to the MLRC on
20 compliance with this Code and state law, rules and regulations, including the following:

21 (1) *Zoning.* The medical marijuana facility or adult-use marijuana establishment shall
22 meet applicable requirements of the Detroit Zoning Ordinance, being Chapter 50
23 of this Code. For purposes of this article, license applicants for adult-use marijuana

- 1 establishments, excluding temporary marijuana events, shall be deemed to have
2 ~~appropriate~~ met the applicable zoning requirements if the property ~~is zoned~~
3 ~~properly~~ has a conditional land use approval grant for an equivalent license under
4 the MMFLA ~~or as set forth in Subsections (13), (14) and (15) of Section 20-6-36;~~
- 5 (2) *Building and Property Maintenance Codes.* The medical marijuana facility or
6 adult-use marijuana establishment shall meet applicable requirements of the Stille-
7 DeRossett-Hale Single State Construction Code Act, being MCL 125.1501 *et seq.*,
8 and the Property Maintenance Code, being Chapter 8, Article XV of this Code;
- 9 (3) A property that is the designated location and subject of an application for a
10 business license for a temporary marijuana event shall have a certificate of
11 occupancy, a certificate of compliance, and no outstanding blight violations,
12 inspection fees, or property taxes;
- 13 (4) *Fire protection and safety.* The medical marijuana facility or adult-use marijuana
14 establishment shall meet applicable requirements of the Detroit Fire Prevention and
15 Protection Code, being Chapter 18, Article I of this Code;
- 16 (5) *Plumbing.* The medical marijuana facility or adult-use marijuana establishment
17 shall meet applicable requirements of the Stille-DeRossett-Hale Single State
18 Construction Code Act, being MCL 125.1501 *et seq.*, and the Michigan Plumbing
19 Code, being Chapter 8, Article V of this Code;
- 20 (6) *Ventilation.* Proper ventilation, either natural or mechanical, shall be provided so
21 that each person within a medical marijuana facility or adult-use marijuana
22 establishment will be supplied with 1,200 cubic feet of air per hour, or as required
23 by applicable state code, whichever is greater;

1 (7) *Lighting.* The medical marijuana facility or adult-use marijuana establishment shall
2 have adequate lighting in every part of the premises in compliance with applicable
3 requirements of the Michigan Electrical Code, being Chapter 8, Article III, of this
4 Code;

5 (8) *Health and sanitation.* All rooms within a medical marijuana facility or adult-use
6 marijuana establishment housing toilet facilities shall be equipped with sanitary
7 towels of a type acceptable to the Health Department. All rooms within the
8 premises shall meet the requirements of the Michigan Public Health Code, being
9 MCL 333.1101 *et seq.*, including those concerning food preparation and sanitation.

10 (b) A license shall not be issued or renewed until satisfactory inspections and reviews
11 are completed by the departments delineated in Subsection (a) of this section, and written reports
12 are issued indicating that the applicant complies with the requirements of this section.

13 (c) A licensee that is the holder of a limited license shall notify CRIO within 30 days
14 if the licensee does not maintain the social equity criteria for which it received points on its license
15 application.

16 ~~(e) — In addition to the inspections required above, upon application and before any~~
17 ~~license under this article is issued for a medical marijuana facility or adult use marijuana~~
18 ~~establishment, including provisional certificates and marijuana event organizer license~~
19 ~~applications, the application shall be referred to the City's Police Department and Finance~~
20 ~~Department for respective reports on compliance with the following:~~

21 ~~(1) — The Police Department shall complete criminal background checks on all~~
22 ~~individuals who are part of the ownership entity;~~

23 ~~(2) — The Finance Department shall cause an investigation to be completed to determine~~
24 ~~whether any property or income taxes, special assessments, fines, fees or other~~

1 financial obligations to the City are unpaid, outstanding and/or delinquent at the
2 licensed location or from the applicant, its owners, directors, officers, members,
3 managers, partners, and shareholders.

4 ~~(d) — A license shall not be issued or renewed under this article until satisfactory~~
5 ~~inspections and reviews are completed by the departments delineated in Subsection (c) of this~~
6 ~~section. A license shall not be issued or renewed by the Department until both of the following~~
7 ~~have occurred: (1) the Police Department provides written confirmation that all individuals who~~
8 ~~are part of the ownership entity do not have any felony convictions related to violent crimes, fraud,~~
9 ~~embezzlement or dishonesty; and (2) the Finance Department provides written confirmation that~~
10 ~~all individuals making up the ownership entity are not in arrears for any property or income taxes,~~
11 ~~special assessments, fines, fees or other financial obligations to the City.~~

12 ~~(e) — If the applicant is a current or former licensee, the MLRC shall consider the~~
13 ~~applicant's operational history, experience, and taxpaying history~~

14 ~~(f) — The MLRC shall also take social equity considerations into account when~~
15 ~~recommending approval or denial of an adult use license, including, but not limited to:~~

16 ~~(1) — Whether the applicant intends to ensure that at least 50% of its employees are~~
17 ~~Detroit residents, especially those Detroit residents who are veterans, low income~~
18 ~~as defined in Section 20-6-2 of this Code, and/or have a prior controlled substance~~
19 ~~record as defined in Section 20-6-2, and that the jobs provided pay at least \$15 an~~
20 ~~hour;~~

21 ~~(2) — Whether an applicant for a grower or processor license intends to supply businesses~~
22 ~~owned by Detroit legacy licensees; and~~

23 ~~(3) — The applicant's Good Neighbor Plan submitted in accordance with Section 20-6-~~
24 ~~36(a)(19).~~

1 **Sec. 20-6-40. Operating requirements.**

2 A medical marijuana facility or adult-use marijuana establishment licensed under this article
3 shall be subject to the following conditions:

4 (1) Compliance with the requirements of this Code, and all applicable state ~~and federal~~
5 laws;

6 (2) Compliance with the provisions of the MMFLA or the MRTMA;

7 (3) Medical marijuana facilities and adult-use marijuana establishments must obtain
8 all necessary state and local licenses before commencing operations and shall
9 always maintain a valid state operating license and business license under this
10 article ~~at all times~~ during operation. If a state operating license lapses, is revoked,
11 or is otherwise terminated by the State of Michigan, the related business license
12 granted under this article shall be automatically suspended, and licensee may not
13 operate until it has an active state operating license;

14 (4) No persons under the age of 18 may be allowed within any medical marijuana
15 facility or adult-use marijuana establishment, unless the individual is a qualifying
16 patient or accompanied by his/her primary caregiver- parent or documented legal
17 guardian;

18 (5) No medical marijuana facility or adult-use marijuana establishment shall permit
19 the sale or dispensing of alcoholic liquor or tobacco for consumption on or off the
20 premises;

21 (6) Operating hours for provisioning centers, retailer establishments, and
22 microbusinesses shall not exceed the hours between 9:00 AM and 10:00 PM daily.
23 Designated consumption establishments may operate between 9:00 AM and 2:00
24 AM daily;

(7) ~~An adult-use marijuana establishment may post signage identifying the location as being a certified Detroit Legacy establishment only if the owner is certified as a Detroit legacy licensee. Signs displayed on the exterior and interior of the property, shall conform to this Code and applicable state law requirements.~~

(7) Public and common areas must be separated from restricted and non-public areas by a permanent opaque barrier that cannot be accessed by individuals not approved as personnel.

Sec. 20-6-41. License issuance.

(a) When the application and proposed medical marijuana facility or adult-use marijuana establishment has been reviewed by the MLRC and a recommendation regarding the license, or an approval for a temporary marijuana event license by City Council, is provided to the Department, the Department may issue a license in writing after the license fee is paid. A license that is issued under this article shall be continually posted inside the licensed medical marijuana facility or adult-use marijuana establishment in a conspicuous location near the entrance.

(b) Except for a temporary marijuana event permit license, which shall expire ~~when the event concludes~~ at the time stated on the state operating license, the term of a license issued pursuant to this article shall be not more than one year and shall expire each year on September 30. Any application to renew a license shall be made as specified in Sec. 20-6-42.

(c) A license issued under this article is nontransferable. A new owner or operator of a licensed business under this article must obtain a new business license in accordance with this article before the City will provide the attestation or other municipal approval required for a transfer by the State of Michigan ~~Marijuana~~ Cannabis Regulatory Agency.

(d) If a holder of a limited license under this article desires to relocate its operations to real property other than the real property where the license was approved, then prior to such

1 relocation, the licensee shall submit those documents described in Sec. 20-6-36(a) to the
2 Department, which shall provide the complete file to the MLRC for review. Upon receipt of a
3 favorable recommendation from the MLRC, and the surrender of the existing limited license to
4 the Department, the Department shall issue a replacement limited license of the same type for the
5 new location. ~~A business owned by a Detroit legacy applicant and licensed under this article shall~~
6 ~~not be transferred, sold, or conveyed to anyone other than another Detroit legacy applicant for a~~
7 ~~period of five years from the date of the initial license granted, or the licensee will lose its Detroit~~
8 ~~legacy status and must re-apply and be approved for a license as a general applicant before~~
9 ~~operating.~~

10 **Sec. 20-6-42. Renewal of license; notification of deficiency or violation.**

11 (a) At least 120 days prior to the expiration of a license issued under this article,
12 licensees must submit a renewal application electronically on a form to be provided by the
13 Department. The renewal application shall include, but is not limited to:

14 (1) ~~Changes to the~~ A written statement depicting the ownership structure of the
15 licensee, and the names and addresses of all individuals having a direct or indirect
16 ownership interest in the licensee ~~or an affidavit attesting that no changes have~~
17 ~~occurred;~~

18 (2) A copy of the state operating license for the medical marijuana facility, adult-use
19 marijuana establishment, or licensed activity;

20 (3) For any limited license, documentation of the licensee's continued satisfaction of
21 the social equity scoring criteria for which the licensee received points in its license
22 application.

23 (3) ~~Confirmation that the licensee is still certified as Detroit legacy applicant, if~~
24 ~~applicable.~~

1 (4) A copy of the licensee's annual financial statement submitted to the Michigan
2 Marijuana Cannabis Regulatory Agency for the licensing year immediately
3 preceding the year for which licensee is seeking renewal. If the licensee has not
4 been operating long enough to have filed an annual financial statement, the licensee
5 must submit an accounting of its gross revenue for the period of time the licensee
6 has operated a state licensed marijuana business as attested by a certified public
7 accounting firm acceptable to the City.

8 (b) The MLRC shall review and provide a recommendation for all applications for
9 renewal. A license under this article may be renewed by the Department after the MLRC has
10 confirmed the following:

- 11 (1) The licensee has paid all applicable City of Detroit income taxes and property taxes;
- 12 (2) All natural persons who make up the ownership entity have filed City of Detroit
13 income tax returns for the preceding tax year;
- 14 (3) The licensee has paid all fees, fines, or any other financial obligations owing the
15 City of Detroit;
- 16 (4) The licensee holds a valid state operating license, and a current City of Detroit
17 business license for each use permitted at the site;
- 18 (5) There are no outstanding ~~licensing~~ violations from the City of Detroit or State of
19 Michigan pertaining to the operation of the licensed business;
- 20 (6) The licensed premises has a current certificate of compliance from the Department
21 for the permitted use;
- 22 (7) The police department has indicated that no criminal activity that would require a
23 nonrenewal has occurred pertaining to the operation of the licensed business during
24 the license period immediately preceding that for which the renewal license is

sought;

(8) That the licensee has operated as a good corporate citizen with respect for its surrounding environment, has kept its commitments in its Good Neighbor Plan (as confirmed by financial statements audited by a certified public accounting firm acceptable to the City) and community outreach plan, and has complied with the requirements of this article, and the MMFLA or the MRTMA.

(9) That the licensee continues to satisfy the social equity scoring criteria for which the licensee received points in its license application.

(c) Where there is an existing deficiency of a requirement under this Code or a violation of this article concerning the premises or licensee that can be cured, the licensee shall be notified by the Department or the MLRC and must cure the deficiency before a renewal license is issued. If the deficiency is not cured within 30 days of the licensee being notified, and the license expiration date has passed, the ~~license and~~ renewal application will expire, and a new license application will have to be filed with a new associated fee.

Sec. 20-6-43. License suspension, revocation, or denial of renewal.

(a) A license that is issued under this division may be suspended, revoked, or denied renewal in accordance with this article and Chapter 28 of this Code.

(b) In addition to Subsection (a) of this section, the Department may also suspend, revoke or deny renewal of a license in accordance with the procedures in Chapter 28 of this Code based on any of the following:

(1) A failure to meet the conditions or maintain compliance with the standards established by this article, including, but not limited to failure to submit a timely renewal application in accordance with this article;

- (2) One or more uncorrected violations of any City ordinance on the premises;
- (3) Maintenance of a nuisance or criminal activity on the premises;
- (4) A demonstrated history of excessive complaints for public safety intervention, which may include dispatches of police, fire, or emergency medical services, relative to the licensed premises, being three or more runs in any 30-day period;
- (5) Non-payment of any property or income taxes, special assessments, fines, fees or other financial obligations to the City;
- (6) Any fraud, misrepresentation or false statement in an application, any materials filed with an application or related to a license, any materials provided in conjunction with and application or license, or any statement related to an application or license made to any City officials or agents;
- (7) Any instance of operating a medical marijuana facility or adult-use marijuana establishment without a license under this article and a state operating license; or
- (8) Any other grounds for suspension, revocation or non-renewal set forth in this Code.

Sec. 20-6-44. Penalty.

- (a) A person who commits a violation of this article:
 - (1) May be subject to a misdemeanor ordinance violation and a fine of not more than \$500.00, in the discretion of the court, for each such offense;
 - (2) May be subject to nonrenewal, revocation, or suspension of its business license under this article and Section 28-1-7 of this Code; and
 - (3) May be subject to any other sanctions or penalties under applicable laws, rules or regulations, including immediate closure if operating without the required licenses.
- (b) Each day of continued violation shall constitute a separate offense.

Sec. 20-6-45. Appeals

1 Applicants and licensees under this article may file appeals of adverse determinations under
2 this article with the City of Detroit ~~Administrative Appeals Bureau~~ Department of Appeals and
3 Hearings as set forth in Chapter 3 of this Code, in accordance with its published rules.

4 **Sec. 20-6-46 Inspection by authorized local officials.**

5 For purposes of ensuring compliance with this article, applicants and licensees shall
6 permit authorized local officials to inspect, during regular business hours, any portion of a
7 proposed or operating medical marijuana facility or adult-use marijuana establishment, subject to
8 constitutional restrictions on unreasonable searches and seizures. Where entry is refused or not
9 obtained, the City is authorized to pursue recourse as provided by law, including obtaining a search
10 warrant, and the penalties set forth in Section 20-6-44 of this Code.

11 **Sec. 20-6-47. Social equity initiatives and substance use prevention appropriations.**

12 (a) ~~The Office of Budget is hereby authorized to appropriate \$2,000,000 from prior~~
13 ~~year fund balance to the Civil Rights, Inclusion, and Opportunity Department to support the initial~~
14 ~~social equity initiatives and activities performed by the City in accordance with the legislative~~
15 ~~purposes of this article.~~ Subject to the annual budget process, it is expected that the City's annual
16 budget will contain a \$1,000,000 appropriation to CRIO ~~the Civil Rights, Inclusion, and~~
17 ~~Opportunity Department~~ to support the ongoing social equity initiatives and activities performed
18 by the City in accordance with the legislative purposes of this article.

19 (b) Subject to the annual budget approval process, the City's annual budget will contain
20 an appropriation, equal to two percent (2%) of the gross allocation received by the City of Detroit
21 in the previous fiscal year pursuant to M.C.L. 333.27964, to the Detroit Health Department for
22 substance use prevention programming for youth.

23 **Secs. 20-6-48—20-6-80. Reserved.**

1 **Section 2.** This ordinance is hereby declared necessary to preserve the public peace, health,
2 safety and welfare of the People of the City of Detroit.

3 **Section 3.** All ordinances, or parts of ordinances, that conflict with this ordinance are
4 repealed.

5 **Section 4.** This ordinance shall become effective on [REDACTED], after publication
6 by the City Clerk in accordance with Sec. 4-118 of the 2012 Charter of the City of Detroit.

Approved as to form:

Charles Raimi,
Deputy Corporation Counsel

Revisions to Marijuana Licensing Ordinance - March 7, 2022

The introduction is revised to delete the duplicate reference to “Chapter 20 of the 2019 Detroit City Code, Health”.

The following five sections: Sections 20-6-3(c), 20-6-36(a)(16), 20-6-36(b)(14), 20-6-41(c), and 20-6-42(a)(4) are each revised to change all references to the: “Michigan Marijuana Regulatory Agency” to the “Michigan Cannabis Regulatory Agency.”

Section 20-6-1:

Revise Subsection (11) to add reference to subsection (10) immediately after the inter reference to subsections (6), (7), (8), and (9) therein.

Section 20-6-2:

Revise the definition of “Equity Applicant” by (a) deleting the words “who currently resides in” and replacing the same with “whose primary residence is located within”, and also (b) deleting the words “as well as certified participants in Michigan’s Social Equity Program”.

Revise the definition of “Microbusinesses” by inserting the following description of actions that qualify as a microbusiness immediately after the phrase “process, and packages marijuana” – [inserted language] “purchases marijuana plants from other licensed growers as allowed by the State of Michigan, purchases marijuana concentrate or other marijuana products from other licensed processors as allowed by the State of Michigan”

Section 20-6-3:

Revise subsection (c) by inserting the following immediately following the conclusion of the last sentence thereof: “The City may notify the Michigan Cannabis Regulatory Agency if any applicant for a state operating license is not in compliance with this article or any other section the 2019 Detroit City Code.”

Section 20-6-33:

Revise the title of this section by deleting the word “Homegrown” and replacing the same with the word “Supportive”

Revise this section to delete the words “to be known as ‘Homegrown Detroit’” and delete the words “ and through such program”.

Section 20-6-36:

Revise subsection (a)(3) to delete the word “indicating” and replace the same with the word “depicting”.

Section 20-6-36:

Revise subsection (a)(5) to revise the criteria for a non-equity applicant receiving points under the Social Equity Scoring Criteria section of the scoring rubric contained therein as follows:

<u>Sell real property that is properly zoned and licensable for an adult-use marijuana establishment to an equity applicant within 2 years prior to applying for licensure for less than 50% of the real property’s appraised fair market value;</u>	<u>OR, form a joint venture with an equity applicant where the equity applicant owns and controls 41-50% of applicant equity</u>	<u>25</u>
<u>Lease licensable, habitable space to an equity applicant at a properly zoned property (does not have to be the same property for which the non-equity applicant is seeking licensure) for at least 20 years and at a rate not exceeding 50% of the average market rent for similar commercial or industrial properties in Detroit;</u>	<u>OR, form a joint venture with an equity applicant where the equity applicant owns and controls 31 – 40% of applicant equity</u>	<u>15</u>
<u>Lease licensable, habitable space to an equity applicant at a properly zoned property (does not have to be the same property for which the non-equity applicant is seeking licensure) for at least 10 years and at a rate not exceeding 60% of the average market rent for similar commercial or industrial properties in Detroit;</u>	<u>OR, form a joint venture with an equity applicant where the equity applicant owns and controls 20 – 30% of applicant equity</u>	<u>5</u>

Revise subsection (b) to insert the words “by an independent third party to be determined” immediately after the phrase “after the license applications have been reviewed and scored”.

Section 20-6-41:

Add new subsection (d) immediately following subsection (c) thereof which reads as follows:

“(d) If a holder of a limited license under this article desires to relocate its operations to real property other than the real property where the license was approved, then prior to such relocation, the licensee shall submit those documents described in Sec. 20-6-36(a) to the Department, which shall provide the complete file to the MLRC for review. Upon receipt of a favorable recommendation from

the MLRC, and the surrender of the existing limited license to the Department, the Department shall issue a replacement limited license of the same type for the new location.”

Section 20-6-44:

Revise subsection (a) to delete the word “licensee” and replace the same with the word “person”

Subsection 20-6-45:

Revise this section to delete the words “Administrative Appeals Bureau”, and replace the same with “Department of Appeals and Hearings”.

Revise this section to delete the words “Article IV” immediately after the words “ as set forth in Chapter 3”

Subsection 20-6-46:

Revise the last sentence thereof by inserting the following immediately following the phrase “the City is authorized to pursue recourse as provided by law, including” – [inserted words] “obtaining a search warrant, and”

S U M M A R Y

This ordinance amends Chapter 20 of the 2019 Detroit City Code, *Health*:

By repealing Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 3, *Licensing*, Section 20-6-33, *Provisional certificate*, and Section 20-6-37, *Fees*;

By renumbering and amending Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 3, *Licensing*, Section 20-6-38, *Application review process*

By adding Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 3, *Licensing*, Section 20-6-33, *Supportive program*, Section 20-6-37, *Licensing process for unlimited licenses*, and Section 20-6-38, *Licensing process for limited licenses*;

By amending Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 1, *Generally*, Section 20-6-1, *Purpose*, and Section 20-6-2, *Definitions*, Section 20-6-3, *Opt-in provisions; severability*, Division 2, *Marijuana License Review Committee*, Section 20-6-22, *Personnel*, Section 20-6-23, *Management*, and Section 20-6-24, *Duties and functions*, and Division 3, *Licensing*, Section 20-6-31, *License required*, Section 20-6-32, *Detroit legacy status*, Section 20-6-34, *Number of licenses*, Section 20-6-35, *Detroit legacy certification; application periods*, Section 20-6-36, *License Application*, Section 20-6-39, *Inspections, investigations, review of materials submitted*, Section 20-6-40, *Operating requirements*, Section 20-6-41, *License issuance*, Section 20-6-42, *Renewal of license; notification of deficiency or violation*, Section 20-6-43, *License suspension, revocation, or denial of renewal*, Section 20-6-44, *Penalty*, Section 20-6-45, *Appeals*, Section 20-46, *Inspection by authorized local officials*, and Section 20-6-47, *Social equity initiatives and substance use prevention appropriations*; and

By restating without amendment Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 2, *Marijuana License Review Committee*, Section 20-6-21, *Creation*.

1 **BY COUNCIL MEMBER _____:**

2 **AN ORDINANCE** to amend Chapter 20 of the 2019 Detroit City Code, *Health*: by
 3 repealing Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*,
 4 Division 3, *Licensing*, Section 20-6-33, *Provisional certificate*, and Section 20-6-37, *Fees*; by
 5 renumbering and amending Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana*
 6 *Establishments*, Division 3, *Licensing*, Section 20-6-38, *Application review process*; by adding
 7 Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 3,
 8 *Licensing*, Section 20-6-33, *Supportive program*, Section 20-6-37, *Licensing process for unlimited*
 9 *licenses* and Section 20-6-38, *Licensing process for limited licenses*; by amending Article VI,
 10 *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 1, *Generally*,
 11 Section 20-6-1, *Purpose*, and Section 20-6-2, *Definitions*, Section 20-6-3, *Opt-in provision*;
 12 *severability*, Division 2, *Marijuana License Review Committee*, Section 20-6-22, *Personnel*,
 13 Section 20-6-23, *Management*, and Section 20-6-24, *Duties and functions*, and Division 3,
 14 *Licensing*, Section 20-6-31, *License required*, Section 20-6-32, *Detroit legacy status*, Section 20-
 15 6-34, *Number of licenses*, Section 20-6-35, *Detroit legacy certification; application periods*,
 16 Section 20-6-36, *License application*, Section 20-6-39, *Inspections, investigations, review of*
 17 *materials submitted*, Section 20-6-40, *Operating requirements*, Section 20-6-41, *License issuance*,
 18 Section 20-6-42, *Renewal of license; notification of deficiency or violation*, Section 20-6-43,
 19 *License suspension, revocation, or denial of renewal*, Section 20-6-44, *Penalty*, Section 20-6-45,
 20 *Appeals*, Section 20-46, *Inspection by authorized local officials*, and Section 20-6-47, *Social equity*
 21 *initiatives and substance use prevention appropriations*; and by restating without amendment
 22 Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 2,
 23 *Marijuana License Review Committee*, Section 20-6-21, *Creation*.

IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF DETROIT THAT:

Section 1. Chapter 20 of the 2019 Detroit City Code, *Health*, Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 1 containing Sections 20-6-1 through 20-6-3, and Division 2 containing Sections 20-6-21 through 20-6-24, and Division 3 containing Sections 20-6-31 through 20-6-48, be amended to read as follows:

CHAPTER 20. HEALTH

ARTICLE VI. MEDICAL MARIJUANA FACILITIES AND ADULT-USE MARIJUANA ESTABLISHMENTS

DIVISION 1. GENERALLY

Sec. 20-6-1. Purpose.

The purpose of this article is to establish standards and procedures for the issuance, renewal, suspension, and revocation of business licenses for medical marijuana facilities and adult-use marijuana establishments consistent with the Michigan Medical Marijuana Facilities Licensing Act, being MCL 333.27101, *et seq.*, and the Michigan Regulation and Taxation of Marijuana Act, being MCL 333.27951, *et seq.*, respectively, to:

- (1) Serve and protect the health, safety, and welfare of the general public through reasonable regulation of marijuana business operations including noise, odor, air and water quality, food safety and public safety;
- (2) Establish an application fee and a licensing fee for medical marijuana facilities and adult-use marijuana establishments to cover the City's costs in administering this ordinance;

- 1 (3) Establish procedures for application, renewal, suspension, and revocation of a
2 business license for medical marijuana facilities, and for adult-use marijuana
3 establishments;
- 4 (4) Minimize adverse effects, if any, from the cultivation, processing, dispensing and
5 storage of marijuana;
- 6 (5) Adopt reasonable regulations as needed pursuant to the city's general police
7 power granted to cities by the Michigan Constitution of 1963 and the Home Rule
8 City Act, being MCL 117.1 *et seq.*;
- 9 (6) Recognize that social equity in the marijuana industry is required to address the
10 historical disproportionate impact of marijuana prohibition and enforcement on
11 Detroiters and to positively impact the Detroit community, and that the City of
12 Detroit has been expressly named by the State of Michigan's Social Equity Program
13 as a community that has been disproportionately impacted by marijuana prohibition
14 and enforcement;
- 15 (7) Recognize that ~~long-term~~ residents of disproportionately impacted communities ~~the~~
16 ~~City of Detroit~~ have historically been excluded from ownership opportunities in the
17 legal marijuana industry due to the disproportionate impact of marijuana
18 prohibition, enforcement, and the lack of access to capital, land, and resources; ~~that~~
19 ~~more than 30% of Detroiters live below the federal poverty level; that Detroit has~~
20 ~~a marijuana-related criminal conviction rate that exceeds the average marijuana-~~
21 ~~related criminal conviction rate in the State of Michigan; and that long-term Detroit~~
22 ~~residents have substantially contributed to the economy in the form of taxes and~~
23 ~~fees to the extent that a reduction in fees, and reservation of adult-use retailer, adult-~~

~~use grower, adult use processor, designated consumption, marijuana event organizer, and microbusiness licenses for long term Detroit residents under this article is appropriate as a form of social equity;~~

(8) Recognize that ~~long term~~ residents of the City of Detroit are uniquely invested, personally and financially, in the success of the City's marijuana programs; that at least 20% of Detroiters live below the federal poverty level; and that Detroit has a marijuana-related criminal conviction rate that exceeds the average marijuana-related criminal conviction rate in the State of Michigan; and that long term residence is a key predictor of the likelihood that an applicant will operate in compliance with the MRTMA, as applicable.

(9) Recognize that employment opportunities in the legal marijuana industry are essential for Detroiters, and to strongly encourage and incentivize licensees under this article to ensure that at least 50% of its employees are Detroit residents, specifically those Detroit residents who are ~~veterans~~, low income, or have a prior controlled substance record, as such terms are defined in Section 20-6-2 of this Code, and that the jobs provided pay at least \$15 an hour;

(10) Facilitate real property ownership opportunities for Detroit residents, for the purpose of operating adult-use marijuana establishments licensed under this article and MRTMA; the City of Detroit shall use good faith efforts to transfer eligible City-owned real property to ~~one of the City's economic development agencies or authorities, for the specific purpose of transferring the property to~~ individuals who have obtained Detroit Legacy status ~~legacy applicants or licensees~~ as defined in Section 20-6-2 of this Code, at ~~25% of~~ the property's lowest justifiable fair ~~market~~

value. Such a transfer would be subject to applicable approvals by the City of Detroit ~~and the economic development agency or authority board~~, as well as certain program rules that may be developed. The development and use of the transferred property would be subject to all requirements of this Code and MRTMA;

(11) Recommend that, subject to appropriation, amounts equal to \$500,000 of the fees generated from the licenses issued pursuant to this article, and \$500,000 from an allocation to the City of Detroit pursuant to M.C.L. 333.27964 be used annually to further social equity goals, including, but not limited to, addressing the challenges set forth in Subsections (6), (7), (8), (9), and (10) of this section; and to

(12) Clarify that licensure of either a medical marijuana facility or an adult-use marijuana establishment is a revocable privilege and not a right in the City. There is no property right for an individual or business to have a medical marijuana facility business license or an adult-use marijuana establishment business license in the City of Detroit.

Sec. 20-6-2. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings provided in this section:

Adult-use marijuana establishment means a business licensed under the MRTMA and this article to operate as a grower, processor, retailer, secure transporter, safety compliance facility, microbusiness, excess marijuana grower, marijuana event organizer, temporary marijuana event, or designated consumption establishment, or any other type of marijuana-related business licensed to operate in accordance with the MRTMA.

1 *Applicant* means the entity or individual making application for a license under this
2 article, and includes all members, partners, directors, shareholders, officers, and owners of the
3 entity applying for licensure.

4 *Authorized local official* means a Detroit police officer, or other City of Detroit employee
5 or agent designated by the director of the Department, who is authorized to issue violations and
6 perform inspections in accordance with this Code.

7 *Cap, or numerical cap* means a limit on the number, within a category of license type, of
8 adult-use marijuana establishments and medical marijuana facilities.

9 *Co-location* means a property that has been zoned to allow more than one type of medical
10 marijuana facility or adult-use marijuana establishment to operate on the same premises, subject
11 to the applicable rules promulgated in accordance with the MMFLA, the MRTMA, and this Code.

12 *Co-location license* means a license required under this Article when a property has been
13 zoned to allow more than one medical marijuana facility or adult-use marijuana establishment to
14 operate on the same premises, and the property owner is not the licensee of all the businesses
15 operating on the premises.

16 ~~*Common ownership* means two or more state operating licenses or two or more equivalent~~
17 ~~licenses held by one individual or one entity.~~

18 *Community outreach* means any outreach meeting, technology aided outreach, or outreach
19 alert intended to ensure community awareness of licensing activities under this article.

20 *Community outreach plan* means a plan for ongoing efforts by a licensee under this article
21 to continually engage and inform the community that surrounds the licensee's business location of
22 employment and social equity opportunities at the licensee's place of business.

1 *Community outreach report* means a report of the efforts taken by a license applicant to
2 inform and engage the community that surrounds the applicant’s proposed business location of the
3 applicant’s proposed business operation, and any employment or social equity opportunities that
4 the applicant intends to offer.

5 *Cultivation or cultivate* means:

- 6 (1) all phases of growth of marijuana from seed to harvest; or
7 (2) preparing, packaging or repackaging, labeling, or relabeling of any form of
8 marijuana.

9 *Department* means the City of Detroit Buildings, Safety Engineering, and Environmental
10 Department.

11 *Designated consumption establishment* means a business that is licensed under the
12 MRTMA and this Article to permit adults 21 years of age and older to consume marijuana products
13 at a commercial location designated by the state operating license.

14 *Detroit Legacy status applicant or licensee* means a status obtained by an individual who
15 has, or an entity that is at least 51% owned and controlled by one or more individuals who have,
16 as certified by the Civil Rights, Inclusion, and Opportunity Department (“CRIO”), been a City of
17 Detroit resident at the time of application for at least one year, ~~and upon renewal~~, and additionally
18 has been:

- 19 (1) a City of Detroit resident for 15 of the past 30 years preceding the date of
20 application, and continues to so reside throughout the period of licensure; or
21 (2) a City of Detroit resident for 13 of the past 30 years preceding the date of
22 application, and continues to so reside throughout the period of licensure, and is a
23 low-income applicant at the time of application, as defined in this section; or

(3) a City of Detroit resident for the 10 of the past 30 years preceding the date of application, and continues to so reside throughout the period of licensure, and has a prior controlled substance record, as defined in this section, or a parent with a prior controlled substance record as defined in this section under the following circumstances:

- a. the parent is named on the applicant's birth certificate, and the parent's conviction took place before the applicant's 18th birthday; or
- b. the parent has claimed the applicant as a dependent regularly on federal income tax filings, and the parent's conviction took place before the applicant's 18th birthday.

Digital notification means any form of electronic communication.

Disproportionately impacted community means any community where marijuana-related convictions are greater than the state of Michigan median, and where 20% or more of the population is living below the federal poverty level according to 2019 American Community Survey 5-year estimates published by the United States Census Bureau.

Equity applicant means an individual whose primary residence is located within a disproportionately impacted community as defined in this section, including individuals with certified Detroit Legacy status as defined in this section; or an entity where one or more of the aforementioned individuals owns and controls at least 51% of the applicant entity.

Equivalent licenses means any of the following held by a single licensee:

- (1) A marijuana grower license, of any class, issued under MRTMA and a grower license, of any class, issued under the MMFLA;

- (2) A marijuana processor license issued under the MRTMA and a processor license under the MMFLA;
- (3) A marijuana retailer license issued under the MRTMA and a provisioning center license issued under the MMFLA;
- (4) A secure transporter license issued under the MRTMA and a secure transporter license issued under the MMFLA; or
- (5) A safety compliance facility license issued under the MRTMA and a safety compliance facility license issued under the MMFLA.

Excess marijuana grower means a state operating license holder holding five class C marijuana grower licenses under the MRTMA.

Grower means a business licensed under the MMFLA or MRTMA and this article, located in this state, which cultivates, dries, trims, or cures and packages marijuana for sale or transfer to a medical marijuana facility or an adult-use marijuana establishment, and is licensed as follows:

- (1) *class A adult-use marijuana grower* means a state operating license holder who is authorized to grow 100 marijuana plants;
- (2) *class B adult-use marijuana grower* means a state operating license holder who is authorized to grow 500 marijuana plants;
- (3) *class C adult-use marijuana grower* means a state operating license holder who is authorized to grow 2000 marijuana plants;
- (4) *class A medical marijuana grower* means a state operating license holder who is licensed to grow 500 medical marijuana plants;
- (5) *class B medical marijuana grower* means a state operating license holder who is licensed to grow 1000 medical marijuana plants; or

(6) *class C medical marijuana grower* means a state operating license holder who is licensed to grow 1500 medical marijuana plants.

License competition means a competitive process to select ~~licensees~~ applicants that are best suited to operate in compliance with the MRTMA.

Licensee means an individual or entity that holds a state operating license and a business license under this article.

Limited license means a license authorized by this article that is subject to a numerical cap limiting the number of licenses to be issued. Licenses for medical marijuana provisioning centers, adult-use retailers, designated consumption lounges, and microbusinesses are all subject to a numerical cap under this article, and are considered limited licenses.

Low-income applicant means an individual who, at the time of licensing, lives in a household with household income that is less than 80% of the ~~existing~~ Detroit median household income at the time of application.

Marijuana event organizer means a state license holder authorized to apply for a temporary marijuana event license in accordance with the MRTMA.

Medical marijuana facility means any facility, entity, establishment, or center that is required to be licensed under the MMFLA, and this article, including a grower, processor, provisioning center, safety compliance facility, or a secure transporter.

Marijuana-infused product means a topical formulation, tincture, beverage, edible substance, or similar product containing any usable marijuana that is intended for human consumption in a manner other than smoke inhalation.

Microbusiness means a business licensed under MRTMA and this article that cultivates up to 150 marijuana plants or more as allowed by the State of Michigan, processes, and packages

1 marijuana, purchases marijuana plants from other licensed growers as allowed by the State of
2 Michigan, purchases marijuana concentrate or other marijuana products from other licensed
3 processors as allowed by the State of Michigan, and sells or otherwise transfers marijuana to
4 individuals who are 21 years of age or older or to a safety compliance facility, but not to other
5 adult-use marijuana establishments or medical marijuana facilities.

6 *MMFLA* means the Michigan Medical Marijuana Facilities Licensing Act, Public Act 281
7 of 2016, being MCL 333.27101, *et seq.*

8 *MMMA* means the Michigan Medical Marijuana Act, means Initiated Law 1 of 2008,
9 being MCL 333.26421, *et seq.*

10 *MRTMA* means the Michigan Regulation and Taxation of Marijuana Act, Initiated Law 1
11 of 2018, being MCL 333.27951 *et seq.*

12 *Outreach alert* means any form of one-way communication that informs a community or
13 neighborhood of an issue, problem, opportunity, or decision.

14 *Outreach meeting* means any in person or virtual meeting that provides for public
15 discussion of a topic.

16 *Person* means an individual, partnership, firm, company, corporation, association, sole
17 proprietorship, limited liability company, joint venture, estate, trust, or any other legal entity.

18 *Primary caregiver* means the term as defined by the MMMA.

19 *Prior controlled substance record* means to have been convicted as an adult or adjudged
20 to be a ward of the juvenile court, for any crime relating to the sale, possession, use, cultivation,
21 processing, or transport of marijuana prior to November 7, 2018.

Process or Processing means to separate or otherwise prepare parts of the marijuana plant and to compound, blend, extract, infuse or otherwise make or prepare marijuana concentrate or marijuana-infused products.

Processor means a business licensed under the MRTMA or the MMFLA and this article, located in this state, that obtains marijuana from a medical marijuana facility or an adult-use marijuana establishment and that processes marijuana for sale and transfer in packaged form to a medical marijuana facility or an adult-use marijuana establishment.

~~*Provisional certificate* means a placeholder pre-licensure document granted under this article to a Detroit legacy applicant who does not yet have an approved location to operate the business for which the applicant seeks a license, which will be converted to a full license if the applicant secures an approved location and meets all the requirements of this article within twelve months of being granted the provisional certificate. A provisional certificate will not be counted as a full license for purposes of the numerical caps established under Section 20-6-34 of this Code, nor in determining whether the requirements of Section 20-6-31(d) and (e) are met, until it has been converted to a full license.~~

Provisioning center means a business licensed under the MMFLA that is a commercial entity located in this state that purchases marijuana from a grower or processor and sells, supplies, or provides marijuana to qualifying patients, directly or through the registered primary caregivers of patients. Provisioning center includes any commercial property where marijuana is sold at retail to qualifying patients or primary caregivers. A non-commercial location used by a primary caregiver to assist a qualifying patient connected to the caregiver through the state's marijuana registration process in accordance with the MMMA is not a provisioning center for purposes of this article.

1 *Qualifying patient* means the term as defined by the MMMA.

2 *Registered user* means any person or entity that has submitted their email address or
3 telephone number for the purpose of receiving digital notifications.

4 *Retailer* means a business licensed under the MRTMA and this article that may obtain
5 marijuana from adult-use marijuana establishments and sell or transfer marijuana to individuals
6 who are 21 years of age or older and to other adult-use marijuana establishments.

7 *Safety compliance facility* means a business licensed under the MRTMA or the MMFLA
8 and this article that tests marijuana for contaminants and potency, or as required by the MRTMA
9 or the MMFLA, for a primary caregiver, medical marijuana facility, or adult-use marijuana
10 establishment.

11 *Secure transporter* means a business licensed under the MRTMA or the MMFLA and this
12 article that stores marijuana and transports marijuana between medical marijuana facilities or adult-
13 use marijuana establishments for a fee.

14 *Social equity program or SEP* means ~~a~~ the State of Michigan certification program
15 ~~authorized by the MRTMA, which is~~ designed to promote and encourage participation in the
16 marijuana industry by people who live in disproportionately impacted communities in Michigan
17 ~~certain Michigan communities designated by the State of Michigan, who have been~~
18 ~~disproportionately impacted by marijuana prohibition and enforcement, and to positively impact~~
19 those communities, in accordance with MCL 333.27958(1)(j).

20 *State operating license* means a license that is issued under the MMFLA or the MRTMA
21 that allows the licensee to operate as a medical marijuana facility or an adult-use marijuana
22 establishment, respectively.

1 *Technology aided outreach* means any form of electronic communication transmitted by
2 digital surveys or an online comment process that allows residents to provide comments.

3 *Temporary marijuana event ~~permit~~ license* means a ~~permit~~ license held by a marijuana
4 event organizer under this article and the MRTMA, which the state has approved, authorizing
5 an event where the onsite sale or consumption of marijuana products, or both, are authorized at
6 the location and on the dates indicated on the state operating license.

7 *Tiebreaking lottery* means a process, conducted under the observation of affected
8 applicants, by which licensees are randomly selected from a pool of similarly situated applicants
9 with identical scores.

10 **Sec. 20-6-3. Opt-in provision; severability.**

11 (a) Pursuant to Section 205(1) of the MMFLA, the City shall authorize licenses in
12 accordance with the provisions of this article for the following types of medical marijuana
13 facilities:

- 14 (1) Grower;
- 15 (2) Processor;
- 16 (3) Provisioning center;
- 17 (4) Safety compliance facility; and
- 18 (5) Secure transporter.

19 (b) Pursuant to Section 6(3) of the MRTMA, the City may authorize licenses in
20 accordance with the provisions of this article for the following types of marijuana establishments:

- 21 (1) Grower;
- 22 (2) Retailer;
- 23 (3) Processor;

- (4) Safety compliance facility;
- (5) Secure transporter;
- (6) Temporary marijuana event;
- (7) Marijuana event organizer;
- (8) Designated consumption establishment; and
- (9) Microbusiness.

(c) The City may sign attestations or other documents to evidence municipal approval for a state operating license as required by the State of Michigan ~~Marijuana~~ Cannabis Regulatory Agency only upon issuance of a license under this article. The City shall notify the Michigan Cannabis Regulatory Agency if any applicant for a state operating license is not in compliance with this article or any other section the 2019 Detroit City Code.

(d) Detroit City Council is exercising its discretion to permit adult-use marijuana establishments in Detroit as supported by the legal opinion of the Corporation Counsel that the ordinance is lawful, ~~and on the condition that licenses for Detroit legacy applicants shall be prioritized in accordance with the legislative purpose of this ordinance.~~ Should any provision of this ordinance governing the limited license adult-use marijuana establishments be enjoined, ruled invalid or unconstitutional, or struck down by a court of law, Subsections (b)(2), (b)(8), and (b)(9) of this section will be thereto repealed as to the adult-use establishment limited licenses authorized by this article, and future limited license adult-use marijuana establishments will be prohibited in accordance with Section 6(1) of the MRTMA, excluding those limited license adult-use marijuana establishments previously licensed under this article, which licenses shall continue in effect until their expiration date, after which time they will not be renewed.

Secs. 20-6-4—20-6-20. Reserved.

DIVISION 2. MARIJUANA LICENSE REVIEW COMMITTEE

Sec. 20-6-21. Creation.

There is hereby established a Marijuana License Review Committee (“MLRC”), which shall perform its duties and exercise its powers in accordance with this article.

Sec. 20-6-22. Personnel.

The MLRC shall consist of a staff member of each of the departments and agencies that are identified in this section. The directors of the respective departments and the heads of the respective agencies identified in this section shall each appoint a qualified representative or representatives from among their respective staffs to serve on the MLRC. The respective departments and agencies that must appoint representatives to the MLRC are as follows:

- (1) Office of the Chief Financial Officer, ~~Assessor~~;
- (2) Buildings, Safety Engineering, and Environmental Department (the “Department”);
- ~~(3) Office of the Chief Financial Officer, Treasury;~~
- (3) Health Department;
- (4) Law Department;
- (5) Police Department;
- (6) Civil Rights, Inclusion, and Opportunity Department (“CRIO”);
- ~~(8) Office of Sustainability;~~
- (7) Department of Neighborhoods; and
- (8) Such other departments, agencies, or individuals as deemed appropriate by the chairperson, on a case-by-case basis.

Sec. 20-6-23. Management.

(a) The representative from the Civil Rights, Inclusion, and Opportunity Department (“CRIO”) serves as chairperson of the MLRC and shall maintain a record of applications, licenses granted under this Article, and other relevant files as needed.

(b) The MLRC may meet in person or virtually at the call of the chairperson and shall receive all materials for review electronically.

~~(c) The MLRC shall develop a standard of review for making recommendations on adult use license applications under this article that shall be approved by the Detroit City Council prior to reviewing any adult use license applications.~~

Sec. 20-6-24. Duties and functions.

(a) New or renewal applications for a medical marijuana facility license or an adult-use marijuana establishment license shall be reviewed by the MLRC and a recommendation provided to the Department director before a license may be issued or renewed by the Department, in accordance with the applicable review criteria and processes set forth in this article. For temporary marijuana events, the MLRC shall make its recommendation to the Detroit City Council, which must approve the temporary marijuana event before a temporary marijuana event license permit is issued by the Department.

(b) Each department representative shall be responsible for investigating the application within ~~its~~ their department’s respective area of oversight, providing relevant information, reports or data to the MLRC for review, including, but not limited to, the information set forth in Section 20-6-39 of this Code.

(c) Through the chairperson, the MLRC may communicate and meet with the applicant, visit the proposed site to be licensed, and request certain conditions be met prior to recommending approval of the issuance of a license.

(d) ~~After December 31, 2021, and~~ Excluding temporary marijuana events, applications shall be reviewed and a recommendation provided by the MLRC to the Department within ninety (90) days of receipt of a complete application as determined by the MLRC, or the application shall be forwarded to the Department without recommendation.

(e) Every six months after the effective date of this ordinance, the MLRC will provide a report to the Detroit City Council including the following information:

(1) name of all applicants, date of application and application status;

(2) name of all licensees, locations, and license date;

(3) number of licenses issued by license category; and

(4) details of each applicant's "Good Neighbor Plan".

(f) Members of the MLRC shall take ethics training two times per calendar year, as provided by the City of Detroit.

Secs. 20-6-25—20-6-30. Reserved.

DIVISION 3. LICENSING

Sec. 20-6-31. License required.

(a) No person may operate a medical marijuana facility or an adult-use marijuana establishment in the City without first obtaining a license from the City pursuant to this article, and a state operating license ~~in accordance with the provisions of this article~~. Licensees must obtain a separate license under this article from the City is required for each business with a state operating license they hold, including multiple grower licenses in one building operating in one building. A co-location license is required for a property owner that maintains more than one medical marijuana facility or adult-use marijuana establishment in one building, and who is not the licensee for all of the establishments or facilities located in the building.

(b) No more than one medical marijuana provisioning center and one marijuana retailer establishment may be licensed in any single building, unless approved by the Detroit City Council through a planned development (“PD”) zoning designation in accordance with Sec. 50-3-97 of this Code.

(c) License applications shall be time and date stamped in order of submission in each category of licensure.

~~(d) — 50% of licenses for adult use retailers, adult use processors, adult use growers, designated consumption establishments, microbusinesses, and marijuana event organizers shall be granted to Detroit legacy applicants as defined in Section 20-6-2.~~

~~(e) — The City shall not issue a license for an adult use retailer, adult use processor, designated consumption establishment, microbusiness, or a marijuana event organizer if such issuance would cause the number of licenses held by Detroit legacy licensees to be less than 50% of the total licenses held in each respective category.~~

(d) Excluding those applicants for marijuana event organizer licenses, all applicants must conduct community outreach, as defined in Section 20-6-2 of this Code, and provide a community outreach report and a community outreach plan with the application. The applicant must forward notice of the community outreach to the Department of Neighborhoods. The Department of Neighborhoods shall send digital notification of the pending application to all registered users in the Council district where the business is proposed to be located.

Sec. 20-6-32. Detroit Legacy status; programming.

~~Applicants~~ Individuals may seek to obtain Detroit Legacy status by applying to ~~the Civil Rights, Inclusion, and Opportunity Department (CRIO)~~ electronically on a form provided by CRIO, with documentation required to establish Detroit Legacy status. ~~Once certified by CRIO,~~

~~applicants may submit a license application under this article as a Detroit legacy applicant. A Detroit legacy licensee must complete such certification annually prior to license renewal.~~

Sec. 20-6-33. Provisional certificate.

~~(a) — Detroit legacy applicants may apply for a provisional certificate for adult use marijuana establishments, excluding temporary marijuana event permits and marijuana event organizer licenses, under the following circumstances:~~

~~(1) — The applicant has been certified as a Detroit legacy applicant;~~

~~(2) — The applicant does not yet have a location that is properly zoned to operate the adult use marijuana establishment for which the applicant seeks licensing; and~~

~~(3) — The applicant meets all of the requirements of this article other than those related to the location where the adult use marijuana establishment will be licensed.~~

~~(b) — A provisional certificate will be converted to a full license if the applicant establishes a location that is properly zoned and meets the other requirements of this article within 12 months from the date of the provisional certificate, subject to the numerical caps set forth in Section 20-6-34.~~

~~(c) — A licensee may not commence operations until it has received a full license under this article and a state operating license.~~

~~(d) — A provisional certificate will not be counted as a full license for purposes of the numerical caps established under Section 20-6-34 of this Code, nor in determining whether the requirements of Section 20-6-31(d) and (e) are met until it has been converted to a full license.~~

REPEALED.

Sec. 20-6-33. Supportive program.

CRIO shall establish a program and shall provide mentoring, business education, and networking opportunities for individuals who have obtained Detroit Legacy status.

Sec. 20-6-34. Number of Licenses.

(a) The City ~~hereby~~ establishes the following numerical caps and may grant licenses for medical marijuana facilities and adult-use marijuana establishments, subject to the requirements of this article, in accordance with the charts below:

<u>Unlimited Licenses</u>	
<u>Grower</u>	<u>Unlimited</u>
<u>Processor</u>	<u>Unlimited</u>
<u>Secured Transporter</u>	<u>Unlimited</u>
<u>Safety Compliance</u>	<u>Unlimited</u>
<u>Temporary Marijuana Event Organizer</u>	<u>Unlimited</u>
<u>Temporary Marijuana Event</u>	<u>Unlimited</u>

<u>Limited Licenses</u>	
<u>Medical Marijuana Provisioning Center License</u>	<u>75</u>
<u>Adult-Use Retailer Establishment License</u>	<u>38</u>
<u>Adult-Use Retailer Establishment-Equity License</u>	<u>38</u>
<u>Designated Consumption Lounge License</u>	<u>15</u>
<u>Designated Consumption Lounge-Equity License</u>	<u>15</u>
<u>Microbusiness License</u>	<u>15</u>
<u>Microbusiness-Equity License</u>	<u>15</u>

(b) The foregoing cap on Adult-Use Retailer Establishments shall not apply to licenses issued in accordance with Section 20-6-38(e) of this article.

Medical Marijuana Provisioning Center	75
Adult Use Retailer Establishment	75
Grower	unlimited
Processor	unlimited
Secured Transporter	unlimited
Safety Compliance Facility	unlimited
Designated Consumption Lounge	35
Microbusiness	35
Marijuana Event Organizer	unlimited
Temporary Marijuana Event	unlimited

Sec. 20-6-35. ~~Detroit legacy certification; application periods~~ License application acceptance date by license type; fees.

(a) Upon the effective date of this ordinance, the City may immediately accept license applications and may issue licenses for medical marijuana facilities, excluding medical marijuana provisioning centersy licenses; adult-use growers, processors, secured transporters, safety compliance facilities, marijuana event organizers, and temporary marijuana events ~~under this article in accordance with Section 20-6-37 of this Code. Applications for medical marijuana facility licenses that are under consideration by the City upon the effective date of this article shall not be subject to the requirements of this article, except that the number of medical marijuana provisioning center licenses is subject to the numerical cap set forth in Section 20-6-34.~~

~~(b) Upon the effective date of this ordinance, the Civil Rights, Inclusion, and Opportunity Department will begin certifying Detroit legacy applicants.~~

(b) The City will begin accepting license applications for adult-use marijuana retailers, microbusinesses, and designated consumption establishments during one or more 30-day periods established in accordance with Section 20-6-38 of this Code. License applications under

1 Subsection (b) of this section shall be evaluated and issued in accordance with Section 20-6-38 of
2 this Code. licenses on April 1, 2021, and shall review eligible license applications submitted by
3 April 30, 2021 within the time periods set forth in Subsections (d) and (e), below.

4 (c) A nonrefundable application fee shall be paid by each applicant upon filing any license
5 application. The application fee shall be in an amount established from time to time by the Director
6 of the Department and shall be approved by resolution of the City Council. The fee shall be
7 intended to defray direct and indirect costs incurred by the City in processing the license
8 application and may be different for each license type. The fee shall be posted on a schedule in the
9 Department.

10 (d) A nonrefundable license fee shall be paid by each awardee of a license prior to
11 issuance of a license and upon applying for renewal of a license. The license fee shall be in an
12 amount established from time-to-time by the Director of the Department and shall be approved
13 by resolution of the City Council. The fee shall be intended to defray direct and indirect costs
14 incurred by the City to process and monitor licensed facilities and establishments and may be
15 different for each license type. The fee shall be posted on a schedule in the Department.

16 (e) A nonrefundable application fee shall be charged for the processing and
17 certification of Detroit Legacy status in accordance with Section 20-6-32 of this Code. The fee
18 shall defray direct and indirect costs incurred by the City in processing the certification application.
19 The certification fee shall be in an amount established from time-to-time by the Director of CRIO,
20 and shall be approved by resolution of the City Council. The fee shall be posted on a schedule in
21 CRIO.

22 (f) The Detroit City Council may approve a fee schedule that incorporates a sliding
23 scale fee structure to accommodate low-income applicants, as defined by Sec. 20-6-2 of this article.

1 ~~(d) — From May 1, 2021 through June 15, 2021 there will be a reserved review period~~
2 ~~wherein the City will review and may approve applications for adult use marijuana establishment~~
3 ~~licenses from Detroit legacy applicants, as well as applications for adult use growers from current~~
4 ~~holders of a state operating license for a medical marijuana facility in the City of Detroit. An~~
5 ~~eligible applicant that wishes to be considered during this time period must submit a complete~~
6 ~~application by April 30, 2021. If the City receives more qualified applications in a category than~~
7 ~~there are licenses available, the City shall award the licenses to the highest scoring applicants,~~
8 ~~using a tie-breaking lottery if necessary. The City will also issue an undetermined number of~~
9 ~~provisional certificates to Detroit legacy applicants who qualify. The chronological order of~~
10 ~~reviewing license applications under this subsection shall be determined by an independent,~~
11 ~~transparent, and random selection process.~~

12 ~~(e) — From June 16, 2021 through July 31, 2021 there will be a reserved review period~~
13 ~~wherein the City will review and may approve applications for adult use marijuana establishment~~
14 ~~licenses, from holders of a state operating license for a medical marijuana facility in the City of~~
15 ~~Detroit. An eligible applicant that wishes to be considered during this time period must submit a~~
16 ~~complete application by April 30, 2021. If the City receives more qualified applications in a~~
17 ~~category than there are licenses available, the City shall award the licenses to the highest scoring~~
18 ~~applicants, using a tie-breaking lottery if necessary. The chronological order of reviewing license~~
19 ~~applications under this subsection shall be determined by an independent, transparent, and random~~
20 ~~selection process.~~

21 ~~(f) — After both review periods forth in Subsections (d) and (e) are completed, the City~~
22 ~~will determine whether no less than 50% of adult use grower licenses have been issued to Detroit~~
23 ~~legacy applicants in accordance with Section 20-6-31(d), and if not, shall not issue any more adult~~

1 use grower licenses to applicants other than Detroit legacy applicants until this requirement has
2 been met.

3 ~~(g) Beginning April 1, 2021, and continuing thereafter, the City will accept~~
4 ~~applications for temporary marijuana events. Applications must be submitted at least 90 days in~~
5 ~~advance of the event.~~

6 ~~(h) Beginning August 1, 2021, and continuing thereafter, the City will review~~
7 ~~applications in order of submission and may approve applications for adult use marijuana~~
8 ~~establishment licenses from any applicant.~~

9 ~~(i) The City may postpone or modify the timelines set forth in this section for~~
10 ~~reviewing applications to alternate dates out of administrative necessity, and shall inform the~~
11 ~~public forthwith.~~

12 **Sec. 20-6-36. License application.**

13 (a) Any person seeking to operate a medical marijuana facility or an adult-use
14 marijuana establishment, excluding marijuana event organizers, temporary marijuana events, and
15 co-location licenses, shall file an application electronically upon a form provided by the
16 Department. The application shall include, or include as an attachment, the following information:

- 17 (1) The name, age, home address, principal telephone number and email address of the
18 applicant, and a copy of the applicant's government issued identification;
- 19 (2) For license applications submitted pursuant to Section 20-6-38, documentation to
20 establish an applicant's status as an equity applicant if applicable, or the satisfaction
21 of the social equity scoring criteria as a non-equity applicant. ~~Detroit legacy~~
22 certification;

- 1 (3) If the applicant is an organized legal entity: the name, ~~mailing~~ home address,
2 telephone number and email of all direct and indirect owners, directors, members,
3 managers, officers, partners, ~~or~~ shareholders, as well as and the registered agent,
4 and the entity's bylaws, operating agreement, or other organizational documents
5 depicting the ownership structure;
- 6 (4) A signed release authorizing the Police Department to perform criminal
7 background checks on the applicant, or, in the case of an entity applicant, all
8 individuals identified as ~~part of the ownership~~ direct or indirect owners of the entity;
- 9 (5) The address of the property/building proposed to be used as a medical marijuana
10 facility or adult-use marijuana establishment, as well as a deed, lease, or other
11 document evidencing site control of the proposed location;
- 12 (6) The type and class of medical marijuana facility or adult-use marijuana
13 establishment license requested;
- 14 ~~(7) For renewals, a copy of the required state operating license;~~
- 15 ~~(8) A copy of City of Detroit income tax returns for the previous three years for each~~
16 ~~individual who has whole or partial ownership of the entity, and corporate tax~~
17 ~~returns if applicable;~~
- 18 (7) A comprehensive business plan detailing:
- 19 a. business operations
- 20 b. security/customer and employee safety
- 21 ~~c. testing~~
- 22 c. nuisance mitigation
- 23 d. waste management ~~handling and disposal~~

1 ~~f. environmentally sustainable practices~~

2 ~~g. community relations~~

3 e. recruitment and training of employees;

4 ~~i. protocols for employee and customer safety~~

5 ~~j. number of Detroit residents employed~~

6 (8) ~~Financial documentation demonstrating resources sufficient to meet the~~
7 ~~capitalization required for the facility or establishment by the State of Michigan~~
8 ~~pursuant to the MMFLA. A certified statement from a CPA is sufficient Income tax~~
9 ~~clearances for the applicant and for all individuals described in subsection (a)(3)~~
10 ~~herein, or a sworn statement from each of such individual attesting that no income~~
11 ~~was made in the City of Detroit, from any source, which would require the~~
12 ~~individual to file a city income tax return;~~

13 (9) Property tax clearance for the proposed location;

14 (10) Blight clearance for the proposed location;

15 (11) A copy of the unexpired conditional land use approval for the intended use or the
16 intended use of an equivalent license;

17 (12) A copy of an unexpired building permit or the temporary or final certificate of
18 occupancy for the intended use permitted by Subsection (11) of this section. A
19 certificate of occupancy is required before receiving a license;

20 (13) A signed release acknowledging that the City will investigate the income and
21 property tax status of the applicant, its direct or indirect owners, directors, officers,
22 members, managers, partners, shareholders, employees, and any medical marijuana
23 facilities or adult-use marijuana establishments related to any of the aforementioned

1 individuals, and that any outstanding taxes, fines, or fees will be paid prior to a
2 license being issued under this article.

3 ~~(16) Whether the applicant is seeking provisional certificate status in accordance with~~
4 ~~Section 20-6-33 of this Code, in such case, submission of the information required~~
5 ~~under Subsections (5), (11), (12), (13), (14), and (17) of this section shall be~~
6 ~~suspended until such time within 12 months of the provisional certificate that the~~
7 ~~applicant can provide such information;~~

8 (14) For adult-use license applicants only, a “Good Neighbor Plan,” indicating the
9 applicant’s annual commitment to the community in which the adult-use marijuana
10 establishment will be located, including a community outreach report and a
11 community outreach plan as defined in Section 20-6-2 of this Code to ensure
12 awareness of the application and potential employment opportunities in the
13 neighborhoods surrounding the proposed business, as well as completing one or
14 more of the following during the term of the license:

- 15 a. Hiring at least 50% of full-time employees who are Detroit residents for
16 jobs paying at least \$15 an hour; or
- 17 b. Hiring at least 30% of full-time employees who have a prior controlled
18 substance record, as defined in Section 20-6-2 of this Code, for jobs paying
19 at least \$15 an hour; or
- 20 c. Purchasing at least 50% of necessary goods and services from ~~licensed~~
21 ~~medical marijuana facilities, adult-use marijuana establishments, Detroit~~
22 ~~legacy licensees, or other businesses located in the City of Detroit; or~~

- 1 d. If a grower or processor, selling at least 25% of available harvest or products
2 to ~~Detroit legacy equity~~ licensees at a price that is at least 25% lower than
3 the current market rate in Detroit, or less; or
- 4 e. ~~a minimum of 750 annual hours serving a duly organized Detroit-based tax-~~
5 ~~exempt charitable organization, community organization, religious~~
6 ~~institution, preK-12 public or charter school, or block club that operates~~
7 ~~within the community where the applicant's facility or establishment is~~
8 ~~located; or~~
- 9 f. ~~Annually donate~~ Donating annually a minimum of ~~1~~ .25% of the applicant's
10 gross revenue to a duly organized Detroit-based tax-exempt charitable
11 organization that operates within the community where the applicant's
12 facility or establishment is located, or to the a fund that may be established
13 by the City of Detroit for the purpose of funding social equity initiatives,
14 and substance use prevention programs.

15 (15) ~~Whether the applicant is a current or former medical marijuana facility or adult use~~
16 ~~establishment state operating license holder, licensing history, and any violation~~
17 ~~history pertaining to operation of the medical marijuana facility or adult use~~
18 ~~establishment~~ For limited license applications pursuant to Section 20-6-38, a
19 statement detailing the applicant's current and past community leadership roles,
20 volunteer activities, and business operation history in the City in the past five years;

21 (16) A copy of the applicant's prequalification received from the State of Michigan
22 ~~Marijuana~~ Cannabis Regulatory Agency.

(b) An applicant for a marijuana event organizer license or a temporary marijuana event license shall file an application with the Department electronically upon a form provided by the Department. An application for a temporary marijuana event must be submitted at least 90 days prior to the event. The application shall include the following information, as applicable:

- (1) The name, age, home address, business address, principal telephone number and email address of the applicant;
- (2) A signed release authorizing the Detroit Police Department to perform criminal background checks on the applicant, and, in the case of an entity applicant, all individuals identified as ~~part of the ownership~~ direct or indirect owners of the entity;
- (3) A copy of the applicant's government issued identification;
- (4) If the applicant is an organized legal entity: the name, home address, telephone number and email of all direct and indirect owners, directors, members, managers, officers, partners, shareholders, and the registered agent, and the entity's bylaws, operating agreement, or other organizational documents indicating the ownership structure;
- (5) The address of the privately owned property and/or building proposed to be used for the temporary marijuana event;
- (6) A certificate of occupancy and certificate of compliance for the building, or drawing of the outdoor site proposed to be used for the temporary marijuana event;
- (7) A description of the temporary marijuana event including dates and proposed hours of operation;
- (8) Income tax clearances for the applicant and for each individual individuals described in Subsection (b)(4) of this section, or a sworn statement from ~~the named~~

1 each of such individuals attesting that no income was made in the City of Detroit,
2 from any source, which would require the individual to file a city income tax return;

3 (9) Property tax clearance for the proposed location;

4 (10) Blight clearance for the proposed location;

5 (11) A deed, lease, or other document evidencing site control of the proposed location;

6 (12) A signed release acknowledging that the City will investigate the income and
7 property tax status of the applicant, its owners, directors, officers, members,
8 managers, partners, shareholders, employees and any medical marijuana facilities
9 or adult-use marijuana establishments related to any of the individuals, and that any
10 outstanding taxes, fines, or fees will be paid prior to a license being issued under
11 this article;

12 (13) A statement attesting that the applicant will cooperate with law enforcement during
13 the temporary marijuana event, and in any enforcement action taken as a result of
14 the temporary marijuana event; and

15 (14) For a marijuana event organizer, a copy of the applicant's prequalification from the
16 State of Michigan ~~Marijuana~~ Cannabis Regulatory Agency.

17 (c) The MLRC shall provide a recommendation of approval or denial of a temporary
18 marijuana event, and all submitted materials to the Detroit City Council. The Detroit City Council
19 must approve a temporary marijuana event before a ~~permit~~ temporary marijuana event license is
20 issued by the Department and may add conditions of approval.

21 (d) Property owners seeking a co-location license for a building where more than one
22 medical marijuana facility or adult-use marijuana establishment is located, and at least one is
23 operated by a licensee other than the property owner, shall file an application with the Department

electronically upon a form provided by the Department. The application shall include the following information:

- (1) A deed, lease, or other document evidencing site control of the proposed location
- (42) A copy of the conditional land use grant or grants approving the co-located uses;
- (23) A copy of each state operating license associated with the site;
- (34) Property tax clearance for the proposed location;
- (45) Income tax clearance for each person who has whole or partial ownership of the proposed location; A copy of City of Detroit income tax returns for the previous three years for each individual who has whole or partial ownership of the entity; or, a sworn statement attesting that no income was made in the City of Detroit requiring the individual to file a city income tax return.
- (56) Blight clearance for the proposed location;
- (67) Certificate of occupancy or certificate of compliance for all permitted uses;
- (78) A sworn statement attesting that the property owner will ensure all permitted uses at the site hold a state operating license and a license under this article before commencing operation; and
- (79) A sworn statement attesting that the property owner will cooperate with law enforcement in addressing alleged criminal activity at the site.

~~Sec. 20-6-37. Fees.~~[REPEALED]

~~(a) A nonrefundable application fee shall be paid upon filing the application. The application fee shall be in an amount established from time to time by the Director of the Department and shall be approved by resolution of the City Council. The fee shall be intended to~~

1 ~~defray direct and indirect costs incurred by the City in processing the license application and may~~
2 ~~be different for each license type. The fee shall be posted on a schedule in the Department.~~

3 ~~(b) — The application fee for a Detroit legacy applicant shall be 1% of the fee~~
4 ~~established in accordance with Subsection (a) of this section.~~

5 ~~(b) — A nonrefundable license fee shall be paid prior to issuance of a license and upon~~
6 ~~applying for renewal. The license fee shall be in an amount established from time to time by the~~
7 ~~Director of the Department and shall be approved by resolution of the City Council. The fee shall~~
8 ~~be intended to defray direct and indirect costs incurred by the City to process and monitor licensed~~
9 ~~facilities and establishments and may be different for each license type. The fee shall be posted on~~
10 ~~a schedule in the Department.~~

11 ~~(d) — For the first year of licensure, the license fee for a Detroit legacy applicant shall~~
12 ~~be 1% of the fee established in accordance with Subsection (c) of this section. For the second~~
13 ~~year of licensure, the license fee for a Detroit Legacy licensee shall be 25% of the fee established~~
14 ~~in accordance with Subsection (c) of this section, and for all subsequent years of licensure, the full~~
15 ~~fee shall apply.~~

16 ~~(e) — A nonrefundable fee shall be paid prior to issuance of a provisional certificate. The~~
17 ~~fee shall be in an amount established from time to time by the Director of the Department, shall~~
18 ~~be no more than the fee for the first year of licensure of a Detroit Legacy applicant, and shall be~~
19 ~~approved by resolution of the City Council. The fee shall be intended to defray direct and indirect~~
20 ~~costs incurred by the City to process and monitor provisional certificates. The fee shall be posted~~
21 ~~on a schedule in the Department.~~

22 ~~(e) — A nonrefundable application fee shall be charged for the processing and~~
23 ~~certification, or renewal of a Detroit legacy applicant or licensee in accordance with Section 20-6-~~

32 of this Code. The fee shall be intended to defray direct and indirect costs incurred by the City in processing the certification application. The certification fee shall be in an amount established from time to time by the Director of the Civil Rights, Inclusion, and Opportunity Department and shall be approved by resolution of the City Council. The fee shall be posted on a schedule in the Civil Rights, Inclusion, and Opportunity Department.

Sec. ~~20-6-38~~. 20-6-37. Application review Licensing process for unlimited licenses.

(a) ~~For each~~ Upon receipt of a new license application ~~or renewal of~~ for a medical or adult use grower, medical or adult use processor, medical or adult use secured transporter, and medical or adult use safety compliance facility; adult- use marijuana event organizer; or adult-use temporary marijuana event ~~medical marijuana facility or adult-use marijuana establishment license~~ submitted under this article, the Department will confirm whether the application is complete, and that the application fee has been paid. The Department may reject any application that contains insufficient information and may deny an application for failure to pay the application fee.

(b) Upon receipt of a complete application of the materials required under Section 20-6-36 of this Code, the Department will forward the application materials to the MLRC for review and a recommendation.

(c) The MLRC shall consider the information submitted by the applicant, and the requisite departments before providing a recommendation to the Department, or to the Detroit City Council in the case of a temporary marijuana event license.

(d) Upon receipt of a ~~favorable~~ recommendation from the MLRC, or the approval of Detroit City Council in the case of a temporary marijuana event license, the Department may issue the license in the manner required by this article.

(e) The applicant shall pay the license fee prior to receiving a license.

1 **Sec. 20-6-38. Licensing process for limited licenses.**

2 (a) The City may award up to 38 adult-use retailer licenses, 38 adult-use retailer Equity
3 licenses, 15 microbusiness licenses, 15 microbusiness equity licenses, 15 designated consumption
4 establishment licenses, and 15 designated consumption establishment equity licenses in the
5 following manner:

6 (1) The City shall establish three 30-day periods of for taking applications for limited
7 licenses other than medical marijuana provisioning center licenses under this
8 section. Each of such three 30-day periods shall be separated by a period of at least
9 120 days. CRIO shall make its recommendation for the timing of each of such three
10 30-day application periods to the City Council, whose approval shall be required
11 prior to the commencement of such application periods. Following each of such
12 three application periods the City may issue up to the following number of licenses
13 to qualified applicants who applied for the corresponding licenses during such
14 period:

15 (i) 12 adult-use retailer licenses following the first application period and the
16 second application period, and 14 adult-use retailer licenses following the
17 third application period;

18 (ii) 12 adult-use retailer equity licenses following the first application period
19 and the second application period, and 14 adult-use retailer equity licenses
20 following the third application period;

21 (iii) 5 microbusiness licenses;

22 (iv) 5 microbusiness equity licenses;

23 (v) 5 designated consumption establishment licenses; and

1 (vi) 5 designated consumption establishment equity licenses.

2 After the conclusion of the foregoing initial three 30-day application periods, as
3 one of more limited licenses may be or become available, the City may thereafter
4 establish one or more 30-day periods for taking applications for limited licenses
5 other than medical marijuana provisioning center licenses under this section. CRIO
6 shall make its recommendation for the timing of each of such 30-day application
7 period and the number and type of limited licenses to be issued following such
8 application period to the Detroit City Council, whose approval shall be required
9 prior to the commencement of such application period.

10 (2) Applicants shall submit a license application with the required materials as set forth
11 in Section 20-6-36 of this article;

12 (3) A license may not be awarded to an applicant if such applicant or any direct or
13 indirect owner of such applicant is also a direct or indirect owner of (i) any other
14 applicant applying for a license of the same type under this section, or (ii) any
15 licensee that is the holder of a license of the same type under this section.

16 (4) A non-equity license may not be awarded to an applicant if such applicant or any
17 direct or indirect owner of such applicant is also a direct or indirect owner of any
18 other applicant applying for an equity license or any licensee that is the holder of
19 an equity license.

20 (5) After the application period, the MLRC shall evaluate submitted applications in
21 accordance with the following criteria and shall award the applicant the number of
22 points listed below for each category or sub-category satisfactorily completed by
23 the applicant, as applicable:

<u>Non-Equity License Application</u>		<u>Equity License Application</u>	
<u>Eligibility</u>			
<u>Anyone</u>		<u>Equity Applicants</u>	
<u>General Scoring Criteria (100 points)</u>			
<u>Business Plan</u>			
<u>Operations</u>	<u>5</u>	<u>Operations</u>	
<u>Waste Management</u>	<u>5</u>	<u>Waste Management</u>	
<u>Safety and Nuisance Mitigation</u>	<u>5</u>	<u>Safety and Nuisance Mitigation</u>	
<u>Training</u>	<u>5</u>	<u>Training</u>	
<u>Security Plan</u>	<u>5</u>	<u>Security Plan</u>	
<u>Site Control</u>			
<u>Unexpired conditional land use approval</u>	<u>5</u>	<u>Unexpired conditional land use approval</u>	
<u>Obtained all building permits</u>	<u>5</u>	<u>Obtained all building permits</u>	
<u>Obtained Certificate of Occupancy or Certificate of Compliance for permitted use</u>	<u>15</u>	<u>Obtained Certificate of Occupancy or Certificate of Compliance for permitted use</u>	
<u>Due Diligence</u>			
<u>MRTMA Entity Prequalification</u>	<u>5</u>	<u>MRTMA Entity Prequalification</u>	
<u>Income Tax Clearance</u>	<u>5</u>	<u>Income Tax Clearance</u>	
<u>Property tax Clearance</u>	<u>5</u>	<u>Property tax Clearance</u>	
<u>Blight Clearance</u>	<u>5</u>	<u>Blight Clearance</u>	
<u>No history of illegal operation or existing violations</u>	<u>5</u>	<u>No history of illegal operation or existing violations</u>	
<u>Community Investment</u>			
<u>Complete a “Good Neighbor Plan”</u>	<u>10</u>	<u>Complete a “Good Neighbor Plan”</u>	
<u>Leadership roles in duly established and licensed (if applicable) Detroit-based businesses, nonprofits, religious organizations, educational institutions, philanthropic organizations, community block clubs or</u>	<u>15</u>	<u>Leadership roles in duly established and licensed (if applicable) Detroit-based businesses, nonprofits, religious organizations, educational institutions, philanthropic organizations, community block clubs or</u>	

<u>neighborhood associations during the previous five 5 years</u>		<u>neighborhood associations during the previous five 5 years</u>	
<u>Social Equity Scoring Criteria (27 points Maximum)</u>			
<u>Sell real property that is properly zoned and licensable for an adult-use marijuana establishment to an equity applicant within 2 years prior to applying for licensure for less than 50% of the real property's appraised fair market value;</u>	<u>OR, form a joint venture with an equity applicant where the equity applicant owns and controls 41-50% of applicant equity</u>	<u>25</u>	<u>According to the 2019 American Community Survey 5-year estimates published by the United States Census Bureau, Equity applicant's primary residence is in a disproportionately impacted community where at least 35% of the population lives below the federal poverty level</u>
<u>Lease licensable, habitable space to an equity applicant at a properly zoned property (does not have to be the same property for which the non-equity applicant is seeking licensure) for at least 20 years and at a rate not exceeding 50% of the average market rent for similar commercial or industrial properties in Detroit;</u>	<u>OR, form a joint venture with an equity applicant where the equity applicant owns and controls 31 – 40% of applicant equity</u>	<u>15</u>	<u>According to the 2019 American Community Survey 5-year estimates published by the United States Census Bureau, Equity applicant's primary residence is in a disproportionately impacted community where at least 30% of the population lives below the federal poverty level</u>
<u>Lease licensable, habitable space to an equity applicant at a properly zoned property (does not have to be the same property for which the non-equity applicant is seeking licensure) for at least 10 years and</u>	<u>OR, form a joint venture with an equity applicant where the equity applicant owns and controls 20 – 30% of applicant equity</u>	<u>5</u>	<u>According to the 2019 American Community Survey 5-year estimates published by the United States Census Bureau, Equity applicant's primary residence is in a disproportionately impacted community where at least 20% of the population lives below the federal poverty level</u>

<u>at a rate not exceeding 60% of the average market rent for similar commercial or industrial properties in Detroit;</u>			
<u>Joined the Michigan Joint Ventures Pathway Program</u>	<u>1</u>	<u>Joined the Michigan Joint Ventures Pathway Program</u>	
<u>Commit to publishing applicant's Social Equity Plan on State's website</u>	<u>1</u>	<u>Commit to publishing applicant's Social Equity Plan on State's website</u>	
<p><u>Qualified Applicant Lottery:</u> Licenses shall be granted in order of applicant scores, with tiebreaker lotteries used for applicants who (1) have received the same score and (2) have earned a minimum of 100 points of the General Scoring Criteria and a minimum of 5 points of the Social Equity Scoring Criteria.</p>			

(b) After the license applications have been reviewed and scored by an independent third party to be determined, the MLRC will recommended the highest scoring applications, subject to the numerical caps and the potential lottery set forth in this article, to the Department, and the Department may issue licenses in the manner required by this article.

(c) The applicant shall pay the license fee prior to receiving a license.

(d) Notwithstanding the numerical cap set forth in Section 20-6-34, from and after the effective date of this ordinance, the City shall not issue any new medical marijuana provisioning center licenses under this article. The foregoing shall not prohibit renewal of any unexpired medical marijuana provisioning center licenses, or the approval of license applications for medical marijuana provisioning centers submitted to the Department as of the effective date of this ordinance, subject to the numerical cap set forth in Section 20-6-34.

(e) Commencing on January 1, 2027, any licensees that are holders of one or more licenses to operate a medical marijuana provisioning center in accordance with this article and

1 which have been the holder of such licenses since prior to the effective date of this ordinance, may
2 apply for an adult use retailer license by submitting a license application with the required
3 materials as set forth in Section 20-6-36 of this article.

4 (1) Upon receipt of a complete application of the materials required under Section 20-
5 6-36 of this Code, the Department will forward the application materials to the
6 MLRC for review, independent third party scoring, and a recommendation.

7 (2) The MLRC shall consider the information submitted by the applicant, and the
8 requisite departments before providing a recommendation to the Department.

9 (3) Upon receipt of a recommendation from the MLRC, the Department may issue the
10 license in the manner required by this article.

11 (4) A license may not be issued to an applicant under this subsection if such applicant
12 or any direct or indirect owner of such applicant is also a direct or indirect owner
13 of any licensee that is the holder of an adult-use retailer license under this article.

14 (5) The applicant shall pay the license fee prior to receiving an adult-use retailer
15 license.

16 **Sec. 20-6-39. Inspections, investigations, review of materials submitted.**

17 (a) Upon application and before a license under this article is issued for a medical
18 marijuana facility or an adult-use marijuana establishment, the application shall be referred to
19 appropriate departments of the City, for respective reports to be provided to the MLRC on
20 compliance with this Code and state law, rules and regulations, including the following:

21 (1) *Zoning.* The medical marijuana facility or adult-use marijuana establishment shall
22 meet applicable requirements of the Detroit Zoning Ordinance, being Chapter 50
23 of this Code. For purposes of this article, license applicants for adult-use marijuana

1 establishments, excluding temporary marijuana events, shall be deemed to have
2 appropriate met the applicable zoning requirements if the property is ~~zoned~~
3 ~~properly~~ has a conditional land use approval grant for an equivalent license under
4 the MMFLA ~~or as set forth in Subsections (13), (14) and (15) of Section 20-6-36;~~

5 (2) *Building and Property Maintenance Codes.* The medical marijuana facility or
6 adult-use marijuana establishment shall meet applicable requirements of the Stille-
7 DeRossett-Hale Single State Construction Code Act, being MCL 125.1501 *et seq.*,
8 and the Property Maintenance Code, being Chapter 8, Article XV of this Code;

9 (3) A property that is the designated location and subject of an application for a
10 business license for a temporary marijuana event shall have a certificate of
11 occupancy, a certificate of compliance, and no outstanding blight violations,
12 inspection fees, or property taxes;

13 (4) *Fire protection and safety.* The medical marijuana facility or adult-use marijuana
14 establishment shall meet applicable requirements of the Detroit Fire Prevention and
15 Protection Code, being Chapter 18, Article I of this Code;

16 (5) *Plumbing.* The medical marijuana facility or adult-use marijuana establishment
17 shall meet applicable requirements of the Stille-DeRossett-Hale Single State
18 Construction Code Act, being MCL 125.1501 *et seq.*, and the Michigan Plumbing
19 Code, being Chapter 8, Article V of this Code;

20 (6) *Ventilation.* Proper ventilation, either natural or mechanical, shall be provided so
21 that each person within a medical marijuana facility or adult-use marijuana
22 establishment will be supplied with 1,200 cubic feet of air per hour, or as required
23 by applicable state code, whichever is greater;

1 (7) *Lighting.* The medical marijuana facility or adult-use marijuana establishment shall
2 have adequate lighting in every part of the premises in compliance with applicable
3 requirements of the Michigan Electrical Code, being Chapter 8, Article III, of this
4 Code;

5 (8) *Health and sanitation.* All rooms within a medical marijuana facility or adult-use
6 marijuana establishment housing toilet facilities shall be equipped with sanitary
7 towels of a type acceptable to the Health Department. All rooms within the
8 premises shall meet the requirements of the Michigan Public Health Code, being
9 MCL 333.1101 *et seq.*, including those concerning food preparation and sanitation.

10 (b) A license shall not be issued or renewed until satisfactory inspections and reviews
11 are completed by the departments delineated in Subsection (a) of this section, and written reports
12 are issued indicating that the applicant complies with the requirements of this section.

13 (c) A licensee that is the holder of a limited license shall notify CRIO within 30 days
14 if the licensee does not maintain the social equity criteria for which it received points on its license
15 application.

16 ~~(c) — In addition to the inspections required above, upon application and before any~~
17 ~~license under this article is issued for a medical marijuana facility or adult-use marijuana~~
18 ~~establishment, including provisional certificates and marijuana event organizer license~~
19 ~~applications, the application shall be referred to the City's Police Department and Finance~~
20 ~~Department for respective reports on compliance with the following:~~

21 ~~(1) — The Police Department shall complete criminal background checks on all~~
22 ~~individuals who are part of the ownership entity;~~

23 ~~(2) — The Finance Department shall cause an investigation to be completed to determine~~
24 ~~whether any property or income taxes, special assessments, fines, fees or other~~

1 financial obligations to the City are unpaid, outstanding and/or delinquent at the
2 licensed location or from the applicant, its owners, directors, officers, members,
3 managers, partners, and shareholders.

4 ~~(d) — A license shall not be issued or renewed under this article until satisfactory~~
5 ~~inspections and reviews are completed by the departments delineated in Subsection (c) of this~~
6 ~~section. A license shall not be issued or renewed by the Department until both of the following~~
7 ~~have occurred: (1) the Police Department provides written confirmation that all individuals who~~
8 ~~are part of the ownership entity do not have any felony convictions related to violent crimes, fraud,~~
9 ~~embezzlement or dishonesty; and (2) the Finance Department provides written confirmation that~~
10 ~~all individuals making up the ownership entity are not in arrears for any property or income taxes,~~
11 ~~special assessments, fines, fees or other financial obligations to the City.~~

12 ~~(e) — If the applicant is a current or former licensee, the MLRC shall consider the~~
13 ~~applicant's operational history, experience, and taxpaying history~~

14 ~~(f) — The MLRC shall also take social equity considerations into account when~~
15 ~~recommending approval or denial of an adult use license, including, but not limited to:~~

16 ~~(1) — Whether the applicant intends to ensure that at least 50% of its employees are~~
17 ~~Detroit residents, especially those Detroit residents who are veterans, low income~~
18 ~~as defined in Section 20-6-2 of this Code, and/or have a prior controlled substance~~
19 ~~record as defined in Section 20-6-2, and that the jobs provided pay at least \$15 an~~
20 ~~hour;~~

21 ~~(2) — Whether an applicant for a grower or processor license intends to supply businesses~~
22 ~~owned by Detroit legacy licensees; and~~

23 ~~(3) — The applicant's Good Neighbor Plan submitted in accordance with Section 20-6-~~
24 ~~36(a)(19).~~

1 **Sec. 20-6-40. Operating requirements.**

2 A medical marijuana facility or adult-use marijuana establishment licensed under this article
3 shall be subject to the following conditions:

- 4 (1) Compliance with the requirements of this Code, and all applicable state ~~and federal~~
5 laws;
- 6 (2) Compliance with the provisions of the MMFLA or the MRTMA;
- 7 (3) Medical marijuana facilities and adult-use marijuana establishments must obtain
8 all necessary state and local licenses before commencing operations and shall
9 always maintain a valid state operating license and business license under this
10 article ~~at all times~~ during operation. If a state operating license lapses, is revoked,
11 or is otherwise terminated by the State of Michigan, the related business license
12 granted under this article shall be automatically suspended, and licensee may not
13 operate until it has an active state operating license;
- 14 (4) No persons under the age of 18 may be allowed within any medical marijuana
15 facility or adult-use marijuana establishment, unless the individual is a qualifying
16 patient or accompanied by his/her primary caregiver- parent or documented legal
17 guardian;
- 18 (5) No medical marijuana facility or adult-use marijuana establishment shall permit
19 the sale or dispensing of alcoholic liquor or tobacco for consumption on or off the
20 premises;
- 21 (6) Operating hours for provisioning centers, retailer establishments, and
22 microbusinesses shall not exceed the hours between 9:00 AM and 10:00 PM daily.
23 Designated consumption establishments may operate between 9:00 AM and 2:00
24 AM daily;

(7) ~~An adult use marijuana establishment may post signage identifying the location as being a certified Detroit Legacy establishment only if the owner is certified as a Detroit legacy licensee. Signs displayed on the exterior and interior of the property, shall conform to this Code and applicable state law requirements.~~

(7) Public and common areas must be separated from restricted and non-public areas by a permanent opaque barrier that cannot be accessed by individuals not approved as personnel.

Sec. 20-6-41. License issuance.

(a) When the application and proposed medical marijuana facility or adult-use marijuana establishment has been reviewed by the MLRC and a recommendation regarding the license, or an approval for a temporary marijuana event license by City Council, is provided to the Department, the Department may issue a license in writing after the license fee is paid. A license that is issued under this article shall be continually posted inside the licensed medical marijuana facility or adult-use marijuana establishment in a conspicuous location near the entrance.

(b) Except for a temporary marijuana event permit license, which shall expire ~~when the event concludes~~ at the time stated on the state operating license, the term of a license issued pursuant to this article shall be not more than one year and shall expire each year on September 30. Any application to renew a license shall be made as specified in Sec. 20-6-42.

(c) A license issued under this article is nontransferable. A new owner or operator of a licensed business under this article must obtain a new business license in accordance with this article before the City will provide the attestation or other municipal approval required for a transfer by the State of Michigan ~~Marijuana~~ Cannabis Regulatory Agency.

(d) If a holder of a limited license under this article desires to relocate its operations to real property other than the real property where the license was approved, then prior to such

1 relocation, the licensee shall submit those documents described in Sec. 20-6-36(a) to the
2 Department, which shall provide the complete file to the MLRC for review. Upon receipt of a
3 favorable recommendation from the MLRC, and the surrender of the existing limited license to
4 the Department, the Department shall issue a replacement limited license of the same type for the
5 new location. ~~A business owned by a Detroit legacy applicant and licensed under this article shall~~
6 ~~not be transferred, sold, or conveyed to anyone other than another Detroit legacy applicant for a~~
7 ~~period of five years from the date of the initial license granted, or the licensee will lose its Detroit~~
8 ~~legacy status and must re-apply and be approved for a license as a general applicant before~~
9 ~~operating.~~

10 **Sec. 20-6-42. Renewal of license; notification of deficiency or violation.**

11 (a) At least 120 days prior to the expiration of a license issued under this article,
12 licensees must submit a renewal application electronically on a form to be provided by the
13 Department. The renewal application shall include, but is not limited to:

14 (1) ~~Changes to the~~ A written statement depicting the ownership structure of the
15 licensee, and the names and addresses of all individuals having a direct or indirect
16 ownership interest in the licensee ~~or an affidavit attesting that no changes have~~
17 ~~occurred;~~

18 (2) A copy of the state operating license for the medical marijuana facility, adult-use
19 marijuana establishment, or licensed activity;

20 (3) For any limited license, documentation of the licensee's continued satisfaction of
21 the social equity scoring criteria for which the licensee received points in its license
22 application.

23 (3) ~~Confirmation that the licensee is still certified as Detroit legacy applicant, if~~
24 ~~applicable.~~

1 (4) A copy of the licensee's annual financial statement submitted to the Michigan
2 Marijuana Cannabis Regulatory Agency for the licensing year immediately
3 preceding the year for which licensee is seeking renewal. If the licensee has not
4 been operating long enough to have filed an annual financial statement, the licensee
5 must submit an accounting of its gross revenue for the period of time the licensee
6 has operated a state licensed marijuana business as attested by a certified public
7 accounting firm acceptable to the City.

8 (b) The MLRC shall review and provide a recommendation for all applications for
9 renewal. A license under this article may be renewed by the Department after the MLRC has
10 confirmed the following:

- 11 (1) The licensee has paid all applicable City of Detroit income taxes and property taxes;
- 12 (2) All natural persons who make up the ownership entity have filed City of Detroit
13 income tax returns for the preceding tax year;
- 14 (3) The licensee has paid all fees, fines, or any other financial obligations owing the
15 City of Detroit;
- 16 (4) The licensee holds a valid state operating license, and a current City of Detroit
17 business license for each use permitted at the site;
- 18 (5) There are no outstanding ~~licensing~~ violations from the City of Detroit or State of
19 Michigan pertaining to the operation of the licensed business;
- 20 (6) The licensed premises has a current certificate of compliance from the Department
21 for the permitted use;
- 22 (7) The police department has indicated that no criminal activity that would require a
23 nonrenewal has occurred pertaining to the operation of the licensed business during
24 the license period immediately preceding that for which the renewal license is

sought;

(8) That the licensee has operated as a good corporate citizen with respect for its surrounding environment, has kept its commitments in its Good Neighbor Plan (as confirmed by financial statements audited by a certified public accounting firm acceptable to the City) and community outreach plan, and has complied with the requirements of this article, and the MMFLA or the MRTMA;

(9) That the licensee continues to satisfy the social equity scoring criteria for which the licensee received points in its license application.

(c) Where there is an existing deficiency of a requirement under this Code or a violation of this article concerning the premises or licensee that can be cured, the licensee shall be notified by the Department or the MLRC and must cure the deficiency before a renewal license is issued. If the deficiency is not cured within 30 days of the licensee being notified, and the license expiration date has passed, the ~~license and~~ renewal application will expire, and a new license application will have to be filed with a new associated fee.

Sec. 20-6-43. License suspension, revocation, or denial of renewal.

(a) A license that is issued under this division may be suspended, revoked, or denied renewal in accordance with this article and Chapter 28 of this Code.

(b) In addition to Subsection (a) of this section, the Department may also suspend, revoke or deny renewal of a license in accordance with the procedures in Chapter 28 of this Code based on any of the following:

(1) A failure to meet the conditions or maintain compliance with the standards established by this article, including, but not limited to failure to submit a timely renewal application in accordance with this article;

(2) One or more uncorrected violations of any City ordinance on the premises;

- 1 (3) Maintenance of a nuisance or criminal activity on the premises;
- 2 (4) A demonstrated history of excessive complaints for public safety intervention,
- 3 which may include dispatches of police, fire, or emergency medical services,
- 4 relative to the licensed premises, being three or more runs in any 30-day period;
- 5 (5) Non-payment of any property or income taxes, special assessments, fines, fees or
- 6 other financial obligations to the City;
- 7 (6) Any fraud, misrepresentation or false statement in an application, any materials filed
- 8 with an application or related to a license, any materials provided in conjunction
- 9 with and application or license, or any statement related to an application or license
- 10 made to any City officials or agents;
- 11 (7) Any instance of operating a medical marijuana facility or adult-use marijuana
- 12 establishment without a license under this article and a state operating license; or
- 13 (8) Any other grounds for suspension, revocation or non-renewal set forth in this Code.

14 **Sec. 20-6-44. Penalty.**

- 15 (a) A person who commits a violation of this article:
- 16 (1) May be subject to a misdemeanor ordinance violation and a fine of not more than
- 17 \$500.00, in the discretion of the court, for each such offense;
- 18 (2) May be subject to nonrenewal, revocation, or suspension of its business license
- 19 under this article and Section 28-1-7 of this Code; and
- 20 (3) May be subject to any other sanctions or penalties under applicable laws, rules or
- 21 regulations, including immediate closure if operating without the required licenses;
- 22 (b) Each day of continued violation shall constitute a separate offense.
- 23
- 24

Sec. 20-6-45. Appeals

Applicants and licensees under this article may file appeals of adverse determinations under this article with the City of Detroit Administrative Appeals Bureau as set forth in Chapter 3 of this Code, in accordance with its published rules.

Sec. 20-~~6~~-46 Inspection by authorized local officials.

For purposes of ensuring compliance with this article, applicants and licensees shall permit authorized local officials to inspect, during regular business hours, any portion of a proposed or operating medical marijuana facility or adult-use marijuana establishment, subject to constitutional restrictions on unreasonable searches and seizures. Where entry is refused or not obtained, the City is authorized to pursue recourse as provided by law, including obtaining a search warrant, and the penalties set forth in Section 20-6-44 of this Code.

Sec. 20-6-47. Social equity initiatives and substance use prevention appropriations.

(a) ~~The Office of Budget is hereby authorized to appropriate \$2,000,000 from prior year fund balance to the Civil Rights, Inclusion, and Opportunity Department to support the initial social equity initiatives and activities performed by the City in accordance with the legislative purposes of this article.~~ Subject to the annual budget process, it is expected that the City's annual budget will contain a \$1,000,000 appropriation to CRIO ~~the Civil Rights, Inclusion, and Opportunity Department~~ to support the ongoing social equity initiatives and activities performed by the City in accordance with the legislative purposes of this article.

(b) Subject to the annual budget approval process, the City's annual budget will contain an appropriation, equal to two percent (2%) of the gross allocation received by the City of Detroit in the previous fiscal year pursuant to M.C.L. 333.27964, to the Detroit Health Department for substance use prevention programming for youth.

Secs. 20-6-48—20-6-80. Reserved.

1 **Section 2.** This ordinance is hereby declared necessary to preserve the public peace, health,
2 safety and welfare of the People of the City of Detroit.

3 **Section 3.** All ordinances, or parts of ordinances, that conflict with this ordinance are
4 repealed.

5 **Section 4.** This ordinance shall become effective on April 18, 2022, after publication by
6 the City Clerk in accordance with Sec. 4-118 of the 2012 Charter of the City of Detroit.

Approved as to form:

Charles Raimi,
Deputy Corporation Counsel



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-0946

RE:

Submitting Reso. Autho. Contract No. 6002039

SUMMARY:

6002039 93% 2018 UTGO Bond - 7% City Funding – AMEND 1 – To Provide an Increase of Funds Only for the Expansion of the Real Time Crime Center and New Mini RTCC's in the 8th and 9th Precincts. – Contractor: Detroit Building Authority – Location: 1301 Third Street, Detroit, MI 48226 – Contract Period: July 23, 2019 through July 22, 2022 – Contract Increase Amount: \$276,244.00 – Total Contract Amount: \$4,276,244.00. **POLICE**

RECOMMENDATION:

6002039 93% 2018 UTGO Bond - 7% City Funding – AMEND 1 – To Provide an Increase of Funds Only for the Expansion of the Real Time Crime Center and New Mini RTCC's in the 8th and 9th Precincts. – Contractor: Detroit Building Authority – Location: 1301 Third Street, Detroit, MI 48226 – Contract Period: July 23, 2019 through July 22, 2022 – Contract Increase Amount: \$276,244.00 – Total Contract Amount: \$4,276,244.00. **POLICE**

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6002039 referred to in the foregoing communication dated February 3, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1034

RE:

Submitting Reso. Autho. Correction Letter for Motorola Solutions, Inc. Contract No. 3054861

SUMMARY:

See attachment.

RECOMMENDATION:

See attachment.

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that the Correction Letter for Motorola Solutions, Inc. Contract No. 3054861 referred to in the foregoing communication dated February 28, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF CONTRACTING & PROCUREMENT

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1008
DETROIT, MI 48226
PHONE: (313) 224-4600
FAX: (313) 628-1160
E-MAIL: PURCHASING@DETROITMI.GOV

February 22, 2022

TO: HONORABLE CITY COUNCIL

Re: Contracts and Purchase Orders Scheduled to be Considered for the Formal Session on February 22, 2022

Please be advised that the Contract listed was submitted on February 17, 2022 for the City Council Agenda for February 22, 2022 and has been amended as follows:

1. The **Contract Description** was Submitted Incorrectly by the Office of Contracting and Procurement. Please see the correction(s) below:

Submitted as:

Page 2

POLICE

3054861 100% City Funding – To Provide **Two Hundred Thirteen (213) Motorola Enhanced APX6500 7/800 Portable Mobile and Handheld Replacement Radios via Mi Deal Agreement No. 190000001544.** – Contractor: Motorola Solutions, Inc. – Location: 500 W Monroe Street, Chicago, IL 60661 – Contract Period: Upon City Council Approval through February 21, 2023 – Total Contract Amount: \$1,551,085.60.

Should read as:

Page 2

POLICE

3054861 100% City Funding – To Provide **Fifty (50) APX Control Head/Mounting Kits, Three Hundred and Three (303) Motorola Enhanced APX6500 7/800 Portable Mobile and Handheld Replacement Radios via Mi Deal Agreement No. 190000001544.** – Contractor: Motorola Solutions, Inc. – Location: 500 W Monroe Street, Chicago, IL 60661 – Contract Period: Upon City Council Approval through February 21, 2023 – Total Contract Amount: \$1,551,085.60.

Respectfully Submitted,

DocuSigned by:

Boysie Jackson

5BFD007A85B4440...

Boysie Jackson
Chief Procurement
Officer BJ/AV



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF CONTRACTING & PROCUREMENT

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 1008
Detroit, MI 48226
Phone: (313) 224-4600
Fax: (313) 628-1160
E-Mail: purchasing@detroitmi.gov

BY COUNCIL MEMBER: _____

RESOLVED, that **Contract #3054861** referred to in the foregoing communication dated February 22, 2022 be hereby and is approved.



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-0948

RE:

Submitting Reso. Autho. Contract No. 6004006

SUMMARY:

6004006 100% DWSD Funding – To Provide Bill Printing and Mailing Services. –
Contractor: Ancor Information Management, LLC dba Doxim Utilitec, LLC –
Location: 1911 Woodslee Drive, Troy, MI 48083 – Contract Period: Upon City
Council Approval through February 28, 2027 – Total Contract Amount:
\$15,000,000.00. **WATER & SEWERAGE**

RECOMMENDATION:

6004006 100% DWSD Funding – To Provide Bill Printing and Mailing Services. –
Contractor: Ancor Information Management, LLC dba Doxim Utilitec, LLC –
Location: 1911 Woodslee Drive, Troy, MI 48083 – Contract Period: Upon City
Council Approval through February 28, 2027 – Total Contract Amount:
\$15,000,000.00. **WATER & SEWERAGE**

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6004006 referred to in the foregoing communication dated
February 3, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1045

RE:

Submitting Reso. Autho. Contract No. 6004305

SUMMARY:

6004305 100% Major Street Funding – To Provide Stainless Steel Strapping, Wing Seals, Sign Brackets and Aluminum Wing Bracket Banding Tools. – Contractor: AVE Solutions – Location: 1155 Brewery Park Boulevard Suite 350, Detroit, MI 48207 – Contract Period: Upon City Council Approval through March 16, 2024 – Total Contract Amount: \$105,307.90. **PUBLIC WORKS**

RECOMMENDATION:

6004305 100% Major Street Funding – To Provide Stainless Steel Strapping, Wing Seals, Sign Brackets and Aluminum Wing Bracket Banding Tools. – Contractor: AVE Solutions – Location: 1155 Brewery Park Boulevard Suite 350, Detroit, MI 48207 – Contract Period: Upon City Council Approval through March 16, 2024 – Total Contract Amount: \$105,307.90. **PUBLIC WORKS**

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office.

RESOLVED: that Contract No. 6004305 referred to in the foregoing communication dated March 3, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1046

RE:

Submitting Reso. Autho. Contract No. 6001655-A4

SUMMARY:

6001655 100% City Funding – AMEND 4 – To Provide an Extension of Time Only for Mobile Ticketing Application for Smart Phones. – Contractor: Passport Labs, Inc. – Location: 1300 South Mint Street Suite 200, Charlotte, NC 28203 – Contract Period: May 11, 2022 through December 31, 2022 – Amended Contract Amount: \$0.00. **TRANSPORATION**

Total Contract Amount: \$260,120.78

Previous Contract Period: September 19, 2018 through May 10, 2022

RECOMMENDATION:

6001655 100% City Funding – AMEND 4 – To Provide an Extension of Time Only for Mobile Ticketing Application for Smart Phones. – Contractor: Passport Labs, Inc. – Location: 1300 South Mint Street Suite 200, Charlotte, NC 28203 – Contract Period: May 11, 2022 through December 31, 2022 – Amended Contract Amount: \$0.00. **TRANSPORATION**

Total Contract Amount: \$260,120.78

Previous Contract Period: September 19, 2018 through May 10, 2022

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6001655-A4 referred to in the foregoing communication dated March 3, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: Public Works - Administration
FILE NUMBER: Public Works - Administration-0018

*** RE:**

Submitting resolutions to City Council for review/approval to continue the issuance of Outdoor Dining.

*** SUMMARY:**

The Department requests to continue the issuance of Outdoor Dining on a street, alley, or public easement, from April 2, 2022 – November 30, 2022; To continue this program, DPW is submitting the attached resolutions, which if approved by City Council, shall serve as legislative authorization for DPW to issue outdoor dining café permits during the 2022 seasonal period of April 2nd through November 30th, 2022.

*** RECOMMENDATION:**

Approval of resolution to continue the issuance of Outdoor Dining on a street, alley, or public easement, from April 2, 2022 – November 30, 2022.

*** DEPARTMENTAL CONTACT:**

Name: LaDiva Holman
Position: Executive Administrative Assistant

***=REQUIRED**



Administration Division
Coleman A. Young Municipal Center
Detroit, MI 48226

Phone: 313-224-3901
Fax: 313-224-1464
www.detroitmi.gov

February 24, 2022

HONORABLE CITY COUNCIL

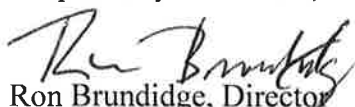
Re: Resolutions to Continue the Issuance of Outdoor Dining on a Street, Alley, or Public Easement, from April 2, 2022 – November 30, 2022

Throughout the progression of the novel coronavirus (COVID-19), the outdoor dining program has continued to support businesses by providing additional opportunities to maximize customer capacity while practicing social distancing guidelines. The Department of Public Works (DPW) now seeks to continue supporting this effort by extending the streamlined process for eating and drinking establishments to obtain permits for outdoor dining spaces on streets, alleys, or public easements, to help ensure that these areas remain active and bustling. Previous resolutions allow for the current streamlined process to continue through April 1st, 2022.

To continue this program, DPW is submitting the attached resolutions, which if approved by City Council, shall serve as legislative authorization for DPW to issue outdoor dining café permits during the 2022 seasonal period of April 2nd through November 30th, 2022.

These resolutions acknowledge that businesses will still be required to request permits for individual outdoor cafés, and that these requests will still be subject to approvals by all applicable city agencies, including DPW, DPD, BSEED, Health, Housing & Revitalization, as well as the Michigan Liquor Commission, if alcohol is to be consumed in the seating area, and Health's Food & Safety Division if outdoor grilling of food is desired. These resolutions, if approved by Council, will eliminate steps that will have to be repeated for multiple businesses, helping to ensure that all businesses that desire to have outdoor cafes have approved permits in place in time for the upcoming season.

Respectfully Submitted,


Ron Brundidge, Director
Department of Public Works

Cc: Gail Fulton, Mayor's Office
James Hannig, DPW
Oladayo Akinyemi, DPW
Richard Doherty, DPW
Prassad Nannapaneni, DPW

RESOLUTION

BY COUNCIL MEMBER _____ :

WHEREAS, outdoor dining cafes are designated areas on a street, alley, or public easement where customers may retrieve and/or consume food and/or beverages provided by an abutting food service establishment. Such establishments may provide either table service in the outdoor dining area or sell take-out items to be consumed in that area; and

WHEREAS, seasonal outdoor dining cafes generally operate only during the months of April through November; and

WHEREAS, pursuant to Chapter 43, *Streets, Sidewalks, and Other Public Places*, Article 8, *Encroachments and Obstructions*, Section 43-8-23, *Temporary Encroachments*, of the 2019 Detroit City Code, states that “the City Council shall only approve an encroachment after receiving a report from the Department of Public Works and the Planning and Development Department”; and

WHEREAS, the 2019 Detroit City Code indicates that the permit application must also be reviewed by various City departments, including the Department of Public Works, Police, Health, Buildings, Safety, Engineering, and Environmental, as well as the Historic District Commission and Michigan Liquor Commission; and

WHEREAS, the novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death. It is caused by a new strain of coronavirus not previously identified in humans and easily spread from person to person; and

WHEREAS, the food service establishments in the City of Detroit have been decimated by COVID-19 through mandatory closures, capacity limitations, and a continued desire by patrons to socially distance; and

WHEREAS, the practice of social distancing during the pendency of the COVID-19 pandemic will be necessary to mitigate the spread of COVID-19 and reduce the risk of contracting the virus; and

WHEREAS, the City of Detroit is eager to continue support of the active operation of businesses in a safe manner that protects the patrons and employees of the restaurant industry by implementing an expedited permitting process; and

WHEREAS, the Department of Public Works and the Planning and Development Department have created a report, attached to this resolution, identifying the criteria that must be met in order for an outdoor café permit to be approved; and

WHEREAS, the Department of Public Works shall regularly inspect businesses operating under an Outdoor Café Permit to determine compliance with the permit requirements to enable their continued operation; and

WHEREAS, this Honorable Body acknowledges the City's objective to support local businesses and allow for increased separation of patrons through social distancing during this unprecedented time; and **NOW THEREFORE BE IT**

RESOLVED, that the Detroit City Council approves an expedited permit for this streamlined process and grants approval of all outdoor café permits submitted for outdoor dining café seating areas for all licensed food service establishments through November 30, 2022 that meet the criteria in the attached report; and **NOW THEREFORE BE IT**

FURTHER RESOLVED, that upon fulfillment of the criteria to operate an outdoor dining café in a street, alley, or public easement, and the accurate completion and submission of the application for an outdoor café permit, the food service establishment shall receive a permit from the Department of Public Works to operate within the street, alley, or public easement so identified; and **NOW THEREFORE BE IT**

FURTHER RESOLVED, that the Department of Public Works shall provide a report to the Detroit City Council commencing thirty (30) days from the adoption of this resolution and every thirty (30) days thereafter, identifying any outdoor café permit issued for the preceding thirty (30) days; and, **NOW THEREFORE BE IT**

FINALLY RESOLVED, that the expedited process authorized by this resolution, and the grant of approval by this Honorable Body, shall only apply to licensed food service establishments and shall expire on November 30, 2022.

RESOLUTION

BY COUNCIL MEMBER _____:

WHEREAS, pursuant to Chapter 43, *Streets, Sidewalks, and Other Public Places*, Article 8, *Encroachments and Obstructions*, Section 43-3-2, *Determination of rights of City and public utilities*, of the 2019 Detroit City Code, City Council may provide by resolution for the temporary closure of a street, alley, or public place based upon a recommendation by the Department of Public Works; and

WHEREAS, the novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death. It is caused by a new strain of coronavirus not previously identified in humans and easily spread from person to person; and

WHEREAS, the food service establishments in the City of Detroit have been decimated by COVID-19 through mandatory closures, capacity limitations, and a continued desire by patrons to socially distance; and

WHEREAS, the practice of social distancing during the pendency of the COVID-19 pandemic will be necessary to mitigate the spread of COVID-19 and reduce the risk of contracting the virus; and

WHEREAS, the temporary closure of streets, alleys and public places would allow for businesses in the City of Detroit to remain open and utilize the space provided by such temporary closures to allow for the practice of social distancing while or resuming economic activity; and

WHEREAS, the City of Detroit is eager to continue to support the active operation of businesses in a safe manner that protects the patrons and employees of food service establishments and other businesses within the City; and

WHEREAS, the Department of Public Works has attached a report to this resolution identifying the criteria which must be met as determined by the Department of Public Works for the temporary closure of a street, alley, or public place; and

WHEREAS, This Honorable Body acknowledges the City's goals of supporting local businesses and allowing for the increased separation of patrons through social distancing during this unprecedented time; and **NOW THEREFORE BE IT**

RESOLVED, that the Detroit City Council approves an expedited process and grants approval to the temporary closure of a street, alley, or public place as outlined in this resolution; and **NOW THEREFORE BE IT**

FURTHER RESOLVED, that if the temporary closure of the street, alley, or public place will pose a significant impact on the surrounding neighborhood by altering or restricting vehicular or pedestrian traffic, the details of the closure shall be posted on the City website and emailed to all residents within the impacted area that are registered with the Department of Neighborhoods and to all City Council Members that represent the impacted area; and **NOW THEREFORE BE IT**

FURTHER RESOLVED, that the Department of Public Works shall provide a report to the Detroit City Council commencing thirty (30) days from the adoption of this resolution, and every thirty (30) days thereafter, identifying any temporary closure of a street, alley, or public place for the preceding thirty (30) days; and, **NOW THEREFORE BE IT**

FINALLY RESOLVED, that the grant of authority by this Honorable Body to the Director of the Department of Public Works for the automated process authorized by this resolution shall expire on November 30, 2022.

City of Detroit

CITY COUNCIL



Mary Sheffield
President

James Tate
President Pro Tem

Scott Benson
Fred Durhal, III
Latisha Johnson
Gabriela Santiago-Romero
Mary Waters
Angela Whitfield Calloway
Coleman A. Young, II

Janice Winfrey
City Clerk

Committee of the Whole Room • 1340 Coleman A. Young Municipal Center • (313) 224-3443 • Detroit, MI 48226

March 15, 2022

Mr. Charles Raimi, Deputy Corporation Counsel, Law Department
Ms. Kim James, Esq., Law Department
Mr. Daniel Arking, Law Department
Mr. Ron Brundidge, Director, Department of Public Works
Mr. David Bell, Director, Buildings, Safety Engineering and Environmental Department
Mr. James Foster, Building, Safety Engineering and Environmental Department
Mr. Antoine Bryant, Director, Planning and Development Department
Ms. Katy Trudeau, Deputy Director, Planning and Development Department
Ms. Karen Gage, Planning and Development Department
Mr. Greg Moots, Planning and Development Department
Mr. James Ribbron, Director, Board of Zoning Appeals
Mr. Marcell Todd, Jr., Director, City Planning Commission/Legislative Policy Division
Ms. Jamie J. Murphy, Staff, City Planning Commission/Legislative Policy Division
Mr. David Whitaker, Director, Legislative Policy Division

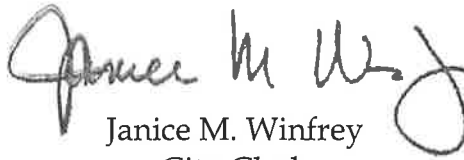
RE: An Proposed Ordinance to amend Chapter 50 of the 2019 Detroit City Code, *Zoning*, by amending Article XVII, *Zoning District Maps*, Section 50-17-30, *District Map No. 28*, to revise the existing R2 (Two-Family Residential) zoning classification to the R5 (Medium Density Residential) zoning classification for the parcel commonly known as 3917 McClellan Avenue.

The Detroit City Council has scheduled a **PUBLIC HEARING** in their Planning and Economic Development Standing Committee relative to the above-captioned proposed ordinance amendment for **THURSDAY, MARCH 17, 2022 AT 10:05 A.M.** Please plan to be present.

Pursuant to the *City of Detroit Health Department Emergency Epidemic Order in Response to the COVID-19 Pandemic Per MCL 333.2453 Declaration of Continued Emergency Due to COVID-19, to Extend Remote Public Access to Open Meetings and Prohibit Gatherings at Meetings that Risk the Personal Health and Safety of Members of the Public and Public Bodies*, effective from January 1, 2022 to March 31, 2022, the Detroit City Council will be meeting **in person** in the **City Council Committee of the Whole Room, 13th Floor, Coleman A. Young Municipal Center** for its Planning & Economic Development Standing Committee meeting. **Virtual public attendance is strongly encouraged**, as, pursuant to public health guidelines, the meeting room will be subject to space limitations, and there are limited additional opportunities for public viewing within the building. For the safety of the attendees and participants, it is recommended that the public participate by means of one of the methods listed below:

- To attend online: <https://Detroitmi.gov/Online-CC-Meeting> - Meeting ID: 85846903626
- To attend by phone only, call one of these numbers: +1-929-436-2866, +1-312-626-6799, +1-669-900-6833, +1-253-215-8782, +1-301-715-8592, or +1-346-248-7799
Enter Meeting ID: 85846903626

Very truly yours,



Janice M. Winfrey
City Clerk

JMW/mgw

Enclosures

cc: Ms. Gail Fulton, Legislative Liaison, Mayor's Office
Ms. Sharon Blackmon, Attorney, Law Department
Ms. Tonja Long, Attorney, Law Department
Mr. Rory Bolger, City Planning Commission/Legislative Policy Division

TUESDAY, FEBRUARY 22, 2022

THE DETROIT LEGAL NEWS - PAGE 6

NOTICE OF PUBLIC HEARING

ON PROPOSED ORDINANCE TO AMEND CHAPTER 50 OF THE
2019 DETROIT CITY CODE, ZONING, BY AMENDING ARTICLE XVII,
ZONING DISTRICT MAPS, SECTION 50-17-30, DISTRICT MAP NO. 28
(PARCEL COMMONLY KNOWN AS 3917 McCLELLAN AVENUE)

SUMMARY

An Proposed Ordinance to amend Chapter 50 of the 2019 Detroit City Code, Zoning, by amending Article XVII, Zoning District Maps, Section 50-17-30, District Map No. 28, to revise the existing R2 (Two-Family Residential) zoning classification to the R5 (Medium Density Residential) zoning classification for the parcel commonly known as 3917 McClellan Avenue.

Pursuant to the City of Detroit Health Department Emergency Epidemic Order in Response to the COVID-19 Pandemic Per MCL 333.2453, Declaration of Continued Emergency Due to COVID-19, to Extend Remote Public Access to Open Meetings and Prohibit Gatherings at Meetings that Risk the Personal Health and Safety of Members of the Public and Public Bodies, effective from January 1, 2022 to March 31, 2022, the Detroit City Council will be meeting in person in the City Council Committee of the Whole Room, 13th Floor, Coleman A. Young Municipal Center on Thursday, March 17, 2022 at 10:05 a.m. in the Planning & Economic Development Standing Committee. Virtual public attendance is strongly encouraged as, pursuant to public health guidelines, the meeting room will be subject to space limitations, and there are limited additional opportunities for public viewing within the building. For the safety of attendees and participants, it is recommended that the public participate by means of one of the methods listed below:

The Public Hearing may be viewed in the following manner:

1. Watch via television
 - Comcast: Channel 10
 - ATT: From Channel 99, click Detroit, then Channel 10
2. Watch online by using <https://detroitmi.gov/government/city-council/> and clicking on Channel 10.
3. To attend by phone only, call one of these numbers:
+1-929-436-2866, +1-312-626-6799, +1-669-900-6833, +1-253-215-8782,
+1-301-715-8592, or +1-346-248-7799 Enter Meeting ID: 858 4690 3626
4. To attend online: <https://Detroitmi.gov/Online-CC-Meeting>

Public Comment:

To participate at the time of Public Comment, please raise your hand within the zoom application.

1. Telephone participants: Raise your hand by pressing *9
2. Web participants: Raise your hand by clicking **raise hand** in the application or pressing
 - a. Windows computer = [ALT] + [Y]
 - b. Apple computers = [OPTION] + [Y]

To be consistent with how Public Comment has been handled for in-person meetings:

- You will be called on in the order in which your hand is raised
- All time limits set by the meeting Chair will still be enforced
- Any hands raised after the Chair ends submission of public comments, will not be able to speak at the meeting

All interested persons are invited to be present and be heard as to their views. Persons making oral presentations are encouraged to submit written copies to the City Clerk's Office CityClerkHelpDesk@detroitmi.gov via e-mail, for the record.

JANICE M. WINFREY
City Clerk

NOTICE TO THE HEARING IMPAIRED:

With advance notice of seven calendar days, the City of Detroit will provide interpreter services at public meetings, including American Sign Language, language translation and reasonable ADA accommodations. Please contact the Civil Rights, Inclusion and Opportunity Department at (313) 224-4950, through the TTY number 711, or email crio@detroitmi.gov to schedule these services.

City Clerk - 16

51

PED

#10.8

Lauren Hood, MCD
Chairperson
Donovan Smith
Vice Chair/Secretary

Marcell R. Todd, Jr.
Director

City of Detroit

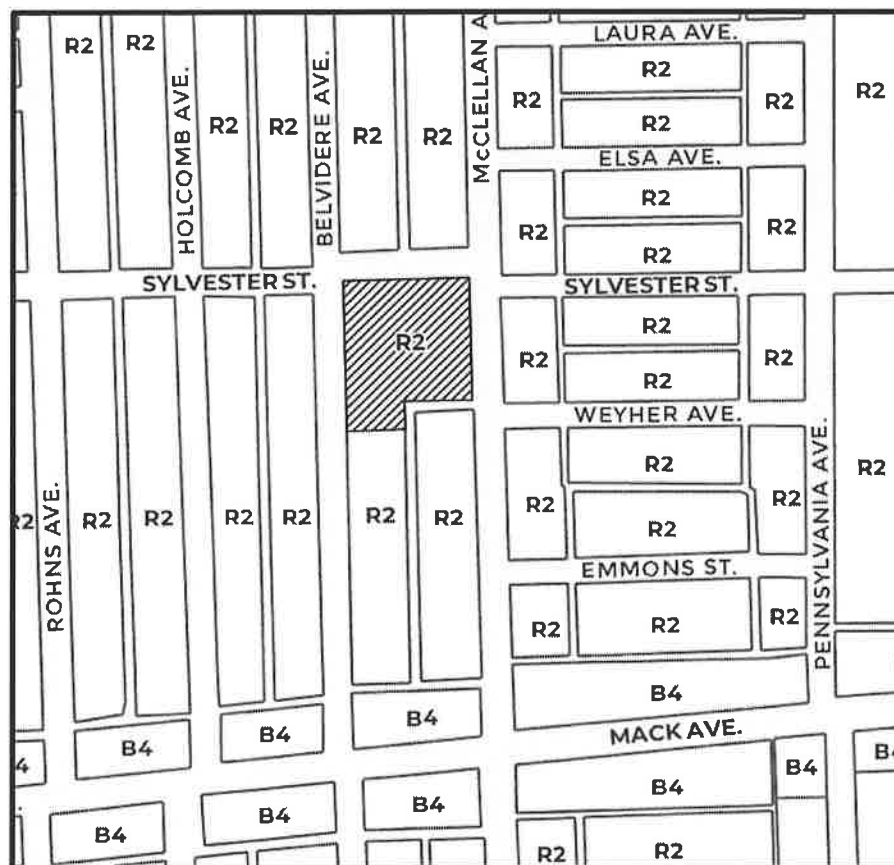
CITY PLANNING COMMISSION
208 Coleman A. Young Municipal Center
Detroit, Michigan 48226
Phone: (313) 224-6225 Fax: (313) 224-4336
e-mail: cpc@detroitmi.gov

Brenda Goss Andrews
Kenneth R. Daniels
Damion W. Ellis
David Esparza, AIA, LEED
Ritchie Harrison
Gwen Lewis
Frederick E. Russell, Jr.

February 1, 2022

HONORABLE CITY COUNCIL

RE: Request of IFF ECE Detroit, LLC to rezone one parcel commonly known as 3917 McClellan Avenue from the R2 (Two-Family Residential) zoning district classification to the R5 (Medium Density Residential) zoning district classification. **(RECOMMEND APPROVAL)**



Current Zoning Map – Hatched area is proposed to be rezoned to R5 (Medium Density Residential)

BACKGROUND AND PROPOSAL

The City Planning Commission (CPC) has received a request from IFF ECE Detroit, LLC to amend District Map No. 28 of the 2019 Detroit City Code, Chapter 50, Zoning, by showing an R5 (Medium Density Residential) zoning district classification where an R2 (Two-Family Residential) zoning district classification is currently shown for the property located at 3917 McClellan Avenue, generally bounded by Sylvester Street to the north, Belvidere Street to the west, McClellan Avenue to the east, and Mack Avenue to the south.

The proposed map amendment is being requested to permit the development of a Child Care Facility to serve 80-110 children. Although the use is first allowed in the R3 District, the applicant would like the flexibility to add small-scale commercial uses in the future. The existing zoning district does not allow the proposed use or any commercial uses.

The existing building was built as an addition to the Pingree Elementary School in the 1960s. The petitioner bought the property in February 2021 from a religious organization which had owned it since the 1980s. The existing structure is proposed to be demolished and a new structure will be built. The preliminary site plan shows a 12,000 square foot building, a parking lot, a playground area, and a walking path. The site is approximately 1.7 acres.



Aerial view of the proposed rezoning

CPC MEETING

Public Hearing & Action – October 7, 2021

On October 7, 2021, the City Planning Commission held a public hearing on this rezoning request. At the hearing, no members of the public spoke. No letters of support or opposition were received. The City Planning Commissioners asked several questions about traffic, community engagement, sustainability features, and design changes in reaction to the pandemic. Based on the potential positive impact of the proposed project and the absence of community opposition, the City Planning Commission voted unanimously to recommend approval of the rezoning.

STAFF ANALYSIS

Surrounding Zoning and Land Use

The zoning classification and land uses surrounding the subject area are as follows:

- North: R2 (Two-Family Residential) – Single family dwellings & vacant land
- East: R2 (Two-Family Residential) – Single family dwellings & vacant land
- South: R2 (Two-Family Residential) – Single family dwellings & vacant land
- West: R2 (Two-Family Residential) – Single family dwellings & vacant land

Zoning Ordinance Approval Criteria

Section 50-3-70 of the Detroit Zoning Ordinance lists eight approval criteria on which zoning map amendments must be based. Following are the relevant criteria with CPC staff's analysis in italics:

- Whether the proposed amendment corrects an error or meets the challenge of some changing condition, trend, or fact. *The changing condition that is addressed by the proposed rezoning is the overabundance of land zoned R1 and R2 in the City. These low density residential districts permit very few uses—mostly one- and two-family residences. When projects such as this one are proposed, it is difficult to find a large enough site that is also properly zoned. Rezoning a former school site is often the best option.*
- Whether the proposed amendment will have significant adverse impacts on other property that is in the vicinity of the subject tract. *The vacant, blighted building and unmaintained property will be replaced with a new building with extensive landscaping. The proposed use of an early childhood education center is needed in the neighborhood and will be beneficial to residents with young children. Although the new development will cause an increase in traffic, pick-up and drop-off times will be spread out throughout the day, not all at once like a school.*
- Whether the proposed rezoning will create an illegal “spot zone.” *Although there isn't other property zoned R5 in the vicinity, the parcel proposed to be rezoned is 1.7 acres which is fairly large compared to the surrounding residential lots (average .08 acres). Also, while the R5 district allows additional uses and density than the existing R2 district, both are residential districts that permit consistent uses and require similar setbacks.*

Master Plan Consistency

The subject site is located within the Kettering area of Neighborhood Cluster 3 of the Detroit Master Plan of Policies. The Future Land Use map for this area shows “Low Density Residential” for the subject property. The Planning and Development Department (PDD) has

reviewed this proposed rezoning and determined that it will not change the overall character of the area and is generally consistent with the Master Plan. The full report is attached.



Conceptual Rendering of proposed development

Community Input

The applicant has conducted a thorough community engagement strategy as outlined in the attached summary and the neighborhood contact list (contained in the application). In an effort to obtain meaningful feedback, residents were asked about important elements of a child care center and additional amenities that could benefit the neighborhood. This feedback was incorporated into the proposal and led to the request for a more intense zoning district to permit additional uses.

CONCLUSION & RECOMMENDATION

On October 7, 2021, the City Planning Commission voted to recommend approval of the rezoning request to amend Article XVII, District Map 28 of Chapter 50 of the 2019 Detroit City Code, *Zoning*, to show an R5 (Medium Density Residential) zoning classification where an R2 (Two-Family Residential) zoning classification is currently shown for the property located at 3917 McClellan Avenue.

Respectfully submitted,

LAUREN HOOD, CHAIRPERSON



Marcell R. Todd, Jr., Director
Jamie J. Murphy, Staff

Attachments: Rezoning Ordinance
PDD Master Plan Interpretation
Updated District Map 28
Community Engagement Summary

cc: Antoine Bryant, Director, PDD
Katy Trudeau, Deputy Director, PDD
Karen Gage, PDD
Greg Moots, PDD
David Bell, Director, BSEED
James Foster, BSEED
Daniel Arking, Law Department

Introduced
2/15/2022
(mgw)

1 BY COUNCIL MEMBER Tate:

2 AN ORDINANCE to amend Chapter 50 of the 2019 Detroit City Code, *Zoning*, by
3 amending Article XVII, *Zoning District Maps*, Section 50-17-30, *District Map No. 28*, to revise
4 the existing R2 (Two-Family Residential) zoning classification to the R5 (Medium Density
5 Residential) zoning classification for the parcel commonly known as 3917 McClellan Avenue.

6 IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF DETROIT THAT:

7 Section 1. Chapter 50 of the 2019 Detroit City Code, *Zoning*, Article XVII, *Zoning District*
8 *Maps*, Section 50-17-30, *District Map No. 28*, is amended as follows:

9 CHAPTER 50. ZONING

10 ARTICLE XVII. ZONING DISTRICT MAPS

11 Sec. 50-17-30. District Map No. 28.

12 For the property commonly identified as 3917 McClellan Avenue, being a part of the block
13 generally bounded by Sylvester Street to the north, McClellan Avenue to the east, Mack Avenue
14 to the south, and Belvidere Street to the west, and identified more specifically as:

15 LOTS 18 TO 28, BOTH INCLUSIVE, AND LOTS 74 TO 81, BOTH INCLUSIVE, AND
16 THE NORTH 15 FEET OF LOT 73, INCLUDING ALL OF THE VACATED ALLEY
17 ADJACENT TO THE REAR OF LOTS 18 TO 25, BOTH INCLUSIVE, AND THE
18 NORTH 15 FEET OF LOT 26, AND ADJACENT TO THE REAR OF LOTS 74 TO 81,
19 BOTH INCLUSIVE, AND THE NORTH 15 FEET OF LOT 73, OF "KROLIK'S
20 SHOOTING PARK SUBDIVISION", ACCORDING TO THE PLAT THEREOF
21 RECORDED IN LIBER 18 OF PLATS, PAGE 79 OF WAYNE COUNTY RECORDS
22 the existing R2 (Two-Family Residential) zoning classification is revised to the R5 (Medium
23 Density Residential) zoning classification.

1 **Section 2.** All ordinances or parts of ordinances in conflict with this ordinance are
2 repealed.

3 **Section 3.** This ordinance is declared necessary for the preservation of the public peace,
4 health, safety, and welfare of the people of the City of Detroit.

5 **Section 4.** This ordinance shall become effective on the eighth (8th) day after publication
6 in accordance with Section 401(6) of Public Act 110 of 2006, as amended, M.C.L. 125.3401(6)
7 and Section 4-118, paragraph 3 of the 2012 Detroit City Charter.

Approved as to Form:



Charles Raimi,
Deputy Corporation Counsel

**READ TWICE BY TITLE, ORDERED PRINTED
AND LAID ON TABLE**



PLANNING AND ECONOMIC DEVELOPMENT STANDING COMMITTEE

THURSDAY, MARCH 17, 2022

10:05 A.M. - PUBLIC HEARING

(JT/mgw)

CITY PLANNING COMMISSION

An Proposed Ordinance to amend Chapter 50 of the 2019 Detroit City Code, *Zoning*, by amending Article XVII, *Zoning District Maps*, Section 50-17-30, *District Map No. 28*, to revise the existing R2 (Two-Family Residential) zoning classification to the R5 (Medium Density Residential) zoning classification for the parcel commonly known as 3917 McClellan Avenue.

Attending:

(Law Department; Department of Public Works; Buildings, Safety Engineering and Environmental Department; Planning and Development Department; Board of Zoning Appeals; and City Planning Commission/Legislative Policy Division)



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1051

RE:

Submitting Reso. Autho. Contract No. 6002529-A3

SUMMARY:

6002529 100% Grant Funding – AMEND 3 – To Provide an Extension of Time Only for Case Management and Financial Assistance to Households at Risk of Homelessness. – Contractor: United Community Housing Coalition – Location: 2727 Second Avenue, Suite 313, Mailbox #34, Detroit, MI 48201 – Contract Period: April 1, 2022 through September 30, 2022 – Amended Contract Amount: \$0.00.

HOUSING & REVITALIZATION

Total Contract Amount: \$5,096,700.28

Previous Contract Period: January 1, 2020 through March 31, 2022

RECOMMENDATION:

6002529 100% Grant Funding – AMEND 3 – To Provide an Extension of Time Only for Case Management and Financial Assistance to Households at Risk of Homelessness. – Contractor: United Community Housing Coalition – Location: 2727 Second Avenue, Suite 313, Mailbox #34, Detroit, MI 48201 – Contract Period: April 1, 2022 through September 30, 2022 – Amended Contract Amount: \$0.00.

HOUSING & REVITALIZATION

Total Contract Amount: \$5,096,700.28

Previous Contract Period: January 1, 2020 through March 31, 2022

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6002529-A3 referred to in the foregoing communication dated March 10, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1052

RE:

Submitting Reso. Autho. Contract No. 6002789-A3

SUMMARY:

6002789 100% Grant Funding – AMEND 3 – To Provide an Extension of Time Only for Case Management and Financial Assistance to Households at Risk of Homelessness. – Contractor: United Community Housing Coalition – Location: 2727 Second Avenue, Suite 313, Mailbox #34, Detroit, MI 48201 – Contract Period: April 1, 2022 through September 30, 2022 – Amended Contract Amount: \$0.00.

HOUSING & REVITALIZATION

Total Contract Amount: \$5,096,700.28

Previous Contract Period: January 1, 2020 through March 31, 2022

RECOMMENDATION:

6002789 100% Grant Funding – AMEND 3 – To Provide an Extension of Time Only for Case Management and Financial Assistance to Households at Risk of Homelessness. – Contractor: United Community Housing Coalition – Location: 2727 Second Avenue, Suite 313, Mailbox #34, Detroit, MI 48201 – Contract Period: April 1, 2022 through September 30, 2022 – Amended Contract Amount: \$0.00.

HOUSING & REVITALIZATION

Total Contract Amount: \$825,000.00

Previous Contract Period: January 1, 2020 through March 31, 2022

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6002789-A3 referred to in the foregoing communication dated March 10, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1048

RE:

Submitting Reso. Autho. Contract No. 6004090

SUMMARY:

6004090 100% City Funding – To Provide Power Rescue Chain Saws, Non-Powered Handheld Chainsaws and Related Parts. – Contractor: Apollo Fire Equipment Co. – Location: 12584 Lakeshore Drive, Romeo, MI 48065 – Contract Period: Upon City Council Approval through June 30, 2024 – Total Contract Amount: \$120,000.00. **FIRE**

Waiver of Reconsideration Requested

RECOMMENDATION:

6004090 100% City Funding – To Provide Power Rescue Chain Saws, Non-Powered Handheld Chainsaws and Related Parts. – Contractor: Apollo Fire Equipment Co. – Location: 12584 Lakeshore Drive, Romeo, MI 48065 – Contract Period: Upon City Council Approval through June 30, 2024 – Total Contract Amount: \$120,000.00. **FIRE**

Waiver of Reconsideration Requested

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6004090 referred to in the foregoing communication dated March 10, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement
FILE NUMBER: OCFO-Office of Contracting &
Procurement-1055

RE:

Submitting Reso. Autho. Contract No. 6004159

SUMMARY:

6004159 100% City Funding – To Provide Police Uniforms. – Contractor: Enterprise Uniform –
Location: 2862 E Grand Boulevard, Detroit, MI 48202 – Contract Period: Upon City
Council Approval through June 30, 2023 – Total Contract Amount: \$702,000.00.

POLICE

Waiver of Reconsideration Requested

RECOMMENDATION:

6004159 100% City Funding – To Provide Police Uniforms. – Contractor: Enterprise Uniform –
Location: 2862 E Grand Boulevard, Detroit, MI 48202 – Contract Period: Upon City
Council Approval through June 30, 2023 – Total Contract Amount: \$702,000.00.

POLICE

Waiver of Reconsideration Requested

BY Choose an item.

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement Office

RESOLVED: that Contract No. 6004159 referred to in the foregoing communication dated March 10, 2022 be hereby and is approved.

DEPARTMENTAL CONTACT:

Name: Alexandria Vaughn-Powe
Position: Procurement Assistant



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO - Development & Grants
FILE NUMBER: OCFO - Development & Grants-0166

*** RE:**

Submitting reso. autho. Request to Accept an increase in appropriation for the First Responders Comprehensive Addiction and Recover Act Grant

*** SUMMARY:**

The Substance Abuse and Mental Health Services Administration (SAMSHA) has awarded an increase in appropriation to the City of Detroit Health Department for First Responders: Comprehensive Addiction and Recovery Act Grant, in the amount of \$495,876.00. There is no match requirements for the increase. This funding will increase appropriation 20558, previously approved in the amount of \$1,620,867.00, by council on October 6, 2020, to total of \$2,116,743.00.

*** RECOMMENDATION:**

The Substance Abuse and Mental Health Services Administration (SAMSHA) has awarded an increase in appropriation to the City of Detroit Health Department for First Responders: Comprehensive Addiction and Recovery Act Grant, in the amount of \$495,876.00. There is no match requirements for the increase. This funding will increase appropriation 20558, previously approved in the amount of \$1,620,867.00, by council on October 6, 2020, to total of \$2,116,743.00.

*** DEPARTMENTAL CONTACT:**

Name: Jalesa Beck
Position: Administrative Assistant II

***=REQUIRED**



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

March 7, 2022

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

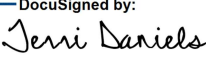
**RE: Request to accept an increase in appropriation for the First Responders:
Comprehensive Addiction and Recovery Act Grant**

The Substance Abuse and Mental Health Services Administration (SAMHSA) has awarded an increase in appropriation to the City of Detroit Health Department for First Responders: Comprehensive Addiction and Recovery Act Grant, in the amount of \$495,876.00. There is no match requirement for the increase. This funding will increase appropriation 20558, previously approved in the amount of \$1,620,867.00, by council on October 6, 2020, to a total of \$2,116,743.00.

The objective of the grant is to train first responders and key community sectors to provide and administer naloxone for emergency treatment. This grant will enable the department to continue to implement processes, protocols, and mechanisms for community service referral, treatment, and recovery support.

I respectfully ask your approval to accept the increase in appropriation funding in accordance with the attached resolution.

Sincerely,

DocuSigned by:

4D2BEEE23C8D489...

Terri Daniels
Director of Grants, Office of Development and Grants

DocuSigned by:

42C91AA10FE84AD...

Office of Budget

CC:
Sajjiah Parker, Assistant Director, Grants



Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the Health Department is requesting authorization to accept an increase in appropriation for the First Responders: Comprehensive Addiction and Recovery Act Grant, from the Substance Abuse and Mental Health Services Administration (SAMHSA), in the amount of \$495,876.00, to continue to train first responders and key community sectors to provide and administer naloxone for emergency treatment; and

WHEREAS, this funding will increase appropriation 20558, previously approved in the amount of \$1,620,867.00, by council on October 6, 2020, to a total of \$2,116,743.00; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE, BE IT RESOLVED that the Director or Head of the Department is authorized to execute the modified grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to increase the budget accordingly for appropriation number 20558, in the amount of \$495,876.00, for the First Responders: Comprehensive Addiction and Recovery Act Grant.



Department of Health and Human Services

Substance Abuse and Mental Health Services Administration
Center for Substance Abuse Prevention

Notice of Award
FAIN# H79SP080337
Federal Award Date
08/04/2021

Recipient Information

1. Recipient Name

DETROIT, CITY OF
3245 E JEFFERSON STE 100

DETROIT, MI 48207

2. Congressional District of Recipient

14

3. Payment System Identifier (ID)

1386004606B4

4. Employer Identification Number (EIN)

386004606

5. Data Universal Numbering System (DUNS)

603005542

6. Recipient's Unique Entity Identifier

7. Project Director or Principal Investigator

Najibah Rehman

najibah.rehman@detroitmi.gov

8. Authorized Official

Ms. Terri Daniels
danielste@detroitmi.gov
313-610-0457

Federal Agency Information

9. Awarding Agency Contact Information

Karen Warner
Grants Management Specialist
Center for Substance Abuse Prevention
karen.warner@samhsa.hhs.gov
240-276-1426

10. Program Official Contact Information

Fabian O Eluma
Project Officer
Center for Substance Abuse Prevention
fabian.eluma@samhsa.hhs.gov
(240) 276-2481

Federal Award Information

11. Award Number

5H79SP080337-03

12. Unique Federal Award Identification Number (FAIN)

H79SP080337

13. Statutory Authority

Section 546 of the Public Health

14. Federal Award Project Title

Detroit Community Opioid Response Initiative (DCORI)

15. Assistance Listing Number

93.243

16. Assistance Listing Program Title

Substance Abuse and Mental Health Services_Projects of Regional and National Significance

17. Award Action Type

Non-Competing Continuation

18. Is the Award R&D?

No

Summary Federal Award Financial Information

19. Budget Period Start Date 09/30/2021 – End Date 09/29/2022

20. Total Amount of Federal Funds Obligated by this Action	\$495,876
20a. Direct Cost Amount	\$457,904
20b. Indirect Cost Amount	\$37,972

21. Authorized Carryover \$0

22. Offset \$0

23. Total Amount of Federal Funds Obligated this budget period \$495,876

24. Total Approved Cost Sharing or Matching, where applicable \$0

25. Total Federal and Non-Federal Approved this Budget Period \$495,876

26. Project Period Start Date 09/30/2018 – End Date 09/29/2022

27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period	\$1,990,193
--	-------------

28. Authorized Treatment of Program Income

Additional Costs

29. Grants Management Officer - Signature

Odessa Crocker

30. Remarks

Acceptance of this award, including the "Terms and Conditions," is acknowledged by the recipient when funds are drawn down or otherwise requested from the grant payment system.



First Responders
Department of Health and Human Services
Substance Abuse and Mental Health Services Administration

Notice of Award

Issue Date: 08/04/2021

Center for Substance Abuse Prevention

Award Number: 5H79SP080337-03

FAIN: H79SP080337

Program Director: Najibah Rehman

Project Title: Detroit Community Opioid Response Initiative (DCORI)

Organization Name: DETROIT, CITY OF

Authorized Official: Ms. Terri Daniels

Authorized Official e-mail address: danielste@detroitmi.gov

Budget Period: 09/30/2021 – 09/29/2022

Project Period: 09/30/2018 – 09/29/2022

Dear Grantee:

The Substance Abuse and Mental Health Services Administration hereby awards a grant in the amount of \$495,876 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to DETROIT, CITY OF in support of the above referenced project. This award is pursuant to the authority of Section 546 of the Public Health and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Award recipients may access the SAMHSA website at www.samhsa.gov (click on "Grants" then SAMHSA Grants Management), which provides information relating to the Division of Payment Management System, HHS Division of Cost Allocation and Postaward Administration Requirements. Please use your grant number for reference.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact your Grants Management Specialist and your Government Project Officer listed in your terms and conditions.

Sincerely yours,
Odessa Crocker
Grants Management Officer
Division of Grants Management

See additional information below

SECTION I – AWARD DATA – 5H79SP080337-03**Award Calculation (U.S. Dollars)**

Personnel(non-research)	\$245,000
Fringe Benefits	\$26,650
Travel	\$1,185
Supplies	\$6,883
Contractual	\$173,236
Other	\$4,950
Direct Cost	\$457,904
Indirect Cost	\$37,972
Approved Budget	\$495,876
Federal Share	\$495,876
Cumulative Prior Awards for this Budget Period	\$0

AMOUNT OF THIS ACTION (FEDERAL SHARE) **\$495,876**

SUMMARY TOTALS FOR ALL YEARS	
YR	AMOUNT
3	\$495,876

Note: Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

Fiscal Information:

CFDA Number: 93.243
EIN: 1386004606B4
Document Number: 17SP80337A
Fiscal Year: 2021

IC	CAN	Amount
TI	C96N707	\$495,876

<u>IC</u>	<u>CAN</u>	<u>2021</u>
TI	C96N707	\$495,876

SP Administrative Data:

PCC: FR-CARA / **OC:** 4145

SECTION II – PAYMENT/HOTLINE INFORMATION – 5H79SP080337-03

Payments under this award will be made available through the HHS Payment Management System (PMS). PMS is a centralized grants payment and cash management system, operated by the HHS Program Support Center (PSC), Division of Payment Management (DPM). Inquiries regarding payment should be directed to: The Division of Payment Management System, PO Box 6021, Rockville, MD 20852, Help Desk Support – Telephone Number: 1-877-614-5533.

The HHS Inspector General maintains a toll-free hotline for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. The telephone number is: 1-800-HHS-TIPS (1-800-447-8477). The mailing address is: Office of Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington, DC 20201.

SECTION III – TERMS AND CONDITIONS – 5H79SP080337-03

This award is based on the application submitted to, and as approved by, SAMHSA on the above-title project and is subject to the terms and conditions incorporated either directly or by reference in the following:

- a. The grant program legislation and program regulation cited in this Notice of Award.
- b. The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.
- c. 45 CFR Part 75 as applicable.
- d. The HHS Grants Policy Statement.
- e. This award notice, INCLUDING THE TERMS AND CONDITIONS CITED BELOW.

Treatment of Program Income:

Use of program income – Additive: Recipients will add program income to funds committed to the project to further eligible project objectives. Sub-recipients that are for-profit commercial organizations under the same award must use the deductive alternative and reduce their subaward by the amount of program income earned.

In accordance with the regulatory requirements provided at 45 CFR 75.113 and Appendix XII to 45 CFR Part 75, recipients that have currently active Federal grants, cooperative agreements, and procurement contracts with cumulative total value greater than \$10,000,000 must report and maintain information in the System for Award Management (SAM) about civil, criminal, and administrative proceedings in connection with the award or performance of a Federal award that reached final disposition within the most recent five-year period. The recipient must also make semiannual disclosures regarding such proceedings. Proceedings information will be made publicly available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)). Full reporting requirements and procedures are found in Appendix XII to 45 CFR Part 75.

SECTION IV – SP SPECIAL TERMS AND CONDITIONS – 5H79SP080337-03
REMARKS
Continuation Award

This Notice of Award (NoA) is issued to inform your organization that the application submitted for the First Responders - Comprehensive Addiction and Recovery Act (FR-CARA) program is being continued.

This award reflects approval of the budget submitted *February 12, 2021* as part of the continuation application by your Organization.

2. Key Staff

Key staff (or key staff positions, if staff has not been selected) are listed below:

Dr. Najibah Rehman, Project Director @ 15% level of effort

Dr. Justin Heinze, Lead Evaluator @ 40% level of effort

Robert Sanders, Program Coordinator @ 100% level of effort

Organizations receiving Federal Funds may not exceed 100% level of effort for any program staff member (Key Staff or otherwise) across all federally funded sources.

Any changes to key staff including level of effort involving separation from the project for more than three months or a 25 percent reduction in time dedicated to the project requires prior approval and must be submitted as a post-award amendment in eRA Commons.

For additional information on how to submit a post-award amendment, please visit the SAMHSA website: <https://www.samhsa.gov/grants/grants-management/post-award-changes>. Any technical questions regarding the submission process should be directed to the eRA Service Desk: <http://grants.nih.gov/support/>.

3. All responses to award terms and conditions and post award amendment requests must be submitted as .pdf documents in eRA Commons. For more information on how to respond to tracked terms and conditions or how to submit a post award amendment request please refer to <https://www.samhsa.gov/grants/grants-training-materials> under heading Grant Management Reference Materials for Grantees.

4. Recipients are expected to plan their work and ensure that funds are expended within the 12-month budget period reflected on this Notice of Award. If activities proposed in the approved budget cannot be completed within the current budget period, SAMHSA cannot guarantee the approval of any request for carryover of remaining unobligated funding.

SPECIAL CONDITIONS

KEY STAFF MODIFICATION FOR LEAD EVALUATOR

By October 30, 2021, please submit via eRA Commons.

THE LEAD EVALUATOR IDENTIFIED IN THE BUDGET IS JUSTIN HEINZE AT 30% LEVEL OF EFFORT UNDER LINE ITEM "CONTRACTUAL" AND ALSO IDENTIFIED UNDER LINE ITEM "PERSONNEL" (MATCH) AS THE LEAD EVALUATOR AT 10% LEVEL OF EFFORT. HE MUST BE IDENTIFIED UNDER LINE ITEM "PERSONNEL" OR LINE ITEM "CONTRACTUAL" BUT NOT BOTH.

All responses to award terms and conditions must be submitted as .pdf documents in eRA Commons. For more information on how to respond to tracked terms and conditions please refer to <https://www.samhsa.gov/grants/grants-training-materials> under heading **How to Respond to Terms and Conditions.**

STANDARD TERMS AND CONDITIONS

Annual Programmatic Progress Report

By **December 30, 2022**, submit via eRA Commons.

This report will be submitted as part of the grant closeout. [Refer to the Closeout Standard Terms and Conditions page on our website for guidance on preparing and submitting the Final Progress Report.](#)

The Annual Programmatic Report must, at a minimum, include the following information:

- Data and progress for performance measures as reflected in your application regarding goals and evaluation activities.
- A summary of key program accomplishments to-date.
- Description of the changes, if any, that were made to the project that differ from the application for this incremental period.
- Description of any difficulties and/or problems encountered in achieving planned goals and objectives including barriers to accomplishing program objectives, and actions to overcome barriers or difficulties.

Note: Recipients must also comply with the GPRA requirements that include the collection and periodic reporting of performance data as specified in the FOA or by the Grant Program Official (GPO). This information is needed in order to comply with PL 102-62, which requires that Substance Abuse and Mental Health Services Administration (SAMHSA) report evaluation data to ensure the effectiveness and efficiency of its programs.

The response to this term must be submitted as .pdf documents in eRA Commons. Please contact your Government Program Official (GPO) for program specific submission information.

For more information on how to respond to tracked terms and conditions please refer to <https://www.samhsa.gov/grants/grants-training-materials> under heading **How to Respond to Terms and Conditions**.

Additional information on reporting requirements is available at <https://www.samhsa.gov/grants/grants-management/reporting-requirements>.

Closeout

In accordance with 45 CFR 75.309 and 75.381, recipients must liquidate all obligations incurred under an award not later than ninety (90) days after the end of award's obligation and expenditure period (i.e., the project period) which also coincides with the due date for submission of the FINAL Federal Financial Report (SF-425). After ninety (90) days, letter of credit accounts are locked. SAMHSA does not approve extensions to the ninety (90) day post-award reconciliation/liquidation period. Therefore, recipients are expected to complete all work and reporting within the approved project period and the aforementioned 90-day post-award reconciliation/liquidation period. Recipients (late) withdrawal requests occurring after the aforementioned periods are denied.

Refer to the following SAMHSA for Closeout Standard Terms and Conditions <https://www.samhsa.gov/grants/grants-management/notice-award-noa/standard-terms-conditions>.

Additional information on closeout is available at <https://www.samhsa.gov/grants/grants-management/grant-closeout>.

Standard Terms for Awards

Your organization must comply with the Standard Terms and Conditions for the Fiscal Year in which your grant was awarded. The Fiscal Year for your award is identified on Page 2 of your Notice of Award. SAMHSA's Terms and Conditions Webpage is located at: <https://www.samhsa.gov/grants/grants-management/notice-award-noa/standard-terms-conditions>.

Consistent Treatment of Costs.

Recipients must treat costs consistently across all federal and non-federal grants, projects and cost centers. Recipients may not direct-charge federal grants for costs typically considered indirect in nature, unless done consistently. If part of the indirect cost rate, then it may not also be charged as a direct cost. *Examples of indirect costs include (administrative salaries, rent, accounting fees, utilities, office supplies, etc.).* If typical indirect cost categories are included in the budget as direct costs, it is SAMHSA's understanding that your organization has developed a cost accounting system adequate to justify the direct charges and to avoid an unfair allocation of these costs to the federal government. Also, note that all awards are subject to later review in accordance with the requirements of 45 CFR 75.364, 45 CFR 75.371, 45 CFR 75.386 and 45 CFR Part 75, Subpart F, *Audit Requirements*.

Compliance with Award Terms and Conditions

FAILURE TO COMPLY WITH THE ABOVE STATED TERMS AND CONDITIONS MAY RESULT IN ACTIONS IN ACCORDANCE WITH 45 CFR 75.371, REMEDIES FOR NON-COMPLIANCE AND 45 CFR 75.372 TERMINATION. THIS MAY INCLUDE WITHHOLDING PAYMENT, DISALLOWANCE OF COSTS, SUSPENSION AND DEBARMENT, TERMINATION OF THIS AWARD, OR DENIAL OF FUTURE FUNDING.

All previous terms and conditions remain in effect until specifically approved and removed by the Grants Management Officer.

Staff Contacts:

Fabian O Eluma, Program Official

Phone: (240) 276-2481 **Email:** fabian.eluma@samhsa.hhs.gov **Fax:** (240) 276-2490

Karen Warner, Grants Specialist

Phone: 240-276-1426 **Email:** karen.warner@samhsa.hhs.gov **Fax:** 240-276-1430



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO - Development & Grants
FILE NUMBER: OCFO - Development & Grants-0175

*** RE:**

Submitting reso. autho. Request to Accept and Appropriate the Merck for Mothers Safer Childbirth Cities Grant

*** SUMMARY:**

The Michigan Public Health Institute has awarded the City of Detroit Health Department with the Merck for Mothers Safer Childbirth Cities Grant for a total of \$79,996.00. There is no match requirement. The total project cost is \$79,996.00. The grant period is February 1, 2022 through January 31, 2023.

*** RECOMMENDATION:**

The Michigan Public Health Institute has awarded the City of Detroit Health Department with the Merck for Mothers Safer Childbirth Cities Grant for a total of \$79,996.00. There is no match requirement. The total project cost is \$79,996.00. The grant period is February 1, 2022 through January 31, 2023.

*** DEPARTMENTAL CONTACT:**

Name: Jalesa Beck
Position: Administrative Assistant II

***=REQUIRED**



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

March 1, 2022

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to Accept and Appropriate the Merck for Mothers Safer Childbirth Cities Grant

The Michigan Public Health Institute has awarded the City of Detroit Health Department with the Merck for Mothers Safer Childbirth Cities Grant for a total of \$79,996.00. There is no match requirement. The total project cost is \$79,996.00. The grant period is February 1, 2022 through January 31, 2023

The objective of the grant is to implement better data collection, policies and accountability for Project Detroit: Voices for Life. The funding allotted to the department will be utilized to pay for staff salaries and associated project administration cost.

If approval is granted to accept and appropriate this funding, the appropriation number is 21112.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

DocuSigned by:

Terri Daniels

4D2BEEE23C8D489...

Terri Daniels
Director of Grants, Office of Development and Grants
CC:
Sajjiah Parker, Assistant Director, Grants

DocuSigned by:

Steven Watson

42C91AA10FE84AD...

Office of Budget

DocuSigned by:

Kim James

7025B7659A3D409...

Agreement Approved as to Form
By the Law Department



Office of Development and Grants

RESOLUTION

Council Member_____

WHEREAS, the Health Department is requesting authorization to accept a grant from the Michigan Public Health Institute, in the amount of \$79,996.00, to implement better data collection, policies and accountability for Project Detroit: Voices for Life; and

WHEREAS, the Law Department has approved the attached agreement as to form; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE, BE IT RESOLVED that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to establish Appropriation number 21112, in the amount of \$79,996.00, for the Merck for Mothers Safer Childbirth Cities Grant.

SUBCONTRACTOR AGREEMENT BETWEEN

Michigan Public Health Institute
2436 Woodlake Circle, Suite 300
Okemos, MI 48864

and

City of Detroit
Detroit Health Department
100 Mack Ave
Detroit, MI 48201
FEIN: XX-XXX4606

THIS AGREEMENT is by and between the MICHIGAN PUBLIC HEALTH INSTITUTE, a Michigan nonprofit corporation ("MPHI"), and the City of Detroit, a Michigan municipal corporation, acting by and through its Health Department ("Subcontractor").

1. **Acknowledged Facts.** MPHI has entered into a contract with Merck for Mothers to implement Project Detroit: Voices for Life building on existing community assets to examine and replicate circumstances and conditions where Black mothers thrive, empower Black women to advocate for the best perinatal care experiences, and lead care providers to reach their full potential in providing respectful and equitable care for Detroit women ("Funding Source Agreement"). MPHI desires to subcontract with Subcontractor to provide services necessary for MPHI to carry out its obligations under the Funding Source Agreement. This agreement constitutes a vendor relationship.
2. **Subcontractor Services.** Subcontractor shall perform the services described in Exhibit A. Subcontractor shall perform the services in compliance with all terms of the Funding Source Agreement. In the event of a conflict between the Funding Source Agreement and any term in this Agreement, the Funding Source Agreement shall control. A copy of the Funding Source Agreement is attached to this Agreement as Exhibit C. Subcontractor shall provide the necessary administrative, professional, and technical staff for performance of the services.
3. **Term of Agreement; Termination Without Cause.** The Subcontractor shall begin providing the services described above on February 1, 2022 and shall continue those services through January 31, 2023 ("End Date") or the date of termination, whichever occurs first. Either party may terminate this Agreement at any time without cause by giving thirty (30) days advance written notice to the other party. Termination under this section shall not prejudice either party's remedies for any breach occurring before termination. No costs to MPHI will be incurred after the date of termination or End Date, whichever occurs first.
4. **Payment.** Payments shall be paid according to the program budget or schedule attached as Exhibit B.
5. **Reimbursement and Return of Funds by Subcontractor.** Upon termination of this Agreement, Subcontractor shall immediately return to MPHI any funds in the Subcontractor's possession that Subcontractor has not already spent, has not earned, or is otherwise not entitled to keep under this Agreement. If any court or governmental agency orders MPHI to return any grant funds, Subcontractor shall return to MPHI on demand any portion of those grant funds not already spent that were paid to Subcontractor.
6. **Fees, Charges or Contributions.** Subcontractor shall not solicit or require any fees or charges from any third party for services or materials provided by Subcontractor under this Agreement without the prior written approval of MPHI.

7. **Records, Reporting, and Access.** Subcontractor shall maintain records relating to its services provided under this Agreement in accordance with generally accepted accounting practices and in accordance with reasonable requirements of MPHI and the Funding Source Agreement, and in a form sufficient to permit MPHI to verify the Subcontractor's costs, expenditures and other activities incurred pursuant to this Agreement. MPHI and any funding sources identified in the Funding Source Agreement, shall to the extent permitted by law have access to all of Subcontractor's records relating to its services under this Agreement within 10 calendar days of providing notification at reasonable times, including but not limited to canceled checks, invoices, vouchers, purchase orders, subcontracts, time sheets, mileage records and all other records relating to services and expenditures. MPHI and the funding source shall be entitled to perform audits of all of Subcontractor's records described in this section, subject to fifteen (15) days advanced written notice first provided to Subcontractor. Subcontractor shall maintain records relating to the services provided under this Agreement until a final audit has been performed to MPHI's satisfaction or until four (4) years after termination of this Agreement, whichever occurs first.

8. **Ownership of Property Purchased with Funding Source Funds.** All property purchased by Subcontractor in whole or in part with funds authorized under this Agreement, the cost of any single item of which exceeds \$5,000, shall be owned by and remain the property of MPHI. Upon termination of this Agreement, all of that property shall be returned immediately to MPHI if requested by MPHI in writing.

9. **Compliance with Laws, Regulations, and MPHI Policies and Assurances.**
 - A. **Nondiscrimination.** Under the Elliott-Larsen Civil Rights Act, 1976 PA 453, MCL 37.2101, et seq., the Persons with Disabilities Civil Rights Act, 1976 PA 220, MCL 37.1101, et seq., and Executive Directive 2019-09. MPHI and its subcontractors agree not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex (as defined in Executive Directive 2019-09), height, weight, marital status, partisan considerations, any mental or physical disability, or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. The Subcontractor shall adhere to all other applicable Federal, State and local laws, ordinances, rules and regulations prohibiting discrimination, including, but not limited to, the following:
 1. Title VI of the Civil Rights Act of 1964 (P.L. 88-352)
 2. Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683 and 1685-1686)
 3. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794)
 4. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107)
 5. The Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended
 6. The Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616) as amended
 7. §§523 and 527 of Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records;
 8. Any other nondiscrimination provisions in the specific statute(s) under which federal assistance is being made;

9. The requirements of any other nondiscrimination statute(s) which may apply to the Agreement.
- B. **Pro-Children Act.** MPHI will comply with the Pro-Children Act of 1994 (PL 103-227; 20 USC 6091 et seq.), which requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted by and used routinely or regularly for the provision of health, day care, early childhood development services, education or library services to children under the age of 18, if the services are funded by federal programs either directly or through state or local governments, by federal grant, contract, loan or loan guarantee. The law also applies to children's services that are provided in indoor facilities that are constructed, operated, or maintained with such federal funds. The law does not apply to children's services provided in private residences; portions of facilities used for inpatient drug or alcohol treatment; services providers whose sole source of applicable federal funds is Medicare or Medicaid; or facilities where Women, Infants, and Children (WIC) coupons are redeemed. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1,000 for each violation and/or the imposition of an administrative compliance order on the responsible entity. MPHI also assures that this language will be included in any subawards which contain provisions for children's services.
- MPHI also assures, in addition to compliance with Public Law 103-227, any service or activity funded in whole or in part through this Agreement will be delivered in a smoke-free facility or environment. Smoking shall not be permitted anywhere in the facility, or those parts of the facility under the control of MPHI. If activities are delivered in facilities or areas that are not under the control of MPHI (e.g., a mall, restaurant or private work site), the activities or services shall be smoke-free.
- C. **Anti-Lobbying Act.** The Subcontractor will comply with the Anti-Lobbying Act, 31 USC 1352, as revised by the Lobbying Disclosure Act of 1995, 2 USC 1601 et seq, and Section 503 of the Departments of Labor, Health and Human Services and Education, and Related Agencies Appropriations Act (Public Law 104-208). Further, the Subcontractor shall require that the language of this assurance be included in the award documents of all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
- D. **Human Research Subject Protections.** The subcontractor will comply with MPHI's Federal Wide Assurance of Protection for Human Subjects. This assurance specifies: guidance of research activities involving human subjects according to the ethical principles of The Belmont Report; compliance with the procedural standards of 45 CFR 46 (and its Subparts A, B, C, and D) for all human subject research regardless of funding source; and the designation of the MPHI Institutional Review Board (IRB) for review of research under the assurance.
- E. **HIPAA.** The Subcontractor will comply with all applicable Administrative Simplification requirements specified in the Health Insurance Portability and Accountability Act of 1996, P.L. 104-191 and all regulations promulgated thereunder. The Subcontractor will comply with the

HIPAA Privacy Rule and Security Rule (45 CFR Parts 160, 162 and 164, Standards for Privacy of Individually Identifiable Health Information).

F. **Mandatory Disclosures.** The Subcontractor must disclose to MPHI, in writing within ten (10) days of receiving notice of any litigation, investigation, arbitration, or other proceeding involving Subcontractor, or an officer or director of Subcontractor or subcontract who are directly affiliated with this agreement or work in connection with services provided under this agreement, including:

1. All violations of federal and state criminal law involving fraud, bribery, or gratuity violations potentially affecting this Agreement.
2. A criminal proceeding;
3. A parole or probation proceeding;
4. A proceeding under the Sarbanes-Oxley Act;
5. A civil proceeding involving:
 - a. A claim that might reasonably be expected to adversely affect Grantee's viability or financial stability; or
 - b. A governmental or public entity's claim or written allegation of fraud; or
 - c. A proceeding involving any license that Subcontractor is required to possess in order to perform under this Agreement.

G. **Conflict of Interest and Code of Conduct Standards.**

1. The Subcontractor is subject to the provisions of Michigan 1968 PA 317, Michigan 1973 PA 196, and Title 2 CFR, Section 200.318(c)(1) and (2).
2. The Subcontractor will uphold high ethical standards and is prohibited from:
 - a. Having an interest that would conflict with this Agreement;
 - b. Doing anything that creates an appearance of impropriety with respect to the award or performance of this Agreement;
 - c. Attempting to influence or appearing to influence any MPHI or state employee by direct or indirect offer of anything of value; or
 - d. Paying or agreeing to pay any person, other than employees and consultants working for Grantee, any consideration contingent upon the award of this Agreement.
3. The Subcontractor must immediately notify MPHI of any violation or potential violation of these standards. This Section applies to Subcontractor and any of its subcontractors.

Confidentiality and Privacy Practice. Subcontractor shall not use MPHI's name in any way without MPHI's prior written consent. Other than in the performance of this Agreement, and to the extent permitted by applicable law, including FOIA, Subcontractor shall not disclose, publish or use at any time, either before or after termination of this Agreement, any confidential information concerning MPHI or any other third person or entity. Confidential information shall include, but not be limited to, data collected, stored or managed on behalf of MPHI, information concerning MPHI or any other person or entity not generally known to the public, including, but not limited to, personal or private information concerning any individual, contracts, criminal records, financial information or other processes, records or documents, or any other information allowing the identification of which person or entity furnished data in connection with services provided under this Agreement. Subcontractor must have appropriate safeguards in place to protect the

confidentiality of MPHI data. If the Subcontractor is handling identifiable data on behalf of MPHI on a project classified as privacy-sensitive by the MPHI IRB/Privacy Panel, the Subcontractor agrees to implement the privacy requirements detailed in Exhibit D (see Exhibit D attached). Subcontractor must provide, if requested, adequate information on the scope of work to facilitate screening of the project by the MPHI IRB/Privacy Panel. The MPHI program contact will notify the Subcontractor if the project is classified as privacy-sensitive. Failure to implement appropriate safeguards and/or to abide by the terms of Exhibit D is grounds for termination of this Agreement. The inadvertent disclosure through negligence of confidential information or data concerning MPHI is grounds for termination of this contract.

H. **Other Laws.** Subcontractor shall comply with all other applicable federal, state and local laws, ordinances, guidelines, rules and regulations in carrying out the terms of this Agreement, including, but not limited to, the following clauses incorporated by reference, with the same effect as if they were given in full text:

1. The provisions of the Clean Air Act (42 U.S.C. 7401-7671q.) and Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended.
2. The provisions of 29 CFR Part 471, Appendix A to Subpart A: Notification of Employee Rights Under Federal Labor Laws. Appendix A is available at <http://www.dol.gov/olms/regs/compliance/EO13496.htm>.
3. The whistleblower rights and remedies in the Pilot Program on Contractor Employee Whistleblower Protections established at 41 U.S.C. 4712 by section 828 of the National Defense Authorization Act for Fiscal Year 2013 (Pub. L. 112-239) and FAR 3.908.

10. **Independent Contractor.** The Subcontractor is an independent contractor for MPHI and neither the Subcontractor nor any of its employees or agents shall be treated as employees of MPHI. Subcontractor will not represent either itself or any of its employees or agents as employees of MPHI. Subcontractor shall be responsible for all compensation, fringe benefits, and other obligations due to its employees, including but not limited to the withholding and payment of all applicable employment, income and social security taxes to federal, state and local governments. Subcontractor shall also comply with all workers' compensation laws applicable to its business and will provide to MPHI proof of its compliance with this section upon request by MPHI. If any court or administrative agency determines that Subcontractor or any of its employees or agents should be treated as employees of MPHI instead of independent contractors, Subcontractor agrees to reimburse MPHI on demand for all expenses and costs incurred by MPHI as a result of that determination, including but not limited to reasonable attorneys' fees, taxes, interest, penalties and damages.

11. **Indemnification and Insurance.** Each party shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its own officers, agents, or employees. Neither party is obligated to indemnify the other party, or to hold the other party harmless from costs or expenses incurred as a result of such claims; each shall continue to enjoy all rights, claims, and defenses available to it under the law. Each party shall be responsible for any liabilities, damages, or claims arising out of injuries or property damage suffered by any person as a result of the conduct, actions, negligence, or misconduct of its own officers, agents, or employees. The Subcontractor satisfies all of its insurance obligations under this Agreement through its qualification with the State of Michigan as a self-insurer.

12. **Intellectual Property, Ownership, and Use.** As between MPHI and Subcontractor, MPHI is the sole and exclusive owner of, and retains all right, title and interest in: (a) all notes, designs, drawings, memoranda, reports, computer programs, data records (computerized or otherwise), other technical data, and any other material developed by Subcontractor as "works made for hire" in connection with the performance of services under this Agreement and (b) all copyrights, trademarks, trade secret rights, patent rights and other similar proprietary rights to any of the above in any jurisdiction (a) and b) collectively referred to as "Products"). Other than in the performance of this Agreement, Subcontractor has no license or other right to use, disclose or sell any of the Products at any time.
13. **Subcontractor's Affirmation.** Subcontractor makes the following affirmations:
- A. Subcontractor has the authority to enter into this Agreement and to perform all of its obligations under this Agreement.
 - B. Subcontractor's execution and performance of this Agreement shall not create a breach or default in any other agreement or court order to which Subcontractor is a party or by which it is bound.
 - C. No actual or potential conflict of interests exists between Subcontractor or any of its employees, agents or any of their respective business interests, financial interests or family members, and MPHI or any other entity that would create a conflict of interest. Subcontractor will immediately notify MPHI if any conflict of interest arises during the term of this Agreement.
 - D. Subcontractor will immediately notify MPHI of any act or circumstance that would create a breach of any of these representations or warranties either immediately or with the mere passage of time.
14. **Default and Remedies.** Subcontractor shall be in default if it fails to perform any of its obligations as described in this Agreement within ten (10) days after MPHI gives written notice of failure to Subcontractor. Upon the occurrence of a default by Subcontractor, MPHI shall be entitled to exercise any and all remedies available to it in law or in equity, including but not limited to the right to terminate this Agreement without further notice to Subcontractor, the right to seek damages for the default, the right to seek specific performance of Subcontractor's obligations, and the right to reduce, diminish or terminate any payments otherwise owing to Subcontractor set forth above in a manner that reflects the noncompliance.
15. **Force Majeure.** The performance of this Agreement is subject to termination without liability upon the occurrence of any circumstance beyond the control of either party – such as acts of God, war, acts of terrorism, government regulations, disaster, strikes, civil disorder, threat of communicable disease or curtailment of transportation facilities – to the extent that such circumstance makes it illegal, impossible, or impracticable for either party to carry out the planned work. The ability to terminate this Agreement without liability pursuant to this paragraph is conditioned upon delivery of written notice to the other party setting forth the basis for such termination as soon as reasonably practical - but in no event longer than ten (10) days - after learning of such basis.
16. **Notices.** Any notice required or permitted to be given to either party under this Agreement shall be deemed given on the date of personal delivery to a representative of the party at its business address, or on the next business day after being sent either via facsimile (with a hard copy mailed the same day via regular mail) or via overnight mail service, or three (3) business days after being mailed regular mail, postage prepaid,

in the U.S. mail service or other comparable mail service, to the following addresses:

If to MPHI: Gretta Hoekstra
Grants and Contracts Privacy Administrator
Michigan Public Health Institute
2436 Woodlake Circle, Suite 300
Okemos, MI 48864

If to the Subcontractor: City of Detroit
Detroit Health Department
100 Mack Ave
Detroit, MI 48201
(313) 876-0388

Either party may, by written notice, designate a different address other than a post office box to which notices may be sent.

17. General Provisions.

- A. **Waivers.** No failure or delay on the part of MPHI in exercising any right under this Agreement shall operate as a waiver, nor shall a single or partial exercise of any right preclude any other or further exercise of that right or any other right.
- B. **Entire Agreement and Amendment.** This Agreement and any documents to which it refers contain all of the terms of the Agreement between the parties with respect to its subject matter and all Exhibits are incorporated by reference. This Agreement supersedes any previous discussions, writings, or other communications with respect to its subject matter. Any amendment or waiver of any term in this Agreement shall be enforceable only if it is in writing and signed by both parties.
- C. **No Assignment or Subcontracting.** The Subcontractor shall not assign, subcontract or otherwise transfer any of its rights or duties without the prior written consent of MPHI.
- D. **Invalid Provisions.** If any term of this Agreement is held to be invalid, the remainder of the Agreement shall nevertheless be enforced to the maximum extent permitted by law.
- E. **Third Party Beneficiaries.** No third party shall have the right to enforce any term in this Agreement against either party, except that any funding source identified in the Funding Source Agreement shall be entitled to enforce any of MPHI's rights under this Agreement.
- F. **Individual Authority.** Any persons signing on behalf of the Subcontractor represent and warrant that they are duly authorized to sign this Agreement on behalf of the Subcontractor and that this Agreement has been authorized by the Subcontractor.
- G. **Governing Law.** This Agreement shall be governed by the laws of the State of Michigan.

[Signature Page Follows]

**SIGNATURE PAGE
TO
SUBCONTRACTOR AGREEMENT**

MICHIGAN PUBLIC HEALTH INSTITUTE

Date

CITY OF DETROIT,
a Michigan municipal corporation
acting by and through its Health Department

Date

EXHIBIT A
WORK STATEMENT & PROGRESS REPORTS

Contract Between
Michigan Public Health Institute
and
City of Detroit
Health Department

Work Plan

The services to be performed by the Subcontractor are as follows:

The contractor will perform the following activities for as part of the Project Detroit: Voices for Life initiative:

- Assemble a multidisciplinary team with at least three reserved seats for mothers and/or surviving family members, to serve on a Detroit Maternal Mortality & Vitality Review Team (MMVR) and conduct quarterly data reviews and develop succinct recommendations to reduce maternal mortality, morbidity and suffering and to increase conditions for equity and maternal vitality.
- Leverage MMVR findings to transform policies, practices and resource allocation in a manner that honors community voices and shares accountability across organizational, local and state-level decision makers by establishing a bi-directional data exchange with the Michigan Department of Health and Human Services to share real-time maternal mortality and severe maternal morbidity data from the Michigan Maternal Mortality Surveillance Program.
- Annually communicate and disseminate findings of MMVR across diverse group of community stakeholders to raise awareness, promote cross-sector collaboration, and connect Detroit women to needed resources.
- Identify 100 women and/or men to share stories of maternal vitality for a multimedia campaign (e.g., blogs, video, social media, etc.) from existing community outreach programs.
- Engage least 100 Black mothers to design an empowerment campaign.
- Attend monthly Project Detroit: Voices for Life partner meetings
- Schedule monthly update meetings with SEMPQIC project coordinator
- Participate in the Safer Childbirth Cities Community of Practice Meetings

Progress Reports

Subcontractor shall send progress reports with their invoices

The content of the quarterly reports should be very brief, should be written in paragraph format, and should describe:

- What activities were accomplished
- What activities are planned
- Any anticipated problems that may delay completion of the project on schedule
- Any significant staff changes on the project
- Whether the budget for the project is on-track

Whether any amendments to the original subcontract should be expected

EXHIBIT B
BUDGET, STATEMENT, & INVOICE INFORMATION

Contract Between
Michigan Public Health Institute
and
City of Detroit
Health Department

Description of payment amounts and payment methods:

Project Deliverables	# Hours	Rate/Hour	Total/Year
Project Coordinator: Working with epidemiologist establish MMVR, conduct data reviews, and develop proposals to reduce maternal mortality/morbidity, and increase equity/vitality. Encourage health care delivery system changes by convening health care employers and other health care stakeholders to advocate for actions and policies that allow for integration and sustainability support of newly emerging health care roles that accommodate community needs and address social determinants of health. Foster systems change to the damaging power dynamics that have prevented black families from forming trusting relationships with institutions through use of collective impact that are led by black families in Detroit to create tools, knowledge and resources that encourage a self-confidence to advocate for respectful perinatal care.	2080	\$26.20	\$54,496
Nurse case extractors will leverage MMVR findings to transform policies, practices and resource allocation in a manner that honors community voices and shares responsibility across structural, local and state decision makers.	300	\$75.00	\$22,500
Staff will organize storyteller training sessions and provide incentive for participation from community members	120 gift cards	\$25	\$3,000
Total			\$79,996

Total payments from MPHI to the Subcontractor under this Agreement, shall not exceed the sum of SEVENTY NINE THOUSAND NINE HUNDRED NINETY SIX and 00/100 DOLLARS (\$79,996.00). MPHI shall make payments to Subcontractor within forty-five (45) days after receipt by the Business Office of an invoice that has been approved by the project coordinator indicating the amount due and the subcontract reference number.

MPHI's fiscal year is January to December. Subcontractor invoices that cross more than one of MPHI's fiscal years cannot be submitted. All invoices must be separated by MPHI's fiscal year. An invoice for any expenses incurred during one fiscal year must be submitted to MPHI within forty-five (45) days of the start of the following fiscal year. For example, for work performed on a subcontract between December 1st and January 31st, an invoice must be submitted for the December 1st-31st portion of expenses by February 14th. **An invoice for any expenses incurred during one fiscal year must be submitted to MPHI within forty-five (45) days of the start of the following fiscal year. Invoices for expenses incurred prior to December 31st of one fiscal year, but received over 45 days after the start of the following fiscal year will not be paid.**

Subcontractor shall send invoices no more frequently than monthly and all invoices must conform to requirements in the Funding Source Agreement. A final invoice must be submitted to MPHI within fifteen (15) days after the termination date of this contract, unless otherwise agreed in writing by the Grants and Contracts Manager of MPHI. Invoices received after this date without prior approval will not be honored. Payment by the MPHI to the Subcontractor is subject to the availability of funds under the Funding Source Agreement.

Statements/Invoices should be e-mailed to: LBraddix@mphi.org,
CC: CBoggs@mphi.org

EXHIBIT C

COPY OF FUNDING SOURCE AGREEMENT
(see attached)

EXHIBIT D

PRIVACY REQUIREMENTS FOR SUBCONTRACTORS TO MPHI PRIVACY-SENSITIVE PROJECTS

Contact Information/Definitions:

Privacy-sensitive project: A project may be classified as privacy-sensitive due to applicable federal laws such as HIPAA, because of state or local laws or regulations, or by the MPHI Privacy Panel decision. Privacy-sensitive projects are required to comply with additional and/or modified procedures and safeguards that are not normally applied to standard MPHI projects.

MPHI Program Contact: Caira Boggs
2465 Woodlake Circle, Suite 100
Okemos, MI 48864
(517) 709-8262

MPHI Privacy Officer: Ta-Tanisha Manson
Michigan Public Health Institute
2436 Woodlake Circle, Suite 340
Okemos, MI 48864
(517) 324-6084

Maintaining Security & Confidentiality of Privacy-Sensitive Data

Subcontractor staff working on privacy-sensitive projects will comply with the additional confidentiality and security procedures described below.

1. Controlling Access to Data on Privacy-Sensitive Projects:
 - a. Subcontractor staff will be assigned by the Subcontractor to appropriate levels of authorization limiting access to data. These levels of authorization apply to both electronic data and data stored in hardcopy.
 - b. The Subcontractor will maintain a log of who has been granted access to the project data, their level of authorization, their role, when access was granted, and when access was changed or revoked.
 - c. Subcontractor staff with access to MPHI data will be required to sign a Confidentiality Agreement annually prior to being granted access to project data or information. Signed and dated copies of these Confidentiality Agreements will be supplied to the MPHI program contact.
 - d. Subcontractor staff will receive training in the Subcontractor's privacy and confidentiality policies and procedures, including any enhanced procedures applicable to MPHI projects.
2. Physical Safeguards to Protect Privacy-Sensitive Data:
 - a. Any paper documents containing processed or unprocessed MPHI data that contains personal identifiers, or data that are broken out at the individual level are subject to the following security measures:
 - i. Documents will not be left in an unattended, unsecured room.

- ii. If paper documents containing data are out on a desk or an open data file is on the computer screen, unauthorized persons will not be allowed in the room. Unauthorized persons will not be allowed to use a workstation or laptop computer while project data is in use on that workstation.
- iii. When leaving the office unattended for extended periods, documents must be placed in a locked drawer or safe accessible only to authorized staff members.
- iv. Document shredding is required for documents containing data that have been superseded and/or determined to be obsolete. All documents will be shredded with a cross cut shredder.

3. Technical Safeguards to Protect Privacy-Sensitive Data:

- a. MPHI privacy-sensitive data files may routinely be stored on removable media. Removable media must be placed in a locked drawer or safe accessible only to authorized staff members when not in use.
- b. MPHI data for privacy-sensitive projects may routinely be stored in "Secure" data folders on servers or hard drives with appropriate firewalls and controlled access.
- c. MPHI reserves the right to specify how data will routinely be stored on a project-by-project basis.

4. Sending, Receiving and Transporting MPHI Privacy-Sensitive Data: The data transfer protocols described under this section help to ensure that data are not accessed by unauthorized persons and are neither inadvertently lost nor destroyed.

- a. All incoming and outgoing data transfers, regardless of transmission method, will be logged.
- b. Both paper and electronic MPHI data being retrieved or delivered in person by the Subcontractor must be carried by an authorized staff member and, to the extent practicable, must remain in close physical proximity to that person during the transfer. The staff member must retain knowledge and control over the data's whereabouts at all times and may not entrust it to any person except an authorized staff member or other person to whom the data are being delivered in compliance with the project workplan or other project needs.
- c. Both paper and electronic MPHI privacy-sensitive data may be transferred via the U.S. Postal Service. Because tampering with the U.S. mail is a federal offense, this should provide adequate protection for the data when coupled with the use of certified or registered mail (including return receipt, restricted delivery, signature confirmation or other additional services). Any electronic files sent in the mail must be encrypted; password protection alone is not an adequate level of security. Subcontractor will use U.S. Postal Service's registered or certified mail with return receipt service for delivering data or another courier service, such as by United Parcel Service, that offers traceable delivery. For incoming MPHI data, the Subcontractor will require use of courier services that provide tracking information and other security mechanisms similar to those provided by the US Postal Service, and will make every reasonable effort to ensure that project partners comply with secure transfer expectations, including encryption of data.
- d. Subcontractor use of facsimile transfers for confidential MPHI data is strongly discouraged. However, if it is necessary to send outgoing faxes with privacy-sensitive data, Subcontractor staff will maximize the security of the transmission by using a fax cover sheet that clearly identifies the person or entity that should receive the data and clearly states that the remaining pages in the fax contain confidential, privacy-sensitive information. They will also do everything

in their control to assure that the intended recipient is at the fax machine at the time of transmission. Staff must request confirmation that the intended person or entity received the fax. For incoming data, Subcontractor will strongly discourage the use of faxes and will make every reasonable effort to ensure that project partners comply with secure transfer expectations.

- e. Electronic data transfers of MPHI data over publicly shared networks, such as email or the Internet, are only permitted when both sender and receiver are using federally approved encryption methods approved by MPHI. The software used to encrypt data should implement a U.S. government approved encryption algorithm called Advanced Encryption Standard (AES).
5. Subcontractor staff that have obtained permission to telecommute while working on an MPHI privacy-sensitive project are required to follow the procedures detailed in EXHIBIT D.

Disclosing Privacy-Sensitive Data

The state and federal laws that apply to the project often regulate the disclosure of privacy-sensitive data. Subcontractor should be familiar with the requirements of applicable laws. Subcontractors must follow guidelines for appropriate disclosure (including disclosure to clients, project partners, funders, and subcontractors) outlined in the project workplan or other applicable contractual agreements.

Report Adverse Events

Non-compliant data transfers, inadvertent data disclosures, and non-compliance with any of the security procedures required for privacy-sensitive projects must be reported to the MPHI Program contact and MPHI Privacy Officer immediately and documented as an adverse event.



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO - Development & Grants
FILE NUMBER: OCFO - Development & Grants-0169

*** RE:**

Submitting reso. auth. Request to Accept and Appropriate a Sub-award of the Operation Legend Grant.

*** SUMMARY:**

Wayne County has awarded the City of Detroit Police Department (DPD) with a subaward from the Operation Legend Grant for a total of \$474,991.00. There is no match requirement. This grant is a sub-award from the U.S. Department of Justice. The total project cost is \$474,991.00.

*** RECOMMENDATION:**

Request to Accept and Appropriate a Sub-award of the Operation Legend Grant. Wayne County has awarded the City of Detroit Police Department (DPD) with a subaward from the Operation Legend Grant for a total of \$474,991.00. There is no match requirement. This grant is a sub-award from the U.S. Department of Justice. The total project cost is \$474,991.00.

*** DEPARTMENTAL CONTACT:**

Name: Jalesa Beck
Position: Administrative Assistant II

***=REQUIRED**



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

March 1, 2022

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to Accept and Appropriate a Sub-award of the Operation Legend Grant

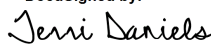
Wayne County has awarded the City of Detroit Police Department (DPD) with a sub-award from the Operation Legend Grant for a total of \$474,991.00. There is no match requirement. This grant is a sub-award from the U.S. Department of Justice. The total project cost is \$474,991.00.

The objective of the grant is to increase capacity for two of DPD's evidence-based and technology-driven approaches to violence reduction: 1) DPD Informatics; a highly-specialized data analysis and visualization unit housed within the DPD Real Time Crime Center, and 2) ShotSpotter, a gunshot detection technology located within two of DPD's high-crime precincts. The funding allotted to the department will be utilized for dedicated ShotSpotter technology, response officer overtime, statistical software, server equipment and storage capacity. This is a reimbursement grant.


If approval is granted to accept and appropriate this funding, the appropriation number is 21114.

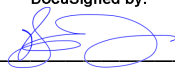
I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

DocuSigned by:

4D2BEEE23C8D489...

Terri Daniels
Director of Grants, Office of Development and Grants
CC:
Sajjiah Parker, Assistant Director, Grants

DocuSigned by:

42C91AA10FE84AD...
Office of Budget

DocuSigned by:

7025B7659A3D409...
Agreement Approved as to Form
By the Law Department

Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the Detroit Police Department (DPD) is requesting authorization to accept a sub-award from a grant of reimbursement from Wayne County, in the amount of \$474,991.00, to increase capacity for two of DPD's evidence-based and technology-driven approaches to violence reduction: 1) DPD Informatics; a highly-specialized data analysis and visualization unit housed within the DPD Real Time Crime Center, and 2) ShotSpotter, a gunshot detection technology located within two of DPD's high-crime precincts; and

WHEREAS, the Law Department has approved the attached agreement as to form; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE, BE IT RESOLVED that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to establish Appropriation number 21114, in the amount of \$474,991.00, for the Operation Legend Grant.

**INTERGOVERNMENTAL AGREEMENT BETWEEN THE
CHARTER COUNTY OF WAYNE AND THE CITY OF DETROIT
GRANT AWARD 2020-MU-BX-0005 Supplement 02**

THIS AGREEMENT, hereinafter referred to as the "Agreement," is a contract between the Charter County of Wayne, Michigan, a body corporate and a Michigan Charter County, acting by and through the Wayne County Prosecutor's Office ("County") and the City of Detroit, a Michigan municipal corporation, acting by and through its Police Department ("City"). This Agreement sets forth the terms between the parties concerning the City's "*Crime Pattern Analysis Infrastructure and Response 2020*" project funded by a supplemental award to the County under its "BJA FY20 Solicited-Operation Legend" federal grant award.

1. PURPOSE

1.01 This Agreement is entered into with specific federal authorization under grant award number 2020-MU-BX-0005 Supplement 02 for the purpose of increasing the capacity of the City's evidence-based and technology-driven approaches to reducing violence.

2. FEDERAL AWARD IDENTIFICATION

2.01 Funding Source and Agreement Amount

The County, under the terms of this Agreement, will provide federal pass-through funding not to exceed \$474,991 in the form of a subaward to the City from the County's FY20 Solicited-Operation Legend Supplemental 02 award.

The City's DUNS number is 137199266.

The Federal Award Identification Number is 2020-MU-BX-0005.

The Federal Award date is November 4, 2021.

The Catalog of Federal Domestic Assistance (CFDA) number is 16.738.

The CFDA Title is the Edward Byrne Memorial Justice Assistance Grant Program.

The solicitation's name under which this Agreement is formed is "BJA FY20 Solicited-Operation Legend."

The awarded project's full title is "*Wayne County Operation Legend*."

The Supplemental Award amount, 2020-MU-BX-0005 Supplement 02, is \$500,000.

The total Federal Award amount is \$2,928,562.

The type of award is a grant.

The Federal Awarding Agencies are the Bureau of Justice Assistance (BJA) and the Office of Justice Programs (OJP).

2.02 Grant Summary: The proposed project will provide a much-needed increase in capacity for two of DPD's evidence-based and technology-driven approaches to violence reduction: 1) DPD Informatics; a highly-specialized data analysis and visualization unit housed within the DPD Real Time Crime Center, and 2) ShotSpotter, a gunshot detection technology located within two of DPD's most violent precincts.

3. SCOPE OF SERVICE

3.01 The County engages the City and the City agrees to faithfully and diligently perform and complete the services described in **APPENDIX A**, Statement of Work, which is part of this Agreement through reference, in accordance with the terms and conditions contained in this Agreement and consistent with the standard of practice in the community.

3.02 The City shall provide all fiscal and programmatic reports and documentation including performance measures and program assessment data as established by the County in accordance with the schedule set by the BJA in order to meet its obligation under this BJA grant. Invoices and supporting documentation is due in accordance with Article 8. Performance reports and other program assessment data due dates along with other necessary instructions will be emailed to the City's project coordinator as soon as the information becomes available to the County.

3.03 The City shall coordinate implementation and execution of the project with CAN's Center for Justice Research and Innovation, the Technical and Training Assistance Provider assigned by the Department of Justice. This includes participation in all meetings, performing all assignments and meeting all deadlines set by CAN's Center for Justice Research and Innovation.

3.04 If there is any dispute between the parties regarding the extent and character of the services to be performed, the interpretation and determination of the County governs.

3.05 The services include all conferences and consultation deemed necessary by the County to properly and fully perform the services.

3.06 All services are subject to review and approval of the County for completeness and fulfillment of the requirements of this Agreement. Neither the County's review, approval, or payment for any of the services shall be construed to operate as a waiver of any rights under the Agreement, and the City shall be and remain liable according to applicable law for all damages to the County caused by the City's negligent performance or nonperformance of any of the Services furnished under this Agreement.

4. TERM OF AGREEMENT

4.01 This Agreement begins January 1, 2022 and ends March 31, 2023 unless extended by the Bureau of Justice Services for an additional year in which case the new expiration date is March 31, 2024. The City must expediently perform the services to achieve the objectives of this Agreement.

5. COMPENSATION

5.01 The City's project budget is set out in **APPENDIX B** which is part of this Agreement through reference. The City must secure prior County approval for any deviations from the budget. The budget includes all remuneration to which the City may be entitled. Maximum compensation shall not exceed \$474,991.

5.02 In accordance with the approved federal budget, grant funding from 2020-MU-BX-0005 Supplement 02, up to but not more than \$25,009, will be used to reimburse the County costs directly related to the administration of the subaward described in this Agreement. The County will maintain documentation in compliance with federal requirements. Funding used to reimburse

the County for costs related to the administration of this subaward are in addition to and not from the amount awarded herein of \$474,991.

5.03 The City shall comply with section 120-50 of the Wayne County Procurement Ordinance. As required by section 120-50, the City shall not commence performance under this Agreement or accept payment for services provided under this Agreement until this Agreement is approved by the Wayne County Board of Commissioners and executed by the Chief Executive Officer.

5.04 The City shall not receive reimbursement for any costs incurred prior to the date of this agreement. After which time, funds will be expensed and reimbursed in line with this Agreement and with the federal Special Conditions specific to award 2020-MU-BX-0005 Supplement 02, set out in **APPENDIX C**, Special Conditions, which is part of this Agreement through reference.

6. ADMINISTRATION

6.01 The City must inform the County as soon as the following types of conditions become known:

- a. Probable delays or adverse conditions, which do or may materially, prevent the meeting of the objectives of the Agreement. The City must accompany this disclosure with a statement of any remedial action taken or contemplated by it.
- b. Any change proposed by the City which would affect key personnel assigned to the project or the scope of the project, in whole or in part, must be submitted to the County for approval by the County and BJA as necessary, immediately upon determining the need for such change.

6.02 The City must regularly inform the County of its activities in connection with its duties under this Agreement. The City is not required to perform in a manner materially in conflict with requirements imposed by any applicable law, including any statute, county charter, ordinance, resolution, or executive order.

7. PUBLICATION RIGHTS

7.01 All press releases or statements intended for publication arising from or related to the *Wayne County Operation Legend* project (award 2020-MU-BX-0005, 2020-MU-BX-0005 Supplemental 01 and 2020-MU-BX-0005 Supplemental 02) must be presented to the County for approval with adequate time in advance for the County to review and approve. All communications related to aforementioned releases and statements including requests for approval shall be emailed to Maria Miller, Director of Communications for the Wayne County Prosecutor's Office at mmiller@waynecounty.com and Emily Corwin, Director of Grants & Legislation for the Wayne County Prosecutor's Office at ecorwin@waynecounty.com.

7.02 The City acknowledges that the Office of Justice Programs (OJP) reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use (in whole or in part, including connection with derivative works), for Federal purposes: (1) any work subject to copyright developed under this subaward; and (2) any rights of copyright to which a recipient or subrecipient purchases ownership with Federal support.

7.03 The City acknowledges that OJP has the right to (1) obtain, reproduce, publish, or otherwise use the data first produced under an award or subaward; and (2) authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes. "Data" includes data as defined in Federal Acquisition Regulation (FAR) provision 52.227-14 (Rights in Data-General).

8. INVOICING AND REIMBURSEMENT PROVISIONS

8.01 This Agreement is for reimbursement of costs only.

8.02 Should the City discover an error in a previous reimbursement request, the City shall notify the County and refund to the County any funds not authorized for use under this Agreement. The County may choose to apply over payment to future project invoices from the City.

8.03 All costs billed under this Agreement must be approved in the budget.

8.04 Invoices are due quarterly and must be submitted no later than 15 days after the last day of the quarter being invoiced.

8.05 Invoices must contain the following pieces of information that tie the expense directly to the funded program:

- Name of the subrecipient and invoice date;
- Invoice number, as assigned by the subrecipient;
- Identification of the project by grant project name and award number; and
- Description, price, and quantity of the item or service delivered that matches the approved budget.

8.06 Invoices must be emailed to WCPO's Grants Compliance Officer, Mia Edgerson, at medgerson@waynecounty.com.

8.07 The City acknowledges that the County has final authority over the distribution of the project funds and in the event that the City is not in compliance with this Agreement or attendant Federal regulations the County may withhold reimbursement until the City rectifies areas of non-compliance.

8.08 The County, in accordance with the general purposes, objectives and terms and conditions of this Agreement, will provide reimbursement based upon appropriate reports, records and documentation maintained by the City.

9. INTERNAL CONTROLS

9.01 Award recipients and subrecipients (including recipients or subrecipients that are pass-through entities) must, as described in the Part 200 Uniform Requirements and set out at 2 C.F.R. 200.303:

9.01.01 Establish and maintain effective internal control over the Federal award that provides reasonable assurance that the recipient (and any subrecipient) is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award. These internal controls should be in compliance with guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States and the "Internal Control Integrated

Framework", issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).

9.01.02 Comply with Federal statutes, regulations, and the terms and conditions of the Federal award.

9.01.03 Evaluate and monitor the recipient's (and any subrecipient's) compliance with statutes, regulations, and the terms and conditions of Federal awards.

9.01.04 Take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings.

9.01.05 Take reasonable measures to safeguard protected personally identifiable information and other information the Federal awarding agency or pass-through entity designates as sensitive or the recipient (or any subrecipient) considers sensitive consistent with applicable Federal, state, local, and tribal laws regarding privacy and obligations of confidentiality.

9.02 In accordance with the requirements found in section 9.01, the City agrees to:

9.02.1 Comply with the Department of Justice's Financial Guide as posted on the OJP website (at the time of this writing, the "2015 DOJ Grants Financial Guide"), including any updated version that may be posted during the period of performance.

9.02.2 Maintain complete books, ledgers, journals, accounts, or records in which it keeps all entries reflecting its operation pursuant to this Agreement, including source documentation to support program activities and all expenditures and do so in accordance with generally accepted accounting principles.

9.02.3 Assure that all terms of this Agreement are appropriately adhered to and that records and detailed documentation for the project or program identified in this Agreement are maintained (may be off site) for a period of not less than three years from the date of grant closure, the date of submission of the final FSR or until litigation and audit findings have been resolved.

9.02.4 Comply with all applicable laws, regulations, policies, and official DOJ guidance governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

9.02.5 Track the funding received through this Agreement separately from other grants and other funding sources.

9.02.6 Permit the County and the Legislator Auditor General to examine and audit all books, records, documents and other supporting data as they deem necessary of the City, or any subcontractors, or agents rendering services under this Agreement, whether direct or indirect, which will permit adequate evaluation of the services or the cost or pricing data submitted by the City. the City must Include a similar covenant allowing far audit by the County and the Legislative Auditor General in any contract it has with a consultant or agent whose services will be charged directly or Indirectly to the County. The County may delay payment to the City pending the results of any such audit without penalty or interest.

9.03 The County may conduct an annual on-site monitoring visit and may conduct grant audit(s) any time during the grant period. All grant records and personnel must be made available during any visit, including subcontractors, if requested.

9.04 If, as a result of any audit conducted by or for a County or Federal agency relating to the City's performance under this Agreement, a discrepancy should arise as to the amount of compensation due the City, the County may retain the amount of compensation in question from any funds allocated to the City but not yet disbursed under the Agreement. Should a deficiency still exist, the County may offset such a deficiency against the compensation to be paid the City in any successive or future Contracts between the parties.

10. INSURANCE

10.01 Each party, at its expense, must maintain during the term of this Agreement the following insurance or self-insurance:

- a. Professional liability insurance with minimum limits of \$1 Million Dollars per occurrence and \$1 Million Dollars aggregate.
- b. Workers' Compensation Insurance, which meets Michigan statutory requirements.
- c. "Commercial General Liability" endorsed to include Contractual Liability, with minimum limits of liability of \$2 Million Dollars for bodily injury and property damage, per occurrence and with a minimum of \$2 Million Dollars for bodily injury and property damage, in the aggregate.
- d. Commercial Automobile Liability (including hired and non-owned vehicles) with a minimum combined single limit of \$1 Million Dollars per accident for property damage and bodily injury.

11. LIABILITY

11.01 All liability, loss, or damage as a result of claims, demands, costs, or judgments arising out of activities to be carried out pursuant to the obligations of the City under this Agreement are the responsibility of the City, and not the responsibility of the County, if the liability loss, or damage is caused by, or arises out of, the actions or failure to act on the part of the City, any of its departments, or anyone directly or indirectly employed by the City. This article is not to be construed as a waiver of any governmental immunity provided for under Michigan law.

11.02 All liability, loss, or damage as a result of claims, demands, costs, or judgments arising out of activities to be carried out pursuant to the obligations of the County under this Agreement are the responsibility of the County and not the responsibility of the City if the liability, loss, or damage is caused by, or arises out of, the action or failure to act on the part of any County employee or agent. This article is not to be construed as a waiver of any governmental immunity provided for under Michigan law.

11.03 If liability to third parties, loss, or damage arises as a result of activities conducted jointly by the parties in fulfillment of their responsibilities under this Agreement, the liability, loss, or damage must be borne by the parties in relation to each party's responsibilities under these joint activities. This section is not to be construed as a waiver of any governmental immunity by the parties, their agents or their employees. Each party has a duty to mitigate its damages.

11.04 For purposes of these provisions, the term "County" includes County of Wayne and all other associated, affiliated, or subsidiary departments or division now existing or to be created, their agents and employees.

12. CLOSEOUT

12.01 The City will close out all subcontracts related to this project within 30 days after the Agreement end date. This 30 days is intended to allow contractors the necessary time to provide support for all open issues and invoices. This time frame cannot be used to add new costs for services that have not been billed before or for services that were not approved in the original contract.

12.02 The City should start the closeout process as soon as the project is completed and all approved funding has been spent.

12.03 If the closeout process has not been initiated within 30 days of the Agreement end date the County will begin the closeout process without the City's consent. This is referred to as an administrative closeout.

13. NOTIFICATION OF MODIFICATIONS

13.01 The City must provide timely notification to the County, in writing, of any action by its governing board or any other funding source that would require or result in a significant modification in the provision of services, funding, or compliance with operational procedures under this Agreement.

14. CONFLICT OF INTEREST

14.01 The City must disclose in writing any potential conflict of interest to the County that is known or arises at any time during the term this Agreement.

15. DEBARMENT AND SUSPENSION

15.01 The City certifies to the best of its knowledge and belief, that the City and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal agency.

16. NOTICES

16.01 Termination notices and other notices of a legal nature must be sent by registered or certified mail, postage prepaid, return receipt requested.

If to the City:

Detroit Police Department
1301 Third Street, 8th Floor
Detroit, MI 48226

If to the County:

APA Emily Corwin
Frank Murphy Hall of Justice
1441 St. Antoine Street, 12th Floor
Detroit, MI 48826

17. AGREEMENT SUSPENSION/TERMINATION

17.01 The County and/or the City may suspend and/or terminate this Agreement without further liability or penalty to County for any of the following reasons:

- a. This Agreement may be suspended by County if any of the terms of this Agreement are not adhered to. Suspension requires immediate action by the City to comply with the terms of this Agreement otherwise, termination by the County may occur.
- b. Failure of the City to make satisfactory progress toward the goals, objectives, or strategies set forth in the Agreement.
- c. Proposing or implementing substantial plan changes to the extent that, if originally submitted, the application would not have been selected for funding.
- d. Filing false certifications in this Agreement or other reports or documents.
- e. This Agreement may be terminated by either party by giving 30 days written notice to the other party. Such written notice will provide valid, legal reasons for termination along with the effective date.

17.02 Should this Agreement be terminated by either party, within 30 days after the termination, the City shall provide the County with all financial, performance, and other reports required as a condition of this Agreement. The County will make payments to the City for allowable reimbursable costs not covered by previous payments or other state or federal programs. The City shall immediately refund to the County any funds not authorized for use and any payments or funds advanced to the City in excess of allowable reimbursable expenditures.

18. LAW AND JURISDICTION

18.01 This Agreement, and all actions arising from it, must be governed by, subject to, and construed according to the laws of the State of Michigan. Each party consents to the personal jurisdiction of any competent court in Wayne County, Michigan, for any action arising out of this Agreement. Service of process at the address included in this Agreement will be sufficient for notice. Neither party will commence any action against the other because of any matter arising out of or relating to the validity, construction, interpretation and enforcement of this Agreement, in any courts other than those in the County of Wayne, State of Michigan unless original jurisdiction is in the United States District Court for the Eastern District of Michigan, Southern Division, the Michigan Supreme Court or the Michigan Court of Appeals. Both parties agree not to commence any action or suit relating to the Agreement more than 3 years after date of termination and to waive any statute of limitation to the contrary.

19. NON-DISCRIMINATION PRACTICES

19.01 Each party must comply with the following regulations:

- a.** Titles VI and VII of the Civil Rights Act (42 U.S.C. §§ 2000d et. seq.) and the United States Department of Justice Regulations (28 C.F.R. Part 42) issued pursuant to those Titles.
- b.** The Age Discrimination Act of 1985 (42 U.S.C. §6101-07).
- c.** Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. §794).
- d.** The Americans with Disabilities Act of 1990 (42 U.S.C. §12101 et. seq.) and its associated regulations.
- e.** The Michigan Civil Rights Act (P.A. 1976 No. 453) and the Persons With Disabilities Civil Rights Act (P.A. 1976 No. 220).
- f.** The anti-discrimination provisions as required by section 120-194 of the Wayne County Code.

20. MISCELLANEOUS

20.01 The City covenants that it is not, and will not become, in arrears to the County upon any contract, debt, or any other obligation to the County, including real property and personal property taxes.

20.02 Articles 10, 11, and 18 survive termination of the Agreement.

20.03 All the provisions of this Agreement are "covenants" and "conditions" as though the words specifically expressing or imparting covenants and conditions are used in each provision.

20.04 Neither party is responsible for force majeure events. In the event of a dispute between the parties with regard to what constitutes a force majeure event, the County's reasonable determination is controlling.

20.05 Unless the context otherwise requires, the words, "herein", "hereof" and "hereunder", and other words of similar import, refer to this Agreement as a whole and not to any particular article, section, or other subdivision.

20.06 The headings of the articles in this Agreement are for convenience only and must not be used to construe or interpret the scope or intent of this Agreement or in any way affect the Agreement.

20.07 As used, the singular includes the plural, the plural includes the singular, and the use of any gender is applicable to all genders.

20.08 Neither party may assign this Agreement, nor any part, or subcontract any of the work or services to be performed without the other party's prior written approval. If there is consent to an assignment or subcontract, the assigning party must require the assignee or subcontractor to comply with the provisions of this Agreement.

20.09 Each party must comply with and must require its employees to comply with all applicable laws and regulations.

20.10 No amendment to this Agreement is effective unless it references this Agreement, is written, is signed and acknowledged by duly authorized representatives of both parties.

20.11 No failure by a party to insist upon the strict performance of any term of this Agreement or to exercise any term after a breach, constitutes a waiver of any breach of term. No waiver of any breach affects or alters this Agreement, but every term of this Agreement remains effective with respect to any other then existing or subsequent breach.

20.12 If any provision of this Agreement or the application to any person or circumstance is, to any extent, judicially determined to be invalid or unenforceable, the remainder of the Agreement, or the application of the provision to persons or circumstances other than those as to which it is invalid or unenforceable, is not affected and is enforceable.

20.13 This document, including the Appendices, contains the entire agreement between the parties and all prior negotiations and agreements are merged in this document. Neither party has made any representations except those expressly set forth. No rights or remedies are or will be acquired by either party by implication or otherwise unless set forth.

20.14 The City and the County expressly acknowledge their mutual understanding and agreement that there are and shall be no third party beneficiaries to this Agreement and that this Agreement shall not be construed to benefit any persons other than the City or the County.

21. AUTHORIZATION AND CAPABILITY

21.01 Each party warrants that the person signing this Agreement is authorized to do so on behalf of its principal and is empowered to bind its principal to this Agreement.

SIGNATURE PAGE FOLLOWS

The Authorized Official's signature below represents the legal acceptance of the terms of this Agreement, including Certifications and Assurances.

Wayne County Prosecutor's Office

Name of Authorized Official Kym L. Worthy	Title of Authorized Official Wayne County Prosecuting Attorney
Signature	Date

Detroit Police Department

Name of Authorized Official	Title of Authorized Official
Signature	Date

Wayne County

Name of Authorized Official	Title of Authorized Official
Signature	Date

APPENDIX A STATEMENT OF WORK

Project: FY20 Solicited-Operation Legend Supplemental 02

Award Number: 2020-MU-BX-0005

Grantee: Wayne County Prosecutor's Office/Wayne County

Subrecipient/Subcontractor: Detroit Police Department/City of Detroit

DPD Command staff will ensure performance and completion and/or acquisition of the following:

- Coordination of implementation and execution of the project with CAN's Center for Justice Research and Innovation, the Technical and Training Assistance Provider assigned by the Department of Justice, including timely completion of the required Action Plan and any assignments set by CAN's Center for Justice Research and Innovation;
- Participation in grant project meetings requested either by the County or the assigned TTA provider, CAN's Center for Justice Research and Innovation;
- Timely submission of accurate, comprehensive performance reports and invoices with supporting documentation;
- Execution of the following in accordance with an approved Action Plan:
 - Acquisition of expert-level statistical software, data storage, and server capacity needed to efficiently process and analyze the multiple, complex databases generated across all functions of the City of Detroit. Specifically, this increased software capacity will include ArcGIS Portal, a highly efficient inferential statistical software such as R Studio Pro or SPSS, and additional licenses for DPD's existing Tableau framework;
 - Acquisition and integration of upgraded ShotSpotter technology, a gunshot detection system, that will cover the City's most significant shots-fired hotspots in the 8th and 9th Precincts;
 - Increase in the capacity of the ShotSpotter response unit in the 8th and 9th Precincts through dedication of overtime pay for this specific purpose.

DPD RTCC SUBAWARD
OPERATION LEGEND
APPENDIX

APPENDIX B PROJECT BUDGET

Project: FY20 Solicited-Operation Legend Supplemental 02

Award Number: 2020-MU-BX-0005

Grantee: Wayne County Prosecutor's Office/Wayne County

Subrecipient/Subcontractor: Detroit Police Department/City of Detroit

I. General

A. The Detroit Police Department (DPD) will utilize highly experienced, specially trained personnel for project oversight. The City will pay their regular salary. The personnel costs listed here represent overtime hours.

B. The City shall be paid for those Services performed pursuant to this Agreement a maximum amount of four hundred seventy-four thousand nine hundred ninety-one dollars (\$474,991) for the term of this Agreement.

C. Payment for the proper performance of the Services shall be contingent upon receipt by the County of invoices for payment and supporting documentation in accordance with the terms of this Agreement.

II. Project Fees

D. The City will be reimbursed in accordance with the terms of this Agreement for the following costs items:

- overtime pay paid to a dedicated shot spotter response team deployed in target precincts;
- server and storage capacity;
- statistical software; and
- Tableau Creator licenses.

E. Any amendment to the budget that adds or eliminates a line item (personnel, equipment, and supplies) must be approved by the County.

DPD RTCC SUBAWARD
OPERATION LEGEND
APPENDIX

APPENDIX C

FEDERAL AWARD CONDITIONS

Project: FY20 Solicited-Operation Legend Supplemental 02

Award Number: 2020-MU-BX-0005

Grantee: Wayne County Prosecutor's Office/Wayne County

Subrecipient/Subcontractor: Detroit Police Department/City of Detroit

This Award is subject to the following federal conditions:

1 Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2020 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2020 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2020 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

2 Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

3 Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Limited Exceptions. In certain special circumstances, the U.S. Department of Justice ("DOJ") may determine that it will not enforce, or enforce only in part, one or more requirements otherwise applicable to the award. Any such exceptions regarding enforcement, including any such exceptions made during the period of performance, are (or will be during the period of performance) set out through the Office of Justice Programs

("OJP") webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm), and incorporated by reference into the award.

By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

Failure to comply with one or more award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in OJP taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

4 Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

5 Required training for Grant Award Administrator and Financial Manager

The Grant Award Administrator and all Financial Managers for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2019, will satisfy this condition.

In the event that either the Grant Award Administrator or a Financial Manager for this award changes during the period of performance, the new Grant Award Administrator or Financial Manager must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after the date the Entity Administrator enters updated Grant Award Administrator or Financial Manager information in JustGrants. Successful completion of such a training on or after January 1, 2019, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <https://www.ojp.gov/training/fmts.htm>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

6 Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

7 Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

8 Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

9 Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

10 Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

11 Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

12 Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

13 Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

14 Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

15 Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

16 Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1) and (2).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) and (2) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1) and (2).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1) and (2).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at E-VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

17 Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

18 Compliance with general appropriations-law restrictions on the use of federal funds (FY 2021)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2021, are set out at <https://ojp.gov/funding/Explore/FY21AppropriationsRestrictions.htm>, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

19 Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

20 Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements

applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

21 Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

22 OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>.

23 All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

24 Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

25 Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

26 Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$250,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$250,000)), and are incorporated by reference here.

27 Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

28 Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope Grant Award Modification (GAM) to eliminate any inappropriate duplication of funding.

29 Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient, and any subrecipients ("subgrantees") at any tier, must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Investigations Division (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

30 Compliance with 28 C.F.R. Part 23

With respect to any information technology system funded or supported by funds under this award, the recipient (and any subrecipient at any tier) must comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation. Should any violation of 28 C.F.R. Part 23 occur, the recipient may be fined as per 34 U.S.C. 10231(c)-(d). The recipient may not satisfy such a fine with federal funds.

31 The recipient agrees to comply with OJP grant monitoring guidelines, protocols, and procedures, and to cooperate with BJA and OCFO on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide to BJA and OCFO all documentation necessary to complete monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by BJA and OCFO for providing the requested documents. Failure to cooperate with BJA's/OCFO's grant monitoring activities may result in sanctions affecting the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

32

The award recipient agrees to participate in a data collection process measuring program outputs and outcomes. The data elements for this process will be outlined by the Office of Justice Programs.

33 Avoidance of duplication of networks

To avoid duplicating existing networks or IT systems in any initiatives funded by BJA for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless the recipient can demonstrate to the satisfaction of BJA that this requirement would not be cost effective or would impair the functionality of an existing or proposed IT system.

34 Expenditures prohibited without waiver

No funds under this award may be expended on the purchase of items prohibited by the JAG program statute, unless, as set forth at 34 U.S.C. 10152, the BJA Director certifies that extraordinary and exigent circumstances exist, making such expenditures essential to the maintenance of public safety and good order.

35 Compliance with National Environmental Policy Act and related statutes

Upon request, the recipient (and any subrecipient at any tier) must assist BJA in complying with the National Environmental

Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these award funds, either directly by the recipient or by a subrecipient. Accordingly, the recipient agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the award, the recipient agrees to contact BJA.

The recipient understands that this condition applies to new activities as set out below, whether or not they are being specifically funded with these award funds. That is, as long as the activity is being conducted by the recipient, a subrecipient, or any third party, and the activity needs to be undertaken in order to use these award funds, this condition must first be met. The activities covered by this condition are:

- a. New construction;
- b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
- e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

The recipient understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. The recipient further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed at <https://bja.gov/Funding/nepa.html>, for programs relating to methamphetamine laboratory operations.

Application of This Condition to Recipient's Existing Programs or Activities: For any of the recipient's or its subrecipients' existing programs or activities that will be funded by these award funds, the recipient, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.

36 Justice Information Sharing

Information sharing projects funded under this award must comply with DOJ's Global Justice Information Sharing Initiative (Global) guidelines. The recipient (and any subrecipient at any tier) must conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at: https://it.ojp.gov/gsp_grant condition. The recipient (and any subrecipient at any tier) must document planned approaches to information sharing and describe compliance with the GSP and appropriate privacy policy that protects shared information, or provide detailed justification for why an alternative approach is recommended.

37 Law enforcement task forces - required training

Within 120 days of award acceptance, each current member of a law enforcement task force funded with award funds who is a task force commander, agency executive, task force officer, or other task force member of equivalent rank, must complete required online (internet-based) task force training. Additionally, all future task force members must complete this training once during the period of performance for this award, or once every four years if multiple OJP awards include this requirement.

The required training is available free of charge online through the BJA-funded Center for Task Force Integrity and Leadership (www.ctfli.org). The training addresses task force effectiveness, as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability. If award funds are used to support a task force, the recipient must compile and maintain a task force personnel roster, along with course completion certificates.

Additional information regarding the training is available through BJA's web site and the Center for Task Force Integrity and Leadership (www.ctfli.org).

38

The recipient agrees to submit to BJA for review and approval any curricula, training materials, proposed publications, reports, or any other written materials that will be published, including web-based materials and web site content, through funds from this grant at least thirty (30) working days prior to the targeted dissemination date. Any written, visual, or audio publications, with the exception of press releases, whether published at the grantee's or government's expense, shall contain the following statements: "This project was supported by Grant No. <AWARD_NUMBER> awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice." The current edition of the DOJ Grants Financial Guide provides guidance on allowable printing and publication activities.

39

Recipient may not obligate, expend, or drawdown funds until the Bureau of Justice Assistance, Office of Justice Programs has reviewed and approved the Budget Narrative portion of the application and has issued a Grant Award Modification (GAM) informing the recipient of the approval.

40

Recipient may not obligate, expend or drawdown funds until the Bureau of Justice Assistance, Office of Justice Programs has reviewed and approved the Program Narrative portion of the application and has issued a Grant Award Modification (GAM) informing the recipient of the approval.

41

The recipient is authorized to incur obligations, expend, and draw down funds in an amount not to exceed \$100,000 for the sole purpose of developing an SPI Action Plan. The grantee is not authorized to incur any additional obligations, or make any additional expenditures or draw-downs until BJA has reviewed and approved the recipient's SPI Action Plan, and a Grant Award Modification (GAM) has been issued to remove this award condition.

42 Confidentiality of data

The recipient (and any subrecipient at any tier) must comply with all confidentiality requirements of 34 U.S.C. 10231 and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. The recipient further agrees, as a condition of award approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, 28 C.F.R. 22.23.

43 Justification of consultant rate

Approval of this award does not indicate approval of any consultant rate in excess of \$650 per day. A detailed justification must be submitted to and approved by the OJP program office prior to obligation or expenditure of such funds.

44 Copyright; Data rights

The recipient acknowledges that OJP reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use (in whole or in part, including in connection with derivative works), for Federal purposes: (1) any work subject to copyright developed under an award or subaward (at any tier); and (2) any rights of copyright to which a recipient or subrecipient (at any tier) purchases ownership with Federal support.

The recipient acknowledges that OJP has the right to (1) obtain, reproduce, publish, or otherwise use the data first produced under any such award or subaward; and (2) authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes. "Data" includes data as defined in Federal Acquisition Regulation (FAR) provision 52.227-14 (Rights in Data - General).

It is the responsibility of the recipient (and of each subrecipient (at any tier), if applicable) to ensure that the provisions of this condition are included in any subaward (at any tier) under this award.

The recipient has the responsibility to obtain from subrecipients, contractors, and subcontractors (if any) all rights and data necessary to fulfill the recipient's obligations to the Government under this award. If a proposed subrecipient, contractor, or subcontractor refuses to accept terms affording the Government such rights, the recipient shall promptly bring such refusal to the attention of the OJP program manager for the award and not proceed with the agreement in question without further authorization from the OJP program office.

45

The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.

46

Recipient integrity and performance matters: Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS

The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OJP award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIIS").

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP web site at <https://ojp.gov/funding/FAPIIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.

47 FFATA reporting: Subawards and executive compensation

The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the OJP web site at <https://ojp.gov/funding/Explore/FFATA.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here.

This condition, including its reporting requirement, does not apply to-- (1) an award of less than \$25,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

48

With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.

49

The recipient agrees that federal funds under this award will be used to supplement but not supplant state or local government funds.

50

Any Web site that is funded in whole or in part under this award must include the following statement on the home page, on all major entry pages (i.e., pages (exclusive of documents) whose primary purpose is to navigate the user to interior content), and on any pages from which a visitor may access or use a Web-based service, including any pages that provide results or outputs from the service:

"This Web site is funded [insert "in part," if applicable] through a grant from the [insert name of OJP component], Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, this Web site (including, without limitation, its content, technical infrastructure, and policies, and any services or tools provided)."

The full text of the foregoing statement must be clearly visible on the home page. On other pages, the statement may be included through a link, entitled "Notice of Federal Funding and Federal Disclaimer," to the full text of the statement.



DEPARTMENTAL SUBMISSION

DEPARTMENT: Housing and Revitalization
FILE NUMBER: Housing and Revitalization-0192

*** RE: Request for Authorization to Accept and Appropriate the Lead Health Safety 2022 Grant (CHIP Healthy Homes)**

[Title]

*** SUMMARY:**

Through the Michigan Department of Health and Human Services, the City of Detroit was awarded \$33,007.00 to enhance lead-based paint hazard control activities by comprehensively identifying and providing recommendations for addressing non-lead housing hazards that affect an occupant's health and safety. The grant will be used in conjunction with the awarded Michigan Medicaid CHIP Lead Hazard Control Community Development Grant for fiscal year 2022 with no matching requirements.

*** RECOMMENDATION:**

The Housing & Revitalization Department hereby requests this Honorable Body's authorization to accept and appropriate this grant by supporting the attached resolution.

*** DEPARTMENTAL CONTACT:**

Name: Warren T. Duncan
Position: Grants Manager

***=REQUIRED**



Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 908
Detroit, Michigan 48226

Phone: 313.224.6380
Fax: 313.224.1629
www.detroitmi.gov

February 22, 2022

The Honorable Detroit City Council
1340 Coleman A. Young Municipal Center
Detroit, MI 48226

RE: Request for Authorization to Accept and Appropriate the Lead Health Safety – 2022 Grant (CHIP Healthy Homes)

Honorable City Council:

Through the Michigan Department of Health and Human Services, the City of Detroit was awarded \$33,007.00 to enhance lead-based paint hazard control activities by comprehensively identifying and providing recommendations for addressing non-lead housing hazards that affect an occupant's health and safety. The grant will be used in conjunction with the awarded Michigan Medicaid CHIP Lead Hazard Control Community Development Grant for fiscal year 2022 with no matching requirements.

The City of Detroit through its Housing and Revitalization Department (HRD) proposes to accept this grant in the amount of \$33,007.00 to address non-lead health and safety hazards in homes receiving CHIP grant assistance.

The Housing & Revitalization Department hereby requests this Honorable Body's authorization to accept and appropriate this grant by supporting the attached resolution.

Respectfully submitted,

DocuSigned by:
A blue ink signature of Julie Schneider.
Julie Schneider

Director, Housing & Revitalization

DocuSigned by:
A blue ink signature of Steven Watson.
42C91AA10FE84AD...

Office of Budget

Attachment

cc: Gail Fulton, Mayor's Office
Nicole Wyse, HRD

BY COUNCIL MEMBER _____

WHEREAS, the Michigan Department of Health and Human Services, has awarded the City of Detroit \$33,007.00 for non-lead housing hazards with no matching requirements, to be used in conjunction with the awarded Michigan Medicaid CHIP Lead Hazard Control Community Development Grant for fiscal year 2022; and

WHEREAS, the Housing & Revitalization Department has requested authorization to accept the additional Healthy Homes funding in the amount of \$33,007.00 to enhance lead-based paint hazard control activities by comprehensively identifying and providing recommendations for addressing non-lead housing hazards that affect an occupant's health and safety.

RESOLVED, that the Budget Director be and is hereby authorized to setup, appropriate and increase Appropriation # 21104 Lead Healthy Safety – 2022 by \$33,007.00; and

BE IT FINALLY RESOLVED, that the Finance Director be and is hereby authorized to accept and process all documents in accordance with the terms and conditions set forth in the Grant Agreement between the Michigan Department of Health and Human Services and the City of Detroit for the “Lead Health Safety - 2022”.



STATE OF MICHIGAN

DEPARTMENT OF HEALTH AND HUMAN SERVICES

LANSING

GRETCHEN WHITMER
GOVERNOR

ELIZABETH HERTEL
DIRECTOR

January 20, 2022

Attn: Julie Schneider, Director
City of Detroit Housing and Revitalization Department
2 Woodward Avenue, Suite 908
Detroit, MI 48226

To whom it may concern:

On behalf of the State of Michigan's Healthy Homes program, I would like to inform you that the City of Detroit has been selected to receive additional Healthy Homes funding in the amount of \$33,007.00 to be used in conjunction with their awarded Michigan Medicaid CHIP Lead Hazard Control Community Development Grant for fiscal year 2022. A separate grant project will be created and funds will be expended by September 30, 2022. Please note that all grant funds will be evaluated based on monthly expenditures and must be used in accordance with the project work plan, scope, budget and other agreed upon terms as stated in the project contract agreement.

We look forward to partnering with you on this critically valuable community project.

Sincerely,

A handwritten signature in black ink, appearing to read "Carin Speidel".

Carin Speidel
Healthy Homes Section Manager

A handwritten signature in black ink, appearing to read "Courtney L. Wisinski".

Courtney Wisinski
Community Development Unit Manager



DEPARTMENTAL SUBMISSION

DEPARTMENT: Housing and Revitalization
FILE NUMBER: Housing and Revitalization-0193

*** RE:**

Request to Accept and Appropriate the Healthy Homes Production Grant

*** SUMMARY:**

Through the U.S. Department of Housing and Urban Development's (HUD) Office of Lead Hazard Control and Healthy Homes (OLHCHH), the City of Detroit was awarded \$2 million for the Healthy Homes Production Grant Program. HUD is providing the funding to help grantees identify health and safety hazards in low-income families' homes. The grant will protect children and families with incomes at or below eighty percent of the area median income level.

The City, through the Housing & Revitalization Department, has committed to providing \$200,000 of CDBG funding across three years as matching funds to the Healthy Homes Production Grant Program. The CDBG funds will come from Appropriation Number 13609, program years 2022, 2023 and 2024.

*** RECOMMENDATION:**

The Housing & Revitalization Department hereby requests this Honorable Body's authorization to accept and appropriate this grant by supporting the attached resolution.

*** DEPARTMENTAL CONTACT:**

Name: WARREN T. DUNCAN
Position: Grants Manager

***=REQUIRED**



Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 908
Detroit, Michigan 48226

Phone: 313.224.6380
Fax: 313.224.1629
www.detroitmi.gov

March 02, 2022

The Honorable Detroit City Council
1340 Coleman A. Young Municipal Center
Detroit, MI 48226

RE: Request to Accept and Appropriate the Healthy Homes Production Grant

Honorable City Council:

Through the U.S. Department of Housing and Urban Development's (HUD) Office of Lead Hazard Control and Healthy Homes (OLHCHH), the City of Detroit was awarded \$2 million for the Healthy Homes Production Grant Program. HUD is providing the funding to help grantees identify health and safety hazards in low-income families' homes. The grant will protect children and families with incomes at or below eighty percent of the area median income level.

The Healthy Homes Production Grant Program takes a comprehensive approach to addressing multiple childhood diseases and injuries in the home by focusing on housing-related hazards in a coordinated fashion, rather than addressing a single hazard at a time. The City's funds will focus on seven priority hazard areas, including: damp and mold growth, excess cold, excess heat, asbestos, lead, radon and electrical hazards.

The City, through the Housing & Revitalization Department, has committed to providing \$200,000 of CDBG funding across three years as matching funds to the Healthy Homes Production Grant Program. The CDBG funds will come from Appropriation Number 13609, program years 2022, 2023 and 2024.

The Housing & Revitalization Department hereby requests this Honorable Body's authorization to accept and appropriate this grant by supporting the attached resolution.

Respectfully submitted,

DocuSigned by:

E17650515DAF4C9...
Julie Schneider
Director, Housing & Revitalization

DocuSigned by:

42C91AA10FE84AD...

Office of Budget

Attachment

cc: Gail Fulton, Mayor's Office
Nicole Wyse, HRD

BY COUNCIL MEMBER _____

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) has awarded the City of Detroit \$2 million through its Healthy Homes Production Grant Program; and

WHEREAS, the Housing & Revitalization Department has requested authorization to accept the Healthy Homes Production Grant in the amount of \$2 million to eliminate health and safety hazards in homes throughout the City of Detroit; and

WHEREAS, the City, through the Housing & Revitalization Department, has committed to providing \$200,000 of CDBG funds as matching funds (Appropriation Number 13609) for the Healthy Homes Production Grant; and

RESOLVED, that the Budget Director be and is hereby authorized to setup, appropriate and increase Appropriation # 21102 Healthy Homes Production grant by \$2,000,000.00; and

BE IT FINALLY RESOLVED, that the Finance Director be and is hereby authorized to accept and process all documents in accordance with the terms and conditions set forth in the Grant Agreement between the Department of Housing and Urban Development (HUD) and the City of Detroit for the “Healthy Homes Production Grant”.



HUD NEWS

U.S. Department of Housing and Urban Development – Marcia L. Fudge, Secretary

Office of Public Affairs, Washington, DC 20410

HUD No. 22-004

HUD Public Affairs

202-708-0685

[HUD.gov/Press](https://www.hud.gov/Press)

FOR RELEASE

Wednesday

January 12, 2022

HUD AWARDS NEARLY \$105 MILLION TO PROTECT FAMILIES FROM HOME HEALTH AND SAFETY HAZARDS

Funding to make low-income families' homes safer and healthier

WASHINGTON - The U.S. Department of Housing and Urban Development (HUD) today awarded nearly \$104.7 million to 60 non-profit organizations, and state and local government agencies located in 29 states to protect children and families from home health hazards.

HUD is providing these grants through its Healthy Homes Production Grant Program which will help grantees identify health and safety hazards in low-income families' homes. The grants will protect children and families with incomes at or below eighty percent of the area median income level by targeting significant lead and health hazards in over 7,400 low-income homes for which other resources are not available.

“By providing these grants, HUD makes it clear that ensuring healthy and safe homes for communities across our nation is a priority,” **said Secretary Marcia L. Fudge.** “HUD is working every day to keep families safe from home health hazards like lead paint because for many Americans, their home is a primary determinate of their health, and that is why HUD is committed to protecting families from these hazards and to providing healthy and sustainable housing for all Americans.”

The grants announced today emphasize the Biden-Harris Administration’s commitment to solving the nation’s lead crisis. In December, HUD awarded nearly \$13.2 million in grants to state and local government agencies in 3 states through its Lead Based Paint Hazard Reduction (LBPHR) Grant Program to identify and clean up dangerous lead, and health and safety hazards in low-income families’ homes.

The Healthy Homes Production Grant Program takes a comprehensive approach to addressing multiple childhood diseases and injuries in the home by focusing on housing-related hazards in a coordinated fashion, rather than addressing a single hazard at a time. The program builds upon

HUD's successful Lead Hazard Control programs to expand the Department's efforts to holistically address a variety of high-priority housing-based health and safety hazards, such as mold and moisture, poor indoor air quality, pests, carbon monoxide, injury and safety hazards, in addition to lead-based paint.

In the coming weeks, grantees will begin setting up and implementing their programs and will make applications available for families who are interested and eligible for their local Healthy Homes Program.

Below is a project-by-project breakdown of the funding announced today:

	Grant Program	State	Organization Name	Total Units Proposed	Grant Amount
1	HHP	AK	Alaska Heat Smart	130	\$1,999,999.74
2	HHP	AK	Cold Climate Housing Research Center	50	\$1,000,000.00
3	HHP	AK	Tlingit Haida Regional Housing Authority	40	\$2,000,000.00
4	HHP	AL	Alabama Department of Public Health	150	\$2,000,000.00
5	HHP	AL	Community Service Programs of West Alabama, Inc.	100	\$1,831,588.00
6	HHP	AL	West Anniston Foundation	150	\$1,050,268.80
7	HHP	AZ	Rebuilding Together Valley of the Sun	75	\$1,035,558.00
8	HHP	CA	City of Pomona	217	\$2,000,000.00
9	HHP	CO	International Center for Appropriate and Sustainable Technology	200	\$1,999,919.52
10	HHP	CT	City of New Haven	200	\$2,000,000.00
11	HHP	CT	Connecticut Children's Medical Center	75	\$2,000,000.00
12	HHP	DE	New Castle County	130	\$2,000,000.00
13	HHP	FL	City of Tampa	90	\$1,999,560.00
14	HHP	GA	Habitat for Humanity International, Inc.	200	\$2,000,000.00
15	HHP	IA	County of Cerro Gordo	65	\$1,306,240.00
16	HHP	IA	City of Dubuque	100	\$2,000,000.00
17	HHP	IA	City of Sioux City	100	\$1,503,643.00
18	HHP	IA	East Central Intergovernmental Association	110	\$1,950,000.00
19	HHP	IA	Visiting Nurse Services of Iowa, dba EveryStep	135	\$2,000,000.00
20	HHP	IL	City of Kankakee	285	\$1,426,306.00
21	HHP	IL	City of Springfield	135	\$2,000,000.00
22	HHP	IL	Metec	250	\$2,000,000.00
23	HHP	IN	Indiana Housing and Community Development Authority	104	\$2,000,000.00
24	HHP	LA	New Orleans Area Habitat for Humanity	100	\$1,694,522.56
25	HHP	MA	City of Malden Redevelopment Authority	95	\$1,678,177.00

26	HHP	MA	Revitalize Community Development Corporation	70	\$1,400,164.00
27	HHP	MD	Enterprise Community Partners Columbia	50	\$2,000,000.00
28	HHP	MD	Green & Healthy Homes Initiative, Inc.	300	\$2,000,000.00
29	HHP	MD	Maryland Rural Development Corporation	137	\$1,175,563.00
30	HHP	MI	City of Detroit	150	\$2,000,000.00
31	HHP	MI	City of Muskegon	135	\$1,500,000.00
32	HHP	MI	Habitat for Humanity of Michigan, Inc	160	\$2,000,000.00
33	HHP	MN	City of Minneapolis	120	\$2,000,000.00
34	HHP	MN	Hennepin County	150	\$2,000,000.00
35	HHP	MO	County of St. Louis	145	\$1,798,124.95
36	HHP	MO	Jefferson Franklin Community Action Corporation	187	\$1,623,040.64
37	HHP	MS	City of Jackson	125	\$1,581,981.13
38	HHP	NE	Omaha Healthy Kids Alliance	105	\$1,961,547.00
39	HHP	NJ	Isles, Inc.	118	\$1,176,164.81
40	HHP	NJ	Morris Habitat for Humanity	84	\$1,597,946.00
41	HHP	NY	Bishop Sheen Ecumenical Housing Foundation, Inc.	130	\$2,000,000.00
42	HHP	NY	Home HeadQuarters, Inc.	150	\$1,000,000.00
43	HHP	NY	Seneca Nation of Indians	80	\$1,614,964.00
44	HHP	NY	Chautauqua County	80	\$2,000,000.00
45	HHP	OH	City of Cleveland	310	\$2,000,000.00
46	HHP	OH	City of Columbus, Department of Development, Housing Division	155	\$2,000,000.00
47	HHP	OH	City of Lancaster	60	\$1,000,000.00
48	HHP	OH	Erie County Health Department	78	\$1,000,800.00
49	HHP	OH	Mid-Ohio Regional Planning Commission	170	\$2,000,000.00
50	HHP	OH	Rebuilding Together Northeast Ohio	150	\$1,471,023.89
51	HHP	OK	Peoria Tribe of Indians of Oklahoma	130	\$1,718,725.00
52	HHP	PA	City of Bethlehem	200	\$1,814,947.00
53	HHP	PA	Lancaster General Hospital	150	\$1,999,155.06
54	HHP	PA	Women for a Healthy Environment	130	\$1,854,450.00
55	HHP	SC	South Carolina Association of Community Action Partnerships	107	\$2,000,000.00
56	HHP	TX	City of Houston	120	\$2,000,000.00
57	HHP	UT	Salt Lake County	130	\$2,000,000.00
58	HHP	VA	City of Roanoke	125	\$2,000,000.00
59	HHP	VA	Elderhomes Corp dba project:HOMES	90	\$1,419,374.00
60	HHP	VA	Rebuilding Together DC Alexandria	120	\$1,601,000.00

###

*HUD's mission is to create strong, sustainable, inclusive communities and quality affordable homes
for all.*

*More information about HUD and its programs is available on the Internet at www.hud.gov and
<http://espanol.hud.gov>*

*You can also connect with HUD on [social media](#) and follow Secretary Fudge on [Twitter](#) and
[Facebook](#) or sign up for news alerts on [HUD's Email List](#).*



DEPARTMENTAL SUBMISSION

DEPARTMENT: Planning & Development
FILE NUMBER: Planning & Development-0292

*** RE:**

Submitting reso. autho. sale of 17673 Filer to Big Boi Management Group L.L.C.

*** SUMMARY:**

The City of Detroit, Planning and Development Department ("P&DD") has received an offer from Big Boi Management Group, L.L.C. (the "Purchaser"), a Michigan limited liability company, to purchase certain City-owned real property at 17673 Filer (the "Property") for the purchase price of Twelve Thousand Two Hundred and 00/100 Dollars (\$12,200.00).

*** RECOMMENDATION:**

Forward to PED Standing Committee for Recommendation with P&DD requesting the sale be forwarded back to the Council-of-the-Whole with a Recommendation for Approval.

*** DEPARTMENTAL CONTACT:**

Name: Matthew Langston, Esq.
Position: Manager, Special Projects, Housing and Revitalization Department

***=REQUIRED**



CITY OF DETROIT
PLANNING AND DEVELOPMENT DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVE SUITE 808
DETROIT, MICHIGAN 48226
(313) 224-1339 . TTY: 711
(313) 224-1310
WWW.DETROITMI.GOV

March 1, 2022

Detroit City Council
1340 Coleman A. Young Municipal Center
Detroit, MI 48226

**RE: Property Sale
17673 Filer, Detroit, MI 48212**

Honorable City Council:

The City of Detroit, Planning and Development Department ("P&DD") has received an offer from Big Boi Management Group, L.L.C. ("Purchaser"), a Michigan limited liability company, to purchase certain City-owned real property at 17673 Filer (the "Property"). The P&DD has entered into a purchase agreement with Purchaser, under the terms of the which, the Property will be conveyed to Purchaser for the purchase price of Twelve Thousand Two Hundred and 00/100 Dollars (\$12,200.00).

Purchaser owns the adjacent property at 17685 Filer, and wishes to purchase the Property to utilize it as parking for their tenants. The Property is within an M4 zoning district (Intensive Industrial District). Purchaser's proposed use of the Property shall be consistent with the allowable uses for which the Property is zoned.

We request that your Honorable Body adopt the attached resolution to authorize the Director of P&DD to execute a quit claim deed and such other documents as may be necessary or convenient to effectuate a transfer of the Property by the City to Big Boi Management Group, L.L.C.

Respectfully submitted,

Antoine Bryant
Director

cc: Gail Fulton, Mayor's Office



RESOLUTION

BY COUNCIL MEMBER _____

NOW, THEREFORE, BE IT RESOLVED, that Detroit City Council hereby approves of the sale of certain real property at 17673 Filer Street, Detroit, MI (the "Property"), as more particularly described in the attached Exhibit A incorporated herein, to Big Boi Management Group, L.L.C. ("Purchaser"), a Michigan limited liability company, for the purchase price of Twelve Thousand Two Hundred and 00/100 Dollars (\$12,200.00); and be it further

RESOLVED, that the Director of the Planning and Development Department, or his authorized designee, is authorized to execute a quit claim deed and other such documents necessary or convenient to effect transfer of the Property to Purchaser consistent with this resolution; and be it further

RESOLVED, that the following Property Sales Services Fees be paid from the sale proceeds pursuant to the City's Property Management Agreement with the Detroit Building Authority ("DBA"): 1) Two Thousand Five Hundred and 00/100 Dollars (\$2,500.00) shall be paid to the DBA from the sale proceeds, 2) Six Hundred Ten and 00/100 Dollars (\$610.00) shall be paid to the DBA's real estate brokerage firm from the sale proceeds and 3) customary closing costs up to Two Hundred and 00/100 Dollars (\$200.00) as well as any taxes and assessments which have become a lien on the Property; and be it further

RESOLVED, that the P&DD Director, or his authorized designee, is authorized to execute any required instruments to make and incorporate technical amendments or changes to the quit claim deed (including but not limited to corrections to or confirmations of legal descriptions, or timing of tender of possession of particular parcels) in the event that changes are required to correct minor inaccuracies or are required due to unforeseen circumstances or technical matters that may arise prior to the conveyance of the Property, provided that the changes do not materially alter the substance or terms of the transfer and sale; and be it finally

RESOLVED, that the quit claim deed will be considered confirmed when executed by the P&DD Director, or his authorized designee, and approved by the Corporation Counsel as to form.

(See Attached Exhibit A)

EXHIBIT A

LEGAL DESCRIPTION

Property situated in the City of Detroit, Wayne County, Michigan, described as follows:

Parcel

W FILER LOT 18 BLK 22 PLAT OF VILLAGE OF NORRIS L3 P30 PLATS, W C R 15/197 50
X 140

a/k/a 17673 Filer
Tax Parcel ID 15012987

Description Correct
Engineer of Surveys

By: _____
Basil Sarim
Sr. Associate Surveyor
City of Detroit/DPW, CED



DEPARTMENTAL SUBMISSION

DEPARTMENT: Planning & Development
FILE NUMBER: Planning & Development-0289

*** RE:**

Submitting reso. autho. sale of 16831 W. Grand River to 16831 Grand River Improvement LLC

*** SUMMARY:**

The City of Detroit, Planning and Development Department ("P&DD") has received an offer from 16831 Grand River Improvement LLC (the "Purchaser"), a Michigan limited liability company, to purchase certain City-owned real property at 16831 W. Grand River (the "Property") for the purchase price of Thirty Thousand and 00/100 Dollars (\$30,000.00).

*** RECOMMENDATION:**

Forward to PED Standing Committee for Recommendation with P&DD requesting the sale be forwarded back to the Council-of-the-Whole with a Recommendation for Approval.

*** DEPARTMENTAL CONTACT:**

Name: Matthew Langston, Esq.
Position: Manager, Special Projects, Housing and Revitalization Department

***=REQUIRED**



CITY OF DETROIT
PLANNING AND DEVELOPMENT DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVE SUITE 808
DETROIT, MICHIGAN 48226
(313) 224-1339 . TTY: 711
(313) 224-1310
WWW.DETROITMI.GOV

February 22, 2022

Detroit City Council
1340 Coleman A. Young Municipal Center
Detroit, MI 48226

**RE: Property Sale
16831 W. Grand River**

Honorable City Council:

The City of Detroit, Planning and Development Department ("P&DD") has received an offer from 16831 Grand River Improvement LLC (the "Purchaser"), a Michigan Limited Liability Company to purchase certain City-owned real property at 16831 W. Grand River (the "Property") for the purchase price of Thirty Thousand and 00/100 Dollars (\$30,000.00).

Purchaser owns and is renovating the adjacent mixed-use (commercial/residential) buildings at 16845 and 16849 W. Grand River. Purchaser proposes to clear, remove all debris, landscape, and utilize the Property for parking. Currently, the property is within a B4 zoning district (General Business District). Purchaser's proposed use of the Property shall be consistent with the allowable uses for which the Property is zoned.

We request that your Honorable Body adopt the attached resolution to authorize the Director of P&DD, or his or her authorized designee to execute a quit claim deed and such other documents as may be necessary or convenient to effect a transfer of the Property by the City to Purchaser.

Respectfully submitted,

Antoine Bryant
Director

cc: Gail Fulton, Mayor's Office

RESOLUTION

BY COUNCIL MEMBER _____

NOW, THEREFORE, BE IT RESOLVED, that Detroit City Council hereby approves of the sale of certain real property at 16831 W. Grand River, Detroit, MI (the "Property"), as more particularly described in the attached Exhibit A incorporated herein, to 16831 Grand River Improvement LLC (the "Purchaser"), a Michigan Limited Liability Company for the purchase price of Thirty Thousand and 00/100 Dollars (\$30,000.00).

RESOLVED, that the Director of the Planning and Development Department, or his or her authorized designee, is authorized to execute a quit claim deed and other such documents necessary or convenient to effect transfer of the Property to the Purchaser consistent with this resolution; and be it further

RESOLVED, that the following Property Sales Services Fees be paid from the sale proceeds pursuant to the City's Property Management Agreement with the Detroit Building Authority ("DBA"): 1) Two Thousand Five Hundred and 00/100 Dollars (\$2,500.00) shall be paid to the DBA from the sale proceeds, 2) One Thousand Five Hundred and 00/100 Dollars (\$1,500.00) shall be paid to the DBA's real estate brokerage firm from the sale proceeds and 3) customary closing costs up to Two Hundred and 00/100 Dollars (\$200.00) , as well as any taxes and assessments which have become a lien on the property, shall be paid from the sales proceeds; and be it further

RESOLVED, that the P&DD Director, or his or her authorized designee, is authorized to execute any required instruments to make and incorporate technical amendments or changes to the quit claim deed (including but not limited to corrections to or confirmations of legal descriptions, or timing of tender of possession of particular parcels) in the event that changes are required to correct minor inaccuracies or are required due to unforeseen circumstances or technical matters that may arise prior to the conveyance of the Property, provided that the changes do not materially alter the substance or terms of the transfer and sale; and be it finally

RESOLVED, that the quit claim deed will be considered confirmed when executed by the P&DD Director, or his or her authorized designee, and approved by the Corporation Counsel as to form.

(See Attached Exhibit A)

EXHIBIT A

LAND IN THE CITY OF DETROIT, COUNTY OF WAYNE AND STATE OF MICHIGAN DESCRIBED AS
FOLLOWS:

S GRAND RIVER LOTS 398 THRU 392 GRANDMONT SUB L34 P9 PLATS, W C R 22/26
140 X 100

A/K/A 16831 W. Grand River
TAX PARCEL ID No. 22007181-6

DESCRIPTION CORRECT
ENGINEER OF SURVEYS

BY _____
Jered Dean
Manager of Maps and Records
City of Detroit/DPW,CED



DEPARTMENTAL SUBMISSION

DEPARTMENT: Planning & Development

FILE NUMBER: Planning & Development-0287

*** RE:**

Submitting reso. autho. sale by the Detroit Land Bank Authority of Eight Properties to Michelle Chirco

*** SUMMARY:**

The Detroit Land Bank Authority ("DLBA") has received an offer from Michelle Chirco (the "Purchaser"), to purchase Eight (8) DLBA-owned properties (the "Properties"), for the purchase price of Six Thousand Six Hundred and 00/100 Dollars (\$6,600.00). Pursuant to the First Amended and Restated Memorandum of Understanding ("MOU") between the City of Detroit and the DLBA, approved by the Detroit City Council on May 5, 2015, the DLBA may not transfer ten (10) or more parcels of property received from the City of Detroit to the same transferee within any rolling twelve (12) month period without the prior approval of the Mayor and City Council. The Planning & Development Department ("P&DD") requests that your Honorable Body authorize the Detroit Land Bank Authority to enter into an Option Agreement with Purchaser.

*** RECOMMENDATION:**

Forward to PED Standing Committee for Recommendation with P&DD requesting the sale be forwarded back to the Council-of-the-Whole with a Recommendation for Approval.

*** DEPARTMENTAL CONTACT:**

Name: Matthew Langston, Esq.

Position: Manager, Special Projects, Housing and Revitalization Department

***=REQUIRED**



February 18, 2022

Detroit City Council
2 Woodward Avenue
1340 Coleman A. Young Municipal Center
Detroit, MI 48226

RE: Property Sale by Detroit Land Bank Authority
Michele Chirco
Development: 3643, 3637, 3631, 3625, 3619, 3613, 3607, 3603 E. Ferry

Honorable City Council:

Pursuant to the First Amended and Restated Memorandum of Understanding (“MOU”) between the City of Detroit and the Detroit Land Bank Authority (“DLBA”), approved by your Honorable Body on May 5, 2015, the DLBA may not transfer ten (10) or more parcels of property received from the City to the same transferee within any rolling 12 month period without the prior approval of the Mayor and City Council.

The DLBA is now in receipt of an offer from Michele Chirco (“Offeror”) to enter into an option to purchase eight (8) properties (“the Property”) acquired by the DLBA (as described in the attached Exhibit A). The Property is within the Poletown East neighborhood. It is located on E. Ferry between Ellery St. and Mt. Elliott St.

The total area of land measures approximately 22,935 square feet or .52 acres. The Offeror proposes to renovate the residential structure at 3637 E. Ferry for rental and to utilize the remaining vacant properties for gardening and an orchard. The estimated cost of renovation is approximately \$102,000.

The Property is zoned R2 (Two Family Residential District). The use as an orchard is conditional in a R2 zone. The Offeror shall comply with any Urban Agriculture guidelines as required, apply for and obtain any Conditional Land Use approvals and/or obtain any required zoning changes needed in accordance with the zoning guidelines and approval processes.

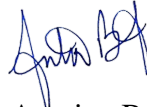
Honorable City Council
February 18, 2022
Page 2

Conditions to Exercise Option and Execute Development Agreement are to include:

- Finalizing financing for project
- City of Detroit Planning and Development Department (“PDD”) Design Review and approvals, as necessary or required
- Zoning compatibility/successful zoning changes and/or conditional land use hearings
- Other approvals as necessary with required City departments and/or agencies

The Planning & Development Department, therefore, requests that your Honorable Body authorize the Detroit Land Bank Authority to enter into an Option Agreement with Michele Chirco to sell the Property as more particularly referenced in the attached Exhibit A for \$6,600; and, upon exercise of the option by the optionee, to sell such property in accordance with the terms set forth in the Option Agreement.

Respectfully submitted,



Antoine Bryant
Director
Planning & Development
Department

AB/am

Attachments

Cc: Julie Schneider, HRD
Gail Fulton, Mayor’s Office

RESOLUTION

BY COUNCIL MEMBER: _____

WHEREAS, the Detroit Land Bank Authority (“DLBA”) was created to assemble and dispose of publicly owned properties in a coordinated manner to foster the development of that property and to promote economic growth in the City of Detroit; and

WHEREAS, pursuant to the First Amended and Restated Memorandum of Understanding (“MOU”) between the City of Detroit and the DLBA, approved by the Detroit City Council on May 5, 2015, the DLBA may not transfer ten (10) or more parcels of property received from the City of Detroit to the same transferee within any rolling twelve (12) month period without the prior approval of the Mayor and City Council; and

WHEREAS, the DLBA is now in receipt of an offer from Michele Chirco, to enter into an option to purchase eight (8) properties (“the Property”) acquired from the City by the DLBA (as described in the attached Exhibit A). The Property is within the Poletown East neighborhood and located on E. Ferry between Ellery St. and Mt. Elliott St.; and

WHEREAS, Michele Chirco proposes to renovate the residential structure at 3637 E. Ferry for rental and to utilize the remaining properties for gardening and an orchard; and

WHEREAS, the total area of land measures approximately 22,935 square feet and is zoned R2 (Two Family Residential District). Michele Chirco shall comply with all applicable Urban Agriculture guidelines, apply for and obtain any Conditional Land Use approvals and/or obtain any required changes in zoning designation in accordance with the zoning guidelines and approval processes.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the foregoing communication, the Detroit Land Bank Authority, be and is hereby authorized to enter into an Option Agreement with Michele Chirco, to sell the Property as more particularly referenced in the attached Exhibit A for \$6,600; and, upon exercise of the option by the optionee, to sell such property in accordance with the terms set forth in the Option Agreement.

EXHIBIT A

ADDRESS	PARCEL ID	SQ FT	ZONING	LEGAL DESCRIPTION
3603 E Ferry, Detroit, MI	13003360	2,852	R2	N FERRY LOT 25 W 30 FT OF S 95.19 FT LYG N OF & ADJ FERRY AVE LEIB FARM 13/1 30 X 95.19
3607 E Ferry, Detroit, MI	13003361	2,908	R2	N FERRY LOT 25 E 30.50 FT OF W 60.50 FT OF S 95.19 FT LYG N OF & ADJ FERRY AVE LEIB FARM 13/1 30.50 X 95.19
3613 E Ferry, Detroit, MI	13003362	2,862	R2	N FERRY Lot 2 EUGENE H HILLS L18 P21 PLATS, W C R 13/153 30 X 95.13
3619 E Ferry, Detroit, MI	13003363	2,859	R2	N FERRY LOT 3 EUGENE H HILLS L18 P21 PLATS, W C R 13/153 30 X 95.13
3625 E Ferry, Detroit, MI	13003364	2,862	R2	N FERRY Lot 4 EUGENE H HILLS L18 P21 PLATS, W C R 13/153 30 X 95.13
3631 E Ferry, Detroit, MI	13003365	2,859	R2	N FERRY Lot 5 EUGENE H HILLS L18 P21 PLATS, W C R 13/153 30 X 95.13
3637 E Ferry, Detroit, MI	13003366	2,862	R2	N FERRY LOT 6 EUGENE H HILLS L18 P21 PLATS, W C R 13/153 30 X 95.13
3643 E Ferry, Detroit, MI	13003367	2,871	R2	N FERRY LOT 7 EUGENE H HILLS L18 P21 PLATS, W C R 13/153 30 X 95.13

RESOLUTION TO CALL CLOSED SESSION

RESOLVED, that a closed session of the Detroit City Council is called in accordance with (a) Section 8(e) of the Open Meetings Act, 1976 PA 267, MCL 15.268(e), for the purpose of discussing trial strategy in connection with the currently pending case *Lowe v. City of Detroit* (Civil Action No. 21-CV-10709), and (b) Section 8(h) of the Open Meetings Act, 1976 PA 267, MCL 15.268(h), for the purposes of discussing a privileged and confidential memorandum titled **Status of *Lowe v. City of Detroit* Litigation Challenging Detroit’s Marijuana Ordinance and Responsive Amendments in Amended Marijuana Ordinance**, dated March 21, 2022 (the “Memorandum”). The Memorandum is an attorney-client communication prepared by the Law Department and therefore is exempt from disclosure under Section 13(g) of the Freedom of Information Act, MCL 15.243(1)(g). Attorneys from the Law Department, attorneys from the Legislative Policy Division, and the City of Detroit’s outside legal counsel from Miller Canfield may be present. The closed session will be held on: **Tuesday, March 22, 2022 at 2:00 p.m.**

Note: A 2/3 Roll Call vote of members elected and serving (6 votes) is required pursuant to MCL 15.267(1).



CITY OF DETROIT

SCOTT BENSON

COUNCIL MEMBER

MEMORANDUM

To: James Ribbron, Director, BZA

Through: Hon. Mary Sheffield, City Council President

From: Council Member Scott Benson submitting memorandum relative to

Date: 3/17/2022

RE: BOARD OF ZONING APPEALS BUDGET QUESTIONS

SUMMARY:

The FY 2023 budget identifies a \$618K budget for the BZA. How much of this will be used for training of staff and BZA members?

The FY 2024 budget shows an increase of \$538K and a \$469K increase in FY 2025. These are significant increases, but there are no corresponding notes to support these proposed increases. Why are these large budget increases necessary?

If you have any questions do not hesitate to contact my office at, 313-224-1198.

DEPARTMENTAL CONTACT:

Name: Kerwin Wimberley

Position: Senior Policy Analyst



MEMORANDUM

TO: James Ribbron, Director, BZA

FROM: Hon. Scott Benson, City Council District 3

CC: Hon. Fred Durhal, Chair, Budget & Audit Standing Committee
Hon. Janice Winfrey, City Clerk
Marcell Todd, Director, CPC
Gail Fulton, City Council Liaison

VIA: Hon. Mary Sheffield, City Council President

DATE: 17 March 2022

RE: BOARD OF ZONING APPEALS BUDGET QUESTIONS

The FY 2023 budget identifies a \$618K budget for the BZA. How much of this will be used for training of staff and BZA members?

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If you have any questions do not hesitate to contact my office at, 313-224-1198.



CITY OF DETROIT

SCOTT BENSON

COUNCIL MEMBER

MEMORANDUM

To: Julie Schneider, Director, HRD

Through: Hon. Mary Sheffield, City Council President

From: Council Member Scott Benson submitting memorandum relative to

Date: 3/17/2022

RE: MIDDLE INCOME HOUSING & BUDGET QUESTIONS

SUMMARY:

Over the last 70 years the City of Detroit has lost over 1.1 million residents, many of which have been our middle-class families. It is critical that Detroit increase the number of middle-class families and focus on income diversity to ensure the future financial success of our city. Please identify, with a dollar amount, programs and resources being used to stabilize and increase the development of middle income and workforce housing within the City.

Please provide a detailed list of the approximately \$9 million in budget reductions to the Fixed Charges and Other Expenses line items, as identified on page B36-4.

If you have any questions do not hesitate to contact my office at, 313-224-1198

DEPARTMENTAL CONTACT:

Name: Kerwin Wimberley

Position: Senior Policy Analyst



MEMORANDUM

TO: Julie Schneider, Director, HRD

FROM: Hon. Scott Benson, City Council District 3

CC: Hon. James Tate, Chair, PDD Standing Committee
Hon. Janice Winfrey, City Clerk
Marcell Todd, Director, CPC
Gail Fulton, City Council Liaison

VIA: Hon. Mary Sheffield, City Council President

DATE: 17 March 2022

RE: MIDDLE INCOME HOUSING & BUDGET QUESTIONS

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If you have any questions do not hesitate to contact my office at, 313-224-1198



CITY OF DETROIT

SCOTT BENSON

COUNCIL MEMBER

MEMORANDUM

To: Antoine Bryant, Director, P&DD

Through: Hon. Mary Sheffield, City Council President

From: Council Member Scott Benson submitting memorandum relative to

Date: 3/17/2022

RE: PLANNING DEPARTMENT BUDGET QUESTIONS

SUMMARY:

The FY 2023 budget identifies a \$2 million increase in Equipment Acquisition on page B43-4. You indicated that this line item is the cost of the neighborhood plans for FY 2023. Please modify the budget to clearly state this and identify the cost and funding source of the neighborhood plans moving forward in the four-year plan.

The budget identifies the removal of the following FTE positions. Please identify why your department is removing these three positions and how their output will be replaced?

1. Planner IV Historic Preservation
2. Associate Director of Design
3. Administrative Assistant III

How does sustainability guide planning/policy decisions within P&DD?

If you have any questions do not hesitate to contact my office at, 313-224-1198

DEPARTMENTAL CONTACT:

Name: Kerwin Wimberley

Position: Senior Policy Analyst



MEMORANDUM

TO: Antoine Bryant, Director, P&DD

FROM: Hon. Scott Benson, City Council District 3

CC: Hon. James Tate, Chair, PDD Standing Committee
Hon. Janice Winfrey, City Clerk
Marcell Todd, Director, CPC
Gail Fulton, City Council Liaison

VIA: Hon. Mary Sheffield, City Council President

DATE: 17 March 2022

RE: PLANNING DEPARTMENT BUDGET QUESTIONS

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The budget identifies the removal of the following FTE positions. Please identify why your department is removing these three positions and how their output will be replaced?

1. Planner IV Historic Preservation
2. Associate Director of Design
3. Administrative Assistant III

How does sustainability guide planning/policy decisions within P&DD?

If you have any questions do not hesitate to contact my office at, 313-224-1198



ORDINANCE SUBMISSION

DEPARTMENT:

[eSCRIBE Department]

FILE NUMBER:

Council Member Fredrick Durhal -0009

ITEM TYPE:
ORDINANCE

RE:

Submitting report and Proposed Ordinance:

SUMMARY:

Click or tap here to enter text.

COMMITTEE REFERRED TO:

Choose an item.

DEPARTMENTAL CONTACT:

Name: Click or tap here to enter text.

Position: Click or tap here to enter text.



MEMORANDUM

TO: David Whittaker, Director, Legislative Policy Director

FROM: Fred Durhal III, Council Member, District 7

DATE: March 15, 2022

RE: Ordinance Regarding Equal Pay for Equal Work

Please provide language to mandate equal pay for equal work for all Detroit employees. Include in this analysis the yearly cost this would be for the City of Detroit. If you have any questions please contact Ricardo White at Ricardo.white@detroitmi.gov.



CITY OF DETROIT

Choose an item.

Choose an item.

MEMORANDUM

To: Keith Hutchings, Municipal Parking Department, Director

Through: Council President Mary Sheffield

From: Council Member Gabriela Santiago-Romero submitting memorandum relative to

Date: 3/14/2022

RE: FY 2022-2023 Budget: Municipal Parking Department

SUMMARY:

1. What is the Municipal Parking Department's (MPD) plan for introducing dynamic pricing?
2. In December 2016 MPD issued an RFP for consulting services for a "parking feasibility study, plan and strategy of commercial neighborhoods" to "analyze opportunities and capital needs for parking and to develop a 10 year parking master plan."
 - a. Was this work completed, and where are these plans on the City Website?
3. Please provide copies of all completed or draft strategic, capital, and other major guiding plans completed for MPD in the last 10 years. Please include privately developed plans which MPD references for internal guidance, and plans for other (or multiple departments) which involve MPD.
 - a. Links to locations on the City website are preferred.
 - b. If these are not available via links on the City website, please describe why not or provide a timeline for inclusion.
4. In an interview with IPMI in 2020, Director Hutchings mentioned "300 new touchscreen kiosks throughout the city with the same interface as the app and website so people can access Park Detroit".

- a. What is the status of these, and are these funded in the FY23 budget?
 - b. Have there been discussions to merge this investment with more generically useful digital information kiosks which could offer wi-fi access and serve more diverse purposes?
(Example: LinkNYC: <https://www.link.nyc>)
5. What plans does MPD have to engage in Transportation Demand Management initiatives, and specifically to support carpooling opportunities to manage parking demand?
 - a. Has the department considered investment in a tool like RideShark or [RideAmigos](#) in conjunction with other partners? Has an RFQ every been issued for this type of procurement? If yes, what was the result?
6. What is the status of upgrading remaining City Parking Facilities (like Ford Underground) and when was the last capital or strategic plan done to determine the future of these assets? Please provide a map of MPD properties, indicating supporting information like number of spaces.
7. What marketing and communications efforts does MPD have to educate users about parking issues – for example the new parking app, proper parking protocols (distances from driveways, curb cuts, stop signs and other ticket-incurring events) and parking discount program parameters?
 - a. Does MPD have access to professional communications services through the City (internal resource or contract) to adequately meet these needs?
8. In the City’s Strategic Plan for Transportation from late 2018, MPD is listed as a key department for several metrics, including those listed below. What is the status of MPDs role in these initiatives and how does their progress depend or relate to the FY23 budget?
(<https://detroitmi.gov/document/detroit-strategic-plan-transportation>)
 - a. Managing transportation demand in collaboration with major employers,
 - b. Improving curbside management policies and coordination,
 - c. Improving parking space availability information,
 - d. Supporting retail through new neighborhood parking solutions,
 - e. Improving enforcement of traffic laws, and
 - f. Developing staff and align departments to plan for and implement complex transportation projects.
9. Please provide more details about the pre-pandemic program to have City employees park at the Eastern Market garage and shuttle to work-sites.
 - a. Why is this not arranged with DDOT and sponsored bus services to connect and familiarize City employees with public transit?
10. It is important that the City of Detroit lead by example. Please describe what internal plans or conversations have taken place to manage City of Detroit employee parking demand through parking cash-out programs, provision of bus passes integrated with City badges, and other Transportation Demand Management best practices.
11. DDOT is in search of a new vendor for mobile ticketing. What are plans to move toward Mobility as a Service by integrating the parking payment app with other transportation options, like DDOT, rideshare/carshare, scooter and bike share?
 - a. Was MaaS and specifically mobile transit ticketing considered during the new parking app procurement process?
 - b. What conversations are happening internally to align mobility planning across MPD, DPW, DDOT and OMI? Do your departments have standing coordination meetings?

12. What is MPD doing to make the public aware of the Residential Parking Permit (RPP) Program?
 - a. How many RPP zones are there? Where can this information be found online?

Please do not hesitate to contact my office if you have any questions. Thank you.

DEPARTMENTAL CONTACT:

Name: Hank Kelley

Position: Senior Policy Analyst

City of Detroit


CITY COUNCIL

GABRIELA SANTIAGO-ROMERO
COUNCIL MEMBER, DISTRICT 6

MEMORANDUM

TO: Keith Hutchings, Municipal Parking Department, Director

THRU: Council President Mary Sheffield

FROM: Council Member Gabriela Santiago-Romero 

DATE: March 14, 2022

RE: FY 2022-2023 Budget: Municipal Parking Department

1. What is the Municipal Parking Department's (MPD) plan for introducing dynamic pricing?
2. In December 2016 MPD issued an RFP for consulting services for a "parking feasibility study, plan and strategy of commercial neighborhoods" to "analyze opportunities and capital needs for parking and to develop a 10 year parking master plan."
 - a. Was this work completed, and where are these plans on the City Website?
3. Please provide copies of all completed or draft strategic, capital, and other major guiding plans completed for MPD in the last 10 years. Please include privately developed plans which MPD references for internal guidance, and plans for other (or multiple departments) which involve MPD.
 - a. Links to locations on the City website are preferred.
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4. In an interview with IPMI in 2020, Director Hutchings mentioned "300 new touchscreen kiosks throughout the city with the same interface as the app and website so people can access Park Detroit".
 - a. What is the status of these, and are these funded in the FY23 budget?
 - b. Have there been discussions to merge this investment with more generically useful digital information kiosks which could offer wi-fi access and serve more diverse purposes? (Example: LinkNYC: <https://www.link.nyc>)
5. What plans does MPD have to engage in Transportation Demand Management initiatives, and specifically to support carpooling opportunities to manage parking demand?

City of Detroit

CITY COUNCIL

- a. Has the department considered investment in a tool like RideShark or [RideAmigos](#) in conjunction with other partners? Has an RFQ every been issued for this type of procurement? If yes, what was the result?
6. What is the status of upgrading remaining City Parking Facilities (like Ford Underground) and when was the last capital or strategic plan done to determine the future of these assets? Please provide a map of MPD properties, indicating supporting information like number of spaces.
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(<https://detroitmi.gov/document/detroit-strategic-plan-transportation>)
 - a. Managing transportation demand in collaboration with major employers,
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 - e. Improving enforcement of traffic laws, and
 - f. Developing staff and align departments to plan for and implement complex transportation projects.
9. Please provide more details about the pre-pandemic program to have City employees park at the Eastern Market garage and shuttle to work-sites.
 - a. Why is this not arranged with DDOT and sponsored bus services to connect and familiarize City employees with public transit?
10. It is important that the City of Detroit lead by example. Please describe what internal plans or conversations have taken place to manage City of Detroit employee parking demand through parking cash-out programs, provision of bus passes integrated with City badges, and other Transportation Demand Management best practices.
11. DDOT is in search of a new vendor for mobile ticketing. What are plans to move toward Mobility as a Service by integrating the parking payment app with other transportation options, like DDOT, rideshare/carshare, scooter and bike share?
 - a. Was MaaS and specifically mobile transit ticketing considered during the new parking app procurement process?
 - b. What conversations are happening internally to align mobility planning across MPD, DPW, DDOT and OMI? Do your departments have standing coordination meetings?
12. What is MPD doing to make the public aware of the Residential Parking Permit (RPP) Program?
 - a. How many RPP zones are there? Where can this information be found online?

City of Detroit

CITY COUNCIL

Please do not hesitate to contact my office if you have any questions. Thank you.

Cc: Honorable Detroit City Council
Louise Jones, City Clerk's Office
Gail Fulton, City Council Liaison



CITY OF DETROIT

GABRIELA SANTIAGO-ROMERO

COUNCIL MEMBER

MEMORANDUM

To: Chuck Raimi, Law Department, Interim Corporation Counsel

Through: Council President Mary Sheffield

From: Council Member Gabriela Santiago-Romero submitting memorandum relative to

Date: 3/18/2022

RE: FY 2022-2023 Budget: Law

SUMMARY:

1. Please explain what risk management measures or plans the City has adopted to ensure it is not subjected to revenue loss by employees named in multiple lawsuits.
2. What position(s), if any, within the Law Department act as the risk management consultants/liaisons between the various Departments?
3. Is there a reporting mechanism (standing meetings, regular reporting to leadership, etc.) in place to allow for inter-departmental discussion to learn from risk findings and work toward solutions to minimize revenue loss?
4. Is the Law Department involved in advising or developing risk management metrics in conjunction with Departments with high numbers of lawsuits?
 - a. If so, please explain in detail and define how Council can be briefed on these efforts moving forward.
 - b. If not, why not?

Please do not hesitate to contact my office if you have any questions. Thank you.

DEPARTMENTAL CONTACT:

Name: Ray Duncan and Hank Kelley

Position: Policy Analyst and Senior Policy Analyst

City of Detroit

CITY COUNCIL


GABRIELA SANTIAGO-ROMERO

COUNCIL MEMBER, DISTRICT 6

MEMORANDUM

TO: Chuck Raimi, Law Department, Interim Corporation Counsel

THRU: Council President Mary Sheffield

FROM: Council Member Gabriela Santiago-Romero 

DATE: March 14, 2022

RE: FY 2022-2023 Budget: Law

1. Please explain what risk management measures or plans the City has adopted to ensure it is not subjected to revenue loss by employees named in multiple lawsuits.
2. What position(s), if any, within the Law Department act as the risk management consultants/liaisons between the various Departments?
3. Is there a reporting mechanism (standing meetings, regular reporting to leadership, etc.) in place to allow for inter-departmental discussion to learn from risk findings and work toward solutions to minimize revenue loss?
4. Is the Law Department involved in advising or developing risk management metrics in conjunction with Departments with high numbers of lawsuits?
 - a. If so, please explain in detail and define how Council can be briefed on these efforts moving forward.
 - b. If not, why not?

Please do not hesitate to contact my office if you have any questions. Thank you.

Cc: Honorable Detroit City Council
Louise Jones, City Clerk's Office
Gail Fulton, City Council Liaison



CITY OF DETROIT

GABRIELA SANTIAGO-ROMERO

COUNCIL MEMBER

MEMORANDUM

To: Antoine Bryant, Planning and Development Department, Director

Through: Council President Mary Sheffield

From: Council Member Gabriela Santiago-Romero submitting memorandum relative to

Date: 3/18/2022

RE: FY 2022-2023 Budget: Planning and Development Department

SUMMARY:

1. The Joe Louis Greenway (JLG) is a significant and exciting investment in Detroit. However, when we look at similar projects around the country, such as the Atlanta Beltline, we know that these improvements to quality of life and transportation can also be a threat to housing security and introduce displacement without a thoughtful and aggressive affordability plan.
 - a. Please describe what your affordability actions are for properties in the footprint of the Joe Louis Greenway in advance of a JLG strategic plan which you shared will be out for bid this year. Is planning limited to publicly held properties, or are you looking at other opportunity properties to support long-term affordability?
 - b. Please detail in specific the coordination with HRD and GSD to strategize, and bundle publicly held property for affordable housing purposes near the JLG. Is any acquisition or other property work inadequately funded in the FY23 budget?

2. One of the strategic priorities for P&DD is “Actively support reliable and frequent transit and alternative transit modes.”
 - a. What specifically is P&DD doing to ensure active and regular coordination with DDOT to facilitate better public transit experiences?
3. Beyond land use planning, there are many other unique planning needs. This includes climate and resiliency planning, urban agriculture, or plans to leverage Detroit’s cultural resources – for example our amazing musical heritage and economy.
 - a. What are P&DD’s intentions to engage in planning for Detroit in these kinds of unique areas in the coming years?

Please do not hesitate to contact my office if you have any questions. Thank you.

DEPARTMENTAL CONTACT:

Name: Hank Kelley

Position: Senior Policy Analyst

City of Detroit

CITY COUNCIL


GABRIELA SANTIAGO-ROMERO

COUNCIL MEMBER, DISTRICT 6

MEMORANDUM

TO: Antoine Bryant, Planning and Development Department, Director

THRU: Council President Mary Sheffield

FROM: Council Member Gabriela Santiago-Romero 

DATE: March 14, 2022

RE: FY 2022-2023 Budget: Planning and Development Department

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City of Detroit

CITY COUNCIL

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Please do not hesitate to contact my office if you have any questions. Thank you.

Cc: Honorable Detroit City Council
Louise Jones, City Clerk's Office
Gail Fulton, City Council Liaison



CITY OF DETROIT

GABRIELA SANTIAGO-ROMERO

COUNCIL MEMBER

MEMORANDUM

To: Tammy Daniels, Detroit Land Bank Authority, Interim Director

Through: Council President Mary Sheffield

From: Council Member Gabriela Santiago-Romero submitting memorandum relative to

Date: 3/18/2022

RE: FY 2022-2023 Budget: Detroit Land Bank Authority

SUMMARY:

1. What is DLBA's role in the "Make it Home" program giving tenant right of first refusal to tax-foreclosed properties?
 - a. What needs (marketing, homebuyer financing) are there to expand this program -- and what other means of home-buying accessibility is DLBA exploring through programs or partnerships?
2. When will the DLBA five-year strategic plan be available, and how will it be made available?
3. What is your communications and marketing budget – and what are the means of communicating programs?
 - a. Is this budget and set of outreach methods sufficient?
 - b. Do you include languages such as Spanish and Arabic in your materials and outreach? Which materials and/or outreach? If some programs are not yet marketed in languages other than English, please describe why not and provide a possible timeline or budget.

4. What role could the Land Bank play in promoting affordable housing through cooperative ownership models or land trusts? Will these kinds of models be included in your 5-year plan?
5. Many households cannot build generational wealth, take advantage of tax programs, and generally hold onto their property because of title issues, as pointed out by DLBA staff during your budget hearing. How can DLBA help with distributing simplified living trust forms or holding workshops to ensure homes are not hindered by probate issues and end up in tax foreclosure due to inheritance planning issues?

Please do not hesitate to contact my office if you have any questions. Thank you.

DEPARTMENTAL CONTACT:

Name: Hank Kelley

Position: Senior Policy Analyst

City of Detroit

CITY COUNCIL


GABRIELA SANTIAGO-ROMERO

COUNCIL MEMBER, DISTRICT 6

MEMORANDUM

TO: Tammy Daniels, Detroit Land Bank Authority, Interim Director

THRU: Council President Mary Sheffield

FROM: Council Member Gabriela Santiago-Romero 

DATE: March 14, 2022

RE: FY 2022-2023 Budget: Detroit Land Bank Authority

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City of Detroit

CITY COUNCIL

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Please do not hesitate to contact my office if you have any questions. Thank you.

Cc: Honorable Detroit City Council
Louise Jones, City Clerk's Office
Gail Fulton, City Council Liaison



CITY OF DETROIT

GABRIELA SANTIAGO-ROMERO

COUNCIL MEMBER

MEMORANDUM

To: Tyrone Clifton, Detroit Building Authority, Director

Through: Council President Mary Sheffield

From: Council Member Gabriela Santiago-Romero submitting memorandum relative to

Date: 3/18/2022

RE: FY 2022-2023 Budget: Detroit Building Authority

SUMMARY:

1. What strategic planning does the Detroit Building Authority (DBA) do for city-owned facilities which are marketed for sale and/or rehab? Do you have any multi-year plans or guiding documents? If not – what other guiding documents from other departments or sources are most relevant to your operations?
 - a. Links to locations on the City website are preferred.
 - b. If these are not available via links on the City website, please describe why not and/or provide a timeline for inclusion.
2. What is your strategy for marketing and communications (beyond BidNet)? Do you think current outreach and funding levels for these activities is effective/sufficient?
3. Please describe progress toward a local green building standard, and how that could be supported in the FY23 budget or future budgets.

Please do not hesitate to contact my office if you have any questions. Thank you.

DEPARTMENTAL CONTACT:

Name: Hank Kelley

Position: Senior Policy Analyst

City of Detroit

CITY COUNCIL


GABRIELA SANTIAGO-ROMERO

COUNCIL MEMBER, DISTRICT 6

MEMORANDUM

TO: Tyrone Clifton, Detroit Building Authority, Director

THRU: Council President Mary Sheffield

FROM: Council Member Gabriela Santiago-Romero 

DATE: March 14, 2022

RE: FY 2022-2023 Budget: Detroit Building Authority

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Cc: Honorable Detroit City Council
Louise Jones, City Clerk's Office
Gail Fulton, City Council Liaison



CITY OF DETROIT

GABRIELA SANTIAGO-ROMERO

COUNCIL MEMBER

MEMORANDUM

To: Jason Watt, Airport Director

Through: Council President Mary Sheffield

From: Council Member Gabriela Santiago-Romero submitting memorandum relative to

Date: 3/18/2022

RE: FY 2022-2023 Budget: Airport

SUMMARY:

1. What new revenue streams are being explored for the airport?
2. Does commercial freight represent a potential new revenue source - specifically remotely piloted aircraft systems and tie-ins with recent commercial business investment in the city (ex: Amazon)?
 - a. If so, what kind of revenue could that potentially create for the airport, and what is the content of current conversations on this topic?

Please do not hesitate to contact my office if you have any questions. Thank you.

DEPARTMENTAL CONTACT:

Name: Ray Duncan

Position: Policy Analyst

City of Detroit

CITY COUNCIL


GABRIELA SANTIAGO-ROMERO

COUNCIL MEMBER, DISTRICT 6

MEMORANDUM

TO: Jason Watt, Airport, Director

THRU: Council Member Mary Sheffield, Council President

FROM: Council Member Gabriela Santiago-Romero 

DATE: March 14, 2022

RE: FY 2022-2023 Budget: Airport

1. What new revenue streams are being explored for the airport?
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Please do not hesitate to contact my office if you have any questions. Thank you.

Cc: Honorable Detroit City Council
Louise Jones, City Clerk's Office
Gail Fulton, City Council Liaison



CITY OF DETROIT

Choose an item.

Choose an item.

MEMORANDUM

To: Kimberly Rustem, Director, Civil Rights Inclusion and Opportunity

Through: Budget Finance & Audit Standing Committee

From: Council President Mary Sheffield submitting memorandum relative to

Date: 9/17/2020

RE: Civil Rights Inclusion and Opportunity Budget Hearing Questions for FY22-23

SUMMARY:

- 1) The number of FTE's increases from 7 in FY2022 to 35 positions in FY2023. Please explain what positions are being created.
- 2) How many persons filled out a legacy Detroit application? What communication has been sent to applicants since the program pivoted?
 - a. Potential offer of reimbursement for persons who applied under the old ordinance?
- 3) On page B29-8, the skilled trade readiness programs are changing by appropriation? What is the reason for this change?
 - a. How many persons benefited from the basic skills, barrier removal, and Detroit opportunity training programs in FY22?
- 4) What is the status of disability affairs within CRIO? What objectives does the department have for FY23?
- 5) How many suppliers paid non-compliance fees in FY22? Please list the contractors who had to pay these fees?

DEPARTMENTAL CONTACT:

Name: Paris Blessman

Position: Legislative Director



CITY OF DETROIT

MARY SHEFFIELD

COUNCIL PRESIDENT

MEMORANDUM

To: Denise Starr, Director, Human Resources Department

Through: Mary Sheffield, President, Detroit City Council

From: Council President Mary Sheffield submitting memorandum relative to

Date: 3/17/2022

RE: Human Resources Department, Budget Hearing Questions, Fiscal Year 2022/2023

SUMMARY:

1. Your mission is to provide services and implement programs that attract, hire, retain, and support a qualified workforce capable to providing quality services to Detroit citizens. What are your top three programs used to sustain this mission and do you have money allocated to do so?
2. The grand total of expenditures from FY 22 to FY 23 increases by \$1,417,077. Can you explain this increase?
3. In the FY 23 budget, the department plans to increase the funds for recruitment and selection by \$598,942. What is your reasoning for this extra funding?
4. What initiatives or efforts does the Human Resources Department deploy to examine the root causes of the City's issues with employee attraction and retention?
 - o How are those efforts communicated to Council and the Administration and are there any increased expenditures in the recommended budget to address the problem more effectively?
5. The Covid-19 pandemic took a profound physical and emotional toll on City workers and the Human Resources Department was intricately involved in shepherding through the

whole ordeal. What lessons were learned with respect to readiness and responsiveness to avoid some of the pitfalls?

- Are there adequate funds in HR's budget for your department to manage your portion of the ongoing Covid-19 response and to effectively respond to any future pandemic?

Please contact Caryn Shannon from my office at caryn.shannon@detroitmi.gov if you have any questions.

Cc: Honorable Colleagues
City Clerk

DEPARTMENTAL CONTACT:

Name: Caryn Shannon

Position: Junior Policy Analyst



City of Detroit

CITY COUNCIL

MARY SHEFFIELD
CITY COUNCIL PRESIDENT
DISTRICT 5

MEMORANDUM

TO: Denise Starr, Director, Human Resources Department
FROM: Mary Sheffield, President, Detroit City Council
DATE: March 21, 2022
RE: Human Resources Department, Budget Hearing Questions, Fiscal Year 2022/2023

SUMMARY:

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Please contact Caryn Shannon from my office at caryn.shannon@detroitmi.gov if you have any questions.

Cc: Honorable Colleagues
City Clerk



CITY OF DETROIT

MARY SHEFFIELD

COUNCIL PRESIDENT

MEMORANDUM

To: Salvador Salort-Pons, Director, Detroit Institute of Arts

Through: Mary Sheffield, President, Detroit City Council

From: Council President Mary Sheffield submitting memorandum relative to

Date: 3/17/2022

RE: Detroit Institute of Arts, Budget Hearing Questions, Fiscal Year 2022/2023

SUMMARY:

1. How does the DIA expect to include DPS schools in future programs to experience the arts?
2. Does the institute plan on developing a senior program that will allow for safe transport and affordable pricing for them to experience the DIA?
 - o Is it possible for the DIA to partner with bus shuttle companies to transport seniors to their establishment?
 - What would be the necessary requirements for that partnership?
3. If the institute already has senior and busing programs, how many people have used it?
4. Is Detroit allocating any money to the DIA?
5. For entry, is the DIA currently only accepting appointments?
 - o If so, when does the institute expect to relieve the public of this program?
6. What is the Detroit Institute of Arts' annual spend for contracted goods and services and how much is spent with Detroit Headquartered or Detroit Based Business and Women and Minority owned firms?
7. What initiatives, if any, does the museum have to engage Detroiters and youth around careers at the DIA and in the Art and Museum industry, in general?

Please contact Caryn Shannon from my office at caryn.shannon@detroitmi.gov if you have any questions.

Cc: Honorable Colleagues
City Clerk

DEPARTMENTAL CONTACT:

Name: Caryn Shannon

Position: Junior Policy Analyst



City of Detroit

CITY COUNCIL

MARY SHEFFIELD
CITY COUNCIL PRESIDENT
DISTRICT 5

MEMORANDUM

TO: Salvador Salort-Pons, Director, Detroit Institute of Arts
FROM: Mary Sheffield, President, Detroit City Council
DATE: March 21, 2022
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Cc: Honorable Colleagues
City Clerk



CITY OF DETROIT

MARY SHEFFIELD

COUNCIL PRESIDENT

MEMORANDUM

To: Dr. Hayley W. Murphy, Executive Director & CEO, Detroit Zoological Society

Through: City Council President Mary Sheffield

From: Council President Mary Sheffield submitting memorandum relative to

Date: 3/17/2022

RE: Detroit Zoological Society Budget Questions FY22-23

SUMMARY:

1. Please provide your annual budget for the 2021-22 fiscal year as well as the 2022-23 fiscal year.
2. DZS Diversity statement emphasizes a commitment to ensuring that your programs are fully accessible to diverse communities. What measures are taken to meet this commitment?
3. For a family of four, the total cost for zoo admission with parking ranges from \$58.00 - \$90.00. Is there consideration to create an affordable admission program to make the Zoo more accessible for low income families.
4. \$570,000 of Non-Departmental General Fund is recommended for Zoo Operations. Please share your detailed budget for these funds. What plans are in place to maximize this funding?
5. Part of your mission statement is to provide innovative facilities and programs to contribute to Detroit's economic vitality. Please name any new innovations or programs that will be put into place this year.

6. Part of your mission statement is to ensure that your audience, staff, and volunteers reflect the diversity of the community. Please provide data that confirms community representation among your staff and volunteers. Do you have any hiring practices that support this mission statement?
7. The DZS operates the Belle Isle Nature Center. How are you adjusting the budget this fiscal year to improve the Nature Center?
8. The DZS's mission is to demonstrate leadership in environmental sustainability. How much of your budget goes towards exemplary environmental sustainability practices?
9. Do you have any staffing vacancies currently? What have been barriers to filling positions? What is the average hourly pay for Detroit Zoo and Belle Isle Nature Center employees?
10. What is the Detroit Zoo's annual spend for contracted goods and services and how much is spent with Detroit Headquartered or Detroit Based Business and Women and Minority owned firms?

DEPARTMENTAL CONTACT:

Name: Yvonne Ragland

Position: Junior Policy Analyst

City of Detroit

CITY COUNCIL

MARY SHEFFIELD
CITY COUNCIL PRESIDENT
DISTRICT 5

MEMORANDUM

TO: Dr. Hayley W. Murphy, Executive Director & CEO, Detroit Zoological Society
FROM: City Council President Mary Sheffield
DATE: March 21, 2022
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Coleman A. Young Municipal Center 2 Woodward Ave., Suite 1340 Detroit, Michigan 48226
(313) 224-4505 Fax (313) 224-0367
CouncilMemberSheffield@detroitmi.gov

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CITY OF DETROIT

MARY SHEFFIELD

COUNCIL PRESIDENT

MEMORANDUM

To: Terri Weems, President, Detroit Employment Solutions Corporation

Through: Budget Finance & Audit Standing Committee

From: Council President Mary Sheffield submitting memorandum relative to

Date: 9/17/2020

RE: Employment Solutions Budget Hearing Questions for FY22-23

SUMMARY:

- 1) How many employees does the DESC currently have?
- 2) How many vacancies does the department have?
- 3) How many grants has the department administered to small businesses? Please explain the types.
- 4) Which skills and credentials have been focused on in order to secure advanced employment?
- 5) How many persons did the DESC service via a program last year?
 - a. How many persons completed a service program via the DESC?
- 6) How long does it take for a person to complete the intake process before they are approved to receive services?
- 7) Which barriers to employment have been primarily addressed by the DESC?
- 8) How much would it cost and maintain to purchase another DESC workforce bus?

DEPARTMENTAL CONTACT:

Name: Paris Blessman

Position: Legislative Director



City of Detroit

CITY COUNCIL

MARY SHEFFIELD
CITY COUNCIL PRESIDENT
DISTRICT 5

MEMORANDUM

TO: Terri Weems, President, Detroit Employment Solutions Corporation
FROM: Mary Sheffield, President, Detroit City Council
THRU: Budget Finance & Audit Standing Committee
DATE: March 21, 2022
RE: Employment Solutions Budget Hearing Questions for FY22-23

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- 7) Which barriers to employment have been primarily addressed by the DESC?
- 8) Do you all offer intreprtatooin servies
- 9) DESC bus
- 10) Actual budget

cc: Honorable Council Members



CITY OF DETROIT

MARY SHEFFIELD

COUNCIL PRESIDENT

MEMORANDUM

To: James White, Chief, Police Department

Through: Budget Finance & Audit

From: Council President Mary Sheffield submitting memorandum relative to

Date: 9/17/2020

RE: Police Department Budget Hearing Questions for FY22-FY23

SUMMARY:

- 1) How many vacancies does the department have?
- 2) What is the status of the drag racing taskforce?
 - a. How many officers are dedicated to the taskforce? How does someone report drag racing at 2am in the morning?
- 3) How many civilian positions does the department have?
- 4) How many vehicles are in the departments fleet? Please describe the types for use.
- 5) How many officers/ vehicles are on patrol from the hours of 10pm – 6am?
- 6) What is the status of shot spotter?
 - a. How is the department measuring the effectiveness?
- 7) What behavioral programs is the department supporting to address mental health and reduce gun violence?
- 8) How many drones does the department own?
 - a. In what instances have they been used in FY22?
- 9) What types of surveillance technology does the department plan on submitting for purchase in FY22-FY23?

- 10)How many homelessness coordinators does the department have?
- 11)How much money does the department plan to allocate for victims' assistance & missing persons program in FY22-FY23?
- 12)How are the dollars for the auto theft prevention grant being used?
- 13)Please explain what accounts for the approximate 10 million dollar increase in revenue from FY22 to FY23.
- 14)How many dollars did the department acquire via grants last year? Have all the funds been used?

DEPARTMENTAL CONTACT:

Name: Paris Blessman

Position: Legislative Director



City of Detroit

CITY COUNCIL

MARY SHEFFIELD
CITY COUNCIL PRESIDENT
DISTRICT 5

MEMORANDUM

TO: James White, Chief, Police Department
FROM: Mary Sheffield, President, Detroit City Council
THRU: Budget Finance & Audit Standing Committee
DATE: March 21, 2022
RE: Police Department Budget Hearing Questions for FY22-23

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DEPARTMENTAL SUBMISSION

DEPARTMENT: Law
FILE NUMBER: Law-1205

*** RE:**

Submitting reso. autho. Settlement lawsuit of Northland Radiology Inc. (Harold Hogan Jr.) v City of Detroit

*** SUMMARY:**

Case No. 21-002597, File No. L21-00175 (MBC) A20000, in the amount of **\$18,500.00** in full payment for any and all claims which Northland Radiology, Inc. may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained

*** RECOMMENDATION:**

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of Northland Radiology, Inc. and their attorney, Kajy Law, PLLC, in the amount of **Eighteen Thousand Five Hundred Dollars and ^{NO}/Cents (\$18,500.00)** in full payment for any and all claims which Northland Radiology, Inc. may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about April 7, 2020, and otherwise set forth in Case No. 21-002597-NF, that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No. 21-002597- NF.

*** DEPARTMENTAL CONTACT:**

Name: Lisa Szwast
Position: Legal Assistant

***=REQUIRED**



LAW DEPARTMENT

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 500
Detroit, Michigan 48226-3437

Phone 313•224•4550
Fax 313•224•5505
www.detroitmi.gov

March 11, 2022

HONORABLE CITY COUNCIL

RE: Northland Radiology, Inc. (Harold Hogan, Jr.) v City of Detroit

Case No: 21-002597-NF

File No: L21-00175(MBC)

We have reviewed the above-captioned lawsuit, the facts and particulars of which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body. From this review, it is our considered opinion that a settlement in the amount of **Eighteen Thousand Five Hundred Dollars and ^{NO}/Cents (\$18,500.00)** is in the best interest of the City of Detroit.

We, therefore, request authorization to settle this matter in the amount of **Eighteen Thousand Five Hundred Dollars and no/cents (\$18,500.00)** and that Your Honorable Body direct the Finance Director to issue a draft in that amount payable to Northland Radiology, Inc. and their attorney, Kajy Law, PLLC, to be delivered upon receipt of properly executed Releases and Stipulation and Order of Dismissal entered in Lawsuit No. 21-002597-NF, approved by the Law Department.

Respectfully submitted,

/s/Mary Beth Cobbs

Mary Beth Cobbs

Assistant Corporation Counsel

APPROVED:

CHARLES N. RAIMI

Corporation Counsel

BY: /s/James D. Nosedo

James D. Nosedo

Supervising Assistant Corporation Counsel

Attachments

R E S O L U T I O N

BY COUNCIL MEMBER _____:

RESOLVED, that settlement of the above matter be and is hereby authorized in the amount of **Eighteen Thousand Five Hundred Dollars and ^{NO}/Cents (\$18,500.00)**; and be it further

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of Northland Radiology, Inc. and their attorney, Kajy Law, PLLC, in the amount of **Eighteen Thousand Five Hundred Dollars and ^{NO}/Cents (\$18,500.00)** in full payment for any and all claims which Northland Radiology, Inc. may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about April 7,2020, and otherwise set forth in Case No.21-002597-NF, that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No.21-002597- NF.

APPROVED:

/s/ Charles N. Raimi
Corporation Counsel

BY: /s/James D. Noseda

James D. Noseda
Supervising Assistant Corporation Counsel

Approved by City Council: _____

Approved by the Mayor: _____



DEPARTMENTAL SUBMISSION

DEPARTMENT: Law

FILE NUMBER: Law-1210

*** RE:**

Submitting reso. autho. Settlement in lawsuit of Affiliated Diagnostic of Oakland, LLC (K. McIver) v City of Detroit

*** SUMMARY:**

Case No. 21-151066-GC, File No. L21-00478 (PP) A20000, in the amount of **\$7,500.00** in full payment for any and all claims which Affiliated Diagnostic of Oakland, LLC may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about 05/11/2020

*** RECOMMENDATION:**

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of **AFFILIATED DIAGNOSTIC OF OAKLAND, LLC** and **THEIR** attorney, **BASHORE GREEN LAW GROUP, PLLC**, in the amount of **SEVEN THOUSAND FIVE HUNDRED DOLLARS AND ^{NO}/CENTS (\$7,500.00)** in full payment for any and all claims which **AFFILIATED DIAGNOSTIC OF OAKLAND, LLC** may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about 05/11/2020, and otherwise set forth in Case No.21-151066-GC, that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No.21-151066-GC and, where deemed necessary by the Law Department a properly executed Medicare/CMS Final Demand Letter.

*** DEPARTMENTAL CONTACT:**

Name: Andrea D'Agostino Keenan
Position: Paralegal

***=REQUIRED**



LAW DEPARTMENT

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 500
Detroit, Michigan 48226-3437

Phone 313•224•4550
Fax 313•224•5505
www.detroitmi.gov

March 11, 2022

HONORABLE CITY COUNCIL

RE: Affiliated Diagnostic of Oakland, LLC (K. McIver) v City of Detroit
Case No: 21-151066-GC
File No: L21-00478(PP)

We have reviewed the above-captioned lawsuit, the facts and particulars of which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body. From this review, it is our considered opinion that a settlement in the amount of **SEVEN THOUSAND FIVE HUNDRED DOLLARS AND ^{NO}/CENTS (\$7,500.00)** is in the best interest of the City of Detroit.

We, therefore, request authorization to settle this matter in the amount of **SEVEN THOUSAND FIVE HUNDRED DOLLARS AND ^{NO}/CENTS (\$7,500.00)** and that Your Honorable Body direct the Finance Director to issue a draft in that amount payable to **AFFILIATED DIAGNOSTIC OF OAKLAND, LLC** and **THEIR** attorney, **BASHORE GREEN LAW GROUP, PLLC**, to be delivered upon receipt of properly executed Releases and Stipulation and Order of Dismissal entered in Lawsuit No. 21-151066-GC, approved by the Law Department.

Respectfully submitted,

/s/ Patricia Porter

Patricia Porter
Attorney

APPROVED:
CHARLES RAIMI
Corporation Counsel

BY: /s/ Yuvonne R. Bradley
Yuvonne R. Bradley
Supervising Assistant Corporation Counsel

Attachments

R E S O L U T I O N

BY COUNCIL MEMBER _____:

RESOLVED, that settlement of the above matter be and is hereby authorized in the amount of **SEVEN THOUSAND FIVE HUNDRED DOLLARS AND ^{NO}/CENTS (\$7,500.00)**; and be it further

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of **AFFILIATED DIAGNOSTIC OF OAKLAND, LLC** and **THEIR** attorney, **BASHORE GREEN LAW GROUP, PLLC**, in the amount of **SEVEN THOUSAND FIVE HUNDRED DOLLARS AND ^{NO}/CENTS (\$7,500.00)** in full payment for any and all claims which **AFFILIATED DIAGNOSTIC OF OAKLAND, LLC** may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about 05/11/2020, and otherwise set forth in Case No.21-151066-GC, that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No.21-151066-GC and, where deemed necessary by the Law Department a properly executed Medicare/CMS Final Demand Letter.

APPROVED:
CHARLES RAIMI
Corporation Counsel

BY: /s/ Yuvonne R. Bradley
Yuvonne R. Bradley
Supervising Assistant Corporation Counsel

Approved by City Council: _____
Approved by the Mayor: _____



DEPARTMENTAL SUBMISSION

DEPARTMENT: Law

FILE NUMBER: Law-1213

*** RE:**

Submitting reso. autho. Settlement in lawsuit of Martin, Michael v City of Detroit and John Doe

*** SUMMARY:**

Case No. 20-009907-NI, File No. L20-00632 (RJB) A20000, in the amount of **\$49,000.00** in full payment for any and all claims which Michael Martin may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about 11/26/2019.

*** RECOMMENDATION:**

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of **MICHAEL MARTIN** and **HIS** attorney, **SEVA LAW FIRM**, in the amount of **FORTY-NINE THOUSAND DOLLARS and ^{NO}/Cents (\$49,000.00)** in full payment for any and all claims which **MICHAEL MARTIN** may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about 11/26/2019, and otherwise set forth in Case No.20-009907-NI, that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No. 20-009907-NI and, where deemed necessary by the Law Department a properly executed Medicare/CMS Final Demand Letter.

*** DEPARTMENTAL CONTACT:**

Name: Andrea D'Agostino Keenan

Position: Paralegal

***=REQUIRED**



LAW DEPARTMENT

March 16, 2022

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 500
Detroit, Michigan 48226-3437

Phone 313•224•4550
Fax 313•224•5505
www.detroitmi.gov

HONORABLE CITY COUNCIL

RE: Martin, Michael v City of Detroit and John Doe
Case No: 20-009907-NI
File No: L20-00632 RJB

We have reviewed the above-captioned lawsuit, the facts and particulars of which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body. From this review, it is our considered opinion that a settlement in the amount of **FOURTY-NINE THOUSAND DOLLARS and ^{NO}/Cents (\$49,000.00)** is in the best interest of the City of Detroit.

We, therefore, request authorization to settle this matter in the amount of **FORTY-NINE THOUSAND DOLLARS and ^{NO}/Cents (\$49,000.00)** and that Your Honorable Body direct the Finance Director to issue a draft in that amount payable to **MICHAEL MARTIN** and **HIS** attorney, **SEVA LAW FIRM**, to be delivered upon receipt of properly executed Releases and Stipulation and Order of Dismissal entered in Lawsuit No.20-009907-NI, approved by the Law Department.

Respectfully submitted,

/s/Robyn J. Brooks
Sr. Assistant Corporation Counsel

APPROVED:
CHARLES RAIMI
Corporation Counsel

BY: /s/Krystal A. Crittendon
Krystal A. Crittendon
Supervising Assistant Corporation Counsel

Attachments

R E S O L U T I O N

BY COUNCIL MEMBER _____:

RESOLVED, that settlement of the above matter be and is hereby authorized in the amount of **FORTY-NINE THOUSAND DOLLARS and ^{NO}/Cents (\$49,000.00)**; and be it further

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of **MICHAEL MARTIN** and **HIS** attorney, **SEVA LAW FIRM**, in the amount of **FORTY-NINE THOUSAND DOLLARS and ^{NO}/Cents (\$49,000.00)** in full payment for any and all claims which **MICHAEL MARTIN** may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about, and otherwise set forth in Case No.20-009907-NI, that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No. 20-009907-NI and, where deemed necessary by the Law Department a properly executed Medicare/CMS Final Demand Letter.

APPROVED:
CHARLES RAIMI
Deputy/Interim Corporation Counsel

BY: /s/ Krystal A. Crittendon
Krystal A. Crittendon
Supervising Assistant Corporation Counsel

Approved by City Council: _____

Approved by the Mayor: _____



DEPARTMENTAL SUBMISSION

DEPARTMENT: Law
FILE NUMBER: Law-1211

*** RE:**

Submitting reso. autho. Settlement in lawsuit of Laboratory Specialists of Michigan (Jesse Walton) v City of Detroit

*** SUMMARY:**

Case No. 21-143649-GC. File No. L21-00240 (CLR) A20000, in the amount of **\$15,000.00** in full payment for any and all claims which Laboratory Specialists of Michigan, LLC may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about 11/13/2018

*** RECOMMENDATION:**

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of **LABORATORY SPECIALISTS OF MICHIGAN, LLC** and **THEIR** attorney, **KHURANA LAW FIRM, PC**, in the amount of **FIFTEEN THOUSAND DOLLARS AND NO/CENTS (\$15,000.00)** in full payment for any and all claims which **LABORATORY SPECIALISTS OF MICHIGAN, LLC** may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about 11/13/2018, and otherwise set forth in Case No. 21-143649-GC, that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No. 21-143649-GC and, where deemed necessary by the Law Department a properly executed Medicare/CMS Final Demand Letter

*** DEPARTMENTAL CONTACT:**

Name: Andrea D'Agostino Keenan
Position: Paralegal

***=REQUIRED**



LAW DEPARTMENT

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 500
Detroit, Michigan 48226-3437

Phone 313•224•4550
Fax 313•224•5505
www.detroitmi.gov

March 14, 2022

HONORABLE CITY COUNCIL

RE: Laboratory Specialists of Michigan (Jesse Walton) v City of Detroit
Case No: 21-143649-GC
File No: L21-00240(CLR)

We have reviewed the above-captioned lawsuit, the facts and particulars of which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body. From this review, it is our considered opinion that a settlement in the amount of **FIFTEEN THOUSAND DOLLARS AND NO/CENTS (\$15,000.00)** is in the best interest of the City of Detroit.

We, therefore, request authorization to settle this matter in the amount of **FIFTEEN THOUSAND DOLLARS AND NO/CENTS (\$15,000.00)** and that Your Honorable Body direct the Finance Director to issue a draft in that amount payable to **LABORATORY SPECIALISTS OF MICHIGAN, LLC** and **THEIR** attorney, **KHURANA LAW FIRM, PC**, to be delivered upon receipt of properly executed Releases and Stipulation and Order of Dismissal entered in Lawsuit No. 21-143649-GC, approved by the Law Department.

Respectfully submitted,

/s/ Cheryl L. Ronk

Cheryl L. Ronk
Senior Assistant Corporation Counsel

APPROVED:
CHARLES RAIMI
Corporation Counsel

BY: /s/Yuvonne R. Bradley
Yuvonne R. Bradley
Supervising Assistant Corporation Counsel

Attachments

R E S O L U T I O N

BY COUNCIL MEMBER _____:

RESOLVED, that settlement of the above matter be and is hereby authorized in the amount of **FIFTEEN THOUSAND DOLLARS AND ^{NO}/CENTS (\$15,000.00)**; and be it further

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of **LABORATORY SPECIALISTS OF MICHIGAN, LLC** and **THEIR** attorney, **KHURANA LAW FIRM, PC**, in the amount of **FIFTEEN THOUSAND DOLLARS AND ^{NO}/CENTS (\$15,000.00)** in full payment for any and all claims which **LABORATORY SPECIALISTS OF MICHIGAN, LLC** may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about 11/13/2018, and otherwise set forth in Case No.21-143649-GC, that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No.21-143649-GC and, where deemed necessary by the Law Department a properly executed Medicare/CMS Final Demand Letter.

APPROVED:
CHARLES RAIMI
Corporation Counsel

BY: /s/Yuvonne R. Bradley
Yuvonne R. Bradley
Supervising Assistant Corporation Counsel

Approved by City Council: _____
Approved by the Mayor: _____



DEPARTMENTAL SUBMISSION

DEPARTMENT: Legislative Policy Division
FILE NUMBER: Legislative Policy Division-0242

*** RE:**

Submitting reso. autho. Closed Session – Larry Bennett, Frontczak v COD

*** SUMMARY:**

Closed Session – Larry Bennett, Frontczak v COD

*** RECOMMENDATION:**

For Consideration

*** DEPARTMENTAL CONTACT:**

Name: Sabrina Shockley
Position: Administrative Assistant

***=REQUIRED**

BY COUNCIL MEMBER _____:

RESOLVED, in keeping with the requirements of the Open Meetings Act, MCL 15.268, Sections 8(1)(a) and 8(1)(e), a closed session of the Detroit City Council is hereby called for March 29, 2022 at _____, for the purpose of consulting with attorneys from the Law Department and the Legislative Policy Division regarding ongoing litigation and the representation and indemnification of Reginald Beasley in the matter of *Nick Frontczak v City of Detroit, et al*, Civil Action Case No. 18-13781.

March 18, 2022



DEPARTMENTAL SUBMISSION

DEPARTMENT: Legislative Policy Division
FILE NUMBER: Legislative Policy Division-0237

*** RE:**

Submitting reso. autho. Closed Session Stephen Gellgood, Frontczak v COD

*** SUMMARY:**

Closed Session Stephen Gellgood, Frontczak v COD

*** RECOMMENDATION:**

For Approval

*** DEPARTMENTAL CONTACT:**

Name: Sabrina Shockley
Position: Administrative Assistant

***=REQUIRED**

BY COUNCIL MEMBER _____:

RESOLVED, in keeping with the requirements of the Open Meetings Act, MCL 15.268, Sections 8(1)(a) and 8(1)(e), a closed session of the Detroit City Council is hereby called for March 29, 2022 at _____, for the purpose of consulting with attorneys from the Law Department and the Legislative Policy Division regarding ongoing litigation and the representation and indemnification of Stephen Gellgood in the matter of *Nick Frontczak v City of Detroit, et al*, Civil Action Case No. 18-13781.

March 18, 2022



DEPARTMENTAL SUBMISSION

DEPARTMENT: Legislative Policy Division
FILE NUMBER: Legislative Policy Division-0243

*** RE:**

Submitting reso. autho. Closed Session – Charles Adams, Trinity Orr v COD

*** SUMMARY:**

Closed Session – Charles Adams, Trinity Orr v COD

*** RECOMMENDATION:**

For Consideration

*** DEPARTMENTAL CONTACT:**

Name: Sabrina Shockley
Position: Administrative Assistant

***=REQUIRED**

BY COUNCIL MEMBER LATISHA JOHNSON:

RESOLVED, in keeping with the requirements of the Open Meetings Act, MCL 15.268, Sections 8(1)(a) and 8(1)(e), a closed session of the Detroit City Council is hereby called for March 29, 2022 at _____, for the purpose of consulting with attorneys from the Law Department and the Legislative Policy Division regarding ongoing litigation and the representation and indemnification of Peter Padron in the matter of *Nadia Rohr and Baylee Huffman v City of Detroit et al*, Civil Action No. 20-11697.

March 18, 2022



DEPARTMENTAL SUBMISSION

DEPARTMENT: Legislative Policy Division
FILE NUMBER: Legislative Policy Division-0245

*** RE:**

Submitting reso. autho. Closed Session – Layne and Vanpelt v COD

*** SUMMARY:**

Closed Session – Layne and Vanpelt v COD

*** RECOMMENDATION:**

For Consideration

*** DEPARTMENTAL CONTACT:**

Name: Sabrina Shockley
Position: Administrative Assistant

***=REQUIRED**

BY COUNCIL MEMBER LATISHA JOHNSON:

RESOLVED, in keeping with the requirements of the Open Meetings Act, MCL 15.268, Sections 8(1)(a) and 8(1)(e), a closed session of the Detroit City Council is hereby called for March 29, 2022 at _____, for the purpose of consulting with attorneys from the Law Department and the Legislative Policy Division regarding ongoing litigation and the representation and indemnification of P.O. Shirlene Cherry in the matter of *Rosemary White v City of Detroit et al*, Civil Action No. 20-12646.

March 18, 2022



DEPARTMENTAL SUBMISSION

DEPARTMENT: Legislative Policy Division
FILE NUMBER: Legislative Policy Division-0244

*** RE:**

Submitting reso. autho. Closed Session – Amy Matelic, Frontczak v COD

*** SUMMARY:**

Closed Session – Amy Matelic, Frontczak v COD

*** RECOMMENDATION:**

For Consideration

*** DEPARTMENTAL CONTACT:**

Name: Sabrina Shockley
Position: Administrative Assistant

***=REQUIRED**

BY COUNCIL MEMBER _____:

RESOLVED, in keeping with the requirements of the Open Meetings Act, MCL 15.268, Sections 8(1)(a) and 8(1)(e), a closed session of the Detroit City Council is hereby called for March 29, 2022 at _____, for the purpose of consulting with attorneys from the Law Department and the Legislative Policy Division regarding ongoing litigation and the representation and indemnification of Larry Bennett in the matter of *Nick Frontczak v City of Detroit, et al*, Civil Action Case No. 18-13781.

March 18, 2022



DEPARTMENTAL SUBMISSION

DEPARTMENT: Legislative Policy Division
FILE NUMBER: Legislative Policy Division-0240

*** RE:**

Submitting reso. autho. Closed Session – Detrick Mott, Deanna Rasnick v City of Detroit

*** SUMMARY:**

Closed Session – Detrick Mott, Deanns Rasnick v City of Detroit

*** RECOMMENDATION:**

For Consideration

*** DEPARTMENTAL CONTACT:**

Name: Sabrina Shockley
Position: Administrative Assistant

***=REQUIRED**

BY COUNCIL MEMBER LATISHA JOHNSON:

RESOLVED, in keeping with the requirements of the Open Meetings Act, MCL 15.268, Sections 8(1)(a) and 8(1)(e), a closed session of the Detroit City Council is hereby called for March 29, 2022 at _____, for the purpose of consulting with attorneys from the Law Department and the Legislative Policy Division regarding ongoing litigation and the representation and indemnification of Charles Adams in the matter of *Trinity Orr v City of Detroit et al*, Civil Action No. 21-11805.

March 18, 2022



DEPARTMENTAL SUBMISSION

DEPARTMENT: Legislative Policy Division
FILE NUMBER: Legislative Policy Division-0241

*** RE:**

Submitting reso. autho. Closed Session – Peter Padron, Rohr and Huffman v COD

*** SUMMARY:**

Closed Session – Peter Padron, Rohr and Huffman v COF

*** RECOMMENDATION:**

For Consideration

*** DEPARTMENTAL CONTACT:**

Name: Sabrina Shockley
Position: Administrative Assistant

***=REQUIRED**

BY COUNCIL MEMBER LATISHA JOHNSON:

RESOLVED, in keeping with the requirements of the Open Meetings Act, MCL 15.268, Sections 8(1)(a) and 8(1)(e), a closed session of the Detroit City Council is hereby called for March 29, 2022 at _____, for the purpose of consulting with attorneys from the Law Department and the Legislative Policy Division regarding ongoing litigation and the representation and indemnification of PO Aaron J. Layne in the matter of *Darrin Vanpelt v City of Detroit et al*, Civil Action No. 21-10352.

March 18, 2022



DEPARTMENTAL SUBMISSION

DEPARTMENT: Legislative Policy Division
FILE NUMBER: Legislative Policy Division-0239

*** RE:**

Submitting reso. autho. Closed Session – Reginald Beasley, Frontczak v City of Detroit

*** SUMMARY:**

Closed Session – Reginald Beasley, Frontczak v City of Detroit

*** RECOMMENDATION:**

For Consideration

*** DEPARTMENTAL CONTACT:**

Name: Sabrina Shockley
Position: Administrative Assistant

***=REQUIRED**

BY COUNCIL MEMBER _____:

RESOLVED, in keeping with the requirements of the Open Meetings Act, MCL 15.268, Sections 8(1)(a) and 8(1)(e), a closed session of the Detroit City Council is hereby called for March 29, 2022 at _____, for the purpose of consulting with attorneys from the Law Department and the Legislative Policy Division regarding ongoing litigation and the representation and indemnification of Stephen Gellgood in the matter of *Nick Frontczak v City of Detroit, et al*, Civil Action Case No. 18-13781.

March 18, 2022



DEPARTMENTAL SUBMISSION

DEPARTMENT: Legislative Policy Division
FILE NUMBER: Legislative Policy Division-0238

*** RE:**

Submitting reso. autho. Closed Session Shirlene Cherry, Rosemary White v City of Detroit

*** SUMMARY:**

Closed Session Shirlene Cherry, Rosemary White v City of Detroit

*** RECOMMENDATION:**

For Consideration

*** DEPARTMENTAL CONTACT:**

Name: Sabrina Shockley
Position: Administrative Assistant

***=REQUIRED**

BY COUNCIL MEMBER LATISHA JOHNSON:

RESOLVED, in keeping with the requirements of the Open Meetings Act, MCL 15.268, Sections 8(1)(a) and 8(1)(e), a closed session of the Detroit City Council is hereby called for March 29, 2022 at _____, for the purpose of consulting with attorneys from the Law Department and the Legislative Policy Division regarding ongoing litigation and the representation and indemnification of P.O. Shirlene Cherry in the matter of *Rosemary White v City of Detroit et al*, Civil Action No. 20-12646.

March 18, 2022



DEPARTMENTAL SUBMISSION

DEPARTMENT: Law

FILE NUMBER: Law-1212

*** RE:**

Submitting reso. autho. rescinding settlement of Nick Frontczak, as the public administrator for the estate of Micheal McShane deceased v City of Detroit

*** SUMMARY:**

Case No. 18-13781, File No. L18-00747 (PMC) A37000, **RESOLVED**, that the resolution of February 1, 2022, authorizing settlement in the above matter is hereby **RESCINDED**

*** RECOMMENDATION:**

RESOLVED, that the resolution of February 1, 2022, authorizing settlement in the above matter is hereby **RESCINDED**; and be it further

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of NICK FRONTCZAK, as the Public Administrator for the Estate of MICHAEL McSHANE, deceased, and his attorneys, Dettmer & Deszi, PLLC, in the amount of **Sixty Thousand Dollars and NO/Cents (\$60,000.00)** in full payment for any and all claims which NICK FRONTCZAK, as the Public Administrator for the Estate of MICHAEL McSHANE, deceased, may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about, August 22, 2020 and otherwise set forth in Case No. 18-13781, that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No. 18-13781 and,

where deemed necessary by the Law Department a properly executed
Medicare/CMS Final Demand Letter

*** DEPARTMENTAL CONTACT:**

Name: Lisa Szwast
Position: Legal Assistant

***=REQUIRED**



LAW DEPARTMENT

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 500
Detroit, Michigan 48226-3437

Phone 313•224•4550
Fax 313•224•5505
www.detroitmi.gov

March 17, 2022

HONORABLE CITY COUNCIL

**RE: NICK FRONT CZAK, AS THE PUBLIC ADMINISTRATOR FOR THE ESTATE OF
MICHAEL MCSHANE, DECEASED v. CITY OF DETROIT
18-13781
L18-00747(PMC)**

On **February 1, 2022**, your Honorable Body approved the settlement in the above captioned lawsuit. That resolution authorized the Finance Director to issue a draft in that amount to the plaintiffs NICK FRONT CZAK, as the Public Administrator for the Estate of MICHAEL McSHANE, deceased, and MICHAEL VALENTINO, and their attorneys. The name of the plaintiff was not correctly stated in that resolution. MICHAEL VALENTINO's claims were previously dismissed by the court. The remaining plaintiff is NICK FRONT CZAK, as the Public Administrator for the Estate of MICHAEL McSHANE. The Law Department is, therefore, recommending that this Honorable Body RESCIND the Resolution authorizing the Finance Director to issue a draft to NICK FRONT CZAK, as the Public Administrator for the Estate of MICHAEL McSHANE, deceased, *and* MICHAEL VALENTINO.

We, therefore, request your Honorable Body to rescind the original Resolution and adopt the amended resolution authorizing the Finance Director to draw a warrant upon the proper account in favor of NICK FRONT CZAK, as the Public Administrator for the Estate of MICHAEL McSHANE, deceased, and his attorneys, Dettmer & Deszi, PLLC.

WAIVER OF RECONSIDERATION REQUESTED.

Respectfully submitted,

/s/ Patrick M. Cunningham

Senior Assistant Corporation Counsel

APPROVED:

CHARLES RAIMI
Acting Corporation Counsel

BY: /s/ Jerry L. Ashford

Jerry L. Ashford
Chief of Litigation

Attachment

RESOLUTION

BY COUNCIL MEMBER: _____

RESOLVED, that the resolution of February 1, 2022, authorizing settlement in the above matter is hereby **RESCINDED**; and be it further

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of NICK FRONTCHAK, as the Public Administrator for the Estate of MICHAEL McSHANE, deceased, and his attorneys, Dettmer & Deszi, PLLC, in the amount of **Sixty Thousand Dollars and NO/Cents (\$60,000.00)** in full payment for any and all claims which NICK FRONTCHAK, as the Public Administrator for the Estate of MICHAEL McSHANE, deceased, may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained on or about, August 22, 2020 and otherwise set forth in Case No. 18-13781, that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No. 18-13781 and, where deemed necessary by the Law Department a properly executed Medicare/CMS Final Demand Letter.

APPROVED:

CHARLES RAIMI
Acting Corporation Counsel

BY: /s/Jerry L. Ashford
Jerry L. Ashford
Chief of Litigation



DEPARTMENTAL SUBMISSION

DEPARTMENT: [eSCRIBE Department]

FILE NUMBER: Media Services - Special Events-0173

*** RE:**

Submitting report related to:

*** SUMMARY:**

Click or tap here to enter text.

*** RECOMMENDATION:**

Click or tap here to enter text.

*** DEPARTMENTAL CONTACT:**

Name: Click or tap here to enter text.

Position: Click or tap here to enter text.

***=REQUIRED**

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: _____ Event Name: _____

Event Date : _____

Street Closure: _____

Organization Name: _____

Street Address: _____

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- ☐ Walkathon ☐ Carnival/Circus ☐ Concert/Performance ☐ Run/Marathon
☐ Bike Race ☐ Religious Ceremony ☐ Political Ceremony ☐ Festival
☐ Filming ☐ Parade ☐ Sports/Recreation ☐ Rally/Demonstration
☐ Fireworks ☐ Convention/Conference ☐ Other: _____
☐ **24-Hour Liquor License**

Petition Communications (include date/time)

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD				
	DFD/ EMS				
	DPW				
	Health Dept.				

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED				
	Recreation				
	Bldg & Safety				
	Bus. License				
	Mayor's Office				
	Municipal Parking				

MAYOR'S OFFICE

Signature: _____

Date: _____

City Council Member: _____

Resolved, The Media Services Department, Special Events Office is hereby authorized and directed to issue permits to PAXAHAU, Inc., or their assigns to host their annual 2022 Movement Electronic Music Festival from 12:00pm - 12:30am; with music, food trucks, beverages and vendors.

PROVIDED, that there will be DPD Assisted Event; Contracted with Private Security Company for Additional Security Services; and be it further

PROVIDED, that there will be EMS contracted with Hart Medical to provide private EMS services; and be it further

PROVIDED, that there will be DPW Fencing and Barricades Required; and be it further

PROVIDED, that there will be Recreation Application Received & Approved as Presented; and be it further

PROVIDED, that there will be Permits Required for Tents, Staging, Generators, Scaffolding & Signage; and be it further

PROVIDED, that there will be a business License and Liquor License obtained following City Council approval; and be it further

PROVIDED, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: 2022 MOVEMENT ELECTRONIC MUSIC FESTIVAL

Event Location: HART PLAZA

Is this going to be an annual event? ☒ Yes ☐ No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: PAXAHAU, INC

Organization Mailing Address: 1551 ROSA PARKS BLVD, SUITE A , DETROIT, MI. 48216

Business Phone: 313-729-2428

Business Website: WWW.MOVEMENT.US

Applicant Name: SAM FOTIAS

Business Phone: 313-729-2428

Cell Phone: 586-596-9463

Email: SAM@PAXAHAU.COM

Event On-Site Contact Person:

Name: SAM FOTIAS

Business Phone: 313-729-2428

Cell Phone: 586-596-9463

Email: SAM@PAXAHAU.COM

Event Elements (check all that apply)

☐ Walkathon

☐ Carnival/Circus

☒ Concert/Performance

☐ Run/Marathon

☐ Bike Race

☐ Religious Ceremony

☐ Political Event

☒ Festival

☐ Filming

☐ Parade

☐ Sports/Recreation

☐ Rally/Demonstration

☐ Convention/Conference

☐ Fireworks

☐ Other: _____

Projected Number of Attendees: 35,000 PER DAY

Please provide a brief description of your event:

A YEARLY CELEBRATION OF THE CITY WHERE TECHNO WAS CREATED AND ITS GLOBAL IMPACT. 6 STAGES AND OVER 100 ACTS

BRINGING ELECTRONIC MUSIC ENTHUSIASTS FROM ALL OVER THE WORLD TO CELEBRATE OUR CITY

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date : 5/19/22 Time: 7 AM Complete Set-up Date: 5/27/22 Time: 10 PM

Event Start Date: 5/28/22 Time: 12 PM Event End Date: 5/30/22 Time: 12:30 AM

Begin Tearing Down Date: 5/31/22 Complete Tear Down Date: 6/3/22

Event Times (If more than one day, give times for each day):

SATURDAY MAY 28TH, SUNDAY MAY 29TH AND MONDAY MAY 30TH FROM 12 PM TO 1230 AM EACH DAY

Section 3- LOCATION/SITE INFORMATION

Location of Event: HART PLAZA

Facilities to be used (circle): Street Sidewalk Park City
Facility

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- | | |
|-----------------------------------|--|
| -Public entrance and exit | -Location of First Aid |
| -Location of merchandising booths | -Location of fire lane |
| -Location of food booths | -Proposed route for walk/run |
| -Location of garbage receptacles | -Location of tents and canopies |
| -Location of beverage booths | -Sketch of street closure |
| -Location of sound stages | -Location of bleachers |
| -Location of hand washing sinks | -Location of press area |
| -Location of portable restrooms | -Sketch of proposed light pole banners |

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

A COLLECTION OF OVER 100 DJS AND ACTS FROM DETROIT AND ALL OVER THE WORLD: JEFF MILLS, RICHIE HAWTIN, KEVIN SAUNDERSON,
DELANO SMITH, NORM TALLEY, FLYING LOTUS, MK, STACEY PULLEN AND MANY MORE

Will a sound system be used? ☒ Yes ☐ No

If yes, what type of sound system? ALL STAGES WILL HAVE L'ACOUSTIC K1 AND K2 LINE ARRAY SYSTEMS

Section 5- SALES INFORMATION

Will there be advanced ticket sales? ☒ Yes ☐ No

If yes, please describe:

Will there be on-site ticket sales? ☒ Yes ☐ No

If yes, list price(s):

Will there be vending or sales? ☒ Yes ☐ No

If yes, check all that apply:

[X] Food [X] Merchandise [X] Non-Alcoholic Beverages [X] Alcoholic Beverages

Indicate type of items to be sold: T SHIRTS, VINYL RECORDS, POSTERS, MUSIC EQUIPMENT

Will there be food trucks?

☒ Yes

☐ No

APPROX 15

If yes, please list how many:

Will there be a charge for parking?

☐ Yes

☒ No

If yes, please describe the amount:

How will you advise attendees of parking options? VIA OUR WEBSITE, FESTIVAL PHONE APP AND SOCIAL MEDIA CHANNELS

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: TBD

Contact Person:

Address:

Phone:

City/State/Zip:

Number of Private Security Personnel Hired Per Shift: 120 DURING SHOW DAYS

Are the private security personnel (check all that apply):

[X] Licensed

[] Armed

[X] Bonded

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

FOR OVER 16 YEARS OUR EVENT HAS ATTRACTED THOUSANDS OF TOURISTS FROM ALL OVER THE WORLD TO OUR CITY, EVEN THOUGH

WE ARE A TICKETED EVENT WE ALLOW RE-ENTRY SO THAT OUR FANS CAN ENJOY AS MUCH OF THE CITY AS POSSIBLE WHILE HERE

Have local neighborhood groups/businesses approved your event?

☒ Yes

☐ No

Indicate what steps you have or will take to notify them of your event: THROUGH ALL OF OUR MEDIA CHANNELS, BILL BOARDS, ADVERTISEMENTS

RADIO ADS AND COMMUNITY OUTREACH.

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event **Structure**

Describe specific power needs for entertainment and/or music. If generators will be used, described how many and how they will be fueled:

WE DESIGN AND BUILD OUR OWN POWER GRID AT THE PLAZA UTILIZING THREE 800KW GENERATORS. WE EMPLOY A FUEL COMPANY

TO FILL THEM EACH DAY.

Name of vendor providing generators: Contact Person: AARON SUZORE

Address: MICHIGAN CAT

Phone: 734-756-7927

City/State/Zip

How Many?

Size/Height

Booth PLEASE SEE ATTACHED SITE MAP

Tents (enclosed on 3 sides)

Canopy (open on all sides)

Staging/Scaffolding

Bleachers

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services? HART MEDICAL

Contact Person: ADAM GOTTLIEB 248-789-3648

Address:

City/State/Zip:

Name of company providing port-a-johns. TBD

Contact Person:

Address:

Phone:

City/State/Zip:

Name of private catering company? TBD

Contact Person:

Address:

Phone:

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Will there be street closures? ☐ Yes ☒ No

If yes, please complete the street closure information below and attach a map or sketch of the proposed area for closure.

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) CERTIFICATE OF INSURANCE**
- 2) EMERGENCY MEDICAL AGREEMENT**
- 3) SANITATION AGREEMENT**
- 4) PORT-A-JOHN AGREEMENT**
- 5) COMMUNITY COMMUNICATION**

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Sam Fotias

02/08/2022

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

(Please Print)

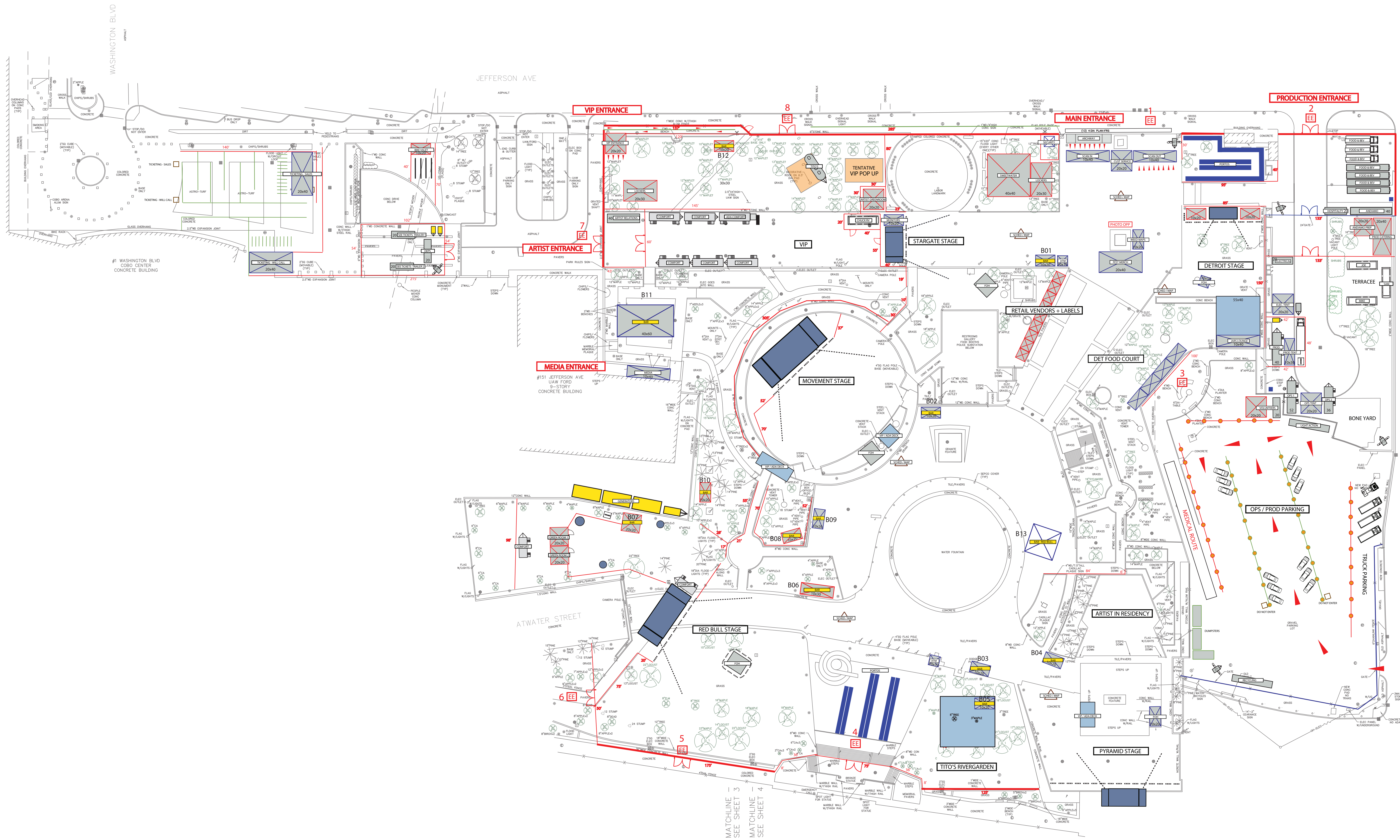
Event Name: 2022 MOVEMENT ELECTRONIC MUSIC FESTIVAL Event

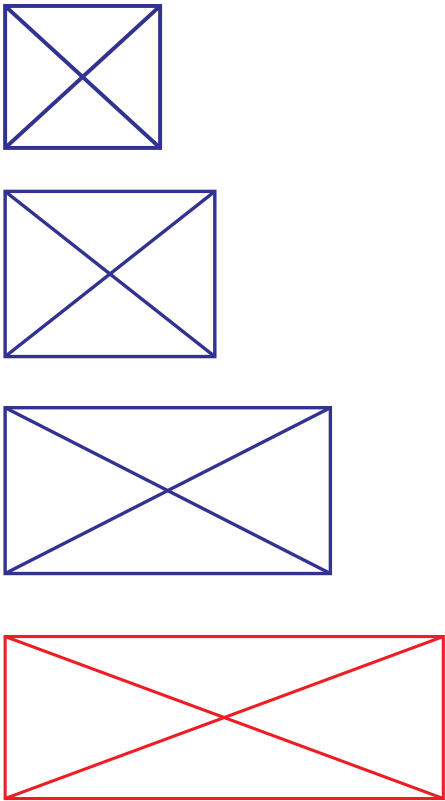
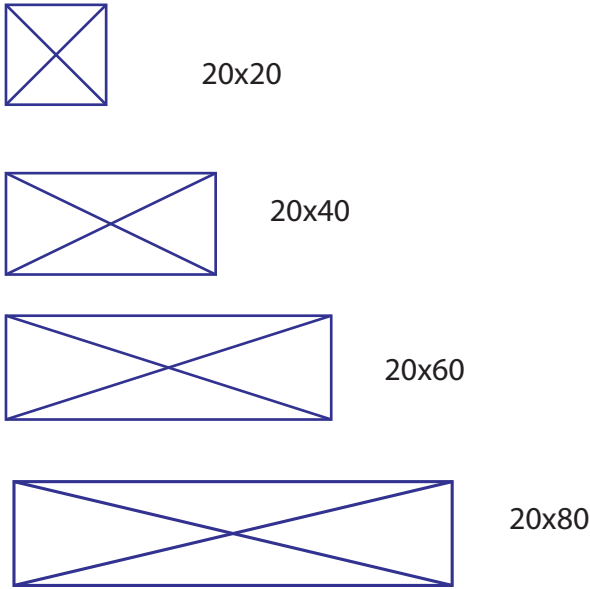
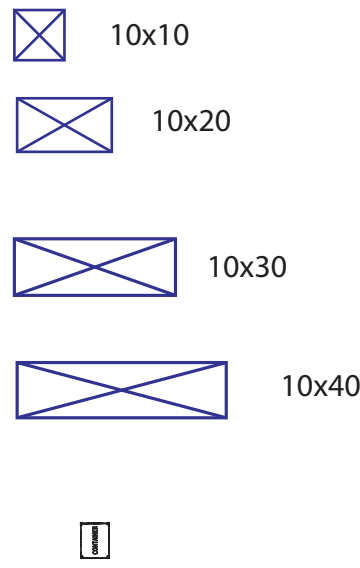
Date: MAY 28TH, 29TH AND 30TH, 2022

Event Organizer: PAXAHAU, INC

Applicant Signature: *Sam Fotias*

Date: 02/08/2022







ORDINANCE SUBMISSION

DEPARTMENT: Law
FILE NUMBER: Law-1214

ITEM TYPE:
ORDINANCE

RE:

Ordinance to amend Chapter 22, Housing, to add Article VIII, Right to Counsel

SUMMARY:

This ordinance amends Chapter 22, of the 2018 Detroit City Code, *Housing*, by adding Article VIII, *Right to Counsel*, which consists of Section 22-8-1, *Purpose*, Section 22-8-2, *Legislative findings*, Section 22-8-3, *Definitions*, Section 22-8-4, *Provision of legal representation*, Section 22-8-5, *Reporting*, Section 22-8-6, *Public meeting required*, Section 22-8-7, *Director of Housing Revitalization and Development to promulgate administrative rules*, Section 22-8-8, *Funding*, and Section 22-8-9, *No private right of action*, to provide for the right to counsel for the qualified low-income occupants in residential eviction cases in 36th District Court and in housing-related administrative proceedings which threaten occupancy; to provide for such representation by nonprofit organizations with expertise to provide such legal services with funding from the City, and to provide for penalties and enforcement of the article.

COMMITTEE REFERRED TO:

Public Health and Safety

DEPARTMENTAL CONTACT:

Name: Chuck Raimi
Position: Deputy Corporation Counsel



LAW DEPARTMENT

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 500
Detroit, Michigan 48226-3437

Phone 313•224•4550
Fax 313•224•5505
www.detroitmi.gov

March 18, 2022

Detroit City Council
1340 Coleman A. Young
Municipal Center
Detroit, Michigan

Re: Ordinance to amend Chapter 22, *Housing*, to add Article VIII, *Right to Counsel*.

Honorable City Council:

Council President Sheffield has requested that the Law Department prepare an ordinance to amend Chapter 22 of the 2019 Detroit City Code, *Housing*, by adding Article VIII, *right to Counsel*, consisting of Section 22-8-1 through Section 22-8-9.

A copy of the ordinance is attached which has not been approved as to form.

Respectfully submitted,

Tonja R. Long

Tonja R. Long
Chief Administrative Corporation Counsel

Enclosure

cc: Gail Fulton, City Council Liaison

S U M M A R Y

This ordinance amends Chapter 22, of the 2018 Detroit City Code, *Housing*, by adding Article VIII, *Right to Counsel*, which consists of Section 22-8-1, *Purpose*, Section 22-8-2, *Legislative findings*, Section 22-8-3, *Definitions*, Section 22-8-4, *Provision of legal representation*, Section 22-8-5, *Reporting*, Section 22-8-6, *Public meeting required*, Section 22-8-7, *Director of Housing Revitalization and Development to promulgate administrative rules*, Section 22-8-8, *Funding*, and Section 22-8-9, *No private right of action*, to provide for the right to counsel for qualified low-income occupants in residential eviction cases in 36th District Court and in housing-related administrative proceedings which threaten occupancy; to provide for such representation by nonprofit organizations with expertise to provide such legal services with funding from the City, and to provide for penalties and enforcement of the article.

[illegible]

1 **BY COUNCIL PRESIDENT SHEFFIELD:**

2 **AN ORDINANCE** to amend Chapter 22, of the 2018 Detroit City Code, *Housing*, by
3 adding Article VIII, *Right to Counsel*, which consists of Section 22-8-1, *Purpose*, Section 22-8-2,
4 *Legislative findings*, Section 22-8-3, *Definitions*, Section 22-8-4, *Provision of legal*
5 *representation*, Section 22-8-5, *Reporting*, Section 22-8-6, *Public meeting required*, Section 22-
6 *8-7*, *Director of Housing Revitalization and Development to promulgate administrative rules*,
7 Section 22-8-8, *Funding*, and Section 22-8-9, *No private right of action*, to provide for the right to
8 counsel for qualified low-income occupants in residential eviction cases in 36th District Court and
9 in housing-related administrative proceedings which threaten occupancy; to provide for such
10 representation by nonprofit organizations with expertise to provide such legal services with
11 funding from the City, and to provide for penalties and enforcement of the article.

12 **IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF DETROIT**
13 **THAT:**

14 **Section 1.** Chapter 22 of the 2018 Detroit City Code, *Housing*, is amended by adding
15 Article VIII, *Right to Counsel*, consisting of Sections 22-8-1 through 22-8-9, to read as follows:

16 **CHAPTER 22. HOUSING**

17 **ARTICLE VII. RIGHT TO COUNSEL**

18 **Sec. 22-8-1. Purpose.**

19 (a) Recognizing that providing a right to counsel to covered individuals serves a public
20 purpose including promoting the public health, safety, general welfare, security, prosperity, and
21 contentment of all inhabitants of the City of Detroit, all covered individuals who face eviction
22 proceedings in 36th District Court or in housing-related administrative proceedings which threaten

1 the occupancy of their homes, shall be afforded a right to legal representation by counsel in all
2 such proceedings.

3 (b) Recognizing also that the City of Detroit is prohibited by the Michigan Constitution
4 from lending it's credit, such as providing legal representation for individual tenants with monies
5 provided by the City's General Fund, and that the City will be prohibited from using monies from
6 the General Fund for the program.

7 **Sec. 22-8-2. Legislative findings.**

8 The Council finds that:

9 (1) Prior to 2020, there were more than 30,000 eviction filings on properties located in
10 the City of Detroit in the 36th District Court, one of the largest dockets in the nation.

11 The 2020 census reports indicates that there are 87,000 rental structures in the City,
12 of these, the Buildings & Safety Engineering Department estimates that fewer than
13 20% are code compliant;

14 (2) An estimated 11,000 homes in the City with federally insured mortgages were bank
15 foreclosed prior to the federal moratoria and are listed for sale in the 2022 HUD
16 inventory;

17 (3) There were more than 50,000 properties on the Wayne County Treasurer's 2021
18 petition for tax foreclosure in 2022, 85-90% of which are located in the City;

19 (4) There is an estimated economic value lost by the City due to out-migration related
20 to evictions of at least \$28.7 million;

21 (5) It is estimated that the City will experience social safety net cost savings of
22 approximately \$18 million by providing legal representation to residents facing
23 eviction. Between 2014-2019, it has cost an estimated \$34 million in public funds

1 to demolish blighted homes purchased by speculators out of the tax foreclosure
2 auction; and

3 (6) Providing the right to counsel in any proceeding that threatens the occupancy of the
4 occupant ameliorates the threat of economic impact and to public safety not only
5 for the individual so represented but for the entire City. Detroit receives an
6 estimated \$3,751 annually per resident in non-reimbursable federal funding, which
7 it is at risk of losing if a resident is evicted and migrates out of the City. Detroit
8 receives in federal funding more than three times the cost of providing legal
9 representation for a resident facing eviction.

10 **Sec. 22-8-3. Definitions.**

11 For the purpose of this article, the following words and phrases shall have the meanings
12 respectively ascribed to them by this section:

13 *Coordinator* means the Coordinator of the “Office of Eviction Defense”, who shall be
14 assigned to the Housing and Revitalization Department or otherwise, as the administration directs.

15 *Covered individual* means a resident of the City whose annual gross household income
16 does not exceed two hundred percent of the federal poverty guidelines as updated periodically in
17 the federal register by the United States Department of Health and Human Services pursuant to
18 subsection (2) of section 9902 of title 42 of the United States code and is a defendant or respondent
19 in a covered proceeding.

20 *Covered proceeding* means:

21 (1) Any summary proceeding commenced in the 36th District Court to recover
22 possession from an occupant of any residential property or any administrative
23 proceeding which threatens the occupancy of an occupant, including, but not

1 limited to, eviction proceedings, mortgage foreclosures, property tax foreclosures,
2 land forfeiture proceedings, and threats to rent subsidies;

3 (2) Any post-judgment process or appeal of such a proceeding in the discretion of the
4 designated organization; and

5 (3) Any action to recover possession from an occupant illegally evicted as a result of
6 self help remedies.

7 *Designated organization* means a nonprofit tax-exempt organization under Section
8 501(c)(3) of the Internal Revenue Code, whose primary charitable activities are the provision of
9 legal services to the poor, and that has the experience, competency, and capacity to provide full
10 legal representation in all covered proceedings.

11 *Eviction* means a covered proceeding whereby a Plaintiff seeks a court judgment granting
12 possession or title to the Plaintiff.

13 *Full legal representation* means ongoing legal representation provided by a designated
14 organization to a covered individual and includes all legal advice, advocacy, court appearances,
15 and assistance with such representation. It also includes appeals to the Circuit Court or any other
16 court in the discretion of the designated organization providing the representation.

17 **Sec. 22-8-4. Provision of legal representation.**

18 (a) The Coordinator shall establish a program no later than October 1, 2022, to provide
19 full legal representation and conduct outreach to covered individuals who appear in covered
20 proceedings.

21 (b) All covered individuals shall receive access to full legal representation no later than
22 their first scheduled appearance in a covered proceeding, or as soon thereafter as is practicable and
23 as scheduled by the Court.

1 (c) The Coordinator shall establish a proposed budget annually. The Coordinator shall
2 use the most recent eviction case filings reported by the 36th District Court to establish a proposed
3 budget. Beginning January 31, 2023 and no later than January 31st of each year thereafter, the
4 Coordinator shall publish a summary of any changes to such a proposed budget.

5 (d) Any legal services performed by a designated organization pursuant to this article
6 shall not supplant, replace, or satisfy any obligations or responsibilities of such designated
7 organization pursuant to any other program, agreement, or contract.

8 (e) The lawyers providing such counsel shall be licensed in the State of Michigan and
9 employed by nonprofit organizations with experience and competency to provide such legal
10 representation, and the designated organizations shall be funded by the City of Detroit.

11 (f) The Coordinator shall annually review the performance of designated organizations
12 based on the reporting requirements contained in Section 22-8-5 of this Code to determine the
13 experience, competency, and capacity of the organization to provide full legal representation in
14 covered proceedings.

15 **Sec. 22-8-5. Reporting.**

16 (a) No later than January 31, 2024 and thereafter annually by January 31 of each
17 succeeding year, the Coordinator shall submit to the Mayor and the City Council, and post online
18 on the City's website, a review of the program and information regarding its implementation, to
19 the extent such information is available, including, but not limited to:

20 (1) The estimated number of covered individuals and the total number of covered
21 individuals served by the program;

22 (2) The number of covered individuals receiving full legal representation,
23 disaggregated by the following characteristics:

- a. Neighborhood and postal code of residence;
 - b. Age of head of household;
 - c. Household size;
 - d. Estimated length of residency at the address;
 - e. Approximate household income;
 - f. Receipt of any public assistance at the time such legal services were initiated;
 - g. Racial demographic;
 - h. Whether a rental unit was rent-assisted or subsidized; and
 - i. Types of cases filed in 36th District Court and number of each type of case.
- (3) The racial demographic of the plaintiffs in covered proceedings if known, notwithstanding the fact that plaintiffs shall not receive legal services under the provisions of this article. The corporate designation shall be recorded in lieu of the racial demographic if the plaintiff is not an individual.
- (4) Outcomes immediately following the provision of full legal representation, as applicable and available, including, but not limited to, the number of:
- a. Case dispositions allowing occupants to retain possession;
 - b. Case dispositions requiring occupants to vacate the premises in dispute in any period longer than the statutory minimum;
 - c. Case dispositions with a signed Order of Eviction;
 - d. Case dispositions where an Order of Eviction was bailiff-executed;
 - e. Instances where the attorney providing full legal representation was discharged or withdrew;

1 f. Whether homeownership was retained or created for homeowner occupancy
2 cases;

3 g. Whether the amount of rent a covered individual was ordered to pay was
4 reduced from the plaintiff's demand at the time of trial or final hearing;

5 h. Whether repairs were ordered in the judgment or obtained through
6 agreement of the parties;

7 i. Whether the judgment contained a settlement agreement to dismiss the case,
8 or if there was a conditional dismissal entered by the court;

9 j. Whether the covered individual's subsidy was retained in matters involving
10 subsidized housing;

11 k. dispositions requiring payments of rent arrears in money judgments;

12 l. dispositions where payment arrangements were reached;

13 m. number of covered proceedings for properties without occupancy permits;
14 and

15 n. number of rental proceedings for properties without rental registrations.

16 **Sec. 22-8-6. Public meeting required.**

17 (a) Following the establishment of the programs described by Section 22-8-4 of this
18 Code, the Coordinator shall hold one public meeting each year to receive recommendations and
19 feedback about such programs.

20 (b) Such meeting may be in-person, virtual, or a hybrid of in-person and virtual meeting
21 and shall be open to the public. The Coordinator shall provide notice of such meeting, no less than
22 30 days before such meeting, by:

23 (1) Posting at the 36th District Court in English, Spanish, and Arabic;

1 (2) Posting in public areas in the Coleman A. Young Municipal Center designated for
2 posting official notices in English, Spanish, and Arabic;

3 (3) Outreach through local media to the general public; and

4 (4) Posting to each designated organization, the offices of the Mayor and City Council
5 Members, the Chief Judge of 36th District Court, and Chief Judge of the Real Estate
6 Division of the 36th District Court, and community-based housing organizations
7 funded by the City of Detroit.

8 (c) The public meeting shall provide for discussion, dialogue, or comment among
9 participants at which members of the public are able to provide public comment.

10 (d) The Coordinator shall cause a record of such meeting to be produced and shall post
11 such record online no later than 45 days after the public meeting.

12 **Sec. 22-8-7. Director of Housing Revitalization and Development to promulgate**
13 **administrative rules.**

14 In accordance with Section 2-111 of the Charter, the Director of Housing Revitalization
15 and Development is required to promulgate procedural administrative rules as are necessary for
16 carrying into effect the provisions of this article.

17 **Sec. 22-8-8. Funding.**

18 The City is authorized, subject to approval by City Council, to utilize any funds or source
19 of funding permitted by law to establish and fully implement the program under this article.

20 **Sec. 22-8-9. No private right of action.**

21 Nothing in this article or the administration or application thereof shall be construed to
22 create a private right of action on the part of any person or entity against the City or any agency,
23 official, or employee thereof.

1 **Secs. 22-8-10 –22-8-20. Reserved.**

2 **Section 2.** This ordinance is hereby declared necessary to preserve the public peace,
3 health, safety and welfare of the People of the City of Detroit.

4 **Section 3.** All ordinances, or parts of ordinances, that conflict with this ordinance are
5 repealed.

6 **Section 4.** In the event this ordinance is passed by two-thirds (2/3) majority of City
7 Council Members serving, it shall be given immediate effect and become effective upon
8 publication in accordance with Section 4-118 of the 2012 Detroit City Charter. Where this
9 ordinance is passed by less than a two-thirds (2/3) majority of City Council Members serving, it
10 shall become effective on the thirtieth (30) day after enactment, or on the first business day
11 thereafter, in accordance with Section 4-118 of the 2012 Detroit City Charter.

Approved as to form:

Charles N. Raimi
Deputy Corporation Counsel



DEPARTMENTAL SUBMISSION

DEPARTMENT: Housing and Revitalization
FILE NUMBER: Housing and Revitalization-0195

*** RE:**

Submitting reso. autho. - Annual HOME, CDBG and AHD&PF Awards - New Awards / Additions to Previous Awards

*** SUMMARY:**

The City of Detroit ("City"), through the Housing and Revitalization Department ("HRD"), makes annual funding available for "ready-to-proceed projects" from HOME, CDBG and AHD&PF federal and local funds allocated to the City through the U.S. Department of Housing and Urban Development ("HUD") and other sources. HRD has continued to work closely with HUD to meet required commitment and disbursement deadlines for new and ongoing projects approved by the City.

In support of affordable housing opportunities, HRD is hereby requesting approval to award funding to the following new projects:

1. Field Street III (\$582,626 in AHD&PF) - \$582,626 in AHD&PF funds will be spent to rehabilitate 49 existing townhouse structures within the Island View Neighborhood in the vicinity of Kercheval and E. Grand Blvd. to create 49 residential rental units that will be 100% affordable.
2. Life is a Dreamtroit (\$500,000 in AHD&PF) – \$500,000 in AHD&PF funds will be spent on an adaptive reuse project at 1331 Holden to create 81 residential rental units with 90% of the units being affordable.
3. Jefferson Van Dyke (\$600,000 in AHD&PF) – \$600,000 in AHD&PF funds will be spent on rehabilitation and new construction work on 5 properties that include 7875, 7891, 7903, 7913 East Jefferson Ave and 547 Van Dyke. 48 residential rental units will be created with 50% of the units being affordable.

Additionally, HRD is requesting approval to increase funding sources for the following previously approved projects:

1. Sugar Hill (Add \$500,000 in CDBG) – Additional \$500,000 in CDBG funds will be added to this project to cover increased utility infrastructure related costs.
2. La Joya Gardens (Add \$300,000 in AHD&PF) – Additional \$300,000 in AHD&PF funds will be added to this project to cover increased labor and material costs.

3. Marwood Apartments (Add \$15,000 in CDBG / Replace \$1,100,000 in HOME with \$1,100,000 in CDBG) – Additional \$15,000 in CDBG will be added to this project to cover increased project acquisition costs. Additionally, \$1,100,000 in HOME funds that were previously awarded will be replaced with \$1,100,000 in CDBG to assist in HUD spending requirements.

We hereby request that your Honorable Body adopt the attached resolution that: (1) approves the aforementioned funding for three new projects, (2) approves the aforementioned project funding increases/replacements and (3) authorizes the HRD Director, or her authorized designee, to execute such documents as may be necessary or convenient to complete the transactions.

*** RECOMMENDATION:**

Recommend approval of the resolution.

*** DEPARTMENTAL CONTACT:**

Name: Kelly Vickers

Position: Chief Housing Development & Investment Officer

***=REQUIRED**



Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 908
Detroit, Michigan 48226

Phone: 313.224.6380
Fax: 313.224.1629
www.detroitmi.gov

March 18, 2022

Detroit City Council
1340 Coleman A. Young Municipal Center
Detroit, MI 48226

**RE: Annual HOME, CDBG and AHD&PF Awards
New Awards / Additions to Previous Awards**

Honorable City Council:

The City of Detroit ("City"), through the Housing and Revitalization Department ("HRD"), makes annual funding available for "ready-to-proceed projects" from HOME, CDBG and AHD&PF federal and local funds allocated to the City through the U.S. Department of Housing and Urban Development ("HUD") and other sources. HRD has continued to work closely with HUD to meet required commitment and disbursement deadlines for new and ongoing projects approved by the City.

In support of affordable housing opportunities, HRD is hereby requesting approval to award funding to the following new projects:

1. Field Street III (\$582,626 in AHD&PF) - \$582,626 in AHD&PF funds will be spent to rehabilitate 49 existing townhouse structures within the Island View Neighborhood in the vicinity of Kercheval and E. Grand Blvd. to create 49 residential rental units that will be 100% affordable.
2. Life is a Dreamtroit (\$500,000 in AHD&PF) – \$500,000 in AHD&PF funds will be spent on an adaptive reuse project at 1331 Holden to create 81 residential rental units with 90% of the units being affordable.
3. Jefferson Van Dyke (\$600,000 in AHD&PF) – \$600,000 in AHD&PF funds will be spent on rehabilitation and new construction work on 5 properties that include 7875, 7891, 7903, 7913 East Jefferson Ave and 547 Van Dyke. 48 residential rental units will be created with 50% of the units being affordable.

Additionally, HRD is requesting approval to increase funding sources for the following previously approved projects:

1. Sugar Hill (Add \$500,000 in CDBG) – Additional \$500,000 in CDBG funds will be added to this project to cover increased utility infrastructure related costs.
2. La Joya Gardens (Add \$300,000 in AHD&PF) – Additional \$300,000 in AHD&PF funds will be added to this project to cover increased labor and material costs.

3. Marwood Apartments (Add \$15,000 in CDBG / Replace \$1,100,000 in HOME with \$1,100,000 in CDBG) – Additional \$15,000 in CDBG will be added to this project to cover increased project acquisition costs. Additionally, \$1,100,000 in HOME funds that were previously awarded will be replaced with \$1,100,000 in CDBG to assist in HUD spending requirements.

We hereby request that your Honorable Body adopt the attached resolution that: (1) approves the aforementioned funding for three new projects, (2) approves the aforementioned project funding increases/replacements and (3) authorizes the HRD Director, or her authorized designee, to execute such documents as may be necessary or convenient to complete the transactions.

Respectfully submitted,



Julie M. Schneider
Director

Attachments

cc: G. Fulton, Mayor's Office
K. Vickers, Chief Housing Development & Investment Officer

RESOLUTION

BY COUNCIL MEMBER: _____

WHEREAS, the City of Detroit receives an annual allocation of HOME, CDBG and ADH&PF funds from the U.S. Department of Housing and Urban Development ("HUD") and other local sources, through the Housing and Revitalization Department ("HRD"), for the purpose of creating affordable housing opportunities in Detroit neighborhoods; and

WHEREAS, the City Council authorized HRD's Director to accept and utilize HOME, CDBG and ADH&PF funds according to HUD regulations during the City's annual budgeting process; and now therefore be it

RESOLVED, that the City Council hereby approves the new and revised allocations for the HOME, CDBG and AHD&PF loans for developers and/or borrowers as provided for herein and in the attached Exhibit 1: 2021-22 New and Amended HOME, CDBG and ADH&PF Awards in the amounts indicated and with authorization to vary such allocation amounts by not more or less than 10% at the discretion of the HRD Director; and be it further

RESOLVED, that HRD will use Appropriation No. 26364 to spend \$582,626.00 in ADH&PF funds on the following new project: "Field Street III" - \$582,626.00; and be it further

RESOLVED, that HRD will use Appropriation No. 26364 to spend \$500,000.00 in ADH&PF funds on the following new project: "Life is a Dreamtroit" - \$500,000.00; and be it further

RESOLVED, that HRD will use Appropriation No. 26364 to spend \$600,000.00 in AHD&PF funds on the following new project: "Jefferson Van Dyke Mixed Use" – \$600,000.00; and be it further

RESOLVED, that HRD will use Appropriation No. 20541 to add \$500,000.00 in CDBG funds to the following existing project: "Sugar Hill" – add \$500,000.00; and be it further

RESOLVED, that HRD will use Appropriation No. 26364 to add \$300,000.00 in ADH&PF funds to the following existing project: "La Joya Gardens" – add \$300,000.00; and be it further

RESOLVED, that HRD will use Appropriation No. 20541 to add \$15,000.00 in CDBG funds to the following existing project: "Marwood Apartments" – add \$15,000.00; and be it further

RESOLVED, that HRD will replace previously awarded \$1,100,000.00 in HOME funds from Appropriation No. 10821 with \$1,100,000.00 in CDBG funds from Appropriation No. 20541 to the following existing project: "Marwood Apartments" – replace \$1,100,000.00 in HOME with \$1,100,000.00 in CDBG; and be it further

RESOLVED, that the HRD Director, or her authorized designee, is authorized to process, prepare and execute any and all loan and grant documents necessary or convenient to close, secure and use HOME, CDBG and AHD&PF funds according to HUD regulations and as approved by this resolution; and be it finally

RESOLVED, that the Budget and Finance Directors of the Office of the Chief Financial Officer are hereby authorized to increase the necessary accounts and honor expenditures, vouchers and payrolls when presented in accordance with the foregoing communication and standard City procedures.

(See attached Exhibit 1)

Exhibit 1: 2021-22 New & Amended HOME, CDBG and AHD&PF Awards

New Awards and Loan Modifications

DEVELOPER OR BORROWER	PROJECT DESCRIPTION	PROJECT ACTION	TOTAL DEVELOPMENT COST	ORIGINAL/CURRENT ALLOCATION	New or Revised ALLOCATION	COMMENTS
Church of the Messiah Housing Corporation MHT Housing Inc. Field Street III LDHA LLC 231 E. Grand Blvd. Detroit, MI 48207	Field Street III 49 units - 100% affordable	APPROVE NEW AWARD	\$10,747,936	N/A	\$582,626 AHD&PF	New Award
Life is a Dreamtroit, LLC 1331 Holden Street Detroit MI 48202	Life is a Dreamtroit 81 Units - 90% affordable	APPROVE NEW AWARD	\$5,145,117	N/A	\$500,000 AHD&PF	New Award
Jefferson Van Dyke 2 LLC 400 Bagley St Detroit, MI 48226	Jefferson Van Dyke Mixed Use 48 Units - 50% affordable	APPROVE NEW AWARD	\$23,222,140	N/A	\$600,000 AHD&PF	New Award
Develop Detroit, POAH DD Sugar Hill LLC, Preservation of Affordable Housing, Inc., and/or POAH Support Corporation 2 1452 Randolph, Suite 300 Detroit, MI 48226	Sugar Hill 81-119 Garfield St Detroit, MI 48201 68 units - 20% affordable	ADD \$500,000 CDBG	\$38,567,961	\$2,000,000 HOME \$1,410,000 CDBG \$500,000 CDBG-CV \$6,697,930 SECTION 108	Revised: \$2,000,000 HOME \$1,910,000 CDBG \$500,000 CDBG-CV \$6,697,930 SECTION 108	Additional \$500,000 in funding to address increased project costs due to utility issues
Cinnaire Solutions Corporation, Southwest Detroit Business Association, Hubbard Vernor 4 LDHA, LLC, Hubbard Vernor LDHA, LLC and their affiliates and subsidiaries 2111 Woodward Ave, Ste. 600 Detroit, MI 48201	La Joya Gardens 4000-4060 W. Vernor Hwy Detroit, MI 53 Residential units (40 Units Affordable), retail and community space	ADD \$300,000 AHD&PF	\$24,422,088	\$2,500,000 HOME \$798,623 AHD&PF	Revised: \$2,500,000 HOME \$1,098,623 AHD&PF	Additional \$300,000 in funding to address increased labor and material project costs

Develop Detroit, Marwood Marston 2020 LDHA LLC 1452 Randolph, Suite 300 Detroit, MI 48226	Marwood Apartments 53, 67, 81 Marston Street Detroit, MI 48202 71 units - 100% Affordable	ADD \$15,000 CDBG REPLACE \$1,100,000 HOME WITH \$1,100,000 CDBG	\$17,066,343	\$1,760,000 HOME \$505,028 CDBG-CV	Revised: \$660,000 HOME \$1,115,000 CDBG \$505,028 CDBG-CV	Additional \$15,000 in funding to address increased project acquisition costs Replacement of funding sources to assist in grant spending requirements
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DEPARTMENTAL SUBMISSION

DEPARTMENT: [eSCRIBE Department]

FILE NUMBER: Housing and Revitalization-0194

*** RE:**

Submitting reso. autho.

*** SUMMARY:**

Click or tap here to enter text.

*** RECOMMENDATION:**

Click or tap here to enter text.

*** DEPARTMENTAL CONTACT:**

Name: Click or tap here to enter text.

Position: Click or tap here to enter text.

***=REQUIRED**



Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 908
Detroit, Michigan 48226

Phone: 313.224.6380
Fax: 313.224.1629
www.detroitmi.gov

March 17, 2022

Detroit City Council
1340 Coleman A. Young Municipal Center
Detroit, MI 48226

Re: Request for a Public Hearing to Establish an Obsolete Property Rehabilitation District on behalf of Flux City, LLC/16530 East Warren, LLC in the area of 16510 and 16530 East Warren Avenue, Detroit, Michigan, in accordance with Public Act 146 of 2000 (Petition # 2022-5).

Honorable City Council:

The Housing and Revitalization Department has reviewed the application of **Flux City, LLC/16530 East Warren, LLC** and find that it satisfies the criteria set forth by P.A. 146 of 2000 and would be consistent with development and economic goals of the Master Plan.

Prior to acting upon a resolution to recommend approval, a public hearing must be held, and the City Clerk must provide written notice of the public hearing to the assessor and to the governing body of each taxing unit that levies an ad valorem tax within the eligible district, said notice is to be made **not less than 10 days or more than 30 days prior** to your Honorable Body's adoption of said resolution.

We request that a Public Hearing be scheduled on the issue of establishing an Obsolete Property Rehabilitation District. Attached for your consideration, please find a resolution establishing a date and time for the public hearing.

Respectfully submitted,

DocuSigned by:

A handwritten signature in black ink, appearing to read "Kelly R. Vickers", enclosed within a blue DocuSign signature line.

A1E218A0ECA417...

Kelly R. Vickers

Chief Housing Development & Investment Officer

KV/vf

cc: G. Fulton, Mayor's Office
A. Bryant, PDD
J. Schnieder, HRD
V. Farley, HRD



Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 908
Detroit, Michigan 48226

Phone: 313.224.6380
Fax: 313.224.1629
www.detroitmi.gov

BY COUNCIL MEMBER _____

WHEREAS, pursuant to Public Act No. 146 of 2000 (“the Act”) this City Council may adopt a resolution which approves the application of an Obsolete Property Rehabilitation District within the boundaries of the City of Detroit; and

WHEREAS, Flux City, LLC/16530 East Warren, LLC has filed an application for an Obsolete Property Rehabilitation District whose boundaries are particularly described in the map and legal description attached hereto; and

WHEREAS, prior to such approval, the City Council shall provide an opportunity for a Public Hearing, at which Public Hearing on such adoption of a resolution providing such tax exemption, at which Public Hearing representatives of any taxing authority levying *ad valorem* taxes within the City, or any other resident or taxpayer of the City of Detroit may appear and be heard on the matter.

NOW THEREFORE BE IT

RESOLVED, that on the _____, 2022, a Public Hearing be held on the above described application and be it finally

RESOLVED, that the City Clerk shall give notice of the Public Hearing to the general public and shall give written notice of the Public Hearing by certified mail to all taxing authorities levying an *ad valorem* tax within the City of Detroit.

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2022-5
Name of Petitioner	Flux City LLC / 16530 East Warren, LLC
Description of Petition	Request for the Establishment of an Obsolete Property Rehabilitation District for the properties located at 16510 and 16530 East Warren Ave. Detroit Mi, 48224.
Type of Petition	Tax Abatement
Submission Date	01/18/2022
Concerned Departments	Housing and Revitalization; Finance Department; Legislative Policy Division; City Planning Commission; Planning and Development Department.
Petitioner Contact	Richard Barr 313-465-7308 248-701-2025 1959 Pembrige Place Detroit, MI 48207 rbarr@honigman.com

October 26th, 2021

Detroit City Council
Coleman A. Young Municipal Center
2 Woodward Ave Suite 1340
Detroit, MI 48226

RE: Request for the Establishment of an Obsolete Property Rehabilitation Tax Abatement District at 16510 and 16530 East Warren Ave. Detroit Mi, 48224.

Honorable City Council:

Please accept this letter as a formal request to establish an Obsolete Property Rehabilitation Tax Abatement District for the property located at 16510 and 16530 East Warren Ave. Detroit Mi, 48224, which is described on Attachment A of this submission.

About the Developer

Edward has over a decade of experience in property development in Detroit, and has demonstrated his ability to execute significant real estate projects from conception through to completion. Edward is responsible for overseeing Flux City's long term business activities which includes investment, construction, design, and property management functions.

Edward's background in technology, banking, and real estate development supports Flux City and its mission of enriching the neighborhoods in which we serve through flexible design. His position ensures that Flux City delivers products that are both well-designed and well-placed in the market, and provides our tenants with the best building locations, unit layouts, and community amenities.

Some past projects of our overall team, which include Artisan Contracting & Infuz Architects, are:

- Construction Management services for complete remodel of historic inn and tavern-The Cadillac House, converted to a 11,250 square foot modern day hotel, bar and restaurant. Received 2019 Governor's award for Historic Preservation (\$4,800,000).
- Project Management services for historic restoration work including the first 3 floors of the Metropolitan Building/Element Hotel (\$1,200,000).
- Construction Management service for a restaurant build-out of Marrow in West Village, named 2018 restaurant of the year by Eater Detroit, James Beard award nominee for Best New Restaurant (\$700,000).



Project Overview

In February of 2020, Invest Detroit sought proposals from qualified entities to rehabilitate the East English Village property located at 16520-16602 East Warren Avenue, which currently contains one single-story retail space totaling 5,760 square feet. Our team won this RFP process with the submission of The Ribbon at East English Village, and we currently have the property under contract via an agreement to purchase.

The subject development is comprised of two City parcels located at 16510 East Warren Avenue (Parcel 21002320) and 16530 East Warren Avenue (Parcel 21002312-9), and consisting of approximately 0.046 acres and 0.367 acres respectively. The subject property is located in an area of the City that is characterized by residential and commercial properties, and is zoned General Business District (B4).

These properties qualify for an Obsolete property rehabilitation district based on MCL 125.2783 Section 3(1)(a):

(1) A qualified local governmental unit, by resolution of its legislative body, may establish 1 or more obsolete property rehabilitation districts that may consist of 1 or more parcels or tracts of land or a portion of a parcel or tract of land, if at the time the resolution is adopted, the parcel or tract of land or portion of a parcel or tract of land within the district is either of the following:

(a) Obsolete property in an area characterized by obsolete commercial property or commercial housing property.

The current one story building is considered blighted as it meets the requirements of MCL 125.2652 :

(c) "Blighted" means property that meets any of the following criteria as determined by the governing body:

(ii) Is an attractive nuisance to children because of physical condition, use, or occupancy.

(iii) Is a fire hazard or is otherwise dangerous to the safety of persons or property.

(iv) Has had the utilities, plumbing, heating, or sewerage permanently disconnected, destroyed, removed, or rendered ineffective so that the property is unfit for its intended use.

We are redeveloping the one-story, 5,760 square foot site into a 3-story 18,000 square foot mixed-use building that will include a café/restaurant & market on the ground floor, and two residential floors. The project is being envisioned as a one-story non-combustible podium, with the residential construction above being light-frame wood construction. We are projecting 30 total parking places between the main parking lot west of the building, and the secondary parking lot on the Eastside of Kensington Ave (directly across from the building). The total anticipated development investment for this project is around \$6 million dollars.

Building Overview



The first-floor retail space is estimated to be a total of 7,320 square feet (this total includes first floor common area square footage). The two residential floors are each estimated to be 6,925 square feet. The Ribbon will have some affordable residential units ranging from 50-80% AMI, with 9 units on the second floor, and 9 units on the third floor (18 units in total).

During our ongoing community engagement process, feedback of having a café/restaurant and market has come up numerous times. A consistent coffee establishment within the neighborhood is something that the East English Village community has a demand for. The current option that the surrounding communities have access to is a Starbucks at Mack and Radnor (Grosse Pointe). Although there are other craft coffee shops considering the area, most of the residents that we've spoken with agree that having more options will only increase the activity across the commercial corridor.

Community Engagement

Our strategy from the beginning has been to make sure the community is heard as we design The Ribbon with a ground-up approach that focuses primarily on enhancing the streetscape with demanded retail options for the local residents to consistently interact with. This is why we held a number of community engagement events over the past year to make sure that we gained, and continue to gain, input from the residents who walk, bike, and drive the neighborhood blocks on a daily basis.

One of our most successful forms of community engagement was partnering with the East Warren Dev Co. to jumpstart the East Warren Farmer's Market initiative. I worked with EWDC and Invest Detroit to host the market in the subject property's parking lot. This gave our team the ability to interact with the local community on a weekly basis. This initiative also helped local vendors/small businesses generate over \$20k in revenue.

During our ongoing engagement sessions, amenities that the community could directly interact with, such as a café, market, restaurant and bar, were in high demand. The community has a real need for spaces for neighbors to congregate and collaborate together. With this being said, the community has requests, and the retail tenant that we have identified is ready to meet those demands via a distinct, yet integrated, vision that promotes retail diversity, residential density, and stimulates street-level activity.

The selected tenant, a woman-owned café/restaurant & market, will be incorporating some of the community's top requests. The tenant's direct integration with the streetscape will add to the vibrancy of the neighborhood, respond uniquely to demand, and capitalize on market conditions. The patio of the retail space will be designed in a manner that is highly welcoming and accessible to the whole community. The restaurant/café's patio and streetscape seating will be visually appealing, and will highlight the activities of residents/customers comfortably sitting outside while pleasantly enjoying a meal, helping to increase the level of foot traffic across the corridor. The Ribbon will also have updated access points to bus routes, bike lanes, and sidewalks, thanks to The East Warren Public Realm streetscape plan that is set to be completed in 2022.



Due to the above, we want to make it clear that the rehabilitation of this property is in vital need of gaining the exemption certificate at the maximum allowable time frame of 12 years.

Economic Advantage

East Warren is currently home to a number of long-time businesses that anchor the commercial corridor; there hasn't been much development being facilitated in its boarding neighborhoods of Morningside, East English Village, and Cornerstone Village, for over 20 years. In 2017, the East Warren commercial corridor was at just 36% occupancy with regards to retail tenancy. This is one of many reasons why our team has made it a core commitment and responsibility to create an impactful development that helps to spearhead the revitalization efforts across the commercial corridor.

Due Care Activities, demolition, site preparation, and infrastructure activities will begin in earnest in winter 2022, and will take up to 18 months to complete. We anticipate that the project will be operational by mid to late 2023. This redevelopment will revive this vacant property, remove dilapidation in the area, and create commercial and retail attractions in the area. The retail component is expected to create up to 5 new part-time and full-time jobs.

The Project also anticipates local and state approval of an Obsolete Property Rehabilitation Tax Abatement and Act 381 Work Plans.

In Closing

Thank you for the opportunity to submit this proposal. We are excited to continue our work with the East English Village community and Invest Detroit on this important development. Help us bring this project to reality by granting us the exemption certificate. Please do not hesitate to contact Edward Carrington with any questions on our proposal.

Best for now,

Edward Carrington
Flux City, LLC / 16530 East Warren, LLC
248.789.8653
edward@flux.city



Attachment A

Property Description



The property comprising the eligible property consists of 2 parcels and approximately .3 acres of land. The above referenced parcels, all tangible personal property located thereon, and all adjacent roads and public rights-of-ways ("ROW") will comprise the eligible property and is collectively referred to herein as the "Property."

The Property is located in Detroit's East English Village, on the east Detroit, bounded by East Warren Avenue to the north, Yorkshire Road to the east, Cornwall Street to the south, and Outer Drive East to the west.

Address	Tax ID	Basis of Brownfield Eligibility	Owner
16510 East Warren Avenue, Detroit, MI 48224	21002320	Adjacent and Contiguous to 16530 East Warren Avenue	Charter One Bank
16530 East Warren Avenue, Detroit, MI 48224	21002312-9	Functionally Obsolete	16530 E Warren LLC

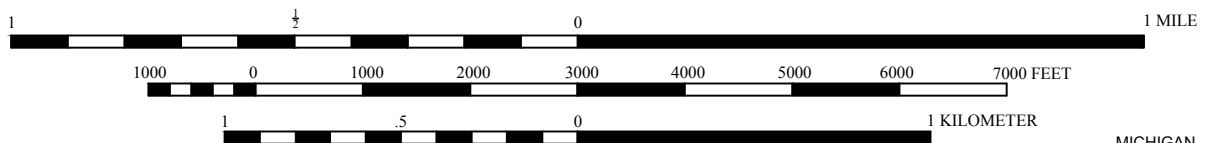
- Tax Item No.: 21002320
Property Address: 16510 East Warren Avenue, Detroit, MI 48224
Legal Description: S WARREN E 347 A M CAMPAUS THREE MILE DRIVE ADD L46 P78 PLATS, W C R 21/698 20 X 100
- Tax Item No.: 21002312-9
Property Address: 16530 East Warren Avenue, Detroit, MI 48224
Legal Description: S-E WARREN 95 THRU 102 EASTERN HEIGHTS LAND COS SUB L48 P23 PLATS, W C R 21/716 160.14 X 100



GROSSE POINT QUADRANGLE
MICHIGAN - OAKLAND COUNTY
7.5 MINUTE SERIES (TOPOGRAPHIC)

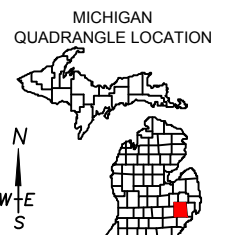


T.1 S. - R.13 E.



CONTOUR INTERVAL 5 FEET
DATUM IS MEAN SEA LEVEL

IMAGE TAKEN FROM 1983 U.S.G.S. TOPOGRAPHIC MAP



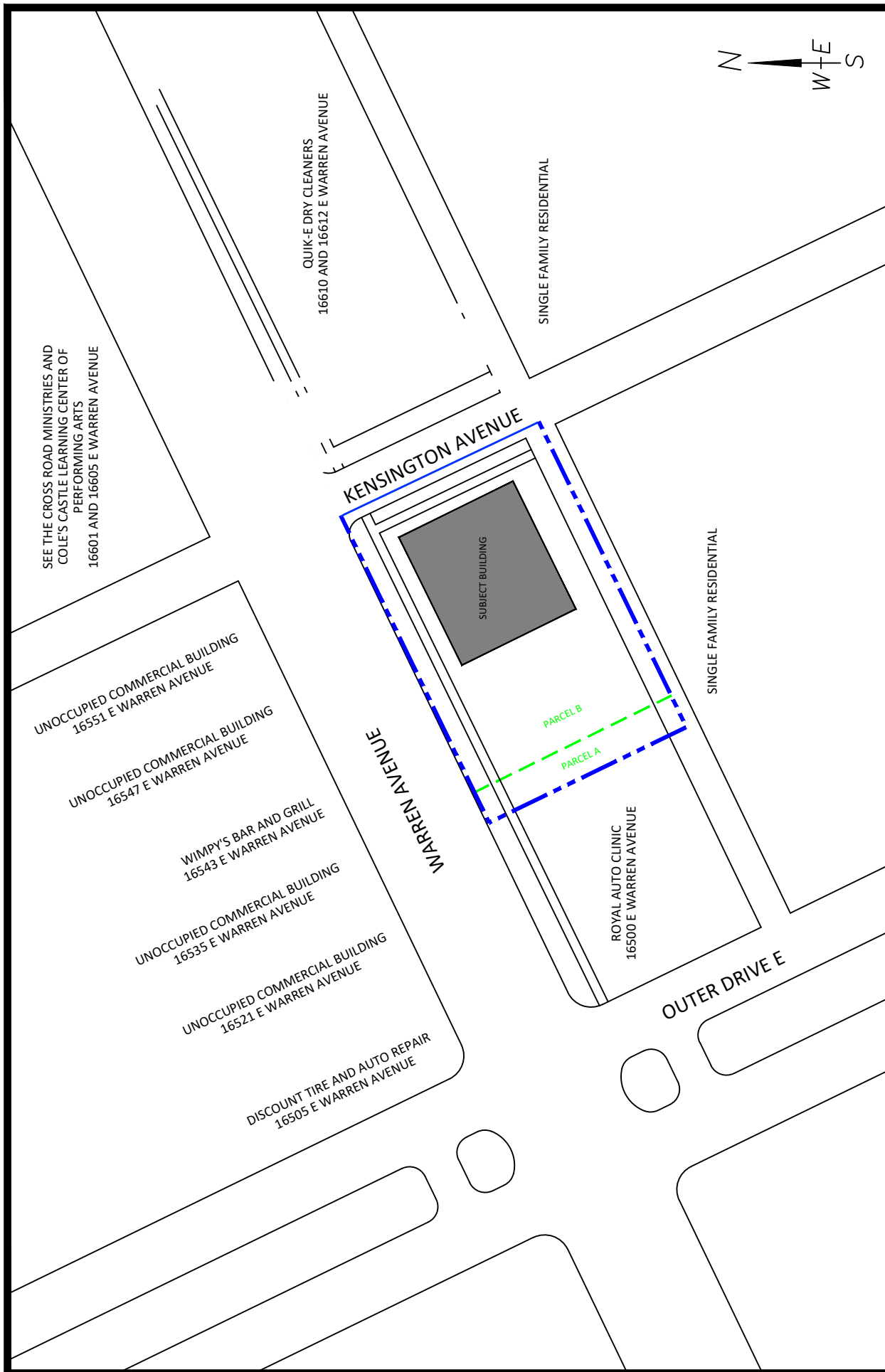
AKTPEERLESS
www.aktpeerless.com

TOPOGRAPHIC LOCATION MAP

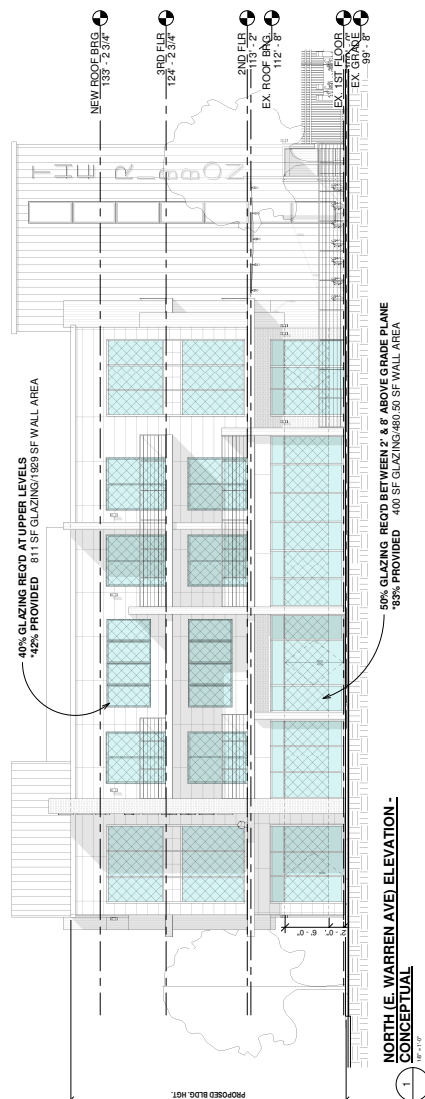
16510, 16530, 16596, AND 16602 E WARREN AVENUE
DETROIT, MICHIGAN
PROJECT NUMBER :14606F-1-17

DRAWN BY: PHH
DATE: 10/02/2019

FIGURE 1



AKTPEERLESSTM ENVIRONMENTAL SERVICES	BROWNFIELD ELIGIBLE PROPERTY MAP 16510, 16530, 16596, AND 16602 E. WARREN AVENUE DETROIT, MICHIGAN PROJECT NUMBER :14606F2-2-25		LEGEND --- = ELIGIBLE PROPERTY BOUNDARY LINE --- = ELIGIBLE PARCEL LINE	DRAWN BY: OGO DATE: 08/20/2021 0 40 80 SCALE: 1" = 80'	FIGURE 2



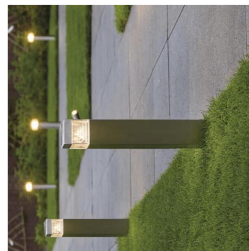
EXISTING CONDITION PARKING LOT 2

EXISTING CONDITION PARKING LOT 2

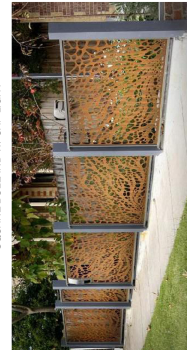
EXISTING CONDITION PARKING LOT 1

[illegible]

PARKING CREDIT (SEC. 50-14-153):
IN A TRAFFICWAY, MAIN STREET
OVERLAY AREA, AS PROVIDED IN
SECTION 50-11-392 OF THIS CODE,
THE PLANNING AND DEVELOPMENT
DEPARTMENT MAY GRANT A WAIVER
OF THE OFF-STREET PARKING
REQUIREMENTS FOR THE FIRST 3,000
SQUARE FEET OF PEDESTRIAN-
ORIENTED RETAIL, SERVICE OR
COMMERCIAL USES. THE PLANNING
AND DEVELOPMENT DEPARTMENT
SHALL HAVE AUTHORITY TO
GRANT SUCH A WAIVER, PROVIDED
THE WAIVER WILL NOT BE
DILUATORIOUS TO THE ADJACENT
OR SURROUNDING AREAS BY CREATING
OR INCREASING TRAFFIC
CONGESTION OR BY DISRUPTING
TRAFFIC CIRCULATION.



SQUARE BOLLARD W/ CAP LIGHT

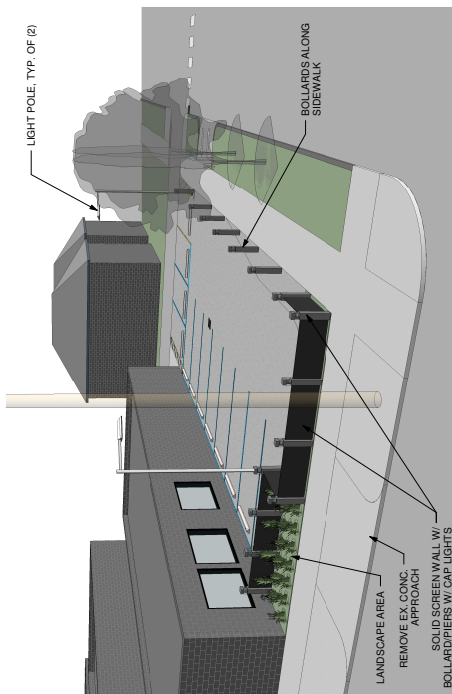


LOCAL ARTIST LASER/JET CUT METAL

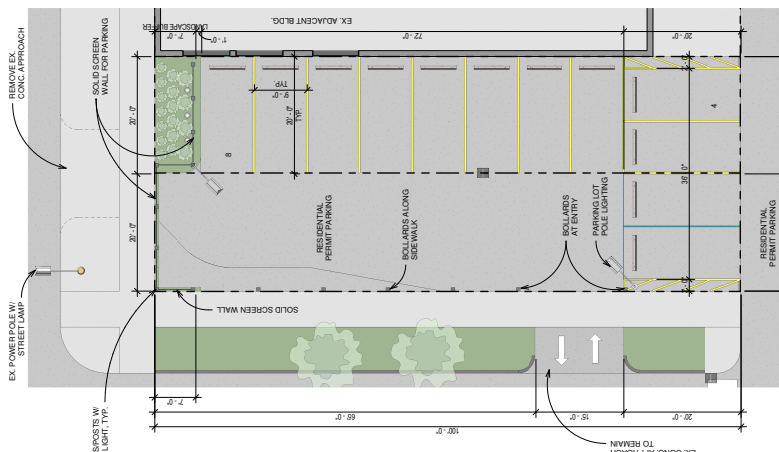
- **PROPOSED SOLID SCREEN WALL**
- **LOCAL ARTIST LASER/JET CUT METAL SCREEN PANELS W/ HSS STL. BOLLARDS/POSTS W/ CAP LIGHTS**
- **30" MIN TO 36" MAX HEIGHT W/ LANDSCAPING IN FRONT TO MEET TRADITIONAL MAIN STREET OVERLAY REQUIREMENT**
- **TO MEET TRADITIONAL MAIN STREET OVERLAY REQUIREMENT**



4 PARKING LOT 1 - 3D VIEW

3
PARKING LOT 2 - 3D VIEW

2 ENLARGED SITE PLAN - PARKING LOT 1



1 ENLARGED SITE PLAN - PARKING LOT 2



Attachment B

Tax Receipts



ERIC R. SABREE

WAYNE COUNTY TREASURER
400 Monroe - 5th Floor
Detroit MI 48226-2942
(313) 224-5990



Nate Barnes
600 Renaissance Center
Detroit, MI 48243

Web: treasurer.waynecounty.com
Email: taxinfo@co.wayne.mi.us

D U P L I C A T E

Conditional Receipt

Note: Payments are accepted as conditional payment of taxes. If denied upon presentation to the bank, taxes will be restored as unpaid without further notice. They will be subject to all interest and penalty charges and will incur an additional \$25.00 fee. To receive a proper receipt evidencing payment of the taxes, please wait 30 days. At that time you may apply for a receipt on line or you may mail a self addressed stamped envelope to our office. To apply for a receipt on line go to <http://treasurer.waynecounty.com>. To apply through the mail, please include a self addressed stamped envelope with the parcel ID written on the back of the envelope. Send the request to WAYNE COUNTY TREASURER 400 Monroe - 5th Floor Detroit MI 48226-2942.

Receipt Number:	010-2021-301248		Date:	10/20/21
Bundle:	17190889		Interest Effective Date:	10/19/21

Receipt Details:

<u>Municipality - Parcel ID</u>	<u>Tax Year</u>	<u>Paid Tax</u>	<u>Paid Int & Fees</u>	<u>Paid Total</u>	<u>Due Tax</u>	<u>Due Int & Fees</u>	<u>Due Total</u>
01 - 21002320. 16510 E WARREN	2020	\$546.47	\$80.58	\$627.05	\$0.00	\$0.00	\$0.00
Total:				\$627.05		Through 10/31/21	\$0.00
Receipt Total:				\$627.05			

Summary Information:

Date Created: 10/20/21 06:49:12 AM	Issued By: 1
Date Printed: 10/20/21 08:18:03 PM	Type: Web

Dear Fellow Taxpayer:

Thank you for your payment of property taxes. This payment supports Wayne County, your local community, and other government agencies in providing essential government services. Your payment is greatly appreciated.

Sincerely,

ERIC R. SABREE
Wayne County Treasurer

ERIC R. SABREE

WAYNE COUNTY TREASURER
 400 Monroe - 5th Floor
 Detroit MI 48226-2942
 (313) 224-5990



Nate Barnes
 600 Renaissance Center
 Detroit, MI 48243

Web:treasurer.waynecounty.com
Email:taxinfo@co.wayne.mi.us

D U P L I C A T E

Conditional Receipt

Note: Payments are accepted as conditional payment of taxes. If denied upon presentation to the bank, taxes will be restored as unpaid without further notice. They will be subject to all interest and penalty charges and will incur an additional \$25.00 fee. To receive a proper receipt evidencing payment of the taxes, please wait 30 days. At that time you may apply for a receipt on line or you may mail a self addressed stamped envelope to our office. To apply for a receipt on line go to <http://treasurer.waynecounty.com>. To apply through the mail, please include a self addressed stamped envelope with the parcel ID written on the back of the envelope. Send the request to WAYNE COUNTY TREASURER 400 Monroe - 5th Floor Detroit MI 48226-2942.

Receipt Number:	010-2021-301249		Date:	10/20/21
Bundle:	17190890		Interest Effective Date:	10/19/21

Receipt Details:

<u>Municipality - Parcel ID</u>	<u>Tax Year</u>	<u>Paid Tax</u>	<u>Paid Int & Fees</u>	<u>Paid Total</u>	<u>Due Tax</u>	<u>Due Int & Fees</u>	<u>Due Total</u>
01 - 21002312-9 16530 E WARREN	2020	\$1,155.00	\$153.60	\$1,308.60	\$0.00	\$0.00	\$0.00
Total:				\$1,308.60	Through 10/31/21		\$0.00
Receipt Total:				\$1,308.60			

Summary Information:

Date Created: 10/20/21 06:49:12 AM	Issued By: 1
Date Printed: 10/20/21 08:18:01 PM	Type: Web

Dear Fellow Taxpayer:

Thank you for your payment of property taxes. This payment supports Wayne County, your local community, and other government agencies in providing essential government services. Your payment is greatly appreciated.

Sincerely,

ERIC R. SABREE
 Wayne County Treasurer

Attachment C

Letters of Support



August 17, 2021

Board of Zoning Appeals
City of Detroit
CAYMC, Center 2 Woodward Avenue, Suite 212
Detroit MI 48226

To the Members of the Board of Zoning Appeals / To Whom it May Concern:

As Executive Director of the E. Warren Development Corporation I am writing to express my support of the proposed variances that are requested by Flux City, LLC & 16530 East Warren, LLC for The Ribbon at East English Village, which is to be located at 16530 East Warren Avenue (the old Charter One bank). I am confident that the Flux City's proposed building height of 38 feet, which is 3 feet taller than what the current Traditional Mainstreet Overlay rules allow (35 feet), and reduction of required residential parking spaces, will not significantly impact quality of life for the local residents that reside within our community.

I am also in support of increasing the number of residential apartment units on East Warren Avenue, as an increase in residents will help to add a more robust & diverse customer base to the Commercial Corridor that current and future local Small Businesses could serve.

As the non profit working on commercial development along the corridor I have witnessed how Mr. Carrington and the Flux City team have come into this project with the neighborhood as a partner. Allowing the local farmers market to set up in his lot, attending community meetings to make sure the community stays updated with design, and even volunteering at neighborhood events. It is my opinion that The Ribbon and Flux City are doing everything in their power to make sure the community is engaged in the process and that this development will be an incredible addition to our amazing corridor.



JOE RASHID
Executive Director
Mobile: 313-575-7014
Email: Joe@ewarren.org
Website: ewarren.org





CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF THE ASSESSOR

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVE., SUITE 824
DETROIT, MI 48226
PHONE: 313•224•3011
FAX: 313•224•9400

March 17, 2022

Katy Trudeau, Deputy Director
Planning & Development Department
Coleman A. Young Municipal Center
2 Woodward Ave, Suite 808
Detroit, MI 48226

Re: **Obsolete Property Rehabilitation District – Flux City LLC/15630 E Warren LLC**

Addresses: 16510/16530 E Warren

Parcel Number: 21002820/21002312-9

Dear Ms. Trudeau:

The Office of the Chief Financial Officer, Office of the Assessor, has reviewed the proposed Obsolete Property Rehabilitation District located at **16510/16530 E Warren** located in **East English Village** area of the City of Detroit.

The rationale for creating Obsolete Property Rehabilitation Districts under PA 146 of 2000, as amended, is based on the anticipation of increased market value upon completion of new construction and /or significant rehabilitation of existing commercial property and commercial housing property. Normal repair and maintenance are not assessed and do not necessarily generate additional market value.

The district as proposed by the **Flux City LLC/15630 E Warren LLC** consists of a 1-story former bank branch with 5,760 square feet of building area, built in 1956, on 0.814 acres of land. The proposed project consists of rehabilitating and transforming the current structure into a 3-story, 18,000 square foot mixed use building with first floor retail and apartment units on the second floors. The building will undergo major renovations including window replacement, floor replacement, roof replacement, all major mechanical, plumbing and electrical systems replacement, and installation of new furniture and fixtures, as well as the new construction of the top two floors. The adjacent parking lots will include a total of 30 spaces.

This property meets the criteria set forth under PA 146 of 2000, as amended. It applies to blighted, functionally obsolete and contaminated properties. "Rehabilitation," meaning that changes to qualified facilities that are required to restore or modify the property, together with all appurtenances, to an economically efficient condition. Rehabilitation also includes major renovation and modification including, but not necessarily limited to, the improvement of floor loads, correction of deficient or excessive height, new or improved fixed building equipment, including heating, ventilation, and lighting, reducing multistory facilities to 1 or 2 stories, adding additional stories to a facility or adding additional space on the same floor level not to exceed 100% of the existing floor space on that floor level, improved structural support including foundations, improved roof structure and cover, floor replacement, improved wall placement, improved exterior and interior appearance of buildings, and other physical changes required to restore or change the obsolete property to an economically efficient condition.



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF THE ASSESSOR

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVE., SUITE 824
DETROIT, MI 48226
PHONE: 313•224•3011
FAX: 313•224•9400

Obsolete Property Rehabilitation District
City of Detroit – 16510/16530 E Warren
Page 2

A review of the project details and relevant statutes indicated that the proposed Obsolete Property Rehabilitation District located at **16510/16530 E Warren** is eligible as it pertains to the Obsolete Property Rehabilitation Act under P.A. 146 of 2000, as amended.

Sincerely,

Charles Ericson, MMAO
Assessor



TO: Justus Cook, Housing and Revitalization
FROM: Shelby Holmes, Planning and Development
RE: Master Plan Interpretation for **Obsolete Property District** (PA 146) at 16510 and 16530 East Warren Ave. Detroit Mi, 48224 (Associated to Petition # 2022-5)
DATE: January 25, 2022
CC: Katharine Trudeau, Deputy Director, Planning and Development
Allen Pennimen, PDD East, Planning and Development
Karen Gage, PDD Zoning, Planning and Development

In order to ensure that the **creation** of an **Obsolete Property District** is in conformance with the City's Master Plan of Policies and will have the reasonable likelihood to increase commercial activity; create, retain or prevent a loss of employment; revitalize an urban area; or increase the number of residents in a community, pursuant to State of Michigan, Public Act 146 of 2000 (section 125.2788), the Planning and Development Department submits the following interpretation. The Petitioner is Flux City LLC / 1530 East Warren, LLC.

Location and Project Proposal: 16510 and 16530 East Warren Ave. Detroit Mi, 48224. The proposed project will be redeveloping the one-story, 5,760 square foot site into a 3-story 18,000 square foot mixed-use building that will include ground floor retail, and two residential floors.

Current Master Plan (MP) & Zoning: MP Classification – Neighborhood Commercial (CN). Zoning – General Business District (B4)

Master Plan Interpretation

The subject site area is designated **Neighborhood Commercial (CN)**. Neighborhood Commercial Districts generally consist of a large collection of contiguous storefronts along a street or streets. This commercial type is pedestrian oriented with wide sidewalks and landscaping. Parking should be on the street, in structures (with ground floor retail), at the rear of commercial establishments or in concentrated nodes at the periphery of the area. In addition to commercial uses, Neighborhood Commercial areas may also include institutional uses such as libraries and post offices.

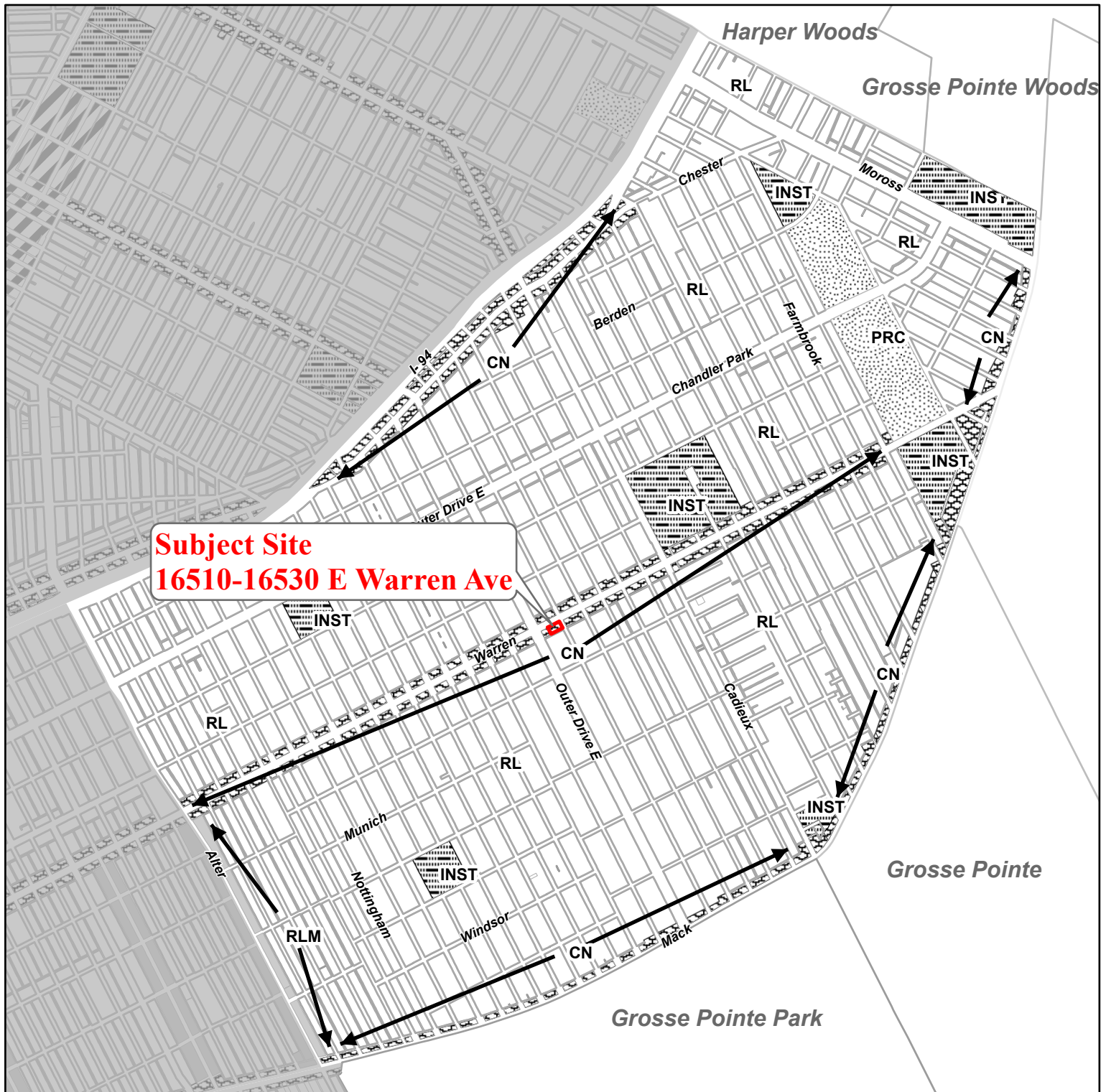
The following policies of the Finney neighborhood describe the following recommendations:

- Policy 3.1: Target Warren, Mack and Harper with business improvement and retention programs, with an emphasis on the Warren and Outer Drive intersection as a commercial node.
- Policy 2.1: Promote targeted infill and rehabilitation in the area southeast of Warren and Alter.

The proposed development conforms to the Future General Land Use characteristics of the area.

Attachments

Future General Land Use Map: Neighborhood Cluster 3, Finney; Map 3-4B



Map 3-4B

City of Detroit
Master Plan of
Policies

Neighborhood Cluster 3 Finney



Future Land Use

Low Density Residential (RL)	Thoroughfare Commercial (CT)	Mixed - Town Center (MTC)
Low / Medium Density Residential (RLM)	Special Commercial (CS)	Recreation (PRC)
Medium Density Residential (RM)	General Industrial (IG)	Regional Park (PR)
High Density Residential (RH)	Light Industrial (IL)	Private Marina (PRM)
Major Commercial (CM)	Distribution / Port Industrial (IDP)	Airport (AP)
Retail Center (CRC)	Mixed - Residential / Commercial (MRC)	Cemetery (CEM)
Neighborhood Commercial (CN)	Mixed - Residential / Industrial (MRI)	Institutional (INST)





DEPARTMENTAL SUBMISSION

DEPARTMENT: Housing and Revitalization
FILE NUMBER: Housing and Revitalization-0196

*** RE:**

Reprogramming Amendment to the Community Development Block Grant (CDBG) Annual Action Plans for Multiple Fiscal Years to meet Timeliness

*** SUMMARY:**

The Housing & Revitalization Department (HRD) hereby requests to amend the CDBG Annual Action Plans for the fiscal years in the attached report. The funds targeted for reprogramming consist of unused funds, balances from programs that no longer exist or are unlikely to be used in a timely manner.

If these funds are not expended, the City's federal grant allocations will be at risk of recapture by the U.S. Department of Housing and Urban Development (HUD). Funds will be allocated for activities that will allow for timely expenditures.

*** RECOMMENDATION:**

We respectfully request the authorization of this change to amend the CDBG Annual Action Plans for the stated purpose by approval of the attached resolution. This proposed amendment was posted on the City's website and in the Detroit Free Press. Upon City Council's approval, it will be transmitted to HUD. Thank you for your time and consideration.

*** DEPARTMENTAL CONTACT:**

Name: Warren T. Duncan
Position: Grants Manager

***=REQUIRED**



Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 908
Detroit, Michigan 48226

Phone: 313.224.6380
Fax: 313.224.1629
www.detroitmi.gov

March 17, 2022

Detroit City Council
1340 Coleman A. Young Municipal Center
Detroit, MI 48226

RE: Reprogramming Amendment to the Community Development Block Grant (CDBG) Annual Action Plans for Multiple Fiscal Years

Honorable City Council:

The Housing & Revitalization Department (HRD) hereby requests to amend the CDBG Annual Action Plans for the fiscal years in the attached report. The funds targeted for reprogramming consist of unused funds, balances from programs that no longer exist or are unlikely to be used in a timely manner.

If these funds are not expended, the City's federal grant allocations will be at risk of recapture by the U.S. Department of Housing and Urban Development (HUD). Funds will be allocated for activities that will allow for timely expenditures.

A summary of the proposed reprogramming is as follows:

Line Items to be reprogrammed (decrease):

• Detroit Employment Solutions Corporation (DESC) Public Service (FY 2019-20)	\$ 1,371,714.00
• Motor City Match Economic Development (FY 2020-21)	\$ 1,500,000.00
• Demolition (FY 2021-22)	\$ 1,026,044.00
• Pre-development Affordable Housing Brush and Watson Development (Reprogrammed 2020-21 funds)	\$ 500,000.00
• Reforestation in Parks Stormwater Mitigation– Parks, Recreation Facilities (Reprogrammed 2021-22 funds)	\$ 377,923.49
• Acquisition (Land) of Owen Community Empowerment Hub (Reprogrammed 2021-22 funds)	\$ 301,123.00
Total	\$ 5,076,804.49

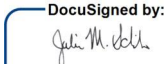
Line Item for Funding Addition (increase) (FY 2021-22):

• Affordable Housing Sugar Hill Project, Public Facilities Improvements	\$ 500,000.00
• Acquisition of Marwood Apartments	\$ 1,115,000.00
• General Service Dept – Heckel Park, Park Improvements	\$ 476,804.49
• Section 108 Loan Defeasance	\$ 2,985,000.00
Total	\$ 5,076,804.49

Detroit City Council
RE: Reprogramming Amendment to the CDBG Annual Action Plans
March 17, 2022
Page 2

We respectfully request the authorization of this change to amend the CDBG Annual Action Plans for the stated purpose by approval of the attached resolution. This proposed amendment was posted on the City's website and in the Detroit Free Press. Upon City Council's approval, it will be transmitted to HUD. Thank you for your time and consideration.

Respectfully submitted,


Julie M. Miller
Director


Steven Watson
42C91AA10FE84AD...

Office of Budget

Attachment

cc: Gail Fulton, Mayor's Office
Val Miller, HRD

BY COUNCIL MEMBER _____

WHEREAS, the Detroit City Council hereby approves amending the Annual Action Plans to reflect the reprogramming of the Community Development Block Grant (CDBG) in accordance with the foregoing communication; and

WHEREAS, the Mayor of the City of Detroit, Michael E. Duggan, is hereby authorized to amend the Annual Action Plans, including all understandings and assurances contained therein to the U.S. Department of Housing and Urban Development (HUD) in accordance with the foregoing communication; and

WHEREAS, the Housing and Revitalization Department has performed an evaluation of outstanding CDBG funding line items and determined that a strategic reallocation of funding is in order to meet timeliness by May 2, 2022; and

RESOLVED, that the Budget Director be and is hereby authorized to increase Appropriation # 20541 Pre-Development Affordable Housing (Sugar Hill) – Public Facilities Improvements by \$500,000.00; and

RESOLVED, that the Budget Director be and is hereby authorized to increase Appropriation # 20541 Pre-Development Affordable Housing (Marwood Apartments) - Acquisition by \$1,115,000.00; and

RESOLVED, that the Budget Director be and is hereby authorized to increase Appropriation # 13635 GSD Public Park Improvements (Heckel Park) – Park Improvements by \$476,804.49; and

RESOLVED, that the Budget Director be and is hereby authorized to increase Appropriation # 13529 Section 108 Loan Defeasance – Section 108 Loans by \$2,985,000.00; and

RESOLVED, that the Budget Director be and is hereby authorized to decrease Appropriation # 20635 Detroit Employment Solutions Corporation – Public Service by \$1,371,714.00; and

RESOLVED, that the Budget Director be and is hereby authorized to decrease Appropriation # 13837 Motor City Match - Economic Development by \$1,500,000.00; and

RESOLVED, that the Budget Director be and is hereby authorized to decrease Appropriation # 13635 Demolition by \$1,026,044.00; and

RESOLVED, that the Budget Director be and is hereby authorized to decrease Appropriation # 20541 Pre-Development Affordable Housing (Brush and Watson) – Development by \$500,000.00; and

RESOLVED, that the Budget Director be and is hereby authorized to decrease Appropriation # 13635 HRD CDBG Depart. Allocations (Reforestation in Parks Stormwater Mitigation) – Parks, Recreational Facilities by \$377,923.49; and

RESOLVED, that the Budget Director be and is hereby authorized to decrease Appropriation # 21083 Acquisition (land) of Owen Community Empowerment Hub by \$301,123.00; and

BE IT FINALLY RESOLVED, that the Finance Director be and is hereby authorized to accept and process all documents reflecting these change



DEPARTMENTAL SUBMISSION

DEPARTMENT: Legislative Policy Division - City
Planning
FILE NUMBER: Legislative Policy Division - City
Planning -0189

*** RE:**

Submitting reso. autho. Extension of review period for proposed Chapter 50 text and map amendments for the MKT Zoning district designation

*** SUMMARY:**

Extension of review period for proposed Chapter 50 text and map amendments for the MKT Zoning district designation

*** RECOMMENDATION:**

For Consideration

*** DEPARTMENTAL CONTACT:**

Name: Sabrina Shockley
Position: Administrative Assistant

***=REQUIRED**

Lauren Hood, MCD
Chairperson
Donovan Smith
Vice Chair/Secretary
Marcell R. Todd, Jr.
Director

City of Detroit
CITY PLANNING COMMISSION
208 Coleman A. Young Municipal Center
Detroit, Michigan 48226
Phone: (313) 224-6225 Fax: (313) 224-4336
e-mail: cpc@detroitmi.gov

Brenda Goss Andrews
Kenneth R. Daniels
Damion W. Ellis
David Esparza, AIA, LEED
Ritchie Harrison
Gwen Lewis
Frederick E. Russell, Jr.

March 17, 2022

HONORABLE CITY COUNCIL

RE: Extension of review period for proposed Chapter 50 text and map amendments for the MKT Zoning district designation

On Thursday, March 10th the Planning and Economic Development (PED) Standing Committee of the Detroit, requested the preparation of a revised set of ordinances amending Chapter 50, *Zoning*, in order to establish the MKT Zoning District Classification and rezoning specific properties with that designation. This action will require additional time for the Council to properly hear and consider the amendments. However, the Zoning Ordinance specifies the following:

Sec. 50-3-16. - Inaction by review and decision-making bodies; City Council.

Where a petition for a proposed text or map amendment to this chapter is not voted upon by the City Council within 120 days of the time of receipt of the City Planning Commission's report, it shall be deemed to have been denied, unless extended by the City Council. The City Council's receipt of the City Planning Commission report occurs on the first day that the report appears on the City Council's formal agenda.

The Planning Commission's report and recommendation for these ordinances first appeared on Your Honorable Body's Formal Session agenda on November 16, 2021. The 120^{day} period of Council's review expired on March 15, 2022. Consistent with Section 50-3-17 of the Zoning Ordinance and in order to avoid the expiration of the 120-day review period, the PED Standing Committee also directed CPC staff to prepare a resolution extending the review period, during the same March 10th meeting and prior to the lapse of the review period. Please find the attached the resolution extending the review period for these ordinances an additional 120 days. If approved the extended review period will lapse on July 13, 2022.

Respectfully submitted,



Marcell R. Todd, Jr., Director

Attachment

A RESOLUTION BY COUNCIL MEMBER _____:

WHEREAS, The Detroit City Planning Commission held public hearings on proposed text and map amendments to Chapter 50, *Zoning*, establishing the MKT Zoning District Classification with corresponding provisions, and rezoning certain properties to that same classification, on November 19, 2020 and again on April 15, 2021; and

WHEREAS, at a subsequent meeting on May 6, 2021, the City Planning Commission voted to recommend approval of the proposed text amendment; and

WHEREAS, City Council took up the report and recommendation of the City Planning Commission for approval of the proposed amendments on November 16, 2021; and

WHEREAS, The Detroit Zoning Ordinance provides in Sec. 50-3-16 that where a petition for a proposed amendment to the Zoning Ordinance is not acted upon by the City Council within one hundred twenty (120) days of the date of receipt of the City Planning Commission's report, it shall be deemed to have been denied, unless extended by the City Council; and

WHEREAS, The City Council has requested revision of the ordinances effectuating the proposed amendments; and

WHEREAS, The 120-day review period was to expire on March 15, 2022; and

WHEREAS, The Planning and Economic Development Standing Committee of the Detroit City Council called for the extension of the review period prior to it lapsing consistent with the provisions of Sec. 50-3-17 of the Detroit Zoning Ordinance governing extensions; and

WHEREAS, The Detroit City Council finds it appropriate to extend the 120-day review period for the proposed text and map amendments; NOW THEREFORE BE IT

RESOLVED, The Detroit City Council hereby extends the review period of the proposed text and map amendment to Chapter 50, *Zoning*, establishing the MKT Zoning District Classification with corresponding provisions, and rezoning certain properties to that same classification, for an additional 120 days until June 15, 2022.



CITY OF DETROIT

Choose an item.

Choose an item.

MEMORANDUM

TO: David Whitaker, Legislative Policy Division

THROUGH: Mary Sheffield, City Council President

FROM: Mary Waters, Councilmember, At-Large

RE: Community Planning Input Resolution

SUMMARY:

Our office would like the Legislative Policy Division to work on compiling information on the best way to write an ordinance to:

Expand community input into local development projects by ensuring that all areas of the City have planning studies conducted before development projects commence. Ensure that any existing ordinances are updated to align thresholds to encompass more developments in the City.

DEPARTMENTAL CONTACT:

Name: Thomas Choske, Thomas.Choske@detroitmi.gov

Position: Policy and Communications Analyst



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO - Development & Grants
FILE NUMBER: OCFO - Development & Grants-0177

*** RE:**

Submitting reso. auth. Request to Accept and Appropriate the FY 2022 Retail Flexible Funding Model Development Grant.

*** SUMMARY:**

The National Environmental Health Association (NEHA), in partnership with the Food and Drug Administration (FDA), has awarded the City of Detroit Health Department with the FY 2022 Retail Flexible Funding Model Development Grant for a total of \$5,000.00. There is no required match. The total project cost is \$5,000.00. The grant period is February 1, 2022, through December 31, 2022.

*** RECOMMENDATION:**

Request to Accept and Appropriate the FY 2022 Retail Flexible Funding Model Development Grant.

The National Environmental Health Association (NEHA), in partnership with the Food and Drug Administration (FDA), has awarded the City of Detroit Health Department with the FY 2022 Retail Flexible Funding Model Development Grant for a total of \$5,000.00. There is no required match. The total project cost is \$5,000.00. The grant period is February 1, 2022, through December 31, 2022.

*** DEPARTMENTAL CONTACT:**

Name: Jalesa Beck
Position: Administrative Assistant II

***=REQUIRED**



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

March 7, 2022

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to Accept and Appropriate the FY 2022 Retail Flexible Funding Model Development Grant

The National Environmental Health Association (NEHA), in partnership with the Food and Drug Administration (FDA), has awarded the City of Detroit Health Department with the FY 2022 Retail Flexible Funding Model Development Grant for a total of \$5,000.00. There is no required match. The total project cost is \$5,000.00. The grant period is February 1, 2022, through December 31, 2022.

The objective of the grant is to promote compliance with the Voluntary National Retail Food Regulatory Program Standards and complete a self-assessment. The funding allotted to the department will be utilized to hire an intern to assist with the completion of the self-assessment.

If approval is granted to accept and appropriate this funding, the appropriation number is 21110.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

DocuSigned by:
Terri Daniels
4D2BEEE23C8D489...

Terri Daniels
Director of Grants, Office of Development and Grants

CC:

Sajjiah Parker, Assistant Director, Grants

DocuSigned by:
Steven Watson
42C94AA10FE84AD...

Office of Budget

DocuSigned by:
Kim James
3925B7659A3D409

Agreement Approved as to Form
By the Law Department

Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the Health department is requesting authorization to accept a grant from the National Environmental Health Association (NEHA), in partnership with the Food and Drug Administration (FDA), in the amount of \$5,000.00, to promote compliance with the Voluntary National Retail Food Regulatory Program Standards and complete a self-assessment; and

WHEREAS, the Law Department has approved the attached agreement as to form; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE, BE IT RESOLVED that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to establish Appropriation number 21110, in the amount of \$5,000.00, for the FY 2022 Retail Flexible Funding Model Development Grant.

Development Base
GRANT APPLICATION

Organization: Detroit Health Department
Grant ID: G-BDEV-202111-01746
Status: Active Grant

Amount Recommended: \$5,000.00
Start Date: February 1, 2022
End Date: December 31, 2022

February 15, 2022 Award Letter

CLICK LINK BELOW TO DOWNLOAD 1-YEAR AWARD LETTER.

Grant Award Letter (1-Year)
GR - 1-Year Grant Award Letter
Added at 3:03 PM on February 15, 2022

General Project Information

Organization: Detroit Health Department
Regulatory Jurisdiction: Local
Point of Contact (POC) Information
Name: Scott Withington
Phone: (313) 580-2349
Email: withingtons@detroitmi.gov

Authorizing Official Verification

The **Authorizing Official** is the person in your organization who provides supervisory oversight for this grant opportunity (often an organization's Financial or Grants Management Official). Below is the **Authorizing Official** contact information we have on record for your organization. Please verify below if this information is still current and correct.

Authorizing Official (AO):	Yolanda Hill-Ashford
AO Title:	Director of Public Health Programs
AO Phone:	(313) 876-4000
AO Email Address:	ashfrordy@detroitmi.gov

I verify that the information displayed above for our organization's **Authorizing Official** is current and correct.

Yes / No: Yes

Self-Assessment

Does your jurisdiction have a current Self-Assessment of All Nine Standards (completed in September 2016 or later) with the required paperwork turned in to FDA?

Y / N: No

Comprehensive Strategic Improvement Plan

Have you completed a Comprehensive Strategic Improvement Plan?

Y / N: No

Congratulations! Based on your answers to the eligibility questions, you are eligible to apply for a Track 1 Development Base Grant.

Track 1 Development Base Grant

Project Information

Development Base Grant Project Title

Detroit Health Department NVRP Development Grant

Project Summary:

The goal of the project is to complete the Self-Assessment for the FDA National Voluntary Retail Program Standards Accreditation and begin the development plan. Our goal with the Grant funds is to hire a Public Health Intern to assist in the self assessment.

Project Lead

Please provide the Name and Title of your overall Project Lead for your proposed project. DO NOT enter any additional information here - qualifications and roles will be entered below in the Project Team Qualifications field.

Scott F. Withington, Environmental Health General Manager

Project Support Team

Please provide the Names and Titles of additional members of your proposed project team. DO NOT enter any additional information here - qualifications and roles will be entered below in the Project Team Qualifications field.

Reena Thomas, Environmental Health Specialist III

Sebrina Thomas, Environmental Health Specialist III

Paul Barry, Environmental Health Specialist III

Taija Woods, Environmental Health Specialist II

Project Team Qualifications

Please enter names, titles, and qualifications for all staff members, partners, and/or contractors who will be paid with project funds. Be sure to include information on all personnel who will be paid with FDA funds, including the Project Lead, Project Support Team members, and additional project members. Please be clear regarding the employment status of all personnel paid with project funds - employees of your organization, employees of partner organizations, and/or contractors.

Project Team Qualifications:

Scott F. Withington, Environmental Health General Manager (6 years), Food Safety Supervisor (5 years) 24 years of Food Safety, Environmental Health, Public Health, and Occupational Health and Safety Experience, Registered Environmental Health Specialist (NEHA) Healthy Homes Specialist (NEHA) Masters of Science Environmental Health, Bachelor's Degree in Biology

Reena Thomas, Environmental Health Specialist III - Supervisor in Food Safety (6 yrs) Standardized Trainer (6 yrs) Bachelors in medicine and surgery (Indian equivalent of an MD), 20 total years in Food Safety and Environmental Health, Registered Environmental Health Specialist (NEHA)

Sebrina Thomas, Environmental Health Specialist III - Supervisor in Food Safety (9 yrs) Standardized Trainer (13 yrs) BS - Environmental Policy and behavior, 20 total years in Food Safety and Environmental Health, Registered Environmental Health Specialist (NEHA) Certified Lead Risk Assessor/EBLL certification

Paul Barry, Environmental Health Specialist III - Environmental Health Supervisor (10 yrs) 20+ years Experience in Environmental Health, Registered Sanitarian (MI), Certified Lead Risk Assessor

Taija Woods, Environmental Health Specialist II - Standardized Trainer (5 yrs) BS - Food Science and human nutrition, 11 total years in Food Safety and Environmental Health, Registered Environmental Health Specialist (NEHA)

Intern to be determined - target would be food safety, environmental health, public health, or public policy

Project Start Date:

Must be a date between February 1, 2022 and December 31, 2022.

Start Date: 2/1/2022

Project End Date

Must be a date between February 1, 2022 and December 31, 2022.

End Date: 12/31/2022

In the last 5 years (September 2016 or later) how many of the Retail Program Standards have you met, audited, and achieved,

with paperwork submitted to and approved by FDA? Enter a number between 0 and 9.

Standards Met: 0

Track 1 Development Base Grant
Required Outcomes

Please select one of the two required Project Outcomes for a Track 1 Development Base Grant.

If you do not have a current Self-Assessment of All Nine Standards (completed in September 2016 or later), you MUST select "Completion of a Self-Assessment of All Nine Standards (SA9)". If you already have a current SA9, you MUST select "Completion of a Comprehensive Strategic Improvement Plan (CSIP)".

Project Outcome: Completion of a Self-Assessment of All Nine Standards (SA9)

Completion of a Self-Assessment of All Nine Standards (SA9)

If you do not have a current Self-Assessment of All Nine Standards (September 2016 or later), you MUST complete this outcome.

Self-Assessment of All Nine Standards

Please confirm the Self-Assessment type. Select "First-Time Self-Assessment" if this will be the first one completed for your jurisdiction. All others should select the "Updated Self-Assessment" (and please note that your most recent Self-Assessment must have been completed prior to September 2017 to be eligible for an update using FDA funds).

Assessment Type: Completion of a First-Time Self-Assessment of All Nine Standards

Describe your plan for completion of a Self-Assessment (or Updated Self-Assessment) of All Nine Standards (SA9) during the proposed project period. *Please provide a detailed narrative of all activities required to meet this project outcome during your 1-year project period. Specific to this outcome, be sure to describe BOTH how you will measure progress AND how you will define measurable improvement with the Retail Program Standards. Please be sure to directly link your plans to achieve this outcome with measurable improvement by your jurisdiction in meeting the Retail Program Standards. **Please DO NOT include a step-by-step list of Action Steps / Tasks Required in this section; specific steps for this outcome will be entered in the next section.***

SA9 Completion Plan:

We will review the standards and compare them to the Michigan Accreditation program requirements, to identify the correlation. Then we would go one by one through the standards, starting with the ones that correlate most closely with Michigan MPR's. Our plan is to hire an Intern, so when that individual is on-board we would work to bring them up to speed with a goal of the intern taking an active role in the self assessment.

SA9 Action Steps / Tasks Required

Please use numbered Action Steps (SA9 Step 1, SA9 Step 2, SA9 Step 3, etc.) to summarize the milestones you will meet to complete your Self-Assessment of All Nine Standards by the end of the project period.

SA9 Action Steps and Tasks:

SA9 Step 1 - Standard 1: Regulatory Foundation

SA9 Step 2 - Standard 2: Trained Regulatory Staff

SA9 Step 3 - Standard 3: Inspection Program Based on HACCP Principles

SA9 Step 4 - Standard 4: Uniform Inspection Program

SA9 Step 5 - Standard 5: Foodborne Illness and Food Defense Preparedness and Response

SA9 Step 6 - Standard 6: Compliance and Enforcement

SA9 Step 7 - Standard 7: Industry and Community Relations

SA9 Step 8 - Standard 8: Program Support and Resources

SA9 Step 9 - Standard 9: Program Assessment

SA9 Individual Lead(s)

Please list the name (or names) of the individual lead(s) who will be responsible for completing each Action Step that will ensure completion of your Self-Assessment of All Nine Standards by the end of the project period.

SA9 Individual Leads:

SA9 Step 1 - Scott Withington

SA9 Step 2 - Paul Barry

SA9 Step 3 - Taija Woods

SA9 Step 4 - Sebrina Johnson

SA9 Step 5 - Reena Thomas

SA9 Step 6 - Taija Woods

SA9 Step 7 - Sebrina Johnson

SA9 Step 8 - Scott Withington

SA9 Step 9 - Reena Thomas

SA9 Target Completion Date

Must be a date between February 1, 2022 and December 31, 2022.


Date: 11/1/2022

Budget Worksheets and Justification



Track 1 Development Base Grant applicants should complete one Budget Worksheet that covers all projected costs (not to exceed \$5,000).

Budget Instructions

Follow the instructions below to complete your annual **Budget Worksheet(s)**.

1. Click the  symbol to the right of the **Budget Worksheet** header to create a Budget Worksheet.
2. Enter a name for your Budget Worksheet (Example: Development Base Grant Budget, etc.).
3. Enter a Start Date and an End Date.
4. Complete all lines needed to build your budget.
5. Click the **Save** button at the bottom right of the Budget Worksheet.
6. Click **Save and Continue** at the bottom of the application.
7. Repeat for each additional Budget Worksheet needed (if applicable).


Once at least one Budget Worksheet has been added and saved:


- You can open and edit any of your Budget Worksheets by hitting the  icon.
- You can delete a Budget Worksheet by using the  sign.
- DO NOT CLICK the link under Budget Period--clicking this link will navigate away from the request. **If you are editing the form, your changes will be lost.**


Do Not Click Budget Period Link
Clicking the budget link will navigate away from the request form. If you are editing, your changes will be lost.

Budget Worksheet

Budget Period	Budget	Actual	Variance
Year 1 Budget: 9/22/2021 to 9/9/2022	1,200	0	1,200
Total	1,200	0	1,200

Create New Budget 

Edit Existing Budget 

Delete Budget 

Budget Worksheet

Budget Period	Budget	Actual
Scott Withington: 2/1/2022 to 12/31/2022	5,000	0
Total	5,000	0

Budget Justification

Please add sufficient detail to fully explain all of the costs, and all cost assumptions, for your Budget Worksheet.

Budget Justification:

We would primarily use this grant to pay for an intern to assist with the self assessment and improvement plan, as well as expenses related to that effort.

Requested Amount

Please enter the total requested amount for your application, which should match the total for all Budget Worksheets added. Maximum Requested Amount is \$5,000 for Track 1 Development Base Grant applicants.

Requested Amount: \$5,000.00



DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO - Development & Grants
FILE NUMBER: OCFO - Development & Grants-0176

*** RE:**

Submitting reso. auth. Request to Accept and Appropriate the FY 2022 Retail Flexible Funding Model Training Grant

*** SUMMARY:**

The National Environmental Health Association (NEHA), in partnership with the Food and Drug Administration (FDA), has awarded the City of Detroit Health Department with the FY 2022 Retail Flexible Funding Model Training Grant for a total of \$7,500.00. There is no required match. The total project cost is \$7,500.00. The grant period is February 1, 2022, through December 31, 2022.

*** RECOMMENDATION:**

Request to Accept and Appropriate the FY 2022 Retail Flexible Funding Model Training Grant. The National Environmental Health Association (NEHA), in partnership with the Food and Drug Administration (FDA), has awarded the City of Detroit Health Department with the FY 2022 Retail Flexible Funding Model Training Grant for a total of \$7,500.00. There is no required match. The total project cost is \$7,500.00. The grant period is February 1, 2022, through December 31, 2022.

*** DEPARTMENTAL CONTACT:**

Name: Jalesa Beck
Position: Administrative Assistant II

***=REQUIRED**



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

March 7, 2022

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to Accept and Appropriate the FY 2022 Retail Flexible Funding Model Training Grant

The National Environmental Health Association (NEHA), in partnership with the Food and Drug Administration (FDA), has awarded the City of Detroit Health Department with the FY 2022 Retail Flexible Funding Model Training Grant for a total of \$7,500.00. There is no required match. The total project cost is \$7,500.00. The grant period is February 1, 2022, through December 31, 2022.

The objective of the grant is to provide a Voluntary National Retail Food Regulatory Program Standards training for staff. The funding allotted to the department will be utilized to pay for conference training, travel, and related expenses. This is a reimbursement grant.

If approval is granted to accept and appropriate this funding, the appropriation number is 21111.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

DocuSigned by:
Terri Daniels
4D2BEE23C8D489...

Terri Daniels
Director of Grants, Office of Development and Grants

CC:

Sajjiah Parker, Assistant Director, Grants

DocuSigned by:
Steven Watson
42C91AA10FE84AD...

Office of Budget

DocuSigned by:
Kim James
3925B7659A3D409

Agreement Approved as to Form
By the Law Department

Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the Health Department is requesting authorization to accept a grant of reimbursement from the National Environmental Health Association (NEHA), in partnership with the Food and Drug Administration (FDA), in the amount of \$7,500.00, to provide a Voluntary National Retail Food Regulatory Program Standards training for staff; and

WHEREAS, the Law Department has approved the attached agreement as to form; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE, BE IT RESOLVED that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to establish Appropriation number 21111, in the amount of \$7,500.00, for the FY 2022 Retail Flexible Funding Model Training Grant.

Training / Staff Development and Program Standards Engagement Optional Add-On
GRANT APPLICATION

Organization: Detroit Health Department
Grant ID: G-OATR-202111-01884
Status: Active Grant

Amount Recommended: \$7,500.00
Start Date: February 1, 2022
End Date: December 31, 2022

February 15, 2022 Award Letter

CLICK LINK BELOW TO DOWNLOAD 1-YEAR AWARD LETTER.

Grant Award Letter (1-Year)
GR - 1-Year Grant Award Letter
Added at 5:49 PM on February 15, 2022

General Project Information

Organization: Detroit Health Department
Regulatory Jurisdiction: Local
Point of Contact (POC) Information
Name: Scott Withington
Phone: (313) 580-2349
Email: withingtons@detroitmi.gov

Authorizing Official Verification

The **Authorizing Official** is the person in your organization who provides supervisory oversight for this grant opportunity (often an organization's Financial or Grants Management Official). Below is the **Authorizing Official** contact information we have on record for your organization. Please verify below if this information is still current and correct.

Authorizing Official (AO):	Yolanda Hill-Ashford
AO Title:	Director of Public Health Programs
AO Phone:	(313) 876-4000
AO Email Address:	ashfrordy@detroitmi.gov

I verify that the information displayed above for our organization's **Authorizing Official** is current and correct.

Yes / No: Yes

Respond to the questions below to see if you are eligible to apply for a Training / Staff Development and Program Standards Engagement Optional Add-On Grant.

Base Grant Completion

Has your jurisdiction completed one of the two base grant applications that qualify you to apply for the Training / Staff Development and Program Standards Engagement Optional Add-On Grant (EITHER the Development Base Grant OR the Maintenance and Advancement Base Grant)?

Y / N: Yes

Represent Jurisdiction

Do you represent a state, local, tribal, or territorial (SLTT) food protection program applying to train employees, with the goal of meeting the requirements of one or more of the nine Retail Program Standards?

Y / N: Yes

Personnel Costs Not Permissible

Please select Y to acknowledge that you understand that personnel costs are not permissible through Training / Staff Development and Program Standards Engagement Optional Add-On Grants, including funding for staff time to attend web-

based courses.

Y / N:

Yes

Congratulations - Based on your answers to the eligibility questions, you are eligible to apply for the Training / Staff Development and Program Standards Engagement, Optional Add-On Grant.

Eligibility Tracks

Which of the three Eligibility Tracks did you use to apply for your base grant?

Eligibility Tracks:

Track 1 Funding (Development)

Training / Staff Development and Program Standards Engagement Optional Add-On Grant

Project Information

Project Title:

NVRPSA

Project Summary:

To complete a self assessment and begin the process of developing an improvement plan.

Project Lead

*Please provide the Name and Title of your overall Project Lead for your proposed project. **DO NOT enter any additional information here - qualifications and roles will be entered below in the Project Team Qualifications field.***

Project Lead:

Scott F. Withington - Environmental Health General Manager

Project Support Team

*Please provide the Names and Titles of additional members of your proposed project team. **DO NOT enter any additional information here - qualifications and roles will be entered below in the Project Team Qualifications field.***

Project Support Team:

Reena Thomas, Environmental Health Specialist III

Sebrina Thomas, Environmental Health Specialist III

Paul Barry, Environmental Health Specialist III

Taija Woods, Environmental Health Specialist II

Project Team Qualifications

Please enter names, titles, and qualifications for your Project Lead and your Project Support Team.

Project Team Qualifications:

Scott Withington - 23 years experience Food Safety and Environmental Health, 5 years General Manager, 4 years Supervisor. Registered Environmental Health Specialist, Registered Health Homes Specialist, Masters of Science Environmental Health.

Sebrina Johnson - 15 years experience Food Safety and Environmental Health, 7 years Supervisor. Registered Environmental Health Specialist, Standardized Trainer Bachelors of Science Environmental quality and policy.

Reena Thomas - 15 years experience Food Safety and Environmental Health, 5 years Supervisor. Registered Environmental Health Specialist, Standardized Trainer Bachelors of Science Environmental quality and policy.

Paul Barry - 22 years experience Food Safety and Environmental Health, 12 years Supervisor. Registered Sanitarian, Standardized Trainer Bachelors Surgery and medicine (Indian Equivalent of MD).

Taija Woods - 12 years experience Food Safety and Environmental Health, Registered Environmental Health Specialist, Standardized Trainer Bachelors of Science.

Project Start Date:

Must be a date between February 1, 2022 and December 31, 2022.

Start Date:

2/1/2022

Project End Date:

Must be a date between February 1, 2022 and December 31, 2022.

End Date: 12/31/2022

Attendance at a Self-Assessment and Verification Audit Workshop (SAVAW)

SAVAW Locations and Dates

Please enter the location(s) and date(s) for each SAVAW that is included in your SAVAW funding request.

SAVAW Locations and Dates:

Our Goal would be to attend the workshop at June 26- 28; Spokane, WA (NEHA 2022 AEC), though we would be open to the TBD location.

SAVAW # of Personnel

Please enter the total number of staff members that are part of your funding request for SAVAW attendance.

SAVAW Number of Personnel: 5

SAVAW Personnel Names and Titles

Please enter the name and job title for each person that will be covered by your funding request for SAVAW attendance. If attendance at multiple workshops is requested, please specify which workshop (location and date) each person will attend.

SAVAW Personnel Names and Titles:

Scott Withington, Environmental Health General Manager
Reena Thomas, Environmental Health Specialist III
Sebrina Thomas, Environmental Health Specialist III
Paul Barry, Environmental Health Specialist III
Taija Woods, Environmental Health Specialist II

Training / Staff Development and Program Standards Engagement Optional Add-On Grant

Funding Request for Virtual Training Equipment

Do you want to include a funding request for any Virtual Training Equipment as part of your application?

Y / N: Yes

Please provide a detailed list of the virtual training equipment you are requesting to purchase, and state the training needs that will be met by the purchase of this equipment. All equipment requested through this program, such as laptops that support modern browsers and major learning platforms (Zoom, WebEx, Blackboard, Moodle, etc.), external video cameras or microphones, additional monitors, etc., must be used specifically for virtual training. **Note: Please be sure to include information about your Virtual Training Equipment request in all of the fields in the "Detailed Project Plan" sections below (TSDEP Project Plan, Action Steps, etc.).**

Virtual Training Equipment:

If the training is changed from In-person to virtual, we may want to purchase monitors, headphones and possibly other equipment.

Training / Staff Development and Program Standards Engagement Optional Add-On Grant

Detailed Project Plan

Training / Staff Development and Program Standards Engagement Completion Plan

Describe your plan for completion of a Training / Staff Development and Program Standards Engagement Project (TSDEP) during the proposed project period. Please provide a detailed narrative of all activities, outcomes, and deliverables required to complete your proposed project during your 1-year project period. If you are requesting funds for Training Courses, Workshops, and Conferences, be sure to include a Training Plan in this section that includes a justification and goals for each of the courses, workshops, and conferences requested. If you are requesting funds for Staff Development and Program Standards Engagement, be sure to provide a justification and goals for each proposed activity. If you are requesting funds for Virtual Training Equipment, please include a summary of your justification and goals for the proposed purchases. Finally, be sure to directly link all aspects of your application request with measurable improvement in meeting the Retail Program Standards. **Please DO NOT include a step-by-step list of Action Steps / Tasks Required in this section; specific steps for all project outcomes will be entered in the next section.**

TSDEP Project Plan:

Our plan would be to make use of this grant to gain training and education to assist us with completing the Self-assessment and the project improvement plan.

TSDEP Action Steps / Tasks Required

Please use numbered Action Steps (TSDEP Step 1, TSDEP Step 2, TSDEP Step 3, etc.) to summarize the milestones you will meet to complete your Training / Staff Development and Program Standards Engagement Project by the end of the project period.

TSDEP Action Steps:

TSDEP Step 1 - Gather the team to review and comprehend the NVRPSA process, requirements and components

TSDEP Step 2 - We would begin our pre-assessment in early 2022,

TSDEP Step 3 - We would then attend the workshop and use it to further develop our Self-Assessment

TSDEP Step 4 - We would complete our self-assessment, while beginning to craft our improvement plan.

TSDEP Step 5 - We would share our self-assessment with Department Leadership and get their input

TSDEP Step 6 - submit self assessment.

TSDEP Individual Lead(s)

Please list the name (or names) of the individual lead(s) who will be responsible for completing each Action Step that will ensure completion of your Training / Staff Development and Program Standards Engagement Project by the end of the project period.

TSDEP Individual Lead:

TSDEP Step 1 - Taija Woods

TSDEP Step 2 - Scott Withington

TSDEP Step 3 - Taija Woods

TSDEP Step 4 - Paul Barry

TSDEP Step 5 - Scott Withington

TSDEP Step 6 - Scott Withington

TSDEP Target Completion Date

Must be a date between February 1, 2022 and December 31, 2022.


Date: 10/15/2021

Training / Staff Development and Program Standards Engagement Optional Add-On Grant
Budget Worksheets and Justifications



Please complete a separate detailed Budget Worksheet for each Training Course, Workshop, Conference, and Activity that is part of your application, so that each event can be tracked and reimbursed separately. The total of all Budget Worksheets added cannot exceed \$7,500 for Training / Staff Development and Program Standards Engagement Optional Add-On Grants. Please note that personnel costs are not permissible through Training / Staff Development and Program Standards Engagement Optional Add-On Grants, including funding for staff time to attend web-based courses.

Budget Instructions

*Follow the instructions below to create a separate **Budget Worksheet** for each Training Course, Workshop, Conference, and Activity that is part of your application. Additionally, if you request any Training Equipment, put the request on its own Budget Worksheet.*

1. Click the  symbol to the right of the **Budget Worksheet** header to create each Budget Worksheet.
2. Enter a name for each Budget Worksheet (Examples: SAVA Workshop May 2022, AFDO AEC June 2022, FDA Regional Seminar Sept 2022, Training Equipment, etc.).
3. Enter a Start Date and an End Date for each Budget Worksheet.
4. Complete all lines needed to build your budget for each Training Course, Workshop, Conference, and Activity (and/or for your Training Equipment request).
5. Click the **Save** button at the bottom right of the Budget Worksheet.
6. Click **Save and Continue** at the bottom of the application.
7. Repeat for each Budget Worksheet needed.

Once at least one Budget Worksheet has been added and saved:

- You can open and edit any of your Budget Worksheets by hitting the  icon.
- You can delete a Budget Worksheet by using the  sign.
- DO NOT CLICK the link under Budget Period--clicking this link will navigate away from the request. **If you are editing the**

form, your changes will be lost.

Do Not Click Budget Period Link
Clicking the budget link will navigate away from the request form. If you are editing, your changes will be lost.

Budget Worksheet

Budget Period	Budget	Actual	Variance
Year 1 Budget: 9/22/2021 to 9/9/2022	1,200	0	1,200
Total	1,200	0	1,200

[Create New Budget](#)
[Edit Existing Budget](#)
[Delete Budget](#)

Budget Worksheet

Budget Period	Budget	Actual	Variance
NVRPSA : 2/1/2022 to 12/31/2022	7,500	0	7,500
Total	7,500	0	7,500

Budget Justification

Please add sufficient detail to fully explain all of the costs, and all cost assumptions, on each of your Budget Worksheets. **Personnel costs are not permissible for Training/Staff Development and Program Standards Engagement Add-On Grants.**

Budget Justification:

I feel that the training program would provide an excellent opportunity to improve our understanding of the self-assessment and program improvement process.

Requested Amount

Please enter the total requested amount for your application, which should match the total for all Budget Worksheets added. **Maximum Requested Amount is \$7,500 for Training / Staff Development and Program Standards Engagement Project Optional Add-On Grants.**

Amount Requested: \$7,500.00



**OFFICE OF THE CITY CLERK
JANICE M. WINFREY**

PETITION REPORT

PETITIONER: Citizen/Entity/Department

PETITION NUMBER: Mayor's Office - Legislative Liaison-0185

PETITION TYPE:

Choose an item.

SUMMARY:

CONCERNED DEPARTMENTS

Choose an item.

Choose an item.

Choose an item.

Choose an item.

Choose an item.

PETITIONER CONTACT INFORMATION:

Title:

Organization:

Address:

Email:

Phone:

Vanguard Community Development
2795 E Grand Blvd
Detroit, MI 48211
313-872-7831

August 16, 2017

The Honorable City Council
ATTN: Janice M. Winfrey, City Clerk
Office of the City Clerk
200 Coleman A. Young Municipal Center
Detroit, MI 48226

Dear Ms. Winfrey:

Vanguard Community Development has been a leader in the historic North End neighborhood of Detroit since 1994, when it was founded by Bishop Edgar Vann. As the most senior North End community development organization, with the most capacity for development, we feel the responsibility to brand the community and preserve its identity amidst a rapidly changing area.

Thus, we sought and have been awarded a grant from the Michigan State Housing Development Authority (MSHDA) to fund permanent signage identifying the entrance to the North End at Woodward & E Grand Blvd. The sign will occupy the median of E Grand Blvd, similar to the "New Center" sign just across the intersection on West Grand Boulevard. Additionally, we will support this placemaking effort by hanging light pole banners along East Grand Boulevard (on the north side of the road) and Woodward Avenue (on the east side of the road, north of E Grand Blvd). The installation will occur in October 2017.

The design for the permanent sign and banners will elegantly represent the culture of the North End, namely our architectural treasure chest of historic homes. The sign will be made of wrought iron for a simple and classic feel, with the words "The Historic North End" front and center. The banners will say, "Welcome to the Historic North End," and feature a silhouette of an historic home. Vanguard and our board of community advisors feel that the North End needs to assert its identity and sense of place as the areas around it experience a great deal of redevelopment. Signage is an important step in guiding the neighborhood as it grows with and within Detroit.

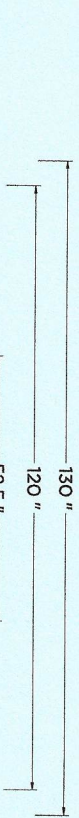
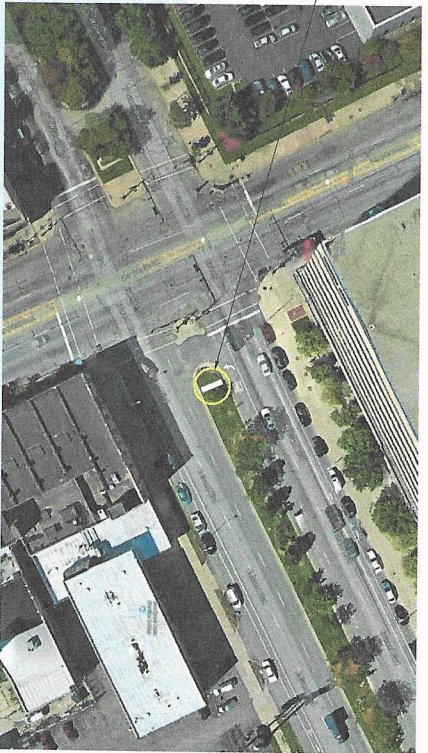
Sincerely,

A handwritten signature in black ink, reading "Pamela Martin-Turner". The signature is fluid and cursive, with a long horizontal stroke at the end.

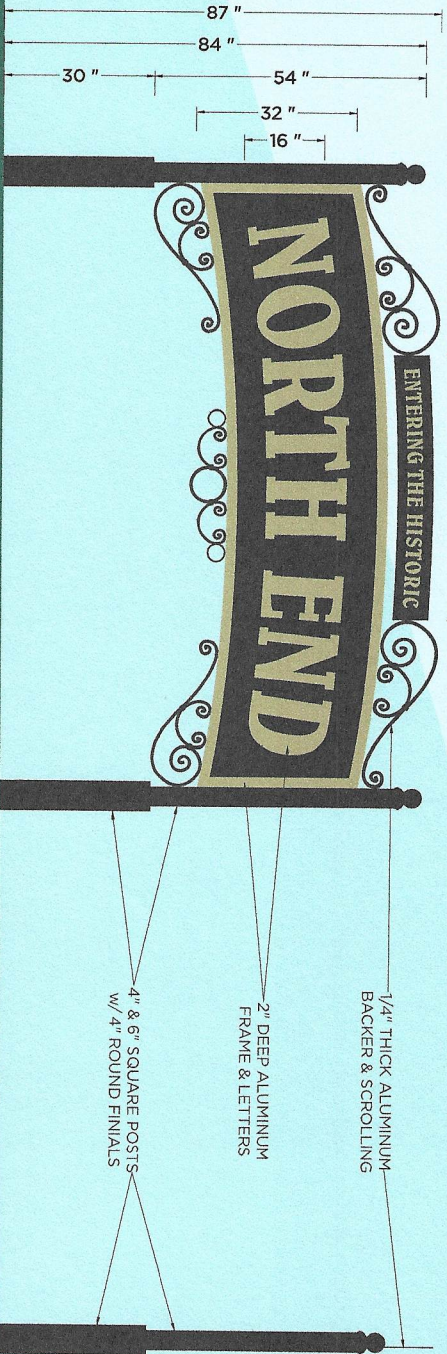
Pamela Martin-Turner
President and CEO
Vanguard Community Development

Option A

PROPOSED SIGN
LOCATION



END VIEW



1/4" THICK ALUMINUM
BACKER & SCROLLING
2" DEEP ALUMINUM
FRAME & LETTERS
4" & 6" SQUARE POSTS
w/ 4" ROUND FINIALS

THIS SIGN IS INTENDED TO BE MANUFACTURED
IN ACCORDANCE WITH ARTICLE 600 OF THE
NATIONAL ELECTRICAL CODE AND/OR OTHER
PROPERLY APPLICABLE CODES. THIS INCLUDES
PROPERLY LABELING THE SIGN.

JOHNSON SIGN CO.
1300 S. WABASH AVE.
CHICAGO, IL 60607
TO SIGN LOCATION
RESPONSIBILITY OF OTHERS

CUSTOMER APPROVAL: _____

DATE: _____



INTERNATIONAL SIGN ASSOCIATION

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used or disclosed without
written consent.

FILE NAME:
VAN-MS-081817-JS
SCALE:
1/2"=1'

NOTES:
NEW SINGLE SIDED
ENTRY SIGN IN THE
MEDIAN ON E. GRAND
BLVD.
REVISION: _____
DESIGNER: JS
ACCOUNT REP. JS

JOB NAME:
VANGUARD CDC/
HISTORIC NORTH END
LOCATION:
E. GRAND BLVD
DETROIT MI
ACCOUNT REP. JS
DESIGNER: JS

2240 Lansing Ave., Jackson, MI 49202
517.784.3720 | www.johnsonsign.com



JOB NAME:

VANGUARD CDC/_____

HISTORIC NORTH END

LOCATION:

E. GRAND BLVD _____

DETROIT MI _____

ACCOUNT REP: JS _____

DESIGNER: _____ JS _____

REVISION: _____

NOTES:

NEW SINGLE SIDED

ENTRY SIGN IN THE

MEDIAN ON E. GRAND

BLVD. _____

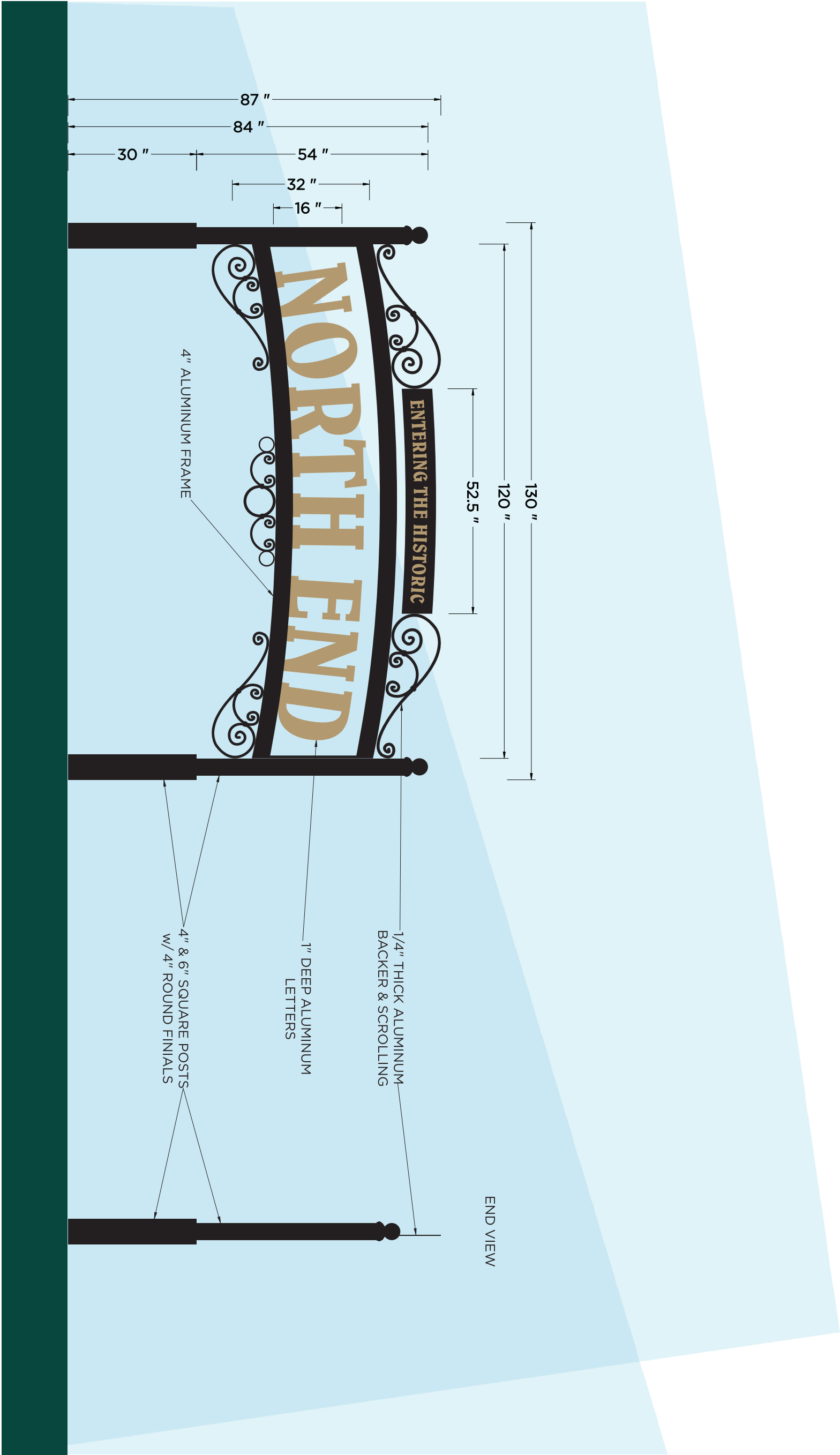
FILE NAME:

VAN-MS-081817-JS3

SCALE:

1/2"=1'

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CUSTOMER APPROVAL: _____

DATE: _____



THIS SIGN IS INTENDED TO BE MANUFACTURED IN ACCORDANCE WITH ARTICLE 600 OF THE NATIONAL ELECTRICAL CODE AND/OR OTHER APPLICABLE LOCAL CODES. THIS INCLUDES PROPER GROUNDING & BONDING OF THE SIGN. SIGN WILL BEAR UL LABEL(S).

JOHNSON SIGN CO
DOES NOT PROVIDE
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TO SIGN LOCATION
RESPONSIBILITY OF OTHERS





January 27th, 2022

Honorable City Council:

RE: Petition No. 1748 – Vanguard Community Development, request for the encroachment of a community sign proposed in the median of East Grand Blvd lying east and adjacent to Woodward Avenue.

Petition No. 1748 – Vanguard Community Development, request for the encroachment of a community sign proposed in the median of East Grand Blvd, 150 ft wide, lying east and adjacent to Woodward Avenue, 120 ft wide.

The petition was referred to the City Engineering Division – DPW for investigation and report. This is our report.

The request is being made to approve a community sign promoting the North End community.

The request was approved by the Solid Waste Division – DPW, and City Engineering Division – DPW. Traffic Engineering Division – DPW approves provided pedestrian traffic is accommodated, and a provision for a clear pedestrian walk, 6 feet wide, is a part of the resolution.

Detroit Water and Sewerage Department (DWSD) reports being involved, but they have no objection provided the DWSD encroachment provisions are followed. The DWSD provisions have been made a part of the resolution.

All other involved City Departments, including the Public Lighting Authority and Public Lighting Department; also privately owned utility companies have reported no objections to the encroachment. Provisions protecting all utility installations are part of the attached resolution.

I am recommending adoption of the attached resolution.

Respectfully submitted,

Richard Doherty, P.E., City Engineer
City Engineering Division – DPW

/JK

Cc: Ron Brundidge, Director, DPW
Mayor's Office – City Council Liaison

COUNCIL MEMBER _____

RESOLVED, that the Department of Public Works, City Engineering Division is hereby authorized and directed to issue permits to Vanguard Community Development or their assigns to install and maintain encroachments within the right of way, located within Woodward Avenue, 120 ft. wide, further described as: Land in the City of Detroit, Wayne County, Michigan;

1. Community Sign, within the median of East Grand Blvd, 150 ft. wide, lying southerly of lot 1 of "Atkinson's Subdivision" as recorded in Liber 7, Page 33 of Plats, Wayne County Records, and lying northerly of lot 1 of "Frisbie & Foxen's Subdivision" as recorded in Liber 6, Page 78 of Plats, Wayne County Records. Said community sign will be positioned 47' east of the easterly line of Woodward Avenue, 120 ft. wide, and shall be positioned no less than 5.97' from the median curb line. Said community sign shall also be no higher than 87" above grade and be 130" wide. The signposts shall be installed below grade at no more than 3' below grade and be encased in concrete.

PROVIDED, that if there is any cost for the removing and/or rerouting of any utility facilities, it shall be done at the expense of the petitioner and/or property owner; and be it further

PROVIDED, that access is maintained to all fire department connections, and be it further

PROVIDED, that a minimum 6 feet wide clear unobstructed sidewalk shall be maintained for pedestrian traffic at all times, and be it further

PROVIDED, that by approval of this petition the Detroit Water and Sewerage Department (DWSD) does not waive any of its rights to its facilities located in the right-of-way, and at all times, DWSD, its agents or employees, shall have the right to enter upon the right-of-way to maintain, repair, alter, service, inspect, or install its facilities. All costs incident to the damaging, dismantling, demolishing, removal and replacement of structures or other improvements herein permitted and incurred in gaining access to DWSD's facilities for maintenance, repairing, alteration, servicing or inspection caused by the encroachment shall be borne by the petitioner. All costs associated with gaining access to DWSD's facilities, which could normally be expected had the petitioner not encroached into the right-of-way, shall be borne by DWSD; and be it further

PROVIDED, that the petitioner maintain the DWSD required clearance of 18 feet above grade for maintenance excess and repair, and be it further

PROVIDED, that all construction performed under this petition shall not be commenced until after (5) days written notice to DWSD. Seventy-two (72) hours' notice shall also be provided in accordance with P.A. 53 1974, as amended, utilizing the MISS DIG one call system; and be it further

PROVIDED, that construction under this petition is subject to inspection and approval by DWSD forces. The cost of such inspection shall, at the discretion of DWSD, be borne by the petitioner; and be it further

PROVIDED, that if DWSD facilities located within the right-of-way shall break or be damaged as the result of any action on the part of the petitioner, then in such event the petitioner agrees to be

liable for all costs incident to the repair, replacement or relocation of such broken or damaged DWSD facilities; and be it further

PROVIDED, that the petitioner shall hold DWSD harmless for any damages to the encroaching device constructed or installed under this petition which may be caused by the failure of DWSD's facilities; and be it further

PROVIDED, Vanguard Community Development or their assigns shall apply to the Buildings and Safety Engineering Department for a building permit prior to any construction. Also, if it becomes necessary to open cut public streets, bore, jack, occupy or barricade city rights-of-way for maintenance of encroachments such work shall be according to detail permit application drawings submitted to the City Engineering Division – DPW prior to any public right-of-way construction; and further

PROVIDED, that the necessary permits shall be obtained from the City Engineering Division – DPW and the Buildings and Safety Engineering Department. The encroachments shall be constructed and maintained under their rules and regulations; and further

PROVIDED, that all cost for the construction, maintenance, permits and use of the encroachments shall be borne by Vanguard Community Development or their assigns, and further

PROVIDED, that all costs incurred by privately owned utility companies and/or city departments to alter, adjust, and/or relocate their existing utility facilities located in close proximity to the encroachments shall be borne by Vanguard Community Development or their assigns. Should damages to utilities occur Vanguard Community Development or their assigns shall be liable for all incidental repair costs and waives all claims for damages to the encroaching installations; and further

PROVIDED, that no other rights in the public streets, alleys or other public place shall be considered waived by this permission which is granted expressly on the condition that said encroachments shall be removed at any time when so directed by the City Council, and the public property affected shall be restored to a condition satisfactory to the City Engineering Division – DPW; and further

PROVIDED, that Vanguard Community Development or their assigns shall file with the Department of Public Works – City Engineering Division an indemnity agreement in form approved by the Law Department. The agreement shall save and protect the City of Detroit from any and all claims, damages or expenses that may arise by reason of the issuance of the permits and the faithful or unfaithful performance of Vanguard Community Development or their assigns of the terms thereof. Further, Vanguard Community Development or their assigns shall agree to pay all claims, damages or expenses that may arise out of the use, repair and maintenance of the proposed encroachments; and further

PROVIDED, that construction of the encroachments shall constitute acceptance of the terms and conditions as set forth in this resolution; and be it further

PROVIDED, this resolution is revocable at the will, whim or caprice of the City Council, and Vanguard Community Development acquires no implied or other privileges hereunder not expressly stated herein; and further

PROVIDED, that the encroachment permits shall not be assigned or transferred without the written approval of the City Council; and be it further

PROVIDED, that the City Clerk shall within 30 days record a certified copy of this resolution with the Wayne County Register of Deeds.



CITY OF DETROIT

Choose an item.

Choose an item.

MEMORANDUM

To: Click here to enter text.

Through: Click here to enter text.

From: Choose an item.

Date: 9/17/2020

RE: Click here to enter text.

SUMMARY:

Click or tap here to enter text.

DEPARTMENTAL CONTACT:

Name: Click or tap here to enter text.

Position: Click or tap here to enter text.



**City of Detroit
Detroit City Council**

**Councilman Coleman A. Young II
Councilmember At Large
Coleman A. Young Municipal Center ~ Suite #1340
Two Woodward Avenue ~ Detroit, MI 48226**

MEMORANDUM

TO:

President Mary Sheffield

Pro Tem James Tate

Council Member At-Large Mary Waters

Council Member Scott Benson

Council Member Fred Durhal III

Council Member Latisha Johnson

Council Member Gabriela Santiago-Romero

Council Member Angela Whitfield-Calloway

David Whitaker, Director Legislative Policy Division

Charles Raimi, Interim Corporation Counsel, Law Department

FROM:

Council Member At-Large Coleman Young

DATE:

March 16, 2022

RE:

Amendments to the Proposed Medical Marijuana Facilities and Adult Use-Marijuana Establishments Ordinance

Colleagues,

I would like to offer the following amendments for the Detroit City Council's consideration.

Thank you.



LAW DEPARTMENT

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 500
Detroit, Michigan 48226-3437

Phone 313.224.4550
Fax 313.224.5505
www.detroitmi.gov

**PRIVILEGED AND CONFIDENTIAL ATTORNEY-
CLIENT COMMUNICATION**

March 14, 2022

Detroit City Council
1340 Coleman A. Young Municipal Center
Detroit, Michigan 48226

RE: Proposed ordinance to amend Chapter 20 of the 2019 Detroit City Code, Health, Article VI
Medical Marijuana Facilities and Adult-Use Marijuana Establishments (the "Marijuana
Ordinance")

Honorable City Council:

On March 9, 2022, Council Member Young sent a letter dated March 4, 2022, to the
members of the Detroit City Council, the Legislative Policy Provision, and the Law Department,
offering various amendments to the current pending amendments to the City's Marijuana
Ordinance. The following constitutes the advice of the Law Department with respect to each of
the offered amendments.

1. Council Member Young is proposing an amendment to Section 20-6-1(11) to increase
the funds recommended to be allocated to furthering social equity goals of the
Marijuana Ordinance. This change occurs in the "purposes" section of the ordinance
and is a recommendation of the City Council that is subject to appropriation. This is a
policy decision under the Marijuana Ordinance and tax revenue sharing from the State of
Michigan pursuant to M.C.L. 333.27964. If this change is made it would not be
expected to affect any other section of the Marijuana Ordinance.

2. Council Member Young is proposing an amendment to Section 20-6-2, to restore the
definition "Common Ownership" to the Definitions section of the Marijuana
Ordinance. The term "Common Ownership" was removed from the Definitions section
of the Marijuana Ordinance because the term is not actually used anywhere in the
proposed amended Marijuana Ordinance. Re-inserting this definition would not be
expected to have any substantive effect on the Marijuana Ordinance.

3. Council Member Young is proposing an amendment to the definition of "Equity
Applicant" in Section 20-6-2 to change the word "and" between (1) the durational
residency requirement and (2) the reference to participation in Michigan's Social
Equity Program, to the words "and/or". It appears that this comment is being made

based on an earlier draft of the Marijuana Ordinance. Any durational residency requirement in the definition of "Equity Applicant" was removed in the official draft of the Marijuana Ordinance as of February 12, 2022, at the advice of outside counsel. The current draft of the Marijuana Ordinance, following the amendments proposed and accepted by the Public Health and Safety Committee at the public hearing on March 7, 2022, removed reference to the Michigan Social Equity Program as a basis of qualifying as an "Equity Applicant" under the City's Marijuana Ordinance. Accordingly, this request appears to be moot unless Council Member Young is proposing to re-insert the concept of a participant under Michigan's Social Equity Program as a means of qualifying as an "Equity Applicant" under the Marijuana Ordinance. This would effectively expand status as an "Equity Applicant" to any person who has a prior marijuana felony or misdemeanor conviction or who was a marijuana caregiver prior to 2017. It is a policy decision whether the City Council wants to make this expansion to the definition of "Equity Applicant".

4. Council Member Young is proposing an amendment to Section 20-6-31(a) to insert the words "and stacked licenses" after the phrase "including multiple grower licenses in one building". The term "stacked licenses" refers to multiple grower licenses that are issued to the same grower at the same facility. This proposed amendment would generally clarify this section of the Marijuana Ordinance. If this change is made it would not be expected to affect any other section of the Marijuana Ordinance.

5. Council Member Young is proposing amendments to Section 20-6-34 and Section 20-6-38 to (a) increase the number of adult-use retailer establishment licenses from 38 to 110, (b) to increase the number of adult-use retailer equity licenses from 15 to 25, (c) to increase the number of designated consumption equity licenses from 15 to 25, and (d) to increase the number of microbusiness equity licenses from 15 to 25. This is a policy decision for the City Council to consider and would result in a significant increase in the number of licenses available under the Marijuana Ordinance. If the number of available limited licenses were increased, then Section 20-6-38(a)(1) would also need to be amended to specify the number of limited licenses which would be issued in each of the three phases of licensing contemplated in the Marijuana Ordinance. Certain sections of Council Member Young's proposed amendments refer to "Detroit Legacy Licenses" and "Detroit Equity Licenses", which are not classes of licenses in the Marijuana Ordinance. We note that the decision in *Lowe v. City of Detroit* (E. D. Mich. 2021 WL 2471476, which enjoined the City from issuing licenses pursuant to the existing Marijuana Ordinance, harshly criticized the use of durational residency requirements in licensure as likely violating the so-called "dormant commerce clause" of the U.S. Constitution. The proposed amended Marijuana Ordinance does not contain durational residency requirements as part of qualifications for any type of license.

Please let us know if the Law Department can be of any further assistance in this matter.

Respectfully submitted,

Sec. 20-6-38. Licensing process for limited licenses.

(a) The City may award up to ~~38~~ 110 adult-use retailer licenses, ~~38~~ 115 adult-use retailer equity licenses, ~~15~~ 25 microbusiness licenses, ~~15~~ 25 microbusiness equity licenses, ~~15~~ 25 designated consumption establishment licenses, and ~~15~~ 25 designated consumption establishment equity licenses in the following manner:

(1) The City shall establish ~~three~~ a 30-day periods for taking applications for limited licenses other than medical marijuana provisioning center licenses under this section. ~~Each of such three 30-day periods shall be separated by a period of at least 120 days.~~ CRIO shall make its recommendation for the timing of each of such ~~a~~ three 30-day application periods to the City Council, whose approval shall be required prior to the commencement of such application periods. Following each of such ~~three~~ application periods the City may issue up to the following number of licenses to qualified applicants who applied for the corresponding licenses during such period:

(i) ~~14 adult-use retailer licenses following the first application period, and 12 adult-use retailer licenses following each of the second and third application periods; 110 adult-use retailer licenses following the application period;~~

(ii) ~~14 adult-use equity retailer licenses following the first application period, and 12 adult-use equity retailer licenses following each of the second and third application periods; 115 adult-use equity retailer licenses following the application period;~~

(iii) ~~5~~ 15 microbusiness licenses;

(iv) §25 microbusiness equity licenses;

(v) §15 designated consumption establishment licenses; and

(vi) §25 designated consumption establishment equity licenses.

After the conclusion of the foregoing ~~initial three~~ 30-day application periods, as one of more limited licenses may be or become available, the City may thereafter establish one or more 30-day periods for taking applications for limited licenses other than medical marijuana provisioning center licenses under this section. CRIO shall make its recommendation for the timing of each of such 30-day application period and the number and type of limited licenses to be issued following such application period to the Detroit City Council, whose approval shall be required prior to the commencement of such application period.

Sec. 20-6-38. Licensing process for limited licenses.

(a) The City may award up to ~~38~~ 110 adult-use retailer licenses, ~~38~~ 115 adult-use retailer equity licenses, 15 microbusiness licenses, ~~45~~ 25 microbusiness equity licenses, 15 designated consumption establishment licenses, and ~~45~~ 25 designated consumption establishment equity licenses in the following manner:

(1) The City shall establish ~~three~~ a 30-day periods for taking applications for limited licenses other than medical marijuana provisioning center licenses under this section. ~~Each of such three 30-day periods shall be separated by a period of at least 120 days.~~ CRIO shall make its recommendation for the timing of ~~each of such a~~ three 30-day application periods to the City Council, whose approval shall be required prior to the commencement of such application periods. Following ~~each~~ of such ~~three~~ application periods the City may issue up to the following number of licenses to qualified applicants who applied for the corresponding licenses during such period:

- (i) ~~14 adult use retailer licenses following the first application period, and 12 adult use retailer licenses following each of the second and third application periods;~~ 110 adult-use retailer licenses following the application period;
- (ii) ~~14 adult use equity retailer licenses following the first application period, and 12 adult use retailer equity licenses following each of the second and third application periods;~~ 115 adult-use retailer equity licenses following the application period;
- (iii) ~~5~~ 15 microbusiness licenses;

- (iv) ~~§25~~ microbusiness equity licenses;
- (v) ~~§ 15~~ designated consumption establishment licenses; and
- (vi) ~~§ 25~~ designated consumption establishment equity licenses.

After the conclusion of the foregoing ~~initial three~~ 30-day application periods, as one of more limited licenses may be or become available, the City may thereafter establish one or more 30-day periods for taking applications for limited licenses other than medical marijuana provisioning center licenses under this section. CRIO shall make its recommendation for the timing of each of such 30-day application period and the number and type of limited licenses to be issued following such application period to the Detroit City Council, whose approval shall be required prior to the commencement of such application period.

S U M M A R Y

This ordinance amends Chapter 20 of the 2019 Detroit City Code, *Health*:

By repealing Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 3, *Licensing*, Section 20-6-33, *Provisional certificate*, and Section 20-6-37, *Fees*;

By renumbering and amending Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 3, *Licensing*, Section 20-6-38, *Application review process*

By adding Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 3, *Licensing*, Section 20-6-33, *Supportive program*, Section 20-6-37, *Licensing process for unlimited licenses*, and Section 20-6-38, *Licensing process for limited licenses*;

By amending Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 1, *Generally*, Section 20-6-1, *Purpose*, and Section 20-6-2, *Definitions*, Section 20-6-3, *Opt-in provisions; severability*, Division 2, *Marijuana License Review Committee*, Section 20-6-22, *Personnel*, Section 20-6-23, *Management*, and Section 20-6-24, *Duties and functions*, and Division 3, *Licensing*, Section 20-6-31, *License required*, Section 20-6-32, *Detroit legacy status*, Section 20-6-34, *Number of licenses*, Section 20-6-35, *Detroit legacy certification; application periods*, Section 20-6-36, *License Application*, Section 20-6-39, *Inspections, investigations, review of materials submitted*, Section 20-6-40, *Operating requirements*, Section 20-6-41, *License issuance*, Section 20-6-42, *Renewal of license; notification of deficiency or violation*, Section 20-6-43, *License suspension, revocation, or denial of renewal*, Section 20-6-44, *Penalty*, Section 20-6-45, *Appeals*, Section 20-46, *Inspection by authorized local officials*, and Section 20-6-47, *Social equity initiatives and substance use prevention appropriations*; and

By restating without amendment Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 2, *Marijuana License Review Committee*, Section 20-6-21, *Creation*.

1 **BY COUNCIL MEMBER _____ :**

2 **AN ORDINANCE** to amend Chapter 20 of the 2019 Detroit City Code, *Health*: by
3 repealing Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*,
4 Division 3, *Licensing*, Section 20-6-33, *Provisional certificate*, and Section 20-6-37, *Fees*; by
5 renumbering and amending Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana*
6 *Establishments*, Division 3, *Licensing*, Section 20-6-38, *Application review process*; by adding
7 Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 3,
8 *Licensing*, Section 20-6-33, *Supportive program*, Section 20-6-37, *Licensing process for unlimited*
9 *licenses* and Section 20-6-38, *Licensing process for limited licenses*; by amending Article VI,
10 *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 1, *Generally*,
11 Section 20-6-1, *Purpose*, and Section 20-6-2, *Definitions*, Section 20-6-3, *Opt-in provision*;
12 *severability*, Division 2, *Marijuana License Review Committee*, Section 20-6-22, *Personnel*,
13 Section 20-6-23, *Management*, and Section 20-6-24, *Duties and functions*, and Division 3,
14 *Licensing*, Section 20-6-31, *License required*, Section 20-6-32, *Detroit legacy status*, Section 20-
15 6-34, *Number of licenses*, Section 20-6-35, *Detroit legacy certification*; *application periods*,
16 Section 20-6-36, *License application*, Section 20-6-39, *Inspections, investigations, review of*
17 *materials submitted*, Section 20-6-40, *Operating requirements*, Section 20-6-41, *License issuance*,
18 Section 20-6-42, *Renewal of license; notification of deficiency or violation*, Section 20-6-43,
19 *License suspension, revocation, or denial of renewal*, Section 20-6-44, *Penalty*, Section 20-6-45,
20 *Appeals*, Section 20-46, *Inspection by authorized local officials*, and Section 20-6-47, *Social equity*
21 *initiatives and substance use prevention appropriations*; and by restating without amendment
22 Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 2,
23 *Marijuana License Review Committee*, Section 20-6-21, *Creation*.

IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF DETROIT THAT:

Section 1. Chapter 20 of the 2019 Detroit City Code, *Health*, Article VI, *Medical Marijuana Facilities and Adult-Use Marijuana Establishments*, Division 1 containing Sections 20-6-1 through 20-6-3, and Division 2 containing Sections 20-6-21 through 20-6-24, and Division 3 containing Sections 20-6-31 through 20-6-48, be amended to read as follows:

CHAPTER 20. HEALTH

**ARTICLE VI. MEDICAL MARIJUANA FACILITIES AND ADULT-USE MARIJUANA
ESTABLISHMENTS**

DIVISION 1. GENERALLY

Sec. 20-6-1. Purpose.

The purpose of this article is to establish standards and procedures for the issuance, renewal, suspension, and revocation of business licenses for medical marijuana facilities and adult-use marijuana establishments consistent with the Michigan Medical Marijuana Facilities Licensing Act, being MCL 333.27101, *et seq.*, and the Michigan Regulation and Taxation of Marijuana Act, being MCL 333.27951, *et seq.*, respectively, to:

- (1) Serve and protect the health, safety, and welfare of the general public through reasonable regulation of marijuana business operations including noise, odor, air and water quality, food safety and public safety;
- (2) Establish an application fee and a licensing fee for medical marijuana facilities and adult-use marijuana establishments to cover the City's costs in administering this ordinance;

- 1 (3) Establish procedures for application, renewal, suspension, and revocation of a
2 business license for medical marijuana facilities, and for adult-use marijuana
3 establishments;
- 4 (4) Minimize adverse effects, if any, from the cultivation, processing, dispensing and
5 storage of marijuana;
- 6 (5) Adopt reasonable regulations as needed pursuant to the city's general police
7 power granted to cities by the Michigan Constitution of 1963 and the Home Rule
8 City Act, being MCL 117.1 *et seq.*;
- 9 (6) Recognize that social equity in the marijuana industry is required to address the
10 historical disproportionate impact of marijuana prohibition and enforcement on
11 Detroiters and to positively impact the Detroit community, and that the City of
12 Detroit has been expressly named by the State of Michigan's Social Equity Program
13 as a community that has been disproportionately impacted by marijuana prohibition
14 and enforcement;
- 15 (7) Recognize that ~~long term~~ residents of disproportionately impacted communities ~~the~~
16 ~~City of Detroit~~ have historically been excluded from ownership opportunities in the
17 legal marijuana industry due to the disproportionate impact of marijuana
18 prohibition, enforcement, and the lack of access to capital, land, and resources; ~~that~~
19 ~~more than 30% of Detroiters live below the federal poverty level; that Detroit has~~
20 ~~a marijuana-related criminal conviction rate that exceeds the average marijuana-~~
21 ~~related criminal conviction rate in the State of Michigan; and that long term Detroit~~
22 ~~residents have substantially contributed to the economy in the form of taxes and~~
23 ~~fees to the extent that a reduction in fees, and reservation of adult-use retailer, adult-~~

~~use grower, adult-use processor, designated consumption, marijuana event organizer, and microbusiness licenses for long-term Detroit residents under this article is appropriate as a form of social equity;~~

(8) Recognize that ~~long-term~~ residents of the City of Detroit are uniquely invested, personally and financially, in the success of the City's marijuana programs; that at least 20% of Detroiters live below the federal poverty level; and that Detroit has a marijuana-related criminal conviction rate that exceeds the average marijuana-related criminal conviction rate in the State of Michigan; and that long-term residence is a key predictor of the likelihood that an applicant will operate in compliance with the MRTMA, as applicable.

(9) Recognize that employment opportunities in the legal marijuana industry are essential for Detroiters, and to strongly encourage and incentivize licensees under this article to ensure that at least 50% of its employees are Detroit residents, specifically those Detroit residents who are ~~veterans~~, low income, or have a prior controlled substance record, as such terms are defined in Section 20-6-2 of this Code, and that the jobs provided pay at least \$15 an hour;

(10) Facilitate real property ownership opportunities for Detroit residents, for the purpose of operating adult-use marijuana establishments licensed under this article and MRTMA; the City of Detroit shall use good faith efforts to transfer eligible City-owned real property to ~~one of the City's economic development agencies or authorities, for the specific purpose of transferring the property to~~ individuals who have obtained Detroit Legacy status ~~legacy applicants or licensees~~ as defined in Section 20-6-2 of this Code, at ~~25%~~ of the property's lowest justifiable fair ~~market~~

value. Such a transfer would be subject to applicable approvals by the City of Detroit ~~and the economic development agency or authority board~~, as well as certain program rules that may be developed. The development and use of the transferred property would be subject to all requirements of this Code and MRTMA;

(11) Recommend that, subject to appropriation, amounts equal to \$500,000 of the fees generated from the licenses issued pursuant to this article, and \$500,000 from an allocation to the City of Detroit pursuant to M.C.L. 333.27964 be used annually to further social equity goals, including, but not limited to, addressing the challenges set forth in Subsections (6), (7), (8), (9), and (10) of this section; and to

(12) Clarify that licensure of either a medical marijuana facility or an adult-use marijuana establishment is a revocable privilege and not a right in the City. There is no property right for an individual or business to have a medical marijuana facility business license or an adult-use marijuana establishment business license in the City of Detroit.

Sec. 20-6-2. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings provided in this section:

Adult-use marijuana establishment means a business licensed under the MRTMA and this article to operate as a grower, processor, retailer, secure transporter, safety compliance facility, microbusiness, excess marijuana grower, marijuana event organizer, temporary marijuana event, or designated consumption establishment, or any other type of marijuana-related business licensed to operate in accordance with the MRTMA.

1 *Applicant* means the entity or individual making application for a license under this
2 article, and includes all members, partners, directors, shareholders, officers, and owners of the
3 entity applying for licensure.

4 *Authorized local official* means a Detroit police officer, or other City of Detroit employee
5 or agent designated by the director of the Department, who is authorized to issue violations and
6 perform inspections in accordance with this Code.

7 *Cap, or numerical cap* means a limit on the number, within a category of license type, of
8 adult-use marijuana establishments and medical marijuana facilities.

9 *Co-location* means a property that has been zoned to allow more than one type of medical
10 marijuana facility or adult-use marijuana establishment to operate on the same premises, subject
11 to the applicable rules promulgated in accordance with the MMFLA, the MRTMA, and this Code.

12 *Co-location license* means a license required under this Article when a property has been
13 zoned to allow more than one medical marijuana facility or adult-use marijuana establishment to
14 operate on the same premises, and the property owner is not the licensee of all the businesses
15 operating on the premises.

16 ~~*Common ownership* means two or more state operating licenses or two or more equivalent~~
17 ~~licenses held by one individual or one entity.~~

18 *Community outreach* means any outreach meeting, technology aided outreach, or outreach
19 alert intended to ensure community awareness of licensing activities under this article.

20 *Community outreach plan* means a plan for ongoing efforts by a licensee under this article
21 to continually engage and inform the community that surrounds the licensee's business location of
22 employment and social equity opportunities at the licensee's place of business.

1 *Community outreach report* means a report of the efforts taken by a license applicant to
2 inform and engage the community that surrounds the applicant’s proposed business location of the
3 applicant’s proposed business operation, and any employment or social equity opportunities that
4 the applicant intends to offer.

5 *Cultivation or cultivate* means:

- 6 (1) all phases of growth of marijuana from seed to harvest; or
7 (2) preparing, packaging or repackaging, labeling, or relabeling of any form of
8 marijuana.

9 *Department* means the City of Detroit Buildings, Safety Engineering, and Environmental
10 Department.

11 *Designated consumption establishment* means a business that is licensed under the
12 MRTMA and this Article to permit adults 21 years of age and older to consume marijuana products
13 at a commercial location designated by the state operating license.

14 *Detroit Legacy status applicant or licensee* means a status obtained by an individual who
15 has, or an entity that is at least 51% owned and controlled by one or more individuals who have,
16 as certified by the Civil Rights, Inclusion, and Opportunity Department (“CRIO”), been a City of
17 Detroit resident at the time of application for at least one year, ~~and upon renewal~~, and additionally
18 has been:

- 19 (1) a City of Detroit resident for 15 of the past 30 years preceding the date of
20 application, and continues to so reside throughout the period of licensure; or
21 (2) a City of Detroit resident for 13 of the past 30 years preceding the date of
22 application, and continues to so reside throughout the period of licensure, and is a
23 low-income applicant at the time of application, as defined in this section; or

(3) a City of Detroit resident for the 10 of the past 30 years preceding the date of application, and continues to so reside throughout the period of licensure, and has a prior controlled substance record, as defined in this section, or a parent with a prior controlled substance record as defined in this section under the following circumstances:

- a. the parent is named on the applicant's birth certificate, and the parent's conviction took place before the applicant's 18th birthday; or
- b. the parent has claimed the applicant as a dependent regularly on federal income tax filings, and the parent's conviction took place before the applicant's 18th birthday.

Digital notification means any form of electronic communication.

Disproportionately impacted community means any community where marijuana-related convictions are greater than the state of Michigan median, and where 20% or more of the population is living below the federal poverty level according to 2019 American Community Survey 5-year estimates published by the United States Census Bureau.

Equity applicant means an individual whose primary residence is located within a disproportionately impacted community as defined in this section, including individuals with certified Detroit Legacy status as defined in this section; or an entity where one or more of the aforementioned individuals owns and controls at least 51% of the applicant entity.

Equivalent licenses means any of the following held by a single licensee:

- (1) A marijuana grower license, of any class, issued under MRTMA and a grower license, of any class, issued under the MMFLA;

- (2) A marijuana processor license issued under the MRTMA and a processor license under the MMFLA;
- (3) A marijuana retailer license issued under the MRTMA and a provisioning center license issued under the MMFLA;
- (4) A secure transporter license issued under the MRTMA and a secure transporter license issued under the MMFLA; or
- (5) A safety compliance facility license issued under the MRTMA and a safety compliance facility license issued under the MMFLA.

Excess marijuana grower means a state operating license holder holding five class C marijuana grower licenses under the MRTMA.

Grower means a business licensed under the MMFLA or MRTMA and this article, located in this state, which cultivates, dries, trims, or cures and packages marijuana for sale or transfer to a medical marijuana facility or an adult-use marijuana establishment, and is licensed as follows:

- (1) *class A adult-use marijuana grower* means a state operating license holder who is authorized to grow 100 marijuana plants;
- (2) *class B adult-use marijuana grower* means a state operating license holder who is authorized to grow 500 marijuana plants;
- (3) *class C adult-use marijuana grower* means a state operating license holder who is authorized to grow 2000 marijuana plants;
- (4) *class A medical marijuana grower* means a state operating license holder who is licensed to grow 500 medical marijuana plants;
- (5) *class B medical marijuana grower* means a state operating license holder who is licensed to grow 1000 medical marijuana plants; or

(6) *class C medical marijuana grower* means a state operating license holder who is licensed to grow 1500 medical marijuana plants.

License competition means a competitive process to select ~~licensees~~ applicants that are best suited to operate in compliance with the MRTMA.

Licensee means an individual or entity that holds a state operating license and a business license under this article.

Limited license means a license authorized by this article that is subject to a numerical cap limiting the number of licenses to be issued. Licenses for medical marijuana provisioning centers, adult-use retailers, designated consumption lounges, and microbusinesses are all subject to a numerical cap under this article, and are considered limited licenses.

Low-income applicant means an individual who, at the time of licensing, lives in a household with household income that is less than 80% of the ~~existing~~ Detroit median household income at the time of application.

Marijuana event organizer means a state license holder authorized to apply for a temporary marijuana event license in accordance with the MRTMA.

Medical marijuana facility means any facility, entity, establishment, or center that is required to be licensed under the MMFLA, and this article, including a grower, processor, provisioning center, safety compliance facility, or a secure transporter.

Marijuana-infused product means a topical formulation, tincture, beverage, edible substance, or similar product containing any usable marijuana that is intended for human consumption in a manner other than smoke inhalation.

Microbusiness means a business licensed under MRTMA and this article that cultivates up to 150 marijuana plants or more as allowed by the State of Michigan, processes, and packages

1 marijuana, purchases marijuana plants from other licensed growers as allowed by the State of
2 Michigan, purchases marijuana concentrate or other marijuana products from other licensed
3 processors as allowed by the State of Michigan, and sells or otherwise transfers marijuana to
4 individuals who are 21 years of age or older or to a safety compliance facility, but not to other
5 adult-use marijuana establishments or medical marijuana facilities.

6 *MMFLA* means the Michigan Medical Marihuana Facilities Licensing Act, Public Act 281
7 of 2016, being MCL 333.27101, *et seq.*

8 *MMMA* means the Michigan Medical Marihuana Act, means Initiated Law 1 of 2008,
9 being MCL 333.26421, *et seq.*

10 *MRTMA* means the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1
11 of 2018, being MCL 333.27951 *et seq.*

12 *Outreach alert* means any form of one-way communication that informs a community or
13 neighborhood of an issue, problem, opportunity, or decision.

14 *Outreach meeting* means any in person or virtual meeting that provides for public
15 discussion of a topic.

16 *Person* means an individual, partnership, firm, company, corporation, association, sole
17 proprietorship, limited liability company, joint venture, estate, trust, or any other legal entity.

18 *Primary caregiver* means the term as defined by the MMMA.

19 *Prior controlled substance record* means to have been convicted as an adult or adjudged
20 to be a ward of the juvenile court, for any crime relating to the sale, possession, use, cultivation,
21 processing, or transport of marijuana prior to November 7, 2018.

Process or Processing means to separate or otherwise prepare parts of the marijuana plant and to compound, blend, extract, infuse or otherwise make or prepare marijuana concentrate or marijuana-infused products.

Processor means a business licensed under the MRTMA or the MMFLA and this article, located in this state, that obtains marijuana from a medical marijuana facility or an adult-use marijuana establishment and that processes marijuana for sale and transfer in packaged form to a medical marijuana facility or an adult-use marijuana establishment.

~~*Provisional certificate* means a placeholder pre-licensure document granted under this article to a Detroit legacy applicant who does not yet have an approved location to operate the business for which the applicant seeks a license, which will be converted to a full license if the applicant secures an approved location and meets all the requirements of this article within twelve months of being granted the provisional certificate. A provisional certificate will not be counted as a full license for purposes of the numerical caps established under Section 20-6-34 of this Code, nor in determining whether the requirements of Section 20-6-31(d) and (e) are met, until it has been converted to a full license.~~

Provisioning center means a business licensed under the MMFLA that is a commercial entity located in this state that purchases marijuana from a grower or processor and sells, supplies, or provides marijuana to qualifying patients, directly or through the registered primary caregivers of patients. Provisioning center includes any commercial property where marijuana is sold at retail to qualifying patients or primary caregivers. A non-commercial location used by a primary caregiver to assist a qualifying patient connected to the caregiver through the state's marijuana registration process in accordance with the MMMA is not a provisioning center for purposes of this article.

1 *Qualifying patient* means the term as defined by the MMMA.

2 *Registered user* means any person or entity that has submitted their email address or
3 telephone number for the purpose of receiving digital notifications.

4 *Retailer* means a business licensed under the MRTMA and this article that may obtain
5 marijuana from adult-use marijuana establishments and sell or transfer marijuana to individuals
6 who are 21 years of age or older and to other adult-use marijuana establishments.

7 *Safety compliance facility* means a business licensed under the MRTMA or the MMFLA
8 and this article that tests marijuana for contaminants and potency, or as required by the MRTMA
9 or the MMFLA, for a primary caregiver, medical marijuana facility, or adult-use marijuana
10 establishment.

11 *Secure transporter* means a business licensed under the MRTMA or the MMFLA and this
12 article that stores marijuana and transports marijuana between medical marijuana facilities or adult-
13 use marijuana establishments for a fee.

14 *Social equity program or SEP* means ~~a~~ the State of Michigan certification program
15 ~~authorized by the MRTMA, which is designed to~~ promote and encourage participation in the
16 marijuana industry by people who live in disproportionately impacted communities in Michigan
17 ~~certain Michigan communities designated by the State of Michigan, who have been~~
18 ~~disproportionately impacted by marijuana prohibition and enforcement, and to positively impact~~
19 those communities, in accordance with MCL 333.27958(1)(j).

20 *State operating license* means a license that is issued under the MMFLA or the MRTMA
21 that allows the licensee to operate as a medical marijuana facility or an adult-use marijuana
22 establishment, respectively.

1 *Technology aided outreach* means any form of electronic communication transmitted by
2 digital surveys or an online comment process that allows residents to provide comments.

3 *Temporary marijuana event ~~permit~~ license* means a ~~permit~~ license held by a marijuana
4 event organizer under this article and the MRTMA, which the state has approved, authorizing
5 an event where the onsite sale or consumption of marijuana products, or both, are authorized at
6 the location and on the dates indicated on the state operating license.

7 *Tiebreaking lottery* means a process, conducted under the observation of affected
8 applicants, by which licensees are randomly selected from a pool of similarly situated applicants
9 with identical scores.

10 **Sec. 20-6-3. Opt-in provision; severability.**

11 (a) Pursuant to Section 205(1) of the MMFLA, the City shall authorize licenses in
12 accordance with the provisions of this article for the following types of medical marijuana
13 facilities:

- 14 (1) Grower;
- 15 (2) Processor;
- 16 (3) Provisioning center;
- 17 (4) Safety compliance facility; and
- 18 (5) Secure transporter.

19 (b) Pursuant to Section 6(3) of the MRTMA, the City may authorize licenses in
20 accordance with the provisions of this article for the following types of marijuana establishments:

- 21 (1) Grower;
- 22 (2) Retailer;
- 23 (3) Processor;

- (4) Safety compliance facility;
- (5) Secure transporter;
- (6) Temporary marijuana event;
- (7) Marijuana event organizer;
- (8) Designated consumption establishment; and
- (9) Microbusiness.

(c) The City may sign attestations or other documents to evidence municipal approval for a state operating license as required by the State of Michigan ~~Marijuana~~ Cannabis Regulatory Agency only upon issuance of a license under this article. The City may notify the Michigan Cannabis Regulatory Agency if any applicant for a state operating license is not in compliance with this article or any other section the 2019 Detroit City Code.

(d) Detroit City Council is exercising its discretion to permit adult-use marijuana establishments in Detroit as supported by the legal opinion of the Corporation Counsel that the ordinance is lawful, ~~and on the condition that licenses for Detroit legacy applicants shall be prioritized in accordance with the legislative purpose of this ordinance.~~ Should any provision of this ordinance governing the limited license adult-use marijuana establishments be enjoined, ruled invalid or unconstitutional, or struck down by a court of law, Subsections (b)(2), (b)(8), and (b)(9) of this section will be thereto repealed as to the adult-use establishment limited licenses authorized by this article, and future limited license adult-use marijuana establishments will be prohibited in accordance with Section 6(1) of the MRTMA, excluding those adult-use marijuana establishments previously licensed under this article, which licenses shall continue in effect until their expiration date, after which time they will not be renewed.

Secs. 20-6-4—20-6-20. Reserved.

DIVISION 2. MARIJUANA LICENSE REVIEW COMMITTEE

Sec. 20-6-21. Creation.

There is hereby established a Marijuana License Review Committee (“MLRC”), which shall perform its duties and exercise its powers in accordance with this article.

Sec. 20-6-22. Personnel.

The MLRC shall consist of a staff member of each of the departments and agencies that are identified in this section. The directors of the respective departments and the heads of the respective agencies identified in this section shall each appoint a qualified representative or representatives from among their respective staffs to serve on the MLRC. The respective departments and agencies that must appoint representatives to the MLRC are as follows:

- (1) Office of the Chief Financial Officer, ~~Assessor~~;
- (2) Buildings, Safety Engineering, and Environmental Department (the “Department”);
- ~~(3) Office of the Chief Financial Officer, Treasury;~~
- (3) Health Department;
- (4) Law Department;
- (5) Police Department;
- (6) Civil Rights, Inclusion, and Opportunity Department (“CRIO”);
- ~~(8) Office of Sustainability;~~
- (7) Department of Neighborhoods; and
- (8) Such other departments, agencies, or individuals as deemed appropriate by the chairperson, on a case-by-case basis.

Sec. 20-6-23. Management.

(a) The representative from the Civil Rights, Inclusion, and Opportunity Department (“CRIO”) serves as chairperson of the MLRC and shall maintain a record of applications, licenses granted under this Article, and other relevant files as needed.

(b) The MLRC may meet in person or virtually at the call of the chairperson and shall receive all materials for review electronically.

~~(c) The MLRC shall develop a standard of review for making recommendations on adult use license applications under this article that shall be approved by the Detroit City Council prior to reviewing any adult use license applications.~~

Sec. 20-6-24. Duties and functions.

(a) New or renewal applications for a medical marijuana facility license or an adult-use marijuana establishment license shall be reviewed by the MLRC and a recommendation provided to the Department director before a license may be issued or renewed by the Department, in accordance with the applicable review criteria and processes set forth in this article. For temporary marijuana events, the MLRC shall make its recommendation to the Detroit City Council, which must approve the temporary marijuana event before a temporary marijuana event license permit is issued by the Department.

(b) Each department representative shall be responsible for investigating the application within its their department’s respective area of oversight, providing relevant information, reports or data to the MLRC for review, including, but not limited to, the information set forth in Section 20-6-39 of this Code.

(c) Through the chairperson, the MLRC may communicate and meet with the applicant, visit the proposed site to be licensed, and request certain conditions be met prior to recommending approval of the issuance of a license.

(d) ~~After December 31, 2021, and~~ Excluding temporary marijuana events, applications shall be reviewed and a recommendation provided by the MLRC to the Department within ninety (90) days of receipt of a complete application as determined by the MLRC, or the application shall be forwarded to the Department without recommendation.

(e) Every six months after the effective date of this ordinance, the MLRC will provide a report to the Detroit City Council including the following information:

(1) name of all applicants, date of application and application status;

(2) name of all licensees, locations, and license date;

(3) number of licenses issued by license category; and

(4) details of each applicant's "Good Neighbor Plan".

(f) Members of the MLRC shall take ethics training two times per calendar year, as provided by the City of Detroit.

Secs. 20-6-25—20-6-30. Reserved.

DIVISION 3. LICENSING

Sec. 20-6-31. License required.

(a) No person may operate a medical marijuana facility or an adult-use marijuana establishment in the City without first obtaining a license from the City pursuant to this article, and a state operating license ~~in accordance with the provisions of this article~~. Licensees must obtain a separate license under this article from the City is required for each business with a state operating license they hold, including multiple grower licenses in one building operating in one building. A co-location license is required for a property owner that maintains more than one medical marijuana facility or adult-use marijuana establishment in one building, and who is not the licensee for all of the establishments or facilities located in the building.

(b) No more than one medical marijuana provisioning center and one marijuana retailer establishment may be licensed in any single building, unless approved by the Detroit City Council through a planned development (“PD”) zoning designation in accordance with Sec. 50-3-97 of this Code.

(c) License applications shall be time and date stamped in order of submission in each category of licensure.

~~(d) — 50% of licenses for adult use retailers, adult use processors, adult use growers, designated consumption establishments, microbusinesses, and marijuana event organizers shall be granted to Detroit legacy applicants as defined in Section 20-6-2.~~

~~(e) — The City shall not issue a license for an adult use retailer, adult use processor, designated consumption establishment, microbusiness, or a marijuana event organizer if such issuance would cause the number of licenses held by Detroit legacy licensees to be less than 50% of the total licenses held in each respective category.~~

(d) Excluding those applicants for marijuana event organizer licenses, all applicants must conduct community outreach, as defined in Section 20-6-2 of this Code, and provide a community outreach report and a community outreach plan with the application. The applicant must forward notice of the community outreach to the Department of Neighborhoods. The Department of Neighborhoods shall send digital notification of the pending application to all registered users in the Council district where the business is proposed to be located.

Sec. 20-6-32. Detroit Legacy status; programming.

~~Applicants—Individuals~~ may seek to obtain Detroit Legacy status by applying to ~~the Civil Rights, Inclusion, and Opportunity Department (CRIO)~~ electronically on a form provided by CRIO, with documentation required to establish Detroit Legacy status. ~~Once certified by CRIO,~~

~~applicants may submit a license application under this article as a Detroit legacy applicant. A Detroit legacy licensee must complete such certification annually prior to license renewal.~~

Sec. 20-6-33. Provisional certificate.

~~(a) — Detroit legacy applicants may apply for a provisional certificate for adult use marijuana establishments, excluding temporary marijuana event permits and marijuana event organizer licenses, under the following circumstances:~~

~~(1) — The applicant has been certified as a Detroit legacy applicant;~~

~~(2) — The applicant does not yet have a location that is properly zoned to operate the adult use marijuana establishment for which the applicant seeks licensing; and~~

~~(3) — The applicant meets all of the requirements of this article other than those related to the location where the adult use marijuana establishment will be licensed.~~

~~(b) — A provisional certificate will be converted to a full license if the applicant establishes a location that is properly zoned and meets the other requirements of this article within 12 months from the date of the provisional certificate, subject to the numerical caps set forth in Section 20-6-34.~~

~~(c) — A licensee may not commence operations until it has received a full license under this article and a state operating license.~~

~~(d) — A provisional certificate will not be counted as a full license for purposes of the numerical caps established under Section 20-6-34 of this Code, nor in determining whether the requirements of Section 20-6-31(d) and (e) are met until it has been converted to a full license.~~

REPEALED.

Sec. 20-6-33. Supportive program.

CRIO shall establish a program and shall provide mentoring, business education, and networking opportunities for individuals who have obtained Detroit Legacy status.

Sec. 20-6-34. Number of Licenses.

(a) The City ~~hereby~~ establishes the following numerical caps and may grant licenses for medical marijuana facilities and adult-use marijuana establishments, subject to the requirements of this article, in accordance with the charts below:

<u>Unlimited Licenses</u>	
<u>Grower</u>	<u>Unlimited</u>
<u>Processor</u>	<u>Unlimited</u>
<u>Secured Transporter</u>	<u>Unlimited</u>
<u>Safety Compliance</u>	<u>Unlimited</u>
<u>Temporary Marijuana Event Organizer</u>	<u>Unlimited</u>
<u>Temporary Marijuana Event</u>	<u>Unlimited</u>

<u>Limited Licenses</u>	
<u>Medical Marijuana Provisioning Center License</u>	<u>75</u>
<u>Adult-Use Retailer Establishment License</u>	<u>38</u>
<u>Adult-Use Retailer Establishment-Equity License</u>	<u>38</u>
<u>Designated Consumption Lounge License</u>	<u>15</u>
<u>Designated Consumption Lounge-Equity License</u>	<u>15</u>
<u>Microbusiness License</u>	<u>15</u>
<u>Microbusiness-Equity License</u>	<u>15</u>

(b) The foregoing cap on Adult-Use Retailer Establishments shall not apply to licenses issued in accordance with Section 20-6-38(e) of this article.

Medical Marijuana Provisioning Center	75
Adult Use Retailer Establishment	75
Grower	unlimited
Processor	unlimited
Secured Transporter	unlimited
Safety Compliance Facility	unlimited
Designated Consumption Lounge	35
Microbusiness	35
Marijuana Event Organizer	unlimited
Temporary Marijuana Event	unlimited

Sec. 20-6-35. ~~Detroit legacy certification; application periods~~ License application acceptance date by license type; fees.

(a) Upon the effective date of this ordinance, the City may immediately accept license applications and may issue licenses for medical marijuana ~~facilitiesy licenses~~; adult-use growers, processors, secured transporters, safety compliance facilities, marijuana event organizers, and temporary marijuana events under this article in accordance with Section 20-6-37 of this Code. ~~Applications for medical marijuana facility licenses that are under consideration by the City upon the effective date of this article shall not be subject to the requirements of this article, except that the number of medical marijuana provisioning center licenses is subject to the numerical cap set forth in Section 20-6-34.~~

~~(b) Upon the effective date of this ordinance, the Civil Rights, Inclusion, and Opportunity Department will begin certifying Detroit legacy applicants.~~

(b) The City will begin accepting license applications for adult-use marijuana retailers, microbusinesses, and designated consumption establishments during one or more 30-day periods established in accordance with Section 20-6-38 of this Code. License applications under

1 Subsection (b) of this section shall be evaluated and issued in accordance with Section 20-6-38 of
2 this Code. licenses on April 1, 2021, and shall review eligible license applications submitted by
3 April 30, 2021 within the time periods set forth in Subsections (d) and (e), below.

4 (c) A nonrefundable application fee shall be paid by each applicant upon filing any license
5 application. The application fee shall be in an amount established from time to time by the Director
6 of the Department and shall be approved by resolution of the City Council. The fee shall be
7 intended to defray direct and indirect costs incurred by the City in processing the license
8 application and may be different for each license type. The fee shall be posted on a schedule in the
9 Department.

10 (d) A nonrefundable license fee shall be paid by each awardee of a license prior to
11 issuance of a license and upon applying for renewal of a license. The license fee shall be in an
12 amount established from time-to-time by the Director of the Department and shall be approved
13 by resolution of the City Council. The fee shall be intended to defray direct and indirect costs
14 incurred by the City to process and monitor licensed facilities and establishments and may be
15 different for each license type. The fee shall be posted on a schedule in the Department.

16 (e) A nonrefundable application fee shall be charged for the processing and
17 certification of Detroit Legacy status in accordance with Section 20-6-32 of this Code. The fee
18 shall defray direct and indirect costs incurred by the City in processing the certification application.
19 The certification fee shall be in an amount established from time-to-time by the Director of CRIO,
20 and shall be approved by resolution of the City Council. The fee shall be posted on a schedule in
21 CRIO.

22 (f) The Detroit City Council may approve a fee schedule that incorporates a sliding
23 scale fee structure to accommodate low-income applicants, as defined by Sec. 20-6-2 of this article.

1 ~~(d) — From May 1, 2021 through June 15, 2021 there will be a reserved review period~~
2 ~~wherein the City will review and may approve applications for adult use marijuana establishment~~
3 ~~licenses from Detroit legacy applicants, as well as applications for adult use growers from current~~
4 ~~holders of a state operating license for a medical marijuana facility in the City of Detroit. An~~
5 ~~eligible applicant that wishes to be considered during this time period must submit a complete~~
6 ~~application by April 30, 2021. If the City receives more qualified applications in a category than~~
7 ~~there are licenses available, the City shall award the licenses to the highest scoring applicants,~~
8 ~~using a tie-breaking lottery if necessary. The City will also issue an undetermined number of~~
9 ~~provisional certificates to Detroit legacy applicants who qualify. The chronological order of~~
10 ~~reviewing license applications under this subsection shall be determined by an independent,~~
11 ~~transparent, and random selection process.~~

12 ~~(e) — From June 16, 2021 through July 31, 2021 there will be a reserved review period~~
13 ~~wherein the City will review and may approve applications for adult use marijuana establishment~~
14 ~~licenses, from holders of a state operating license for a medical marijuana facility in the City of~~
15 ~~Detroit. An eligible applicant that wishes to be considered during this time period must submit a~~
16 ~~complete application by April 30, 2021. If the City receives more qualified applications in a~~
17 ~~category than there are licenses available, the City shall award the licenses to the highest scoring~~
18 ~~applicants, using a tie-breaking lottery if necessary. The chronological order of reviewing license~~
19 ~~applications under this subsection shall be determined by an independent, transparent, and random~~
20 ~~selection process.~~

21 ~~(f) — After both review periods forth in Subsections (d) and (e) are completed, the City~~
22 ~~will determine whether no less than 50% of adult use grower licenses have been issued to Detroit~~
23 ~~legacy applicants in accordance with Section 20-6-31(d), and if not, shall not issue any more adult-~~

1 use grower licenses to applicants other than Detroit legacy applicants until this requirement has
2 been met.

3 ~~(g) Beginning April 1, 2021, and continuing thereafter, the City will accept~~
4 ~~applications for temporary marijuana events. Applications must be submitted at least 90 days in~~
5 ~~advance of the event.~~

6 ~~(h) Beginning August 1, 2021, and continuing thereafter, the City will review~~
7 ~~applications in order of submission and may approve applications for adult use marijuana~~
8 ~~establishment licenses from any applicant.~~

9 ~~(i) The City may postpone or modify the timelines set forth in this section for~~
10 ~~reviewing applications to alternate dates out of administrative necessity, and shall inform the~~
11 ~~public forthwith.~~

12 **Sec. 20-6-36. License application.**

13 (a) Any person seeking to operate a medical marijuana facility or an adult-use
14 marijuana establishment, excluding marijuana event organizers, temporary marijuana events, and
15 co-location licenses, shall file an application electronically upon a form provided by the
16 Department. The application shall include, or include as an attachment, the following information:

- 17 (1) The name, age, home address, principal telephone number and email address of the
18 applicant, and a copy of the applicant's government issued identification.
- 19 (2) For license applications submitted pursuant to Section 20-6-38, documentation to
20 establish an applicant's status as an equity applicant if applicable, or the satisfaction
21 of the social equity scoring criteria as a non-equity applicant. Detroit legacy
22 certification;

- 1 (3) If the applicant is an organized legal entity: the name, ~~mailing~~ home address,
2 telephone number and email of all direct and indirect owners, directors, members,
3 managers, officers, partners, ~~or~~ shareholders, ~~as well as~~ and the registered agent,
4 and the entity's bylaws, operating agreement, or other organizational documents
5 depicting the ownership structure;
- 6 (4) A signed release authorizing the Police Department to perform criminal
7 background checks on the applicant, or, in the case of an entity applicant, all
8 individuals identified as ~~part of the ownership~~ direct or indirect owners of the entity;
- 9 (5) The address of the property/building proposed to be used as a medical marijuana
10 facility or adult-use marijuana establishment, as well as a deed, lease, or other
11 document evidencing site control of the proposed location;
- 12 (6) The type and class of medical marijuana facility or adult-use marijuana
13 establishment license requested;
- 14 ~~(7) For renewals, a copy of the required state operating license;~~
- 15 ~~(8) A copy of City of Detroit income tax returns for the previous three years for each~~
16 ~~individual who has whole or partial ownership of the entity, and corporate tax~~
17 ~~returns if applicable;~~
- 18 (7) A comprehensive business plan detailing:
19 a. business operations
20 b. security/customer and employee safety
21 ~~e. testing~~
22 c. nuisance mitigation
23 d. waste management ~~handling and disposal~~

1 f. ~~environmentally sustainable practices~~

2 g. ~~community relations~~

3 e. recruitment and training of employees

4 i. ~~protocols for employee and customer safety~~

5 j. ~~number of Detroit residents employed~~

6 (8) ~~Financial documentation demonstrating resources sufficient to meet the~~
7 ~~capitalization required for the facility or establishment by the State of Michigan~~
8 ~~pursuant to the MMFLA. A certified statement from a CPA is sufficient~~ Income tax
9 clearances for the applicant and for all individuals described in subsection (a)(3)
10 herein, or a sworn statement from each of such individual attesting that no income
11 was made in the City of Detroit, from any source, which would require the
12 individual to file a city income tax return;

13 (9) Property tax clearance for the proposed location;

14 (10) Blight clearance for the proposed location;

15 (11) A copy of the unexpired conditional land use approval for the intended use or the
16 intended use of an equivalent license;

17 (12) A copy of an unexpired building permit or the temporary or final certificate of
18 occupancy for the intended use permitted by Subsection (13) of this section. A
19 certificate of occupancy is required before receiving a license.

20 (13) A signed release acknowledging that the City will investigate the income and
21 property tax status of the applicant, its direct or indirect owners, directors, officers,
22 members, managers, partners, shareholders, employees, and any medical marijuana
23 facilities or adult-use marijuana establishments related to any of the aforementioned

1 individuals, and that any outstanding taxes, fines, or fees will be paid prior to a
2 license being issued under this article.

3 ~~(16) Whether the applicant is seeking provisional certificate status in accordance with~~
4 ~~Section 20-6-33 of this Code, in such case, submission of the information required~~
5 ~~under Subsections (5), (11), (12), (13), (14), and (17) of this section shall be~~
6 ~~suspended until such time within 12 months of the provisional certificate that the~~
7 ~~applicant can provide such information;~~

8 (14) For adult-use license applicants only, a “Good Neighbor Plan,” indicating the
9 applicant’s annual commitment to the community in which the adult-use marijuana
10 establishment will be located, including a community outreach report and a
11 community outreach plan as defined in Section 20-6-2 of this Code to ensure
12 awareness of the application and potential employment opportunities in the
13 neighborhoods surrounding the proposed business, as well as completing one or
14 more of the following during the term of the license:

- 15 a. Hiring at least 50% of full-time employees who are Detroit residents for
16 jobs paying at least \$15 an hour; or
- 17 b. Hiring at least 30% of full-time employees who have a prior controlled
18 substance record, as defined in Section 20-6-2 of this Code, for jobs paying
19 at least \$15 an hour; or
- 20 c. Purchasing at least 50% of necessary goods and services from ~~licensed~~
21 ~~medical marijuana facilities, adult-use marijuana establishments, Detroit~~
22 ~~legacy licensees, or other businesses located in the City of Detroit; or~~

- d. If a grower or processor, selling at least 25% of available harvest or products to ~~Detroit legacy equity~~ licensees at a price that is at least 25% lower than the current market rate in Detroit, or less; or
- e. ~~a minimum of 750 annual hours serving a duly organized Detroit-based tax-exempt charitable organization, community organization, religious institution, preK-12 public or charter school, or block club that operates within the community where the applicant's facility or establishment is located; or~~
- f. ~~Annually donate~~ Donating annually a minimum of ~~+~~ .25% of the applicant's gross revenue to a duly organized Detroit-based tax-exempt charitable organization that operates within the community where the applicant's facility or establishment is located, or to the a fund that may be established by the City of Detroit for the purpose of funding social equity initiatives, and substance use prevention programs.

(15) ~~Whether the applicant is a current or former medical marijuana facility or adult use establishment state operating license holder, licensing history, and any violation history pertaining to operation of the medical marijuana facility or adult use establishment~~ For limited license applications pursuant to Section 20-6-38, a statement detailing the applicant's current and past community leadership roles, volunteer activities, and business operation history in the City in the past five years;

(16) A copy of the applicant's prequalification received from the State of Michigan ~~Marijuana~~ Cannabis Regulatory Agency.

(b) An applicant for a marijuana event organizer license or a temporary marijuana event license shall file an application with the Department electronically upon a form provided by the Department. An application for a temporary marijuana event must be submitted at least 90 days prior to the event. The application shall include the following information, as applicable:

(1) The name, age, home address, business address, principal telephone number and email address of the applicant;

(2) A signed release authorizing the Detroit Police Department to perform criminal background checks on the applicant, and, in the case of an entity applicant, all individuals identified as ~~part of the ownership~~ direct or indirect owners of the entity;

(3) A copy of the applicant's government issued identification;

(4) If the applicant is an organized legal entity: the name, home address, telephone number and email of all direct and indirect owners, directors, members, managers, officers, partners, shareholders, and the registered agent, and the entity's bylaws, operating agreement, or other organizational documents indicating the ownership structure;

(5) The address of the privately owned property and/or building proposed to be used for the temporary marijuana event;

(6) A certificate of occupancy and certificate of compliance for the building, or drawing of the outdoor site proposed to be used for the temporary marijuana event;

(7) A description of the temporary marijuana event including dates and proposed hours of operation;

(8) Income tax clearances for the applicant and for each individual individuals described in Subsection (b)(4) of this section, or a sworn statement from ~~the named~~

1 each of such individuals attesting that no income was made in the City of Detroit,
2 from any source, which would require the individual to file a city income tax return;

3 (9) Property tax clearance for the proposed location;

4 (10) Blight clearance for the proposed location;

5 (11) A deed, lease, or other document evidencing site control of the proposed location;

6 (12) A signed release acknowledging that the City will investigate the income and
7 property tax status of the applicant, its owners, directors, officers, members,
8 managers, partners, shareholders, employees and any medical marijuana facilities
9 or adult-use marijuana establishments related to any of the individuals, and that any
10 outstanding taxes, fines, or fees will be paid prior to a license being issued under
11 this article;

12 (13) A statement attesting that the applicant will cooperate with law enforcement during
13 the temporary marijuana event, and in any enforcement action taken as a result of
14 the temporary marijuana event; and

15 (14) For a marijuana event organizer, a copy of the applicant's prequalification from the
16 State of Michigan ~~Marijuana~~ Cannabis Regulatory Agency.

17 (c) The MLRC shall provide a recommendation of approval or denial of a temporary
18 marijuana event, and all submitted materials to the Detroit City Council. The Detroit City Council
19 must approve a temporary marijuana event before a ~~permit~~ temporary marijuana event license is
20 issued by the Department.

21 (d) Property owners seeking a co-location license for a building where more than one
22 medical marijuana facility or adult-use marijuana establishment is located, and at least one is
23 operated by a licensee other than the property owner, shall file an application with the Department

electronically upon a form provided by the Department. The application shall include the following information:

- (1) A deed, lease, or other document evidencing site control of the proposed location
- (42) A copy of the conditional land use grant or grants approving the co-located uses;
- (23) A copy of each state operating license associated with the site;
- (34) Property tax clearance for the proposed location;
- (45) Income tax clearance for each person who has whole or partial ownership of the proposed location; ~~A copy of City of Detroit income tax returns for the previous three years for each individual who has whole or partial ownership of the entity; or, a sworn statement attesting that no income was made in the City of Detroit requiring the individual to file a city income tax return.~~
- (56) Blight clearance for the proposed location;
- (67) Certificate of occupancy or certificate of compliance for all permitted uses;
- (78) A sworn statement attesting that the property owner will ensure all permitted uses at the site hold a state operating license and a license under this article before commencing operation; and
- (79) A sworn statement attesting that the property owner will cooperate with law enforcement in addressing alleged criminal activity at the site.

~~Sec. 20-6-37. Fees.~~[REPEALED]

~~(a) A nonrefundable application fee shall be paid upon filing the application. The application fee shall be in an amount established from time to time by the Director of the Department and shall be approved by resolution of the City Council. The fee shall be intended to~~

1 ~~defray direct and indirect costs incurred by the City in processing the license application and may~~
2 ~~be different for each license type. The fee shall be posted on a schedule in the Department.~~

3 ~~(b) — The application fee for a Detroit legacy applicant shall be 1% of the fee~~
4 ~~established in accordance with Subsection (a) of this section.~~

5 ~~(b) — A nonrefundable license fee shall be paid prior to issuance of a license and upon~~
6 ~~applying for renewal. The license fee shall be in an amount established from time to time by the~~
7 ~~Director of the Department and shall be approved by resolution of the City Council. The fee shall~~
8 ~~be intended to defray direct and indirect costs incurred by the City to process and monitor licensed~~
9 ~~facilities and establishments and may be different for each license type. The fee shall be posted on~~
10 ~~a schedule in the Department.~~

11 ~~(d) — For the first year of licensure, the license fee for a Detroit legacy applicant shall~~
12 ~~be 1% of the fee established in accordance with Subsection (c) of this section. For the second~~
13 ~~year of licensure, the license fee for a Detroit Legacy licensee shall be 25% of the fee established~~
14 ~~in accordance with Subsection (c) of this section, and for all subsequent years of licensure, the full~~
15 ~~fee shall apply.~~

16 ~~(e) — A nonrefundable fee shall be paid prior to issuance of a provisional certificate. The~~
17 ~~fee shall be in an amount established from time to time by the Director of the Department, shall~~
18 ~~be no more than the fee for the first year of licensure of a Detroit Legacy applicant, and shall be~~
19 ~~approved by resolution of the City Council. The fee shall be intended to defray direct and indirect~~
20 ~~costs incurred by the City to process and monitor provisional certificates. The fee shall be posted~~
21 ~~on a schedule in the Department.~~

22 ~~(e) — A nonrefundable application fee shall be charged for the processing and~~
23 ~~certification, or renewal of a Detroit legacy applicant or licensee in accordance with Section 20-6-~~

32 of this Code. The fee shall be intended to defray direct and indirect costs incurred by the City in processing the certification application. The certification fee shall be in an amount established from time to time by the Director of the Civil Rights, Inclusion, and Opportunity Department and shall be approved by resolution of the City Council. The fee shall be posted on a schedule in the Civil Rights, Inclusion, and Opportunity Department.

Sec. ~~20-6-38~~. 20-6-37. Application review Licensing process for unlimited licenses.

(a) ~~For each~~ Upon receipt of a new license application or renewal of for a medical or adult use grower, medical or adult use processor, medical or adult use secured transporter, and medical or adult use safety compliance facility; adult- use marijuana event organizer; or adult-use temporary marijuana event ~~medical marijuana facility or adult-use marijuana establishment license~~ submitted under this article, the Department will confirm whether the application is complete, and that the application fee has been paid. The Department may reject any application that contains insufficient information and may deny an application for failure to pay the application fee.

(b) Upon receipt of a complete application of the materials required under Section 20-6-36 of this Code, the Department will forward the application materials to the MLRC for review and a recommendation.

(c) The MLRC shall consider the information submitted by the applicant, and the requisite departments before providing a recommendation to the Department, or to the Detroit City Council in the case of a temporary marijuana event license.

(d) Upon receipt of a ~~favorable~~ recommendation from the MLRC, or the approval of Detroit City Council in the case of a temporary marijuana event license, the Department may issue the license in the manner required by this article.

(e) The applicant shall pay the license fee prior to receiving a license.

1 **Sec. 20-6-38. Licensing process for limited licenses.**

2 (a) The City may award up to 38 adult-use retailer licenses, 38 adult-use retailer Equity
3 licenses, 15 microbusiness licenses, 15 microbusiness equity licenses, 15 designated consumption
4 establishment licenses, and 15 designated consumption establishment equity licenses in the
5 following manner:

6 (1) The City shall establish three 30-day periods of for taking applications for limited
7 licenses other than medical marijuana provisioning center licenses under this
8 section. Each of such three 30-day periods shall be separated by a period of at least
9 120 days. CRIO shall make its recommendation for the timing of each of such three
10 30-day application periods to the City Council, whose approval shall be required
11 prior to the commencement of such application periods. Following each of such
12 three application periods the City may issue up to the following number of licenses
13 to qualified applicants who applied for the corresponding licenses during such
14 period:

15 (i) 12 adult-use retailer licenses following the first application period and the
16 second application period, and 14 adult-use retailer licenses following the
17 third application period;

18 (ii) 12 adult-use retailer equity licenses following the first application period
19 and the second application period, and 14 adult-use retailer equity licenses
20 following the third application period;

21 (iii) 5 microbusiness licenses;

22 (iv) 5 microbusiness equity licenses;

23 (v) 5 designated consumption establishment licenses; and

1 (vi) 5 designated consumption establishment equity licenses.

2 After the conclusion of the foregoing initial three 30-day application periods, as
3 one of more limited licenses may be or become available, the City may thereafter
4 establish one or more 30-day periods for taking applications for limited licenses
5 other than medical marijuana provisioning center licenses under this section. CRIO
6 shall make its recommendation for the timing of each of such 30-day application
7 period and the number and type of limited licenses to be issued following such
8 application period to the Detroit City Council, whose approval shall be required
9 prior to the commencement of such application period.

10 (2) Applicants shall submit a license application with the required materials as set forth
11 in Section 20-6-36 of this article;

12 (3) A license may not be awarded to an applicant if such applicant or any direct or
13 indirect owner of such applicant is also a direct or indirect owner of (i) any other
14 applicant applying for a license of the same type under this section, or (ii) any
15 licensee that is the holder of a license of the same type under this section.

16 (4) A non-equity license may not be awarded to an applicant if such applicant or any
17 direct or indirect owner of such applicant is also a direct or indirect owner of any
18 other applicant applying for an equity license or any licensee that is the holder of
19 an equity license.

20 (5) After the application period, the MLRC shall evaluate submitted applications in
21 accordance with the following criteria and shall award the applicant the number of
22 points listed below for each category or sub-category satisfactorily completed by
23 the applicant, as applicable:

<u>Non-Equity License Application</u>		<u>Equity License Application</u>	
<u>Eligibility</u>			
<u>Anyone</u>		<u>Equity Applicants</u>	
<u>General Scoring Criteria (100 points)</u>			
<u>Business Plan</u>			
<u>Operations</u>	<u>5</u>	<u>Operations</u>	
<u>Waste Management</u>	<u>5</u>	<u>Waste Management</u>	
<u>Safety and Nuisance Mitigation</u>	<u>5</u>	<u>Safety and Nuisance Mitigation</u>	
<u>Training</u>	<u>5</u>	<u>Training</u>	
<u>Security Plan</u>	<u>5</u>	<u>Security Plan</u>	
<u>Site Control</u>			
<u>Unexpired conditional land use approval</u>	<u>5</u>	<u>Unexpired conditional land use approval</u>	
<u>Obtained all building permits</u>	<u>5</u>	<u>Obtained all building permits</u>	
<u>Obtained Certificate of Occupancy or Certificate of Compliance for permitted use</u>	<u>15</u>	<u>Obtained Certificate of Occupancy or Certificate of Compliance for permitted use</u>	
<u>Due Diligence</u>			
<u>MRTMA Entity Prequalification</u>	<u>5</u>	<u>MRTMA Entity Prequalification</u>	
<u>Income Tax Clearance</u>	<u>5</u>	<u>Income Tax Clearance</u>	
<u>Property tax Clearance</u>	<u>5</u>	<u>Property tax Clearance</u>	
<u>Blight Clearance</u>	<u>5</u>	<u>Blight Clearance</u>	
<u>No history of illegal operation or existing violations</u>	<u>5</u>	<u>No history of illegal operation or existing violations</u>	
<u>Community Investment</u>			
<u>Complete a “Good Neighbor Plan”</u>	<u>10</u>	<u>Complete a “Good Neighbor Plan”</u>	
<u>Leadership roles in duly established and licensed (if applicable) Detroit-based businesses, nonprofits, religious organizations, educational institutions, philanthropic organizations, community block clubs or</u>	<u>15</u>	<u>Leadership roles in duly established and licensed (if applicable) Detroit-based businesses, nonprofits, religious organizations, educational institutions, philanthropic organizations, community block clubs or</u>	

<u>neighborhood associations during the previous five 5 years</u>		<u>neighborhood associations during the previous five 5 years</u>	
<u>Social Equity Scoring Criteria (27 points Maximum)</u>			
<u>Sell real property that is properly zoned and licensable for an adult-use marijuana establishment to an equity applicant within 2 years prior to applying for licensure for less than 50% of the real property's appraised fair market value;</u>	<u>OR</u> , form a joint venture with an equity applicant where the equity applicant owns and controls 41-50% of applicant equity	<u>25</u>	<u>According to the 2019 American Community Survey 5-year estimates published by the United States Census Bureau, Equity applicant's primary residence is in a disproportionately impacted community where at least 35% of the population lives below the federal poverty level</u>
<u>Lease licensable, habitable space to an equity applicant at a properly zoned property (does not have to be the same property for which the non-equity applicant is seeking licensure) for at least 20 years and at a rate not exceeding 50% of the average market rent for similar commercial or industrial properties in Detroit;</u>	<u>OR</u> , form a joint venture with an equity applicant where the equity applicant owns and controls 31 – 40% of applicant equity	<u>15</u>	<u>According to the 2019 American Community Survey 5-year estimates published by the United States Census Bureau, Equity applicant's primary residence is in a disproportionately impacted community where at least 30% of the population lives below the federal poverty level</u>
<u>Lease licensable, habitable space to an equity applicant at a properly zoned property (does not have to be the same property for which the non-equity applicant is seeking licensure) for at least 10 years and</u>	<u>OR</u> , form a joint venture with an equity applicant where the equity applicant owns and controls 20 – 30% of applicant equity	<u>5</u>	<u>According to the 2019 American Community Survey 5-year estimates published by the United States Census Bureau, Equity applicant's primary residence is in a disproportionately impacted community where at least 20% of the population lives below the federal poverty level</u>

<u>at a rate not exceeding 60% of the average market rent for similar commercial or industrial properties in Detroit;</u>			
<u>Joined the Michigan Joint Ventures Pathway Program</u>	<u>1</u>	<u>Joined the Michigan Joint Ventures Pathway Program</u>	
<u>Commit to publishing applicant's Social Equity Plan on State's website</u>	<u>1</u>	<u>Commit to publishing applicant's Social Equity Plan on State's website</u>	
<p><u>Qualified Applicant Lottery:</u> Licenses shall be granted in order of applicant scores, with tiebreaker lotteries used for applicants who (1) have received the same score and (2) have earned a minimum of 100 points of the General Scoring Criteria and a minimum of 5 points of the Social Equity Scoring Criteria.</p>			

(b) After the license applications have been reviewed and scored by an independent third party to be determined, the MLRC will recommended the highest scoring applications, subject to the numerical caps and the potential lottery set forth in this article, to the Department, and the Department may issue licenses in the manner required by this article.

(c) The applicant shall pay the license fee prior to receiving a license.

(d) Notwithstanding the numerical cap set forth in Section 20-6-34, from and after the effective date of this ordinance, the City shall not issue any new medical marijuana provisioning center licenses under this article. The foregoing shall not prohibit renewal of any unexpired medical marijuana provisioning center licenses, or the approval of license applications for medical marijuana provisioning centers submitted to the Department as of the effective date of this ordinance, subject to the numerical cap set forth in Section 20-6-34.

(e) Commencing on January 1, 2027, any licensees that are holders of one or more licenses to operate a medical marijuana provisioning center in accordance with this article and

1 which have been the holder of such licenses since prior to the effective date of this ordinance, may
2 apply for an adult use retailer license by submitting a license application with the required
3 materials as set forth in Section 20-6-36 of this article.

4 (1) Upon receipt of a complete application of the materials required under Section 20-
5 6-36 of this Code, the Department will forward the application materials to the
6 MLRC for review and a recommendation.

7 (2) The MLRC shall consider the information submitted by the applicant, and the
8 requisite departments before providing a recommendation to the Department.

9 (3) Upon receipt of a recommendation from the MLRC, the Department may issue the
10 license in the manner required by this article.

11 (4) A license may not be issued to an applicant under this subsection if such applicant
12 or any direct or indirect owner of such applicant is also a direct or indirect owner
13 of any licensee that is the holder of an adult-use retailer license under this article.

14 (5) The applicant shall pay the license fee prior to receiving an adult-use retailer
15 license.

16 **Sec. 20-6-39. Inspections, investigations, review of materials submitted.**

17 (a) Upon application and before a license under this article is issued for a medical
18 marijuana facility or an adult-use marijuana establishment, the application shall be referred to
19 appropriate departments of the City, for respective reports to be provided to the MLRC on
20 compliance with this Code and state law, rules and regulations, including the following:

21 (1) *Zoning.* The medical marijuana facility or adult-use marijuana establishment shall
22 meet applicable requirements of the Detroit Zoning Ordinance, being Chapter 50
23 of this Code. For purposes of this article, license applicants for adult-use marijuana

- 1 establishments, excluding temporary marijuana events, shall be deemed to have
2 ~~appropriate~~ met the applicable zoning requirements if the property ~~is zoned~~
3 ~~properly~~ has a conditional land use approval grant for an equivalent license under
4 the MMFLA ~~or as set forth in Subsections (13), (14) and (15) of Section 20-6-36;~~
- 5 (2) *Building and Property Maintenance Codes.* The medical marijuana facility or
6 adult-use marijuana establishment shall meet applicable requirements of the Stille-
7 DeRossett-Hale Single State Construction Code Act, being MCL 125.1501 *et seq.*,
8 and the Property Maintenance Code, being Chapter 8, Article XV of this Code;
- 9 (3) A property that is the designated location and subject of an application for a
10 business license for a temporary marijuana event shall have a certificate of
11 occupancy, a certificate of compliance, and no outstanding blight violations,
12 inspection fees, or property taxes;
- 13 (4) *Fire protection and safety.* The medical marijuana facility or adult-use marijuana
14 establishment shall meet applicable requirements of the Detroit Fire Prevention and
15 Protection Code, being Chapter 18, Article I of this Code;
- 16 (5) *Plumbing.* The medical marijuana facility or adult-use marijuana establishment
17 shall meet applicable requirements of the Stille-DeRossett-Hale Single State
18 Construction Code Act, being MCL 125.1501 *et seq.*, and the Michigan Plumbing
19 Code, being Chapter 8, Article V of this Code;
- 20 (6) *Ventilation.* Proper ventilation, either natural or mechanical, shall be provided so
21 that each person within a medical marijuana facility or adult-use marijuana
22 establishment will be supplied with 1,200 cubic feet of air per hour, or as required
23 by applicable state code, whichever is greater;

1 (7) *Lighting.* The medical marijuana facility or adult-use marijuana establishment shall
2 have adequate lighting in every part of the premises in compliance with applicable
3 requirements of the Michigan Electrical Code, being Chapter 8, Article III, of this
4 Code;

5 (8) *Health and sanitation.* All rooms within a medical marijuana facility or adult-use
6 marijuana establishment housing toilet facilities shall be equipped with sanitary
7 towels of a type acceptable to the Health Department. All rooms within the
8 premises shall meet the requirements of the Michigan Public Health Code, being
9 MCL 333.1101 *et seq.*, including those concerning food preparation and sanitation.

10 (b) A license shall not be issued or renewed until satisfactory inspections and reviews
11 are completed by the departments delineated in Subsection (a) of this section, and written reports
12 are issued indicating that the applicant complies with the requirements of this section.

13 (c) A licensee that is the holder of a limited license shall notify CRIO within 30 days
14 if the licensee does not maintain the social equity criteria for which it received points on its license
15 application.

16 ~~(e) — In addition to the inspections required above, upon application and before any~~
17 ~~license under this article is issued for a medical marijuana facility or adult use marijuana~~
18 ~~establishment, including provisional certificates and marijuana event organizer license~~
19 ~~applications, the application shall be referred to the City's Police Department and Finance~~
20 ~~Department for respective reports on compliance with the following:~~

21 ~~(1) — The Police Department shall complete criminal background checks on all~~
22 ~~individuals who are part of the ownership entity;~~

23 ~~(2) — The Finance Department shall cause an investigation to be completed to determine~~
24 ~~whether any property or income taxes, special assessments, fines, fees or other~~

1 financial obligations to the City are unpaid, outstanding and/or delinquent at the
2 licensed location or from the applicant, its owners, directors, officers, members,
3 managers, partners, and shareholders.

4 ~~(d) — A license shall not be issued or renewed under this article until satisfactory~~
5 ~~inspections and reviews are completed by the departments delineated in Subsection (c) of this~~
6 ~~section. A license shall not be issued or renewed by the Department until both of the following~~
7 ~~have occurred: (1) the Police Department provides written confirmation that all individuals who~~
8 ~~are part of the ownership entity do not have any felony convictions related to violent crimes, fraud,~~
9 ~~embezzlement or dishonesty; and (2) the Finance Department provides written confirmation that~~
10 ~~all individuals making up the ownership entity are not in arrears for any property or income taxes,~~
11 ~~special assessments, fines, fees or other financial obligations to the City.~~

12 ~~(e) — If the applicant is a current or former licensee, the MLRC shall consider the~~
13 ~~applicant's operational history, experience, and taxpaying history~~

14 ~~(f) — The MLRC shall also take social equity considerations into account when~~
15 ~~recommending approval or denial of an adult use license, including, but not limited to:~~

16 ~~(1) — Whether the applicant intends to ensure that at least 50% of its employees are~~
17 ~~Detroit residents, especially those Detroit residents who are veterans, low income~~
18 ~~as defined in Section 20-6-2 of this Code, and/or have a prior controlled substance~~
19 ~~record as defined in Section 20-6-2, and that the jobs provided pay at least \$15 an~~
20 ~~hour;~~

21 ~~(2) — Whether an applicant for a grower or processor license intends to supply businesses~~
22 ~~owned by Detroit legacy licensees; and~~

23 ~~(3) — The applicant's Good Neighbor Plan submitted in accordance with Section 20-6-~~
24 ~~36(a)(19).~~

1 **Sec. 20-6-40. Operating requirements.**

2 A medical marijuana facility or adult-use marijuana establishment licensed under this article
3 shall be subject to the following conditions:

- 4 (1) Compliance with the requirements of this Code, and all applicable state ~~and federal~~
5 laws;
- 6 (2) Compliance with the provisions of the MMFLA or the MRTMA;
- 7 (3) Medical marijuana facilities and adult-use marijuana establishments must obtain
8 all necessary state and local licenses before commencing operations and shall
9 always maintain a valid state operating license and business license under this
10 article at all times during operation. If a state operating license lapses, is revoked,
11 or is otherwise terminated by the State of Michigan, the related business license
12 granted under this article shall be automatically suspended, and licensee may not
13 operate until it has an active state operating license;
- 14 (4) No persons under the age of 18 may be allowed within any medical marijuana
15 facility or adult-use marijuana establishment, unless the individual is a qualifying
16 patient or accompanied by his/her primary caregiver- parent or documented legal
17 guardian;
- 18 (5) No medical marijuana facility or adult-use marijuana establishment shall permit
19 the sale or dispensing of alcoholic liquor or tobacco for consumption on or off the
20 premises;
- 21 (6) Operating hours for provisioning centers, retailer establishments, and
22 microbusinesses shall not exceed the hours between 9:00 AM and 10:00 PM daily.
23 Designated consumption establishments may operate between 9:00 AM and 2:00
24 AM daily;

(7) ~~An adult-use marijuana establishment may post signage identifying the location as being a certified Detroit Legacy establishment only if the owner is certified as a Detroit legacy licensee. Signs displayed on the exterior and interior of the property, shall conform to this Code and applicable state law requirements.~~

(7) Public and common areas must be separated from restricted and non-public areas by a permanent opaque barrier that cannot be accessed by individuals not approved as personnel.

Sec. 20-6-41. License issuance.

(a) When the application and proposed medical marijuana facility or adult-use marijuana establishment has been reviewed by the MLRC and a recommendation regarding the license, or an approval for a temporary marijuana event license by City Council, is provided to the Department, the Department may issue a license in writing after the license fee is paid. A license that is issued under this article shall be continually posted inside the licensed medical marijuana facility or adult-use marijuana establishment in a conspicuous location near the entrance.

(b) Except for a temporary marijuana event permit license, which shall expire ~~when the event concludes~~ at the time stated on the state operating license, the term of a license issued pursuant to this article shall be not more than one year and shall expire each year on September 30. Any application to renew a license shall be made as specified in Sec. 20-6-42.

(c) A license issued under this article is nontransferable. A new owner or operator of a licensed business under this article must obtain a new business license in accordance with this article before the City will provide the attestation or other municipal approval required for a transfer by the State of Michigan ~~Marijuana~~ Cannabis Regulatory Agency.

(d) If a holder of a limited license under this article desires to relocate its operations to real property other than the real property where the license was approved, then prior to such

1 relocation, the licensee shall submit those documents described in Sec. 20-6-36(a) to the
2 Department, which shall provide the complete file to the MLRC for review. Upon receipt of a
3 favorable recommendation from the MLRC, and the surrender of the existing limited license to
4 the Department, the Department shall issue a replacement limited license of the same type for the
5 new location. ~~A business owned by a Detroit legacy applicant and licensed under this article shall~~
6 ~~not be transferred, sold, or conveyed to anyone other than another Detroit legacy applicant for a~~
7 ~~period of five years from the date of the initial license granted, or the licensee will lose its Detroit~~
8 ~~legacy status and must re-apply and be approved for a license as a general applicant before~~
9 ~~operating.~~

10 **Sec. 20-6-42. Renewal of license; notification of deficiency or violation.**

11 (a) At least 120 days prior to the expiration of a license issued under this article,
12 licensees must submit a renewal application electronically on a form to be provided by the
13 Department. The renewal application shall include, but is not limited to:

14 (1) ~~Changes to the~~ A written statement depicting the ownership structure of the
15 licensee, and the names and addresses of all individuals having a direct or indirect
16 ownership interest in the licensee ~~or an affidavit attesting that no changes have~~
17 ~~occurred;~~

18 (2) A copy of the state operating license for the medical marijuana facility, adult-use
19 marijuana establishment, or licensed activity;

20 (3) For any limited license, documentation of the licensee's continued satisfaction of
21 the social equity scoring criteria for which the licensee received points in its license
22 application.

23 (3) ~~Confirmation that the licensee is still certified as Detroit legacy applicant, if~~
24 ~~applicable.~~

1 (4) A copy of the licensee's annual financial statement submitted to the Michigan
2 Marijuana Cannabis Regulatory Agency for the licensing year immediately
3 preceding the year for which licensee is seeking renewal. If the licensee has not
4 been operating long enough to have filed an annual financial statement, the licensee
5 must submit an accounting of its gross revenue for the period of time the licensee
6 has operated a state licensed marijuana business as attested by a certified public
7 accounting firm acceptable to the City.

8 (b) The MLRC shall review and provide a recommendation for all applications for
9 renewal. A license under this article may be renewed by the Department after the MLRC has
10 confirmed the following:

- 11 (1) The licensee has paid all applicable City of Detroit income taxes and property taxes;
- 12 (2) All natural persons who make up the ownership entity have filed City of Detroit
13 income tax returns for the preceding tax year;
- 14 (3) The licensee has paid all fees, fines, or any other financial obligations owing the
15 City of Detroit;
- 16 (4) The licensee holds a valid state operating license, and a current City of Detroit
17 business license for each use permitted at the site;
- 18 (5) There are no outstanding ~~licensing~~ violations from the City of Detroit or State of
19 Michigan pertaining to the operation of the licensed business;
- 20 (6) The licensed premises has a current certificate of compliance from the Department
21 for the permitted use;
- 22 (7) The police department has indicated that no criminal activity that would require a
23 nonrenewal has occurred pertaining to the operation of the licensed business during
24 the license period immediately preceding that for which the renewal license is

sought;

(8) That the licensee has operated as a good corporate citizen with respect for its surrounding environment, has kept its commitments in its Good Neighbor Plan (as confirmed by financial statements audited by a certified public accounting firm acceptable to the City) and community outreach plan, and has complied with the requirements of this article, and the MMFLA or the MRTMA.

(9) That the licensee continues to satisfy the social equity scoring criteria for which the licensee received points in its license application.

(c) Where there is an existing deficiency of a requirement under this Code or a violation of this article concerning the premises or licensee that can be cured, the licensee shall be notified by the Department or the MLRC and must cure the deficiency before a renewal license is issued. If the deficiency is not cured within 30 days of the licensee being notified, and the license expiration date has passed, the ~~license and~~ renewal application will expire, and a new license application will have to be filed with a new associated fee.

Sec. 20-6-43. License suspension, revocation, or denial of renewal.

(a) A license that is issued under this division may be suspended, revoked, or denied renewal in accordance with this article and Chapter 28 of this Code.

(b) In addition to Subsection (a) of this section, the Department may also suspend, revoke or deny renewal of a license in accordance with the procedures in Chapter 28 of this Code based on any of the following:

(1) A failure to meet the conditions or maintain compliance with the standards established by this article, including, but not limited to failure to submit a timely renewal application in accordance with this article;

- (2) One or more uncorrected violations of any City ordinance on the premises;
- (3) Maintenance of a nuisance or criminal activity on the premises;
- (4) A demonstrated history of excessive complaints for public safety intervention, which may include dispatches of police, fire, or emergency medical services, relative to the licensed premises, being three or more runs in any 30-day period;
- (5) Non-payment of any property or income taxes, special assessments, fines, fees or other financial obligations to the City;
- (6) Any fraud, misrepresentation or false statement in an application, any materials filed with an application or related to a license, any materials provided in conjunction with and application or license, or any statement related to an application or license made to any City officials or agents;
- (7) Any instance of operating a medical marijuana facility or adult-use marijuana establishment without a license under this article and a state operating license; or
- (8) Any other grounds for suspension, revocation or non-renewal set forth in this Code.

Sec. 20-6-44. Penalty.

- (a) A person who commits a violation of this article:
 - (1) May be subject to a misdemeanor ordinance violation and a fine of not more than \$500.00, in the discretion of the court, for each such offense;
 - (2) May be subject to nonrenewal, revocation, or suspension of its business license under this article and Section 28-1-7 of this Code; and
 - (3) May be subject to any other sanctions or penalties under applicable laws, rules or regulations, including immediate closure if operating without the required licenses.
- (b) Each day of continued violation shall constitute a separate offense.

Sec. 20-6-45. Appeals

1 Applicants and licensees under this article may file appeals of adverse determinations under
2 this article with the City of Detroit ~~Administrative Appeals Bureau~~ Department of Appeals and
3 Hearings as set forth in Chapter 3 of this Code, in accordance with its published rules.

4 **Sec. 20-6-46 Inspection by authorized local officials.**

5 For purposes of ensuring compliance with this article, applicants and licensees shall
6 permit authorized local officials to inspect, during regular business hours, any portion of a
7 proposed or operating medical marijuana facility or adult-use marijuana establishment, subject to
8 constitutional restrictions on unreasonable searches and seizures. Where entry is refused or not
9 obtained, the City is authorized to pursue recourse as provided by law, including obtaining a search
10 warrant, and the penalties set forth in Section 20-6-44 of this Code.

11 **Sec. 20-6-47. Social equity initiatives and substance use prevention appropriations.**

12 (a) ~~The Office of Budget is hereby authorized to appropriate \$2,000,000 from prior~~
13 ~~year fund balance to the Civil Rights, Inclusion, and Opportunity Department to support the initial~~
14 ~~social equity initiatives and activities performed by the City in accordance with the legislative~~
15 ~~purposes of this article.~~ Subject to the annual budget process, it is expected that the City's annual
16 budget will contain a \$1,000,000 appropriation to CRIO ~~the Civil Rights, Inclusion, and~~
17 ~~Opportunity Department~~ to support the ongoing social equity initiatives and activities performed
18 by the City in accordance with the legislative purposes of this article.

19 (b) Subject to the annual budget approval process, the City's annual budget will contain
20 an appropriation, equal to two percent (2%) of the gross allocation received by the City of Detroit
21 in the previous fiscal year pursuant to M.C.L. 333.27964, to the Detroit Health Department for
22 substance use prevention programming for youth.

23 **Secs. 20-6-48—20-6-80. Reserved.**

1 **Section 2.** This ordinance is hereby declared necessary to preserve the public peace, health,
2 safety and welfare of the People of the City of Detroit.

3 **Section 3.** All ordinances, or parts of ordinances, that conflict with this ordinance are
4 repealed.

5 **Section 4.** This ordinance shall become effective on [REDACTED], after publication
6 by the City Clerk in accordance with Sec. 4-118 of the 2012 Charter of the City of Detroit.


Approved as to form:

Charles Raimi,
Deputy Corporation Counsel



City of Detroit CITY COUNCIL

**TO: PRESIDENT MARY SHEFFIELD AND THE HONORABLE
MEMBERS OF THE DETROIT CITY COUNCIL**

FROM: COUNCILMAN COLEMAN A. YOUNG II 

DATE: MARCH 4, 2022

**RE: AMENDMENTS TO PROPOSED ADULT USE
MARIJUANA ESTABLISHMENTS ORDINANCE**

To: President Pro Tempore James Tate, who has gallantly led this effort.

To: CM Gabriella Santiago Romero, CM Scott Benson &

**CM-At Large Mary Waters – Thank you for your gracious
assistance and understanding. You are all greatly appreciated.**

**Colleagues, I would like to offer the following amendments for the
Detroit City Council's Consideration:**

**(1) On page 6 of the proposed ordinance under the
"Purpose" Lines 5 and 6**

**(11) Recommend that, subject to appropriation, all amounts
equal to \$500,000 of the fees**

**generated from the licenses issued pursuant to this article
and \$500,000 from an**

**allocation to the City of Detroit pursuant to M.C.L.333.27964
be used annually to**

The Change Requested:

(11) Recommend that, subject to appropriation **amounts equal to \$1 Million of the fees generated from the licenses issued pursuant to this article and **\$1 Million** from an**

2) On page 7, lines 16 and 17 regarding “Common Ownership”

The Change Requested: Restore the following

Common ownership means two or more state operating licenses or two or more equivalent licenses held by one individual or one entity.

3) On page 9 of the proposed ordinance under “Equity applicant” lines 18 and 19

5 cumulative years within the past 10 years **and is a certified participant in Michigan’s Social**

Program, or is a Detroit Legacy applicant, and /or an entity where one or more of the aforementioned

The Change Requested:

5 cumulative years within the past 10 years **and/or is a certified participant in Michigan’s Social Equity Program and/or an entity where one or more of the aforementioned**

4) On page 19 of the proposed ordinance under “Division 3 Licensing” line 16

operating license they hold, including multiple grower licenses in one building

The Change Requested:
operating license they hold, including multiple grower
licenses in one building and **STACKED LICENSES**.

5) On page 2 under “Limited Licenses”

The Change Requested:

Adult -Use Retailer Establishment License 75

110

Adult -Use retailer Establishment -Equity License 75

115

Designated Consumption Lounge -Equity License-15

25

Microbusiness-Equity License-15

25

**6) On page 37 under Sec. 20-6-38 Licensing process for
limited licenses lines 17, 18 and 19 (Changes requested
below at 9)**

**(a) The City may award up to 110 adult-use retailer
licenses. 115 adult-use retailer Equity
licenses, 75 Adult-Use retailer Detroit Equity Licenses,
15 microbusiness licenses, 25 microbusiness equity
licenses, 15 Detroit Equity microbusiness licenses, 15
designated consumption establishment licenses 25
designated consumption establishment equity licenses**

7) On page 39 under Sec. 20-6-38 Licensing process for limited licenses

The Changes Requested:

(A) 75 adult-use retailer licenses

Change to: 110 adult-use retailer licenses

(B) 75 adult-use retailer equity licenses

Change to: 115 adult-use retailer equity licenses

(E) 15 microbusiness equity licenses

Change to: 25 microbusiness equity licenses

(F) 15 Detroit Legacy microbusiness licenses

Change to: 0

(G) 15 designated consumption estab. licenses

Change to: 25 designated consumption estab. licenses

(H) 15 designated consumption lounge Detroit legacy licenses


Change to: 0



**OFFICE OF THE
CHIEF FINANCIAL OFFICER
OFFICE OF BUDGET**

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 1106
Detroit, Michigan 48226

Phone 313•224•6260
www.detroitmi.gov

To: Honorable Coleman A. Young II, Council Member
From: Steven Watson, Deputy CFO/Budget Director 
Date: March 22, 2022
Re: **Response to Marijuana Revenue Research Questions**

On March 1, 2022, you sent a memo with questions related to marijuana revenues to the Legislative Policy Division, which was subsequently referred to the OCFO – Office of Budget for additional follow-up. Please see our responses below. If you have additional questions, please do not hesitate to reach out.

1. How much revenue is currently being generated by marijuana sales in the City of Detroit

Response: Currently, only medical marijuana sales are permitted in the City of Detroit. Aside from annual licensing fees, the City receives no direct revenue from sales. Previously, there was a 3% State excise tax on medical marijuana provisioning centers' gross retail receipts, a portion of which was shared with host municipalities. However, the Michigan Medical Marijuana Facilities Licensing Act (MMFLA) includes a provision ([MCL 333.27601](#)) that eliminated that excise tax after non-medical marijuana use was legalized in Michigan. Note, however, the State separately imposes a 10% excise tax on adult-use marijuana sales, which is shared with host municipalities under the Michigan Regulation and Taxation of Marijuana Act (MRTMA).

2. What would be the anticipated revenue if the City of Detroit adopted adult-use marijuana?

Response: By authorizing adult-use marijuana in Detroit, the amended ordinance would unlock a new revenue stream for the City from the State-shared 10% excise tax on adult-use marijuana sales. State law allocates 15% of the excise tax revenue to municipalities in proportion to their number of adult-use marijuana retail stores and microbusinesses relative to the statewide total as of September 30 each year. Thus, our revenue potential is based on our proportion of statewide licenses, not necessarily how much sales are generated in Detroit.

Our current estimate of this potential revenue stream is **\$3 million to \$4 million annually** once all 106 limited licenses for adult-use marijuana retail and microbusinesses permitted under the ordinance are active (76 retailer, 30 microbusiness). The first year of implementation may be lower if all licenses are not active by September 30. Our estimate is based on the State's current revenue estimates for the excise tax and the current number of out-state active licenses for

retailers and microbusinesses (468 as of February 2022).¹ However, the potential revenue will be impacted by a number of factors, including: (1) future changes in out-state licensing, (2) future changes in demand for adult-use marijuana, and (3) whether or not all 106 Detroit licenses are active as of September 30. Note that only 8 microbusinesses are actively licensed statewide, suggesting such licensing in Detroit may not grow to its full potential quickly.

In November 2020, we issued a Fiscal Impact Statement on the previously enacted adult-use marijuana ordinance (attached for your reference). It estimated Detroit's potential share of revenue from the State-shared excise tax at \$7 million to \$8 million. It also included new expenses for social equity programs, substance use prevention, and administration under the ordinance. Our revenue estimate is lower today because out-state licensing has grown substantially more since 2020, thus illustrating the downside risk on the estimates of this potential revenue.

3. How much revenue would be generated if we were to have 225 provisional or virtual marijuana online stores?

Response: Only licensed adult-use marijuana retail stores or microbusinesses located in Detroit will impact the revenue potential. If the cap on adult-use marijuana retail and microbusiness establishments were increased, it would increase Detroit's potential revenue from the State-shared excise tax. While higher caps on retail and microbusinesses would increase our potential proportional share, it may not necessarily produce more statewide excise tax because there is a natural limit on aggregate demand for adult-use marijuana. Many consumers today may already be meeting their demand from retailers in other communities, and that may simply shift to Detroit. That said, if the adult-use marijuana retail and microbusiness license cap in the ordinance were increased to 225, then the potential annual revenue could grow to \$6 million to \$7 million, all else equal. While these revenue estimates remain speculative, given all the other variables at play, they should illustrate the general magnitude to expect.

Att: Fiscal Impact of Proposed Detroit Medical Marijuana Facilities and Adult-Use Marijuana Establishments Ordinance, November 17, 2020

Cc: Honorable Detroit City Council
Jay B. Rising, Chief Financial Officer
Tanya Stoudemire, Chief Deputy CFO/Policy and Administration Director
John Naglick, Chief Deputy CFO/Finance Director
Kimberly Rustem, Director, CRIO
Gail Fulton, City Council Liaison
David Whitaker, Director, Legislative Policy Division

¹ State of Michigan, Marijuana Regulatory Agency, Statistical Reports
(<https://www.michigan.gov/mra/reports/marijuana-regulatory-agency-statistical-report>).



Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 1100
Detroit, Michigan 48226

Phone: 313 -628-2535
Fax: 313 -224-2135
www.detroitmi.gov

**CFO MEMORANDUM
NO. 2020-101-021**

TO: Michael E. Duggan, Mayor; Honorable Detroit City Council
FROM: David P. Massaron, Chief Financial Officer
SUBJECT: Fiscal Impact of Proposed Detroit Medical Marihuana Facilities and Adult-Use Marihuana Establishments Ordinance
DATE: November 17, 2020

1. AUTHORITY

- 1.1. State of Michigan Public Act 279 of 1909, Section 4s(2)(d), as amended by Public Act 182 of 2014, states the chief financial officer shall submit in writing to the mayor and the governing body of the City his or her opinion on the effect that policy or budgetary decisions made by the mayor or the governing body of the City will have on the City's annual budget and its four-year financial plan.
- 1.2. CFO Directive No. 2018-101-029 Fiscal Impact Statements states that the CFO shall issue Fiscal Impact Statements for all items requiring fiscal impact statements, as defined in that Directive, to provide financial information to the Mayor and the City Council as they consider action on proposed local policy or budgetary decision items.

2. PURPOSE

- 2.1. To provide financial information to the Mayor and the Detroit City Council as they consider action on the proposed Detroit Medical Marihuana Facilities and Adult-Use Marihuana Establishments Ordinance (the "Ordinance").

3. OBJECTIVE

- 3.1. This Memorandum serves as the report on the fiscal impact of the Ordinance in relation to the City's annual budget for FY 2021 and four-year financial plan for FY 2022 – FY 2024 (the "City budget").

4. SCOPE

- 4.1. This Memorandum is not intended to convey any statements nor opinions on the advisability of the Ordinance, except for those components of the Ordinance that have or may have a fiscal impact on the City budget.
- 4.2. This fiscal impact analysis is based on the Ordinance as described below in Section 5 of this Memorandum. Should the proposal change prior to final approval, an updated CFO Memorandum on its fiscal impact would need to be issued.

5. STATEMENT

- 5.1. Conclusion: The Ordinance would have a **positive fiscal impact** on the City budget, primarily due to the new State-shared excise tax revenue the City would unlock by authorizing adult-use marijuana establishments.

5.2. Background: The proposed ordinance would establish standards and procedures for the issuance, renewal, suspension, and revocation of business licenses for medical marihuana facilities and adult-use marihuana establishments consistent with the Michigan Medical Marihuana Facilities Licensing Act (MMFLA) and the Michigan Regulation and Taxation of Marihuana Act (MRTMA). The Ordinance would also provide for the following:

- Application and licensing fees to defray the City's administrative costs
- Penalties for violations of the Ordinance
- "Detroit legacy" certification that provides certain benefits and preferences for eligible individuals and entities involved with adult-use marihuana establishment under certain conditions
- A one-time appropriation of \$2 million and expected annual appropriations of \$1 million for social equity initiatives in accordance with the legislative purposes of the Ordinance, including, but not limited to, business assistance to Detroit legacy marihuana establishment applicants and licensees
 - The annual \$1 million would be supported by \$500,000 from BSEED marihuana licensing fees and \$500,000 of the State-shared excise tax revenue
- Expected annual appropriations for substance use prevention programming for youth equal to 2% of the State-shared excise tax revenue received in the previous fiscal year

Detroiters Legacy applicants and licensees are individuals, or entities that are at least 51% owned and controlled by such individuals, who have been a Detroit resident at the time of application for at least one year, and additionally has been:

1. Detroit resident for 15 of the past 30 years and continues to reside here throughout the period of licensure; or
2. Detroit resident for 13 of the past 30 years and continues to reside here throughout the period of licensure, and is a low-income applicant; or
3. Detroit resident for 10 of the past 30 years and continues to reside here throughout the period of licensure, and has a prior controlled substance criminal record or a parent with one under certain conditions.

The Ordinance would impose various new social equity requirements on all marihuana establishments and the following limitations on licenses:

- Medical Marihuana Provisioning Centers capped at 75
- Adult-Use Retailer Establishments capped at 75
- Designated Consumption Lounges capped at 35
- Microbusinesses capped at 35
- Other licensing categories would not be capped
- No less than 50% of licenses for certain adult-use categories shall be held by Detroit legacy licensees

It provides the following additional benefits and preferences for Detroit legacy applicants and licensees:

- 99% reduction in application and first-year licensing fees and 75% reduction in second-year licensing fees
- 75% discount off the fair market value of City-owned land transferred to them for the purpose of operating adult-use marihuana establishments
- Six-week exclusive early licensing period for adult-use marihuana establishments

By authorizing adult-use marihuana in Detroit, the Ordinance would also unlock a new revenue stream for the City from the State-shared excise tax on adult-use marihuana. The MRTMA imposes a State excise tax on each adult-use marihuana retailer and on each adult-use marihuana microbusiness at the rate of 10% of the sales price for marihuana sold or otherwise transferred to anyone other than a marihuana establishment. MRTMA allocates 15% of that revenue to municipalities in which a marihuana retail store or a marihuana microbusiness is located, allocated in proportion to the number of marihuana retail stores and marihuana microbusinesses within the municipality.

Previously, there was also a 3% excise tax on medical marihuana provisioning centers' gross retail receipts, which was similarly shared with municipalities. However, the MMFLA includes a provision that eliminated that excise tax once nonmedical marihuana was legalized (MCL 333.27601).

- 5.3. Fiscal Impact: The Ordinance would have a **positive fiscal impact** on the City budget, as shown in the table below, primarily due to the new State-shared excise tax revenue the City would unlock by authorizing adult-use marijuana establishments. This new revenue stream is estimated at \$7 million to \$8 million per year and growing as the industry matures. This estimate is based on the State's projections for the excise taxes collected statewide and an estimate of the City's share of adult-use retail and microbusiness establishments added to the current statewide totals. This potential revenue amount assumes the City issues all of its licenses during FY 2022, up to the caps and with the required Detroit legacy share as specified in the Ordinance. It is possible the ramp up in licensing and revenue could occur slower and over multiple years as local businesses develop and the market matures. The timing of the estimated State-shared tax distributions may be delayed later than when the licenses are issued, and they are subject to State appropriation.

The Ordinance would expand existing licensing and inspection responsibilities for BSEED, Police, Fire, Health, and OCFO. It would impose new administrative responsibilities for CRIO, specifically for the Detroit legacy certifications, Marihuana License Review Committee, and the new social equity initiatives. The fiscal impact assumes CRIO needing two additional positions to cover Detroit legacy certifications and coordinating social equity initiatives and licensing. It assumes BSEED needing three additional positions to cover site plan review and licensing. The other departments have more limited responsibilities and may be able to redirect current staff time to these activities.

The Ordinance authorizes new fees to help defray the cost. BSEED and CRIO anticipate charging the following fees:

- BSEED one-time application fee: \$1,000 (\$10 for Detroit legacy)

- BSEED annual license fee: \$5,000 (\$50 for first-year Detroit legacy, \$1,250 for second-year Detroit legacy)
- CRIO Detroit legacy annual certification fee: \$100

City of Detroit**Detroit Medical Marihuana Facilities and Adult-Use Marihuana Establishments Ordinance**

<i>\$ in thousands</i>	Fiscal Year			
	2021	2022	2023	2024
Incremental costs				
Social equity initiatives ¹	\$ (2,000)	\$ (1,000)	\$ (1,000)	\$ (1,000)
Substance use prevention for youth ²	-	-	(148)	(168)
Discounted land sales ³	-	(600)	-	-
BSEED administration ⁴	(80)	(160)	(163)	(166)
CRIO administration ⁴	(70)	(140)	(143)	(146)
Total incremental costs	\$ (2,150)	\$ (1,900)	\$ (1,454)	\$ (1,480)
Incremental revenues				
State-shared excise tax ⁵	\$ -	\$ 7,400	\$ 8,400	\$ 8,600
CRIO fees (Detroit legacy) ⁶	20	20	20	20
BSEED fees (Detroit legacy) ⁶	1	5	125	500
BSEED fees (all other) ⁶	129	500	500	500
Total incremental revenues	\$ 150	\$ 7,925	\$ 9,045	\$ 9,620
Prior Year Fund Balance appropriation	\$ 2,000	\$ -	\$ -	\$ -
Net impact on Four-Year Financial Plan	\$ -	\$ 6,025	\$ 7,591	\$ 8,140

Notes:

1. Assumes \$2 million in one-time seed funding, then annual appropriations equal to \$500,000 from State-shared excise tax and \$500,000 from BSEED fees.
2. Assumes annual appropriations equal to 2% of prior-year State-shared excise tax revenue.
3. Assumes one-time land sales to 80 Detroit legacy licensees at 25% of \$10,000 average. Could be higher and spread over multiple years.
4. Assumes 3 BSEED positions and 2 CRIO positions beginning January 2021.
5. Based on State's statewide revenue projections and Detroit's potential share of adult-use businesses. Assumes the City issues all licenses up to the caps during FY22 with the required 50/50 split for Detroit legacy. Could be a slower ramp up for licensing and State-shared tax distributions. State-shared tax is subject to State appropriation.
6. Assumes the City issues all licenses up to the caps during FY22 with the required 50/50 split for Detroit legacy. Could be a slower ramp up. BSEED fees assume application fees only in FY21 and annual licensing beginning FY22.



DEPARTMENTAL SUBMISSION

DEPARTMENT: Council Member Latisha Johnson
FILE NUMBER: Council Member Latisha Johnson-0016

*** RE:**

Submitting reso. autho.

*** SUMMARY:**

Testimonial Resolution for Charles Everett Ware

*** RECOMMENDATION:**

Click or tap here to enter text.

*** DEPARTMENTAL CONTACT:**

Name: Jarel Mills
Position: Office Manager

***=REQUIRED**

*Testimonial Resolution***In Memoriam****Charles Everett Ware**

- WHEREAS:** Mr. Charles Everett Ware was born in Brooklyn New York on April 20, 1947, to the parents of Albert Elsworth Ware and the late Bessie Ware. Charles was raised in Detroit and graduated from Detroit Central High in 1965. He then served 4 years in the United States Air Force. After which, he moved to Cleveland, OH and worked for Honeywell. In 1974, Charles returned to Detroit where he would build a career with General Motors. Charles was proud of his contribution to the company as a Senior Electrical Technician. In 2017, he elected to join his wife, Jeanette of 43 years, in retirement.
- WHEREAS:** Charles and Jeanette loved to dance and entertain. They are known for their cookouts and annual Christmas parties. Charles was very family oriented. He loved his grandchildren and supported everything they did. You could easily find Charles on the baseball field, tennis courts or at the school. If the grandkids had an activity, he was there cheering them on. Charles was committed to spending quality time with them in town and during their annual out of town trips.
- WHEREAS:** Charles was also dedicated to the betterment of his community. He served as President of the Victoria Park Homeowners Association where he actively helped in the improvement of his neighborhood. He was also an active board member of the Detroit Citizen District Council (Jefferson/Chalmers area). To know Charles is to know the Lord. He served the Lord and would spread the gospel to anyone who would listen. He was an active member of Triumph Church of Detroit, MI where he served as an Usher.
- WHEREAS:** On Friday February 11, 2022, Charles made his transition. He was preceded in death by his mother Bessie, daughter Janice, and his Grandparents Everett and Lena Mae. Charles leaves behind his loving wife Jeanette Ware, his son Brite Alonzo Ware, his only brother Albert M. Ware (Wendy), five grandchildren Cameron, Nicholas and Kelsey Greer, Sarai and Nayla Ware, his nephew Albert B. Ware, his niece Christina Ware and a host of family and friends who loved Charles dearly.
- RESOLVED:** Councilwoman Latisha Johnson and the Detroit City Council join in with family and friends as they celebrate the life and legacy of Mr. Charles Everett Ware.

Manny Sheffield
COUNCIL PRESIDENT

Calvin A. Gantt
COUNCIL PRESIDENT PRO TEM

Mary Waters
COUNCIL MEMBER

Angela Whitfield Calloway
COUNCIL MEMBER

Latisha Johnson
COUNCIL MEMBER

Debra L. L. L.
COUNCIL MEMBER

Red D. D.
COUNCIL MEMBER

03/15/2022



DEPARTMENTAL SUBMISSION

DEPARTMENT: Council Member Latisha Johnson
FILE NUMBER: Council Member Latisha Johnson-0015

*** RE:**

Submitting reso. autho.

*** SUMMARY:**

Testimonial Resolution for Stanley Harris

*** RECOMMENDATION:**

Click or tap here to enter text.

*** DEPARTMENTAL CONTACT:**

Name: Jarel Mills
Position: Office Manager


***=REQUIRED**


Testimonial Resolution


In Memoriam


Stanley Dean Harris


- WHEREAS:** Stanley Dean Harris affectionately known as "Stan" was born on March 4, 1953, to Edward Esau Harris and Cora Borden-Harris preceded him in death. Stan was blessed to have eight siblings, three of his sisters, Retha Martin, Delores Harper, and Vivian Hersey preceded him in death. Stan had a Grandson, Sebastyan Dean who also preceded him in death.
- WHEREAS:** Stan enjoyed serving God and it showed. Stan served diligently as a Deacon and Elder of Serenity Christian Church. Being a true man of God, his service was a blessing in his church memberships with Friendship Baptist Church in Lansing, Michigan, Spirit of Love Church and Greater Missionary Baptist Church in Detroit, Michigan.
- WHEREAS:** Stan grew up in Benton Harbor, Michigan and that is where he developed a passion for sports, especially baseball. Stan played on the Benton Harbor Little League and as a teenager on the Babe Ruth League. In 1971 he graduated from Benton Harbor High School. Stan lettered in football and served as the Vice- President of the Varsity Club. Later in life Stan acquired a talent for golf and became an avid player.
- WHEREAS:** Education was important to Stan, after graduating from high school he was proud to be accepted into Michigan State University where he earned his Bachelor of Science Degree. Stan was known as a peaceful and compassionate man who shared his wisdom and listening skills with his family and friends.
- WHEREAS:** Love found Stan for a second time when he met and married his wife Jocelyn Fitzpatrick. To their union, their families were blended and now Stan's memories will be forever cherished by his wife Jocelyn, his children, Stanley Harris II (Angela), Jasmine Mason-Flournoy (Andrew), Todd E. Harris, Janella Robinson (Don), Vernell Jamison II (Feltshia), grandchildren, Stanley D. Harris III, Sydney D. Harris, Emeryald G. Smith, Dominic D. Isabel, Madison I. Isabel, Ulivia M. Mason, Allyiana Z.L. Mason, Zemaury K. M. Mason, Xaiden J. N. Mason, Malik Harris, Aria Harris, Don Robinson Jr., Jourdin Robinson, Feltshia Jamison, Vernell "J.J." Jamison III., great-grandchildren, Mykal D. Walters, Karsyn Harris, Kevon Foxworth, sisters Roberta Harris, Helen Jenkins, Phyllis Mitchell, Evelyn Brown, Joyce Harris, brother Charles Harris and a host of family and friends.
- Resolved:** Councilwoman Latisha Johnson and the Detroit City Council join in with family and friends to celebrate the life and legacy of Stanley Dean Harris.



COUNCIL PRESIDENT



COUNCIL PRESIDENT PRO TEM



COUNCIL MEMBER


COUNCIL MEMBER


COUNCIL MEMBER


COUNCIL MEMBER


COUNCIL MEMBER


COUNCIL MEMBER

03/15/2022